

**Cuyahoga County Contracts and Purchasing Board
February 23, 2015 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2015-96	Office of Procurement and Diversity	<p>Recommending an award:</p> <p><u>Department of Information Technology</u></p> <p>a) on RQ33221 with Hewlett-Packard Company in the amount of \$45,360.25 for the purchase of 25- laptops and 25- desktop computers for the Public Defender's Office.</p> <p>Funding Source: General Fund</p>	<p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p>
CPB2015-97	Medical Examiner	<p>Recommending an award on RQ32895 and enter into a contract with Radiation Detection Company in the amount not-to-exceed \$4,500.00 for dosimetry services for the period 3/1/2015 - 2/28/2018.</p> <p>Funding Source: General Fund</p>	<p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p>
CPB2015-98	Domestic Relations Court	<p>Recommending an award on RQ32931 and enter into a contract with I.S.P. Consulting in the amount not-to-exceed \$13,000.00 for the development of a comprehensive Domestic Violence Education Guide for the period 1/1/2015 - 8/31/2015.</p> <p>Funding Source: \$5,000.00 Department of Justice/Office of Violence Against Women Grant Funds and \$8,000.00 General Fund.</p>	<p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p>
CPB2015-99	Department of Public Safety and Justice Services	<p>Recommending an award on RQ32130 and enter into a contract with Motorola Solutions, Inc. in the amount not-to-exceed \$24,135.60 for maintenance on radio and related equipment for the Cuyahoga Emergency Communications System for the period 1/1/2015 - 12/31/2016.</p>	<p>___ Approve</p> <p>___ Disapprove</p> <p>___ Hold</p>

