

Minutes

Cuyahoga County Contracts and Purchasing Board
June 30, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:34 a.m.

Attending:

County Executive Ed FitzGerald
Chief of Staff Matt Carroll
Rich Opre, Purchasing Manager, Office of Procurement & Diversity (Alternate for Lenora Lockett)
Councilman Dave Greenspan (Alternate for Dale Miller)
Fiscal Officer Mark A. Parks, Jr.
Director of Public Works Bonnie Teeuwen

II. Review Minutes

The minutes of the June 23, 2014 Contracts and Purchasing Board meeting were approved, as written. Dave Greenspan and Rich Opre abstained.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

B. Scheduled Items

CPB2014-509 Common Pleas Court/Corrections Planning Board, Submitting an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$86,000.00 for the Mental Health Program for the period 7/1/2014 - 6/30/2015. Funding Source: General Fund

The item was presented by Marty Murphy, Administrator, Corrections Planning Board. Item CPB2014-509 was unanimously approved.

CPB2014-510 Court of Common Pleas/Juvenile Court Division, recommending an award on RQ28920 and enter into an agreement with City of Rocky River in the amount not-to-exceed \$12,200.00 for development and implementation of the Community Diversion Program for the period 6/23/2014 - 12/31/2014. Funding Source: General Fund

The item was presented by Karen Lippman, Juvenile Court. Dave Greenspan asked if the program is run through the Rocky River Municipal Court. Karen Lippman responded that she was uncertain. The administering department varies from community to community. Item CPB2014-510 was unanimously approved.

CPB2014-511 Department of Public Safety and Justice Services/Public Safety Grants, Recommending an award on RQ31020 and enter into a contract with Geofeedia, Inc. in the amount not-to-exceed \$35,000.00 for social media search and monitoring services for the Northeast Ohio Regional Fusion Center for the period 5/1/2014 - 4/30/2016. Funding Source: General Fund

Jerry Mullins, Public Safety Grants, presented. Item CPB2014-511 was unanimously approved.

CPB2014-512 Department of Health and Human Services/ Community Initiatives Division/Office of Early Childhood, Submitting an amendment to Contract No. CE1300564-01 with Case Western Reserve University – Center on Urban Poverty and Community Development for evaluation of Invest in Children programs and the development of a web based portal for the period 7/1/2013 - 12/31/2014 to extend the time period to 6/30/2015, to change the scope of services, effective 6/1/2014 and for additional funds in the amount of \$5,000.00. Funding Source: 100% Sisters of Charity Foundation

Item CPB2014-512 was held at the request of the Department.

C. Exemption Requests

CPB2014-513 Department of Public Works, submitting an RFP exemption, which will result in an amendment to Contract No. CE1100688 with Allied Technology Integration, Inc. for consultant services for the Supervisory Control and Data Acquisition System for the period 12/5/2011 - 6/4/2014 to extend the time period to 12/4/2014; no additional funds required. Funding Source: Sewer District Cash Balance Funds.

Bonnie Teeuwen, presented. Item CPB2014-513 was unanimously approved.

CPB2014-514 Department of Information Technology, Submitting an RFP exemption on RQ30778, which will result in an award recommendation to CaseWare IDEA Inc. in the amount not-to-exceed \$65,985.00 for an audit analytics system for the period 7/1/2014 - 6/30/2017. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-514 was unanimously approved.

CPB2014-515 Department of Public Safety and Justice Services, submitting an RFP exemption on RQ30627, which will result in an award recommendation to Thompson Reuters-West in the amount of \$9,103.56 for subscription services for the Northeast Ohio Regional Fusion Center for the period 1/1/2014 - 12/31/2014. Funding Source: General Funds

Jerry Mullins, Department of Public Safety and Justice Services, presented. Item CPB2014-515 was unanimously approved.

CPB2014-516 Department of Health and Human Services/Cuyahoga Job and Family Services, Submitting an RFP exemption on RQ31026, which will result in an award recommendation to Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$73,071.00 for maintenance and support on Premier Appointment Manager for the period 7/1/2014 - 6/30/2015. Funding Source: Public Assistance Funds.

Patrick Gaunt, Department of Health and Human Services/Information Technology, presented. Dave Greenspan inquired if the funding for this service is being reimbursed through Public Assistance funds or if this is a utilization of funds already received. Fiscal Officer Mark Parks offered to follow up and provide information. Item CPB2014-516 was unanimously approved.

CPB2014-517 Department of Health and Human Services/Cuyahoga Job and Family Services, Submitting an RFP exemption on RQ31047, which will result in an award recommendation to Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$330,900.00 for maintenance and support on Electronic Document Management and Imaging application for the period 7/1/2014 - 6/30/2015.

