



**Cuyahoga County Board of Control Agenda  
Monday, March 11, 2019 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 3/4/19**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2019-182**

Department of Public Works, requesting confirmation of the settlement reached in the amount of \$637,000.00 for Parcel No. 2WD in the appropriation lawsuits filed in Cuyahoga County, Court of Common Pleas, Probate Court Division in connection with right-of-way plans as set forth in Plat No. M-5012 for the grade separation of Stearns Road at the Norfolk Southern Railroad in the City of Olmsted Township:

Parcel No.: 2WD (Warranty Deed)

Owner: HPCP I, LLC

Probate Court Case Number: 2014ADV 201433;

Total Settlement Amount: \$1,487,500.00

Funding Source: Road and Bridge Fund

**BC2019-183**

Department of Public Works,

a) Submitting an RFP exemption on RQ44785, which will result in an award recommendation to Great Lakes Petroleum Co. in the amount not-to-exceed \$450,000.00 for middle distillates for various County facilities for the period 2/25/2019 – 12/31/2019.

&

b) Recommending an award on RQ44785 and enter into a State contract with Great Lakes Petroleum Co. in the amount not-to-exceed \$450,000.00 for middle distillates for various County facilities for the period 2/25/2019 – 12/31/2019.

Funding Sources:

Enterprise Fund – Sanitary Engineer - \$300,000.00  
Special Revenue Fund – Gas & License Fees - \$100,000.00  
Enterprise Fund – County Airport - \$40,000.00  
Internal Service Fund – Space Maintenance - \$10,000.00

**BC2019-184**

Department of Public Works,

a) Submitting an RFP exemption on RQ44578, which will result in award recommendations to various providers as listed in the item detail in the total amount not-to-exceed \$226,500.00 for routine building and supply purchases for the period 1/1/2019 – 12/31/2019.

b) Recommending awards on RQ44578 to various providers as listed in the item detail in the total amount not-to-exceed \$226,500.00 for routine building and supply purchases for the period 1/1/2019 – 12/31/2019.

Funding Source: Road and Bridge

**BC2019-185**

Department of Public Works, submitting an amendment to Contract No. CE1800188 with HNTB Ohio, Inc. for general engineering services for the period 4/2/2018 – 4/21/2021 for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: Road and Bridge

**BC2019-186**

Department of Public Works, submitting an amendment to Contract No. CE1700151 with Quick Employment, LLC for sourcing and staffing of temporary employees for the period 8/8/2017 – 12/31/2019 for additional funds in the amount not-to-exceed \$30,000.00.

Funding Source: Road and Bridge - \$15,000.00 and General Funds - \$15,000.00

**BC2019-187**

Department of Development, requesting approval of a HOME Loan in the amount of \$450,000.00 to Emerald Alliance XI or its designee for development of a permanent supportive housing project located at 3873 - 3881 West 25th Street, Cleveland.

Funding Source: HUD HOME Investment Partnership Program

**BC2019-188**

Department of Development, requesting approval of a Federal HOME Rental Loan in the amount of \$450,000.00 to Medina Creative Housing, Inc. or its designee for development of an affordable housing project located at 6981 Smith Road, Middleburg Heights.

Funding Source: HUD HOME Investment Partnership Program

**BC2019-189**

Department of Development, requesting approval of a Federal HOME Rental Loan in the amount of \$450,000.00 to Knickerbocker or its designee for rehabilitation of an affordable housing project located at 27100 Knickerbocker Road, Bay Village.

Funding Source: HUD HOME Investment Partnership Program

**BC2019-190**

Department of Development,

a) Submitting an RFP exemption on RQ44042, which will result in a payment to Advance Ohio dba The Cleveland Plain Dealer in the amount of \$349.44 for advertisement of Public Notices for the period 11/16/2018 – 12/31/2018.

b) Recommending a payment to Advance Ohio dba The Cleveland Plain Dealer in the amount of \$349.44 for advertisement of Public Notices for the period 11/16/2018 – 12/31/2018.

Funding Source: Community Development Block Grant

**BC2019-191**

Department of Information Technology, submitting an amendment to Contract No. CE1500238 with Advanced Server Management Group, Inc. for professional security consulting services for the period 8/1/2015 - 7/31/2019 for additional funds in the amount not-to-exceed \$50,270.00.

Funding Source: General Fund

**BC2019-192**

Department of Information Technology,

a) Submitting an RFP exemption on RQ44875, which will result in an award recommendation to Dell Marketing, LP in the amount not-to-exceed \$5,802.15 for the purchase of (3) Microsoft Azure Monetary Commitment subscription licenses (5) Shared Server ALNG user subscription licenses and (5) Microsoft EntMoband Shared Server ALNG Subs add-on to user subscription licenses.

b) Recommending an award on RQ44875 to Dell Marketing, LP in the amount not-to-exceed \$5,802.15 for the purchase of (3) Microsoft Azure Monetary Commitment subscription licenses (5) Shared Server ALNG user subscription licenses and (5) Microsoft EntMoband Shared Server ALNG Subs add-on to user subscription licenses.

Funding Source: General Fund

**BC2019-193**

Fiscal Department, recommending an award on RQ44927 and enter into a contract with Protiviti Government Services, Inc. through it's staffing Division Robert Half Government in the amount not-to-exceed \$250,000.00 for temporary staffing services for the period 03/01/2019 - 02/28/2022.

Funding Source: General Fund

**BC2019-194**

Fiscal Department, submitting an amendment to Contract No. CE1800191 with Cogsdale Corporation for software support and maintenance services on the FAMIS Financial Management System for the period 4/1/2018 – 3/31/2019 to extend the time period to 3/31/2020 and for additional funds in the amount not-to-exceed \$115,381.15.

Funding Source: General Fund

**BC2019-195**

Fiscal Department,

a) Submitting an RFP exemption on RQ44658, which will result in an award recommendation to Costar Realty Information, Inc. in the amount not-to-exceed \$31,500.24 for the purchase of Property and Comp Professional license subscriptions for the period 3/11/2019 – 2/29/2021.

b) Recommending an award on RQ44658 to Costar Realty Information, Inc. in the amount not-to-exceed \$31,500.24 for the purchase of Property and Comp Professional license subscriptions for the period 3/11/2019 – 2/29/2021.

Funding Source: Real Estate Assessment Fund

**BC2019-196**

Department of Public Safety and Justice Services, recommending an award on RQ43703 and enter into an agreement with the City of Cleveland in the amount not-to-exceed \$140,467.56 for prosecution services for domestic violence and sexual assault cases in connection with the FY2018 STOP Violence Against Women Act Grant Program for the period 1/1/2019 – 12/31/2019.

Funding Source: FY18 VAWA Block Grant

**BC2019-197**

Department of Public Safety and Justice Services, recommending an award on RQ43839 to Motorola Solutions, Inc. in the amount not-to-exceed \$81,297.00 for the purchase of Data Exchange and Interoperability license software for the Data Exchange and Interoperability Project in connection with the FY2016 Law Enforcement State Homeland Security Grant Program.

Funding Source: FY2016 Law Enforcement STATE Homeland Security Grant

**BC2019-198**

Department of Public Safety and Justice Services, recommending an award on RQ44021 and enter into a contract with Camp HO Mita Koda Foundation in the amount not-to-exceed \$16,650.00 for implementation of the Camp HOPE America Model for the period 3/11/2019 – 8/31/2019.

Funding Source: FY19 VOCA Defending Childhood Initiative Intake & Assessment

**BC2019-199**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1800015 with Family Connections Center of Northeast Ohio for program administration services for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for Invest in Children for the period 1/1/2018 – 12/31/2019 to expand the scope of services, by adding Strategic Planning Process services, effective 2/1/2019 and for additional funds in the amount not-to-exceed \$65,250.00.

Funding Source: Health and Human Services Levy Fund

**C. – Exemptions**

**BC2019-200**

Cuyahoga County Sheriff’s Department, recommending an alternative procurement process on RQ44198, which will result in an award recommendation to Daily Legal News for legal advertisements of Notice of Foreclosure Sale for delinquent land taxes for the period 10/1/2018 - 4/30/2023 in accordance with Ohio Revised Code Section 2329.26.

Funding Source: General Fund

**D. – Consent Agenda**

**BC2019-201**

Department of Development, submitting an amendment to a United States Environmental Protection Agency Brownfield Revolving Loan Fund Subgrant agreement with City of Richmond Heights for environmental cleanup of property located at 26102 Chardon Road, Richmond Heights for the period 1/15/2016 -7/31/2017 to extend the time period to 6/30/2018; no additional funds required.

Funding Source: U.S. Environmental Protection Agency

**BC2019-202**

Department of Information Technology, submitting an amendment to Agreement No. AG1800453 with SMG Cuyahoga County Convention Facilities Development Corporation for rental of space and related services for the Northeast Ohio GIS Symposium, by changing the time period from 5/9/2019 – 5/10/2019 to 5/8/2019 – 5/9/2019.

Funding Source: Northeast Ohio GIS Symposium will cover the expenses

**BC2019-203**

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

**BC2019-204**

Department of Public Safety and Justice Services/Office of Emergency Management, requesting authority to apply for grant funds from Ohio State Emergency Response Commission in the amount of \$135,481.00 for the Ohio EPA Right-to-know Program for the period 7/1/2019 – 6/30/2020.

Funding Source: Ohio State Emergency Response Commission

**BC2019-205**

Department of Health and Human Services/Cuyahoga Job and Family Services

a) Requesting authority to apply for grant funds from Saint Luke’s Foundation in the amount of \$10,000.00 for the 15<sup>th</sup> Annual Fatherhood Initiative Conference being held on June 14, 2019.

b) Submitting a grant award in the amount of \$10,000.00 from Saint Luke’s Foundation for the 15<sup>th</sup> Annual Fatherhood Initiative Conference being held on June 14, 2019.

Funding Source: Saint Luke’s Foundation Grant

**BC2019-206**

Court of Common Pleas/Corrections Planning Board,

a) Requesting authority to apply for grant funds from Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$577,931.00 for FY2019 Non-Medicaid funding for alcohol and other drug prevention and treatment services for the period 1/1/2019 - 12/31/2019.

b) Submitting a grant award from Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$577,931.00 for FY2019 Non-Medicaid funding for alcohol and other drug prevention and treatment services for the period 1/1/2019 - 12/31/2019.

Funding Sources: Adult Treatment Drug Court and Treatment Capacity Expansion, CURES and Addiction Treatment Program Grants

**BC2019-207**

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Contract No. CE1800116 with Passages Connecting Fathers and Sons, Inc. for Specialized Programming for Non-Support Offenders for the period 7/1/2017 - 6/30/2019 for a decrease of funds in the amount of (\$12,000.00).

Funding Source: FY2018/2019 Community Corrections Act 407 NON-SUPPORT Grant

**BC2019-208**

Fiscal Office, Presenting Proposed Travel Requests for the week of 3/11/2019

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Public Works	Celia Jenkins	A conference entitled "B2G Now 2019 User Training"	B2G Now	5/20/-5/23/2019	Scottsdale, Arizona	*Registration/Lodging/Transportation Package – \$1,655.29  **Meals – \$120.00  **Baggage- \$50.00  **Airfare – \$525.00  <b>Total- \$2,350.29</b>	General Fund

\*Paid to host

\*\*Staff reimbursement

## Purpose:

The B2G Now software program is used to track contractors, subcontractors, suppliers, diversity goals, and payments. The B2G Now 2019 User Training classes provide formal training; offering 40 intensive sessions to help users maximize knowledge of the software. The 2019 classes have been redesigned to be comprehensive and educational, with in-depth visualizations of system functionality that helps attendees sharpen their skills and abilities within the system.

