

**Cuyahoga County Contracts and Purchasing Board**  
**August 25, 2014 11:30 A.M.**  
**County Headquarters**  
**2079 East 9<sup>th</sup> Street, 4<sup>th</sup> Floor**  
**Committee Room B**

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

**A. Tabled Items**

**B. Scheduled Items**

Item	Requestor	Description	Board Action
CPB2014-647	Department of Public Works	<p>a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1300294-01 with Schirmer Construction, LLC for the railing replacement on Memphis Road Bridge No. 00.95 over Countryman's Creek in the City of Brooklyn for additional funds in the amount not-to-exceed \$16,851.61.</p> <p>b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63.</p> <p>Funding Source: \$7.50 Vehicle License Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-648	Department of Public Works	<p>Recommending an award on RQ31308 and enter into a contract with Emerson Network Power, Liebert Services, Inc. in the amount of \$20,418.36 for preventative maintenance Liebert cooling services for the Juvenile Justice Center and Courthouse for the period 8/1/2014 - 7/31/2017.</p> <p>Funding Source: Internal Service Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-649	Department of Information Technology	<p>Recommending an award on RQ30017 to Major Oak Consulting, LLC (44-6) in the amount of \$100,000.00 for consultant services for a feasibility study for Enterprise Geographic Information System shared services for the period 8/25/2014 - 2/28/2015.</p> <p>Funding Source: Local Government Innovation Grant Funds through the Ohio Department of Administration</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p> <p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2014-650	Department of Information Technology	<p>Submitting revenue generating agreements with various entities for professional web services for the period 8/25/2014 - 8/25/2016:</p> <p>a) City of North Royalton in the amount of \$6,952.00.</p> <p>b) Cleveland Municipal Housing Court in the amount of \$3,160.00.</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2014-651	Department of Human Resources	<p>Recommending an award on RQ30671 and enter into an agreement with The MetroHealth System in the amount not-to-exceed \$24,900.00 for biometric screenings at wellness fairs for County employees for the period 8/1/2014 - 12/31/2014.</p> <p>Funding Source: Wellness Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2014-652	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Public Works</u></p> <p>a) on RQ30732 to Montrose Ford, Inc. (10-3) in the amount of \$41,329.00 for 1-Ford F-550 cab and chassis.</p> <p>Funding Source: Sanitary Engineering Funds</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2014-653	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Court of Appeals</u></p> <p>a) on RQ31551 to Hewlett-Packard Company in the amount of \$31,841.46 for the purchase of 2 HP servers and 1 back-up device with software support (State Contract No. 0A0167).</p> <p>Funding Source: General Funds</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2014-654	County Sheriff	<p>Submitting an RFP exemption on RQ31839, which will result in an award recommendation to Fyda Freightliner Youngstown, Inc. in the amount of \$54,590.00 for the purchase of a Freightliner Sprinter.</p> <p>FY11 Port Security Grant funds \$41,000.00  General Funds: \$13,590.00</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Purchase of a Freightliner Sprinter to be used by the Sheriff's Department's Marine Patrol. This vehicle will be</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

		<p>used to store Dive Team equipment, respond to CBRNE incidents and pull the CBRNE equipped SWAT trailer.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$41,000.00 - FY11 Port Security Grant (SH456095 0722)  \$13,590.00 – Sheriff’s General Fund (SH350272 0722)</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method  (include state contract # or GSA contract # and expiration date)</p> <p>The Sprinter was the most efficient vehicle found by the Sheriff’s Department to meet the specifications needed to house the Marine Patrol Dive equipment, have enough room to allow divers to put on their gear and tow the CBRNE equipped SWAT trailer. There are currently no vendors on state contract for any vehicles that meet these requirements.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Sprinters are only sold by Freightliner and Mercedes Benz. The Sheriff’s Department chose the Freightliner model due to the fact that Freightliner is an American manufacturer.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Fyda Freightliner Youngstown, Inc. is the only dealer within 100 miles of Cleveland that sells the Freightliner Sprinter. Freightliner was chosen over Mercedes Benz since Freightliner is an American manufacturer.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>The grant that is funded this purchase is set to expire on August 31, 2014. If this purchase is not made by then, the County will have to return the money.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of</p>	
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		the required supplies or services.  N/A – This is a one-time, grant funded purchase.	
CPB2014-655	Office of Procurement & Diversity	Recommending an award:  <u>County Sheriff</u> a) on RQ31839 to Fyda Freightliner Youngstown, Inc. in the amount of \$54,590.00 for the purchase of a Freightliner Sprinter.  Funding Source: FY11 Port Security Grant funds \$41,000.00 General Funds: \$19,692.00	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-656	Department of Public Safety and Justice Services	Recommending an award and enter into a contract with West Publishing Corporation in the amount not-to-exceed \$9,103.56 for subscription services for the Northeast Ohio Regional Fusion Center for the period 1/1/2014 - 12/31/2014.  Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-657	Department of Public Safety and Justice Services/Office of Emergency Management	Recommending an award on RQ31074 and enter into a contract with Eoc2go, LLC in the amount not-to-exceed \$36,330.00 for hardware, software and maintenance support and phone services on the emBohx Pro Systems and 20 laptops for the period 6/1/2014 - 5/30/2016.  Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

### C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2014-658	Department of Health and Human Services/ Division of Children and Family Services	Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300529-01 with Woods Services, Inc. for residential services for the period 10/1/2013 - 6/30/2014 to extend the time period to 6/30/2015 and for additional funds in the amount of \$210,000.00.  Funding Source: Health and Human Services Levy Funds  1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>The Cuyahoga County Division of Children and Family Services is requesting permission to extend the contract with Woods Services located in Langhorne, PA for residential services for client R.S. The contract end date will be changed from June 30, 2014 to June 30, 2015 and add an additional \$210,000.00.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Original contract amount - \$210,000  Additional amount - \$210,000  New Contract Amount - \$420,000</p> <p>100% Health and Human Services Levy</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method  (include state contract # or GSA contract # and expiration date)</p> <p>Client R.S. continues to need the services provided through Woods Services.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The current vendors were evaluated to determine if they could meet the needs of child. Our current providers are unable to meet the special needs of this child.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Client R.S. was placed with a provider who specializes in Autism and they are no longer able to meet her needs. They recommended Woods Services as they have worked with them in the past. CCDCFs completed a site visit and determined that the Woods would best meet this child's needs.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Client R.S needs are being met at the Woods. Moving her would not be in her best interest.</p>	
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		<p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>This is a unique situation that cannot be predicted so the competitive bid process will not be able to be completed.</p>	
CPB2014-659	County Prosecutor	<p>Submitting a sole source exemption on RQ31421, which will result in an award recommendation to Magnet Forensics USA, Inc. in the amount of \$6,472.00 for the purchase of Internet Evidence Finder software which include 3 licenses, support and upgrades.</p> <p>Funding Source: Internet Crimes Against Children Continuation Grant</p> <p>2. What is the product/service that you seek to acquire?</p> <p>Three copies of Internet Evidence Finder (IEF) Advanced at \$2149.00 per copy plus \$25.00 shipping.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need?    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>If yes, please provide details regarding future obligations and/or needs.</p> <p>What is the duration of this purchase, including number of "potential" renewal options?</p> <p>The software has a yearly support and upgrade fee of \$550.00 per license. The company allows purchase of multiple years to lock in pricing, but no discount for multi-year renewal purchases. This software will need to be renewed until no needed or replaced by another product.</p> <p>4. Why do you need to acquire these goods or services?</p> <p>This software will be used in the forensic examination of digital evidence such as computers and smartphones.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements?</p> <p>What are the unique features of the product or service</p>	

