

**Cuyahoga County Board of Control  
 May 18, 2015 11:00 A.M.  
 County Headquarters  
 2079 East Ninth Street, 4<sup>th</sup> Floor  
 Committee Room B**

- I. CALL TO ORDER**
- II. REVIEW MINUTES**
- III. PUBLIC COMMENT**

**IV. CONTRACTS AND AWARDS**

- A. Tabled Items**
- B. New Items for review**

Item	Requestor	Description	Board Action
BC2015-154	Department of Public Works	<p>Recommending an award on RQ32929 and enter into a contract with Quality Control Services, LLC in the amount not-to-exceed \$300,000.00 for construction management and support services for the period 6/1/2015 - 5/31/2018.</p> <p>Funding Source: 100% by the \$7.50 Fund (Road &amp; Bridge Improvement-Permissive).</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2015-155	Department of Public Works	<p>Submitting an amendment (Subsidiary No. 1) to Contract No. CE1400158-01 with Burton Scot Contractors, LLC for the 2014 Operations Resurfacing Program Group 1 for additional funds in the amount not-to-exceed \$92,293.42:</p> <p>a) resurfacing of Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills.</p> <p>b) resurfacing of East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Parma and Seven Hills.</p> <p>Funding Source: 100% Cuyahoga County using funds from the County Motor Vehicle \$7.50 License Tax Fund.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2015-156	Department of Public Works	<p>Submitting an amendment (Subsidiary No. 1) to Contract No. CE1400141-01 with Ronyak Paving, Inc. for 2014 Resurfacing Operations Group 2 for additional funds in the amount of \$40,997.86:</p> <p>a) Chagrin Boulevard from Lander Road to South Lane</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

		<p>in the City of Pepper Pike and the Village of Moreland Hills.</p> <p>b) West Grace Street from Turney Road to Broadway Avenue in the City of Bedford.</p> <p>Funding Source: 100% Cuyahoga County using funds from the County Motor Vehicle \$7.50 License Tax Fund.</p>	
BC2015-157	Department of Development	<p>Requesting approval of a North Coast Opportunities Technology Fund Loan with Everykey, LLC in an amount not to exceed \$95,000 to assist the company in expanding its development efforts to Apple products; requesting authority for the Director to execute all documents required in connection with said loan.</p> <p>Funding Source: 100% by the Cuyahoga County Western Reserve Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2015-158	Department of Workforce Development	<p>Submitting a contract with Air Temp Mechanical, Inc. in the amount not-to-exceed \$4,590.00 for the On-the-Job Training Program for the period 2/16/2015 - 8/12/2015.</p> <p>Funding Source: Workforce Investment Act Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2015-159	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Public Works</u> On RQ34048 to Ohio Machinery Co., dba Ohio CAT (1-1) in the amount of \$137,588.76 for the purchase of 1- Model 4302 HRC Caterpillar Backhoe with a 60-month warranty for use by the Sanitary Sewer Division.</p> <p>Funding Source: Sanitary Sewer Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2015-160	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Public Works</u> On RQ33042 to United Power &amp; Battery Corporation (9-3) in the amount of \$36,088.00 for the purchase of batteries for Universal Power Supply Systems for the Juvenile Justice Center.</p> <p>Funding Source: Internal Service Fund – space maintenance</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
BC2015-161	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Division of Job and Family Services</u> On RQ33649 to Four Winds Interactive, LLC (1-1) in the amount of \$31,094.60 for the purchase of an Interactive</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		Digital Signage (IDS) hardware and software platform.  Funding Source: Public Assistance Fund	
BC2015-162	Court of Common Pleas/ Juvenile Court Division	Submitting amendments to contracts with various providers for Functional Family Therapy services for the period 1/1/2013 - 6/30/2015:  a) Contract No. CE1300025-01 with Catholic Charities Corporation dba Parmadale for a decrease in the amount of (\$70,000.00).  b) Contract No. CE1300026-01 with Ohio Guidestone for additional funds in the amount of \$70,000.00.  Funding Source: RECLAIM Ohio Grant Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-163	Department of Health and Human Services/ Office of Re-entry	Submitting an amendment to Agreement No. AG1100007-01 with Cuyahoga County Common Pleas Court for Re-entry Court intensive probation supervision services for the 3/1/2011 - 12/31/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$67,000.00.  Funding Source: HHS Levy Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-164	Department of Health and Human Services/ Cuyahoga Job and Family Services	Recommending an award on RQ32904 and enter into a contract with Catholic Charities Corporation in the amount not-to-exceed \$442,940.00 for intensive case management, vocational assessment and counseling services for Ohio Works First Cash Assistance and Disability Financial Assistance recipients with barriers to employment for the period 7/1/2015 - 6/30/2016.  Funding Source: Federal TANF Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-165	Department of Health and Human Services/ Cuyahoga Job and Family Services	Recommending an award on RQ33806 and enter into a contract with Opex Corporation in the amount of \$12,315.00 for licensing, support and maintenance on Model 72 AS7200i Scanner for the period 4/6/2015 - 4/5/2016.  Funding Source: Public Assistance Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

### C. Exemption Requests

Item	Requestor	Description	Board Action
BC2015-166	Department of Public Works	Submitting an RFP exemption on RQ34104, which will result in an award recommendation to AllData, LLC in the amount of \$1,500.00 for vehicle diagnostics software subscription services for maintenance of County vehicles	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>for the period 3/27/2015 - 3/26/2016.</p> <p>Funding Sources: Road &amp; Bridge, Sanitary Sewer, Internal Service Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Department of Public Works plans to purchase as Subscription to ALLDATA software for the period of 3/27/15 through 3/26/16.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>The Purchase Order will be comprised:  \$ 500.00 ST540286 0600 Sewer Maint Admin Software Sanitary Sewer Fund  \$ 500.00 CE417154 0600 Brookpark Yd Software Road &amp; Bridge Fund  \$ 500.00 CT575001 0600 Maint Garage Software Internal Service Fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The County has subscribed to this software service for many years and found it to be a beneficial tool to the Fleet Maintenance Garage in the servicing of the County's Fleet of vehicles.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Bids were requested twice in 2015 and annually for the prior several years to invite new competitive software package or to insure the best pricing on the continuation of the old subscription.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p>	
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		<p>The Department of Public Works purchases vehicles and regularly performs maintenance tasks on the vehicles. The software subscription allows the mechanics to use their computer to view schematics, drawings, photos, factory tech reports in real time that updates continuously. The ALLDATA subscription has been used by the County Maintenance Garage for over ten years. There are other programs available such as Haines and Chilton, but the additional cost outweighs any value the sales reps have presented. This software subscription is budgeted annually for the Fleet Operation.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The bid process was conducted twice this year to exhibit all efforts were utilized to find and attract competitors or better pricing. The efforts and then the delay in obtaining paperwork and getting it into process resulted in a late submission of the subscription.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The Dept Public Works staff exercises extreme diligence in the selection of programs and vendors when obtaining all services and equipment, and only after the review of the properties, longevity, serviceability and pricing are decisions made. The County Dept of Public Works anticipates this acquisition of services will enable the Fleet Operation to perform up to expectations and beyond. The approval of the late program submission is requested.</p>	
BC2015-167	Law Department	<p>Submitting an RFP exemption on RQ26528, which will result in an amendment to contract No. CE1300166 with Public Policy Advocates for state advocacy services for the period 1/1/13 – 3/31/15, extending the time period to 12/31/15 and for additional funds in the amount of \$76,500.00.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) This contract extension for 4/1/15 – 12/31/15 provides for professional state advocacy services</p>	

