

Cuyahoga County Contracts and Purchasing Board
March 31, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor
REVISED

I. Call to Order

The meeting was called to order at 11:38 a.m.

Attending:

County Executive Ed FitzGerald

Councilman Dale Miller

Senior Purchasing Administrator Richard Opre (Alternate for Lenora Lockett)

Fiscal Officer Mark Parks

Public Works Director Bonnie Teeuwen

At the March 31, 2014 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes from the March 24, 2014 Contracts and Purchasing Board meeting were unanimously approved.

III. Public Comment

Zulma Zabala, Chief Executive Officer of East End Neighborhood House, presented comments regarding the Family to Family contract with the County. Clerk Melinda Burt noted that these comments relate to item CPB2014-238 on the meeting agenda.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2014-218 Department of Public Works requesting authority to enter into an agreement with Ohio Department of Transportation for purchase of sodium chloride (rock salt) in the estimated amount of \$19,000.00 for the 2014 - 2015 winter season, in accordance with Ohio Revised Code Section 5513.01(B). Funding Source: Road & Bridge Funds

Bonnie Teeuwen, Director of Public Works, presented. Item CPB2014-218 was unanimously approved.

CPB2014-219 Department of Information Technology Recommending an award on RQ29828 and enter into a contract with TEC Communications, Inc. in the amount not-to-exceed \$24,000.00 for

technical support and maintenance for the Fiscal Office Call center applications for the period 1/1/2014 - 12/31/2017. Funding Source: 100% General Fund.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-219 was unanimously approved.

CPB2014-220 Department of Public Safety and Justice Services/Public Safety Grants Submitting an agreement with City of Fairview Park in the amount not-to-exceed \$991.14 for reimbursement of eligible training expenses in connection with the FY2012 State Homeland Security Grant Program for the period 2/1/2014 - 2/28/2014. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency.

Felicia Harrison, Department of Public Safety, presented. Item CPB2014-220 was unanimously approved.

CPB2014-221 Department of Health and Human Services/Division of Senior and Adult Services Submitting an amendment to Agreement No. AG1300003-01 with The City of Euclid for transportation services for the Community Social Services Program for the period 1/1/2013 - 12/31/2014 for additional funds in the amount of \$17,490.00. Funding Source: 100% by the Health & Human Services Levy Funds.

Rick Werner, Director of Human Services, presented. Item CPB2014-221 was unanimously approved.

CPB2014-222 Law Department seeking retention of Cleveland State University - Maxine Goodman Levine College in the amount of \$3,100 for provision of analysis and expert witness services regarding the impact of voting restrictions on citizens, authorizing the Law Director to execute the engagement letter for same. Funding Source: 100% General Fund.

Majeed Makhoulf, Law Director, presented. Item CPB2014-222 was unanimously approved.

C. Exemption Requests

CPB2014-223 Department of Information Technology Submitting an RFP exemption on RQ30089, which will result in an award recommendation to BMC Software, Inc. in the amount not-to-exceed \$32,872.00 for licensing, support and maintenance of Track-It System software for the period 10/31/2011 - 10/30/2015. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-223 was unanimously approved.

CPB2014-224 Department of Information Technology Submitting an RFP exemption on RQ30399, which will result in an award recommendation to Northwoods Consulting Partners in the amount not-to-exceed \$12,300.00 for migration assistance of the document imaging system and related software for the period 4/1/2014 - 6/30/2014. Funding Source: General Fund.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-224 was unanimously approved.

CPB2014-225 Department of Development Submitting an RFP exemption, which will result in an award recommendation to the National Council for Community Development, Inc. DBA the National Development Council (NDC) in the amount of \$2,132,000.00 for technical assistance and funding to capitalize the Grow Cuyahoga Fund, for the period of January 1, 2014 to December 31, 2015. Funding Source: 100% Economic Development Revolving Loan Fund.

Bob Flauto, Department of Development, presented. Item CPB2014-225 was unanimously approved.

D. Consent Agenda

CPB2014-226 Department of Public Works submitting agreements of cooperation with City of Euclid:

a) for the resurfacing of East 222nd Street from Tungsten Road to Euclid Avenue. Funding Source: \$442,000.00 County Road and Bridge Fund and \$2,818,200.00 by the City of Euclid.

b) for the resurfacing of East 250th Street from Lakeland Boulevard to Lake Shore Boulevard.

Funding Source: 100% County Road and Bridge Fund

Item CPB2014-226 was unanimously approved.

CPB2014-227 Department of Public Works submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:

Parcel No.(s): 5WD, WD1, SH, CH, U, U1, U2, U3, U4, T, T1, T2, T3, T4, T5 & T6

Owner(s): Midpark Village Apartments, Ltd.

Settlement \$ Amount: 8,413.00

Parcel No.(s): 7SH, CH, T, T1, T2 & T3

Owner(s): Baldwin Reserve Home Owners Association

Settlement \$ Amount: 7,200.00

Parcel No.(s): 22T

Owner(s): M. Saad

Settlement \$ Amount: 840.00

Parcel No.(s): 63T

Owner(s): L. Patel

Settlement \$ Amount: 1,820.00

Parcel No.(s): 110WD & T

Owner(s): D.A. & L.Y. Young Miller

Settlement \$ Amount: 2,000.00

Parcel No.(s): 118SH, CH & T

Owner(s): D.C. & J.M. Crum

Settlement \$ Amount: 5,030.00

Parcel No.(s): 119T

Owner(s): J. Ordakowski

Settlement \$ Amount: 500.00

Parcel No.(s): 132WD & T

Owner(s): T.E. Cullen

Settlement \$ Amount: 3,875.00

Parcel No.(s): 134WD & T
Owner(s): T.E. Cullen & G.D. Schultz
Settlement \$ Amount: 2,865.00

Parcel No.(s): 170T
Owner(s): A.L. Huttman
Settlement \$ Amount: 800.00
Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].

