

**Cuyahoga County Board of Control
December 22, 2014 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

- 1. Call to Order**
- 2. Review Minutes**
- 3. Public Comment**
- 4. Tabled Items**

Item	Requestor	Description	Board Action
BC2014-244	Department of Public Works	<p>Recommending to amend Board of Control Approval No. BC2013-162, which made an award on RQ24426 and approved a contract with The Superlative Group, Inc. for consultant services for naming rights and corporate sponsorship marketing program in connection with the Medical Mart/Convention Center project for the period 6/1/2013 - 5/31/2015 by changing the amount not-to-exceed from \$260,000.00 to \$500,000.00.</p> <p>Funding Source: 50% County Convention Center Fund; 50% City of Cleveland.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-313	Department of Health and Human Services	<p>Recommending an award on RQ32540 and enter into a contract with Children's Hospital Medical Center in the amount of \$128,700.00 for operational support of a Drug and Poison Information Center for the period 1/1/2015 - 12/31/2015.</p> <p>Funding Source: Health and Human Services Levy Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2014-314	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	<p>Submitting an amendment to Contract No. CE1300098 with MHS, Inc. for emergency shelter services for homeless women and families located at 2227 Payne Avenue, Cleveland for the period 1/1/2013 - 12/31/2014 to extend the time period to 12/31/2015 and for additional funds in the amount \$40,000.00.</p> <p>Funding Source: Health and Human Services Levy Fund</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
BC2014-315	Department of Health and Human	<p>Submitting an amendment to Contract No. CE1300127-01, 02, 03 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for coordinated</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

	Services/ Community Initiatives Division/ Office of Homeless Services	assessment and intake services for the Emergency Solutions Grant Program for the period 10/1/2012 - 9/30/2014 to extend the time period to 12/31/2015 and for additional funds in the amount not-to-exceed \$232,559.00. Funding Source: Ohio Development Services Agency, Emergency Solutions Grant	
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6. Other Business

Item	Requestor	Description	Board Action
BC2014-316	Department of Development	<p>Requesting approval of an alternate procurement process, which will result in an award recommendation to Cuyahoga County Land Reutilization Corporation (Land Bank) in the amount not-to-exceed \$9,000,000 to demolish vacant, abandoned, nuisance or blighted structures owned by the Land Bank for the period 1/1/2015 - 12/31/2019.</p> <p>Funding Source: Bond proceeds and other general revenue to be appropriated as needed</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) As authorized and directed by Section 807.02(D) of Ordinance 2014-0014, a copy of which is attached, the Department of Development will make three one-time allocations of up to \$3,000,000 each to the Land Bank for demolition of vacant, abandoned, nuisance or blighted properties owned by the Land Bank.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) The total amount to be allocated to the Land Bank is up to \$9,000,000, to be paid 100% from non-federal funds, which may include proceeds from sale of tax-exempt bonds and/or other County revenues.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The Ordinance states that three annual allocations up to \$3,000,000 shall be made to the Land Bank without the</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>need to submit any application to Development.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. The Ordinance specifically requires these three annual allocations up to \$3,000,000, with no other options.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The preamble to the Ordinance states the reasons County Council directed allocation of the funds to the Land Bank.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The Ordinance specifically directs the annual allocations to the Land Bank.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. If County Council amends the ordinance in the future to provide for a different allocation process, Development will follow any such amended ordinance.</p>	
BC2014-317	Department of Development	<p>Requesting approval of an alternate procurement process, to receive non-competitive applications from cities, villages and townships in Cuyahoga County for Demolition Program funding, which will result in funding agreements in the total amount not-to-exceed \$50,000,000 for eligible costs incurred for demolition of vacant, abandoned, nuisance or blighted structures for various time periods between 1/1/2015 - 12/31/2019.</p> <p>Funding Source: Bond sale proceeds or other County revenues to be appropriated by OBM as needed for each agreement</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) As authorized and directed by Section 807.03(A) of Ordinance 2014-0014, a copy of which is attached, the Department of Development will receive non-competitive applications from cities, villages, and townships within Cuyahoga County for grants and/or loans up to \$2,000,000 each for eligible demolition costs.</p> <p>As directed by Section 807.03(B) of the Ordinance, the</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>Department of Development will evaluate each funding application based on six criteria specified in the ordinance. Each funding agreement for an award recommended by the Department of Development will be approved by the Board of Control, as directed by Section 807.03(F) of the Ordinance, unless referred to Council.</p> <p>As authorized by Section 807.02(C) of the Ordinance, a city, village, or township may engage the Cuyahoga County Land Reutilization Corporation (Land Bank) as its agent and the funding agreement for any portion of its award for which the Land Bank is its agent will be between Cuyahoga County and the Land Bank.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>The total amount authorized by the Ordinance is \$50,000,000 to be paid 100% from non-federal funds, which may include proceeds from sale of tax-exempt bonds and/or other County revenues. The amount of each award to a city, village, or township will not exceed \$1,000,000 in the first round and \$2,000,000 in subsequent rounds.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The terms of the Ordinance specifically require awards to cities, villages, and townships through a non-competitive application process administered by the Department of Development.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. The Ordinance limits funding to cities, villages, and townships in Cuyahoga County. The Ordinance also requires a non-competitive application process administered by Development. No other procurement options are allowed by the Ordinance.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? The</p>	
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		<p>preamble to the Ordinance states the reasons for County Council's decision to authorize this funding program as described in this request, and the Ordinance requires the non-competitive application process administered by Development with approval of each award by the Board of Control.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The Ordinance specifically requires a non-competitive application process; therefore competitive bidding is not an option.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. If Council amends the Ordinance to require a different application process in the future, Development will follow the amended Ordinance.</p>	
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7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control
December 15, 2014 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

