



**Cuyahoga County Board of Control Agenda
Monday, July 2, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II – REVIEW MINUTES – 6/25/18

III – PUBLIC COMMENT

IV – CONTRACTS AND AWARDS

A – Tabled Items

B. – New Items for Review

BC2018-412

Department of Public Works, recommending an award on RQ42449 and enter into a contract with Cook Paving and Construction (8-3) in the amount not-to-exceed \$389,424.20 for resurfacing of Barrett Road from Lewis Road to Spafford Road in Olmsted Township.

Funding Source: Cuyahoga County using the \$7.50 Vehicle License Tax Fund

BC2018-413

Department of Public Works, submitting a Preliminary Engineering Agreement with Norfolk Southern Railway Company in the estimated amount of \$425,000.00 for construction of the Towpath Trail, Stage 1 Project from Harvard Avenue Trailhead to Steelyard Commons in the City of Cleveland and Village of Cuyahoga Heights.

Funding Source: 80% Federal 20% City of Cleveland

BC2018-414

Department of Public Works, submitting a Preliminary Engineering Agreement with Norfolk Southern Railway Company in the estimated amount of \$20,194.00 for the Replacement of Jefferson Avenue Bridge No. 00.57 over Norfolk Southern Railroad in the City of Cleveland.

Funding Source: Road and Bridge Fund

BC2018-415

Department of Public Works, recommending an award on RQ43037 to Ohio Cat in the amount not-to-exceed \$100,000.00 for rental of a back-up generator to be used at the Justice Center Jail I for the period 7/1/2018 – 10/31/2018.

Funding Source: General Fund – Capital Projects

BC2018-416

Department of Public Works, recommending a sole source award on RQ42943 to Event Metal Detectors, LLC in the amount not-to-exceed \$29,500.00 for removal, relocation and reinstallation of (2) SafeView Body Scanners from the Marion Building to the Cuyahoga County Justice Center.

Funding Source: General Fund – Capital Projects

BC2018-417

Department of Development, recommending a forgivable Large-Scale Attraction Loan in the amount not-to-exceed \$500,000.00 to Covia Holdings Corp. (or an entity to be determined) for relocation assistance for the Fairmount Santrol, Inc. – Unimin Corp. Merger and Headquarters Project to be located at 3 Summit Park Drive, Independence.

Funding Source: Economic Development Fund

BC2018-418

Department of Development, recommending awards and enter into agreements with various municipalities in the total amount not-to-exceed \$3,351,000.00 for demolition of vacant, abandoned, nuisance or blighted structures in connection with round 8 of the Cuyahoga County Property Demolition Program for the period 6/15/2018 – 12/15/2019:

- a) City of Cleveland in the amount not-to-exceed \$2,000,000.00.
- b) City of Parma in the amount not-to-exceed \$1,351,000.00.

Funding Source: Cuyahoga County Property Demolition Fund

BC2018-419

Department of Information Technology, recommending an award on RQ40914 and enter into a contract with T4S Partners, Inc. in the amount not-to-exceed \$150,000.00 for Cherwell integration and development services for the Cherwell Cloud Based Service Desk software application for the period 7/2/2018 – 7/1/2021.

Funding Source: General Fund

BC2018-420

Department of Information Technology, submitting an amendment to Contract No. CE1300351 with Service Express, Inc., for server maintenance services County-wide for the period of 3/1/2013 - 6/30/2018 to extend the time period to 9/30/2018 and for additional funds in the amount not-to-exceed \$27,933.00.

Funding Source: General Fund

BC2018-421

Department of Information Technology, recommending a sole source award on RQ42832 to EP Technology Inc. in the amount not-to-exceed \$2,955.00 for the purchase of printer supplies for the Microplex HD60 & HD90 printers.

Funding Source: General Fund

BC2018-422

Fiscal Office, recommending to amend Board approval No. BC2018-394, dated July 25, 2018, which authorized an amendment to Contract No. CE1700140 with Stifel, Nicolaus & Company Incorporated for financial advisory services for the period 8/1/2017 - 7/31/2018 to extend the time period to 7/31/2019 and for additional funds, by changing the amount not-to-exceed from \$90,000.00 to \$60,000.00.

