

Minutes

Cuyahoga County Contracts and Purchasing Board
January 26, 2015 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. Call to Order

The meeting was called to order at 11:30 a.m.

Attending:

County Executive Armond Budish
Matt Carroll (Alternate for Sharon S. Jordan, Chief of Staff)
Mark A. Parks, Jr., Fiscal Officer
Lenora Lockett, Director, Office of Procurement and Diversity
Councilman Dale Miller
Stan Kosilesky, Planning and Finance Administrator, Department of Public Works
(Alternate for Bonnie Teeuwen)

II. Review Minutes

The minutes from the January 20, 2015 Contracts and Purchasing Board meeting were unanimously approved.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2015-44 Department of Information Technology, recommending an award on RQ32546 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$20,546.00 for maintenance of Visual Click software products for the period 12/11/2014 - 12/10/2017.
Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Dale Miller asked if this was a new contract. Jeff replied yes this is a new contract but we have used Visual Click software products in the past and this award is part of a maintenance agreement. Item CPB2015-44 was unanimously approved.

CPB2015-45 Office of Procurement & Diversity, Recommending an award:

Department of Information Technology

a) on RQ32532 to Mythics, Inc. in the amount of \$65,295.60 for the purchase of 10 Oracle partitioning processor level licenses and 10 Oracle software updates (State Contract No. 534059). Funding Source: Operations Tax Assessments/Real Estate Assessment Fund

Lenora Lockett, Director of the Office of Procurement & Diversity and Jeff Mowry, Chief Information Officer, presented. Item CPB2015-45 was unanimously approved.

CPB2015-46 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ32735 and enter into a contract with Metanoia Project, Inc. in the amount not-to-exceed \$25,000.00 for temporary overnight shelter services for the period 1/1/2015 - 5/31/2015. Funding Source: Health and Human Services Levy Fund

Rick Werner, Director of the Department of Health and Human Services, presented. Dale Miller commented that during the harsh winter last year Metanoia Project, Inc. provided a very valuable service by remaining open more days than originally planned, encouraging individuals to apply for assistance and contemplate their long-term personal development as well. This is a great investment of County dollars which helps needy individuals in our Community. Item CPB2015-46 was unanimously approved.

C. Exemption Requests

CPB2015-47 Department of Workforce Development, submitting an RFP exemption, which will result in an amendment to Contract No. CE1300581 with OhioGuidestone for implementation of a Customized Training Program for the period 11/1/2013 - 11/30/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$120,000.00. Funding Source: Federal Workforce Investment Act funds

Jayanti Bhattacharya, Department of Workforce Development presented. Matt Carroll asked for confirmation of the number of employees receiving customized training and what is the time period required to be considered a retention success. Jayanti replied the number of employed trainees is 213 and the required retention time period is 180 days. Dale Miller asked how much does the Cleveland Clinic contribute to the training costs of the program. Jayanti replied the program is fully funded by Workforce Investment Act funds. Cleveland Clinic is responsible for the recruitment of students who are paid employees of the Clinic. Item CPB2015-47 was unanimously approved.

CPB2015-48 Court of Common Pleas, Submitting an RFP exemption on RQ33049, which will result in an award recommendation to River City Furniture, LLC dba RCF Group in the amount of \$20,901.23 for the purchase of office furniture. Funding Source: General Fund

Jim Ginley, Deputy Court Administrator, Court of Common Pleas, presented. Item CPB2015-48 was unanimously approved.

CPB2015-49 Department of Public Safety and Justice Services, submitting an RFP exemption on RQ32669, which will result in an award recommendation to iDashboards in the amount of \$22,518.13 for the purchase of an Enterprise Suite software bundle which includes licenses, maintenance and support for a call reporting system. Funding Source: Wireless 9-1-1 Government Assistance fund

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2015-49 was unanimously approved.

D. Consent Agenda

CPB2015-50 Department of Public Works, submitting an agreement with Norfolk Southern Railway Company for reimbursement of consultant engineering services in connection with the resurfacing of Noble Road from Euclid Avenue to 150 feet northwest of Rail Road Bridge in the City of East Cleveland. Funding Source: County Road and Bridge funds

Item CPB2015-50 was unanimously approved.

CPB2015-51 Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2015-51 was unanimously approved.

CPB2015-52 Department of Law/Risk Management, submitting a settlement agreement with K. Toma in the amount of \$500.00 in connection with a property damage claim. Funding Source: Self Insurance Fund

Item CPB2015-52 was unanimously approved.

CPB2015-53 Department of Public Safety and Justice Services/Public Safety Grants, submitting an amendment to Agreement No. AG1400063-01 with City of Cleveland, Public Safety Department for the FY2013 STOP Violence Against Women Act Grant Program for the Cleveland Domestic Violence Project for the period 1/1/2014 - 12/31/2014 to extend the time period to 4/30/2015; no additional funds required. Funding Source: Department of Justice, Office of Violence Against Women, passed through the Ohio Office of Criminal Justice Services

Item CPB2015-53 was unanimously approved.

CPB2015-54 Board of Elections, recommending to declare various supplies and equipment as surplus County-owned property, no longer needed for public use; requesting authority for the Board of Elections to sell said supplies & equipment to another County, in accordance with Ohio Revised Code Section 307.12 (D).

- a) Carroll County Board of Elections for a fee in the amount of \$8,855.71.
- b) Fayette County Board of Elections for a fee in the amount of \$8,500.00.

Item CPB2015-54 was unanimously approved.

V. Other Business

TIME-SENSITIVE/MISSION CRITICAL

CPB2015-55 Department of Public Works, requesting approval of RQ33265 with Custom Clutch, Joint and Hydraulics in the amount of \$1,967.00 for parts and labor to repair 3 cylinders on a Back Hoe.

Mike Chambers, Department of Public Works, presented.

A motion to amend the agenda to consider Item CPB2015-55 was unanimously approved.

A motion to restore the Department of Public Works' mission-critical budget to \$25,000.00 was unanimously approved.

VI. Public Comment

Andria Richardson, Assistant Clerk of the Board announced Dale Miller was appointed to serve on the Contracts and Purchasing Board through December 31, 2016. In his absence, Dave Greenspan will serve as an alternate.

VII. Adjournment

The motion to adjourn was unanimously approved at 11: 48 a.m.