		Funding Source: General Fund	
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C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2015-100	Medical Examiner	<p>Submitting a sole source exemption on RQ33276 in the amount not-to-exceed \$56,002.70 to Promega Corporation in the amount not-to-exceed \$56,002.70 for the purchase of 2- Maxwell 16 DNA Extraction Instruments.</p> <p>Funding Source: 2013/2014 DNA Backlog Grant (2013 - \$16,721.19; 2014 - \$39,281.51)</p> <p>2. What is the product/service that you seek to acquire? Provide a detailed description of the product/service.</p> <p>We are requesting to purchase 2 Maxwell 16 instruments which are used to extract DNA from the forensic samples.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? X Yes <input type="checkbox"/> No</p> <p>If yes, please provide details regarding future obligations and/or needs. What is the duration of this purchase, including number of "potential" renewal options? Provide information regarding the duration of any potential commitments as well as the estimated costs for such commitments.</p> <p>DNA IQ (TM) Casework Pro Kits for Maxwell 16 will have to be purchased for DNA extraction on the instrument.</p> <p>4. Why do you need to acquire these goods or services?</p> <p>Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.</p> <p>Extraction is an essential part of the DNA analysis process. Maxwell 16 instrument is used to extract DNA from the forensic evidence to increase the efficiency of the process. Maxwell instruments are needed to keep up with the continuous increase in casework submitted to the DNA unit.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.</p> <p>Maxwell 16 forensic instrument is used to simultaneously extract DNA from 16 samples. It offers an efficient and improved method of DNA extraction. Implementation of any new system in Forensic DNA requires extensive validations, training and competency testing of DNA analysts on the new system which requires a lot of time and additional expenses in chemicals and supplies. As two Maxwell 16 instruments are already operational in the DNA unit, validation studies have already been performed and analysts have been trained and competency tested on the instrument. Buying same Maxwell systems will eliminate the need to perform extensive validation studies again and to train analysts on another system, and will also keep consistency of the DNA analysis and increase efficiency of the unit.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.</p> <p>The other comparable systems are EZ One and Automate Express. EZ One extracts 14 samples and Automate</p>	
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		<p>Express extracts 13 samples in a run whereas Maxwell can extract 16 samples in one run. Implementation of any new system in Forensic DNA requires extensive validations, training and competency testing of DNA analysts on the new system which requires a lot of time and additional expenses in chemicals and supplies. No other systems were evaluated because two Maxwell 16 instruments are already operational in the DNA unit. Validation studies have already been performed and analysts have been trained and competency tested on the instrument. Buying same Maxwell systems will eliminate the need to perform extensive validation studies again and to train analysts on another system, and will also keep a consistent extraction system within the unit.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>Provide specific information regarding methods of search, geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale for acceptance of sole source.</p> <p>Currently the Maxwell 16 instrument is only offered by Promega Corporation. The other comparable systems are EZ One and Automate Express. EZ One extracts 14 samples and Automate Express extracts 13 samples in a run whereas Maxwell can extract 16 samples in one run. Implementation of any new system in Forensic DNA requires extensive validations, training and competency testing of DNA analysts on the new system which requires a lot of time and additional expenses in chemicals and supplies. As two Maxwell 16 instruments are already operational in the DNA unit, validation studies have already been performed and analysts have been trained and competitions tested on the instrument. Buying same Maxwell systems will eliminate the need to perform extensive validation studies again and to train analysts on another system, and will also keep a consistent extraction system within the unit.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p>	
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		<p>Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.</p> <p>DNA unit purchased one Maxwell 16 instrument in December 2011 at \$28,000 and one in January 2013 at \$24,999 from Promega Corporation. It is sole source.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future? Describe specific steps, and/or alternate solutions under consideration.</p> <p>Currently, the instrument is only manufactured and offered by Promega corporation.</p> <p>10. What efforts were made to get the best possible price? Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special pricing was provided please indicate the amount of the discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services.</p> <p>Company was approached to give us the best price. Company has provided ~20% discount on the DNA IQ (TM) Casework Pro Kit for Maxwell(R) 16 and offers free shipping.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain.</p>	
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		<p>CCMEO has been a customer of Promega for their sole source supplies in DNA analysis. Promega has always provided reasonable prices in the past, including approximately a 20% discount on the DNA IQ (TM) Casework Pro Kit for Maxwell(R) 16 has been given to CCMEO. Promega ships the DNA Kits at no charge and will ship these instruments at no additional charge.</p> <p>12. Amount to be paid: \$56,002.70</p>	
CPB2015-101	Department of Public Safety and Justice Services	<p>Submitting an RFP exemption on RQ31671, which will result in an amendment to Contract No. CE1400339-001 with Selex ES Inc., dba ELSAG North America for an upgrade on Automated License Plate Readers for the period 8/30/2014 - 1/30/2015 to extend the time period to 5/31/2015; no additional funds required.</p> <p>Funding Source: FY2013 State Homeland Security -Law Enforcement Grant Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Department of Public Safety & Justice Services requesting approval of a contract amendment with ELSAG North America for an upgrade of the ALPR system. The amendment is a no cost extension and merely amends the performance period from that of the original contract (8/30/2014-1/30/2015) to an amended 8/1/2014-5/31/2015. The amendment allows for additional time to complete the ALPR upgrade that was the subject of the original contract.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>This is a no cost extension so no dollars are involved; the original contract will be paid out of FY13 SHSP-LE</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Vendor and County need additional time to complete ALPR upgrade so contract is being amended. As this is an amendment for additional time, no other vendors were contacted.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendors were consulted as this is a no cost contract amendment to allow for additional time to complete the ALPR upgrade that was the subject of the original contract.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The vendor was selected for the initial License Plate Reader purchases by a multi-jurisdictional committee from agencies within Cuyahoga County and across Ohio Homeland Security Region 2 (Ashtabula, Cuyahoga, Geauga, Lake and Lorain Counties).</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A as a competitive bid is not an option here as due to the proprietary nature of the ALPRs and services associated with them as well as we are merely amending an existing contract to allow for additional time to complete a project.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County should encourage competitive bidding wherever feasible to do so.</p>	
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2015-102	Department of Public Works	<p>Submitting an agreement of cooperation with City of Fairview Park for replacement of Mastick Road Bridge No. 03.13, side hill structure.</p> <p>Funding Source: \$3,466,000 with County Road and Bridge Fund and \$2,300,000 from Issue 1.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2015-103	Department of Information Technology	<p>Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2015-104	Department of Public Safety and Justice Services	<p>Submitting an amendment to Contract No. CE1400339-001 with Selex ES Inc., dba ELSAG North America, LLC for an upgrade on Automated License Plate Readers for the period 8/30/2014 - 1/30/2015 to extend the time period to 5/31/2015; no additional funds required.</p> <p>Funding Source: Department of Homeland Security through Ohio Emergency Management Agency</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2015-105	Department of Public Safety and Justice Services	<p>Submitting an amendment to Agreement No. AG1400105-01 with the City of Cleveland (Law Department) for the Domestic Violence Project in connection with FY2013 STOP Violence Against Women Act Grant Program for the period 1/1/2014 - 12/31/2014 to extend the time period to 4/30/2015; no additional funds required.</p> <p>Funding Source: Office of Violence Against Women through the Ohio Office of Justice Services</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2015-106	Department of Public Safety and Justice Services/Public Safety Grants	<p>Submitting a grant agreement with Ohio Emergency Management Agency in the amount not-to-exceed \$33,000.00 for the Urban Search and Rescue Project in connection with the FY2013 State Homeland Security Grant Program for the period 9/1/2013 - 6/30/2015.</p> <p>Funding Source: Department of Homeland Security through Ohio Emergency Management Agency</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2015-107	Department of Public Safety and Justice Services/Witness/Victim	<p>Submitting an amendment to Contract No. CE1400056 with Cleveland Rape Crisis Center for sexual assault counseling services for the period 3/17/2014 - 12/31/2014 to extend the time period to 6/30/2015; no additional funds required.</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2015-108	Office of Procurement & Diversity	Presenting voucher payments for the week of 2/23/2015	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2015-109	Department of Development	Presenting voucher payments for the week of 2/10/2015 – 2/13/2015	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

V. Other Business
VI. Public Comment
VII. Adjourn

Minutes

Cuyahoga County Contracts and Purchasing Board
February 17, 2015 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. Call to Order

The meeting was called to order at 11:32 a.m.