Item CPB2014-227 was unanimously approved.

CPB2014-228 Department of Development recommending to terminate Agreement No. AG1300207-01 with City of Olmsted Falls for the Olmsted Falls Senior Center Project for the 2014 Community Development Block Grant Municipal Grant Program for the period 10/1/2013 - 9/30/2014, effective 3/1/2014. Funding Source: Community Development Block Grant Municipal Grant Program funds

Item CPB2014-228 was unanimously approved.

CPB2014-229 Office of Procurement & Diversity recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating.

Item CPB2014-229 was unanimously approved.

CPB2014-230 Department of Public Safety and Justice Services submitting an amendment to Agreement No. AG1200272-01 with Cleveland State University for a consolidation study for the period 9/4/2012 - 3/31/2014 to extend the time period to 12/31/2014; no additional funds required. Funding Source: 911 Wireless Assistance Fund.

Item CPB2014-230 was unanimously approved.

CPB2014-231 Department of Public Safety and Justice Services submitting an agreement with City of Fairview Park for the purchase of equipment, valued in the amount of \$15,396.90, for the FY2011 Urban Area Security Initiative Grant Program for the period 9/1/2011 - 8/30/2014. Funding Source: FY20 11 Urban Area Security Initiative Funds through Ohio Emergency Management Agency.

Item CPB2014-231 was unanimously approved.

CPB2014-232 Department of Public Safety and Justice Services submitting an agreement with City of Independence for the purchase of equipment, valued in the amount of \$1,170.00, for the FY2007 Urban Area Security Initiative Grant Program for the period 7/1/2007 - 9/30/2010. Funding Source: FY 2007 Urban Area Security Initiative through Ohio Emergency Management Agency

Item CPB2014-232 was unanimously approved.

CPB2014-233 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$25,000.00 for the FY2012 HEARTH Act Homeless Assistance Grant in connection with the Cuyahoga County Continuum of Care Program for the period 5/1/2014 - 4/30/2015. Funding Source: 100% by the U.S. Department of Housing and Urban Development.

Item CPB2014-233 was unanimously approved.

CPB2014-234 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an amendment to Contract No. CE1200530-01 with Catholic Charities Corporation – St. Martin de Porres Head Start for Universal Pre-Kindergarten services for the period 8/1/2012 - 7/31/2014 to change the terms, effective 8/1/2013; no additional funds required. Funding Source: 100% General Funds.

Item CPB2014-234 was unanimously approved.

CPB2014-235 Department of Health and Human Services/Division of Senior and Adult Services Submitting an amendment to Contract No. CE1300002-01 with Catholic Charities Corporation on behalf of St. Martin de Porres Family Center for Community Social Services Program for Adult Development and Transportation Services for the Community Social Services Program for the period 1/1/2013 - 12/31/2014 for a decrease in the amount of (\$17,490.00). Funding Source: 100% Health and Human Services Levy

Item CPB2014-235 was unanimously approved.

CPB2014-236 Office of Procurement & Diversity presenting voucher payments for the week of 3/31/2014.

Item CPB2014-236 was unanimously approved.

CPB2014-237 Department of Development submitting voucher payments/housing rehab loans for the week 3/20/14 – 3/26/14.

Item CPB2014-237 was unanimously approved.

V. Other Business

CPB2014-238 Department of Health and Human Services/ Division of Children and Family Services Submitting an amendment to Contract No. CE1200182-01 with East End Neighborhood House Association for Family to Family Neighborhood System of Care services for the period April 01, 2012 - March 31, 2014, to extend the time period to April 30, 2014; no additional funds required. Funding Source: N/A.

Rick Werner, Director of the Department of Human Services, presented. Item CPB2014-238 was unanimously approved.

CPB2014-239 Mike Chambers from Public Works presented a Time Sensitive/Mission Critical item: Printing of handbooks used by Board of Elections polling place coordinators. The Department received

three quotes via BuySpeed on RQ#30591. The lowest and best bidder was Direct Digital in the amount of \$2,231.00.

A motion to amend the agenda and consider the item was unanimously approved.

Item CPB2014-239 was unanimously approved.

A motion to restore Public Works's time-sensitive/mission critical budget to \$25,000 was unanimously approved.

CPB2014-240 Jeff Mowry, Chief Information Officer, presented a time sensitive/mission critical item on behalf of the Department of Information Technology. Mr. Mowry requested approval of the purchase of a replacement video control board for Council Chambers, due to repeated failure of the equipment. He identified the selected vendor as I-Video Technologies for a purchase, as described, in the amount of \$3,024.40.

A motion to amend the agenda and consider the item was unanimously approved.

Item CPB2014-240 was unanimously approved.

A motion to restore Information Technology's time-sensitive/mission critical budget to \$25,000 was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 12:00 p.m.