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services	John O'Donnell	A workshop entitled "Hazardous Materials Operations Course"	Federal Emergency Management Agency (FEMA) Center for Domestic Preparedness	3/24/-3/30/2019	Anniston, Alabama	*Registration-\$625.00 *Airfare-\$450.00 *Lodging-\$175.00 *Meals - \$125.00 **Meals (during travel)-\$63.00  <b>Total-\$1,438.00</b>	FEMA – 96%  General Fund – 4%

\*Covered by FEMA Center for Domestic Preparedness

\*\*Staff reimbursement

Purpose:

The Hazardous Materials Operations (HAZMAT Ops) course is a five-day course that provides responders with the knowledge, skills and abilities necessary to analyze, plan, and implement performance-defensive response actions for hazardous materials (HAZMAT) incidents. During this course, students receive instruction and hands-on experience in the knowledge, activities and responsibilities required of operations-level HAZMAT responders. Students perform advanced, practical tasks in the nation's only toxic agent training facility, the Chemical, Ordnance, Biological and Radiological (COBRA) Training Facility.



Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services	Shawn Smith	A conference entitled "Association of Public-Safety Communications Officials (APCO) International Annual Conference & Expo"	Association of Public-Safety Communications Officials (APCO) International	8/10/-8/14/2019	Baltimore, MD	*Registration-\$420.00 **Lodging-\$600.60 **Meals - \$300.00 **Ground Transportation-\$70.00 **Parking-\$90.00 **Baggage - \$100.00 ***Airfare - \$207.01  <b>Total-\$1,787.61</b>	General Fund

\*Paid to the Host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – **(\$207.01)**

Purpose:

The Association of Public-Safety Communications Officials (APCO) International is the world's oldest and largest organization of public safety communications professionals, serving the needs of public safety communications practitioners worldwide and the welfare of the general public as a whole by providing complete expertise, professional development, technical assistance, advocacy and outreach. The 2019 Annual Conference & Expo offers four days of educational sessions, committee meetings and special events, paired with two full days of exhibits focused on frontline telecommunicators, leadership development, comm center management, cutting edge issues, and technology.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Public Defender's Office	Benjamin Miller, and Madison Perretta	A conference entitled "Social Work/ Sentencing Advocate Conference"	National Association for Public Defense (NAPD)	4/14/- 4/18/2019	Biloxi, MS	*Registration Fees – \$850.00  **Lodging- \$735.92  ***Meals - \$348.00  ***Ground Transportation- \$150.00  ****Airfare - \$1,197.00  <b>Total - \$3,280.92</b>	General Fund - \$1,902.93  <b>Ohio Public Defender - \$1,377.99</b>

\*Paid to the Host (NAPD)

\*\*Paid to vendor (Golden Nugget Biloxi Hotel)

\*\*\*Staff reimbursement

\*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – **(\$1,197.00)**

Purpose:

**As an operating cost, this travel is subject to reimbursement in the amount of \$1,377.99 by the Office of the Ohio Public Defender.**

The National Association for Public Defense (NAPD) engages all public defense professionals into a clear and focused voice to address the systemic failure to provide the constitutional right to counsel, and to collaborate with diverse partners for solutions that bring meaningful access to justice for poor people. The Social Work/ Sentencing Advocate Conference will feature nationally recognized faculty in a variety of sessions and small group breakouts, providing participants with a variety of comprehensive training experiences and networking opportunities.

**BC2019-209**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 3/11/2019

<b>Direct Open Market Purchases (purchases between \$500 - \$25,000)</b>					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
IT-19-44882	Purchase (2) Sennheiser wireless microphone combo systems, (1) handheld microphone, (1) carrying case and (2) replacement pairs of headphone pads	Department of Information Technology	B&H Foto & Electronics Corporation	\$1,619.00	General Fund
CT-18-45062	Ready mix concrete for various projects	Department of Public Works	Carr Bros.	Not-to-exceed \$10,000.00	General Fund – Internal Service Fund
CT-19-44630	(20) Prisoner restraint benches for Jail II	Department of Public Works	Bluff Holdings, Inc. dba Bluff Manufacturing	\$19,595.20	General Fund – Internal Service Fund
CT-19-44910	Vibratory roller for Unit 10-64 for Fleet Services	Department of Public Works	Ohio CAT	\$699.79	General Fund – Internal Service Fund
CT-19-44911	Power Take Off replacement for Unit 18-53 For Fleet Services	Department of Public Works	Autonation (John Lance Ford)	\$1,450.50	General Fund – Internal Service Fund
CT-19-44968	Partition and window barrier for 2018 Ford Fusion for Prosecutor's Office	Department of Public Works	Cleveland Communications, Inc.	\$1,158.00	General Fund – Internal Service Fund
CT-19-44995	Ridgid C-12 cable to snake sewer lines For Sanitary Engineer	Department of Public Works	Woodhill Nipple & Supply, Inc.	\$16,767.74	Sanitary Sewer Fund
CT-19-44997	Veterinary services for Animal Shelter	Department of Public Works	VCA Great Lakes Veterinary Specialists	\$1,022.13	50% - Special Revenue Fund 50% - Dick Goddard's Best Friends Fund
CT-19-44998	Veterinary services for Animal Shelter	Department of Public Works	Cleveland Animal Protective League	\$4,298.78	50% - Special Revenue Fund 50% - Dick Goddard's Best Friends Fund
CT-19-45004	Suspension and spring repairs for Sanitary Engineer	Department of Public Works	EAB Truck Service	\$24,900.00	Sanitary Sewer Fund

CT-19-45011	Legal notice: Chiller replacement for Board of Elections bid	Department of Public Works	Plain Dealer	Not-to-exceed \$3,000.00	Capital Project
CT-19-45028	Track link assembly replacement for Unit 4-78 for Fleet Services	Department of Public Works	Ohio CAT	\$3,813.92	Road and Bridge Fund
CT-19-45034	Resolution folders for the Executive's Office	Department of Public Works	United Finishing and Die Cutting	\$940.00	General Fund – Internal Service Fund
CT-19-45035	(10,000) sheets of white Chorus Art Gloss Cover for Print Shop	Department of Public Works	Millcraft Paper Company	\$744.50	General Fund – Internal Service Fund
CT-19-45047	Ready mix concrete for various projects	Department of Public Works	Tech Ready Mix	Not-to-exceed \$10,000.00	General Fund – Internal Service Fund
CF-19-44826	(14) Apple iPads with carrying cases	Division of Children and Family Services	Zones LLC	\$8,170.40	Health & Human Services Levy
SA-19- 44979	Promotional items for community events and Benefit CheckUp locations	Division of Senior and Adult Services	4imprint, Inc.	\$4,952.50	Health & Human Services Levy
CR-19-44915	Tubes, syringes, tips, vials, inserts, sharps, wipes, pipets and pierce items for Toxicology Lab	Medical Examiner's Office	Fisher Scientific	\$4,221.18	Medical Examiner's Office Crime Lab Fund
CR-19-44915	Tubes, syringes, tips, vials, inserts, sharps, wipes, pipets and pierce items for Toxicology Lab	Medical Examiner's Office	VWR International	\$5,187.19	Medical Examiner's Office Crime Lab Fund
CR-19-44917	(1) Aria lab table for Toxicology Lab	Medical Examiner's Office	Thermo Electron North America, LLC	\$3,107.83	General Fund

**Items/Services Received and Invoiced but not Paid:**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-19-44679	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Donald Martens & Sons Ambulance Service	Not-to-exceed \$21,000.00	Health and Human Services Levy Fund
WT-19-45046	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Motorcars Inc.	Not-to-exceed \$23,000.00	Health and Human Services Levy Fund
WT-19-45048	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Donald Martens & Sons Ambulance Service	Not-to-exceed \$1,000.00	Health and Human Services Levy Fund
JA-19-45002	Reimbursement of eligible overtime and back-fill expenses for participation in the Hazardous Materials Sampling Techniques Course**	Department of Public Safety and Justice Services	City of Berea	\$3,133.22	FY2016 State Homeland Security Grant Program
CF-19-44987	Post Adoption Special Services Subsidy: Speech therapy***	Division of Children and Family Services	Nicole Gerami, Fit, LLC	\$1,198.42	70% - Health and Human Services Levy Fund 30% - Title IV-E
CF-19-45030	Post Adoption Special Services Subsidy: Legal fees***	Division of Children and Family Services	Ehrenborg Law Firm	\$2,000.00	70% - Health and Human Services Levy Fund 30% - Title IV-E
CR-19-44993	Toxicology testing****	Medical Examiner's Office	National Medical Services dba NMS Labs	\$3,737.00	Medical Examiner's Office Lab Fund

**\*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.**

**\*\*Alternate procurement process and exemption from aggregation for reimbursement of eligible overtime and back-fill expenses to communities for specialized grant-funded training and exercise events for the period 7/23/2018 – 7/22/2023 approved by Board of Control Approval No. BC2018-482 dated 7/23/2018.**

**\*\*\* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

**\*\*\*\*Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control Approval No. BC2017-629 dated 8/28/2017.**

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-19-44748	Milk – March	Juvenile Court Division	Borden Dairy Company Of Ohio, LLC	\$5,672.00	General Fund
JC-19-44750	Canned fruit – March	Juvenile Court Division	Gordon Food Service	\$3,133.65	General Fund
JC-19-44751	Pork and beans – March	Juvenile Court Division	Gordon Food Service	\$2,665.36	General Fund
JC-19-44752	Lima Beans - March	Juvenile Court Division	Gordon Food Service	\$7,697.84	General Fund
JC-19-44753	Dairy Products – March	Juvenile Court Division	Gordon Food Service	\$635.62	General Fund
JC-19-44754	Lunch meats – March	Juvenile Court Division	Gordon Food Service	\$314.46	General Fund
JC-19-44755	Meats – March	Juvenile Court Division Juvenile Court Division	Gordon Food Service	\$3,552.00	General Fund
JC-19-44756	Produce – March	Juvenile Court Division	Gordon Food Service	\$5,158.73	General Fund
JC-19-44757	Bread – March	Juvenile Court Division	Gordon Food Service	\$4,663.99	General Fund

## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

Department of Development, submitting a housing rehabilitation Contract with Qwest Mechanical Corporation in the amount not-to-exceed \$16,140.00 in connection with a homeowner rehabilitation loan to Mark Holms (Board Approval No. BC2018-344) for Excavation, installation of a new municipal water connection and a new sanitary sewer line for the period 06/08/2018 - 03/08/2019.

Funding Source: Community Development Block Grant funds

## **VI – PUBLIC COMMENT**

## **VII – ADJOURNMENT**

## Minutes

Cuyahoga County Board of Control  
Monday, March 4, 2019 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

#### Attending:

Maggie Keenan, Director, Office of Budget and Management (Alternate for Armond Budish)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)  
Michael Dever, Director, Department of Public Works  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 2/25/2019

Maggie Keenan motioned to approve the minutes from the February 25, 2019 meeting; Michael Dever seconded. The minutes were unanimously approved as written.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV- CONTRACTS AND AWARDS

#### BC2019-155

Department of Public Works, submitting an amendment to Contract No. CE1700149 with Shaw Industries for the purchase of carpet for various County buildings for the period 9/5/2017 – 9/4/2019 for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: Capital Projects/General Fund

Thomas Pavich and Matt Rymer, Department of Public Works, presented. Maggie Keenan asked what the balance of funds on the existing contract was. Maggie Keenan motioned to approve the item; Dale Miller seconded. Item BC2019-155 was unanimously approved.



BC2019-156

Department of Public Works, submitting an amendment to Contract No. CE1700277 with Quality Control Inspection, Inc. for construction management and support services for the period 1/2/2018 – 1/1/2021 for additional funds in the amount not-to-exceed \$194,445.71.

Funding Source: Capital Improvement – 70% Sanitary Engineering – 20%; ~~and~~ Road and Bridge – 10%  
**General Fund**

Matt Rymer, Department of Public Works, presented. Maggie Keenan asked if the funding sources listed on the agenda are accurate. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-156 was unanimously approved, as amended.

