

Contracts and Purchasing Board  
 County Administration Building, 4<sup>th</sup> Floor  
 July 29, 2013 11:30 A.M.

- I. Call to Order
- II. Review Minutes
- III. Public Comment
- IV. Contracts and Awards
  - A. Tabled Items
  - B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2013-563	Department of Development	<p>Department of Development,</p> <p>A) Requesting approval of a contract with URS Corporation for Phase I environmental services in the amount of \$3,400.00 at the proposed Lemko Hall Condominiums site located at 2365 West 11th Street, Cleveland. The start-completion dates are 07/29/2013 to 07/29/2014.</p> <p>B) Submitting a License for Entry, Consent and Limited Release from Liability agreement in connection with said project site.</p> <p>Funding Source: Brownfield Revolving Loan Funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-564	Department of Information Technology	<p>Submitting an amendment to Contract No. CE1300136-02 with Advanced Server Management Group, Inc. for network security vulnerability testing services for the period 2/1/2013 - 1/31/2014 for additional funds in the amount of \$4,500.00.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-565	Department of Information Technology	<p>Recommending an award on RQ27887 and enter into a contract with DLT Solutions, Inc. in the amount not-to-exceed \$8,459.78 for maintenance and support of Spotlight on SQL Server for the period 6/30/2013 - 6/29/2014.</p> <p>Funding Source: 100% General Funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-566	Department of Information Technology	<p>Recommending an award on RQ28028 and enter into a contract with Valley Electrical Consolidated, Inc. in the amount not-to-exceed \$2,150.00 for maintenance on HPS 7102 HS-HD Enterprise H.264 ENC Appliance Hard Drive for the period 11/24/2013 - 11/23/2015.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2013-567	Department of Workforce Development	Submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati in the amount not-to-exceed \$764.00 for the On-the-Job Training Program for the period 6/10/2013 - 7/19/2013.  Funding Source: 100% Federal Workforce Investment Act (WIA) funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
CPB2013-568	Office of Human Resources	Submitting a revenue generating agreement with Northeast Ohio Areawide Coordinating Agency in the amount not-to-exceed \$16,640.00 for Human Resource consulting services for the period 6/21/2013 - 6/30/2014.  Funding Source: Revenue generating	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
CPB2013-569	Medical Examiner	Recommending an award on RQ27709 and enter into a contract with Charles H. Brenner, Ph.D., sole source, in the amount not-to-exceed \$10,800.00 for maintenance on DNA-View and PATER software for the period 10/01/2013 - 9/30/2016.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
CPB2013-570	Department of Health and Human Services	Cuyahoga Job and Family Services, recommending an award on RQ28026 and enter into a state contract with Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$70,600.00 for licenses, maintenance and support on the Premier Appointment Manager System for the period 7/1/2013 - 6/30/2014.  Funding Source: 100% Public Assistance Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold
CPB2013-571	Department of Health and Human Services	Division of Senior and Adult Services, recommending an award on RQ26663 and enter into a contract with Collaborative Research, LLC. in the amount not-to-exceed \$50,000.00 for consultant services for development and implementation of a 3-year strategic plan for the period 8/1/2013 - 11/30/2013. (Deputy Chief Approval No. DC2013-84 - authority to seek proposals.)  Funding Source: 100% Health and Human Services Levy funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input checked="" type="checkbox"/> Hold

### C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2013-572	Department Workforce Development	In partnership with City of Cleveland/Cuyahoga County Workforce Investment Board, submitting an RFP exemption on RQ16727, which will result in an	