1. Call to Order

Mark Parks served as Chair and called the meeting to order at 11:05 a.m.

Attending:

- Councilman Dave Greenspan
- Councilman Pernel Jones
- Councilman Dale Miller (alternate for Mike Gallagher)
- Lenora Lockett, Director, Office of Procurement & Diversity
- Mark Parks, Fiscal Officer
- Bonnie Teeuwen, Director, Department of Public Works

2. Review Minutes

Dale Miller motioned to approve the minutes from the December 8, 2014 Board of Control meeting, as written; Bonnie Teeuwen seconded the motion. The minutes were unanimously approved.

3. Public Comment

There was no public comment.

4. Tabled Items

BC2014-244 Department of Public Works recommending to amend Board of Control Approval No. BC2013-162, which made an award on RQ24426 and approved a contract with The Superlative Group, Inc. for consultant services for naming rights and corporate sponsorship marketing program in connection with the Medical Mart/Convention Center project for the period 6/1/2013 - 5/31/2015 by changing the amount not-to-exceed from \$260,000.00 to \$500,000.00. Funding Source: 50% County Convention Center Fund; 50% City of Cleveland.

Bonnie Teeuwen presented. Councilmen Miller and Greenspan asked questions pertaining to the contract's payment structure, accomplishments to date, and the reason for changing the original amount approved by the Board. Mark Parks motioned to approve the item; Bonnie Teeuwen seconded. Council President Ellen Connally, in attendance, asked that the item be transferred to County Council for further review in Committee. No vote was taken, and item BC2014-244 was held.

5. New Items for Review

BC2014-299 Department of Public Works submitting an amendment (Subsidiary No. 1) to Contract No. CE1300323-01 with Frank Novak & Sons, Inc. for interior painting at various County buildings for the period 6/1/2013 - 5/31/2015, to extend the time period to 7/31/2015 and for additional funds in the amount not-to-exceed \$250,000.00. Funding Source: Capital Project Future Debt Issue

Bonnie Teeuwen presented. Pernel Jones asked for the SBE goal on the project. Bonnie responded that the vendor is an SBE. Mark Parks motioned to approve the item; Bonnie Teeuwen seconded. Item BC2014-299 was unanimously approved.