BC2019-157

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1700086 with Great Lakes Construction, Co. for the Cuyahoga County Airport Runway 6/24 Safety Area Improvements - Project Nos. 3 and 4 - Airport Improvement Program for additional funds in the amount not-to-exceed \$72,988.81.

Funding Source: Capital Improvement Fund

Nichole English, Department of Public Works, presented. Maggie Keenan asked for clarification on available funds for this project and asked how the capital plan that was presented will be impacted as it exceeded the allocated amount. Maggie Keenan motioned to approve the item; Nan Baker seconded. Item BC2019-157 was unanimously approved.

BC2019-158

Department of Development, recommending an award and enter into an agreement with City of Lakewood in the amount not-to-exceed \$600,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with Round 8 of the Cuyahoga County Property Demolition Program for the period 2/25/2019 - 12/31/2019.

Funding Source: Demolition Fund

Kenneth Surratt, Department of Development, presented. There were no questions. Maggie Keenan motioned to approve the item; Dale Miller seconded. Item BC2019-158 was unanimously approved.

BC2019-159

Department of Development,

a) Submitting an RFP exemption on RQ44735, which will result in a payment to National Association for County Community and Economic Development in the amount not-to-exceed \$3,180.00 for annual membership dues for the period 1/1/2019 – 12-31/2019.

b) Recommending a payment to National Association for County Community and Economic Development in the amount not-to-exceed \$3,180.00 for annual membership dues for the period 1/1/2019 – 12/31/2019.

Funding Source: Community Development Block Grant Administration

Greg Huth, Department of Development, presented. There were no questions. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-159 was unanimously approved.

BC2019-160

Department of Development,

a) Submitting an RFP exemption on RQ44808, which will result in a payment to Innovative Properties Worldwide in the amount of \$1,323.00 for the purchase of (500) re-printed copies of an advertisement featured in the Winter Edition of Innovation & Tech Today to promote Economic Development/Workforce Development/Ohio/Jobs Programs throughout the country.

b) Recommending an award on RQ44808 to Innovative Properties Worldwide in the amount of \$1,323.00 for the purchase of (500) re-printed copies of an advertisement featured in the Winter Edition of Innovation & Tech Today to promote Economic Development/Workforce Development/Ohio/Jobs Programs throughout the country.

Funding Source: General Fund

Greg Huth, Department of Development, presented. There were no questions. Maggie Keenan motioned to approve the item; Michael Dever seconded. Item BC2019-160 was unanimously approved.

BC2019-161

Department of Information Technology, submitting an amendment to Contract No. CE1800194 with RSM US LLP for third-party assurance services for components of the County's Enterprise Resource Planning System for the period 4/17/2018 – 12/31/2019 to expand the scope of services to provide TPA services for the deployments of accounts payable procurement modules, effective 3/4/2019 and for additional funds in the amount not-to-exceed \$30,000.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller commented on the importance and need for third-party assurance testing on the accounts payable module and asked why the evaluation was not part of the original scope of services as this is a major testing area. Ms. Greene indicated she would research and provide a response to the Board members. Nan Baker asked for clarification that the additional funds being requested is a drop from the contingency amount but is still within the \$25 million; and asked if the County will continue to see a decrease as we go along. Maggie Keenan motioned to approve the item; Dale Miller seconded. Item BC2019-161 was unanimously approved.

BC2019-162

Department of Information Technology, on behalf of the Department of Law, recommending an award on RQ45045 and enter into a contract with Everlaw, Inc. in the amount not-to-exceed \$20,000.00 for cloud-based e-discovery software services for the period 3/4/2019 – 5/31/2019.

Funding Source: General Fund

Jerad Zibritosky, Nora Hurley and Jonathan McGory, Department of Law and Jeremy Mio, Department of Information Technology, presented. Lenora Lockett indicated that the vendor has not yet completed registration with the Inspector General's Office and that this item will need to be approved conditionally if the Board approves the contract.

Trevor McAleer asked for confirmation on the number of e-mails to be reviewed and for clarification on how the software will process these e-mails; asked what the temporary attorneys will be working on once the e-mails have been uploaded.

Nan Baker asked about the period of time the software will be in use and if the County is paying additional costs due to the urgency of this purchase; and asked if \$20,000 for the 3-month period is considered excessive.

Dale Miller asked for clarification on the correlation between the decreased number of e-mails to be reviewed to the decreased volume of gigabytes of data to be downloaded as they did not seem to be aligned; asked for confirmation that while the volume of e-mails declined, the content could potentially be of substance which explains the variance between the two figures.

Trevor McAleer asked for clarification on the types of e-mails to be reviewed and whether it will only include those flagged as attorney-client privileged or related to FMLA matters; asked for clarification that 5 of the 6 mailboxes will be reviewed based only on select search terms and asked if all non-privileged communications will need review.

Maggie Keenan indicated that all e-mails must be reviewed to determine if privilege applies.

Mr. McAleer asked how privileged communication is determined; stated that his original understanding would be segregating those requiring review from those that do not.

Jonathan McGory indicated search terms were not available at the time of original request and now that those search terms have been provided, a more refined search will be conducted on the 5 mailboxes for privileged or HIPPA-related matters; said that the Department of Information Technology was instructed to not segregate the 5 mailboxes since all will need to be reviewed, which should expedite the process.

Nan Baker asked for clarification as to whether this software purchase had been requested in the original contract for temporary attorney services or did the department expect to come back to request this software purchase.

Maggie Keenan indicated that the prior request to contract for temporary attorney services did not include the cost of software, which is why the cost of that service was relatively inexpensive and that the procurement of software began after that approval.

Ms. Baker asked if this software will provide any efficiencies that would expedite the process and reduce the amount of services required of the attorneys; asked if the deadline remains March 18 and is the department prepared to request an extension of time, in the event that is needed; recommended to proactively request a time extension and asked for clarification on the number of extensions already requested.

Mr. McAleer asked if we are paying more for the software by purchasing separately from attorney services.

Maggie Keenan motioned to approve the item; Michael Dever seconded. Item BC2019-162 was conditionally approved by unanimous vote.

BC2019-163

Fiscal Office/Board of Revision, recommending an award on RQ44430 and enter into a contract with GPI Enterprises, Inc. in the amount not-to-exceed \$24,999.00 for temporary staffing services for the period 3/1/2019 – 6/30/2019.

Funding Source: Real Estate Assessment

Shelley Davis, Board of Revision, presented. Dale Miller commented on a prior amendment to the Charter that provides the benefit of greater operational flexibility and opportunities for temporary employment, so the Board of Revision may operate more efficiently. Maggie Keenan motioned to approve the item; Dale Miller seconded. Item BC2019-163 was unanimously approved.

BC2019-164

Department of Human Resources, submitting an amendment to Contract No. CE1700057 for the Wellness Program for County employees for the period 4/1/2017 – 12/31/2019, to change the name of the provider from Viverae, Inc. to Simplywell, Inc., effective 3/4/2019 and for additional funds in the amount not-to-exceed \$2,000.00.

Funding Source: Self-Insurance Fund – Wellness

Holly Woods, Department of Human Resources, presented. Dale Miller asked if Simplywell, Inc. will be undergoing another name change. Nan Baker asked why the rates did not remain the same as under the original contract and asked whether the rates would have remained the same if Viverae, Inc. had not been bought out; recommended that consideration be given, that the vendor increased rates in the middle of the contract term which expires at the end of the year, when contracting for the next Wellness Program. Dale Miller asked if biometric screenings for employees have been scheduled for this year. Maggie Keenan asked if there are plans to issue a Request for Proposals at the end of this contract term. Maggie Keenan motioned to approve the item; Dale Miller seconded. Item BC2019-164 was unanimously approved.

BC2019-165

Department of Human Resources,

a) Submitting an RFP exemption on RQ44582, which will result in an award recommendation to W.B. Mason Co., Inc. in the amount not-to-exceed \$1,670.92 for the purchase of supplies for Worker's Compensation staff for the period 8/17/2018; 8/24/2018; & 12/10/2018.

b) Recommending an award on RQ44582 to W.B. Mason Co., Inc. in the amount not-to-exceed \$1,670.92 for the purchase of supplies for Worker's Compensation staff for the period 8/17/2018; 8/24/2018; & 12/10/2018.

Funding Source: Workers' Compensation

Holly Woods, Department of Human Resources, presented. Nan Baker asked why invoices from August, 2018 are just being presented for approval and asked if additional invoices are still outstanding. Maggie Keenan asked if these items were purchased without appropriate authorization, as existing policy states that these items could not be paid by office voucher. Lenora Lockett clarified that the W.B. Mason contract is strictly for the purchase of office supplies, which these items were not; stated that in preparation for the Enterprise Resource Planning Project, the County is basically preparing departments for all items that may have been processed but not in the preferred method; said that office vouchers are for purchases \$500 and below for the year, per vendor. Angie Rich concurred with Ms. Lockett and said these invoices

should not have been held but rather quotes should have been sought through an informal bid and presented to the Board for approval prior to purchase. Maggie Keenan commented that there seems to be a reoccurring issue of purchases being made using public dollars without legal authority and said that procurement processes and controls are in place for a reason. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-165 was unanimously approved.

#### BC2019-166

Department of Public Safety and Justice Services, recommending an award on RQ43705 and enter into a contract with Cleveland Rape Crisis Center in the amount not-to-exceed \$82,345.56 for implementation of the Direct Service for Survivors Program in connection with the FY2018 STOP Violence Against Women Act Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: FY18 VAWA BLOCK Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked for the reason for late submission and if any services were delayed as a result. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-166 was unanimously approved.

#### BC2019-167

Department of Public Safety and Justice Services, recommending an award on RQ44559 and enter into a contract with Spec. Rescue International, Inc. in the amount not-to-exceed \$9,850.00 for Advanced Shoring/Emergency Building Stabilization training for Ohio Homeland Region 2 Urban Search & Rescue team members for the period 3/4/2019 – 3/23/2019.

Funding Source: FY16 State Homeland Security Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Maggie Keenan motioned to approve the item; Dale Miller seconded. Item BC2019-167 was unanimously approved.

#### BC2019-168

Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE 1700332 with Selex ES, Inc. for implementation the County-wide Fixed Automated License Plate Recognition Project for the period 12/1/2017 – 6/30/2021 for additional funds in the amount not-to-exceed \$2,595.00.

Funding Source: Criminal Justice Info Sharing

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked for clarification on the funding being requested. Maggie Keenan motioned to approve the item; Dale Miller seconded. Item BC2019-168 was unanimously approved.

The following item was amended to include the procurement method as an RFP Exemption.

BC2019-169

Cuyahoga County Sheriff's Department,

**a) Submitting an RFP exemption on RQ44792, which will result in an award recommendation to Alliance Healthcare Solutions, LLC in the amount not-to-exceed \$500,000.00 for temporary Nursing services for all County Jail medical facilities for the period 3/4/2019 – 12/31/2019.**

b) Recommending an award on RQ44792 to Alliance Healthcare Solutions, LLC in the amount not-to-exceed \$500,000.00 for temporary Nursing services for all County Jail medical facilities for the period 3/4/2019 – 12/31/2019.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department, presented. Trevor McAleer asked if this contract will provide sufficient staffing until the transition of services to MetroHealth is complete; and asked how the pricing compares to the current temporary nursing services contract; Ms. Kaleal indicated that she will research and provide a response to the Board members. Mr. McAleer asked if we have utilized Educare staffing services to capacity.

Nan Baker asked if communications between MetroHealth and the County can be improved upon to anticipate future staffing needs.

Maggie Keenan commented that maintaining staffing is dependent upon the number of nurses on staff, as it is anticipated that County nurses will be leaving their jobs that will need to be backfilled by contracted workers, as the transition gets closer and as County employees continue to attrition out; said that it is difficult to determine how many staff will call off at any time, as well as covering vacation time of workers, which creates the on-going issue of predicting staffing needs; said that staffing levels will continue to be monitored weekly but it's difficult to forecast the staffing needs months from now.

