

Minutes

Cuyahoga County Board of Control
Monday, July 9, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Dennis Kennedy, Chairperson (Alternate for Armond Budish)
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 7/2/2018

Dennis Kennedy motioned to approve the minutes from the July 2, 2018 meeting; Dale Miller seconded. The minutes were unanimously approved.

A – Tabled Items

B. – New Items for Review

The following item was withdrawn at the request of the Department.

BC2018-435

~~Department of Development, recommending an award on RQ41536 and enter into a contract with Community Housing Solutions (15-1) in the amount not to exceed \$50,000.00 for emergency furnace repair/Knob and Tube Electrical Replacement Services for the period 7/1/2018 – 6/30/2019.~~

~~Funding Source: Federal Community Development Block Grant~~

BC2018-436

Department of Development, recommending a payment in the amount of \$50,000.00 to Global Cleveland for operational support for the period 7/16/2018 – 12/31/2018.

Funding Source: General Fund

Greg Huth, Department of Development and Joe Cimperman, Global Cleveland, presented. Dale Miller expressed his support for the Program and commented on the importance of Cleveland being a diverse and cosmopolitan City if we are going to be economically, socially and culturally successful in the 21st Century. Nan Baker inquired about collective funding resources and the total amount funded. Trevor McAleer asked for confirmation that this is the second year Global Cleveland has received funding from

the County in the amount of \$50,000.00. Ms. Baker also asked if the collective amount funded to Cleveland Global is typically exhausted. Dennis Kennedy motioned to approve the item; Nan Baker seconded. Item BC2018-436 was unanimously approved.

BC2018-437

Common Pleas Court/Corrections Planning Board, submitting an amendment to Contract No. CE1400316 with Oriana House Inc. for Cognitive Skills Development Programming services for the period 7/1/2014 - 6/30/2017 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$496,000.00.

Funding Source: Ohio Department of Rehabilitation and Corrections

Martin Murphy, Corrections Planning Board, presented. Dale Miller asked for an explanation on the timeline of the request as it relates to the late submission of the item; asked if services have been provided under the additional funding amount; and asked if the services have been paid for. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-437 was unanimously approved.

BC2018-438

Common Pleas Court/Corrections Planning Board, recommending an award on RQ41048 and enter into an agreement with Cleveland Municipal Court in the amount not-to-exceed \$432,120.00 for education services for the Domestic Intervention, Education and Training Program (DIET) for the period 7/1/2017 - 6/30/2019.

Funding Source: 407 ISP & 408 Domestic Violence

Martin Murphy, Corrections Planning Board, presented. Dale Miller asked for an explanation on the timeline of the request as it relates to the late submission of the item; asked if services have been provided; and asked if the services have been paid for. Nan Baker asked if this is a new agreement; and inquired about changing the time period of the agreement to reflect the date services will begin. Dennis Kennedy asked if there is a way to write the grant agreements and process them in advance of the time period but include a provision that is contingent upon receipt of the grant funds to keep the contracts more in line with the time period of when services are provided. Trevor McAleer asked if the State grant allows the County to reimburse the General Fund if we front load a block of General Fund dollars equal to the anticipated grant award amount. Mr. Kennedy also asked if the County would be legally obligated to pay the amount that was already committed if we did not receive the grant funds. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-438 was unanimously approved.

BC2018-439

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ42522 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$425,565.00 for substance abuse and Mental Health Treatment services in connection with the Medication Assisted Treatment (MAT) Drug Court Expansion Project for the period 9/30/2016 – 9/29/2019.

Funding Source: Substance Abuse and Mental Health Services Administration Medical Assisted Treatment Grant

Martin Murphy, Corrections Planning Board, presented. Dale Miller asked for an explanation on the timeline of the request as it relates to the late submission of the item; asked if services have been provided; and asked if the services have been paid for. Nan Baker asked for additional details related to the OnBase change in staff which delayed the submission of various grant items; and asked if Onbase System issues have been resolved. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-439 was unanimously approved.

BC2018-440

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ42523 and enter into an agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$150,996.00 for substance abuse and Mental Health Treatment services for Victims of Human Trafficking and Exploitation in connection with the Recovery Court Project for the period 9/30/2017 – 9/29/2018.

Funding Source: Substance Abuse and Mental Health Services Administration Human Trafficking Grant

Martin Murphy, Corrections Planning Board, presented. Nan Baker asked for confirmation that services have been provided but have not been paid. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2018-440 was unanimously approved.

BC2018-441

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ42529 and enter into an agreement with Alcohol Drug, Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$119,998.00 for substance abuse and Mental Health Treatment services in connection with the Veterans Treatment Court Project for the period 9/30/2017 – 9/29/2018.

Funding Source: Substance Abuse and Mental Health Services Grant

Martin Murphy, Corrections Planning Board, presented. There were no questions. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2018-441 was unanimously approved.