		<p>that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>This software is similar to other computer forensic software currently used by the task force, but is designed to retrieve artifacts from Internet based communications (i.e. Skype, chat clients, web e-mail like Yahoo or Gmail), website browsing history, online classifieds (craigslist, backpage), and many others. This software obtains this data in a more robust and in depth manner than our other forensic tools. This allows the examiner to complete the exams in more timely fashion which will help alleviate the growing backlog of exams.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>The task force currently uses two other products that can be used to obtain some of the data that this software. Those programs require that the examiner parse to large chunks of the data line by line to find the information. Once found the current software does not report the data in an easy to read format. The IEF software automates the location of this data as well as retrieving additional evidence, and it puts that evidence into an easy to read report. This is currently the only software of this kind available.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>Magnet Forensics is the only manufacturer of this software.</p> <p>8. Has your department bought these goods/services in the past?    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for</p>	
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		<p>goods/services?</p> <p>A trial copy of the IEF Advanced software was purchased by the Task Force in May 15th 2014 from Magnet Forensics for 2,149.00 plus 25.00 shipping. This purchase was made as the software was need for a case going to trial.</p> <p>9. What efforts have been made or are being made to reduce the Department’s reliance on a sole source provider for these goods/services in the future?</p> <p>There is currently no other vendor for this software, but if one becomes available a quote will be obtained from them for future purchases.</p> <p>10. What efforts were made to get the best possible price?</p> <p>The price for this software is for law enforcement agencies.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>The other forensic tools that are available on the market that perform similar functions but not as well as this software are usually 1,000 to 2,000 more per copy</p> <p>12. Amount to be paid: \$6472.00</p>	
CPB2014-660	Department of Information Services	<p>Submitting an RFP exemption on RQ31770, which will result in an award recommendation to Loop 1 Systems in the amount of \$4,000.00 for health check of Solarwinds Network Performance Monitor network monitoring system for the period 10/1/2014 - 10/2/2014.</p> <p>Funding Source: General Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Contract with Loop 1 Systems, for the period of 16 service hours for professional services with health check of DOIT Solarwinds NPM network monitoring system.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>



		<p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$4,000.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Unable to find any other certified Solarwinds vendors.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Vendor selected has Solarwinds required certifications.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The structure surrounding the architecture for this puts the county web infrastructure at risk for failure.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p>	
CPB2014-661	Department of Public Safety and Justice Services/ Public Safety Grants	<p>Submitting an RFP exemption, which will result in amendments to contracts with various providers in the total amount of \$160,429,00.00 for the FY2012 Title II Juvenile Justice and Delinquency Prevention grant program for the period 2/1/2014 - 6/30/2014 to extend the time period to 8/30/2015; no additional funds required:</p> <p>a) Contract No. CE1400130-01 with Bellefaire Jewish Children's Bureau.</p> <p>b) Contract No. AG1400009-01 with Cuyahoga County Juvenile Court</p> <p>c) Contract No. CE1400132-01 Mental Health Services For Homeless Persons, Inc. dba FrontLine Service.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>d) Contract No. CE1400131-01 Golden Ciphers.</p> <p>Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Public Safety and Justice Services, Public Safety Grants is requesting to amend contracts and agreements with the following vendors in connection with the 2012 Juvenile Justice and Delinquency Prevention grant (FY12 JJDP):</p> <p>1. A Contract with Bellefaire, JCB -CE 1400130-01</p> <p>2. A Contract with Mental Health Services for Homeless Persons, Inc -CE 1400132-01</p> <p>3. A Contract with Golden Ciphers-CE 1400131-01</p> <p>4. An Agreement with Cuyahoga County Juvenile Court – CEAG100009-01</p> <p>All contracts and agreements extensions are for the time period from February 1, 2014 through June 30, 2014 to 2/1/2014 through 8/30/2015</p> <p>No additional funds are requested.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) A Contract with Bellefaire, JCB in the amount of \$27,750.00</p> <p>A Contract with Front Line Services in the amount of \$24,150.00</p> <p>A Contract with Golden Ciphers, Inc. in the amount of \$60,379.00</p> <p>An Agreement with Cuyahoga County Juvenile Court in the amount of \$48,150.00</p> <p>No Additional funds are requested.</p> <p>Funds for the FY2012 JJDP are from the US Office of Juvenile Justice Delinquency Prevention through the Ohio Department of Youth Services.</p>	
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		<p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>N/A</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>N/A</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Grant allocation process</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p>	
CPB2014-662	Department of Public Safety and Justice Services	<p>Submitting an RFP exemption on RQ31089, which will result in an award recommendation to SAS Institute Inc. in the amount of \$28,140.00 for the deployment and integration of Memex Connect RISS interface, SAS inbound RISS interface and SAS RISS entity for the period 5/1/2014 - 9/1/2014.</p> <p>Funding Source: General Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Requesting approval of a contract with SAS Institute, Inc directed towards the deployment and integration of Memex Connect RISS interface to incorporate SAS outbound RISS interface, SAS inbound RISS interface and SAS RISS entity.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>original contracted amount and additional amount, if any)</p> <p>\$28,140.33 from the Fusion Center general fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>An RFP exemption is being requested as this contract would be for an upgrade in the services to a system currently being utilized by the NEORFC. The system is proprietary in nature and only this vendor can perform the upgrade.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendors were evaluated as this is an upgrade to a system currently being utilized by the Fusion Center. The system is proprietary in nature and only this vendor can perform the upgrade. Therefore, an RFP exemption is being requested.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The original contract with SAS Institute was the result of a state term purchase with FY06 Homeland Security Funds. We are requesting an RFP exemption so we can do a new contract with SAS so the NEORFC can receive an upgrade in services.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>A competitive bid process would not be practical for the reasons explained above.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County should encourage open competition where practical to do so.</p>	
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## D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2014-663	Department of Information Technology	<p>Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2014-664	Department of Information Technology	<p>Submitting an amendment to Contract No. CE1200396-01 with Sage Group Consulting Inc. for consultant services for SAP Human Capital Management professional support services for the period 7/2/2012 - 7/1/2014 to extend the time period to 7/2/2015; no additional funds required.</p> <p>Funding Source: General Funds</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2014-665	Department of Workforce Development	<p>Submitting an amendment to a subgrant agreement with Ohio Department of Job and Family Services for Workforce Investment Act funds for the period 7/1/2013 - 6/30/2015, by changing the allocation and payment process; no additional funds required.</p> <p>Funding Source: Ohio Department of Job and Family Services Federal Funds</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2014-666	Department of Public Safety and Justice Services/ Public Safety Grants	<p>Requesting authority to amend Contracts &amp; Purchasing Board Approval No. CPB2013-991 dated 12/16/2013 which authorized an amendment to Agreement No. AG1200264-01 with City of Bedford Heights for the FY2011 Assistance to Firefighters Grant Program for the period 1/1/2012 - 12/31/2012 by changing the extension of the time period from 3/31/2014 to 10/31/2014; no additional funds required.</p> <p>Funding Source: Original Contract FY2011 Assistance to Firefighters Grant funds</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2014-667	Department of Health and Human Services/ Division of Senior and Adult Services	<p>Recommending to terminate Contract No. CE1300009-01 with Senior Outreach Services Inc. for Adult Development and Transportation Services for the Community Social Services Program for the period 1/1/2013 - 12/31/2014, effective 7/25/2014.</p> <p>Funding Source: Health and Human Services Levy Funds</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2014-668	Office of Procurement & Diversity	Presenting voucher payments for the week of 8/25/2014.	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