BC2014-300 Department of Public Works recommending to amend Board of Control Approval No. BC2014-253 dated 10/14/2014, which authorized an award on RQ29532 and enter into a contract with MBS Concepts, Inc. for diversity outreach coordination services for the Convention Center Hotel for the period 1/1/2014 - 12/31/2015 by changing the amount not-to-exceed from \$150,000.00 to \$170,000.00. Funding Source: Bond Proceeds

Bonnie Teeuwen presented. Mark Parks motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-300 was unanimously approved.

BC2014-301 Department of Public Works submitting an amendment to Contract No. CE1400135-01 with BZT Acquisition, LLC for lease of space located at 75 Erieview Plaza, Cleveland, for use by Department of Public Safety and Justice Services/Witness/Victim – Family Justice Center, for the period 6/1/2014 - 5/31/2019, to extend the time period to 10/31/2019, to change the scope of services, effective 11/1/2014 and for additional funds in the amount of \$152,279.00. Funding Source: HHS Levy Fund

Ken Mills, Director of Public Safety, presented. Mark Parks motioned to approve; Dale Miller seconded the motion. Item BC2014-301 was unanimously approved.

BC2014-302 Office of Procurement and Diversity recommending an award: Department of Public Works a) on RQ32017 and enter into a contract with Shaw Industries, Inc. (3-1) in the amount not-to-exceed \$475,000.00 for installation of Shaw carpet for various County locations for the period 1/1/2015 - 12/31/2015. Funding Source: General Fund

Lenora Locket presented. Dale Miller asked for a comparison of the awarded amount to the project's cost estimate. Ms. Lockett explained that state term vendors bid on components of the project, and that the awarded amount is consistent with the cost estimate. Mark Parks motioned to approve the item; Dale Miller seconded the motion. Item BC2014-302 was unanimously approved.

Dave Greenspan referred back to item BC2014-302, and asked Law Director Majeed Makhoulouf if the County has the capacity to utilize HHS Levy dollars for capital improvements. Director Makhoulouf said he would research the question and provide a follow up response.

BC2014-303 Court of Common Pleas/Corrections Planning Board submitting an amendment to Agreement No. AG1200218-01 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for medicated assisted treatment services for the period 9/30/2011 - 9/29/2014 to extend the time period to 12/31/2014 and for additional funds in the amount of \$25,020.00. Funding Source: Substance Abuse and Mental Health Services Administration (SAMHSA) grant funds

Mellany Seay, Corrections Planning Board, presented. Mark Parks motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-303 was unanimously approved.

BC2014-304 Court of Common Pleas/Juvenile Court Division/Domestic Relations Division recommending an award on RQ31006 and enter into a master contract with various providers (33-6) for interpretation and translation services in the total amount not-to-exceed \$319,368.00 for the period 1/1/2015 - 12/31/2016:

- a) Asian services In Action, Inc. in the amount not-to-exceed \$161,400.00.
- b) The Cleveland Hearing and Speech Center in the amount not-to-exceed \$63,868.00.
- c) Cross Thread Solutions LLC in the amount not-to-exceed \$94,100.00.

Funding Source: General Fund

Karen Lippman, Juvenile Court, presented. Bonnie Teeuwen asked for information on the vendor listed under "c)" – Cross Thread Solutions LLC. Ms. Lippman responded that they provide language translation services. Mark Parks motioned to approve the item; Pernel Jones seconded the motion. Item BC2014-304 was unanimously approved.

BC2014-305 Department of Health and Human Services recommending an award on RQ32509 and enter into a contract with United Way of Greater Cleveland in the amount not-to-exceed \$277,333.32 for 211 Community Information and Referral Services for the period 1/1/2015-12/31/2015. Funding Source: HHS Levy Fund

Rick Werner, Director of Human Services presented. Pernel Jones asked if there is a cap on the number of calls received under the contract. Rick Werner responded that there is no cap; the agency takes all calls. Rick distributed a report showing the 211 use statistics for January – November of 2014. Mark Parks motioned to approve; Dale Miller seconded. Item BC2014-305 was unanimously approved.

BC2014-306 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1300099 with Lutheran Metropolitan Ministry for emergency shelter services for homeless men, located at 2100 Lakeside Avenue, Cleveland for the period 1/1/2013 - 12/31/2014 to extend the time period to 12/31/2015 and for additional funds in the amount \$40,000.00. Funding Source: Health and Human Services Levy Fund

Rick Werner, Director of Human Services presented. Mark Parks motioned to approve; Bonnie Teeuwen seconded. Item BC2014-306 was unanimously approved.