Attending:

County Executive Armond Budish
Stan Kosilesky, Administrator, Department of Public Works (Alternate for Bonnie Teeuwen)
Lenora Lockett, Director, Office of Procurement and Diversity
Councilman Dale Miller

II. Review Minutes

The minutes from the February 9, 2015 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2015-75 Department of Information Technology, recommending an award on RQ33079 and enter into a contract with Intelli Net, Inc. in the amount not-to-exceed \$6,176.40 for virtual hosting services for the period 11/1/2014 - 9/30/2015. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Dale Miller asked how often abnormalities are detected within the server, and whether the service is cost effective. Jeff replied that the server

encounters 3 to 4 incidents a month. The service is cost effective, especially given that the County's web-hosting service currently operates in 12 communities. Item CPB2015-75 was unanimously approved.

CPB2015-76 Department of Workforce Development, submitting contracts with various providers for the On-the-Job training program:

- a) AJ Rose MFG Co. in the amount not-to-exceed \$2,140.00 for the period 11/17/2014 - 3/4/2015.
- b) Inforce Technologies, LLC in the amount not-to-exceed \$12,960.00 for the period 12/1/2014 - 5/6/2015.
- c) Kowalski Heat Treating Co., in the amount not-to-exceed \$2,600.00 for the period 12/1/2014 to 4/8/2015.

Funding Source: Workforce Investment Act Funds

Jayanti Bhattacharya, Department of Workforce Development, presented. Item CPB2015-76 was unanimously approved.

CPB2015-77 Court of Common Pleas/Juvenile Court Division, recommending awards on various requisitions and enter into agreements with various municipalities for the Community Diversion Program for the period 2/17/2015 - 12/31/2015:

- a) on RQ31947 with City of Bedford Heights in the amount not-to-exceed \$3,600.00.
- b) on RQ31948 with Village of Bentleyville in the amount not-to-exceed \$1,200.00.
- c) on RQ31970 with City of Lyndhurst in the amount not-to-exceed \$2,400.00.
- d) on RQ31986 with City of Shaker Heights in the amount not-to-exceed \$6,000.00.
- e) on RQ31997 with Village of Woodmere in the amount not-to-exceed \$1,200.00.

Funding Source: General Fund

Pete Panos, Juvenile Court Division, presented. Item CPB2015-77 was unanimously approved.

CPB2015-78 Department of Public Safety and Justice Services, recommending an award on RQ31680 and enter into a contract with SAS Institute Inc. in the amount not-to-exceed \$22,601.00 for software license upgrade and maintenance on the Memex system for the period 7/1/2014 - 6/30/2015.

Funding Source: Department of Homeland Security through the Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety and Justice Services, presented. Dale Miller asked if services were already provided by the vendor. Felicia replied that the award is for maintenance on an as needed basis. Dale asked if the vendor could perform the work expected with less than 6 months remaining on the contract. Felicia replied yes. Item CPB2015-78 was unanimously approved.

CPB2015-79 Department of Public Safety and Justice Services, recommending an award on RQ33038 and enter into a contract with Pointe Blank Solutions LTD in the amount not-to-exceed \$33,000.00 for software support and maintenance of the InJail System for the period 1/1/2015 - 12/31/2015. Funding Source: General Fund

Felicia Harrision, Department of Public Safety and Justice Services, presented. Item CPB2015-79 was unanimously approved.

C. Exemption Requests

CPB2015-80 Department of Information Technology, submitting an RFP exemption on RQ33344, which will result in an award recommendation to Allen Systems Group, Inc. in the amount of \$26,850.80 for maintenance and support services on ASG-PRO/JCL software for the period 2/11/2015 - 2/10/2018. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-80 was unanimously approved.

CPB2015-81 Department of Information Technology, Submitting an RFP exemption on RQ31397, which will result in an award recommendation to DLT Solutions, LLC in the amount not-to-exceed \$3,785.40 for maintenance and support of Spotlight on SQL Server for the Department of Public Safety and Justice Services for the period 6/30/2014 - 6/30/2015. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-81 was unanimously approved.

CPB2015-82 Department of Information Technology, submitting an RFP exemption on RQ33260, which will result in an award recommendation to Microsoft in the amount of \$8,321.35 for the purchase of 5 Microsoft Surface Pro 3 Tablets. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Dale Miller asked if the County will develop a ceiling priced contract for purchases of this nature. Jeff replied a cost savings contract would benefit County Departments if there is a specific demand for these types of business products. Dale asked if Microsoft Surface Pro 3 Tablets will replace Hewlett Packard hardware or will the County continue to use both products. Jeff replied that decision would be based on the requirements and need of the agencies. Item CPB2015-82 was unanimously approved.

CPB2015-83 Department of Information Technology, submitting an RFP exemption on RQ33239, which will result in an award recommendation to DC Group, Inc. in the amount of \$52,402.56 for Countywide maintenance of Universal Power Systems for the period 3/1/2015 - 2/28/2018. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2015-83 was unanimously approved.

CPB2015-84 Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ33089, which will result in an award recommendation to Neopost USA in the amount of \$3,382.00 for the purchase of 2- automated letter opener and date stampers. Funding Source: 50% Public Assistance and 50% Title IV D (CSEA) Total: \$3,382.00

Item No. CPB2015-84 was held at the request of the Department.