Patrick Gaunt, Department of Health and Human Services/Information Technology, presented. Dave Greenspan inquired if the funding for this service is being reimbursed through Public Assistance funds or if this is a utilization of funds already received. . Fiscal Officer Mark Parks offered to follow up and provide information. Item CPB2014-517 was unanimously approved.

D. Consent Agenda

CPB2014-518 Department of Public Works, submitting an agreement of cooperation with City of Cleveland for the resurfacing of West 117th Street from Bellaire Road to Lake Avenue. Funding Source: 100% Road & Bridge Funds

Item CPB2014-518 was unanimously approved.

CPB2014-519 Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1300437-01 with Specialized Construction Incorporated for a Countywide Maintenance Program Crack Sealing for the period 10/1/2013 - 10/14/2014 to change the terms, effective 5/22/2014; no additional funds required. Funding Source: 100% Municipality Funds

Item CPB2014-519 was unanimously approved.

CPB2014-520 Department of Public Works, Requesting approval to donate various easements to the Northeast Ohio Regional Sewer District for sewer improvement projects:

- a) 3S
- b) 7S
- c) 8T
- d) 9T

Funding Source: Donation

Item CPB2014-520 was unanimously approved.

CPB2014-521 Office of Procurement & Diversity, Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue generating

Item CPB2014-521 was unanimously approved.

CPB2014-522 Fiscal Office, On behalf of the Executive's Office, recommending payments to various fellows for the Cuyahoga County Public Fellowship Program in the amount not-to-exceed \$2,000.00 each, for the period 6/2/2014 - 8/1/2014:

- a) Casey Lyn Albitz
- b) Michelle Brzoska
- c) Jessica Murphy
- d) Jennifer Rose Lenart
- e) Michael Milano
- f) Sundous Eddeb
- g) Michael Collier
- h) Chelsea Hill

Funding Source: General Funds

Item CPB2014-522 was unanimously approved.

CPB2014-523 Court of Common Pleas/Juvenile Court Division, Submitting an amendment to a subgrant agreement with Ohio Department of Job and Family Services for reimbursement of Title IV-E eligible expenses for foster care placement and maintenance for the period 7/1/2013 - 6/30/2015 for change in procedural terms. Funding Source: no additional funds

Item CPB2014-523 was unanimously approved.

CPB2014-524 Court of Common Pleas/Juvenile Court Division, Submitting an amendment to a SFY14 RECLAIM Ohio grant agreement with State of Ohio, Department of Youth Services for community-based services for youth for the period 7/1/2013 - 6/30/2015 to make budget line item revisions for SFY2014. Funding Source: RECLAIM Ohio state grant funds

Item CPB2014-524 was unanimously approved.

CPB2014-525 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, Submitting an amendment to Contract No. CE1300384-01 with MHS, Inc. for homeless prevention and rapid re-housing assistance services for veterans and their families for the period 7/1/2013 - 6/30/2014 to extend the time period to 12/31/2014; no additional funds required. Funding Source: Veteran's Services Commission

Item CPB2014-525 was unanimously approved.

CPB2014-526 Department of Health and Human Services/Division of Children and Family Services, Submitting an agreement with TransUnion LLC for consumer reporting services for Youth in Foster Care for the period 5/15/2014 - 4/30/2015. Funding Source: N/A

Item CPB2014-526 was unanimously approved.

CPB2014-527 Department of Health and Human Services/Division of Senior and Adult Services, Submitting an amendment to Contract No. CE1200263-01 with Absolute Home Health Care Agency, Inc. for Homemaker services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014 to extend the time period to 8/31/2014; no additional funds required. Funding Source: Health and Human Services Levy

Item CPB2014-527 was unanimously approved.

CPB2014-528 Department of Health and Human Services/Division of Senior and Adult Services, Submitting an amendment to Contract No. CE1200266-01 with B & B Launch, Inc. dba Home Instead Senior Care for Homemaker services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014 to extend the time period to 8/31/2014; no additional funds required. Funding Source: Health & Human Services Levy Funds

Item CPB2014-528 was unanimously approved.

CPB2014-529 Department of Health and Human Services/Division of Senior and Adult Services, Submitting an amendment to Contract No. CE1200267-01 with BZKZ Inc. dba Heritage Home Healthcare of Elyria & Rocky River for Homemaker services for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014 to extend the time period to 7/31/2014; no additional funds required. Funding Source: Health & Human Services Levy Funds

Item CPB2014-529 was unanimously approved.

CPB2014-530 Department of Development, submitting voucher payments/housing rehab loans for the week 6/13/2014 to 6/18/2014.

Item CPB2014-530 was unanimously approved.

V. Other Business

There was no other business.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:44 a.m.