

Cuyahoga County Board of Control
December 16, 2013 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-326	Sheriff's Department	Submitting an inter-agency agreement with The MetroHealth System for certain management, health care and related services for the Cuyahoga County Corrections Center in an amount not-to-exceed \$397,124 for the period 1/1/2014-2/28/2014. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-327	Department of Public Works	Department of Public Works, submitting an amendment to Contract No. CE1200592 with Brigadier Construction Services, LLC for the Corrections Center Jail Kitchen Renovation Project for an additional amount not-to-exceed \$492,512.90. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-328	Department of Public Works	Submitting an amendment to CE1200196-01 with Interstate Safety & Service, Inc. for washed limestone for the period 1/1/2012 - 12/31/2013 for additional funds in the amount not-to-exceed \$45,000.00. Funding: 100% by Sanitary Sewer Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-329	Department of Development	Requesting approval to enter into an agreement with the City of Cleveland Heights for HOME funded activities in the amount not-to-exceed \$393,765.00. Anticipated start - completion dates are 10/9/2013 - 12/31/2015. Funding Source: City of Cleveland Heights allocation of HOME funds from the Cuyahoga HOME Consortium	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-330	Department of Information Technology	Submitting an amendment to Contract No. CE0800381-01 with One Cleveland dba OneCommunity for various Wide Area Network expansion, enhancement and replacement services for use by various County departments and Cuyahoga Regional Information System	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		Agencies for the period 5/1/2008 - 8/31/2013 to extend the time period to 6/30/2014 and for additional funds in the amount of \$480,000.00. Funding Source: 100% General Fund	
BC2013-331	Department of Public Safety and Justice Services/ Public Safety Grants	Submitting an agreement with Northeast Ohio Regional Fusion Center in the amount not-to-exceed \$135,800.00 for reimbursement of eligible expenses in connection with the FY2012 State Homeland Security-Law Enforcement Grant Program for the period 9/1/2012 - 4/30/2014. Funding Source: Department of Homeland Security via the Ohio Emergency Management Agency	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-332	Department of Health and Human Services	Submitting an amendment to Contract No. CE1200382-01 with United Way of Greater Cleveland for community information and referral services for the period 7/1/2012 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount of \$227,333.32. Funding Source: by Health & Human Service levy dollars	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-333	Department of Health and Human Services/ Office of Re-entry	Recommending an award on RQ28543 to Towards Employment, Incorporated in the amount not-to-exceed \$250,000.00 for the re-entry employment and training program for the period 1/1/2014 - 12/31/2016. Funding Source: Health and Human Services Levy Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-334	Department of Health and Human Services/ Community Initiatives Division/Office of Early Childhood	Recommending an award on RQ29211 and enter into a contract with Case Western Reserve University – Center on Urban Poverty and Community Development in the amount of \$195,000.00 for evaluation of Invest in Children programs and the development of a web-based portal for the period 7/1/2013 - 12/31/2014. Funding Source: The Cleveland Foundation: \$175,000 (89.75%); The Sisters of Charity Foundation \$20,000 (10.25%).	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-335	Department of Health and Human Services/ Cuyahoga Job and Family Services	Submitting an amendment to Contract No. CE1100179-01, 02 with Synovate, Inc. for a Customer Satisfaction Tracking Survey for the period 1/1/2011 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount of \$51,984.70. Funding Source: 100% PA (Public Assistance) funds.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business