Nan Baker asked if additional temporary services will be needed at the end of the year due to contract negotiations with the nurses' 5-year contract that will be ending.

Ms. Keenan stated that the department should have a sense as to their needs by 4<sup>th</sup> quarter and if the need is unclear by July, the department will proceed with an amendment for additional funding.

Trevor McAleer said there is an effort to incentivize the existing County nurses to stay through the transition but it is best to have a contract in place, if necessary; said that the agreement should be crafted and presented in the next 4-6 weeks which should give a clearer picture on future nursing needs.

Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-169 was unanimously approved, as amended.

BC2019-170

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1700021 with CHN Housing Partners fka Cleveland Housing Network, Inc. for utility assistance and financial counseling services for TANF eligible residents for the period 4/1/2017 – 3/31/2019 to extend the time period to 3/31/2020 and for additional funds in the amount not-to-exceed \$115,607.83.

Funding Source: Temporary Assistance for Needy Families

Robert Math, Cuyahoga Job and Family Services, presented. Maggie Keenan asked if the location for services is at the CHN Housing Partners site or at the Virgil E. Brown Building on Payne Avenue. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-170 was unanimously approved.

BC2019-171

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800174 with West Side Catholic Center for fiscal agent services in connection with the Identification Documentation Collaborative for the period 3/1/2018 – 2/28/2019 to extend the time period to 2/29/2020 and for additional funds in the amount not-to-exceed \$170,000.00.

Funding Source: Health and Human Services Levy Fund

Shari Weir, Office of Homeless Services, presented. Dale Miller commented that the West Side Catholic Shelter collaborates with 30 different community organizations to serve a large population of 4,000 - 5,000 people per year. Maggie Keenan motioned to approve the item; Dale Miller seconded. Item BC2019-171 was unanimously approved.

BC2019-172

Department of Health and Human Services/Division of Senior and Adult Services,

a) Submitting an RFP exemption on RQ44923, which will result in an award recommendation to Romona Robinson in the amount not-to-exceed \$2,500.00 for speaker services for the annual Senior Center Innovation Forum, to be held at the Holiday Inn, Independence on 5/10/2019.

b) Recommending an award on RQ44923 and enter into a contract with Romona Robinson in the amount not-to-exceed \$2,500.00 for speaker services for the annual Senior Center Innovation Forum, to be held at the Holiday Inn, Independence on 5/10/2019.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Division of Senior and Adult Services, presented. Nan Baker asked if costs are for speaker fees only. Maggie Keenan motioned to approve the item; Nan Baker seconded. Item BC2019-172 was unanimously approved.

BC2019-173

Office of the Medical Examiner,

a) Submitting an RFP exemption on RQ44838, which will result in an award recommendation to Envantage, Inc. in the amount of \$4,367.20 for the repair of (1) Agilent Gas Chromatographic Instrument for use by the Drug Chemistry Lab for the period 1/24/2019 – 3/19/2019.

b) Recommending an award on RQ44838 to Envantage, Inc. in the amount of \$4,367.20 for the repair of (1) Agilent Gas Chromatographic Instrument for use by the Drug Chemistry Lab for the period 1/24/2019 – 3/19/2019.

Funding Source: Medical Examiner Lab Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Maggie Keenan motioned to approve the item; Trevor McAleer seconded. Item BC2019-173 was unanimously approved.

### C. – Consent Agenda

Maggie Keenan requested that the department respond to Council members' advanced questions related to BC2019-174 - Department of Public Works, submitting for a grant application and grant award from the Ohio Department of Transportation. Nichole English, Department of Public Works, presented. Nan Baker asked if the \$11,045.00 is for work completed in 2018 and if it has already been expended and asked for clarification on use of General Fund. There were no further questions. Maggie Keenan motioned to approve items BC2019-174 through -179; Dale Miller seconded, the consent items were unanimously approved.

BC2019-174

Department of Public Works,

a) Requesting approval to apply for grant funds from Ohio Department of Transportation, Office of Aviation in the amount of \$11,045.00 for removal of obstructions in connection with the Runway Safety Area 6/24 Rehabilitation Project located at the Cuyahoga County Airport 26300 Curtiss Wright Parkway, Richmond Heights in connection with the FY2018 Ohio Airport Matching Grant Program for the period 2/15/2018 – 12/31/2018.

b) Submitting a grant award from Ohio Department of Transportation, Office of Aviation in the amount of \$11,045.00 for removal of obstructions in connection with the Runway Safety Area 6/24 Rehabilitation Project located at the Cuyahoga County Airport 26300 Curtiss Wright Parkway, Richmond Heights in connection with the FY2018 Ohio Airport Matching Grant Program for the period 2/15/2018 – 12/31/2018.

Funding Source: 90% of the eligible costs up to a maximum of \$198,811.00 by FAA, 5 % - \$11,045.00 by ODOT Aviation, and 5 % - \$11,045.00 by General Funds



BC2019-175

Department of Information Technology, recommending to rescind Board Approval No. BC2019-85, dated January 28, 2019, which authorized an award on RQ44390 to Gov Connection, Inc. for the following item:

IS-19-44390	(8) New HP ProDisplay LED LCD monitors and (9) New HP Keyboard mouse bundles for Emergency Operations Center	Department of Information Technology	Gov Connection, Inc.	\$1,000.50	General Fund
-------------	--	--------------------------------------	----------------------	------------	--------------

BC2019-176

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with U.S. Department of Homeland Security/Federal Emergency Management Agency for the purchase of equipment and National Incident Management Systems (NIMS) position specific course training in connection with the FY2015 Port Security Grant Program for the period 9/1/2015 – 8/31/2018 to extend the time period to 8/31/2019; no additional funds required.

Original Funding Source: FY2015 Port Security Grant

BC2019-177

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting a grant award from the St. Luke's Foundation in the amount not-to-exceed \$178,500.00 for expansion of the Universal Pre-Kindergarten 2.0 Program for the period 1/1/2019 – 12/31/2019.

Funding Source: St. Luke's Foundation

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Agency of the Inspector General</i>	<i>Valissa Turner Howard</i>	<i>A meeting entitled "Council on Governmental Ethics Laws (COEGL) 2019 Program Committee Meeting"</i>	<i>Council on Governmental Ethics Laws (COGEL)</i>	<i>3/7-3/9/2019</i>	<i>Chicago, Illinois</i>	<i>***Airfare - \$513.18</i> <i>**Lodging- \$340.00</i> <i>**Meals - \$48.00</i> <i>**Ground Transportation \$60.00</i>  <i>Total – \$961.18</i>	<i>General Fund</i>

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$513.18)*

*Purpose:*

*The Council on Governmental Ethics Laws (COGEL) is an organization of government ethics administrators whose members work in the fields of governmental ethics, freedom of information, elections, lobbying, and campaign finance. The purpose of the COGEL 2019 Program Committee Meeting in Chicago is to plan the organization's 2019 annual conference.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Public Defender's Office</i>	<i>Alonda Bush, David Eidenmiller, George, Joseph Giersz, Linda Gonzalez, Jason Haller, Ashley Loyke, and David Magee</i>	<i>A seminar entitled "2019 Spring Meeting &amp; Seminar: Cross-Examination Techniques"</i>	<i>National Association of Criminal Defense Lawyers (NACDL)</i>	<i>5/1/- 5/4/2019</i>	<i>Nashville, TN</i>	<i>*Registration- \$2,232.00  **Lodging- \$2,424.24  ***Meals - \$984.00  ***Ground Transportation- \$360.00  ***Mileage- \$431.92  ***Parking- \$140.00  ****Airfare - \$1,295.76   Total - \$7,867.92</i>	<i>General Fund - \$4,563.39  Ohio Public Defender- \$3,304.53</i>

*\*Paid to the Host (NACDL)*

*\*\*Paid to vendor (Loews Vanderbilt Hotel)*

*\*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$1,295.76)*

*As an operating cost, this travel is subject to 42% reimbursement by the Office of the Ohio Public Defender.*

*Purpose: The National Association of Criminal Defense Lawyers (NACDL) is an organization dedicated to serve as a leader, alongside diverse coalitions, in identifying and reforming flaws and inequalities in the criminal justice system and fully equipping members with the education and training to serve all accused persons at the highest level. The 2019 Spring Meeting & Seminar, "Cross-Examination Techniques," will offer specific sessions addressing proven and time-tested methods and vital cross-examination skills in trial practice.*



<i>Travel Requests</i>							
<i>Department</i>	<i>(Fellows)</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Cuyahoga County Council</i>	<i>Curt Williams – County Council  and  Chris Hoey – Office of Re-Entry</i>	<i>A Conference entitled “Smart Cities Connect Conference and Expo”</i>	<i>Smart Cities Connect &amp; US Ignite</i>	<i>4/1/-4/4/2019</i>	<i>Denver, Colorado</i>	<i>*Registration Fees – \$1,390.00  **Lodging- \$1,400.00  **Meals - \$246.00  **Ground Transportation- \$100.00  ***Airfare – \$700.00  Total - \$3,836.00</i>	<i>Cleveland Foundation Fellow Grant</i>

*\*Paid to the Host*

*\*\*Staff reimbursement*

*\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor – (\$700.00)*

*Purpose:*

*Smart Cities Connect provides meaningful content and connect a thoughtful community of decision-makers to empower smart cities at all stages of growth. Smart Cities Connect Conference and Expo offers a comprehensive conference, exposition and accelerator of smart city innovation by delivering premium networking and educational opportunities with a keen focus on city leaders and their priorities, working closely with the technology community to bring together the largest collection of intelligent systems providers.*

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
HS-19-44775	(13) Adobe Creative Cloud software licenses for Communications Department	Department of Health and Human Services	Zones, Inc.	\$11,667.11	Health and Human Services Levy Fund
JA-19-44539	(2) Explosive Ordnance Disposal Kits for Lake, Geauga and Ashtabula Counties Bomb Technicians	Department of Public Safety and Justice Services	Pro-Tech Sales	\$12,742.25	FY2017 State Homeland Security Grant Program
JA-19-44571	Materials needed for Urban Search and Rescue training	Department of Public Safety and Justice Services	Mentor Lumber & Supply Co.	\$4,502.40	FY2016 State Homeland Security Grant Program
CT-18-44981	Fire alarm services at Jail II	Department of Public Works	Honeywell Building Solutions	Not-to-exceed \$22,847.52	General Fund – Internal Service Fund
CT-19-44744	Galvanized U-Channel Posts for Sign Shop	Department of Public Works	Fanta Equipment Company	\$14,700.00	General Fund – Internal Service Fund
CT-19-44805	Hydrotest, recharge and purchase replacement fire extinguishers, as needed, for various County buildings	Department of Public Works	Gene Ptacek & Son	Not-to-exceed \$9,500.00	General Fund – Internal Service Fund
CT-19-44833	Airfield lamps for County Airport	Department of Public Works	Flight Light Inc.	\$2,739.48	Enterprise Fund
CT-19-44870	Brown Kraft record jackets for Print Shop	Department of Public Works	Western States Envelopes and Label	\$6,152.80	General Fund – Internal Service Fund
CT-19-44871	Envelopes for Print Shop	Department of Public Works	Western States Envelopes and Label	Not-to-exceed \$15,000.00	General Fund – Internal Service Fund
CT-19-44881	Replacement steam heating coils for Unimac Dryer at Jail II	Department of Public Works	Eierdam and Associates Inc.	\$3,156.00	General Fund – Internal Service Fund
CT-19-44883	Confined space retrieval system (safety equipment) for Road and Bridge	Department of Public Works	Pro Tools	\$2,115.30	Road and Bridge Fund
CT-19-44912	Cleaning supplies for use at various County buildings	Department of Public Works	Joshen Paper and Packaging	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-19-44944	Polycarbonate glass for Inmate Restraint Cell at Jail I	Department of Public Works	Glassworks	\$1,248.14	General Fund – Internal Service Fund