		<p>amendment to Contract No. CE1000590-01 with Towards Employment, Incorporated for Employment Connection One-Stop Operation services to adult job seekers for the period 7/1/2010 - 6/30/2013 to extend the time period to 12/31/2013 and for additional funds in the amount of \$100,000.00.</p> <p>Funding Source: Workforce Investment Act Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The amendment is necessary to continue to offer employment connection services mandated by the federal Workforce Investment Act (WIA) to adults and dislocated worker job seekers. The original contract was for the period 7/1/10 – 6/30/11. There were prior subsequent amendments for the period 7/1/11 – 6/30/12 and 7/1/2012 through 6/30/2013. These amendments continue to allow for one-stop services through 12/31/13. Contracted services include job search and placement assistance, career guidance, labor market information (which identifies job vacancies, skills needed for in-demand jobs, and local, regional and national employment trends), assessment of skills and needs, development of individual employment plans, case management, assisting eligible clients in choosing a certified training program that meets assessments and employment goals, work experience, and providing follow-up services after job placement.</p> <p>The key performance measures set by the Federal United States Department of Labor include:</p> <ul style="list-style-type: none"> <li>• Entered Unsubsidized Employment Rate for Adults and for Dislocated Workers</li> <li>• Employment Retention Rate after six months for Adults and for Dislocated Workers</li> <li>• Average earnings for Adults and Dislocated Workers</li> </ul> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The total contract amendment increase is \$100,000, which is entirely funded with Federal Workforce Investment Act</p>	
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		<p>funds. The current contract amounts and increases are depicted below:</p> <p>Original Contract for 7/1/2011 through 6/30/2012 = \$530,017  Additional Increase through 6/30/2013 = \$250,000  Additional Increase through 12/31/2013 = \$100,000  New Contract Total = \$880,017</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The contracted provider was competitively procured in the federal Workforce Investment Act Request for Proposal (RFP) process issued in 2010. The original contract and initial amendment ran through 6/30/12. The RFP allows for the option to extend for one more additional twelve-month periods (until June 30, 2013). The option to extend is based on available funds and on the performance by the contractor. Workforce Development is pleased with contract performance as we are currently meeting or exceeding all mandated federal performance measures.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>In the WIA RFP in 2010, several proposals were reviewed. The decision was made based on the review to fund this program.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The availability of federal Workforce Investment Act funds specifically earmarked to serve eligible adults and dislocated workers. The identified organization was selected based on a rigorous RFP process.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Not applicable. These organizations were procured via Request for Proposal.</p> <p>7. Describe what future plans, if any, the County can take</p>	
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		<p>to permit competition before any subsequent purchases of the required supplies or services.</p> <p>As long as performance remains strong by the identified organization, we intend to amend contract within the authorized RFP authorized period.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2013-573	Department of Development	<p>Submitting an amendment to Agreement No. AG1200077-01 with City of Shaker Heights for demolition of various blighted structures, located in Shaker Heights, in connection with the Neighborhood Stabilization Grant Program 3 for the period 3/20/2012 - 3/19/2013 to extend the time period to 7/31/2013, by deleting blighted structure address 15716 Scottsdale and adding 3555 Hildana, and for a decrease in the amount of (\$7,476.00.)</p> <p>Funding Source: Federal Neighborhood Stabilization Program (NSP3)</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-574	Department of Development	<p>Submitting a Grantee Closeout Certification for the Homelessness Prevention and Rapid Re-Housing Program (HPRP).</p> <p>Funding Source: Original Program U.S. Department of Housing and Urban Development</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-575	Department of Information Technology	<p>Submitting an amendment to Contract No. CE1000769-01 with Sprint Solutions, Inc. for wireless communication services for various County departments for the period 9/1/2010 - 12/31/2013 to change the scope of services and the terms, effective 8/1/2013; no additional funds required.</p> <p>Funding Source: (Original contract) 100% General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-576	Office of Procurement & Diversity	Presenting voucher payments for the week of July 29, 2013.	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-577	Department of Development	Presenting voucher payments and housing rehab loans between 07/__/2013 - 07/__/2013.	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

- V. Other Business
- VI. Public Comment
- VII. Adjournment

**Minutes**

Contracts and Purchasing Board  
County Administration Building, 4th Floor  
July 22, 2013 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:34 A.M by Melinda Burt.

Attendees: Chief of Staff Matt Carroll  
Treasurer Mark Parks - Alternate  
Director Bonnie Teeuwen  
Director Lenora Lockett  
Clerk of the Contracts and Purchasing Board Melinda Burt

County Executive Ed FitzGerald and Councilman Dale Miller joined the meeting while in progress.  
Fiscal Officer Wade Steen was unavailable.

At the July 22, 2013 regular meeting of the Contracts and Purchasing Board all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review and Approve Minutes –

The minutes were approved as written by majority vote. Bonnie Teeuwen abstained.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

**B. Scheduled Items**

**CPB2013-545**

Department of Development, requesting approval of an NCO Technology Fund Loan with Motion Resolution, LLC in the amount not to exceed \$100,000.00 and requesting authority for the Director to execute all documents required in connection with said loan.

Funding Source: 100% Western Reserve Fund

Approve  
 Disapprove  
 Hold

**CPB2013-546**

Department of Workforce Development,

A) Submitting a contract with Cleveland Range, LLC in the amount not-to-exceed \$6,000.00 for the On-the-Job Training Program for the period 4/25/2013 - 6/25/2013.

B) Submitting a contract with 1 EDI Source, Inc. in the amount not-to-exceed \$3,200.00 for the On-the-Job Training Program for the period 3/27/2013 - 5/9/2013.

C) Submitting a contract with S.A.W., Inc. in the amount not-to-exceed \$2,000.00 for the On-the-Job Training Program for the period 6/10/2013 - 8/17/2013.

Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds

Approve  
 Disapprove  
 Hold

**CPB2013-547**

Office of Procurement & Diversity, Recommending an award:

Department of Information Technology

a) on RQ27711 with En Pointe Technologies Sales, Inc. in the amount of \$56,158.40 for the purchase of 5-Visual Studio Premium Licenses for use by Cuyahoga Job and Family Services (State Contract No. 534098 Ordinance No. 2011-0044, Section 4.4(b)20)).