BC2014-307 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an amendment to Contract No. CE1300124-01, 02 with Cleveland Mediation Center for eviction diversion and housing stabilization services for the period 10/1/2012 - 9/30/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$232,559.00. Funding Source: Ohio Department of Development Services Agency Grant Fund.

Rick Werner, Director of Human Services presented. Mark Parks motioned to approve; Dale Miller seconded. Item BC2014-307 was unanimously approved.

BC2014-308 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1300126-01-04 with Emerald Development and Economic Network, Inc. for rapid re-housing assistance, location and stabilization services for the period 10/1/2012 - 9/30/2014 to extend the time period to 12/31/2015 and for additional funds in the amount of \$387,993.00. Funding Source: U.S. Department of Housing & Urban Development Emergency Solutions Grant Program

Rick Werner, Director of Human Services presented. Mark Parks motioned to approve; Bonnie Teeuwen seconded. Item BC2014-308 was unanimously approved.

BC2014-309 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services recommending an award on RQ32702 to Emerald Development & Economic Network, Inc. in the amount of \$377,940.00 for administration of the Shelter Plus Care Sponsor Based Rental Assistance program in connection with the FY2013 HEARTH Act Homeless Assistance and Continuum of Care Homeless Assistance Grant Programs for the period 9/1/2014 - 8/31/2015. Funding Source: U.S. Department of Housing & Urban Development, Continuum of Care, Homeless Assistance Grant Fund

Rick Werner, Director of Human Services presented. Mark Parks motioned to approve; Dave Greenspan seconded. Item BC2014-309 was unanimously approved.

BC2014-310 Department of Health and Human Services/Community Initiatives Division/Family and Children First Council submitting an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$218,000.00 for the FY2015 System of Care Family Centered Services and Supports Grant Program for the period 7/1/2014 - 6/30/2015. Funding Source: Federal child welfare dollars and state general revenue funds from ODMH, ODADAS, ODYS, and ODODD

Rick Werner, Director of Human Services presented. Mark Parks motioned to approve; Pernel Jones seconded. Item BC2014-310 was unanimously approved.

BC2014-311 Department of Health and Human Services/Division of Children and Family Services Recommending awards on various requisitions and enter into contracts with various providers in the total amount not-to-exceed \$88,000.00 for adoption services for the period 1/1/2015 - 12/31/2016:

- a) on RQ32617 Specialized Alternatives For Families and Youth of Ohio, Inc. in the amount not-to-exceed \$33,000.00.
- b) on RQ32618 The Bair Foundation in the amount not-to-exceed \$20,000.00.
- c) on RQ32619 The Twelve of Ohio, Inc. in the amount not-to-exceed \$20,000.00.
- d) on RQ32621 The Village Network in the amount not-to-exceed \$10,000.00.
- e) on RQ32597 Catholic Social Services of the Upper Peninsula, Inc. in the amount not-to-exceed \$5,000.00.

Funding Source: State Child Protective Allocation Fund

Rick Werner, Director of Human Services presented. Mark Parks motioned to approve; Dale Miller seconded. Item BC2014-311 was unanimously approved.

6. Other Business

BC2014-312 Department of Public Works Per Title 4, Section 407.37 of the Cuyahoga County Code, Department of Public Works requesting a vendor ethics training and registration exemption for vendors supplying FF&E (furniture, fixtures and equipment) and/or OS&E (operating supplies and equipment) for the Cleveland Convention Center Hotel Project. Funding Source: N/A

Bonnie Teeuwen presented. Discussion ensued among Board members, Bonnie Teeuwen, and Majeed Makhlof regarding the requirement that the exemption, if granted, is limited only to the contract with Bray Wheeler and Hilton Supply Management as purchasing agents for the County, and the related services they provide in the start-up and initial stocking of the Hotel. It would not apply to other contracts or purchases between participating vendors and the County outside this scope of work. Mark Parks motioned to approve the item; Bonnie Teeuwen seconded. Item BC2014-312 was unanimously approved.