CPB2015-85 Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ33153, which will result in an award recommendation to Council on Accreditation for Children and Family Services, Inc. in the amount of \$58,148.00 for application re-accreditation fees and related services for the period 1/1/2015 - 12/31/2018. Funding Source: 33% Federal (mostly Title IV-E Admin) and 67% HHS Levy

Daphne Kelker, Division of Children and Family Services, presented. Item CPB2015-85 was unanimously approved.

CPB2015-86 Department of Health and Human Services/Division of Children and Family Services, Submitting an RFP exemption on RQ33293, which will result in a payment to Echographics in the amount of \$5,331.40 for the purchase of promotional t-shirts for recruitment events for foster and adoptive parents. Funding Source: Health and Human Services Levy Funds

Daphne Kelker, Division of Children and Family Services, presented. Armond Budish asked for clarification of the funding Source. Daphne replied Health and Human Services Levy funds are being used to fund this project. Item CPB2015-86 was unanimously approved.

CPB2015-87 Department of Health and Human Services/Division of Children and Family Services, Submitting an RFP exemption on RQ32921, which will result in a payment to 4 Imprint, Inc. in the amount of \$3,172.77 for the purchase of promotional notebooks and pens for recruitment events for the Annual Social Worker of the Month event. Funding Source: Health and Human Services Levy Fund

Daphne Kelker, Division of Children and Family Services, presented. Armond Budish asked for clarification of the funding Source. Daphne replied Health and Human Services Levy funds are being used to fund this project. Item CPB2015-87 was unanimously approved.

D. Consent Agenda

CPB2015-88 Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2015-88 was unanimously approved.

CPB2015-89 Common Pleas Court/Corrections Planning Board, submitting an amendment to Contract No. CE1200649-01 with Community Assessment and Treatment Services, Inc. for intensive outpatient treatment services for the period 9/30/2011 - 12/31/2014 to extend the time period to 6/30/2015; no additional funds required.

Funding Source: Substance Abuse and Mental Health Services Administration (SAMHSA) grant funds. Item CPB2015-89 was unanimously approved.

CPB2015-90 Department of Public Safety and Justice Services/Regional Enterprise Data Sharing System (REDSS), submitting an amendment to Contract No. CE1200551-02 with Main Sail, LLC for consultant services for the development and upgrade of the Regional Enterprise Data Sharing System for

the period 7/1/2012 - 12/31/2014 to extend the time period to 12/31/2015; no additional funds required. Funding Source: User fees, \$5 Moving Violation Fees, General Fund Subsidy

Item CPB2015-90 was unanimously approved.

CPB2015-91 Department of Public Safety and Justice Services/Witness/Victim, submitting an amendment to Contract No. CE1200483-01 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for Defending Childhood Treatment services for the period 7/18/2012 - 12/31/2014 to extend the time period to 6/30/2015; no additional funds required. Funding Source: U.S. Department of Justice, Defending Childhood Cooperative Agreement

Item CPB2015-91 was unanimously approved.

CPB2015-92 Department of Public Safety and Justice Services/Witness/Victim, Submitting an amendment to Contract No. CE1200698-01 with West Side Community House for Defending Childhood Prevention and Outreach services for the period 12/15/2012 -12/31/2014 to extend the time period to 3/31/2015; no additional funds required Funding Source: U.S. Department of Justice, Defending Childhood Cooperative Agreement.

Item CPB2015-92 was unanimously approved.

CPB2015-93 Office of Procurement & Diversity, Presenting voucher payments for the week of 2/17/2015

Item CPB2015-93 was unanimously approved.

CPB2015-94 Department of Development, Presenting voucher payments for the week of 1/27/2015 – 2/9/2015

Item CPB2015-94 was unanimously approved.

V. Other Business

TIME-SENSITIVE/MISSION CRITICAL

CPB2015-95 Department of Public Works, requesting approval of RQ33356 with Custom Trans, Inc. in the amount of \$2,870.92 to repair the transmission on a 2008 Chevy Uplander Juvenile Court Transporter van.

Mike Chambers, Department of Public Works, presented.

A motion to amend the agenda to consider the item was unanimously approved.

Item CPB2015-94 was unanimously approved.

A motion to restore the Department of Public Works' mission-critical budget to \$25,000.00 was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11: 52 a.m.

B. New Items

CPB2015-96

Novus Title: OPD 2015 Award Recommendation Hewlett-Packard Company RQ33221

A. Scope of Work Summary

1. The Office of Procurement and Diversity is requesting approval of an Award Recommendation to Hewlett-Packard Company in the amount of \$45,360.25 for Desktops and Laptops for the Department of Information Technology for use by the Public Defender's Office.
2. The primary goal of this purchase is to replenish the stock at DoIT for (25) desktops and (25) laptops requested and received by the Public Defender's Office.

B. Procurement

1. The procurement method for this project is off of the HP Memorandum of Understanding for pricing, as approved on CPB2014-418, 5/27/2014. This MOU allows the County use of standard pricing through April 2016.

C. Contractor and Project Information

1. The address of the vendor is:

Hewlett-Packard Company
3000 Hanover Street
Palo Alto, CA 94304

There is no Council representation as the vendor is located out-of-state.