		<p>including legislative tracking, briefings, providing information to the Executive branch, representing the County at meetings in Columbus, producing letters of support, and other policy and advocacy activities on the County interests and priorities.</p> <p>2. Estimated Dollar Value. For amendments, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) This contract amendment has a value of \$76,500. The rate charged is the same as the previous contract terms</p> <p>3. Funding Source(s) including percentage breakdown. If other than General Fund, identify actual fund name.</p> <p>01-EX16006-0264 (Suffix-Index Code-Object Code); 100% General Fund</p> <p>4. Was project funding included in OBM-approved budget for the current year? Yes</p> <p>5. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The Administration has initiated an RFP process for this service, and is currently evaluating proposals submitted in response with respect to its agenda for local priorities. Extending the contract with the current provider through the end of the year will provide continuity of service while the Administration completes this process.</p> <p>6. What other available options and/or vendors were evaluated? If none, include the reasons why. Other vendors are in the process of being evaluated.</p> <p>7. What ultimately led you to this product or service? Why was the recommended vendor selected? State government advocacy is an essential need for a well-functioning local government. The ability to monitor and participate in the State’s legislative process, programs and initiatives requires a reliable and steady presence in Columbus. The Administration is requesting approval to continue with the current provider in order to prevent disruption of service.</p> <p>8. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if</p>	
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		<p>award was made through a competitive bid. The new County Executive and his Administration need to be prepared and ready to respond to legislative activity in Columbus. Without this service, the County may miss opportunities to respond to legislative proposals, participate in program initiatives, or apply for funding.</p> <p>9. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The Administration is currently reviewing proposals submitted in response to an RFP process, but would like more time to consider its options.</p>	
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**D. Consent Agenda**

Item	Requestor	Description	Board Action
BC2015-168	Department of Public Works	<p>Submitting an amendment to an agreement with CSX Transportation for right-of-entry to conduct an environmental investigation of soil borings in connection with construction of Stage 3 of the Cleveland Towpath Trail Extension from Steelyard Commons to Tremont Trailhead.</p> <p>Funding Source: This is a no-cost agreement. (Project funding - Federal Funds 50%; Local Funds - Steelyard TIF 50%.)</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2015-169	Department of Public Works	<p>Submitting an agreement with City of Middleburg Heights for bridge inspection and related services in connection with the Cuyahoga Countywide Inspection Program.</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2015-170	Office of Procurement & Diversity	<p>Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2015-171	Department of Law/Risk Management	<p>Submitting a settlement agreement with A. Hunter &amp; M. Jones and in the amount of \$4,500.00 in connection with a bodily injury claim.</p> <p>Funding Source: Self Insurance Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
BC2015-172	Department of Health and Human Services/	<p>a) Submitting a grant agreement with U.S. Department of Housing and Urban Development/Office of Community Planning and Development in the amount of \$487,896.00 for the Rapid Re-Housing for Families Project for the</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

	Community Initiatives Division/ Office of Homeless Services	Continuum of Care Homeless Grant Program in connection with the FY2014 HEARTH Act Homeless Assistance Grant for the period 6/1/2015 - 5/31/2016.  b) Submitting an amendment to a grant agreement with U.S. Department of Housing and Urban Development for planning for the Cuyahoga County Continuum of Care Grant Program in connection with the FY2012 HEARTH Act Homeless Assistance Grant for the period 5/1/2014 - 4/30/2015 to extend the time period to 12/31/2015; no additional funds required.  Funding Source: U.S. Department of Housing and Urban Development Grant Fund	
BC2015-173	Department of Health and Human Services/ Division of Senior and Adult Services	Submitting a grant agreement with Cuyahoga County District Board of Health in the amount of \$51,494.49 for Home and Community-Based Health Services and Home Health Care in connection with FY2015 Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority Aids Initiative for the period 3/1/2015 - 2/29/2016.  Funding Source: District Board of Health Grant Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2015-174	Office of Procurement & Diversity	Presenting voucher payments for the week of 5/18/2015	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- V. OTHER BUSINESS
- VI. PUBLIC COMMENT
- VII. ADJOURN



## **Minutes**

Cuyahoga County Board of Control

May 11, 2015 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4th Floor - Committee Room B

### **I. CALL TO ORDER**

The meeting was called to order at 11:01 a.m.

#### **Attending:**

County Executive Armond Budish

Councilman Dan Brady

Amy Himmelein, Controller (Alternate for Dennis Kennedy)

Councilman Pernel Jones (Alternate for Dave Greenspan – Item #128 through adjournment)

Stan Kosilesky, Deputy Chief Engineer (Alternate for Michael Dever)

Lenora Lockett, Director OPD

Councilman Dale Miller

Joe Nanni, Council Chief of Staff (Alternate for Dave Greenspan – Call to Order through item #127)

### **II. REVIEW MINUTES**

Armond Budish motioned to approve the minutes, as written; Dan Brady seconded the motion. The minutes were unanimously approved.

### **III. PUBLIC COMMENT**

There was no public comment.

### **IV. CONTRACTS AND AWARDS**

A. Tabled Items – there were no tabled items.

B. New Items for review

BC2015-126 Department of Development recommending awards on RQ33044 and enter into contracts with various providers (7-5) for foreclosure prevention counseling services for urban county homeowners for the period 5/12/2015 - 5/11/2016:

- a) Cleveland Housing Network, Inc. in the amount not-to-exceed \$90,000.00.
- b) Community Housing Solutions in the amount not-to-exceed \$50,000.00.
- c) Empowering & Strengthening Ohio's People in the amount not-to-exceed \$32,200.00.
- d) Home Repair Resource Center in the amount not-to-exceed \$7,800.00.
- e) Neighborhood Housing Services of Greater Cleveland, Inc. in the amount not-to-exceed \$70,000.00.

Funding Source: Community Development Block Grant Fund

Paul Herdeg, Department of Development, presented. Dale Miller asked if services are meeting demand, and whether the City of Cleveland provides similar services. Paul indicated that there are no wait lists for services, and was uncertain as to how Cleveland structure their own program. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-126 was unanimously approved.

BC2015-127 Fiscal Department/Consumer Affairs Recommending an award on RQ33061 and enter into a contract with Nover Engelstein & Associates, Inc. in the amount not exceed \$4,597.50 for support and maintenance on the WinWam software system for the period 2/1/2015 - 1/30/2016. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Dan Brady asked about the technology used to assess grocery store equipment. Jeff Mowry replied that he would provide follow up information on the question. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-127 was unanimously approved.

BC2015-128 Office of Procurement and Diversity Recommending an award: County Prosecutor On RQ33223 to Farber Specialty Vehicles (1-1) in the amount of \$158,916.00 for the purchase of 1-LE180 Command CSI-EC customized mobile processing vehicle to aid the Ohio Internet Crimes Against Children Task Force (ICAC). Funding Source: ICAC Continuation Grant

Lenora Lockett presented. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-128 was unanimously approved.