CPB2014-669	Department of Development	Submitting Voucher payments/housing rehab loans for the period 8/14/2014 to 8/20/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
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**V. Other Business**

**VI. Public Comment**

**VII. Adjournment**

**Minutes**

Cuyahoga County Contracts and Purchasing Board  
August 18, 2014 11:30 A.M.  
County Headquarters  
2079 East 9<sup>th</sup> Street, 4<sup>th</sup> Floor  
Committee Room B  
Cleveland, Ohio 44115

**I. Call to Order**

The meeting was called to order at 11:30 a.m.

**Attending:**

Fiscal Officer Mark A. Parks, Jr.  
Melvin Davis (Alternate for Chief of Staff Matt Carroll)  
Director of the Office of Procurement & Diversity Lenora Lockett  
Councilman Dale Miller  
Director of Public Works Bonnie Teeuwen

**II. Review Minutes**

The minutes of the August 11, 2014 Contracts and Purchasing Board meeting were unanimously approved as written.

**III. Public Comment**

There was no public comment.

**IV. Contracts and Awards**

**A. Tabled Items – None**

CPB2014-608 Personnel Review Commission, Recommending an award on RQ30086 to Gallagher Benefit Services, Inc. (18-3) in the amount of \$75,000.00 for a Pay Equity Study for the period 8/1/2014 - 12/15/2014. Funding Source: 100% General Funds

Rebecca Kopcienski, Personnel Review Commission, presented. Item CPB2014-608 was approved by majority vote with Parks, Teeuwen, Lockett and Davis voting in the affirmative, and Miller recusing himself from the vote as he sat in on the interview and selection process.

## B. Scheduled Items

CPB2014-630 Department of Public Works,

a) Submitting an RFP exemption on RQ 31787, which will result in an award recommendation to Integrated Precisions Systems, Inc. in the amount of \$35,405.32 for purchase and installation of Law Enforcement Equipment as part of the Euclid Jail Renovations-Phase 2.

b) Recommending an award on RQ 31787 to Integrated Precisions Systems, Inc. in the amount of \$35,405.32 for purchase and installation of Law Enforcement Equipment as part of the Euclid Jail Renovations - Phase 2. Funding Source: General Fund – Capital Projects

Norberto Colon, Deputy Chief of Staff, Justice Services, presented. Item CPB2014-630 was unanimously approved.

## C. Exemption Requests

CPB2014-631 Department of Information Technology, submitting an RFP exemption on RQ31253, which will result in an award recommendation to MNJ Technologies Direct in the amount of \$33,473.80 for the purchase of 4 Cisco C3850 48 Port Switches with warranty and associated network connectivity equipment. Funding Source: Medical Lab

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-631 was unanimously approved.

CPB2014-632, Department of Information Technology, submitting an RFP exemption on RQ31298, which will result in an award recommendation to MNJ Technologies Direct in the amount of \$131,930.00 for the purchase of 2 Barracuda 910 Web Filtering Appliances with 3 year updates, technical support and instant replacement services. Funding Source: General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-632 was unanimously approved.

CPB2014-633 Medical Examiner, Submitting a sole source exemption on RQ31311, which will result in an award recommendation to Lodox Systems North America, LLC in the amount of \$405,500.00 for the purchase of a Lodox Statscan Critical Imaging System Model VE1. Funding Source: Medical Examiner Lab Funds

Hugh Shannon, Medical Examiner's Office, presented.

Item CPB2014-633 was unanimously approved.

CPB2014-634 Public Defender, Submitting an RFP exemption on RQ31555, which will result in award recommendation to Kreig Brusnahan in the amount of \$24,500.00 for legal services for indigent clients in Domestic Relations Court for the period 11/4/2014 - 11/6/2015. Funding Source: General Funds

Robert Tobik, Public Defender, presented Dale asked for and explanation regarding the Court's order process. Mr. Tobik replied as an example when the Court orders someone to pay child support and they do not comply, the only other option is to go to jail. This requires legal representation since the threat of

incarceration is present. Bonnie asked how this differs from his normal duties. Mr. Tobik replied he does not work in Domestic Relations Court. A decision from the Supreme Court dictates in Domestic Relations Court when a person faces the possibility of incarceration they should have legal counsel representation.

Lenora asked if this is for Continuity services will Mr. Brusnahan only handle cases that have already begun or will he be assigned new cases and will the Court do an RFP or RFQ next year. Mr. Tobik replied there is no break in representation. When the contract expires the new term will start. A request for proposals was done on 2 occasions and this vendor was the only one who responded but the Court will go out for bids again next year.