<p>BC2013-336</p>	<p>Department of Health and Human Services/ Department of Children and Family Services</p>	<p>Recommending an alternate procurement process on RQ29306, which will result in a purchase order to Dave's Supermarket for gift cards from various retail merchants in the total amount of \$24,341.90 for the Independent Living Program.</p> <p>Funding Source: Independent Living Special Purchases TANF Allocation</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Division of Children and Family Services is requesting approval to purchase various gift cards totaling \$24,341.90. These gift cards are used to support the efforts of the DCFS Independent Living Department.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$24341.90 Independent Living Special Purchases TANF Allocation</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The selected procurement method is utilized because Dave's Supermarket is a local registered vendor that will act as an intermediary with Blackhawk (E-Commerce). Dave's will provide the cards and invoice us for the merchandise, they are registered with the County IG and they will deliver the cards to us within 3 days of ordering. Blackhawk will not accept a PO.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Wal-Mart and Walgreens were contacted for quotes, as they both offer multiple gifts cards for various merchants, their fees for activation were \$2.95 and \$3.74 respectively. There are limited vendors available that</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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		<p>offer a varied selection or activation discounts.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Visa cards are used as incentives to promote social and educational activities for teens in foster care. These include assessments of Independent Living progress for the National Youth In Transition Database, Educational classes like the Independent Living Classes which include the mandated eleven (11) Independent Living Goals for teens in foster care, educational awareness opportunities which include several college tours, and positive social activities like our Holiday Celebration for teens in foster care.</p> <p>The recommended vendor Dave’s Supermarket, is selected because he is currently registered with the county to do business and Blackhawk is an e-commerce merchant that does business electronically. Dave's on the other hand, will provide the cards and invoice us for the merchandise, they are registered with the County IG and they will deliver the cards to us within 3 days of ordering.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. Most vendors that provide this product and at discount rates require payment up front via an online transfer or do not offer such a varied selection. Local vendors were not willing to provide a discount or a reasonable turnaround.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The physical items are issued at a discounted rate with the average activation fee of \$3.95 we are not charged an activation fee for the specific merchant cards. This elimination of the activation fee has saved DCFS approximately \$1,700.00.</p>	
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7. Public Comment

8. Adjourn

Minutes

Cuyahoga County Board of Control
December 9, 2013 11:00 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

1. Call to Order

The meeting was called to order at 11:50 a.m.

Attending:

Interim Fiscal Officer Mark Parks (Chair for County Executive)
Councilman Michael Gallagher
Councilman Dave Greenspan
Councilman Pernel Jones
Director of Procurement and Diversity, Lenora Lockett
Director of Public Works Bonnie Teeuwen

At the December 9, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise noted.

2. Review Minutes

Mark Parks motioned to approve the minutes from the December 2, 2013 Board of Control meeting as written. Michael Gallagher seconded the motion. The minutes were unanimously approved. Dave Greenspan abstained.

3. Public Comment

There was no public comment

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2013-320 Department of Public Works recommending an award on RQ28174 and enter into a contract with Nerone & Sons, Inc. in the amount not-to-exceed \$322,988.60 for the Broadview Road Sanitary Relief Sewer Project in the City of Parma. Funding Source: Sewer District User Fees.

Director of Public Works Bonnie Teeuwen presented the item. Mark Parks motioned to approve; Pernel Jones seconded the motion. Item BC2013-320 was unanimously approved.

BC2013-321 County Executive/ Department of Public Works Requesting approval to release payment to L.A.N.D. Studio, Inc., fiscal agent for the Group Plan Commission, in the amount of \$350,000

for operating support for the Group Plan Commission. Funding Source: 100% Medical Mart Contingency Fund

Item BC2013-321 was held by the Clerk and referred to County Council for review.

BC2013-322 Juvenile Court submitting amendments to contracts with various providers for substance abuse assessment and treatment services and dual diagnosis assessment services for the period 2/1/2013 - 1/31/2015 to extend the time period to 6/30/2015 and for additional funds:

a) Contract No. CE1300080-01 with Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$30,000.00.

b) Contract No. CE1300081-01 with Catholic Charities Corporation fka Catholic Charities Services Corporation in the amount not-to-exceed \$340,000.00.

c) Contract No. CE1300082-01 with Guidestone in the amount not-to-exceed \$25,000.00.

Funding Source: RECLAIM Ohio Grant Funds, Health and Human Services Levy Funds, and Title IV-E Funds.

Karen Lippman, of Juvenile Court, presented. Mark Parks motioned to approve the item; Bonnie Teeuwen seconded the motion. Item BC2013-321 was unanimously approved.