2. The President & CEO is Meg Whitman.

3a. The equipment is being sent to:

Department of Information Technology
1255 Euclid
Cleveland, OH 44115

3b. Council District 7

D. Project Status and Planning

1. This is a new replacement purchase for the the Public Defender's Office for stock replenishment.

E. Funding

1. Per OBM, the project is funded 100% by the General Fund ~~Capital Fund for Future Debt Issuance~~.
2. Payment will be made once the equipment and invoice received.

CPB2015-97

A. Scope of Work Summary:

1. Medical Examiner's Office requesting approval of a contract with Radiation Detection Company for the anticipated cost not-to-exceed \$4,500.00. The anticipated start-completion dates are 03/01/2015-2/28/2018.
2. The primary goals of the project is for the vendor to provide Dosimetry Service, (radiation exposure monitoring). This service will be provided on a monthly basis and the vendor will maintain a historical record of radiation levels per individual.
3. - The project is mandated by ORC 3701:1-39-10

B. Procurement:

1. The procurement method for this project was RFQ. The total value of the RFQ is \$4,500.00.
2. The RFQ was closed on 12/17/2014.

C. Contractor and Project Information:

1. The address of the vendor is:

Radiation Detection Company
3527 Sneed Drive
Georgetown, Texas 78626

2. Richard H. Holden - Chairman.

D. Project Status and Planning:

1. The project (monitoring service) reoccurs on a monthly basis.
2. The contract needs a signature in ink by 2/16/2015.

E. Funding:

1. The project is funded 100% by the General Fund.
2. The schedule of payments is by invoice.

CPB2015-98

Title: (Domestic Relations Court) (2015) (I.S.P. Consulting) (Agreement) (Completion of DV Guide) (N/A)

A. Scope of Work Summary

1. (Domestic Relations Court) requesting approval of an (Agreement) with (I.S.P. Consulting) for the anticipated cost (of not to exceed \$13,000.00). The anticipated start-completion dates are (01/01/2015-08/31/2015).
2. The primary goals of the project are (to prepare a Guide and various Tools to be used by other interested Courts to replicate the Domestic Violence process that Domestic Relations Court has developed over the last two (2) years.).
3. [N/A] The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

B. Procurement

1. The procurement method for this project was (various members of the Domestic Relations Court's DV Grant Committee from the DVCAC and Legal Aid were familiar with I.S.P. Consulting's owner, Lauren Litton, who has had extensive experience in producing this type of education Guide document, and she is well known in the Domestic Violence area. As seen via her Resume, Ms. Litton has vast authoring experience of many books and articles, some of which members of the Court's DV Grant Committee are familiar with and can attest to their excellence.). The total value of the (justified Agreement) is (\$13,000.00).

2. The (above procurement method) was closed on (12/8/2014). (N/A) There is an SBE or DBE participation/goal (list the % of both).

3. [N/A] There were (# bids/proposals/applications) pulled from OPD, (# bids/proposals/ applications) submitted for review, (# bids/proposals/applications) approved.

3. [N/A] The proposed (contract, loan, agreement, etc.) is an OPD approved sole source item with materials attached.

3. [N/A] The proposed (Agreement) received an (OPD Justification) exemption on (12/17/2014). The approval letter is attached for review.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format): (I.S.P. Consulting)

(2577 Overlook Road #1)

(Cleveland Hts., OH 44106)

Council District (10)

2. The (owner of I.S.P. Consulting is Ms. Lauren Litton).

3.a [When applicable] The address or location of the project is: (work will be performed at the Consultants address contained in Item C above, and at the County Courthouse.

3.b. [When applicable] The project is located in Council District (10).

D. Project Status and Planning

1. The project (will be a one-time project).

2. [When applicable] The project has (4) phases. The next steps, dates, and anticipated cost of these are (as contained in the Agreement and the attached document).

3. [N/A] The project is on a critical action path because (present the reason for the delay in the request or mitigating circumstances requiring expedited action).

4. [N/A] The project's term has (already begun or ended). The reason there was a delay in this request is (present the detail for the delay).

5. [N/A] The contract or agreement needs a signature in ink by (enter date).

E. Funding

1. The project is funded (using \$5,000.00 from a DOJ/OVW Grant, and \$8,000.00 from the General Fund).

2. The schedule of payments is: (I.S.P. Consulting will receive three installments equaling \$13,000.00. The first at the onset of the project, the second 3 months into the project, and the third upon submission of the final product(s).)

3. [N/A] The project is an amendment to a (contract, loan, lease, grant, amendment, agreement, or other [specify]). This amendment changes (list the changes to the value, term, scope, etc.) and is the (x)

amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

CPB2015-99

Novus Title: Department of Public Safety & Justice Services, 2014, Contract, Motorola Solutions, Inc, RQ32130

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of a contract with Motorola Solutions, Inc. for the anticipated cost of \$24,135.60. The anticipated start and completion dates are 01/01/2015-12/31/2016.
2. The primary goal of the project is to provide maintenance services for the Cuyahoga Emergency Communications System (CECOMS) radio system and related equipment during the contract period.