Funding Source: General Fund

BC2018-423

Fiscal Office, recommending an award on RQ42880 and enter into an agreement with Cuyahoga County Prosecutor's Office in the amount not-to-exceed \$9,600.00 for staffing of (2) Interns in connection with the collection of Delinquent Real Property Taxes for the period 5/21/2018 - 8/10/2018.

Funding Source: General Fund

BC2018-424

Cuyahoga County Prosecutor's Office, submitting an amendment to Contract No. CE1100488-03 with Millennium Investor Group V, LLC for lease of space for the period 8/1/2011 - 7/31/2018, to extend the time period to 7/31/2019 and for additional funds in the amount not-to-exceed \$23,829.32.

Funding Source: General Fund

BC2018-425

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ42550, which will result in an award recommendation to FFT LLC in the amount not-to-exceed \$84,000.00 for Functional Family Therapy Training and Licensure for the period 7/1/2018 – 6/30/2021.

b) Recommending an award on RQ42550 and enter into a contract with FFT LLC in the amount not-to-exceed \$84,000.00 for Functional Family Therapy Training and Licensure for the period 7/1/2018 – 6/30/2021.

Funding Source: Special Revenue - Title IV-E

BC2018-426

Sheriff’s Department, submitting amendments to Agreement No. AG1500070 with The MetroHealth System for management, healthcare and related services at the Cuyahoga County Corrections Center for the period 1/1/2015 - 12/31/2019 to expand the scope of services, effective 7/1/2018 and for additional funds:

- a) to provide healthcare and related services at the Bedford Heights Jail;
- b) to manage and operate healthcare and related services at the Bedford Heights Jail; and for additional funds in the amount-not-to-exceed \$339,219.45.

Funding Source: General Fund

BC2018-427

Department of Health and Human Services/Cuyahoga Job and Family Services, on behalf of the Office of Homeless Services, recommending an award on RQ42508 and enter into a contract with Stella Maris, Inc. (18-1) in the amount not-to-exceed \$195,000.00 for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2018 – 6/30/2019.

Funding Source: Health and Human Services Levy Fund

C – Exemptions

BC2018-428

Department of Public Works, recommending an alternate procurement process, which will result in award recommendations to various providers (as listed in the item details section) in the total amount not to exceed \$496,500.00 for commercial building and supply purchases for the period of 7/1/2018 – 12/31/2018.

Funding Sources:

General Fund – Space Maintenance	\$249,000
Sanitary Sewer Districts - Enterprise	\$183,000
Road & Bridge – Special Revenue	\$ 48,000
Kennel – Special Revenue	\$ 16,500

BC2018-429

Office of Procurement & Diversity, recommending an alternate procurement process to establish rules and procedures for reverse auction procurements for the period 7/2/2018 – 7/31/2019 in accordance with Ohio Revised Code 9.314.

Funding Source: N/A

D – Consent Agenda

BC2018- 430

Department of Public Works, requesting approval of an Offer of Settlement Agreement for acquiring necessary Right-of-Way in connection with the replacement of Cedar Road Bridge No. 229 in the City of Cleveland:

Parcel 2 SH, T (Standard Highway Easement & Temporary Easement)

Property Owners: CSX Transportation, Inc.

Recommended Offer of Settlement: \$4,900.00

Fair Market Value Estimate: \$4,750.00

Funding Source: Road and Bridge Fund

BC2018- 431

Fiscal Office, Presenting Proposed Travel Requests for the week of 7/2/2018

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Development – Division of Community Development	Paul Herdeg	A meeting entitled “the National Association for County Community and Economic Development (NACCED) Committee Meetings July 2018”	National Association for County Community and Economic Development	07/12/-07/12/18	Nashville, TN	** Airfare - \$27.00 *Meals - \$22.00 *Parking - \$9.00 *Ground Transportation - \$30.00 Total \$88.00	Community Development Block Grant (CDBG)

*Staff reimbursement

Airfare will be covered by a contract with the County’s Travel Vendor – **(\$27.00, net of airline credits)
 Total cost of the flight before airline credits are applied is \$203.96.

Purpose:

Cuyahoga County is a member of the National Association for County Community and Economic Development (NACCED), which represents counties carrying out community and economic development activities throughout the United States. Paul Herdeg will attend and participate in the organization’s July 2018 committee meetings, formulating policy in the areas of community development, affordable housing development, and economic development.