BC2013-323 Department of Public Safety and Justice Services submitting an agreement with Northeast Ohio Regional Fusion Center in the amount of \$200,000.00 for reimbursement of eligible expenses in connection with the FY2011 Urban Area Security Initiative for the period 8/1/2011 - 7/31/2014. Funding Source: 100% funded by DHS through OEMA.

Felicia Harrison, Department of Public Safety, presented. Mark Parks motioned to approve the item. Mike Gallagher seconded the motion. Item BC2013-323 was unanimously approved.

BC2013-324 Department of Human Resources submitting an amendment to Contract No. CE1100132-01 with Union Eye Care Center Inc. for vision benefits for the period 1/1/2011 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount of \$189,976.78. Funding Source: Hospitalization Self-Insurance Fund.

Elise Hara, Director of Human Resources, presented. Dave Greenspan asked questions regarding whether the vision benefits package was bid out, and how bids received compared to amount of the proposed amendment. Mark Parks motioned to approve the item; Mike Gallagher seconded the motion. Item BC2013-324 was unanimously approved.

BC2013-325 Department of Health and Human Services/ Community Initiatives Division/Office of Early Childhood recommending an alternate procurement process on RQ29211, which will result in an award recommendation to Case Western Reserve University – Center on Urban Poverty and Community Development in the amount of \$195,000.00 for evaluation of Invest in Children programs and the development of a web based portal for the period 7/1/2013 - 12/31/2014. Funding Source: Private philanthropic funds from The Cleveland Foundation and The Sisters of Charity Foundation.

Rick Werner, Director of Health and Human Services, presented. Mark Parks motioned to approve; Pernel Jones seconded the item. Item BC2013-325 was unanimously approved.

9. Public Comment

There was no additional public comment.

10. Adjourn

Mark Parks motioned to adjourn; Mike Gallagher seconded the motion. A motion to adjourn was unanimously approved at 11:16 a.m.

BC2013-326

A. Scope of Work Summary

1. The Sheriff's Department is requesting approval of an inter agency agreement with The MetroHealth System.

2. The primary goals of the project are to have MetroHealth provide certain management, health care and related services for the Cuyahoga County Corrections Center. During the duration of the initial agreement both parties will jointly assess the operations and plan for an expanded agreement for additional personnel and services.

B. Procurement

1. The procurement method for this project is an inter agency agreement.

C. Contractor and Project Information

1. The MetroHealth System
2500 MetroHealth Drive
Cleveland, Ohio 44109

2. a. The CEO of The MetroHealth System is Dr. Akram Boutros.

b. The MetroHealth System completed the required Vendor Registration process on September 7, 2012, IG #12-1893.

D. Project Status and Planning

1. The project is new to the County in this capacity.

2. The project will be completed in phases. The next steps are for both parties to jointly assess the operations and plan for an expanded agreement incorporating additional personal and services provided by The MetroHealth System.

3. The project is on a critical action path because these services are to begin on January 1, 2014.

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments will be monthly.

BC2013-327

A. Summary of Scope

1. Department of Public Works submitting amended agreement (Subsidiary No. 1) for contract CE1200592 with Brigadier Construction Services, LLC for the Cuyahoga County Corrections Center Jail Kitchen renovation project for an amount not-to-exceed \$492,512.90.

Project Manager for the DOPW:
Ginger Cox, P.E., Capital Plan Construction Administrator

The original project estimate was \$5,971,900.00.

Original Contract Amount: \$6,444,000.00
Amendment No. 1: \$492,512.90 (Pending)
Rev. Contract Amount: \$6,936,512.90
*7.64% over original contract amount

2) The primary goal is to complete project per plan intent.

B. Procurement

1. Competitive Bid Process (original contract).

C. Contractor and Project Information

1. Contractor: Bridgadier Construction Services, LLC, 8100 Grand Avenue, Cleveland, Ohio 44107, (Council District 7). Project Location: Cleveland (Council District 7).