BC2015-129 Common Pleas Court/Corrections Planning Board requesting approval to apply for and accept grant funds from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$200,000.00 for the FY2015 Justice and Mental Health Collaboration Grant Program for the period 10/1/2015 - 9/30/2017. Funding Source: U.S. Department of Justice Office of Justice Programs: Bureau of Justice Assistance

Mellany Seay, Corrections Planning Board, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-129 was unanimously approved.

BC2015-130 Department of Public Safety and Justice Services Submitting an agreement with Cuyahoga County Fire Chiefs Association in the amount not-to-exceed \$7,467.00 for reimbursement of eligible training expenses in connection with the FY2013 State Homeland Security Grant Program for the period 4/10/2015 - 5/15/2015. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-130 was unanimously approved.

BC2015-131 Department of Public Safety and Justice Services submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2013 State Homeland Security Grant Program:

for the period 5/22/2014 - 4/15/2015:

- a) City of Ashtabula in the amount not-to-exceed \$1,732.54.
- b) City of Cleveland Heights in the amount not-to-exceed \$2,269.18.

for the period 8/7/2014 - 4/15/2015:

- c) City of Brecksville in the amount not-to-exceed \$3,233.80.
- d) City of Parma Heights in the amount not-to-exceed \$273.03.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Felicia noted that Ashtabula, while outside the County, is within the federal funding region. Armond Budish motioned to approve the item; Dan Brady seconded. Item BC2015-131 was unanimously approved.

BC2015-132 Department of Health and Human Services/Office of Re-entry Requesting approval to apply for and accept grant funds from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of \$1,000,000.00 for the FY2015 Second Chance Act Two-Phase Adult Re-entry Demonstration Grant Program: Planning and Implementation for the period 10/1/2015 - 9/30/2018. Funding Source: U.S. Department of Justice Grant Fund

Luis Vasquez, Office of Re-entry, presented. Dale Miller asked questions related to funds received through the program during previous years, and how the Office handles fluctuations in staff when funds are not received. Pernel Jones asked for the number of clients served under the program. Felicia Harrison, Department of Public Safety, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-132 was unanimously approved.

BC2015-133 Department of Health and Human Services/Cuyahoga Job and Family Services Recommending an award on RQ33878 and enter into a contract with Unitronix Data Systems, Inc. in the amount not-to-exceed \$5,229.23 for license, support and maintenance on the Unitronix ABACUS application for the period 4/1/2015 - 3/31/2016. Funding Source: Public Assistance Linkage Fund

Jeff Mowry presented. Pernel Jones asked of the system can communicate with systems in other Counties. Jeff replied that the system does not have that capability, but this may change in the future as the State moves to a new system. Armond Budish motioned to approve the item; Pernel Jones seconded. Item BC2015-133 was unanimously approved.

BC2015-134 Department of Health and Human Services/Division of Children and Family Services Recommending an award on RQ33555 and enter into a contract with Crowne Plaza Cleveland South/ Independence in the amount not-to-exceed \$15,246.00 for rental space and related catering services for the 11th Annual Foster Parent Conference for the period 6/4/2015 - 6/6/2015. Funding Source: Health and Human Services Levy Fund then 100% State reimbursable through the NCORTC (regional training center).

Tammy Chapman Wagner, Deputy Director of DCF, presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-134 was unanimously approved.

BC2015-135 Department of Health and Human Services/Division of Children and Family Services Recommending an award on RQ34002 and enter into a contract with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$150,000.00 for the Enhanced Family Supervised Visit Program in connection with the FY2015 Efficiency and Innovation Fund Grant Program for the period 5/11/2015 - 12/31/2015. Funding Source: Efficiency & Innovation Fund Grant

Tammy Chapman Wagner, Deputy Director of DCFS, presented. Dale Miller asked what will happen to the program when the grant funds are expended. Pernel Jones asked for the number of people served, and whether supply is able to meet demand. Ms. Wagner indicated that once the program comes to a conclusion, it will be evaluated and a determination will be made as to whether the Division would request funds under the next budget cycle to continue operation. Armond Budish motioned to approve the item; Pernel Jones seconded. Item BC2015-135 was unanimously approved.

### C. Exemptions

BC2015-136 Department of Information Technology Submitting an RFP exemption on RQ34013, which will result in an award recommendation to Compuware Corporation in the amount of \$91,830.00 for license renewal, maintenance and support on Compuware File Aid Software products for the period 10/1/2015 – 9/30/2018. Funding Source: General Fund

Jeff Mowry presented. Dale Miller asked if the County is moving towards phasing out the mainframe technology. Jeff replied that the Department plans to replace the mainframe once the County implements the Enterprise Resource Planning System (ERP). Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-136 was unanimously approved.

BC2015-137 Department of Information Technology Submitting an RFP exemption on RQ33071, which will result in an award recommendation to Insight Public Sector in the amount of \$48,358.00 for the purchase of 2 Barracuda Spam and Virus Firewall V600 appliances. Funding Source: General Fund

Jeff Mowry presented. Dale Miller asked if the installation of all internet security was completed. Jeff replied no. Additional Security Systems for the County's Web services still need to be replaced. This activity is currently in the budget cycle and is awaiting approval. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-137 was unanimously approved.

BC2015-138 Department of Information Technology Submitting an RFP exemption on RQ34060, which will result in an award recommendation to TEC Communications, Inc. in the amount of \$81,050.00 for the purchase of a Nimble SAN Storage Array Expansion Shelf and associated components for use by the Division of Children and Family Services. Funding Source: Public Assistance Fund

Jeff Mowry presented. Pernel Jones and Dan Brady asked questions related to the use of Public Assistance funds, and the parameters around use of that funding source. Jeff Mowry replied that follow up information would be provided on this topic. Armond Budish motioned to approve the item; Pernel Jones seconded. Item BC2015-138 was unanimously approved.

BC2015-139 Department of Information Technology Submitting an RFP exemption on RQ34065, which will result in an award recommendation to MNJ Technologies Direct in the amount of \$62,541.00 for the purchase of 1 HP Blade System and associated components for use by the Division of Children and Family Services. Funding Source: Public Assistance Fund

Jeff Mowry presented. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-139 was unanimously approved.

BC2015-140 Department of Information Technology Submitting an RFP exemption on RQ33929, which will result in an award recommendation to Environmental Systems Research Institute, Inc. (ESRI) in the amount of \$34,142.00 for the purchase of ArcGIS Server licensing software and Developer Network. Funding Source: 2009 Ohio Dept of Transportation Safety Grant/Location Based Response System (LBRS) grant program

Jeff Mowry presented. Dale Miller asked if the ESRI platform is accessible to the General Public to access tax information regarding homes. Jeff replied that constituents can access data on any residential home. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2015-140 was unanimously approved.

BC2015-141 Medical Examiner Submitting an RFP exemption on RQ33665, which will result in an award recommendation to Promega in the amount of \$9,000.00 for the purchase of STR Normalization Manager software for the Freedom EVO 150 System Robot. Funding Source: Gruttadauria Fund

Hugh Shannon, Medical Examiner's Office, presented. Dale Miller asked about the original amount of the Gruttadauria fund and what is the remaining balance. Hugh replied the original amount was \$5 million, and there is approximately \$150,000 remaining in the fund. The Department expects to exhaust all funds by the end of the year. Pernel Jones asked for clarification on the equipment. Hugh replied the robot is a large table top with vials and pipets vials that drops in samples to be processed. Armond Budish motioned to approve the item; Pernel Jones seconded. Item BC2015-141 was unanimously approved.

