

Cuyahoga County Contracts and Purchasing Board
November 25, 2013 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:34 a.m.

Attending:

County Executive Edward FitzGerald
Chief of Staff Matt Carroll
Councilman Dale Miller
Director of Procurement and Diversity Lenora Lockett
Interim Fiscal Officer Mark Parks
Public Works Director Bonnie Teeuwen

At the November 25, 2013 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

There were no corrections to the minutes from the November 18, 2013 Contracts and Purchasing Board meeting. The minutes were unanimously approved.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2013-907 Department of Public Works

- a) submitting an amendment (Subsidiary No. 3) to Contract No. CE1300434-01 with R.W. Clark Co. for Courthouse Square storm drainage repairs for additional funds in the amount not-to-exceed \$23,454.40.
- b) Recommending to accept the project as complete and in accordance with plans and specifications.
- c) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 2012 Emergency Response Initiative - Capital Projects Fund

Bonnie Teeuwen, Director of Public Works, presented. Item CPB2013-907 was unanimously approved.

CPB2013-908 Department of Development recommending a loan in the amount not-to-exceed \$95,000.00 to Let's Gift It, LLC dba Sociagram for a North Coast Opportunities Technology Fund Project, located at 6133 Rockside Road, Suite 301, Independence; requesting authority for the Director to execute all documents required in connection with said loan. Funding Source: 100% by the Cuyahoga County Western Reserve Fund.

Greg Zucca, Department of Development, presented. Item CPB2013-908 was unanimously approved.

CPB2013-909 Department of Information Technology submitting a revenue generating agreement with the Village of Walton Hills in the amount of \$5,306.40 for professional web services for the period 9/23/2013 - 9/23/2015. Funding Source: Revenue Generating.

Jeff Mowry, Chief Information Officer, presented. Item CPB2013-909 was unanimously approved.

CPB2013-910 Office of Procurement & Diversity submitting an amendment to Contract No. CE1200053-01 with Novusolutions for maintenance on NovusAgenda software for the Automated Agenda Management System for the period 12/4/2011 - 12/3/2013 to extend the time period to 6/4/2014 and for additional funds in the amount not-to-exceed \$1,900.00. Funding Source: 100% General Funds.

Lenora Lockett, Director of Procurement and Diversity, presented. Item CPB2013-910 was unanimously approved.

CPB2013-911 Common Pleas Court/ Corrections Planning Board submitting an amendment to Contract No. CE1100187-01 with Psychiatric and Psychological Services for sex offender counseling services for the period 3/1/2011 -2/28/2014 to extend the time period to 6/30/2014 and for additional funds in the amount not-to-exceed \$20,000.00. Funding Source: 87.5% by FY2014 407 ISP Ohio Department of Rehabilitation and Correction grant funds and 12.5% by general funds.

Maria Nemec, Corrections Planning Board, presented. Item CPB2013-911 was unanimously approved.

CPB2013-912 Department of Public Safety and Justice Services recommending an award on RQ28772 and enter into a contract with LEOTTA, LLC in the amount not-to-exceed \$7,500.00 for a social media monitoring training symposium in connection with the FY2012 State Homeland Security Grant Program - Law Enforcement for the period 11/1/2013 - 2/28/2014. Funding Source: FY2012 State Homeland Security Grant Program - Law Enforcement.

Felicia Hairston, Department of Public Safety, presented. Item CPB2013-912 was unanimously approved.

CPB2013-913 Department of Public Safety and Justice Services/Public Safety Grants Submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2011 Urban Area Security Initiative Grant Program:

- a) City of Garfield Heights in the amount not-to-exceed \$803.71 for the period 9/18/2013 - 10/30/2013.
- b) City of Parma in the amount not-to-exceed \$5,840.00 for the period 8/1/2013 - 11/15/2013.
- c) City of Parma in the amount not-to-exceed \$1,178.01 for the period 9/18/2013 - 10/30/2013.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Felicia Hairston, Department of Public Safety, presented. Item CPB2013-913 was unanimously approved.

C. Exemptions

CPB2013-914 Department of Information Technology submitting an RFP exemption on RQ29088, which will result in an award recommendation to MCPc, Inc. in the amount of \$65,737.38 for the purchase of NetApp Storage Arrays. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2013-914 was unanimously approved.

CPB2013-915 Department of the Treasurer submitting an RFP exemption on RQ28780, which will result in an award recommendation to SymPro, Inc. in the amount of \$3,476.00 for software maintenance on investment software for the period 9/1/2013 - 8/31/2014. Funding Source: 100% General Funds.

Jeannet Wright, Interim Treasurer, presented. Item CPB2013-915 was unanimously approved.