3. N/A

B. Procurement

1. The procurement method for this project was an Other Than Full and Open for an RFP Exemption. Approval of the OTFO is attached to this action.
2. N/A
3. The proposed contract received an Other Than Full and Open approval for an RFP Exemption. Approval of the OTFO is attached to this action.

C. Contractor and Project Information

1. The address of the vendor/contractor is:
Motorola Solutions, Inc
1303 E. Algonquin Rd
Schaumburg, IL 60196
Council District: countywide
2. Bob Schassler, Executive Vice President

D. Project Status and Planning

1. The project reoccurs annually as there is an ongoing need to provide maintenance and will result in future contracts.
2. There are no phases to the project. The vendor will submit the invoice for payment when the contract is approved and will provide maintenance as needed for the performance period of the contract.
3. N/A
4. The project's term has already begun. The reason for the delay was receiving the contract and supporting documentation from the vendor.
5. N/A

E. Funding

1. The project is funded through the general fund.

2. There are no schedule of payments
3. N/A

C. Exemptions

[Item details for CPB2015-100 – CPB2015-101 in Section C., above]

D. Consent Agenda

CPB2015-102

A. Scope of Work Summary

1. Department of Public Works requesting approval of agreement of cooperation for the replacement of Mastick Road Bridge No. 03.13, side hill structure in the City of Fairview Park. The anticipated construction costs for this improvement is \$5,766,000. The project is to be funded \$3,466,000 with County Road and Bridge Fund and \$2,300,000 Issue 1. The anticipated start date for construction is 2017.
2. The primary goal of this request is approval of agreement of cooperation for this project. The primary goal of the project itself is to properly maintain the County's infrastructure.
3. N/A

B. Procurement - N/A

C. Contractor and Project Information

1. N/A
2. N/A
- 3a. The location of the project is Mastick Road Bridge No. 03.13 in the City of Fairview Park.
- 3b. The project is located in Council District 1.

D. Project Status and Planning

1. The project is new to the County.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is to be funded \$3,466,000 with County Road and Bridge Fund and \$2,300,000 from Issue 1.
2. N/A
3. N/A

CPB2015-103

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:
RET3 Job Corp.

1814 E. 40th Street
Cleveland, Ohio 44103
Ken Kovatch – Director

CPB2015-104

Novus Title: Public Safety & Justice Services, 2015, ELSAG North America, Contract Amendment, ALPR upgrade, No cost extension, RQ#31671

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of a contract amendment with Selex ES Inc., D/B/A Elsga North America in order to complete an ALPR upgrade. The contract amendment is a no cost extension of the performance period and extends the performance period from 8/30/2014-1/30/2015 to 8/30/2014-5/31/2015.
2. The primary goal of the project is to upgrade the system for the ALPR equipment deployed throughout Ohio Homeland Security Region 2.
3. N/A

B. Procurement

1. The procurement method for this project is an Other Than Full and Open Approval for a contract amendment. Both items are being submitted for approval at the same time.
2. N/A
3. Approval for the proposed contract amendment will be sought through the Other Than Full and Open Approval process, which is being submitted simultaneously with this request.

C. Contractor and Project Information

1. Selex ES Inc, D/B/A Elsga North America
205H Creek Ridge Road
Greensboro, NC 27406
Council District: N/A
2. Ross C. Jureit, General Counsel
3. The address or location of the project is all across Cuyahoga County and Ohio Homeland Security Region 2, which covers Ashtabula, Geauga, Lake and Lorain Counties in addition to Cuyahoga.
Council District: ALL

D. Project Status and Planning

1. This is a first time project and I know of no plans for additional upgrades; vendor and County need additional time to complete upgrade project
2. There are no phases to the project
3. N/A
4. The project's term has already begun as we are asking for a no cost extension on the performance period of the contract
5. N/A

E. Funding

1. The project is 100% funded through the FY2013 State Homeland Grant Program Region 2 LESHSP Award
2. The contract stipulates payment terms
3. The project is an amendment to a contract. This amendment is a no cost extension to the

performance period of the contract. This is the first amendment and changes the performance period of the contract from 8/30/2014-1/30/2015 to 8/30/2014-5/31/2015.

CPB2015-105

Title: Department of Public Safety and Justice Services, 2015 submitting an agreement amendment with the City of Cleveland (Law Department) in connection with the FY2013 Violence Against Women Act grant.

A. Scope of Work Summary

1. Department of Public Safety and Justice Services, submitting an agreement amendment (AG1400105) with the City of Cleveland (Law Department) in connection with the FY2013 Violence Against Women Act grant (FY13 VAWA).

The agreement amendment extends the time frame from 1/1/2014 through 12/31/2014 to 1/1/2014 through 4/30/2015.

No additional funds are requested.

Reason for Late Submittal: Waiting on return of signed amendment from the Cleveland Law Department.

The 25% required match will be paid by the City of Cleveland.

2. The primary goal of the project is to provide coordinated and comprehensive direct service to victims of domestic partner violence in Cuyahoga County.