Item CPB2014-634 was unanimously approved.

CPB2014-635 Court of Appeals, submitting an RFP exemption on RQ31542, which will result in an award recommendation to Hewlett-Packard in the amount of \$20,474.00 for the purchase of 36 HP printers. Funding Source: General Fund

Ute Vilfroy, Court of Appeals, presented. Bonnie asked if this item was reviewed by TAC. Ms. Vilfroy said yes. Mark asked if the Department has a computerization fund. The Court of Appeals has a special projects fund and 1,500 appeals are filed per year in Cuyahoga County, which leaves the Court with a small amount. Sufficient funds are not available for this type of service scope using special projects funds.

Bonnie asked if the printers were being purchased by the Court and are maintenance requirements included and how long is the in the maintenance term. Ms. Vilfroy replied the courts are purchasing the printers. Maintenance is in the Bid requirements and it is part of Hewlett Packard's service package. The maintenance is for 18 mos. After which, the Court would go out for bids for the maintenance portion. Dale asked if there were sufficient funds available in the Court's budget for this purchase. Ms. Vilfroy replied the appropriations are more than sufficient.

Item CPB2014-635 was unanimously approved.

CPB2014-636 Court of Appeals, submitting an RFP exemption on RQ31551, which will result in an award recommendation to Hewlett-Packard in the amount of \$31,841.46 for the purchase of 2 HP servers and 1 back-up device with software support. Funding Source: General Funds

Ute Vilfroy, Court of Appeals, presented. Bonnie asked if these are the same kind of servers the County is currently using. Ms. Vilfroy replied yes.

Item CPB2014-636 was unanimously approved.

CPB2014-637 Court of Appeals, submitting an RFP exemption on RQ31540, which will result in an award recommendation to MNJ Technologies Direct in the amount of \$25,140.00 for the purchase of computer upgrade equipment and accessories. Funding Source: General Funds

Ute Vilfroy, Court of Appeals, presented.

Item CPB2014-637 was unanimously approved.



#### D. Consent Agenda

CPB2014-638 Department of Public Works, Recommending to declare miscellaneous furniture and office equipment that is obsolete and has no value as surplus County property no longer needed for public use; recommending to discard or salvage said furniture and office equipment in accordance with Ohio Revised Code Section 307.12(I). Funding Source: N/A

Item CPB2014-638 was unanimously approved.

CPB2014-639 Department of Public Works, recommending to declare 1-TV Sewer Inspection Truck No. S-308 as surplus County property no longer needed for public use; recommending to trade said equipment, valued at \$7,000.00, to M-Tech Company in connection with the purchase of a replacement TV Sewer Inspection Truck No. S-320, in accordance with Ohio Revised Code Section 307.12(H). Funding Source: Sanitary Sewer Funds

Item CPB2014-639 was unanimously approved.

CPB2014-640 Department of Public Safety and Justice Services/Public Safety Grants, submitting an amendment to a grant award from the Ohio Department of Youth Services for the FY2012 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 1/1/2012 - 9/30/2013 to extend the time period to 9/30/2015; no additional funds required. Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention.

Item CPB2014-640 was unanimously approved.

CPB2014-641 Department of Health and Human Services/Community Initiatives Division/  
Office of Homeless Services,

Submitting grant agreements with U.S. Department of Housing and Urban Development for various supportive services projects for homeless women and families in connection with the FY2013 HEARTH Act Homeless Assistance grant/Cuyahoga County Continuum of Care Program for the period 5/1/2014 - 4/30/2015:

- a) in the amount of \$150,000.00 for the West Side Catholic Housing Empowerment Project.
- b) in the amount of \$10,348,968.00 for the Emerald Development and Economic Network Shelter Plus Care Tenant Based Rental Assistance grant project. Funding Source: U.S. Department of Housing & Urban Development.

Item CPB2014-641 was unanimously approved.

CPB2014-642 Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. CE1200262-01 with ABC International Services, Inc. for Grab Bar services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014 to

extend the time period to 8/31/2014; no additional funds required. Funding Source: Health and Human Services Levy Funds

Item CPB2014-642 was unanimously approved.

CPB2014-643 Department of Health and Human Services/Division of Senior and Adult Services, Recommending to terminate Contract No. CE1400162-01 with Senior Outreach Services, Inc. for Homemaker services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2014 - 12/31/2015, effective 7/25/2014. Funding Source: Health and Human Services Levy Funds

Item CPB2014-643 was unanimously approved.

CPB2014-644 Department of Health and Human Services/Division of Children and Family Services,

Submitting an amendments to agreements and contracts with various providers for neighborhood collaborative services for the Family to Family Neighborhood System of Care program for the period 4/1/2014 - 3/31/2017 to change the terms, effective 4/1/2014; no additional funds required:

1) Agreements:

- a) Agreement No. AG1400049 with City of Lakewood
- b) Agreement No. AG1400051 with Cleveland Metropolitan Housing Authority.

2) Contracts:

- c) Contract No. CE1400076 with Catholic Charities Corporation - Fatima Family Center.
- d) Contract No. CE1400077 with Catholic Charities Corporation - St. Martin de Porres Family Center.
- e) Contract No. CE1400078 with The Harvard Community Services Center.
- f) Contract No. CE1400079 with Murtis Taylor Human Services System - East Cleveland.
- g) Contract No. CE1400080 with Murtis Taylor Human Services System - Mt. Pleasant.
- h) Contract No. CE1400081 with The Centers for Families and Children.
- i) Contract No. CE1400082 with University Settlement.
- j) Contract No. CE1400083 with West Side Community House.
- k) Contract No. CE1400084 with YMCA of Greater Cleveland.
- l) Contract No. CE1400086 with Word of Righteousness Family Center, Inc.

Funding Source: Original contract: 43.7% Federal and 56.3% Health and Human Services Levy

Item CPB2014-644 was unanimously approved.

CPB2014-645 Office of Procurement & Diversity, presenting voucher payments for the week of 8/18/2014.

Item CPB2014-645 was unanimously approved.

CPB2014-646 Department of Development, Submitting Voucher payments/housing rehab loans for the period 8/7/14 to 8/14/14.

Item CPB2014-646 was unanimously approved.

V. Other Business

There was no other business

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:49 a.m.