7. Public Comment

There was no further public comment.

8. Adjourn

Mark Parks motioned to adjourn; Bonnie Teeuwen seconded the motion. The motion to adjourn was unanimously approved at 11:43 a.m.

4. Tabled Items

BC2014-244

A. Scope of Work Summary

1. Department of Public Works requesting amendment to the original approval, BC2013-162, of a contract with The Superlative Group, Inc. for the not-to-exceed cost of \$500,000.00 (\$20,000/month for 24 months plus \$20,000 in reimbursable expenses). The start-completion dates are June 1, 2013 - May 31, 2015. This was originally approved for only \$260,000.00 (\$10,000/month for 24 months plus \$20,000 in reimbursable expenses) in error. The contract language was correct, however the contract cover and

approval item were incorrect.

2. The primary goal of the project is to assist in the development of revenue generating naming rights and a corporate sponsorship marketing program. The consultant will provide research, sales and marketing services to assist the County and the City in maximizing revenues from naming rights and sponsorships for: (a) the Medical Mart and Convention Center, (b) Malls B and C, and (c) other specific components of the Project as identified by the County, the City and the Commission.

The primary goal of this item is to correct legislation to the right amount and encumber funds for said amount.

3. N/A

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$500,000.00 plus commission.

2. The RFP was closed on September 13, 2012. There is 0% SBE on this RFP.

3. There were 2 Proposals submitted for review, 1 proposal approved.

C. Contractor and Project Information

1. The address of the vendor is:

The Superlative Group, Inc.

26600 Detroit Road, Suite 250

Westlake, OH 44145

Council District 1

2. Myles C. Gallagher is the President, CEO and sole owner of The Superlative Group.

3. a. The location of the project is (a) the Medical Mart and Convention Center, (b) Malls B and C, and (c) other specific components of the Project as identified by the County, the City and the Commission.

3. b. The project is located in Council District 7.

D. Project Status and Planning

1. The project is a current ongoing project to the County.

2. N/A

3. N/A

4. N/A

E. Funding

1. The project is funded 50% by County Convention Center Fund and 50% by the City of Cleveland.

2. The schedule of payments is monthly.

3. N/A

5. Scheduled Items for Review

BC2014-313

Title: The Department of Health and Human Services 2015 Contract for Children's Hospital Medical Center

A. Scope of Work Summary:

The Department of Health and Human Services is requesting approval of a contract with Children's Hospital Medical Center in the amount not-to-exceed \$128,700 in support of the Drug and Poison Information Center for the period January 1, 2015 - December 31, 2015.

Purpose: Support of professional and technical services for the operation of the Drug and Poison Information Center (DPIC) of Children's Hospital Medical Center based in Cincinnati, Ohio. Information and referral services to citizens, regardless of income, concerning poison and drug related calls. Also 24 hour a day emergency telephone services that includes providing support to physicians on the interaction of specific drug and /or clinical impact of drugs on patients (i.e. professional toxicology consultation). Due to the closure of the Northern Ohio Poison Center based at UH Rainbow Babies & Children's Hospital in 2014; Cincinnati's poison center (DPIC) took over the calls for this region. DPIC is one of two poison centers in the State of Ohio. Registration completed with the Inspector General's Office #14-0049.

B. Procurement

The proposed contract received approval to be considered an exemption from the Request for Proposal process on November 17, 2014. CPB2014-903

C. Contractor and Project Information

Children's Hospital Medical Center
3333 Burnet Avenue
Cincinnati, Ohio 45229-3039

The Administrative Office is located in Cincinnati, Ohio, but calls will come from all districts within the Cuyahoga County. The President/CEO is Michael Fisher.

D. Project Status and Planning

The project will reoccur annually.

The project's term will begin January 1, 2015.

E. Funding

The project is 100% Levy funded. The schedule of payments is quarterly.

BC2014-314

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a contract amendment with Mental Health Services, Inc. to extend the contract through 12/31/2015 and increase the contract in the amount of \$40,000.00. Mental Health Services, Inc. manages the Emergency Shelter for Women, the Norma Herr Women's Center. The additional funding will provide overflow shelter for families seeking shelter during FY 2014.