B. Procurement

1. A Justification for the amendment was approved by OPD on November 12, 2014 and attached.

C. Contractor and Project Information

1. The address of vendor and/or contractor is:

The City of Cleveland (Law Department)

Mayor Frank Jackson

601 Lakeside Avenue

Cleveland, Ohio 44114

D. Project Status and Planning

1. The VAWA grant occurs annually. Grant award histories for each agency are attached.

E. Funding

1. 100% of funding is from the Department of Justice, Office of Violence Against Women through the Ohio State Office of Criminal Justice Services.

CPB2015-106

Novus Title: Public Safety & Justice Services, 2015, Ohio Emergency Management Agency Grant Agreements, FY2013 State Homeland Security Grant Program Regional USAR Grant

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval of a grant agreement from the Ohio Emergency Management Agency in connection with the FY13 State Homeland Security Grant Program. The grant agreement totals \$33,000.00 for the period 9/1/2013-6/30/2015; requesting authority for Kenneth Mills or Walter Topp to execute all fiscal and programmatic reports required in connection with said grant agreements.

2. The primary goals of the project are:

The FY2013 HSGP plays an important role in the implementation of the National Preparedness System (NPS) by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal (NPG) of a secure and resilient nation.

3. N/A

B. Procurement

1. N/A - no procurement as this is a grant award

C. Contractor and Project Information

1. N/A as this is a grant award and vendors/contractors are TBD.

2. N/A

3. N/A

D. Project Status and Planning

1. SHSP funding is made available to the States on a yearly basis. The State offers direct awards for regional specialty teams to ensure sufficient training and support for these state-wide assets

2. N/A

3. The project is not on a critical action path, but per OHIO EMA, the grant agreement requires a WET SIGNATURE

4. The project's term has already begun. The delay in presenting this request is the result of the State making this direct award for Regional USAR Team using unallocated SHSP funds in January 2015.

5. This grant agreement needs a signature in ink by the scheduled hearing date.

E. Funding

1. The project is funded 100% by federal grant dollars.

2. There is no schedule of payments for the FY2013 SHSP grant. All funds must be expended by June 30, 2015.

CPB2015-107

A. Scope of Work Summary

1. Public Safety & Justice Services submitting an amendment with Cleveland Rape Crisis Center to change the time period from 3/17/14-12/31/14 to 3/17/14-6/30/15. No additional funds are needed.

2. The primary goal of the project is to provide acute therapeutic services for victims and survivors of sexual assault in Cuyahoga County.

3. N/A

B. Procurement

1. Justification for Other than Full and Open Competition was approved on 11/12/14. Original procurement method was RFP.

2. NA

3. NA

C. Contractor and Project Information

1. The address of the vendor is:

Cleveland Rape Crisis Center

526 Superior Avenue, Suite 1400
 Cleveland, Ohio 44114

2. The President & CEO of the vendor is Ms. Sondra Miller.
3. N/A; services may be provided in homes, in the center, or at the planned Family Justice Center. Services are available to any resident of Cuyahoga County.

D. Project Status and Planning

1. This is an amendment to an existing contract/project
2. N/A
3. N/A
4. The project's term has already begun. Additional time was required for legal review and agency review.
5. N/A

E. Funding

1. The project is funded by 100% general fund.
2. The schedule of payments is monthly upon invoice.
3. The project is an amendment to a contract. This amendment changes the term of the contract and is the first amendment. No additional funds are requested.

CPB2015-108

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
CE-15-33332	1/28/2015	Bridge Garage Road Salt	CE / CE01	\$2,197.36
CE-15-33335	1/29/2015	VARIOUS LOCATIONS ENVELOPES FOR ONE YEAR	CT / CT01	\$24,500.00
CE-15-33386	2/4/2015	Various Locations - Ice Melt	CE / CE01	\$10,848.60
CE-15-33425	2/6/2015	Advt Bridge Design Services	CE / CE01	\$900.00
CE-15-33435	2/6/2015	Bridge Tracker Rental	CE / CE01	\$20,044.00
CE-15-33467	2/10/2015	Repair Parts #03-0029	CE / CE01	\$725.92
CE-15-33475	2/11/2015	Advt Columbus Rd Bridge Rehab	CE / CE01	\$900.00
CR-15-33292	1/26/2015	Rainin - Tips - DNA	CR / CR00	\$3,276.80
CR-15-33351	1/30/2015	Laboratory Gloves	CR / CR00	\$997.50
CR-15-33358	2/2/2015	Promega Consumables	CR / CR00	\$848.00
CR-15-33359	2/2/2015	Body Transfer Board - Autopsy	CR / CR00	\$601.75
CR-15-33409	2/5/2015	Weights Calibration & Balances PM	CR / CR00	\$1,715.00
CT-15-33247	1/20/2015	VARIOUS GLOVES	CT / CT01	\$24,500.00
CT-15-33340	1/29/2015	CUYAHOGA COUNTY LAPEL PIN	CT / CT01	\$3,133.33
CT-15-33390	2/5/2015	JAIL II BEARING WASHING MACHINE	CT / CT01	\$1,095.75
CT-15-33434	2/6/2015	DSAS- Pocket Folder	CT / CT09	\$1,298.00
CT-15-33440	2/6/2015	JC SCRUBBER REPAIR	CT / CT01	\$1,164.00
CT-15-33449	2/9/2015	VEB- Hand Soap Green Certified	CT / CT01	\$996.00