BC2018-442

Department of Public Safety and Justice Services/Office of Emergency Management, recommending an award on RQ41918 and enter into a contract with JH Consulting, LLC of West Virginia in the amount not-to-exceed \$29,532.00 to conduct a Hazardous Materials Commodity Flow Study for the Cuyahoga County Local Emergency Planning Committee (LEPC) for the period 7/9/2018 - 9/30/2018.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked for confirmation that to date the County has no knowledge of what hazardous materials are being transported through Cuyahoga County; asked if the Hazardous Materials Commodity Flow Study is ongoing; and inquired about a preparedness plan. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2018-442 was unanimously approved.

C – Exemptions

BC2018-443

Department of Information Technology, submitting an RFP exemption on RQ42466, which will result in an award recommendation to Woolpert, Inc. in the amount not-to-exceed \$796,408.00 for the purchase of a Digital Mapping Oblique Imagery Web-based Application and fly over services in connection with the Ohio Statewide Imagery Program (OSIP 2) for the period 9/1/2018 – 6/30/2022.

Funding Source: Real Estate Assessment Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2018-443 was unanimously approved.

D – Consent Agenda

Trevor McAleer referred to BC2018-444 and asked for confirmation that Kone Consulting, who is covering travel expenses for a County employee is not a County contractor. Dale Miller referred to BC2018-445 and asked for clarification as to why services are provided prior to approval for items listed under the Services Received and Invoiced but not Paid Section of the agenda. Nan Baker referred to BC2018-445 Item No. HS-18-42807 and inquired about the Stata/SE Perpetual License and funding source; and referred to Item CT-18-42935 and asked for clarification on whether this purchase is for a 1 or 2-year supply of can liners for various buildings. Trevor McAleer asked for confirmation that the Department will use the Office of Procurement & Diversity's Reverse Auction process to purchase the items.

There were no further questions on the consent agenda items. Dennis Kennedy motioned to approve items BC2017-444 through -445; Dale Miller seconded, the consent agenda items were unanimously approved.

BC2018-444

Fiscal Office, Presenting Proposed Travel Requests for the week of 7/9/2018

	Travel Requests						
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Job and Family Services	Christy Nicholls	A Conference entitled “Midwest Partners for Program Improvement Education and Training”	Michigan Department of Health and Human Services, and the Midwest Regional Office of Food and Nutrition Service, United State Department of Agriculture	7/31/-8/3/2018	Battlecreek, MI	*Registration Fees - \$100.00 **Lodging- \$333.00 **Mileage- \$251.79 **Meals - \$160.00 **Tolls - \$24.80 Total - \$869.59	Food and Nutrition Service (FNS) State Exchange Funds

*Paid to the Host

**Staff reimbursement

Purpose:

The Midwest Partners (Illinois, Indiana, Michigan, Minnesota, Ohio and Wisconsin) are committed to improving administration of the Supplemental Nutrition Assistance Program (SNAP) (formerly known as Food Stamps Program). The purpose of the conference is to provide valuable tools to help local agencies manage their workload. With ongoing budget challenges, it is essential that state and local agencies use technology and other management tools effectively to continue providing high benefit accuracy and excellent service.

	Travel Requests	
--	-----------------	--

<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Health and Human Services – Division of Job and Family Services</i>	<i>Christy Nicholls</i>	<i>A Forum entitled “Able-Bodied Adults Without Dependents (ABAWDS) Presentation for Kone Consulting”</i>	<i>Kone Consulting, Sacramento, CA</i>	<i>7/8/-7/10/2018</i>	<i>Sacramento, CA</i>	<i>*Airfare - \$1,000.00</i> <i>*Lodging- \$299.98</i> <i>*Parking- \$30.00</i> <i>*Meals - \$100.00</i> <i>Total - \$1,429.98</i>	<i>Kone Consulting (100%)</i>

**Employee will pay for the trip up front with reimbursement from Kone Consulting.*

Purpose:

The California Department of Social Services has hired the County to conduct a one-day training on Able-Bodied Adults without Dependents (ABAWD) Time Limits as the County will be implementing these time limits beginning this September. Kone Consulting will kick off the meeting with a panel of national experts and believe that Christy Nicholls would be a valuable addition as her team at Job and Family Services has recently gone through this exercise and Kone believes she can share insights about success and challenges with the group.

Lodging assumes an extra night so that Ms. Nicholls doesn't have to take the red eye back from California after the conference on July 9, 2018.

Kone Consulting is paying for 100% of the trip.

Office of Procurement & Diversity, presenting proposed purchases for the week of 7/9/2018