2. The primary objectives of the contract are to:

- (a) safely shelter homeless women, and through coordinated intake, assess and place homeless families;
- (b) reduce the shelter length of stay;
- (c) assist clients to access permanent housing.

3. N/A

B. Procurement

1. The Procurement method was through an RFP, - 22383; CON2012-42. The award recommendation identified that the RFP was for a three year period.

2. N/A
3. N/A

C. Contract and Project Management

1. Mental Health Services, Inc.
1744 Payne Avenue
Cleveland, OH 44114
Council District # 7
2. Susan Neth is the Executive Director of MHS, Inc. MHS is a non-profit organization.
3. The Emergency Shelter for Women is located at:
2227 Payne Avenue
Cleveland, OH 44114
Council District #7

D. Project Status and Planning

1. The County has supported 24/7, 365 days/year shelter for single women since FY 2002. In FY 2004, the Community Women's Shelter moved from the Bishop Cosgrove Center to its current location at 2227 Payne Avenue. The City of Cleveland also provides funding to Mental Health Services to manage the shelter. In FY 2012 the Continuum of Care implemented a Coordinated Assessment and Intake (CA/I) process for families and single women.
2. N/A
3. N/A
4. N/A

E. Funding

1. The contract is funded 100% through the General Fund, Health & Human Services Levy.
2. The provider is reimbursed on a monthly basis.
3. N/A

BC2014-315

A. Scope of Work Summary

1. Following approval of RFP 24301 award recommendations and authority to enter into a contract provided through R2012-0222, Mental Health Services Inc.'s Contract: CE1300127-01 is being submitted for a Contract Amendment, to extend the term through 12/31/15 and for additional funds in the amount of \$232,559.00. The primary goals of the Emergency Solutions Grant Program are to a) reduce the number of families and individuals entering the shelter system; b) assist households to leave the shelter more quickly; and c) assure that persons do not return to homelessness. Mental Health Services Inc. provides Coordinated Assessment and Intake at the Norma Herr Women's Center for single women and families, and at 2100 Lakeside Ave. for single men. All newly homeless households are referred for immediate shelter and provided a housing plan to exit from the shelter.
3. N/A

B. Procurement

The Procurement method was RFP 24301. The RFP closed on August 10, 2012. Mental Health Services, Inc. was approved for an award on October 9, 2012. Authority to enter into contracts was also approved as part of the Resolution.

C. Contractor and Project Information

1. Mental Health Services, Inc. (MHS)
1744 Payne Avenue
Cleveland, OH 44114
Council District #7

2. Susan Neth is the Chief Executive Officer. (216) 274-3300. Mental Health Services, Inc. is a non profit organization.

3. N/A

4. N/A

D. Project Status and Planning

1. The Emergency Solutions Grant Program is a Department of Housing & Urban Development (HUD) entitlement to promote homeless prevention and rapid re-housing activities. The ESGP was established by Congress to continue homeless system transformation activities begun through the Homeless Prevention and Rapid Re-housing (HPRP) Program.

2. N/A

3. The contract amendment is on a critical path to extend the contract term and add funds to maintain ESG activities.

4. The funds were delayed in being added to the Contract because of the announcement of the Notice of Fund Availability (NOFA) for the Continuum of Care Grant Process on 9/23/14 with a submission deadline of 10/30/14. OHS staff had to focus on submitting a Consolidated Application in the amount of \$25 million on behalf of the Continuum of Care.

E. Funding

1. The additional funding is 100% from the Ohio Development Services Agency, Emergency Solutions Grant entitlement dollars subcontracted to the County and then to MHS, Inc.

2. The provider is reimbursed on a monthly basis.

3. This amendment provides additional funding to the contract in the amount of \$232,558.00, and extends the term through 12/31/2015. It is the fourth amendment to the contract. The Scope of Services does not change.

4. The previous amendments extended the contract term and added additional dollars as the funds became available through various grant awards.

6. Other Business

Item details for BC2014-316 - BC2014-317 in Section 6., above]