Owner of Company: Shawnte' Thompson, President

D. Project Status and Planning

1. Construction has been delayed due to these unforeseen conditions.

E. Funding

1. General Fund

Bridgadier Construction Services, LLC has completed the required ethics training.

BC2013-328

A. Scope of Work Summary

1. Cuyahoga County Dept of Public Works Sanitary Sewer Group is requesting approval of an Amendment to Contract No CE1200196-01 with Interstate Safety & Service Company for additional funds not to exceed \$ 45,000.00.

2. This Contract with Interstate is for the the supply of three sizes of Washed Limestone used in the repair of Sewer Lines.

B. Procurement

1. The Contract was conducted by Formal Bid conducted by the Office of Procurement

2. The low bidder was awarded the contract

C. Contractor Information

1. The address of Interstate Safety & Service Company
3566 East 55th Street
Cleveland, Ohio 44105
Council District 7
2. Stacy Allen, President

D. Project Status

1. The contract expires March 31, 2014
2. Additional Funding is required to maintain uninterrupted operations

E. Funding

1. This contract is funded 100% by Sanitary Sewer Funds
2. ST 540252 0725

BC2013-329

A. Scope of Work Summary

1. Department of Development requesting approval to enter into an agreement with the City of Cleveland Heights for HOME funded activities in the amount not-to-exceed \$393,765.00
Anticipated start - completion dates are 10/9/2013 - 12/31/2015.

2. The primary goals of the project are to provide the city with its allocation of federal HOME funds to perform HOME qualified activities and administration. The project is mandated by the U.S. Department of Housing and Urban Development.

B. Procurement

1. Fiscal Year 2012 HOME program funding for this agreement was approved by the Cuyahoga Housing Consortium Review Board at its regularly scheduled meeting on October 9, 2013.

The Board of Control approved an exemption from aggregation of contracts for allocations of HOME program funds by the Cuyahoga Housing Consortium Review Board on April 8, 2013.

The total value of this agreement is \$393,765.00

C. Contractor and Project Information

1. The address of the contractor is:

City of Cleveland Heights
40 Severance Circle
Cleveland Heights, Ohio 44118

2. Edward J. Kelly, Mayor
City of Cleveland Heights
Council District 10, Councilman Julian Rogers

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. Project funded through the City of Cleveland Heights allocation of HOME funds from the Cuyahoga HOME Consortium

2. The schedule of payments is monthly.

3. This project is an Agreement to fund eligible HOME program activities.

Original start - completion dates are 10/9/2013 - 12/31/2015.

NOTE: Overlapping time of performance with the previous agreement is required due to funding from different federal fiscal years and Cuyahoga Housing Consortium meeting dates.

BC2013-330

A. The Department of Information Technology submitting an amendment to CE0800381 with One Cleveland dba One Community for maintenance of the Wide Area Network Services extending the period from 12/1/08 - 12/31/13 to 6/30/14 for an additional \$480,000.00.

B. The procurement for this project was a RFP.

C. One Cleveland dba One Community

800 West St. Clair Avenue

2nd Floor

Cleveland, Ohio 44113

Lev Gonick, CEO

D. The project is an extension of an existing project.

E. The project is funded 100% by the General Fund.

BC2013-331

Title: Department of Public Safety & Justice Services, 2013, INTRA-AGENCY AGREEMENT, Northeast Ohio Regional Fusion Center, FY12 SHSP-LE

A. Scope of Work

1. Department of Public Safety & Justice Services requesting approval of an Intra-Agency Agreement with the Northeast Ohio Regional Fusion Center for the anticipated cost of \$135,800. The anticipated start and completion dates are 9/1/2012-4/30/2014.

2. The primary goals of the project are:

- Acquire equipment to promote the early identification of threats
- Continue to develop secure local-, regional-, and state level intelligence and information sharing systems, with the goal of interconnecting and standardizing these systems so that they may ultimately join the national information sharing environment

3. The funding for the FY12 SHSP-LE is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OMEA) and the Department of Homeland Security (DHS).