Although the travel is out of state, there is minimal cost to the County (under \$100.00) by utilizing an early morning flight to avoid lodging cost, and by utilizing existing Southwest Airlines credits to minimize airfare cost.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Public Safety and Justice Services – Division of Public Safety and Justice Services Administration	Jakolya Gordon, Susan Weaver, not an employee of the County, but a community partner.	A workshop entitled “Camp Hope America – Camp Weaver Orientation”	Camp Hope America/Verizon Foundation	08/12/- 08/17/18	Greensboro, NC	*Registration - \$1,900.00 ***Airfare \$385.10 **Ground Transportation - \$100.00 **Mileage - \$550.50 **Meals - \$126.00 **Baggage Fees - \$120.00 **Parking - \$72.00 ****Total \$3,253.60	Camp Hope America Readiness Grant 2018

* Paid to the Host

**Staff reimbursement

***Airfare will be covered by a contract with the County’s Travel Vendor – **(\$385.10)**

****Total cost for Jakolya Gordon is \$1,690.10 and total cost for Susan Weaver is \$1,563.50.

Purpose:

Camp HOPE America, a program of Alliance for HOPE International, is the first and only evidence-based camping and mentoring program in the United States focused solely on children impacted by domestic violence, sexual assault, and child abuse. Camp HOPE America started in California and is now creating affiliated Camp HOPE America programs across the nation. Cuyahoga County received Camp HOPE grant funds to send two representatives to a full week of Camp HOPE America during the summer of 2018 to gain valuable exposure and orientation to the program. This endeavor will prepare Cuyahoga County to host Camp HOPE America, using the existing model, in the summer of 2019.

All costs for travel will be paid for with the Camp HOPE America Readiness Grant.

Meals and lodging are provided in the estimated camp registration fee.

Susan Weaver will be driving to the event, while Jakolya Gordon will be flying to the event. Extra baggage fees on the airline are required because participants are required to bring camping equipment.

Susan Weaver is a community partner and not an employee of the County. She is with MHS, Frontline Service, a community partner.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services – Division of Public Safety and Justice Services Administration	Zina Martinez (not a County employee but a community partner)	A Conference entitled “2018 National Homeland Security Conference”	National Urban Area Association	7/8/- 7/13/2018	New York, NY	*Registration Fees - \$625.00 **Lodging- \$1,337.10 **Mileage- \$520.00 **Meals - \$300.00 **Tolls - \$60.00 Total - \$2,842.10	FY16 Urban Area Security Initiative Grant Program

*Paid to the Host

**Staff reimbursement

Purpose:

The Conference will bring together a variety of Homeland Security professionals by offering innovative and informative sessions covering topics in law enforcement, fire service, emergency management, counter-terrorism, grant management, and many others. This Conference continues to be the premiere comprehensive homeland security conference in the nation.

The attendee is not a county employee, but a community partner. The attendee is the director of NEORFC

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Dawn Schilens	103 rd International Association for Identification (IAI) International Education Conference	International Association for Identification (IAI)	07/29/-08/03/18	San Antonio, TX	*Registration - \$375.00 *** Airfare - \$615.00 **Lodging- \$723.85 **Meals - \$360.00 **Baggage - \$50.00 **Parking - \$66.00 **Transportation - \$60.00 Total \$2,249.85	Coverdell Grant (FY 2017)

*Paid to the Host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor – **(\$615.00)**

Purpose:

The mission of the International Association for Identification (IAI) is to provide forensic education and professional development to attendees. The conference will provide full week of high quality, cutting edge education and hands on training in forensic physical evidence examination and crime scene processing.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Kate Snyder	103 rd International Association for Identification (IAI) International Education Conference	International Association for Identification (IAI)	07/29/-08/03/18	San Antonio, TX	*Registration - \$375.00 **Workshops - \$260 *** Airfare - \$475.55 **Lodging- \$1,013.39 **Meals - \$480.00 **Baggage - \$120.00 **Transportation - \$65.00 Total \$2,788.94	Coverdell Grant (FY 2017)

*Paid to the Host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor – **(\$475.55)**

Purpose:

To maintain current International Association for Identification (IAI) forensic photography certification; attend forensic photography and imaging board meetings; learn new skills sets as well as improve on known skills to be able to apply to case work; make connections within the forensic community; and as an associate member of the Forensic Photography and Imaging Board, was asked to attend the board meeting.