Funding Sources: Health & Human Services Levy / Public Assistance Funds.

Approve  
 Disapprove  
 Hold

**CPB2013-548**

Office of Procurement & Diversity, recommending an award:

Department of Public Works,

a) on RQ26626 with Germain Ford for ~~2~~ **3**-Police Interceptor vehicles in the amount not-to-exceed ~~\$52,277.32~~ **\$78,535.98**. (State Contract No. RS901213-3).

Funding Source: General Funds

**Note: This item was corrected to read 3-Police Interceptor Vehicles in the amount in the amount not-to-exceed \$78,535.98.**

Approve  
 Disapprove  
 Hold

**CPB2013-549**

Department of Public Safety and Justice Services/Public Safety Grants, submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2010

Urban Area Security Initiative Grant Program:

- A) City of Bedford in the amount not-to-exceed \$759.18 for the period 10/26/2013 - 5/30/2013.
- B) City of Euclid in the amount not-to-exceed \$151.80 for the period 4/23/2013 - 5/30/2013.
- C) Village of Brooklyn Heights in the amount not-to-exceed \$352.32 for the period 10/26/2011 - 4/30/2013.

Funding Source: 100% Department of Homeland Security through Ohio Emergency Management Agency

Approve  
 Disapprove  
 Hold

**CPB2013-550**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1000704-01 with US Together, Inc. for language interpreter and translation services for various County departments for the period 9/1/2010 - 8/31/2013 for additional funds in the amount of \$10,000.00.

Funding Source: 100% (Public Assistance) Funding.

Approve  
 Disapprove  
 Hold

**C. Exemption Requests**

**CPB2013-551**

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ28081, which will result in an award recommendation to Elaine Schulte in the amount not-to-exceed \$85,000.00 for second opinion psychotropic medication services for the period 11/1/2013 to 10/31/2015.

Funding Source: 33% Federal; 67% Health and Human Services Levy

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Division of Children and Family Services is seeking approval for an RFP Exemption for Second Opinion Psychotropic Medication Services in an amount not to exceed \$85,000.00. The time period is from November 1, 2013 to October 31, 2015.

A formal RFP did not produce any timely bids, yet these services are greatly needed. Second Opinion Psychotropic Medication Services are intended to ensure that medications align with the diagnosis and dosages that are appropriate for the children who are in custody of this agency.



2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Two-Year Contract Value:

\$85,000.000 (year 1: \$35,000.00/ year 2: \$50,000.00)

Index Code: CF135004

Object Code: 0278

User Code: HO0162

Funding Percentage Breakdown:

33% Federal and 67% Health and Human Services Levy

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

An RFP Exemption is appropriate for these services since a formal RFP that was issued June 3, 2013 resulted in no vendors in attendance at the pre-proposal conference on June 12, 2013 that was scheduled from 2:00 p.m. to 3:00 p.m. and no timely bids were submitted as the competitive bid closed June 25, 2013 at 11:00 a.m.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

A formal RFP was issued on June 3, 2013 to accept competitive bids, but no vendors responded timely as the bid closed on June 25, 2013 at 11:00 a.m. However, one vendor did respond after the deadline on June 25, 2013 at 11:52 a.m.: Elaine Schulte of Cleveland Clinic. In adherence to Cuyahoga County's policy on late submittals, the vendor's proposal was time stamped, marked late and returned to them unopened by the Office of Procurement and Diversity.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

With the availability of consultation services, DCFS will be better prepared to ensure that medications align with diagnosis and dosages are appropriate to a particular child's age, size and weight. It is anticipated that consultation services will result in improved stabilization and the agency will see a reduction in atypical symptoms in our children on psychotropic medications.

This agency would like to extend Cleveland Clinic's Elaine Schulte the opportunity to contract for these consultation services by being allowed to consider a thorough review and evaluation of her proposal that she attempted to submit timely, but was late on June 25, 2013 when the bid closed. No other vendors had responded to the RFP or remotely indicated an interest in providing these needed services.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

It would not be advantageous to the County to delay in securing a vendor to administer these services as it would impede a needed process to ensure that children in custody of this agency are not over-

medicated. Additionally, it would prolong the agency's efforts to eradicate this ongoing problem with the assistance of a reputable, community resource: Cleveland Clinic.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

The County plans to permit competitive bidding for these services in the future.

Approve  
 Disapprove  
 Hold

**D. Consent Agenda**

**CPB2013-552**

Department of Public Works, submitting an agreement of cooperation with City of Highland Heights for resurfacing of Miner Road from Wilson Mills Road to Highland Heights North Corporation Line.

Funding Source: Highland Heights - \$728,490.00, County Road and Bridge Fund \$1,025,000.00.