**A. Tabled Items - None**

The Cuyahoga County Charter Section 9.02 requires the Personnel Review Commission to ensure pay equity in like classifications. County Ordinance 02011-0043 requires that classified, non-bargaining employees shall be placed on an equitable step in a pay grade, and further, that determination of the equitable step shall be based on the employee's relative skill level, experience and education as compared with other employees in the same classification.

E. Funding  
100% General Fund

**B. Scheduled Items**

**CPB2014-647**

Department of Public Works

A) SCOPE OF WORK SUMMARY

(a) is submitting the final amended agreement (Subsidiary No. 1) on RQ26599 for an amount not-to-exceed \$16,851.61 for the Memphis Road Bridge No. 0095 railing replacement on existing bridge over Big Creek in the City of Brooklyn.

(b) is requesting that the above referenced project be accepted as complete in accordance with the

plans and specifications.

(c) is requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

The project is staffed with the following DOPW employees:

Jaoudat Charif, P.E., Area Construction Engineer

Terry Cain, Project Supervisor

The engineer's estimate was \$175,000.00.

Original Contract Amount: \$189,972.00

Amendment No. 1: \$16,851.61 (Pending)

Revised Contract Amount: \$206,823.61

2) The primary goals are to complete all project close out documents and accept construction as complete per plans and specifications.

3) N/A.

#### PROCUREMENT

1) Competitive Bid process (Original Contract).

3) N/A.

Schirmer Construction LLC  
Nick Iafigiola, President (Primary Owner)  
31350 Industrial Parkway  
North Olmsted, Ohio 44070  
(Council District 1)

The structure is located in Council District 73.

#### D. PROJECT STATUS AND PLANNING

1. There was a final inspection on April 8, 2014 and a final punch list was prepared. All work has been completed as per specifications.

#### E. FUNDING

1. 100% Cuyahoga County using funds from the \$7.50 Vehicle License.

#### **CPB2014-648**

**TITLE: PUBLIC WORKS 2014 PARTS/SERVICE JJC & CH RECOMMEND/SUBMISSION AWARDED  
CONTRACT RQ31308 EMERSON**

#### A. SCOPE OF WORK SUMMARY

1) Cuyahoga County Department of Public Works is requesting recommendation and submission of award on RQ31308, with Emerson Network Power, Liebert Services, Inc. for the cost of \$20,418.36. The anticipated start date is August 1, 2014 and ending July 31, 2017 (3 year contract). Emerson Network Power, Liebert Services, Inc. will provide the necessary services on the Liebert Precision Cooling products including; equipment start-ups, preventive maintenance (2 annual PM per year), emergency service, legacy control upgrades, energy efficiency upgrades, parts and site assessments. The Liebert units' LO-1, 2 & 3 are located at the Cuyahoga County Juvenile Justice Center and the Cuyahoga County Courthouse. 2) This service is needed to ensure the continuous operation of the courts' computer systems located in the server rooms ensuring safe keeping of all court docket records, scheduling of court hearings, etc.

#### B. PROCUREMENT

Cuyahoga County Department of Public Works submitted an informal request for bid to 38 vendors through Buyspeed on 6/21/14 and RFB packages were faxed to 4 vendors with 1 response, Emerson Network Power, Liebert Services, Inc. being the lowest, best and only bidder. Bid Closing Date: June 27, 2014 . Cost: \$6,806.12 each year for three (3) years. The Total value of the RFB is \$20,418.36. SBE 0%

#### C. CONTRACTOR AND PROJECT INFORMATION

Vendor:

Emerson Network Power, Liebert Services, Inc.

610 Executive Campus Drive

Westerville, Ohio 43082

Contact Person: Dawn Bateman

(614) 841-6400

[dawn.bateman@emerson.com](mailto:dawn.bateman@emerson.com)

IG#12-1213

Council District: N/A

Location of Project:

COURT HOUSE

1 Lakeside Avenue

Cleveland, Ohio

Juvenile Justice Center

9300 Quincy Avenue

Cleveland, Ohio

#### D. Project Status and Planning

This project is new to the County.

#### E. Funding

1) The project is funded 100% by Public Works' Internal Service Fund. 2) The Schedule of payment is by invoice as submitted. 3) History: None.

#### **CPB2014-649**

Recommending an award on RQ30017 to Major Oak Consulting in the amount of \$100,000 for assessment and planning for Cuyahoga County Enterprise GIS Shared Services for the period June 2014 through March 2015. (Resolution No. \*\*\*\*\* - authority to seek proposals.)

**CPB2014-650**

Submitting a revenue generating agreement with the City of North Royalton in the estimated generating amount of \$6,952.00, for Cuyahoga County to provide professional web services to the City of North Royalton for the period two years 7/30/14-7/29/16.

Submitting a revenue generating agreement with the Cleveland Municipal Housing Court in the estimated generating amount of \$3,160.00 for Cuyahoga County to provide professional web services to the Cleveland Municipal Housing Court for the period two years 7/31/14 - 7 30/16

**CPB2014-651****A. Scope of Work Summary**

1. Department of Human Resources requesting approval of an agreement with The MetroHealth System for the cost not-to-exceed \$24,900.00. The anticipated start-completion dates are 7/21/14 - 12/31/14.

2. The primary goal of the project is to provide biometric screenings - including blood glucose, cholesterol, body mass index and blood pressure - at employee wellness fairs.

**B. Procurement**

1. The procurement method for this project was Informal Request for Proposal. X (number) responses were reviewed. The total value is \$24,900.00 for 2014.

**C. Contractor and Project Information**

1. The address of the selected vendor is:

The MetroHealth System  
2500 Metrohealth Drive  
Cleveland OH 44109

Council District – 3

2. The President/CEO for the vendor is Akram Boutros, MD, FACHE

3. The address or location of the project is:  
Various County buildings

**D. Project Status and Planning**

1. The project reoccurs annually.

**E. Funding**

1. The project is funded 100% by the Wellness Fund (General Fund).

2. The schedule of payments is upon completion of the final wellness fair.

## **CPB2014-652**

### **A. Scope of Work Summary**

1. The Office of Procurement & Diversity is recommending an award to Montrose Ford, Inc. on RQ30732 for a Ford F-550 Cab/Chassis for the Department of Public Works/Sanitary Engineering in accordance to detail specifications and in the amount of \$41,329.00.
2. This newly designed Ford F-550 Cab/Chassis will be customized with a custom Catch Basin Service Truck Body with Crane being awarded under RQ30742.
3. The primary goal is to purchase the F-550 Cab/Chassis as a replacement vehicle for the Sanitary Sewer Division of the Department of Public Works. The equipment is used by the Sanitary Sewer Division while servicing member communities.