BC2018-432

Office of Procurement & Diversity, presenting proposed purchases for the week of 7/2/2018

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
HS-18-42820	Purchase (1,400) - 6 ft. Hotron D/P Male to D/P Male Cables for dual monitor computer display capabilities for staff at Jane Edna Hunter Building	Cuyahoga Job and Family Services	Leff Electric Co. Inc.	\$7,560.00	Health and Human Services Levy Fund
HS-18-42808	(3) IBM SPSS Statistics Base License subscriptions and support for Performance Evaluation and Innovation Department	Department of Health and Human Services	CDW Government	\$7,020.00	Health and Human Services Levy Fund
CT-18-42426	Hand sanitizer and dispensers for various buildings	Department of Public Works	Sovereign Industries	Not-to-exceed \$15,000.00	General Fund – Internal Service Fund
CT-18-42486	Record jackets for client files for Cuyahoga Job and Family Services	Department of Public Works	OEM Acquisition LLC dba Ohio Envelope Manufacturing Company	\$1,678.00	General Fund – Internal Service Fund
CT-18-42504	Repair of Ridgid See Snake for Sanitary Engineer	Department of Public Works	The Safety Company, LLC dba M Tech	\$628.50	Sanitary Sewer Fund
CT-18-42545	Spring chiller services for Juvenile Justice Center	Department of Public Works	Johnson Controls Inc.	\$7,876.00	General Fund – Internal Service Fund
CT-18-42871	Joint seal materials for bridge maintenance	Department of Public Works	RJ Watson	\$13,121.52	Road and Bridge Fund
CT-18-42873	Fire extinguishers for various County buildings	Department of Public Works	Amerisochi	Not-to-exceed \$12,000.00	General Fund – Internal Service Fund
CT-18-42886	Suspension and spring repairs on various County	Department of Public Works	EAB Truck Service	Not-to-exceed \$20,000.00	Sanitary Sewer Fund

	vehicles for Sanitary Engineer				
CT-18-42907	Purchase (1) - 2019 Ford Fusion S for Prosecutor's Office	Department of Public Works	Bob Gillingham Ford	\$18,152.50	General Fund
CT-18-42909	Hydraulic hammer for Fleet Services (Road and Bridge)	Department of Public Works	Ohio CAT	\$10,619.00	Road and Bridge Fund
CT-18-42930	Sweeper cooling system parts for Unit 17-45 for Fleet Services (Road and Bridge)	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$4,194.74	Road and Bridge Fund
CT-18-42959	Janitorial supplies for Courthouse	Department of Public Works	Emerald Supply	\$558.65	General Fund – Internal Service Fund
CT-18-42960	Repair to heat seal tunnel and bindery relay parts for Print Shop	Department of Public Works	Bindery Parts, Inc.	\$662.40	General Fund – Internal Service Fund
CT-18-42968	Body repair to vehicle 18-530 for Sheriff's Department	Department of Public Works	R&D Auto	\$3,361.18	General Fund – Internal Service Fund
CT-18-42969	Body repair to vehicle 98-90 for Sheriff's Department	Department of Public Works	Premier Auto Body & Collision Center, LLC	\$2,309.22	General Fund – Internal Service Fund
CT-18-42976	Payroll envelopes for Board of Elections	Department of Public Works	The Envelope Printery of Ohio	\$573.00	General Fund
CT-18-42977	Janitorial supplies for various buildings	Department of Public Works	Joshen Paper & Packaging	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-18-42981	Building supplies for Cleveland Police Headquarters Building	Department of Public Works	FBM Wholesale Builders Supply	Not-to-exceed \$24,500.00	General Fund – Capital Projects
CT-18-42991	Legal notice: Bradford Pump Station Elimination Project	Department of Public Works	Plain Dealer	Not-to-exceed \$1,500.00	Sanitary Sewer Fund
CT-18-42994	Legal notice: Halle Warehouse Parking Lot Paving Project	Department of Public Works	Plain Dealer	Not-to-exceed \$1,500.00	General Fund – Capital Projects
CT-18-42997	Envelopes to process and collect inmate commissary items for Sheriff's Department	Department of Public Works	OEM Acquisition LLC dba Ohio Envelope Manufacturing Company	\$743.00	General Fund – Internal Service Fund