Approve  
 Disapprove  
 Hold

**CPB2013-553**

Department of Public Works,

- A) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1200372-01 with Fabrizi Trucking & Paving Co., for the replacement of Prospect Road Culvert No. 9 over Baker Creek in the City of Strongsville for a decrease in the amount of (\$27,663.31).
- B) Recommending to accept the project as complete and in accordance with plans and specifications.
- C) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Funding: 20% Public Works Commission (Issue 1), 80% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund and 15% Municipalities.

Approve  
 Disapprove  
 Hold

**CPB2013-554**

Office of Human Resources, submitting an amendment to an agreement with Medical Imaging Diagnostics, LLC dba Breast Care Center for on-site mammography services for County employees for the period 5/1/2011 - 12/31/2012 to extend the time period 12/31/2013; no additional funds required.

Funding Source N/A

Approve  
 Disapprove  
 Hold

**CPB2013-555**

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of Solon for the purchase of equipment, valued in the amount of \$83,127.80, for the FY2007 Urban Area Security Initiative Grant Program for the period 7/1/2007 - 9/30/2010.

Funding Source: 100% FY 07 Urban Area Security Initiative grant funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

Approve  
 Disapprove  
 Hold

**CPB2013-556**

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of Solon for the purchase of equipment, valued in the amount of \$327.76, for the FY2008 Urban Area Security Initiative Grant Program for the period 9/1/2008 - 8/31/2011.

Funding Source: 100% FY 08 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

Approve  
 Disapprove  
 Hold

**CPB2013-557**

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of Solon for the purchase of equipment, valued in the amount of \$20,637.00 for the FY2008 State Homeland Security Grant Program for the period 9/1/2008 - 8/31/2011.

Funding Source: 100% FY 08 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

Approve  
 Disapprove  
 Hold

**CPB2013-558**

Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of Solon for the purchase of equipment, valued in the amount of \$1,182.42, for the FY2009 Interoperable Emergency Communications Grant Program for the period 6/1/2009 - 12/31/2010.

Funding Source: 100% FY 09 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

Approve  
 Disapprove  
 Hold

**CPB2013-559**

Department of Health and Human Services/Division of Children and Family Services, submitting a no-cost agreement with Centers for Families and Children for rental of space for the Teen Independent Living Graduation Ceremony to be held on 8/1/2013.

Funding Source: N/A

Approve  
 Disapprove  
 Hold

**CPB2013-560**

Department of Health and Human Services/Division of Children and Family Services, submitting a grant agreement with Ohio Department of Job and Family Services in the amount of \$805,594.00 for the Ohio Child Welfare Training Program for the period 7/1/2013 - 6/30/2015.

Funding Source: Ohio Department of Job and Family Services for the Ohio Child Welfare Training Program grant funds(OCWTP).

Approve  
 Disapprove  
 Hold

**CPB2013-561**

Office of Procurement & Diversity, presenting voucher payments for the week of July 22, 2013.

Approve  
 Disapprove  
 Hold

**CPB2013-562**

Department of Development, presenting voucher payments between 07/11/2013 to 07/17/2013.

Approve  
 Disapprove  
 Hold

- V. Other Business - None
- VI. Public Comment – There was no public comment.
- VII. Adjournment: The meeting was adjourned at 11:46 A. M. without objection.

**B. Scheduled Items**

**CPB2013-563**

Department of Development /2013/ URS Brownfield Assessment /ESA Lemko Hall Condominiums/ 2365 West 11th Street, Cleveland, Ohio 44113/RFQ 20596

**A. Scope of Work Summary:**

**1. Department of Development is requesting:**

- I. Executive's signature on a zero amount agreement titled "Grant of Right of Entry, Consent and Release from Liability" for the below named project site.
  - II. Executive approval by signature of a contract with URS Corporation for Phase I Environmental Services in the amount of \$3,400.00 at the proposed Lemko Hall Condominiums Site located at 2365 West 11th Street, Cleveland, Ohio 44113.
- The start-completion dates are 07/29/2013 -07/29/2014.

The primary goals of this project are:

- a. Conduct a Site inspection of the property to evaluate potential sources of contamination.
- b. Applicant has information (photos) that a former service station was located on the site from the 1940's to 1950's. A regulatory agency and an environmental incident review will be conducted to confirm this information.
- c. An Ohio Voluntary Action Program (VAP) Phase I Environmental Report will be prepared to advise applicant on next steps prior to redevelopment of this site.

**B. Procurement:**

RFQ20596, which closed on August 26, 2011. Of the eleven proposals submitted, URS Corporation was one of the five highest scoring firms approved for this program at the Contracts and Purchasing Board on November 14, 2011.

**C. Contractor and Project Information:**

- 1. URS Corporation  
1375 Euclid Avenue  
Suite 600  
Cleveland, Ohio 44115-1808  
County Council District 6
- 2. URS is a publicly held Nevada corporation and listed on the New Your Stock Exchange under the symbol URS.
- 3a .The project is located at: 2365 West 11th Street Cleveland, Ohio 44113
- 3b. This Project site is in Council District 7

**D. Project Status and Planning:**

- 1. The project is for brownfield assessment which is an occasional service (usually one or two times per site - depending on the needs of the applicant and the contaminations found).