### **B. Procurement**

1. The procurement method for this purchase was a formal competitive bid. The estimated dollar amount of the RFB was \$46,370.00.
2. The bid closed on July 11, 2014.
3. Ten (10) bids were pulled from OPD and three (3) bids were submitted. Vendor Montrose Ford, Inc. was the lowest and best.
4. There is 0% SBE goal participation.

### **C. Contractor and Project Information**

1. Montrose Ford, Inc.  
3960 Medina Road  
Akron, Ohio 44333
2. The Primary owner is Mike Thompson, CEO  
(330) 666-0711 ext. 523
3. The purchase will be completed within 90 days of receipt of purchase order.

### **D. Project Status and Planning**

1. This is a replacement of old equipment that will be declared as surplus.
2. The new equipment will be utilized by the Sanitary Sewer Division of Public Works while servicing member communities.

### **E. Funding**

1. The project is funded 100% by the Sanitary Engineering Funds (ST540286).

2. The schedule of payment is by Invoice/Purchase Order upon delivery and acceptance of the merchandise by the County under the terms of the purchase order.

3. Anticipated delivery date is 90 days after issuance of the purchase order.

#### E. Funding

1. The project is funded 100% by the Sanitary Engineering Funds (ST540286).

#### **CPB2014-653**

**Title:** OPD 2014 Award Recommendation Hewlett-Packard Company for Court of Appeals Servers RQ31551

#### A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of an Award Recommendation to Hewlett-Packard Company for purchase of servers for the 8th District Court of Appeals in the amount of \$31,841.46.

2. The primary goal of the purchase is to complete the computer upgrade project for the Court. The (2) servers, back-up server and required software and maintenance will be used to replace outdated and underperforming equipment currently being used by the Court. TAC approval was given 2/26/2014.

#### B. Procurement

1. The procurement method for this purchase is State Contract/RFP Exemption, approved 8/18/2014 under CPB2014-636.

2. N/A

#### 3. Contractor and Project Information

1. The address of the vendor is

Hewlett-Packard Company

3000 Hanover Street

Palo Alto, California 94043

2. The President and CEO is Meg Whitman.

3a. The equipment will be housed at

8th District Court of Appeals

1 Lakeside Avenue

Cleveland, Ohio 44113

3b. County Council District 7

#### D. Project Status and Planning

1. This type of purchase for the Court would be a very occasional purchase for the County, only in instances of equipment replacement.

2. N/A

3. This award recommendation is on a critical path following a seemingly miscommunication between the Department of Information Technology and the Court regarding who was the lead in purchasing the equipment. The Courts ultimately tried a bidding process; however, the exemption had to be approved following the bid process as no bids were received for this equipment. The state contract 0A1067 expires 8/31/14. OPD has been in contact with HP who advised that they have requested an extension with the State of Ohio for this state contract. If this award is not placed on the 8/25/14 CPB agenda, it



will need to be held until confirmation of the state contract expiration is received.

E. Funding

1. The purchase is funded 100% under CA360057, general funds.
2. The payment will be per invoice.

**CPB2014-654**

See details for CPB2014-654 in Section B., above]

**CPB2014-655**

Title: OPD/Sheriff Recommending Award to Fyda Freightliner Youngstown for Freightliner Sprinter on RQ31839

A. Scope of Work Summary

1. Office of Procurement & Diversity Recommending Award on RQ31839 to Fyda Freightliner Youngstown, Inc. in the amount of \$54,590.00 for a Freightliner Sprinter for use by the County Sheriff, Marine Patrol.
2. The primary goal of the project is purchase vehicle to store Dive Team equipment and pull CBRNE equipped SWAT trailer.

B. Procurement

1. The procurement method for this project is an RFP Exemption approved by the CPB on 08/25/2014 (#CPB2014-xxx).
2. The OTF Justification for RFP Exemption was reviewed and approved by OPD on 08/20/2014.

C. Contractor and Project Information

1. The address of the vendor is:  
Fyda Freightliner Youngstown, Inc.  
5260 Seventy-Six Drive  
Youngstown, Ohio 44515
2. The owner for the contractor is: Timothy J. Fyda, President and CEO

D. Project Status and Planning

1. This is a one-time, grant funded purchase. The grant expires August 31, 2014.

E. Funding

1. The project is funded as follows:  
SHxxxxxx - FY11 Port Security Grant: \$41,000.00  
SHxxxxxx - General Funds: \$13,590.00
2. The schedule of payments is upon receipt of goods.

**CPB2014-656**

Title: Public Safety & Justice Services West Publishing Corporation

Scope of Work Summary:

1. Department of Public Safety & Justice Services is requesting approval to enter into contract with West

Publishing Corporation for the time period of January 1, 2014 through December 31, 2014. Cuyahoga County Department of Public Safety and Justice Services/Northeast Ohio Regional Fusion Center relies upon these services, as West Publishing Co. is providing a Database subscription that allows police to access crucial information. We are seeking to enter into contract to receive access to subscription services (Research Database) for the Northeast Ohio Regional Fusion Center.

#### B. Procurement

The procurement method for this contract is an RFP Exemption. The Exemption was approved by the Contracts and Purchasing Board on June 18, 2014, under item number CPB2014-515. The total value of this Contract is \$9,103.56. The primary goals of the project are:

- To provide one year of subscription services to the Northeast Ohio Fusion Center.
- To provide a public records search engine that analyzes critical criminal background information.

#### C. Contract and Project Information:

1. The address of the vendors is:

West Publishing Corporation  
610 Opperman Drive P.O. Box 64833  
St. Paul, MN 55164-1803

2. The Manager is Michael Weaver

3. The address or location of the project is:

Northeast Ohio Fusion Center  
1300 Ontario Street Suite 935  
Cleveland, Ohio 44113-1600

The project is located in Council District---- County wide

#### D. Project Status and Planning:

This contract is not a renewable contract.

#### E. Funding:

1. The project is funded 100% by the General Fund  
\* Funding Source: JA302232
2. The schedule of payments will be by invoice upon rendered services.

#### **CPB2014-657**

Title: (Cuyahoga County, Public Safety & Justice Services, Office of Emergency Management) (2014-2016) (EOC2GO, LLC) (Maintenance Contract)

#### **A. Scope of Work Summary**

1. (Cuyahoga County, Public Safety & Justice Services, Office of Emergency Management) requesting approval of a (Contract) with (EOC2GO, LLC) for the anticipated cost (not-to-exceed \$36,330.00). The anticipated start-completion dates are (June 1, 2014 – May 30, 2016).