CT-19-44976	9"x12" Catalog envelopes for Print Shop	Department of Public Works	The Envelope Printery of Ohio	\$655.00	General Fund – Internal Service Fund
CT-19-44980	Presort mailing services	Department of Public Works	Midwest Direct	\$968.06	General Fund – Internal Service Fund
CT-19-44989	Legal notice: Vacate portion of Warrensville Center Road	Department of Public Works	Plain Dealer	Not-to-exceed \$2,500.00	Road and Bridge Fund
CR-19-44825	Promotional mugs for Medicolegal Training participants	Medical Examiner's Office	Koppel Advertising	\$710.64	General Fund is reimbursed by training participants' fees
CR-19-44843	(7) Uninterruptible Power Supply for use in power surges and outages	Medical Examiner's Office	MNJ Technologies Direct, Inc.	\$7,896.00	General Fund
CR-19-44884	Disposal of lab waste for Histology Lab	Medical Examiner's Office	Chemtron Corporation	\$4,960.00	Medical Examiner's Office Lab Fund
SH-19-44837	Replacement batteries for portable radios	Sheriff's Department	Above & Beyond Electronics LLC	\$1,321.25	General Fund
SH-19-44857	Shower curtains and rods	Sheriff's Department	ATD-American Company	\$4,470.00	General Fund
SH-19-44936	Tags for inmate clothing identification	Sheriff's Department	WB Mason Co.	\$927.75	General Fund
SH-19-44938	Universal remote controls and television antennas for inmate jail pods	Sheriff's Department	Above & Beyond Electronics LLC	\$132.60	General Fund
SH-19-44938	Universal remote controls and television antennas for inmate jail pods	Sheriff's Department	HPM Business Systems	\$1,139.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JA-19-44988	Reimbursement of eligible overtime and back-fill expenses for participation in Hazardous Materials Sampling Techniques Course*	Department of Public Safety and Justice Services	City of Parma	\$1,674.18	FY2016 State Homeland Security Grant Program
CF-19-44934	Post Adoption Special Services Subsidy: Residential treatment services**	Division of Children and Family Services	The Village Network	\$5,747.76	Health and Human Services Levy Fund

\*Alternate procurement process and exemption from aggregation for reimbursement of eligible overtime and back-fill expenses to communities for specialized grant-funded training and exercise events for the period 7/23/2018 – 7/22/2023 approved by Board of Control Approval No. BC2018-482 dated 7/23/2018.

*\*\* Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.*

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Additional Item

BC2019- 180

Department of Information Technology,

a) Submitting an RFP exemption on RQ44971, which will result in an award recommendation to Sherpa Government Solutions LLC in the amount not-to-exceed \$14,005.60 for the purchase of (10) budget management software licenses and maintenance on business objects in connection with the Enterprise Resource Planning System.

b) Recommending an award on RQ44971 to Sherpa Government Solutions LLC in the amount not-to-exceed \$14,005.60 for the purchase of (10) budget management software licenses and maintenance on business objects in connection with the Enterprise Resource Planning System.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented.

Dale Miller asked if this amount is deducted from the Enterprise Resource Planning Project Contingency Fund. Maggie Keenan asked if this software is used for creating reports. Trevor McAleer asked if only analysts in the Office of Budget and Management will require licensing or will other agencies' Business Managers need access also; and asked if we will eventually need additional licenses.

Ms. Keenan commented that anyone can go into the system to complete ad hoc reporting tasks and does not anticipate the need for additional licenses for all users as these 10 licenses are for use in preparing fixed reports by the Office of Budget and Management.

Dale Miller motioned to amend the agenda to consider the item; Trevor McAleer seconded. Maggie Keenan motioned to approve the item; Dale Miller seconded; Item BC2019-180 was unanimously approved.



Time Sensitive/Mission Critical

BC2019-181

Office of the Medical Examiner, recommending an award on RQ45003 to Dodd Camera in the amount not-to-exceed \$1,599.44 for the emergency repair of (2) Nikon lenses for Photography Lab and (2) Canon cameras for Fingerprint Lab.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Dale Miller asked how the equipment became damaged. Dale Miller motioned to amend the agenda to consider the item; Trevor McAleer seconded. Maggie Keenan motioned to approve the item; Dale Miller seconded; Item BC2019-181 was unanimously approved

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Maggie Keenan motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 12:22 p.m.

## Item Details

### IV. Contracts and Awards

#### A. – Tabled Items

#### B. – New Items for Review

##### **BC2019-182**

##### Scope of Work Summary

Department of Public Works is requesting confirmation of the settlement reached for Parcel 2T in the appropriation lawsuits filed in Cuyahoga County Probate Court in connection with the Stearns Road Separator Project in the City of North Olmsted and Olmsted Township. The property information is as follows:

Parcel Nos.: 2 WD (Warranty Deed)

Owner: HPCP I, LLC

Probate Court Case Number: 2014ADV 201433;

Settlement Amount: \$1,487,500.00

Resolution No. 2014-0196 approved the appropriation of Parcel 2. An appropriation action was filed and a check in the amount of \$850,500.00 was deposited with the Clerk of Courts for Parcel 2.

The original value analysis provided a Fair Market Value Estimate of \$850,500, which included a property value of \$766,900 and damages of \$83,650. The original value analysis considered damages to the residue for Permanent Parcels Nos. 264-21-011 and 264-21-012 but did not consider potential damage to an adjacent property owned by the same landowner, Permanent Parcel No. 264-21-022, because there was a home on that property. A second analysis was completed by the County that considered the potential damages of Parcel No. 264-21-022. The damages were valued at \$398,100. The Property Owner's expert, Roger Ritley, valued the damages at \$1,000,000.

After mediation and several days of negotiation after, the parties arrived at a settlement amount for the case of \$1,487,500.00. The settlement amount represents an increase of \$637,000.00 and is considered reasonable and far less costly than pursuing any further negotiations with this owner or allowing this case to proceed to a jury trial.

The primary goal is confirmation of the additional settlement to construct the Stearns Road Project.

The Project is located in City of North Olmsted and Olmsted Township

Council District 1

Procurement N/A

Contractor Information N/A

Resolution 060501, adopted on 02/02/2006, declared the public convenience and welfare for this project.

R2013-0059, adopted on 04/09/2013, approved the right-of-way plans and authorized the acquisition of the remainder of the right-of-way on this project.

**Note:**

As listed in Chapter 109 Section 109.01 B of the Cuyahoga County Code, Settlements resulting in the County's expenditure of an amount in excess of \$50,000.00 for the voluntary acquisition through the good-faith negotiation process under Ohio Revised Code Chapter 163 prior to the institution of eminent-domain litigation or taking through the power of eminent domain after institution of litigation, of any real estate interests for the purpose of making or repairing roads, including bridges, shall require prior approval by the Board of Control.

**BC2019-183**

Public Works; CT-19-44785 – 2019 - Great Lakes Petroleum; State Contract – Fuel for Various County Buildings

Scope of Work Summary

Department of Public Works is requesting approval of a contract with Great Lakes Petroleum for the anticipated cost not-to-exceed \$450,000.00.

Fuel to be delivered to various County Locations/Buildings. There are fuel tanks located at Sanitary Engineers, York Yard and the County Airport that are used to fuel County owned vehicles. There are also numerous generators, located at various County building, that need to be filled. The anticipated start-completion dates are upon approval - 12/31/2019.

The primary goals of the project are to be able to purchase fuel at a cheaper cost. The fuel tanks at the locations need to be filled, if they are not, we could not provide our own fuel for vehicles and save money by purchasing in bulk rather than paying pump prices at various stations.

Procurement

The procurement method for this project was a state contract. The total value of the award recommendation and contract is not-to-exceed \$450,000.00.

The state contract was approved by the State of Ohio Department of Administrative Services on 7/5/2018.

**An RFP Exemption is being requested because the recommended vendor was approved as the Cleveland area supplier through the State Contract. The bid was completed for the entire State, including all entities allowed to utilize State Contract pricing, making the bidding process for the Contracts much more competitive.**

Contractor and Project Information  
Great Lakes Petroleum  
4500 Renaissance Parkway  
Cleveland, Ohio 44128

The President for the vendor is Tom Arcoria.

Project Status and Planning  
The project reoccurs annually.  
Funding

The project is funded by the following funding sources/amounts

Enterprise Fund – Sanitary Engineer - \$300,000.00  
Special Revenue Fund – Gas & License Fees - \$100,000.00  
Enterprise Fund – County Airport - \$40,000.00  
Internal Service Fund – Space Maintenance - \$10,000.00

The schedule of payments is by invoice.

#### **BC2019-184**

##### Scope of Work Summary

The Department of Public Works is requesting an RFP Exemption for the Road & Bridge Division for the attached various vendors in said amounts (see list below) for routine building & supply purchases, and other misc. business needs for the period of January 1, 2019 through December 31, 2019. This request is to comply with a recent audit per the Fiscal Office. The resulting approval will result in the establishment of individual encumbrance documents set up to cover routine expenses up to \$1,000 per individual purchase – the grand total of all purchases during this timeline are not to exceed the stated amounts on the attached document. Public Works will monitor the encumbrance balances in cooperation with Fiscal Office. Total for this request is \$226,500.00, with Part 1 and Part 2 combined.

The primary goal is to obtain daily building and supply purchases that were previously purchased via the county voucher process. The Fiscal Office has requested that these vendors be set up via an encumbrance document. Public Works is working with OPD on advertising RFP's for master contracts that will replace many of these encumbrances. The master contracts should be awarded by April 1, 2019. Any amounts not needed after the master contracts are awarded will be decertified.

##### Procurement

**An RFP exemption is needed as the County is continuing to use vendors that were previously used via the voucher process. The Fiscal Office has requested that these vendors be put under an encumbered in advance.**

##### Contractor Information

##### Project Status

Funding  
Road & Bridge – 100%

Vendor Name	Amount
A & A SAFETY	\$ 3,000.00
AIRGAS USA	\$ 7,000.00
AKRON TRACTOR & EQUIPMENT	\$ 5,000.00
AZTEC STEEL	\$ 5,000.00
BROWNING FERRIS INDUSTRIAL SUPPLIES	\$ 2,000.00
Byrne Sign Supply	\$ 2,000.00
C J INDUSTRIAL SUPPLY INC.	\$ 2,500.00
Cartwright Tree Service Inc.	\$ 2,000.00
CHAS E. PHIPPS	\$ 2,500.00
CLEVELAND LUMBER CO	\$ 2,000.00
Cleveland Tool & Cutter, Inc.	\$ 2,000.00
Crown Cleaning Systems	\$ 2,000.00
Custom Clutch, Joint & Hydraulics	\$ 2,000.00
DARLING FIRE AND SAFETY	\$ 1,000.00
DILTEX INC	\$ 1,000.00
Diversified Inspections	\$ 2,000.00
EAB Truck Service	\$ 2,500.00
ENVIRONMENTAL SPECIALISTS	\$ 2,000.00

FASTENAL	\$ 2,000.00
Fleetwise Truck Parts	\$ 7,000.00
Grainger, W. W. Inc.	\$ 5,000.00
Great Lakes Fence Co.	\$ 2,000.00
HD SUPPLY WHITE CAP CONST SUPPLY	\$ 5,000.00
Hilti, Inc.	\$ 3,000.00
Industrial Safety Products	\$ 10,000.00
INDY EQUIPMENT & SUPPLY INC.	\$ 3,000.00
Interstate Safety & Service Co	\$ 2,500.00
JACK DOHENY COMPANIES	\$ 10,000.00
JUDCO, INC.	\$ 5,000.00
Kalinich Fence Co.	\$ 2,500.00
KAPCO/Kent Adhesive Products Co.	\$ 1,000.00
Kwik Kleen	\$ 1,000.00
Lakewood Supply Company	\$ 5,000.00
LARSON ELECTRIC LLC	\$ 1,000.00
M Tech	\$ 1,000.00
Manufacturers Wholesale Lumber	\$ 1,000.00
Mighty Mo's Industrial Supplies	\$ 2,000.00
N.T. Ruddock Company	\$ 6,000.00
NES NORTHCOAST EQUIPMENT SPECIALISTS	\$ 1,000.00
Northeast Blueprint & Supply	\$ 5,000.00
NORTHEAST OHIO MARKETING NETWORK LLC	\$ 15,000.00
Ohio CAT	\$ 5,000.00
Ohio Machinery Company	\$ 15,000.00
PRECISION PUMP	\$ 2,500.00