BC2015-142 Medical Examiner, submitting an alternative procurement process, which will result in an award recommendation to American Institute of Toxicology in the amount not-to-exceed \$30,000.00 for outside toxicology testing services for the period 6/1/2015 - 5/31/2017. Funding Source: Laboratory Fund

Hugh Shannon, Medical Examiner's Office, presented. Dale Miller asked about the typical turn-around time to receive the results and how the tests are used. Hugh replied the larger general reference labs have a 3 to 4 week turnaround time and bacteria cultures from local hospitals take about a week, depending on the complexity of the case. The tests are used to determine the cause of death. Armond Budish made a motioned to approve items 142 through 146; Dan Brady seconded. Item BC2015-142 was unanimously approved.

BC2015-143 Medical Examiner, submitting an alternative procurement process, which will result in an award recommendation to Cleveland Clinic in the amount not-to-exceed \$10,000.00 for outside toxicology testing services for the period 6/1/2015 - 5/31/2017. Funding Source: Laboratory Fund

Hugh Shannon, Medical Examiner's Office, presented. Armond Budish motioned to approve items BC2015-142 – BC2015-146; Dan Brady seconded. Item BC2015-143 was unanimously approved.

BC2015-144 Medical Examiner, submitting an alternative procurement process, which will result in an award recommendation to NMS Labs in the amount not-to-exceed \$60,000.00 for outside toxicology testing services for the period 6/1/2015 - 5/31/2017. Funding Source: Laboratory Fund

Hugh Shannon, Medical Examiner's Office, presented. Armond Budish motioned to approve items 142 through 146; Dan Brady seconded. Item BC2015-144 was unanimously approved.

BC2015-145 Medical Examiner, submitting an alternative procurement process, which will result in an award recommendation to State Highway Patrol in the amount not-to-exceed \$12,000.00 for outside toxicology testing services for the period 6/1/2015 - 5/31/2017. Funding Source: Laboratory Fund

Hugh Shannon, Medical Examiner's Office, presented. Armond Budish motioned to approve items 142 through 146; Dan Brady seconded. Item BC2015-145 was unanimously approved.

BC2015-146 Medical Examiner, submitting an alternative procurement process, which will result in an award recommendation to University Hospital in the amount not-to-exceed \$10,000.00 for outside toxicology testing services for the period 6/1/2015 - 5/31/2017. Funding Source: Laboratory Fund

Hugh Shannon, Medical Examiner's Office, presented. Armond Budish motioned to approve items 142 through 146; Dan Brady seconded. Item BC2015-146 was unanimously approved.

#### D. Consent Agenda

BC2015-147 Department of Public Works Submitting a utility easement agreement with C. Akers in the amount of \$900.00 for the addition of anchors and guy wires on the west side of West 130th Street, Middleburg Heights in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma. Funding Source: Road and Bridge Fund

BC2015-148 Department of Public Works Submitting an agreement of cooperation with City of Brook Park for the resurfacing of West 130th Street from Brookpark Road to Lorain Road. Funding Source: 40% from County Road and Bridge, 40% Issue 1, 20% City of Cleveland.

BC2015-149 Department of Public Works Submitting an agreement of cooperation with City of Strongsville for the resurfacing of Marks Road from Boston Road to Lunn Road. Funding Source: County Road and Bridge Fund.

BC2015-150 Department of Workforce Development Submitting an amendment to a Memorandum of Understanding among the City of Cleveland, City of Cleveland/Cuyahoga County Workforce Investment Board and Ohio Means /Jobs Cleveland - Cuyahoga County, Workforce System fka Employment Connection One-Stop System partners for operation of the Ohio Means/Jobs Cleveland - Cuyahoga County, Workforce System for the period 7/1/2014 - 6/30/2015 to extend the time period to 6/30/2016. Funding Source: Each partner supports their share of OMJ|CC Workforce Services System cost with their own revenues, to offset OMJ|CC's operational costs

BC2015-151 Department of Law/Risk Management submitting a settlement agreement with L. Krusieny in the amount of \$500.00 in connection with a property damage claim. Funding Source: Self Insurance Fund

BC2015-152 Department of Public Safety and Justice Services submitting an amendment to a grant agreement with Ohio Emergency Management Agency for the Training and Exercise Project for the FY2013 State Homeland Security Grant Program for the period 9/1/2013 - 5/30/2015 to extend the time period to 6/30/2015; no additional funds required. Funding Source: FY2013 State Homeland Security Grant

BC2015-153 Office of Procurement & Diversity Presenting voucher payments for the week of 5/11/2015

There were no questions on the Consent Agenda items. Armond Budish motioned to approve items 147 through 153. Dan Brady seconded the motion. The Consent Agenda Items were unanimously approved.

V. OTHER BUSINESS

No other business was presented.

VI. PUBLIC COMMENT

There was no further public comment.

VII. ADJOURN

Armond Budish motioned to adjourn; Dale Miller seconded the motion. The motion to adjourn was unanimously approved at 11:47 a.m.

**B. NEW ITEMS**

**BC2015-154**

A. Scope of Work Summary

1. Department of Public Works requesting award and approval of a contract with Quality Control Services, LLC for the not-to-exceed cost of \$300,000.00.
2. The primary goal of this contract is to allow the Dept. of Public Works to maximize our resources (staff & financial) to address our infrastructure needs. Potential services include general construction management services to support County personnel in administering construction projects. Potential services to be authorized will be on a task order basis for roadway, bridge, lighting, utility relocation, drainage, concrete and asphalt pavement construction. These services may include activities from pre-construction through construction and post construction.
3. N/A

B. Procurement

1. The procurement method for these services was an RFQ. The total value of the RFQ is not to exceed \$300,000.00.
2. The RFQ was closed on February 23, 2015. The County's Small Business Enterprise (SBE) Goal for this contract is 30%.
3. There were 5 proposals submitted for review, 1 proposal was selected with Quality Control Services, LLC (\$300,000.00).

C. Contractor and Project Information

1. The address of the vendor is:  
Quality Control Services, LLC  
2273 Scranton Road  
Cleveland, OH 44113
2. A List of Principal Owners for Quality Control Services, LLC is attached.
3. a. The location is various roadway and bridge construction projects within Cuyahoga County.  
3. b. The projects are located in various Council Districts.

D. Project Status and Planning

1. This project reoccurs annually, with a new RFQ being issued each year.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is funded 100% by the \$7.50 Fund (Road & Bridge Improvement-Permissive).
2. The Schedule of payments is by invoice.
3. N/A

**BC2015-155**

A. Summary of Scope

1. is submitting an amended agreement (Subsidiary No. 1) to Contract CE1400158 with Burton Scot Contractors, LLC for the 2014 Resurfacing Operations Group 1: East Ridgewood Drive from Broadview Road to Crossview Road in the Cities of Seven Hills and Parma and Crossview Road from Chestnut Road to Rockside Road in the City of Seven Hills for an amount not-to-exceed \$92,293.42.