B. Procurement

1. The procurement method for this project was a request for applications and a review process conducted by the Region 2 Law Enforcement and Terrorism Prevention Program Advisory Group and

with the oversight of OEMA. Per guidance provided from OEMA, the Advisory Group must consist of the following members: three police chiefs, three county sheriffs, one university law enforcement representative, one representative from a criminal justice services agency and one representative from a terrorism and early warning group. This group accepted applications and recommended awards with OEMA's oversight.

2. The performance period of the grant agreement ends on April 30, 2014

3. The NEORFC follows Cuyahoga County's procurement policy.

C. Contractor and Project Information

1. The address of the Northeast Ohio Regional Fusion Center:

1300 Ontario Street, 9th Floor

Cleveland, OH 44113

Council District: 7

2. Edward FitzGerald, County Executive

3. The address of the project is: same as above

Council District: 7

D. Project Status and Planning

1. The SHSP-LE is awarded on a yearly basis provided DHS receives funding from Congress

2. The project is underway and will be completed April 30, 2014 in accordance with the performance period of the SHSP-LE grant.

3. The project is not on a critical action path

4. The project's term has already begun in accordance with the performance period of the grant. The reason there was a delay in this request was staff oversight.

5. N/A

E. Funding

1. The project is 100% funded by DHS through OEMA

2. N/A

3. N/A

BC2013-332

A. Scope of Work Summary

1. Office of Health & Human Services requesting approval of an amendment with United Way of Greater Cleveland for the anticipated cost of \$277,333.32 The anticipated start-completion dates are 1/1/14 through 12/31/14. The amendment allowed per the previous RFP language.

2. The primary goals of the project are to provide citizens with expedient, comprehensive and confidential information and referral (I&R) services in order to support their move toward self-sufficiency or provide safety net services during crisis.

B. Procurement

An RFP (#22270) was issued for these services in 2012. The RFP language allows for a one year extension to the services based on performance.

C. Contractor and Project Information

United Way of Greater Cleveland, 1313 Euclid Ave., Cleveland, OH 44115, CCD #3
Bill Kitson, President & CEO. UWGC-211 services impact all municipalities.

D. Project Status and Planning

The 211 First Call for Help Services have been in operation for over 10 years and have become an integral part of human service planning and delivery. The 211 staff continues to meet the requirements of the contract.

E. Funding

This contract is funded by Health & Human Service levy dollars. The schedule of payments is monthly. This is an amendment to a contract with terms and conditions in tact.

BC2013-333

A. Scope of Work Summary

1. Recommending an award on RQ HS-14-28543 to Towards Employment, Inc. in the amount of not to exceed \$250,000.00 for Employment and Training services for the period 1/1/14-12/31/16. Amended award amounts for the second and third years of this award shall be made contingent upon the performance of the vendor and the availability of funds.
2. In a collaborative effort with Employment Connection, the program will provide employment and training services to formerly incarcerated individuals, and provide other supportive services, to improve the likelihood of a successful reentry into society. The program will be designed with the broader goals of reducing recidivism and strengthening communities.

B. Procurement

1. The procurement method for this project was RFP.
The total value of the RFP is a maximum of \$750,000.00 over three years (\$250,000.00 per year).
2. The RFP was closed on 10/1/13. There is no SBE or DBE participation/goal.
3. There were 3 applications pulled from OPD, 1 proposal submitted for review, 1 proposal approved.

C. Contractor and Project Information

1. The address of the vendors and/or contractor:
Towards Employment, Inc.
1255 Euclid Avenue, Ste. 300
Cleveland, OH 44115-1807
Council District 7
2. The executive director for the contractor/vendor is Jill Rizika.

D. Project Status and Planning

1. The project is new to the County.

E. Funding

1. The project is funded 60% (\$450,000.00) by the Health and Human Services Levy funds and 40% (\$300,000) by Workforce Investment Act funds through Employment.