CT-18-42999	Promotional poster stands for Office of Early Childhood	Department of Public Works	Classic Laminations, Inc.	\$645.75	General Fund – Internal Service Fund
ST-18-42933	Purchase backhoe bucket for Sanitary Engineer	Department of Public Works	Ohio CAT	\$1,595.00	Sanitary Sewer Fund
CR-18-42859	Lunches for “Death Scene Investigation” training participants	Medical Examiner’s Office	Italian Creations	\$2,273.00	Funded by training participants and deposited to General Fund
CR-18-42868	Drug standards – calibrators and controls for various labs	Medical Examiner’s Office	Lipomed	\$1,435.00	Medical Examiner’s Office Crime Lab Fund
CR-18-42868	Drug standards – calibrators and controls for various labs	Medical Examiner’s Office	Cerilliant	\$1,470.15	Medical Examiner’s Office Crime Lab Fund
CR-18-42939	Gaskets, plates and filter for various labs	Medical Examiner’s Office	United Chemical Technology	\$4,708.00	Medical Examiner’s Office Crime Lab Fund
CR-18-42941	Solvents for various labs	Medical Examiner’s Office	Fisher Scientific	\$1,624.76	Medical Examiner’s Office Crime Lab Fund
CR-18-42941	Solvents for various labs	Medical Examiner’s Office	VWR International	\$163.74	Medical Examiner’s Office Crime Lab Fund
CR-18-42944	Tubes, chair, weigh boats, weigh paper, pipets, sharps shields, funnels and balance for various labs	Medical Examiner’s Office	Fisher Scientific	\$2,155.43	Medical Examiner’s Office Crime Lab Fund
CR-18-42944	Tubes, chair, weigh boats, weigh paper, pipets, sharps shields, funnels and balance for various labs	Medical Examiner’s Office	VWR International	\$788.62	Medical Examiner’s Office Crime Lab Fund
CR-18-42946	Tubes, racks, pipets, mixer and tubing for various labs	Medical Examiner’s Office	Fisher Scientific	\$1,433.80	Medical Examiner’s Office Crime Lab Fund

CR-18-42946	Tubes, racks, pipets, mixer and tubing for various labs	Medical Examiner's Office	VWR International	\$1,541.77	Medical Examiner's Office Crime Lab Fund
CR-18-42965	DVD's, CD's and trays for various labs	Medical Examiner's Office	The Little Warehouse	\$757.00	General Fund
CR-18-42967	Filter, shelf and clip kits for various labs	Medical Examiner's Office	Arrowhead Forensics	\$998.81	Medical Examiner's Office Crime Lab Fund
CR-18-42985	Disposal of lab waste	Medical Examiner's Office	Chemtron Chemical	\$6,309.00	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-18-42817	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	NPA Coatings Inc.	Up to \$3,170.00	Health and Human Services Levy Fund
WT-18-42837	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	Up to \$13,500.00	Health and Human Services Levy Fund
WT-18-42860	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Progressive Casualty Insurance Company	Up to \$12,019.20	Health and Human Services Levy Fund
WT-18-42952	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Myocare Nursing Home, Inc.	Up to \$17,600.00	Health and Human Services Levy Fund
LA-18-42782	Transcription services for labor arbitration**	Department of Law	Veritext Legal Solutions	\$1,222.10	General Fund
FC-18-42929	Family Centered Services and Supports: Family membership***	Family and Children First Council	City of Strongsville	\$725.00	State
CR-18-42945	Toxicology testing - May****	Medical Examiner's Office	Axis Forensic Toxicology	\$3,315.00	Medical Examiner's Office Lab Fund

***Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.**

****Contracts & Purchasing Board approved official administrative list of procurement exemptions (Ordinance O2011-46 Section 3.03 (L)(4) & Ordinance No. O2011-0044 Section 4.4(d) approved by Contracts & Purchasing Board on 10/17/2011.**

*****Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.**

******Alternate procurement process to make award recommendations to various providers in the total amount not-to-exceed \$375,000.00 for outside toxicology testing services for the period 6/1/2017 – 5/31/2020 for the following vendors: Axis Forensic Toxicology, Inc., Cleveland Clinic, National Medical**

Services dba NMS Labs, Ohio State Highway Patrol and University Hospital approved by Board of Control
Approval No. BC2017-629 dated 8/28/2017.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Time Sensitive Mission Critical Item

BC2018-433

Sheriff's Department, recommending an award on RQ43058 to Alliance Healthcare Solutions, LLC in the amount not-to-exceed \$24,988.00 for staffing of temporary Nurses at the Bedford Heights Jail facility for the period 7/3/2018 – 12/31/2018.