2. The primary goals of the project are (list 2 to 3 goals).

1. Software; updates to the current software version being licensed will be updated to the most recent version. Hardware; Eoc2go will be responsible for the repairing any hardware issues, hardware replacements will be equal to or greater than the original equipment purchased.

2. Support; Eoc2go will be available for support services are 24 hours a day, 365 days per year by phone, onsite and email support service. Eoc2go will maintain the availability to remotely access the computer units. Eoc2go will perform necessary, scheduled updates to the emBohx.

## **B. Procurement**

1. The procurement method for this project was (RFP Exemption). The total value is (\$36,330.00).

3c . The proposed (contract) received an (RFP exemption on (6/11/2014). The approval letter is attached for review.

## **C. Contractor and Project Information**

1. The address of the vendor is:

(EOC2GO, LLC)

(P.O. Box 1342)

(Massillon, Ohio 44647)

2. The (Chief Operating Officer (COO) for the contractor/vendor is (Erik Parker)

## **D. Project Status and Planning**

1. The Contract (reoccurs annually).

3. The Contract is on a critical action path because a viable maintenance agreement is necessary so that EOC2GO will continue to be a self-supporting unit which is critical for a large scale emergency. The unit supports remote emergency and incident management operations, call center, community volunteers and donations management in the event our offices/building is without power or inaccessible. EOC2GO supports various tasks associated with Emergency Management to ensure seamless operations. The unit can be deployed to any location, as all as provide phone connections to responders in the field.

4. The Contract's term has (already begun). The reason there was a delay in this request (was to complete the necessary approvals from the TAC Board, contract negotiation and terms document processing).

## **E. Funding**

1. The project is funded (100% by the General Fund).
2. The schedule of payment is (by invoice).

## **C. Exemptions**

[see details for CPB2014-658 - CPB2014-662 in Section C., above]

## **D. Consent Agenda**

### **CPB2014-663**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.  
1814 E. 40th Street  
Cleveland, Ohio 44103  
Ken Kovatch – Director

### **CPB2014-664**

Title: The Fiscal Office on behalf of the Dept. of IT, SAGE Contract Amendment - Time Only

The Fiscal Office on behalf of the Department of Information Technology, submitting an amendment to Contract No. CE1200396 with SAGE Group Consulting, Inc., for Professional Services on SAP Human Capital Management Support Services, for the period 7/2/12 - 7/1/14, to extend the time period to 7/2/15, for no additional funds.

Procurement: Amendment - no additional funds

Contractor: Sage Group Consulting, Inc., 3400 Highway 35 South, Suite #9, Hazlet, NJ 07730 Owner Salil Sharma

Project: NA

Funding: 100% General

### **CPB2014-665**

The Department of Workforce Development is submitting to the County Executive for approval and signature an Amendment to the Subgrant Agreement with the Ohio Department of Job and Family Services (ODJFS).

By this amendment ODJFS is amending the allocation and payment process of One-Stop cost from Purchase Order and invoicing to allocation through County Finance Information System (CFIS) and payment via electronic fund transfer. Kip Crist will be the new Agreement Manager and point of contact

for this agreement.

**CPB2014-666**

**Title: Department of Public Safety & Justice Services, 2014, Amend resolution CPB2013-991**

**A. Scope of Work Summary**

1. Public Safety & Justice Services requesting to amend CPB2013-991. CPB2013-991 approved an amended agreement with the City of Bedford Heights. The amendment was a no cost extension that extended the performance period of the agreement from 1/31/2012-3/31/2014. In amending CPB2013-991, we are asking the performance period of the agreement be changed to 1/1/2012-10/31/2014. No additional dollars are being added to the agreement. The agreement is being extended in connection to an extension granted by FEMA.

2. The primary goals to the project are to provide support for the consolidation of the Southeast Regional Dispatch Center and to enhance the level of service provided to the citizens requesting emergency services.

3. N/A

**B. Procurement**

1. The procurement method for the original project was an agreement. Each year the County budgets funds to provide municipalities the matching funds when they receive federal grant funds. The match is only provided to municipalities at the discretion of the County if their project supports a countywide, regional, public safety initiative that is a priority of the County. The procurement method for the agreement amendment was an Other Than Full and Open request.

2. N/A

3. The proposed amended agreement received an Other Than Full and Open Agreement Amendment approval, which is attached to this action.

**C. Contractor and Project Information**

1. City of Bedford Heights  
5661 Perkins Road  
Bedford Heights, Ohio 44146

2. The Mayor for the City of Bedford Heights is Fletcher Berger.

3. The address or location of the project is:  
University Hospitals - Bedford  
44 Blaine Avenue  
Bedford, Ohio 44146

**D. Project Status and Planning**

1. The project is an extension to the original project in that it extends the performance period of the original project. The original project was new to the County.

2. N/A

3. N/A

4. The project's term has already begun. The reason there was a delay in this request was because the City of Bedford Heights had to work with FEMA to get an extension of the performance period on the grant that the County is providing match funds for.

5. N/A

#### **E. Funding**

1. The original project was funded by the General fund in order to leverage \$720,000.00 in federal grant funds. No additional funds are being requested with this amendment.

2. The schedule of payments is as needed on a reimbursement basis.

3. This is a request to amend approval number CPB2013-991. That was a request to extend the performance period of the original agreement. Due to an extension provided by FEMA, we are requesting to amend approval number CPB2013-991 to extend the performance period of the agreement from 1/1/2012-3/31/2014 to 1/1/2012-10/31/2014. No additional funds are being requested.

#### **CPB2014-667**

**Title:** Senior & Adult Services – 2014 – Terminate Contract – Senior Outreach Services – Community Social Services Program (CSSP) – 2013/2014 – RFP 23838.

#### **A. Scope of Work Summary**

1. Senior & Adult Services is submitting a recommendation to Terminate - CE1300009 with Senior Outreach Services for the Community Social Services Program for the provision of Adult Development and Transportation Services effective 7/25/2014 for the period 1/1/2013 – 12/31/2014.

2. The primary goal of this action is to terminate the contract for the provision of Adult Development and Transportation services effective 7/25/2014.

3. The Community Social Services Program is a non-mandated service offered to Cuyahoga County residents.

#### **B. Procurement**

1. The procurement method for this contract was RFP 23838. The total value of the contract is \$50,130.00.

2. The RFP was closed on 06/26/2012. There was a 10% SBE participation/goal.

3. n/a.