This project is staffed with following employees of the Department of Public Works:

Michael Tworzydlo, P.E., Area Construction Engineer

Terry Cain, Project Supervisor

The engineer's estimate was \$1,506,142.00

Original Contract Amount: \$1,129,900.00

Amendment No. 1: \$92,293.42 (Pending)

Rev. Contract Amount: \$1,222,193.42

The primary goal is to complete construction as per plans and specifications.

B. Procurement

1. Justification for Other than Full and Open Competition has been submitted for approval.

C. Contractor and Project Information

1. Contractor: Burton Scot Contractors, LLC, 11330 Kinsman Road, Newbury, Ohio 44065(Council District N/A). Project Location: City of Parma(Council District 4) and City of Seven Hills (Council District 6).

D. Project Status and Planning

1. Construction is essentially complete per plans and specifications. A final punch list has been prepared and contractor is performing work as directed by the Department of Public Works.

E. Funding

1. 100% Cuyahoga County using funds from the County Motor Vehicle \$7.50 License Tax Fund.

**BC2015-156**

A. Summary of Scope



1. Department of Public Works (DOPW): submitting an amended agreement (Subsidiary No. 1) to Contract CE1400141 with Ronyak Paving, Inc. for the 2014 Resurfacing Operations Group 2: Chagrin Boulevard from Lander Road to South Lane in the City of Pepper Pike and the Village of Moreland Hills and West Grace Street from Turney Road to Broadway Avenue in the City of Bedford for an amount not-to-exceed \$40,997.86.

This project is staffed with following employees of the Department of Public Works:

Michael Tworzydlo, P.E., Area Construction Engineer  
Mark Rinderman, Project Supervisor

The engineer's estimate was \$2,932,919.75.

Original Contract Amount: \$2,099,283.40

Amendment No. 1: \$40,997.86 (Pending)

Rev. Contract Amount: \$2,140,281.26

The primary goal is to complete construction as per plans and specifications.

#### B. Procurement

1. Justification for Other than Full and Open Competition has been submitted.

#### C. Contractor and Project Information

1. Ronyak Paving, Inc., 14376 N. Cheshire Street, Burton, Ohio 44021 (Council District N/A).

Project Location: City of Pepper Pike (Council District 9), Village of Moreland Hills (Council District 6) and City of Bedford (Council District 9).

#### D. Project Status and Planning

1. Construction is essentially complete. A punch list has been prepared and the contractor is performing work as directed by the Department of Public Works.

#### E. Funding

1. 100% Cuyahoga County using funds from the County Motor Vehicle \$7.50 License Tax Fund.

### **BC2015-157**

#### A. Scope of Work:

1.) Department of Development is requesting approval of an NCO Technology Fund Loan with Everykey, LLC in an amount not to exceed \$95,000.00 and requesting authority for the Director to execute all documents required in connection with said loan.

2.) The primary goals of the project are to accelerate the development of a high-growth entrepreneurial company, increase the flow of follow-on private investment, create new high paying jobs, and generate program income.

#### B. Procurement:

1.) Loan

2.) The project will be subject to the following, without limitation: the County's SBE Policy, adopted October 29, 2009; execution of a Workforce Development Agreement; submission of annual job creation/retention reporting, and payment of prevailing wages for that portion of the project funded by the County loan/grant authorized herein, if applicable.

C. Contractor and Project Information:

- 1.) The current address of the borrower is:  
Everykey, LLC  
12000 Edgewater Drive #1508  
Lakewood, OH 44107  
County Council District #02
- 2.) The principal owner of the borrower is:  
Christopher Wentz, Chief Executive Officer (67.327%)

D. Project Status:

- 1.) The project is new to the County.

E. Funding:

- 1.) The project is funded 100% by the Cuyahoga County Western Reserve Fund.
- 2.) The schedule of loan disbursements is by invoice in accordance with the project budget as defined within the loan agreement.

**BC2015-158**

*Title: Workforce Development/ 2015/ OJT Contract - Air-Temp Mechanical, Inc.*

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Air-Temp Mechanical, Inc. for the anticipated cost of not more than \$4,590.00. The anticipated start-completion dates are 2/16/2015 to 8/12/2015.
2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. The employer will reimburse 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirement. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Air-Temp Mechanical, Inc. 3013 Payne Ave., Cleveland, OH 44114  
Council District 10
2. Principal Owner: Allen Krupar, President and co-owner  
3013 Payne Avenue, Cleveland, OH 44114

Air-Temp Mechanical, Inc. is a for profit business company that provides mechanical system design, services and installation for the healthcare, commercial, industrial, educational service industries. It was established in 1978.

D. Project Status and Planning

1. This is a new contract.

2. The OJT Program has already begun. The reason for the delay is contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by the WIA Funds
2. The schedule of payments is by invoice received from the employer on a monthly basis.

**BC2015-159**

*Title: OPD 2015 Award Recommendation Ohio CAT RQ34048*

A. Scope of Work Summary:

1. The Office of Procurement and Diversity is requesting approval of an Award Recommendation with Ohio Machinery Co., dba Ohio CAT in the amount of \$137,588.76 to purchase a Caterpillar Backhoe for the Department of Public Works, Sanitary Sewer Division.
2. The primary goal of this new equipment purchase is for construction and repairs of the sanitary sewer lines the division is contracted for throughout the County and is part of the replacement cycle determined by the department. The purchase includes an extended warranty of 60 months/5,000 hours for powertrain and hydraulics.

B. Procurement

1. The procurement method for this purchase was an Alternative Procurement, approved BC2013-281 and a not-to-exceed award approved by County Council under R2013-0235 for the term 10/1/2013 - 9/30/2018. Pricing by the vendor is off of State Contract 800055, expiration 10/31/2016.

C. Contractor and Project Information

1. The address of the vendor is:

Ohio CAT

3993 E. Royalton Road

Broadview Heights, Ohio 44147

County Council District 6

2. The President of the company is Kenneth Taylor.

3a. The equipment will be housed at the

Department of Public Works

Sanitary Sewer Division

6100 W. Canal Road

Valley View, Ohio 44125

- 3b. The equipment will be located in Council District 6, but used throughout the County.

D. Project Status and Planning

1. This purchase is part of DPW's replacement cycle for the same of of equipment.

E. Funding

1. The project is funded 100% with Sanitary Sewer Funds and was approved by OBM for the current year's budget.
2. Payment will be Net 30 days after receipt of equipment and title.

**BC2015-160**

A. Scope of Work Summary

1. The Office of Procurement & Diversity is recommending an award to United Power & Battery Corporation on RQ33042 for the purchase of ENERSYS Batteries and/or CSB batteries being offered as alternates in accordance to detail specifications for the Department of Public Works on behalf of Juvenile Justice Center. Below is a list of the batteries and their the alternates. The batteries will be delivered and Core Exchange will be to an authorized lead recycler and processed by an EPA Certified Smelter in the amount of \$36,088.00.

<u>ENERSYS</u>	<u>CSB</u>
NPX-15ORFR	GP12400/162WPC
HX205	HRLI2200WFR
S12V37OF	No alternate
S12V500F	HRL12500WFR

2. The primary goal is to purchase these batteries from a vendor that can furnish, deliver and recycle the batteries in accordance with the detailed specifications and at the best possible price.