2a. The brownfield assessment projects typically have two (2) phases. Phase I is a review of databases to determine historic uses of the site that may have caused potential environmental detriments to redevelopment of the site. The Phase II environmental investigation consists of sampling (soil, groundwater, structures [i.e. potential asbestos or lead containing materials located in roofs, walls, floors, windows]) areas or current Underground Storage Tanks. Information gathered from a complete Phase II investigation is typically used to determine if remediation (clean-up /removal of contaminants) is needed prior to redevelopment of the site.

2b. This project will provide Phase I Assessment Services only at this time.

3. This project will commence upon approval on July 29<sup>th</sup>, 2013. The time period will be for 365 days (07/29/2013 to 07/29/2014).

4. There is a DBE participation/goal of MBE 2.3% and WBE 6.2% for this assessment program. This project proposal estimates utilizing 0% DBE services at this time.

E. Funding:

1. The project is funded by Brownfield Revolving Loan Funds.

2. The schedule of payments are typically monthly invoice submissions from consultant.

3. This project is to allow for Phase I Environmental assessment.

**CPB2013-564**

A. The Department of Information Technology submitting an amendment to CE1300136 with Advanced Server Management Group, Inc. for training related to secure coding practices for the period 2/1/13 - 1/31/14 for additional funds in the amount of \$4,500.00.

B. The proposed amendment is for the lowest bidder on the original contract.

C. Advanced Server Management Group, Inc.

925 Euclid Avenue, Suite 1510

Cleveland, Ohio 44115

Council District #3

Owner: Steven Roesing

D. The project is an extension of an existing project.

E. Funding: 100% General Fund

**CPB2013-565**

The Department of Information Technology, on behalf of the Department of Public Safety, submitting a contract with DLT Solutions in the amount not-to-exceed \$8,459.78 for Spotlight on SQL Server for the period 6/30/13 - 6/30/14.

A. The Department of Information Technology, on behalf of the Department of Public Safety, submitting a contract with DLT Solutions in the amount not-to-exceed \$8,459.78 for Spotlight on SQL Server for the period 6/30/13 - 6/30/14.

B. Lowest of three bidders:

DLT Solutions \$8,459.78

SHI \$8,702.00

GovSmart \$8,570.57

C. DLT Solutions,LLC

13861 Sunrise Valley Drive, Suite 400  
Herndon, VA 20171

Rick Marcotte, President and CEO; Craig Adler, Executive VP and CFO

D. The project's term has already begun.

E. The project is funded 100% by the General Fund.

**CPB2013-566**

The Department of Information Technology submitting a contract with Valley Electrical Consolidated, Inc. in the amount not-to-exceed \$2,150.00 for maintenance of HPS 7102 HS-HS Enterprise H.264 ENC Appliance Hard Drive for the period 11/24/13 - 11/23/15.

A. The Department of Information Technology submitting a contract with Valley Electrical Consolidated, Inc. in the amount not-to-exceed \$2,150.00 for maintenance of HPS 7102 HS-HS Enterprise H.264 ENC Appliance Hard Drive for the period 11/24/13 - 11/23/15.

B. Vendor was lowest bidder:

Valley Electrical Consolidated	\$2,150.00
VBrick	\$2,170.00
Industrial Communication & Sound	No response

C. Valley Electrical Consolidated, Inc.

977 Tibbetts Wick Road  
Girard, Ohio 44420  
Rex A. Ferry, CEO

D. The project reoccurs annually.

E. The project is funded 100% by the General Fund.

**CPB2013-567**

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT for the anticipated cost of not more than \$764.00. The anticipated start-completion dates are 6/10/2013 to 7/19/2013.

2. The primary goals of the project are to hire and train two trainees under an On-the-Job Training Program. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - OJT, 27100 Cedar Road, Beachwood, Ohio 44122 Council District # 11

2. Steven R. Raichilson is the Executive Director. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati is a non-profit organization providing facility and care for elderly seniors.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contract with the department and the evaluation of previous contract is very satisfactory.

2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

**CPB2013-568**

Office of Human Resources submitting a revenue generating agreement with Northeast Ohio Areawide Coordinating Agency (NOACA) in the amount not to exceed \$16,640.00, computed upon the hourly rate of \$32.00, for the professional consulting/support services and advising on employee related matters, by one Analyst with expertise in Human Resources for the period 6/21/13-6/30/14.

A. Scope of Work Summary

Office of Human Resources is requesting approval of a revenue generating agreement with NOACA in the amount not to exceed \$16,640.00, computed upon the hourly rate of \$32.00, for professional consulting/support services by one Analyst with expertise in Human Resources for the period 6/21/13-6/30/14. The primary goal is to provide professional consulting/support services and advising on employee related matters.