CT-15-33452	2/9/2015	JAIL I MORTISE LOCK LESS CYLINDER	CT / CT01	\$3,672.64
CT-15-33492	2/13/2015	Stock- 25 x 38 70# White Opaque Text	CT / CT09	\$855.96
JA-15-33345	1/29/2015	Bid for Mobile Radio	JA / JA01	\$2,727.40
SA-15-33203	1/14/2015	Giveaways with Imprint	SA / SA01	\$4,984.20
SH-15-33272	1/23/2015	(2015) Training Projectiles for Jail Supervisors	SH / SH003	\$6,737.73
ST-15-33370	2/3/2015	Portable Light Tower	ST / ST01	\$8,083.75
ST-15-33457	2/10/2015	Airport - Drum of Grease	ST / ST01	\$1,076.00
WT-15-33413	2/6/2015	RTA advertising	WT / WT01	\$2,000.00
Items already purchased:				
CF-15-33450	2/9/2015	Special-Residential Treatment	CF / CF01	\$5,900.19
CF-15-33451	2/9/2015	PASSS - Respite	CF / CF01	\$10,998.48
HS-15-33372	2/3/2015	Social & Recreational Activity	HS / HS12	\$1,560.00

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1516186	2/12/2015	MARCH WAFFLES	SH/SHFS	\$2,145.00
1516187	2/12/2015	MARCH CANNED FRUIT	SH/SHFS	\$5,190.00
1516188	2/12/2015	MARCH MILK	SH/SHFS	\$14,742.00
1516189	2/12/2015	MARCH MILK	SH/SHFS	\$979.30
1516190	2/12/2015	MARCH DONUTS	SH/SHFS	\$3,120.00
1516191	2/12/2015	MARCH FRANKS	SH/SHFS	\$2,704.00
1516192	2/12/2015	MARCH SPICES	SH/SHFS	\$1,778.75
1516193	2/12/2015	MARCH JELLY / SYRUP	SH/SHFS	\$1,630.14

1516194	2/12/2015	MARCH CRACKERS/CHIPS	SH/SHFS	\$2,427.50
1516195	2/12/2015	MARCH PASTA	SH/SHFS	\$9,315.00
1516196	2/12/2015	MARCH SAUCES ETC.	SH/SHFS	\$1,992.55
1516198	2/12/2015	MARCH DAIRY	SH/SHFS	\$4,125.00
1516199	2/12/2015	MARCH DAIRY	SH/SHFS	\$5,667.60
1516200	2/12/2015	MARCH GROUND BEEF	SH/SHFS	\$6,560.00
1516201	2/12/2015	MARCH TURKEY HAM	SH/SHFS	\$7,345.00
1516202	2/12/2015	MARCH TURKEY	SH/SHFS	\$1,524.00
1516203	2/12/2015	MARCH CAKE MIX	SH/SHFS	\$2,482.20
1516204	2/12/2015	MARCH SAUSAGE	SH/SHFS	\$8,224.00
1516205	2/12/2015	MARCH SUGAR, FLOUR	SH/SHFS	\$3,992.90
1516206	2/12/2015	MARCH POTATOES/MILK/OATS	SH/SHFS	\$1,250.00
1516207	2/12/2015	MARCH POTATOES/MILK/OATS	SH/SHFS	\$1,785.00
1516208	2/12/2015	MARCH BEANS	SH/SHFS	\$5,503.00
1516209	2/12/2015	MARCH BULK CEREAL	SH/SHFS	\$2,176.00
1516210	2/12/2015	MARCH FRESH VEGETABLES	SH/SHFS	\$12,297.50
1516211	2/12/2015	MARCH FRESH FRUIT	SH/SHFS	\$16,100.00
1516212	2/12/2015	MARCH FROZEN VEGETABLES	SH/SHFS	\$7,704.00
1516213	2/12/2015	MARCH FROZEN VEGETABLES	SH/SHFS	\$1,500.00
1516214	2/12/2015	MARCH SOUP	SH/SHFS	\$1,013.00
1516215	2/12/2015	MARCH SOUP	SH/SHFS	\$2,369.00
1516216	2/12/2015	MARCH SAUCE & DRESSINGS	SH/SHFS	\$3,634.55
1516217	2/12/2015	MARCH BEEF PATTIES	SH/SHFS	\$9,440.00
1516224	2/13/2015	MARCH CHICKEN	SH/SHFS	\$6,345.00
1516225	2/13/2015	MARCH CHICKEN	SH/SHFS	\$1,470.00
1516226	2/13/2015	MARCH BAGELS	SH/SHFS	\$1,018.00

1516227	2/13/2015	MARCH-APRIL COOKIES	SH/SHFS	\$5,940.00
1516228	2/13/2015	MARCH BREAD	SH/SHFS	\$15,038.00

CPB2015-109

DEPARTMENT OF DEVELOPMENT				
DEVELOPMENT LOANS FOR THE PERIOD 02/10/15 - 02/13/15				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
	KOBRA YAGHOobi	\$6,800.00	Community Development	CDBG REHAB LOAN Index Code: DV714170
	Total	\$6,800.00		