B. Procurement

1. The procurement method for this purchase was a formal competitive bid. The estimated dollar amount of the RFB was \$54,719.20
2. The bid closed on February 24, 2015.
3. Nine (9) bids were pulled from OPD and three bids were submitted. The low bidder United Power & Battery Corporation is being recommended for the award.
4. There is no SBE goal participation.

C. Contractor and Project Information

1. United Power & Battery Corporation  
6833 Joyce Street  
Arvada, CO 80007
2. The Principal Owners of United Power & Battery Corporation is Ryan Massa (1-800-306-1125)

D. Project Status and Planning

1. These batteries will provide uninterrupted power at the Juvenile Justice Center between main power and generator start up ensuring no loss of power at the JJC.

E. Funding

1. The project is funded 100% by Public Works General Fund (CT577395).
2. Schedule of payments will be by invoice upon delivery and acceptance of the merchandise by the County less any offsets for core exchanges under the terms of the purchase order.

**BC2015-161**

*Title: OPD 2015 Recommendation of Award from CJFS to Four Winds Interactive, LLC - RQ33649*

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of an Award Recommendation to Four Winds Interactive, LLC in the amount of \$31,094.60 for the purchase of an Interactive Digital Signage

(IDS) hardware and software platform.

2. The primary goal of the project is to purchase a full service Interactive Digital Signage software platform that turns LCD and plasma displays into a flexible, reliable, easy to use digital signage network system for the agency.

B. Procurement

1. The procurement method for this purchase was a RFP Exemption approval No. CPB2015-162, 3/23/2015.

C. Contractor and Project Information

1. The address of the vendor is:

Four Winds Interactive, LLC

1859 York St

Denver, CO 80241

Email: ar@fourwindsinteractive.com

Phone: (720)389-3522

There is no County Council representation as the vendor is out-of-state.

2. The President

3a. The equipment will be housed at the Justice Center for the County Prosecutor.

3b. County Council District 7.

D. Project Status and Planning

1. These displays will be placed in all the neighborhood family service centers waiting rooms to provide customers with purposeful information about our benefits and programs..

2. The project package includes flat panel displays, licenses, ceiling and wall mounts and training on the software and an annual maintenance service plan.

E. Funding

1. The project is funded 100% by public assistance.

2. Payment will be per Invoice, and PO.

**BC2015-162**

A. Scope of Work Summary

1. Juvenile Court is requesting the approval of contract amendments for the Functional Family Therapy contracts with Catholic Charities Corporation fka Catholic Charities Services dba Parmadale and Guidestone to increase and decrease the funds in the not-to-exceed amounts as listed below:

a. CE1300025 Catholic Charities Corporation fka Catholic Charities Services dba Parmadale for a decrease in the amount of \$70,000.00, which changes the not-to-exceed amount of the contract from \$225,000.00 to \$155,000.00.

b. CE1300026 OhioGuidestone for an increase in the amount of \$70,000.00, which changes the not-to-exceed amount of the contract from \$195,000.00 to \$265,000.00.

2. The primary goal of the project is to provide evidenced-based, in-home counseling services to at-risk youth and their families.

3. N/A.

#### B. Procurement

1. The procurement method for this project was a RFP (#24071). The total value of the RFP was \$140,000.00.
2. The RFP was closed on July 31, 2012. There was no SBE goal.
3. There were three (3) proposals submitted to OPD and all three (3) proposals were reviewed by the Court. Out of the three (3) proposals reviewed, it was recommended that the Court contract with two (2) vendors for this service.

#### C. Contractor and Project Information

1. The address (es) of all vendors and/or contractors is:
  - (a) Catholic Charities Corporation fka Catholic Charities Services dba Parmadale  
6753 State Road  
Parma, Ohio 44137  
Council District: 4
  - (b) Guidestone  
202 East Bagley Road  
Berea, Ohio 44017  
Council District: 5
2. Catholic Charities Corporation fka Catholic Charities Services dba Parmadale is a corporation not-for-profit and their Executive Director is Maureen Dee. Guidestone is a corporation not-for-profit and their President and CEO is Richard Frank.
- 3.a. The address or location of the project will be throughout Cuyahoga County in the homes of the youth and families.
- 3.b. The project is located in various Council Districts.

#### D. Project Status and Planning

1. This project is an annual project for the Court
2. N/A
3. N/A
4. N/A
5. N/A

#### E. Funding

1. The project is 100% funded by RECLAIM Ohio Grant Funds.
2. The schedule of payments is monthly, by invoice.
3. This project is an amendment to contracts. This is the second amendment to these contracts. The first amendment extended the time period through June 30, 2014 and increased the funds for both vendors. The second amendment for these contracts extended the time period through June 30, 2015 and increased the funds in both contracts.

### **BC2015-163**

#### A. Scope of Work Summary

Cuyahoga County Department of Health & Human Services Office of Reentry, submitting an amendment to Agreement No. AG1100007-01 with Cuyahoga County Court of Common Pleas for Reentry Court intensive adult probation and research services to extend the time period to 12/31/2015 and for

additional funds in the amount of \$67,000.00. Reentry Court participants can come from any municipality within Cuyahoga County.

The primary goals of Reentry Court are:

1. Divert program participants from costly incarceration by providing intensive probation services under the jurisdiction and supervision of the Reentry Court Judge.
2. Assist participants with making a successful transition back into the community by providing referrals to needed rehabilitative services, thus reducing the risk of recidivism.
3. Track recidivism and research status of ex offenders post release.

Reason for late submittal: Invoice discrepancy which delayed OBM approval and necessitated changed amendments and re-signature.

#### B. Procurement

The procurement method for this project is non-exempt due to the fact that the vendor is a political sub-division.

#### C. Contractor & Project Information

The address of the vendor is:

Cuyahoga County Court of Common Pleas Reentry Court  
1200 Ontario Street  
Cleveland, OH 44113  
Council District 7

#### Project Information:

Location of the project is the same. There is no owner or Executive Director. The Judge who presides over Reentry Court is Judge Nancy Margaret Russo. The Presiding Judge of Cuyahoga County Common Pleas Court is Judge John Russo.

#### D. Project Status & Planning

1. The project recurs annually.

#### E. Funding

The project is funded 100% by the General Fund. The schedule of payments is monthly upon receipt of an invoice. This is an amendment to an agreement that changes the scope, term and value of the agreement - it extends it by one year and increases the amount by \$67,000.00

#### **BC2015-164**

*Title: Cuyahoga Job and Family Services 2015 Recommended Award RQ#32904 Catholic Charities Corporation*

*Contract: Intensive Case Management Program 2015*

#### A. Scope of Work Summary

1. Cuyahoga Job and Family Services is recommending to award a contract with Catholic Charities Corporation for the amount of \$442,940.00. The planned contract period is July 1, 2015 to June 30, 2016.

2. The primary goal of the program:

- To provide intensive case management and vocational assessment and counseling services to work eligible individuals in receipt of Ohio Works First (OWF) cash assistance and individuals in receipt of Disability Financial Assistance (DFA) who may or may not be eligible for Supplemental Security Income (SSI) and for whom employment is a viable option for self-sufficiency.