B. Procurement

Not applicable. This is a revenue generating agreement.

C. Project Information

The address is:

NOACA  
1299 Superior Avenue  
Cleveland OH 44114-3204  
Council District 7



The Executive Director is Grace Gallucci

D. Project Status and Planning

This is the first agreement of its kind with NOACA.

E. Funding

This is a revenue generating agreement. The schedule of payments to the County is within 30 days after a verified, itemized invoice is submitted to NOACA.

**CPB2013-569**

A. Scope of Work Summary:

1. Medical Examiner's Office requesting approval of a contract with Charles H. Brenner, Ph.D., for the anticipated cost not-to-exceed \$10,800.00. The anticipated start-completion dates are upon approval, 10/01/2013-09/30/2016.
2. The primary goal of the project is for the vendor to provide a maintenance contract for DNA-VIEW and PATER software which is a technical program used for statistical analysis in DNA relationship testing. No DNA relationship report can be issued without this statistical analysis which is based on the frequencies of various genotypes in different races. This contract will provide updates, support and maintenance for three years.

B. Procurement:

1. The procurement method for this project is Sole Source. The total value is \$10,800.00.

C. Contractor and Project Information:

1. The address of the vendor is:

Charles H. Brenner, Ph.D.

6801 Thornhill Drive

Oakland, California 94611-1336

2. Charles H. Brenner, Ph.D. - Owner

D. Project Status and Planning:

1. The project is on-going.
2. The contract needs a signature in ink by 09/23/13.

E. Funding:

1. The project is funded 100% by the Medical Examiner's General Fund.
2. The schedule of payments is by annual invoice.

**CPB2013-570**

A. Scope of Work Summary

1. CJFS requesting approval of a contract with Northwoods Consulting Partners, Inc for the cost of \$70,600.00. The contract period is 7/1/2013 – 6/30/2014.
2. The primary goal of the project is:

- To enhance a client's scheduling in various benefit programs by increasing the efficiency of the CJFS staff in scheduling and processing clients' appointments for service.

#### B. Procurement

1. The procurement method for this project is state term schedule procurement.
2. The proposed contract received OPD approval for RFP Exemption on July 3, 2013. NOVUS document is attached for review.

#### C. Contractor and Project Information

1. The address of vendor is:  
Northwoods Consulting Partners, Inc  
5815 Wall Street  
Dublin, OH 43017  
Council District NA
2. The owner for the vendor is Gary A. Heinze, President/CEO.
3. The contracted service is provided in Council District 07.

#### D. Project Status and Planning

1. The service is recurring annually.
2. The contract is on a critical action path (start date of July 1, 2013), due to the delay caused by slow processing with vendor and obtaining required contract documentation.

#### E. Funding

1. The project is funded 100% by PA (Public Assistance) Funding.
2. The schedule of payment is quarterly by invoice.

#### **CPB2013-571**

*Title: Senior & Adult Services; 2013; Collaborative Research, LLC., contract, 2014-2016 Strategic Plan, 828 West Grace Street, Suite 1603, Chicago, Illinois 60613.*

#### A. Scope of Work Summary

1. The Division of Senior and Adult Services is recommending an award on RQ26663 to Collaborative Research, LLC. in the amount of \$50,000.00 for the development of a three year strategic plan for the period 8/1/2013 to 11/30/2013. (Resolution No. DC2013-84 authority to seek proposals.)
2. The primary goal of the 2014-2016 Strategic Plan is to develop a comprehensive 3-year strategic plan for the agency.
3. The 2014-2016 Strategic Plan will identify stakeholders, coupled with creating a vision, identifying community needs and developing a plan to meet the needs of seniors in Cuyahoga County.

#### B. Procurement

1. The procurement method for this project was requested as an RFP. The total value of the project is \$50,000.00.
2. The RFP closed on April 30, 2013.

3. In response to the RFP, the County received 4 proposals from 4 vendors. An award was recommended for 1 vendor.

C. Contractor and Project Information

1. The address of the provider(s) is:

Collaborative Research, LLC.  
828 W. Grace Street – Suite 1603  
Chicago, Illinois 60613-5772

2. The owner for the provider is as follows:

Tracy Kulik, President

3. Division of Senior & Adult Services

13815 Kinsman Rd.  
Cleveland, Ohio 44120

D. Project Status and Planning

1. DSAS last awarded a contract for consulting services for the development of a strategic plan 8 years ago.

2. Not applicable.

3. Not applicable.

4. Not applicable.

5. Not applicable.

E. Funding

1. The project is funded 100% by the Health & Human Services Levy.

2. The schedule of payments to the vendor is by invoice for services rendered by phase.

3. n/a

**C. Exemption Requests**

**CPB2013-572**

(See item detail in Section C, above)

**D. Consent Agenda**

**CPB2013-573**

A. Scope of Work Summary

1. Department of Development, submitting an amendment to agreement AG1200077-01 with the City of Shaker Heights, NSP3 Demolition Program, to extend the time of performance from 3/20/2012 - 3/19/2013 to 3/20/2012 - 7/31/2013, to reduce the agreement amount by \$7,476.00, and to amend the scope by removing the address 15716 Scottsdale replacing it with the address 3555 Hildana.