Rich's Towing	\$ 1,500.00
RJ WATSON, INC	\$ 3,000.00
Roberts Surveying Supplies	\$ 1,000.00
RUSH TRUCK CENTERS OF OHIO, INC	\$ 4,000.00
Sherwin-Williams Co.	\$ 7,000.00
Sill's Motor Sales	\$ 2,000.00
SOHAR'S ALL SEASON MOWER SERVICE	\$ 4,000.00
STAPLES BUSINESS ADVANTAGE	\$ 2,000.00
Sutton Industrial Hardware	\$ 3,000.00
T & S Mower Service, Inc.	\$ 2,000.00
TRIAD TECHNOLOGIES	\$ 2,000.00
TUBELITE CO., INC	\$ 2,000.00
Unique Paving Materials Corp/HyGrade	\$ 3,000.00
UNITED TOWING	\$ 2,000.00
UNIVERSAL OIL	\$ 7,500.00
Valley Ford Trucks	\$ 8,000.00
W.B. MASON CO	\$ 2,500.00
Westerfield Sales & Service	\$ 2,000.00
Wurz, R. L., Company	\$ 2,000.00
	\$ 226,500.00

## **BC2019-185**

### Scope of Work Summary:

Department of Public Works is requesting an award and approval of a First Amendment to the General Engineering Services Agreement CE1800188 with HNTB Ohio, Inc. for the not-to-exceed cost of \$100,000.00. The anticipated start completion dates will be based on the execution date of this Amendment. The original Agreement is in effect until April 1, 2021.

The primary goal of this contract is to allow the Department of Public Works to maximize our resources (staff & financial) to address infrastructure needs. DPW has an existing task order contract (original contract is \$300,000) R2018-0086 with HNTB Ohio, Inc. in which they performed the original Columbus Lift Bridge inspection and have the expertise and knowledge to perform the inspection of the existing power cable, which is twisted and not performing as designed. The County is required by Ohio Revised Code to maintain the Columbus Road Lift Bridge and it would be cost prohibitive to hire a new consultant to perform this work.

### Procurement

The procurement method for this project was RFQ #39869. The total value of the RFQ is \$300,000.00 and the Amendment request is for \$100,000.00

The RFQ was closed on August 11, 2017. There is a 15% SBE goal with this Agreement. There were (46) proposals received, 15 submitted for review from OPD, with TWO vendors selected. Chagrin Valley Engineering, Ltd. and HNTB Ohio, Inc. were selected for \$300,000.00 each contract.

The address is:

HNTB Ohio, Inc.  
1100 Superior Ave., Suite 1701  
Cleveland, Ohio 44114  
Council District 7  
The Project Manager for the project is Matt Wahl, P.E.

The project is located in Cleveland, Council District 7.

### Project Status & Planning

This is a task order-based contract. The required task is an unforeseen problem with a County owned bridge structure and as such is required to maintain per Ohio Revised Code.

### Funding

The project is funded by 100% Road & Bridge Fund (CE417477).

The schedule of payments is by monthly invoice and is task order based.

This is the First Amendment to this contract for only a change in funds; increase of \$100K.



**BC2019-186**

2019 Public Works, Quick Employment, LLC, Submit & Award 3<sup>rd</sup> Amendment, RQ38508, \$30,000

**SUMMARY OF REQUESTED ACTION:****Scope of Work Summary:**

Department of Public Works is requesting an award and approval of a Third Amendment to the Contract for temporary staffing services, CE1700151, with Quick Employment, LLC to be utilized by the Public Works Fiscal Department for the not-to-exceed cost of \$30,000.00. The anticipated start completion dates will be based on the execution date of this Amendment, anticipating March 13, 2019 – December 31, 2019.

The primary goal of this contract is to assist the Department of Public Works Fiscal with temporary staffing in a timely manner for accounting services due to workload and staff shortages through the end of 2019. This staff shortage could lead to an audit issue if not resolved timely while DPW works with HR and PRC to fill these open positions. Human Resources is currently using this vendor and Public Works has used this vendor in the past with excellent results.

**Procurement**

The procurement method for this project was RFQ #38508. The total value of the original RFQ was \$100,817.60 (BC2017-615). The First Amendment value was \$135,956.64 (BC2018-44), the Second Amendment value was \$46,550.52 (BC2018-916) extending contract through 12/31/2019 and the value of this Third Amendment is \$30,000.00.

The RFQ was closed on December 6, 2016. Quick Employment is a registered SBE, MBE and WBE. There were five proposals submitted for review, with one vendor selected, Quick Employment, LLC.  
**Contractor and Project Information**

Quick Employment, LLC  
P.O. Box 93722  
2800 Euclid Avenue, Suite 500-E  
Cleveland, Ohio 44101  
Council District 7

The contact for this project is Sherall Hardy, President and Owner.

**Project Status & Planning**

This 3<sup>rd</sup> Amendment is for temporary staffing assistance in Public Works Fiscal through the end of 2019.

**Funding**

The project is funded by 50% Road & Bridge Fund (CE412551) and 50% Facilities (CT571000).

The schedule of payments is by monthly invoice.

This is the Third Amendment to this contract for only a change in funds; increase of \$30K.

**BC2019-187**

The Cuyahoga HOME Consortium, on October 17, 2018, recommended a 0% interest, forgivable loan in an amount not to exceed \$450,000 to Emerald Alliance XI, a supportive housing project, to provide not less than four affordable housing units in Cuyahoga County.

Emerald Alliance XI will be located at 3873 - 3881 West 25th Street in the Brooklyn Centre neighborhood of Cleveland, Ohio. The site was selected because of its proximity to community amenities, nearby services, and excellent access to public transportation. Emerald Alliance XI will be the eleventh Permanent Supportive Housing building developed through the partnership of CHN Housing Partners (CHN) and Emerald Development and Economic Network (EDEN) under Cuyahoga County's Housing First Initiative. EDEN is committed to operating and maintaining the new building for the purpose housing formerly homeless and low-to-moderate-income households for thirty years. The building will provide seventy-one (71) one-bedroom apartments for individuals who have experienced homelessness with onsite supportive services available exclusively for residents. FrontLine Service will provide and coordinate the onsite supportive services and also link residents to services and amenities in the community. Onsite supportive services include mental health counseling, behavioral health counseling, life skills training, and job search assistance. All residential suites will have one bedroom, one full bathroom, a kitchen, storage, and will be fully furnished.

**BC2019-188**

The Cuyahoga HOME Consortium recommended on October 17, 2018 a zero interest, forgivable loan in the amount not to exceed \$450,000 based on a 20-year affordability period for four units.

Medina Creative Housing plans to develop a sixteen-unit apartment complex in Middleburg Heights on the site of a long vacant YWCA. MCH will construct four clusters of three apartments and two clusters of two apartments. The apartments each will have 550 square feet with a bedroom, bathroom, kitchen, living room, patio, vaulted ceilings. The demand for MCH housing will keep growing as aging parent of adults with developmental disabilities can no longer care for their children and as the ever-increasing number of children on the autism spectrum graduate from school and have no housing or services available to them. The MCH Creative Living lifestyle model enables residents both to live independently with supports and achieve their potential but also to become active members of the greater community.

**BC2019-189**

Knickerbocker Executive Summary

Bay Inter-Faith Housing, LSC Service Corporation and PIRHL Developers have partnered to rehabilitate and recapitalize Knickerbocker Apartments. This 8-story, former HUD 236 building is located at the heart of Bay Village in western Cuyahoga County. It was originally developed and is still owned by Bay Inter-Faith Housing, which is a consortium of 4 Bay Village churches that organized in the late 1960's to address the growing need for senior housing and services in the area. Constructed in 1974, the property is restricted to seniors over age 62. The property has a 20-year HAP contract providing operating subsidy for 67 of the apartments.

While the building has been well maintained and benefitted from high continual occupancy, there are several objectives to be achieved through the proposed rehabilitation. Currently the building contains 169 units, of which 98 are 341 SF studios, 70 are one-bedroom, and the remaining unit is a two bedroom employee apartment. The building will be reconfigured from 169 to 148 units. In the process the number of studios will be reduced to 56, while the one-bedroom apartments will be increased to 91. Currently there are no accessible units in the building. This reconfiguration will create 8 fully accessible

apartments. Step-in showers will improve compliance with universal design in remaining apartments. Major building systems will be upgraded to increase energy efficiency and improve service to tenants including HVAC system upgrades to eliminate through-window AC units and a new roof. The building's open air court is being enclosed to create a usable naturally lit common area. This space creates more area for tenant activities without adding on to the building.

Tenant activities and services are plentiful at Knickerbocker. Residents enjoy an offering of differing activities every day of the week coordinated by the onsite Service Coordinator and Activities Coordinator. Eliza Jennings staffs an onsite Wellness Clinic five days a week providing tenants with access to home-based health care services

### **BC2019-190**

Scope of Work:

Kassan Bahhur, Business Service Manager, Department of Development is requested the encumbrance of \$1,000 coming from DV714618 CDBG Admin. Sub Object Code 0654 to pay for invoiced services in 2018 from Advance Ohio for Public Notices Advertisements in The Cleveland Plain Dealer.

Advance Ohio (The Cleveland Plain Dealer) has been utilized by our Community Development Section and will continue to be utilized by them to conduct Public Notice Advertisements on a as needed bases.

Procurement:

**An RFP exemption is needed as this proposal is to allow procurement to encumber funds to pay invoices, for Advance Ohio. These invoices have now exceeded the \$1,000 yearly threshold, set by Cuyahoga County's Fiscal Office. Therefore, funds must be encumbered.**

Contractor and Project Information:

Dylan Sonderman, Sales Representative  
1801 Superior Ave #100, Cleveland, OH 44114  
Located in District 7.

### **BC2019-191**

Title:DoIT; 33869; 2019; ASMGI Amendment 2 Security Services

Scope of Work Summary

DoIT requesting approval of an amendment with ASMGI for the anticipated cost of \$50,270.00 not-to-exceed \$386,470.00.

The services being provided are professional security consulting. The anticipated completion date is 7/31/19.

The primary goal of the project are professional security consulting.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system? N/A
- c) Is the item ERP approved N/A
- d) Are the services covered by the original ERP budget N/A

Procurement

Contractor and Project Information  
ASMG  
800 Superior Ave.  
Cleveland, Ohio 44114

The President & CEO is Steven H. Roesing.

Project Status and Planning  
The project is an extension of the existing project.

Funding  
The project is funded 100% by the General Fund Security and Disaster Recovery.

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment changes the value by \$50,270.00 and is the 2<sup>nd</sup> amendment of the contract. The history of the amendments is: History/Evaluation attached in OnBase

#### **BC2019-192**

Department of Information Technology

Purchase Microsoft Azure Cloud Services, a Microsoft Cloud resource to support a Microsoft tool called VAST (Visual Auditing Security Tool) which provides security data analytics and trend analysis of the County Microsoft Windows infrastructure. This service is part of the planned security roadmap to assist the Cuyahoga County Department of IT identify and research issues and potential incidents quicker.

Lack of County staffing and resources to analyzing and audit security logging due to the increasing complexity of the Cuyahoga County environment, legacy technology, and new technology.