#### B. Procurement

1. The procurement method for this project was an RFP.

2. The RFP RQ#32904 was closed on February 13, 2015.

3. There was one (1) proposal submitted for review, one (1) proposal is being recommended for approval.

#### C. Contractor and Project Information

1. The address of the vendor:

Catholic Charities Corporation

3135 Euclid Avenue, Suite 202

Cleveland, OH 44115

Council District (07)

2. The CEO for the vendor is Patrick Gareau.

3.a The location of the program is at:

V.E. Brown Building

1641 Payne Ave

Cleveland, OH 44114

Council District (07)

#### D. Project Status and Planning

1. The project reoccurs annually.

#### E. Funding

1. The project is funded 100% by Federal TANF funds.

2. The schedule of payments is by monthly invoice.

### **BC2015-165**

#### A. Scope of Work Summary

1. CJFS is requesting approval of a contract with Opex Corporation for the cost of \$12,315.00. The contract period is 4/6/2015 – 4/5/2016.

2. The primary goals of the project are:

- Maintenance support for Opex Model 72 and AS7200i scanning system.
- Licensing fees for 1D Barcode, Data Matrix Barcode and Image Edge.

#### B. Procurement

1. The procurement method for this project was RFP Exemption.



2. The proposed contract received an RFP Exemption approval to process by OPD on April 1, 2015. The NOVUS document is attached for review.

C. Contractor and Project Information

1. The address of vendor is:

Opex Corporation  
305 Commerce Drive  
Moorestown, NJ 08057-4234  
Council District NA

2. The CEO for the vendor is Mark Stevens.

3. The contracted service is provided in Council District 07.

D. Project Status and Planning

1. The service is recurring annually.

2. The reason there was a delay in this request is due to finalizing the required vendor's paperwork and final contract wording re: insurance liabilities.

E. Funding

1. The project is funded 100% by PA (Public Assistance) Funds.

2. The schedule of payment is by an annual invoice.

**C. EXEMPTIONS**

[Item details for **BC2015-166 – BC2015-167** in Section C., above]

**D. CONSENT AGENDA**

**BC2015-168**

A. Scope of Work Summary

1. Department of Public Works is submitting an Amendment to the Right of Entry Agreement No. CSX672675 with CSX Transportation, Inc. (CSXT) for approval and for authority for the County Executive to execute. This project consists of the construction of Stage 3 of the Cleveland Towpath Trail from Steelyard Commons to Tremont/Literary Trailhead.

2. The primary goal of this project is to construction of Stage 3 of the Cleveland Towpath Trail from Steelyard Commons to Tremont/Literary Trailhead. The primary goal of this agreement is to allow access to CSXT's railroad corridor for environmental investigation of soil borings.

B. Procurement

1. N/A

2. N/A

3. N/A

C. Contractor and Project Information

1. The address for  
CSX Transportation, Inc.  
500 Water Street  
Jacksonville, FL 32202

2. Owner is the CSXT.

3. a. The address of the project is Cleveland Towpath Trail from Steelyard Commons to Tremont/Literary Trailhead in the City of Cleveland, Ohio.
- b. The project is located in Council District 8.

D. Project Status and Planning

1. N/A
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. There is no cost as part of this agreement. The project is funded by Federal Funds at 50% and Local Funds - Steelyard TIF funds at 50%.
2. N/A
3. This is the first amendment to the Agreement that was passed as EA2011-0613 on May 17, 2011.

**BC2015-169**

A. Scope of Work Summary

- 1.) The Department of Public Works requesting approval of a bridge inspection agreement with the City of Middleburg Heights.
- 2.) The primary goal of this agreement is to assist the City of Middleburg Heights with fulfilling their responsibility for structural inspections on local roadways.
- 3.) N/A

B. Procurement - N/A

C. Contractor and Project Information

- 1.) N/A
- 2.) N/A
- 3a.) Within the City of Middleburg Heights
- 3b.) The project is located in Council District 4.

D. Project Status and Planning

- 1.) This program is new to the County.
- 2.) N/A
- 3.) N/A
- 4.) N/A
- 5.) N/A

E. Funding

- 1.) 100% Municipality Reimbursed
- 2.) N/A
- 3.) N/A

**BC2015-170**

A. Scope of Work Summary:

1. Office of Procurement & Diversity, recommending to declare various property (vehicles & equipment) as surplus County property no longer needed for public use. Recommending to sell equipment from the department of Public Works via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after CPB approval.
2. The primary goals of the the project is to sell said property via internet auction, to the highest bidder. through GovDeals. The auction surplus list (Exhibit "A") is attached.
3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

B. Procurement

1. There is not a procurement method for this project. This is a revenue generating project.
2. The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

C. Contractor and Project Information:

N/A

D. Project Status and Planning:

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.
2. The project planning has four (4) phases. The Program Administrator will request approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

E. Funding:

1. There is no cost for this process. The project is a revenue generating project.

**BC2015-171**

*Department of Law - 2015 Risk Management- Antoinette Hunter and Maurice Jones' Bodily Injury Settlement Agreement.*

A. Scope of Work Summary Department of Law requesting approval of a Settlement Agreement with Ms. Antoinette Hunter, her son Maurice Jones and their attorney Richard L. Demsey Co, L.P.A. as well as The Rawlings Company as subrogee for Aetna Health Plans, an ERISA Self-Funded plan that preempts State Law for the anticipated cost of \$4,500.00.

The primary goal is full and final settlement of a bodily injury claim.

3. Not applicable.

B. Procurement

1. Not applicable.
2. Not applicable.
3. Not applicable.
3. [Option 2] Not applicable.
3. [Option 3] Not applicable.

C. Contractor and Project Information

1. The address of all claimants is:

Richard L. Demsey Co., L.P.A  
1350 Euclid Avenue, Ste. 1550  
Cleveland, Ohio 44115

2. Not applicable.
3. a Not applicable.
3. b Not applicable.

D. Project Status and Planning

1. Not a project – one time claim settlement.
2. Not applicable.
3. Not applicable
4. Not applicable.
5. Not applicable

E. Funding

1. The claim is funded 100% by the Self Insurance Fund.
2. The schedule of payments is one time only for a Bodily Injury claim.
3. Not applicable.

F. Training

1. Not applicable.

**BC2015-172**

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of :

a) a Grant Agreement, OH0479L5E021400, awarded to Cuyahoga County through the FY 2014 HEARTH Act NOFA, by the U.S. Department of Housing & Urban Development (HUD) for Rapid Re-Housing for Families, in the amount of \$487,896.00. The term is for 12 months, 6/01/15 through 5/31/16; and  
b) Grant Amendment to OH0443L5E021200, awarded to Cuyahoga County through the FY 2012 HEARTH Act NOFA by the U.S. Department of Housing & Urban Development (HUD) for Planning for HEARTH Act Compliance in Cuyahoga County, extending the term of the Grant through December 31, 2015.

2. The primary goal of the:

a) Rapid Re-Housing for Families Grant Award is to provide supportive services to families in shelter that will promote their rapid exit from homelessness to permanent housing. These services include assisting in housing location, resolving utility bill arrearages, securing furniture and linking the family to community based resources.

b) The Planning Grant Award is to assist Continuums of Care to assess their compliance with new requirements defined in the HEARTH Act, and provide suggestions to improve outcome performance.