The anticipated start and completion dates are: 03/20/2012 - 7/31/2013.

2. The primary goals of the project are to provide benefit to an area with a majority of low, moderate, and middle-income persons and; to aid in the prevention or elimination of slum or blight, by demolishing vacant and abandoned housing.

The City of Shaker Heights could not schedule all demolitions within the original contract time of performance, and therefore requires additional time to complete all demolitions. Bidding reduced the total demolition cost.

#### B. Procurement

As part of the planning process to implement Cuyahoga County's Neighborhood Stabilization Program 3 grant, the department offered each of the eligible 19 cities and villages the opportunity to request a direct allocation of NSP3 funds for the demolition of residential properties. The City of Shaker Heights was the only eligible city to request a direct allocation.

The total value of the original agreement was \$158,496; the amended value is \$151,020.

#### C. Contractor and Project Information

1. The address of the contracting party is:

City of Shaker Heights  
3400 Lee Road  
Shaker Heights, Ohio 44120  
County Council District 9

2. Earl Leiken, Mayor.

3.a The addresses of the projects are:

3539 Chelton  
3730 Chelton  
3558 Hildana  
3603/3605 Hildana  
3703 Hildana  
3553 Menlo  
3553 Pennington  
3633 Pennington 16400 Scottsdale  
3728 Sudbury  
3555 Hildana  
Shaker Heights, OH 44120

3.b. The projects are located in Council District 9

#### D. Project Status and Planning

The is a new project using Neighborhood Stabilization Program 3 and extension of the existing project.

#### E. Funding

1. The project is funded 100% by Federal Neighborhood Stabilization Program (NSP3) funds.
2. The schedule of payments is via invoice upon completion, reimbursement basis.

#### **CPB2013-574**

##### A. Scope of Work Summary:

- 1) Department of Development requesting signature of the Homeless Prevention and Rapid Re-Housing Program, HPRP, Grantee Closeout Certification.
- 2) The HPRP grant was officially closed on August 3, 2012.

3) All expenditures incurred under the grant were drawn down from HUD and reimbursed to the Fiscal Office.

4) All reporting required under the grant has been completed.

**B. Procurement**

The then current policies and procedures in 2009 for procurement under the grant were complied with fully.

**C. Contractor and Project Information**

The Office of Homeless Services managed the county's HPRP program as well as the program funding from the City of Cleveland.

**D. Project Status and Planning**

The project has been completed, funds drawn, and reports submitted to the U.S. Department of Housing and Urban development, HUD.

**E. Funding**

All eligible and allowable expenditures have been completed.

The Grantee Closeout Certification can be signed with a WET SIGNATURE in triplicate.

**CPB2013-575**

Department of Information Technology, submitting an amendment to Contract No. 1000769, with Sprint Solutions, Inc., for wireless services, for the period 9/1/10 - 12/31/13, to correct contract language of of Statement of Work, in Second Amendment and to install Custom Network Solutions equipment at the Justice Center at no additional cost.

A. Scope: Amending contract to correct language and install CNS at Justice Center.

B. Procurement: State of Ohio Master Service Agreement

C. Contractor: Sprint Solutions, Inc.  
12502 Sunrise Valley Drive  
MS Varesa 0208  
Reston VA 20196

Council District: NA

Owner: Public

D. Project Status: The project is an ongoing project.

E. Funding: 100% General Fund

**Cuyahoga County  
Contracts and Purchasing Board  
Purchase Order Approvals (07-29-13)**

Department/Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

***Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)***

Requisition #	Requisition Date	Description	Dept/Loc	Total
IS-13-28237	7/18/2013	IBM Printing Toner	ISC	\$1,499.16
CE-13-27688	5/14/2013	Lubricants and Fluids	CE / CE01	\$20,851.60
CR-13-28167	7/9/2013	Consumables - All-In-One-Analyzer - Toxicology	CR / CR00	\$4,795.79
CR-13-28169	7/9/2013	9mm Caps/Vials - Drug Chemistry	CR/CR00	\$1,566.88
CR-13-28171	7/9/2013	Drug Standards - Toxicology	CR / CR00	\$2,695.73
CR-13-28181	7/9/2013	Chromatography Supplies	CR / CR00	\$2,721.25
CR-13-28212	7/16/2013	Lab Supplies - DNA/Parentage & ID	CR / CR00	\$5,936.03