CPB2013-916 County Sheriff submitting an RFP exemption, which will result in an amendment to Contract No. CE1100331-01 with Mental Health Services for Homeless Persons, Inc., for re-entry services for the Project RESTORE (Reentry Strategies Toward Reintegration) demonstration project in connection with the FY2010 Second Chance Act Prisoner Reentry Initiative for the period 1/1/2011 - 9/30/2011 to extend the time period to 3/31/2014; no additional funds required. Funding Source: Original Contract: FY2010 Second Chance Act Prisoner Reentry Initiative grant funds.

Doris Jarem, Sheriff's Office, presented. Item CPB2013-916 was unanimously approved.

CPB2013-917 Department of Public Safety and Justice Services submitting an RFP exemption on RQ29130, which will result in an award recommendation to Remotec, Inc. in the amount of \$15,216.00 for specialty team equipment maintenance training for the period 2/1/2014 - 5/1/2014. Funding Source: Department of Homeland Security/ Federal Emergency Management grant funds.

Felicia Hairston, Department of Public Safety, presented. Item CPB2013-917 was unanimously approved.

CPB2013-918 Department of Health and Human Services/ Division of Children and Family Services/ Cuyahoga Job and Family Services submitting an RFP exemption on RQ29265, which will result in an award recommendation to LexisNexis Risk Solutions FL, Inc. in the amount not-to-exceed \$96,000.00 for Accurant for Government Plus on-line locate services for the period 10/1/2013 - 9/30/2017. Funding Source: Federal 33% and 67% HHSL. CJFS/OCSS Federal 66% and 33% Local.

Rick Werner, Director of the Department of Human Services, presented. Item CPB2013-918 was unanimously approved.

D. Consent Agenda

CPB2013-919 Office of Procurement & Diversity recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating.

Item CPB2013-919 was unanimously approved.

CPB2013-920 County Sheriff submitting an agreement with Whiskey Island Partners, L.P. for winter storage of a Safety Marine Patrol Boat for the period 10//15/2013 - 4/30/2014. Funding Source: N/A.

Item CPB2013-920 was unanimously approved.

CPB2013-921 Department of Public Safety and Justice Services submitting an amendment to a grant agreement with Ohio Criminal Justice Services Agency for the FY2012 Violence Against Women Act Grant for the period 1/1/2013 - 12/31/2013 to extend the time period to 5/30/2014; no additional funds required. Funding Source: Department of Justice, Office of Justice Programs, Violence Against Women office through the Ohio Office of Criminal Justice Services grant funds.

Item CPB2013-921 was unanimously approved.

CPB2013-922 Department of Public Safety and Justice Services/Public Safety Grants submitting an amendment to Contract No. CE1100208-01 with Kinder Morgan Liquids Terminals LLC for reimbursement of eligible expenses in connection with the FY2010 Port Security Grant Program for the period 6/1/2010 - 5/31/2013 to extend the time period to 11/30/2013; no additional funds required. Funding Source: U.S Department of Homeland Security Federal Emergency Management grant funds.

Item CPB2013-922 was unanimously approved.

CPB2013-923 Department of Public Safety and Justice Services/Public Safety Grants submitting an amendment to Agreement No. AG1200232-01 with Witness/Victim for FY2011 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 7/1/2012 - 9/30/2013 to extend the time period to 9/30/2014; no additional funds required. Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention grant funds.

Item CPB2013-923 was unanimously approved.

CPB2013-924 Department of Public Safety & Justice Services/ Witness/Victim submitting an amendment to Contract No. CE1300223-01 with Mental Health Services for Homeless Persons, Inc. for the EXODUS Project in connection with the FY2010 Juvenile Justice and Delinquency Prevention Reducing Disproportionate Minority Contact program for the period 4/1/2013 - 8/31/2013 to extend the time period to 12/31/2013; no additional funds required. Funding Source: Ohio Department of Juvenile Justice and Delinquency Prevention grant funds.

Item CPB2013-924 was unanimously approved.

CPB2013-925 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1300127 with Mental Health Services for Homeless Persons, Inc. for coordinated assessment and intake services for the Emergency Solutions Grant Program for the period 10/1/2012 - 9/30/2013 to extend the time period 9/30/2014; no additional funds required. Funding Source: U.S. Department of Housing & Urban Development.

Item CPB2013-925 was unanimously approved.

CPB2013-926 Office of Procurement & Diversity presenting voucher payments for the week of 11/25/2013.

Item CPB2013-926 was unanimously approved.

CPB2013-927 Department of Development presenting voucher payments and housing rehab loans for the period 11/14/13 to 11/20/13.

Item CPB2013-927 was unanimously approved.

V. Other Business

No other business was presented.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:47 a.m.