3. N/A

B. Procurement

- 1-3. N/A

C. Contractor and Project Information

1-3. N/A

D. Project Status & Planning

1. OH0479L5E021400 is a new award to Cuyahoga County through the FY 2014 NOFA process.  
The Amendment to Grant OH0443L5E021200 extends the term of the grant award.
2. N/A
3. N/A
4. a) The New Grant Award Agreement was received by the OHS on Tuesday, April 28th and submitted in NOVUS the same day.  
b) The amendment to extend the term of the Planning Grant is due to delays on HUD's part in issuing the Grant Agreement, coupled with County RFQ requirements.
5. Both the New Grant Award Agreement and the Grant Amendment require ink signatures on each copy of the Grant Agreement.

E. Funding

1. Both Grant Agreements are funded 100% by the U.S. Department of Housing & Urban Development;  
a) OH0479L5E021400 from the FY 2014 HEARTH Act  
b) OH0443L5E021200 from the FY 2012 HEARTH Act.
2. - 3. N/A

**BC2015-173**

Title: Grant Agreement - Senior and Adult Services - 2015/2016 – Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority Aids Initiative.

A. Scope of Work Summary

1. The Division of Senior and Adult Services is requesting approval of a grant agreement with the Cuyahoga County District Board of Health in the amount of \$51,494.49 for Ryan White HIV/AIDS Treatment Extension Act Part A Program and Minority Aids Initiative for the period 3/1/2015-2/29/2016.
2. The grant agreement does not include any County match funds nor does it obligate the County to contract with external service providers or vendors.

Through this grant, the Division of Senior & Adult Services is reimbursed for Home & Community Based Health Services as well as Home Health Care services delivered to clients living with HIV and AIDS. DSAS anticipates providing 2040 hours to 34 clients per month, 50 unduplicated clients per year, and Home Health Care - Nursing - 120 hours to 10 clients per month, 50 unduplicated clients per year through this grant.

B. Procurement

N/A

C. Contractor and Project Information

N/A

D. Project Status and Planning

1. This grant agreement reoccurs annually.
2. Not applicable.
3. This project requires immediate action. DSAS is unable to draw down grant monies until this agreement is executed and returned to the funding agency.
4. The project term has already begun. This request was delayed as the original agreement was not received until 4/1/15.
5. This agreement needs a signature in ink.

E. Funding

1. The project is funded by Cuyahoga County by the District Board of Health. The amount of the award is determined by the Board of Health.
2. Not applicable.
3. Not applicable.

**BC2015-174**

<b>Department/ Location Key:</b>					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svcs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svcs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svcs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svcs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

<b>Direct Open Market Purchases (Purchases between \$500 - \$25,000 <u>unless</u> requiring assistance from Procurement &amp; Diversity Dept - see below)</b>				
<b>Requisition #</b>	<b>Requisition Date</b>	<b>Description</b>	<b>Dept/Loc</b>	<b>Total</b>
AU-15-34265	5/6/2015	Legal Notice for RQ34114 Property Tax Administration Consultant	AU/AU99	\$700.00
AU-15-33899	3/30/2015	Microphone Camera and Cables	AU/AU99	\$3,553.00
AU-15-34253	5/5/2015	Samsung 50" SmartTV for DCFS	AU/AU99	\$1,489.72
CE-15-34000	4/7/2015	Safety Equipment - Public Works	CE / CE01	\$1,042.65
CR-15-34271	5/7/2015	Safety Step Stools - DNA	CR / CR00	\$547.00
CR-15-34191	4/30/2015	Camera Lens; Tripod; Ink; Photography Supplies	CR / CR00	\$1,262.92
CR-15-34190	4/30/2015	Certification Fume Hoods	CR / CR00	\$3,194.80

CR-15-34178	4/29/2015	Drug Standards - Calibrators and Controls - Toxicology	CR / CR00	\$1,672.40
CR-15-34177	4/28/2015	Paraffin - Histology	CR / CR00	\$600.00
CR-15-34149	4/24/2015	Bar Code Scanners/Zebra Printers/Adobe Acrobat XI Pro upgrade	CR / CR00	\$15,466.14
CR-15-34112	4/20/2015	Vials, Caps, Stoppers - Combo - Toxicology	CR / CR00	\$3,556.56
CR-15-34104	4/20/2015	Autopsy Saw Repairs	CR / CR00	\$2,675.00
CR-15-34041	4/10/2015	Fingerprint Lab Supplies	CR / CR00	\$4,933.14
CR-15-34178	4/29/2015	Drug Standards - Calibrators and Controls - Toxicology	CR / CR00	\$1,672.40
CR-15-34276	5/7/2015	Drug Standards - Calibrators and Controls - Toxicology (Continued list from RQ34178 due to BSO Line Capacity)	CR / CR00	\$414.40
CT-15-34257	5/5/2015	Stock- Deadlatch Left Lock Replacement	CT / CT01	\$585.00
CT-15-34151	4/27/2015	JC Cafeteria Steam Table Repairs	CT / CT03	\$6,000.00
CT-15-33884	3/26/2015	Maint. Garage - Various Tires	CT / CT04	\$19,869.56
CT-15-34261	5/6/2015	Stock- 110# Feltmark Cover Paper	CT / CT09	\$998.40
CT-15-34280	5/8/2015	Council- Resolution Folders Finishing	CT / CT09	\$995.00
CT-15-34290	5/11/2015	9x12 Child Protect Envelope for Prosecutors	CT / CT09	\$700.00
SA-15-33757	3/11/2015	Installation/Removal of Banner	SA / SA01	\$1,400.00



SH-15-34182	5/6/5015	(2015) Leg Shackles for Jail	SH/SH003	\$945.72
SH-15-34157	4/28/2015	Replace Broken portable radio equip: Chargers, Cases & Speakers	SH/SH003	\$2,385.00
SH-15-34183	4/29/2015	Hydrogen Peroxide for Jail Laundry	SH/SH003	\$810.00
SH-15-34181	4/29/2015	(2015) TMP Pistol Kits for SRT (pepperball pistol)	SH/SH003	\$3,005.00
SH-15-34281	5/8/2015	Medeco Security Keys & Jail Keys	SH/SH003	\$834.75
ST-15-34187	4/29/2015	Tires 11R22.5	ST / ST01	\$15,881.90
ST-15-34235	5/4/2015	Estimate-Legal Notice - Truck Bodies RQ34231	ST / ST01	\$950.00
ST-15-34236	5/4/2015	Estimate-Legal Notice - F250 with Plow RQ34230	ST / ST01	\$950.00
<b>Items already purchased:</b>				
CE-15-34143	4/24/2015	Fuel Tank #03-0032	CE / CE01	\$2,156.87
CT-15-34262	5/6/2015	Janitorial Supplies- Old Courthouse	CT / CT01	\$707.62
CT-15-34256	5/5/2015	Propane for Forklift- Huntington Park Garage	CT / CT01	\$545.38
ST-15-34240	5/4/2015	Tyvek Suits	ST / ST01	\$806.40
ST-15-34197	5/1/2015	Inspect & Certify Safety Equip - Sanitary	ST / ST01	\$995.00