CR-13-28246	7/19/2013	Reagent - DNA	CR / CR00	\$801.17
CR-13-28261	7/22/2013	ABA Card to ID Semen	CR / CR00	\$912.00
CR-13-28266	7/22/2013	Certification of Continuing Education - Pathologist	CR / CR00	\$1,250.00
CT-13-28046	6/24/2013	CRTS TWR- HVAC SUPPLIES	CT / CT01	\$562.44
CT-13-28173	7/9/2013	COURTHOUSE SQUARE WATER SOURCE HEAT PUMPS/SUPPLIES	CT / CT01	\$24,950.00
CT-13-28194	7/11/2013	REENTRY-FINISHING SERVICES	CT / CT09	\$3,789.40
CT-13-28230	7/17/2013	JFS- SPEND-DOWN ENVELOPES	CT / CT09	\$2,954.40
CT-13-28231	7/17/2013	JFS- 9X12 WINDOW ENVELOPE	CT / CT09	\$1,250.70
CT-13-28232	7/18/2013	JJC FRONT INSIDE VESTIBULE EAST DOOR-ADA COMPLIANCE	CT / CT01	\$1,210.00
CT-13-28233	7/18/2013	VEB - OIL PUMP REPAIRS	CT / CT01	\$7,226.00
CT-13-28254	7/19/2013	HPG ELEVATOR #3 REPAIR	CT / CT01	\$4,370.00
CT-13-28268	7/22/2013	BOE- VOTE BY MAIL APP FINISHING SERV.	CT / CT09	\$3,075.00
CT-13-28270	7/22/2013	JFS- FINISHING SERV. FOR MULTIPLE FORMS	CT / CT09	\$1,224.18
CT-13-28289	7/24/2013	VAR. BLDGS- SOLID WASTE DISPOSAL	CT / CT01	\$644.47
CT-13-28292	7/24/2013	ALL BLDGS- PORTABLE POWER INVERTER	CT / CT01	\$673.91

DV-13-28224	7/16/2013	Lead Remediation: Berry Insulation, 471 at 2065 Wascana Ave, Lakewood - Alternate Procurement Item approved by BC2013-139	DV / DV01	\$9,875.00
DV-13-28288	7/24/2013	Lead Remediation: Allenbey Construction, 464 at 1356 Ethel Ave., Lakewood, OH - Alternate Procurement Item approved by BC2013-139	DV / DV01	\$10,000.00
IS-13-28238	7/18/2013	HP 810 EliteBook Revolve	ISC	\$4,044.00
IS-13-28257	7/19/2013	HP 900 ElitePad	ISC	\$1,400.00
SH-13-28073	6/27/2013	North Air Packs & Cases	SH / SH003	\$17,588.46
SH-13-28240	7/18/2013	Captain, Lieutenant & Sergeant Blackinton Badges	SH / SH003	\$806.38
SH-13-28245	7/19/2013	Blister Packs for the Jail Pharmacy	SH / SH003	\$12,000.00
ST-13-28175	7/9/2013	Advt Sewer Relief Proj	ST/ST01	\$900.00
ST-13-28222	7/16/2013	Keg 1" Sewer Nozzle Kits	ST / ST01	\$15,270.00
ST-13-28255	7/19/2013	Fuel Injection & EGR Cooler #S-222	ST / ST01	\$6,562.67

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1312167	7/22/2013	NIGP Purchasing coding access for Office of Procurement and Diversity	CC010/OPD	\$585.00
1312158	7/18/2013	ADA Furniture	CF/CF01	\$715.50



**CPB2013-577**

Department of Development, presenting voucher and rehab loan payments between 07/18/2013 - 07/24/2013

<b>DEPARTMENT OF DEVELOPMENT</b>				
<b>DEVELOPMENT REHAB LOANS &amp; VOUCHER LIST FOR THE PERIOD 07/18/2013 - 07/24/2013</b>				
<b>VOUCHER NO.</b>	<b>PAYEE</b>	<b>AMOUNT</b>	<b>FUNDING SOURCE</b>	<b>AUTHORIZATION</b>
DV1340065	Emerson Improvement	\$5,803.87	Formula HWAP	Weatherization Alternate Procurement
DV1340066	Conserv-Air Co Inc	\$4,721.25	Formula HWAP	Weatherization Alternate Procurement
DV1340067	Central Heating Air Cond	\$4,963.58	Formula HWAP	Weatherization Alternate Procurement
DV1340068	A&J Insulation	\$3,731.67	Formula HWAP	Weatherization Alternate Procurement
DV1340069	R.J. Heating Cooling	\$527.98	Formula HWAP	Weatherization Alternate Procurement
DV1350216	PBG Electric	\$3,700.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1350217	Bay Furnace & Sheet Metal	\$3,925.00	Federal CDBG Grant	Rehab Loan Ordinance
<b>TOTAL</b>		<b>\$27,373.35</b>		