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
HS-18-42807	<i>Purchase (1) Stata/SE Perpetual License for Performance Evaluation and Innovation Department</i>	<i>Department of Health and Human Services</i>	<i>Statacorp, LLC</i>	<i>\$1,661.10</i>	<i>Health and Human Services Levy Fund</i>
JA-18-42956	<i>Legal notice: Radios and accessories for Geauga County Sheriff's Office bid</i>	<i>Department of Public Safety and Justice Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>Law Enforcement – Security Grant Program</i>
CT-18-42079	<i>Water booster pump parts for Cleveland Police Department Headquarters</i>	<i>Department of Public Works</i>	<i>Gerow Equipment Co.</i>	<i>\$18,325.00</i>	<i>General Fund – Internal Service Fund</i>
CT-18-42935	<i>Can liners for various buildings</i>	<i>Department of Public Works</i>	<i>Emerald Supply</i>	<i>Not-to-exceed \$24,500.00</i>	<i>General Fund – Internal Service Fund</i>
CT-18-42958	<i>Furnish and install glazing units on (6) windows at Juvenile Justice Center</i>	<i>Department of Public Works</i>	<i>Prism Glass</i>	<i>\$7,120.00</i>	<i>General Fund – Internal Service Fund</i>
CT-18-42992	<i>Crowd control barriers for Lab Waiting Area at Cleveland Police Department Headquarters</i>	<i>Department of Public Works</i>	<i>Airgas USA, LLC</i>	<i>\$1,978.40</i>	<i>General Fund – Capital Projects</i>
CT-18-42996	<i>9X12 Business reply envelopes for Cuyahoga Job and Family Services</i>	<i>Department of Public Works</i>	<i>The Envelope Printery of Ohio Inc.</i>	<i>\$1,824.60</i>	<i>General Fund – Internal Service Fund</i>
CT-18-43019	<i>Repair to Jail II dryer</i>	<i>Department of Public Works</i>	<i>Belenky</i>	<i>\$556.47</i>	<i>General Fund – Internal Service Fund</i>
CT-18-43029	<i>Repair to compactor and baler at Juvenile Justice Center</i>	<i>Department of Public Works</i>	<i>Precision Compaction Services</i>	<i>\$707.30</i>	<i>General Fund – Internal Service Fund</i>
CF-18-42519	<i>Ice machines with water dispensers for Quincy Place and Virgil E. Brown Buildings</i>	<i>Division of Children and Family Services</i>	<i>W.B. Mason Company, Inc.</i>	<i>\$12,224.44</i>	<i>Health and Human Services Levy Fund</i>
CF-18-42810	<i>Graduation caps and gowns for youth aging out of custody</i>	<i>Division of Children and Family Services</i>	<i>Echographics</i>	<i>\$1,592.50</i>	<i>70% Health and Human Services Levy Fund 30% Title IV-E</i>
CR-18-43012	<i>Consumable supplies for various labs</i>	<i>Medical Examiner's Office</i>	<i>Life Technologies</i>	<i>\$4,915.78</i>	<i>DNA Backlog Grant</i>

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-18-43031	Post Adoption Special Services Subsidy: Attachment therapy and in-home neurofeedback therapy*	Division of Children and Family Services	Adoption & Attachment Therapy Partners, LLC	\$5,125.30	70% Health and Human Services Levy Fund 30% Title IV-E
CF-18-43034	Post Adoption Special Services Subsidy: In-home neurofeedback parent training*	Division of Children and Family Services	Adoption & Attachment Therapy Partners, LLC	\$500.00	70% Health and Human Services Levy Fund 30% Title IV-E
CF-18-43036	Post Adoption Special Services Subsidy: Residential treatment*	Division of Children and Family Services	Bellefaire JCB	\$927.00	70% Health and Human Services Levy Fund 30% Title IV-E
FC-18-43003	Family Centered Services and Supports: Mentoring services**	Family and Children First Council	Change of Direction	\$3,300.00	State
FC-18-43005	Family Centered Services and Supports: Swim classes and family membership**	Family and Children First Council	City of Rocky River	\$724.60	State
FC-18-43006	Family Centered Services and Supports: Respite services**	Family and Children First Council	Bellefaire JCB	\$2,019.72	State
FC-18-43007	Family Centered Services and Supports: Summer camp**	Family and Children First Council	Help Foundation Inc.	\$2,520.00	State

*Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.

**Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None	Powerplex Fusion/IQ Casework/ Powerquant	Medical Examiner's Office	Promega	\$54,335.66	DNA Backlog Grant

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with City of Berea in connection with the resurfacing of Lindbergh Boulevard from Abbyshire Drive to the Brea East Corporation Line in the City of Berea.

Funding Source: \$170,463 with the County Road and Bridge Fund and \$170,463 from the City of Berea, total anticipated cost \$340,926.

Item No. 2

Department of Public Works, submitting an agreement of cooperation with City of Cleveland Heights for resurfacing of a road and parkway in connection with the Cleveland Heights 2018 Operations Resurfacing Program as follows:

- a) Warrensville Center Road from Mayfield Road to Noble Road
- b) Cedar Glen Parkway from Euclid Heights Boulevard to the Cleveland Heights West Corporation Line.

Funding Source: \$250,000 with the County Road and Bridge Fund and \$331,000 from the City of Cleveland Heights Resurfacing Fund, total anticipated cost \$581,000.

Item No. 3

Department of Public Works, submitting utility permit with The Ohio Bell Telephone Company, d/b/a AT&T Ohio for construction, installation maintenance and operation of Utility Support System of the Highland Road Bridge Nos. 00.13, 00.31, 00.54 and 00.64 which cross over Euclid Creek or the East Branch of Euclid Creek in the City of Euclid.

Funding Source: N/A

VI – PUBLIC COMMENT

There was no public comment

VII – ADJOURNMENT

Dale Miller motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:41 a.m.