### **C. Contractor and Project Information**

1. The address of the vendor is:

Senior Outreach Services

2390 East 79<sup>th</sup> Street

Cleveland, OH 44104

Council District 8

2. The (owners, executive director [specify]) for the vendor is: Delores Lynch, Executive Director

3.b. Senior Outreach program services are delivered in Council District 8.

### **D. Project Status and Planning**

1. The awarding of Community Social Services Program contracts occurs every two years.

2. The current contract for the Community Social Services Program ends December 31, 2014.

3. This action is on a critical action path because the vendor has experienced a loss in funding and seeks immediate termination of their contract; it is important this contract amendment keeps moving forward.

4. Not applicable.

5. Not applicable.

### **E. Funding**

1. The CSSP is funded by the County Health & Human Services levy.

2. The schedule of payments is monthly and is based on the presentation of an itemized invoice by the vendor.

3. n/a

**CPB2014-668**

***Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)***

Requisition #	Requisition Date	Description	Dept/Loc	Total
AU-14-31288	6/12/2014	40,000 Direct Deposits, 60,000 L Warrants, 10,000 M Warrants	AU / AU01	\$7,694.50
CE-14-31843	8/19/2014	Honda Generator	CE / CE01	\$919.96
CF-14-30455	3/15/2014	PASSS- Residential Treatment	CF / CF01	\$19,190.94
CF-14-30456	3/15/2014	PASSS_Residential Treatment	CF / CF01	\$10,800.00
CT-14-31677	7/31/2014	JJC METASYS SOFTWARE UPGRADE	CT / CT01	\$12,340.93
CT-14-31780	8/7/2014	ADAMHS POSTCARD PRINTING SERVICE	CT / CT09	\$2,990.00
CT-14-31791	8/8/2014	HHS- PURPLE RECORD JACKETS	CT / CT09	\$1,200.00
CT-14-31795	8/11/2014	HHS- 9x12 Printed Envelopes	CT / CT09	\$1,286.40
CT-14-31807	8/12/2014	CRTHSE SQ- HOT WATER SYSTEM TANK	CT / CT01	\$738.00
CT-14-31818	8/14/2014	DCFS- ADOPTION SUBSIDY FOLDER RE- BID	CT / CT01	\$3,010.00
CT-14-31827	8/15/2014	JFS- FINISHING SERVICES FOR PACKETS	CT / CT09	\$1,899.77
CT-14-31829	8/15/2014	641 POCKET FOLDER	CT / CT01	\$710.00
CT-14-31850	8/20/2014	Euclid Jail #40100 Smoke Detectors	CT / CT01	\$694.00
CT-14-31858	8/20/2014	VEB- MOTOR, 60HZ	CT / CT01	\$972.35



CT-14-31859	8/20/2014	BOE- LAMINATED CARDS	CT / CT09	\$560.00
CT-14-31860	8/20/2014	9x12 Pocket Folder	CT / CT09	\$980.00
DV-14-31822	8/14/2014	LEAD REMEDIATION - C.B. MULLINS CONSTRUCTION COMPANY, INC.	DV / DV01	\$2,750.00
HS-14-31494	7/8/2014	Department Order FCSS FY2014 Summer Camp	HS / HS12	\$1,425.00
HS-14-31610	7/22/2014	Department Order FY14 Mentoring Day Camp	HS / HS12	\$2,395.00
HS-14-31823	8/14/2014	Department Order FCSS FY14 Summer Camp	HS / HS12	\$4,251.00
HS-14-31847	8/19/2014	Department Order FCSS FY 14 Home Modifications	HS / HS12	\$5,720.00
IS-14-31388	6/26/2014	VOIP desk phones for Prosecutors	IS / IS01	\$1,380.00
IS-14-31762	8/6/2014	Electrical Service at DOIT	IS / IS01	\$4,138.00
IS-14-31769	8/7/2014	Nitro Pro licenses for M.E.	IS / IS01	\$1,163.14
IS-14-31794	8/8/2014	Microsoft System Center for Juvenile Court	IS / IS01	\$2,133.00
SH-14-31833	8/18/2014	Deputy Sheriff Vest - New hire	SH / SH003	\$762.30

SH-14-31834	8/18/2014	Protective Service Uniform - New hire	SH / SH003	\$942.00
ST-14-31796	8/11/2014	Replace Suspension Bushings #S-223	ST / ST01	\$2,344.59
ST-14-31803	8/12/2014	Tires 11R22.5	ST / ST01	\$15,469.20

***Items Already Purchased***

Requisition #	Requisition Date	Description	Dept/Loc	Total
NONE				

***Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)***

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1414967	8/14/2014	SEPTEMBER DAIRY	SH/SHFS	\$2,901.60
1414968	8/14/2014	SEPTEMBER DAIRY	SH/SHFS	\$8,302.70
1414984	8/18/2014	SEPTEMBER SUGAR, FLOUR	SH/SHFS	\$4,365.20
1414985	8/18/2014	SEPTEMBER-OCTOBER COOKIES	SH/SHFS	\$6,287.20
1414986	8/18/2014	SEPTEMBER BEANS	SH/SHFS	\$3,870.00
1414987	8/18/2014	SEPTEMBER POTATOES/MILK/OATS	SH/SHFS	\$4,754.50
1414995	8/18/2014	HP Printers	CA/CA00	\$20,474.00
1415007	8/19/2014	Upgrade Workstations/Server Equipment	CA/CA00	\$22,796.00

1415020	8/20/2014	Computer Upgrade Add'l Licenses	CA/CA00	\$4,830.36
1415021	8/20/2014	Word Processing Software	CA/CA00	\$10,262.88

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<b>DEPARTMENT OF DEVELOPMENT</b>				
<b>DEVELOPMENT VOUCHERS FOR THE PERIOD 08/14/2014 to 08/20/2014</b>				
<b>VOUCHER NO.</b>	<b>PAYEE</b>	<b>AMOUNT</b>	<b>FUNDING SOURCE</b>	<b>AUTHORIZATION</b>
DV1450242	Alfieri Brothers Contracting	\$2,490.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1450243	Dependable Electric	\$4,400.00	Federal CDBG Grant	Rehab Loan Ordinance
	Rose Marie Jones	\$22,920.00	Community Development	CDBG Rehab Loan: Index Code DV714360
	Burnist Demery	\$21,355.00	Community Development	CDBG Rehab Loan: Index Code DV714360
	Belinda Hill	\$17,100.00	Community Development	CDBG Rehab Loan: Index Code DV714360
	Andrea Haynesworth	\$10,800.00	Community Development	CDBG Rehab Loan: Index Code DV714360
	Total Vouchers	<b>\$79,065.00</b>		