2. The schedule of payments is monthly, by invoice.

BC2013-334

Office of Early Childhood/Invest in Children 2013 Contract Case Western Reserve University for Evaluation Services RQ EC-13-29211

A. Scope of Work Summary

1. Office of Early Childhood/Invest in Children requesting approval of a contract with Case Western Reserve University – Center on Urban Poverty & Community Development for the anticipated cost of \$195,000.00. The anticipated start-completion dates are July 1, 2013 through December 31, 2014.

2. The primary goals of the project are:

- a) Develop a plan for a web-based portal that will permit IIC staff to run selected performance management reports from the CHILD System;
- b) Hire and supervising a Research Associate (0.50 FTE) to serve as project manager for the IIC evaluation;
- c) Conduct research on the needs of homeless families with young children by analyzing data and conducting interviews and focus groups.
- d) Provide overall project management for the entire Office of Early Childhood/Invest in Children Program's evaluation;

3. N/A

B. Procurement

1. The procurement method for this project was RFQ (RFQ HS-13-27177). The total value of the RFQ is N/A. A Justification for Other Than Full and Open Competition for this contract was approved by the Contracts & Purchasing Board on 12/19/13.

2. The RFQ was closed on May 24, 2013.

3. There were three vendors that were pre-approved for evaluation services. CWRU received the highest score of all three vendors.

C. Contractor and Project Information

1. The address of all vendors and/or contractors is:

Case Western Reserve University
Center on Urban Poverty & Community Development
10900 Euclid Ave.
Cleveland, OH 44106
Council District 7

2. The President of CWRU is:

Barbara R. Snyder, University President
Office of the President
Case Western Reserve University
10900 Euclid Ave.
Cleveland, OH 44106

3.a The address or location of the project is county wide.

D. Project Status and Planning

1. The project is an extension of an existing project. The Poverty Center has been providing evaluation services to Invest in Children since 1999.
2. N/A
3. N/A
4. The project's term has already begun. The reason there was a delay in this request is because the vendor faced numerous challenges in complying with the County's onerous and burdensome insurance requirements.
5. N/A

E. Funding

1. The project is funded 100% by private philanthropic resources as follows:
The Cleveland Foundation: \$175,000 (89.75%)
The Sisters of Charity Foundation \$20,000 (10.25%)
2. The schedule of payments is by invoice.
3. N/A

BC2013-335

Title: Cuyahoga Job and Family Services-2014 Synovate, Inc Contract Amendment RQ17978
Synovate, Inc.

Contract: Customer Satisfaction Tracking Survey
222 South Riverside Plaza
Chicago, IL 60606

A. Scope of Work Summary

1. CJFS is submitting a request to amend Synovate, Inc, Contract CE1100179-01 for the amount of \$51,984.70, and extending the period from January 1, 2014 to December 31, 2014.
2. The amendment changes the value and the term and is the third (3rd) amendment of the contract. The history of the amendments is:

Contract (2011):	\$ 49,957.15
Amend #1 (2012):	\$ 41,583.00
Amend #2 (2013)	\$ 51,896.20
Proposed Amend #3 (2014)	<u>\$ 51,984.70</u>
Total:	\$195,421.05

B. Procurement

1. The procurement method for this originating program was RFP. The total value of the initial RFP was \$75,000.00.
2. The RFP was closed on October 10, 2010. OPD waived the SBE vendor qualification.

3. a. There were five (5) proposals submitted for review, one proposal recommended for approval.
- 3.b. The proposed amendment received OPD approval to process on October 30, 2013.

C. Contractor and Project Information

1. Synovate, Inc

222 South Riverside Plaza

Chicago, IL 60606

Council District (N/A)

2. Adrian Chedore, Synovate Global CEO, Board of Directors

3. Program serves clients who receive benefit services from CJFS County wide.

D. Project Status and Planning

1. The program is a recurring service to assist the agency in determining the participants satisfaction of services received from CJFS at one of six Neighborhood Family Service Centers.

E. Funding

1. The project is 100% funded with PA (Public Assistance) funds.

2. The schedule of payments is by quarterly invoice.

6. Other Business

BC2013-336 – see item detail in section 6, above.