This will provide a repeatable, scalable solution to quickly and cost-effectively help mitigate security blockers by visually representing specific infrastructure log and audit events. It also provides specific, actionable KPI-based metrics to measure your organization's effectiveness in mitigating the risk of devastating credential theft. This is a specific Microsoft tool that integrates directly into the Microsoft infrastructure and will be used by all County Cuyahoga County Department of IT supported agencies.

**We are asking that these subscriptions be purchased as an RFP Exemption. These subscriptions are a Microsoft product in which the county has an MSA with Dell Marketing LP as the required vendor to provide all Microsoft licensing. Software not purchased through this vendor via the agreement will not have free software assurance/upgrades.**

**These licenses are a Microsoft product in which the county has an MSA with Dell Marketing LP. The county is contractually obligated to purchase its Microsoft licensing from Dell Marketing LP via the Microsoft Enterprise Agreement. Software not purchased through this vendor via the agreement will not have free software assurance/upgrades. The last time this was competitively bid was 16 months when the MSA contract was bid and negotiated.**

**BC2019-193**

The Fiscal Department; RQ# AU-19-44927; March 1, 2019 through February 28, 2022; Protiviti Government Services, Inc. through its Staffing Division Robert Half Government; Government Cooperative Purchasing Contract; TEMPORARY STAFFING SERVICES

**Scope of Work Summary**

Fiscal Department requesting approval of a government cooperative purchasing contract, with Protiviti Government Services, Inc. through its Staffing Division Robert Half Government for the anticipated cost not-to-exceed \$250,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. The anticipated start-completion dates are 03/01/2019-02/28/2022.

Protiviti Government Services, Inc. through its Staffing Division Robert Half Government is to provide temporary staffing services to address the current and anticipated staffing needs as it pertains to backfilling and/or supporting County personnel to maintain current productivity levels as well as the roll-out of the new ERP system.

The primary goals of the project are (list 2 to 3 goals).

to provide immediate support for current and anticipated staffing shortages in the fiscal areas of responsibility.  
the recommended vendor will provide temporary pre-screened, and highly skilled professionals.

**Procurement**

The procurement method for this project was RFP Exemption – GSA Purchase. The total value is not-to-exceed \$250,000.00.

The Government Cooperative purchase allows the County to benefit from established pricing negotiated with another government entity. GSA contract #GS-35F-0280X expiration March 10, 2021

**Contractor and Project Information**

Protiviti Government Services, Inc.  
1640 King Street, suite 400  
Alexandria, Virginia 22314

The Senior Vice President for the contractor/vendor is John Owen.

**Project Status and Planning**

The project is a one-time solution.

**Funding**

The project is funded 100% by the General Fund (Do not use acronyms or Index Codes)

The schedule of payments is monthly, by invoice.

**BC2019-194**

The Fiscal Department; RQ# AU-18-42179; April 1, 2019 until March 31, 2020; Cogsdale Corporation; Contract Amendment; COGSDALE FAMIS SYSTEM MAINTENANCE AGREEMENT

Fiscal Department requesting approval of a contract amendment with Cogsdale Corporation for the anticipated cost of \$115,381.15.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Original Contract approval # BC2018-200

Describe the exact services being provided. The anticipated start-completion dates are 04/01/2019-03/31/2020.

This is a continuation of services provided under an existing contract with Cogsdale Corporation to provide needed maintenance for the FAMIS software.

The primary goals of the project are (list 2 to 3 goals).

continuation of maintenance services needed for the FAMIS software support of the FAMIS computer system operations will proceed uninterrupted as the County is in the process of upgrading and replacing the software with the new ERP system.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval – 02/19/2019
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

**Procurement**

The procurement method for this project was RFP Exemption – Contract Amendment. The total value is \$115,381.15.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

This is a continuation of services provided under an existing contract with Cogsdale Corporation to provide needed maintenance for the FAMIS software.

**Contractor and Project Information**

Cogsdale Corporation

1 Antares Drive

Ottawa, Ontario Canada K1E 8C4

The Director of Support Services for the contractor/vendor is Linda Perna

**Project Status and Planning**

The project is an extension of the existing service/ maintenance agreement.

#### Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice.

The project is an amendment to a contract. This amendment extends the term of the original agreement to March 31, 2020 for the additional cost of \$115,381.15 and is the first amendment of the contract.

#### **BC2019-195**

Fiscal Department requesting approval of a contract agreement with CoStar Realty Information, Inc. for the anticipated cost of \$31,500.24.

Describe the exact services being provided. The anticipated start-completion dates are (03/01/2019-02/28/2021).

Access to the CoStar Realty Property Professional and COMPS Professional comprehensive database with commercial real estate information necessary in the valuation and appraisal of properties in the county.

The primary goals of the project are (list 2 to 3 goals).

- To have access to the CoStar Realty Property Professional and COMPS Professional comprehensive database
- Successfully be able to assess the valuation and appraisal of properties in the County

#### Procurement

The procurement method for this project was RFP – Exemption – Pursuant to ORC. The total value is \$31,500.24.

**An RFP exemption is needed as this is the only vendor currently able to provide the tool and database access for team requirements. Determination to use this vendor based on research of options versus the requirements by the Real Estate Assessment group. These services have not been bid due to vendor capabilities being significantly above others in the industry.**

#### Contractor and Project Information

CoStar Realty Information, Inc.

P.O. Box 791123

Baltimore, MD 21279

The Regional Director for the contractor/vendor is Joshua Jones

CoStar Realty Information, Inc. is a proven entity with resources significantly greater than others in the industry; CoStar provides access to their comprehensive database with commercial real estate information necessary in the valuation and appraisal of properties in the county.

Funding The project is funded 100% by the Real Estate Assessment Fund

**BC2019-196**

Public Safety and Justice Services FY18 VAWA Block Grant, Agreement with the City of Cleveland Prosecutor for services provided through the Domestic Violence Project.

**Scope of Work Summary**

Public Safety and Justice Services requesting approval of a contract with the City of Cleveland Prosecution, for the cost not-to-exceed \$140,467.56.

The Program has provided services to the County previously as referenced in BOC resolution No. BC2018-471.

The City of Cleveland's Law Enforcement Division will staff two detectives that are responsible for the investigation, arrest and enforcement of cases in the City's Domestic Violence Unit. The anticipated start-completion dates are 01/01/2019 - 12/31/2019.

The primary goals of the project are to:

- 1.) Prosecute cases of domestic violence
- 2.) Act as the advocate for the State pursuant to local ordinance and the Ohio Revised Code on behalf of victims of domestic violence.

**Procurement-N/A**

Public safety and justice services receives grant funding as a pass-through entity or regional planning unit(rpu) for Cuyahoga county. A solicitation is posted on the psjs website along with the application and guidelines with submission deadline.

**Contractor and project information-n/a**

An allocation committee was established to review all applications submitted for the fy17 title ii block grant funding. Based upon the recommendations of the committee, various providers were chosen. Funding to sub-recipients who receive funds under this grant are chosen through an allocation committee. The allocation committee is comprised of various community leaders, law enforcement officials, court officials and educators in who are subject matter experts. A list is compiled of various individuals and an invitation is sent seek committee members. Applications that are received are then sent to the committee for review along with a scoring sheet to assign scores to various categories based upon the recommendations by the state. Thereafter, a committee meeting is scheduled to discuss all applicants.

**Project Status and Planning**

The agreement needs a signature in ink by January 1, 2019.

**Funding**

The project is funded 100% through the STOP Violence Against Women's Act Block Grant.

The schedule of payments is monthly.



**BC2019-197**

Department of Public Safety and Justice Services

Data Driven analytics cloud-based application that can assist in transforming raw data into meaningful information in real time. It will increase situational awareness via early recognition of suspicious activity, early event detection and the capability of providing actionable intelligence related to sign of chemical, biological, radioactive events as well as manmade or terrorist related epidemics or pandemics by identifying patterns. It will identify patterns and trends and other incidents of interest which could include activities focused on high threat areas/facilities and events. Applications were submitted for FY16 Law Enforcement State Homeland Security Grant Program. The Law Enforcement Terrorist Prevention Committee decides which applications are submitted to the awarding agency. Ohio Emergency Management Agency which is the awarding agency make the final decision on grant applications based on the grant guidance and 200CFR requirements. This will be used throughout the City of Cleveland and region 2.

**BC2019-198**

Scope of Work Summary

Public Safety and Justice Services (PSJS) requesting approval of a contract with Camp Ho Mita Koda Foundation for the anticipated cost not-to-exceed \$16,650.00.

Camp HOPE America is the first evidence-based camping and mentoring initiative in the US to focus on children exposed to domestic violence. Cuyahoga County's Witness Victim Service Center (WVSC) was recently funded to implement the Camp HOPE America model. PSJS/WVSC would like to enter into a contract with Camp Ho Mita Koda to be the location for our five-night, six-day residential summer camp experience for children impacted by the generational cycles of violence and trauma. 25 Cuyahoga County kids referred from the Defending Childhood initiative will be selected to attend camp. The week of camp will take place August 4-9, 2019

The goal of Camp HOPE America is to break the generational cycle of family violence by offering healing and hope to children who have witnessed family violence. Structured activities are provided through an evidence and values-based curriculum that focus on praising children for observed and developing character traits through the course of a six-day camp program. Research has shown hopeful children are less likely to have behavior problems or experience psychological distress. These children also report better interpersonal relationships and higher school achievement success in the areas of attendance, grades, graduation rates, and college going rates (Pedrotti, Edwards, & Lopez, 2008).

Procurement

The procurement method for this project was informal RFP. The total value of the informal RFP is \$16,650.00.

The informal RFP closed on 12/10/2018.

There were 6 proposals submitted for review.

Contractor and Project Information

The address of the vendor is:

Camp Ho Mita Koda Foundation

14040 Auburn Road

Newbury Township, Ohio 44065

The Executive Director for the vendor is Ian Roberts.

#### Project Status and Planning

The project is a new to the County.

#### Funding

The project is funded 100% by the FY19 VOCA Defending Childhood Initiative Intake & Assessment.

The schedule of payments is by invoice.

#### **BC2019-199**

Title: HHS: Office of Early Childhood/Invest in Children; RQ 41661 2018 Family Connections of Northeast Ohio, Contract Amendment for Supporting Partnerships to Assure Ready Kids (SPARK)

#### Scope of Work Summary

HHS: Office of Early Childhood/Invest in Children; requesting approval of a contract amendment with Family Connections of Northeast Ohio for the anticipated cost of \$ \$65,250.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. R2018-0037, BC2018-475 and BC2018-930

Describe the exact services being provided. The anticipated start-completion dates are (02/1/2019/-12/31/2019).

The primary goals of the project are (list 2 to 3 goals).

- 1) Improve school-readiness levels among SPARK children entering kindergarten in targeted communities,
- 2) Increase SPARK participant scores on the 3rd grade Ohio Achievement Tests (OAT) in reading and math,
- 3) Improve school attendance rates.

#### Procurement

The procurement method for this project was grant agreement, the total value of the grant is \$65,250.00

We had allocated an additional \$59,000 to the SPARK base budget each of the last two years to support the implementation of the program. We are adding \$6,250 for a strategic planning process to determine the future of SPARK in Cuyahoga County.

#### Contractor and Project Information

Family Connections of Northeast Ohio

19824 Sussex Road

Shaker Heights, OH 44122

Council District (9)

The executive director is Joanne Federman.

The project is located in Council District (County Wide)

#### Project Status and Planning

The project is an extension of the existing project.

The project's term has already begun. State the time-line and reason for late submission of the item. The project started is an ongoing program and we are adding funds to the current project budget. We are planning on doing a strategic plan and needed to get costs and

#### Funding

Health and Human Services Levy: \$65,250.00

The schedule of payments is monthly by invoice.

The project is an amendment to an amendment. This amendment changes the value and is the 3<sup>rd</sup> amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments). BC2018-475 for \$201,500.00, BC2018-930 for \$125,000.00

### **C. – Exemptions**

#### **BC2019-200**

Cuyahoga County Sheriff's Department

Title:

Delinquent Land Sales Advertisement; SH-19-44198, 2019, Cuyahoga County Sheriff's Department

#### Scope of Work Summary

Sheriff's Department

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number. The prior exemption number for this item was BC2014-32.

Describe the exact services being provided.

Publish delinquent land sales for public viewing for the period of 10/11/2018 – 4/30/2023. Per the Prosecutors Office, ORC 2329.26 states that land sale items are to be published in newsprint. The parcels need to go out once a week for three consecutive weeks.

The primary goals of the project are to place repeated advertisements for land sale items pursuant to ORC 2329.26

The project is mandated by ORC 2329.26

#### Procurement

The procurement method for this project was Requisition SH-19-44198, Alternative Procurement Per the Prosecutors Office, ORC 2329.26 states that land sale items are to be published in newsprint. The parcels need to go out once a week for three consecutive weeks. We cannot estimate how many parcels are to be sold, as each sale and each week houses get pulled from the sales. We did reach out to the Cleveland Plain Dealer, provided them with a past invoice from Daily Legal News to obtain a quote and see if their services would be comparable or lower than Daily Legal News.

#### Contractor and Project Information

Legal News Publishing Company, dba Daily Legal News

2935 Prospect Avenue

Cleveland, OH 44115

The owners for the contractor/vendor is John Karlovec.

### Project Status and Planning

The project reoccurs is an extension of the existing project. There was a previous exemption for Daily Legal News to complete this publication process for the Cuyahoga County Sheriff's Department- BC2014-32, RQ SH-14-29813.

The project's term has already begun. This term will run October 1, 2018 through April 30, 2023. The reason for late submission is that the process was started in 2018, but never completed due to other projects needing completion. Had to resubmit to receive a 2019 requisition, then had to obtain quote from Cleveland Plain Dealer which took time. Once all paperwork was received and submitted, item was submitted for approval.

### Funding

The project is funded 100% by the General Fund- Sheriff Operations/Adverting (SH350579/0654).

The schedule of payments is by invoice, approximately every 4 months.

Publish delinquent land sales for public viewing in Daily Legal News. Sales occur every two months, a fee is charged for each parcel, each parcel is posted 3 separate times in the paper.

## **D. – Consent Agenda**

### **BC2019-201**

Department of Development

The property at 26102 Chardon Road, Richmond Hts. was an abandoned gas station at the "gateway" to the City; the owner is deceased. The subgrant, in the total amount not to exceed \$200,000, is to assist with environmental cleanup at the site. Work began in January 2016. The timeline had to be extended, however, to address potential vapor intrusion into the basement of an adjoining property. Grant-funded work was complete as of June 30, 2018. The cleanup was managed by the Cuyahoga County Land Reutilization Corporation (Land Bank).

**The process for amending these types of grant agreements was revised in May 2018, leading to the delay in processing this amendment. No County grant funds have been expended after July 31, 2017. The balance due the Land Bank for this project is \$43,670.57.**

### **BC2019-202**

DEPARTMENT OF IT

IS-18-43860 2019

SMG – CUYAHOGA COUNTY CONVENTION FACILITIES DEVELOPMENT CORPORATION; \$0 CONTRACT AMENDMENT HUNTINGTON CONVENTION CENTER - NORTHEAST OHIO GIS SYMPOSIUM

### Scope of Work Summary

DEPARTMENT OF IT is requesting approval of a contract amendment with SMG - CUYAHOGA COUNTY CONVENTION FACILITIES DEVELOPMENT CORPORATION for the anticipated cost of \$0.00.

This is to allow the Department of IT to host the Northeast Ohio GIS Symposium on May 8 and 9, 2019. Attendees will pay the other costs, including AV and food costs.

The primary goals of the project are:  
Promoting the County and the City of Cleveland  
Providing a facility for development and networking of IT Professionals

This amendment corrects the dates that were previously approved as May 9 and May 10, 2019.

Procurement

n/a

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

SMG - CUYAHOGA COUNTY CONVENTION FACILITIES DEVELOPMENT CORPORATION

1 ST CLAIR AVE

CLEVELAND, OH 44114

Council District (07)

The CONTACT FOR THE VENDOR IS DORI KISH

Project Status and Planning The contract or agreement needs a signature as soon as possible to hold the facility.

Funding This is \$0 agreement.

**BC2019-203**

OPD 2019 Request Approval of Surplus Property to be sold via GovDeals

( Public Works Vehicles & Equipment)

Scope of Work Summary:

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.

The primary goals of the project is to sell said property via internet auction, to the highest bidder through GovDeals. The auction surplus list (Exhibit "A") is attached.

The project is mandated by the Ohio Revised Code, Section 307.12(E).

Procurement:

There is not a procurement method for this project. This is a revenue generating project.

The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

Contractor and Project Information:

Project Status and Planning:

The project reoccurs when County departments have surplus property no longer needed and recommends to sell the property via the internet.

The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

Funding:

There is no cost for this process. The project is a revenue generating project.

**DISPOSAL ITEMS:**

Year	Make	Model	Vin	asset #	Condition	Value
1999	Jeep	Cherokee	1J4FF28S3XL635386	OH 5294	POOR	\$1,000.00
2005	Dodge	Caravan	1D4GP24R25B165657	18-44	POOR	\$250.00
2001	GMC	Sonoma	1GTDT19W318233637	S-957	POOR	\$500.00
2006	Ford	Taurus	1FAFP53U16A06659	GMW 7558	POOR	\$500.00
2006	Ford	F-150	1FTRX14W46FA11550	6FA11550	POOR	\$750.00
1997	Ford	F-350	1FDKF37H4VEB09572	03-0321	POOR	\$2,000.00

**BC2019-204**

The Department of Public Safety & Justice Services – Office of Emergency Management (OEM) Local Emergency Planning Committee (LEPC) SFY 2020 State Emergency Response Commission (SERC) Grant Award

Scope of Work Summary

The Department of Public Safety & Justice Services – Office of Emergency Management- Local Emergency Planning Commission (LEPC) is submitting a grant application for the Chemical Emergency Planning and Community Right-to-Know Fund. The award dates will be 07/01/2019 – 06/30/2020.

The grant award does not include any county match funds or, any obligations that the county contract with external service providers or vendors.

Procurement - Grant Award

Contractor and Project Information -  
 State Emergency Response Commission  
 Ohio EPA Right-To-Know Program  
 50 West Town Street Suite #700  
 Columbus, Ohio 43216-1049

Project Status and Planning

The project reoccurs annually to the county. The SERC grants provide emergency planning, compliance and administrative funds for the Cuyahoga County Office of Emergency Management for about 850 facilities and an unknown number of hazardous materials transporters throughout Cuyahoga County, and provides training funds to the Cuyahoga County Fire Chiefs' Association for hazardous materials training for Cuyahoga County emergency responders.

#### Funding

The project is funded by Ohio State Emergency Response Commission (SERC) in the potential amount of \$135,481.00. The amount awarded by the State is dependent upon a grant formula and the amount of revenue received annually by the SERC from regulated facilities. This program is mandated by Ohio Revised Code 3750.

This is a continuation grant, previous awards listed below:

SFY 2007 - \$113,206.00  
SFY 2008 - \$111,596.00  
SFY 2009 - \$114,617.00  
SFY 2010 - \$124,085.00  
SFY 2011 - \$121,418.00  
SFY 2012 - \$117,361.00  
SFY 2013 - \$117,361.00  
SFY 2014 - \$114,423.00  
SFY 2015 - \$115,922.00  
SFY 2016 - \$123,245.00  
SFY 2017 - \$120,074.00  
SFY 2018 - \$124,710.00  
SFY 2019 - \$135,481.00

#### **BC2019-205**

Cuyahoga County Department of Health and Human Services; (RQ#) 2019 Fatherhood Initiative; Grant, Sponsorship for 15<sup>th</sup> Annual Fatherhood Conference

#### Scope of Work Summary

Fatherhood Initiative is requesting approval of a grant, from the Saint Luke's Foundation for the anticipated cost \$10,000.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.  
BC2018-175

Describe the exact services being provided. The anticipated start-completion dates are June 14, 2019.

The primary goals of the project are (list 2 to 3 goals).

- To promote healthy father-child relationships
- Address the social problems that result from "father absence"
- Strategize as to what we must do, as a community, to ensure that every child has a dad in his or her life.

#### Procurement

The procurement method for this project was Grant. The total value of the Grant (Sponsorship) is \$10,000.00.

Bids will be requested once grant approval is given.

#### Funding

The project is funded (100% by (Sponsored by the St. Luke's Foundation) and percentages of each special revenue fund that contributes funding and in what amount).

The schedule of payments is Onetime payment of \$10,000.00

#### **BC2019-206**

This is a grant award for three separate grants: Adult Treatment Drug Court, Treatment Capacity Expansion and Cuyahoga County Correction Center-Women's Reentry Pilot Program. With these funds, TASC will provide treatment services to Drug Court clients, Non-Medicaid clients in the jail or in the office, and IOP treatment services to Women in the County Jail under the Women's Reentry Program

In August, the Corrections Planning Board (CPB) replied to the ADAMHS Board RFI for 2019 funding. CPD submitted 5 proposals - two were previously operating and three pilot programs. The two ongoing programs were funded through a pooled funding fee for service basis which is a change for the Adult Treatment Drug Court Grant but the same for the Treatment Capacity Expansion Grant. One of the three proposed pilot programs was awarded at half of the proposed funding amount. The ADAMHS Board evaluated the proposals and announced their award in December 2018 and sent out the contracts on January 16, 2019. The grants all begin on January 1, 2019 and run through December 31, 2019.

#### **BC2019-207**

The Corrections Planning Board is requesting to reduce the contract amount for CE1800116 with Passages Connecting Fathers and Sons. This contract supports services provided by passages for a specialized probation population. The target population is men who have fallen behind on child support payments to a degree that CESA has referred them to the County Prosecutor to have them charged as delinquent on child support payments. Once adjudicated, such offenders are placed on Probation for up to a five-year period, or until they become current with their ordered child support payment. These probationers are placed on Probation in a specialized Probation Unit. Utilizing Community Corrections Act funding that specifically targets such parents, the Corrections planning Board has entered into an agreement with Passages for a Cognitive Behavioral based intervention model designed to change the thought processes of the Probationers and assist in helping them realize their responsibility to their child(ren). Because of a decrease in referrals to the program, it is estimated that \$12,000 of these funds will not be expended in the current grant cycle.

#### **BC2019-208**

(See related items for proposed Travel for the week of 3/11/2019 in Section D. above)

#### **BC2019-209**

(See related items for proposed purchases for the week of 3/11/2019 in Section D. above)



## **V – OTHER BUSINESS**

### **Items of Note (non-voted)**

#### **Item No. 1**

HOMEOWNER REHAB LOAN TO HOLMES- CONTRACTOR: QWEST MECHANICAL CORPORATION - LOAN # 28-2017-5506 - DEFERRED LOAN

#### Scope of Work Summary

Department of Development requesting approval of a homeowner rehab loan, deferred, to Borrower Holmes for contract with Qwest Mechanical Corporation for the anticipated cost of \$16,140.00.

#### Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Deferred

Name of Homeowner – Mark Holmes

City – Olmsted Township

Total Loan Amount of \$16,140.00

Property Taxes are current as of 4/17/2018

Scope of services – Excavation – Sewer/Water

Homeowner loan includes agreements with the following:

Qwest Mechanical Corp. – \$13,450.00

Homeowner Contingency in the amount of \$2,690.00

All documents related to this activity will be submitted in a separate action.

## **VI – PUBLIC COMMENT**

## **VII – ADJOURNMENT**