Funding Source: General Fund

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a settlement agreement for acquisition of property rights in connection with the Reconstruction with additional turning lanes of Royalton Road from West 130th Street to York Road in the City of North Royalton:

Parcel Nos.: 31 SH, SL, T1, T2 (Standard Highway Easement, Slope & Temporary Easement)

Owner: Beverly J. Sharkey

Probate Court Case Number: 2017ADV230898

Settlement Amount: \$24,852.25

Funding Source: (\$7.50 Fund)

Item No. 2

Department of Public Works, submitting a confirmation of appropriation settlement agreement for appropriation of property rights in connection with the reconstruction with additional turning lanes of Royalton Road from West 130th Street to York Road in the City of North Royalton.

Parcel Nos.: 10 (Standard Highway Easement & Temporary Easement)

Owner: TRMAG LLC

Probate Court Case Number: 2017 ADV 230895

Settlement Amount: \$10,011.88

Funding Source: (\$7.50 Fund)

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, June 25, 2018 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Armond Budish, Chairperson
Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Michael Dever, Director, Department of Public Works
Angela Rich, Deputy Fiscal Officer
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 6/18/2018

Armond Budish motioned to approve the minutes from the June 25, 2018 meeting; Dale Miller seconded. The minutes were unanimously approved.

A – Tabled Items

B. – New Items for Review

BC2018-389

Department of Development, recommending an award on RQ42934 to Cleveland State University in the amount not-to-exceed \$25,000.00 for economic research and advice in connection with the 5-year Economic Development Plan for the period 7/1/2018 – 12/31/2018.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. Nan Baker asked why the study is being conducted at this time and whether other community partners, such as Jobs Ohio, Greater Cleveland Partnership or Cuyahoga Community College could assist with the study rather than paying Cleveland State University for these services. Ms. Baker also asked if the focus of the plan will be on bringing businesses to the County and to expand existing businesses. Dale Miller commented and expressed his support of the Economic Development Plan. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-389 was unanimously approved.

BC2018-390

Department of Information Technology, submitting an amendment to Contract No. CE1500136 with Peak-Ryzex, Inc. for maintenance and support services on pressure seal heavy duty detachers, trim-winder, sealer-trimmer stacker and station collator systems for the period 5/25/2015 - 5/24/2018 to extend the time period to 5/24/2021 and for additional funds in the amount not-to-exceed \$82,875.96.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Ms. Greene commented that the vendor is not listed on the County Inspector General's Ethics Registration list and asked that the item be conditionally approved. Dale Miller asked for the reason for late submittal. Nan Baker asked if the department expects to submit the next contract in advance of the expiration date; asked how these services tie into the Enterprise Resource Project (ERP) and whether there is coordination of services with the ERP Team. Trevor McAleer asked for the rationale to submit an amendment rather than competitively bid out the services. Mr. McAleer asked Lenora Lockett whether the vendor is required to submit a new sole source affidavit with a contract amendment, as Ms. Greene indicated this was not bid due to this qualifying as a sole source purchase. Ms. Lockett indicated that the vendor must submit a new sole source affidavit for verification purposes with each new purchase. Ms. Greene confirmed that the vendor did submit a new sole source affidavit. Armond Budish motioned to approve the item subject to completion of the Ethics Registration process; Dale Miller seconded. Item BC2018-390 was conditionally approved by unanimous vote.

BC2018-391

Department of Information Technology, recommending to amend Board Approval No. BC2018-381 dated June 18, 2018, which authorized an RFP exemption and award recommendation on RQ42834 to DLT Solutions, LLC for annual maintenance services for (25) Solar Wind software licenses and an upgrade license for VM64 Virtualization Manager software for the period 7/28/2018 – 7/28/2019, by changing the amount not-to-exceed from \$26,693.20 to \$28,693.20.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-391 was unanimously approved.

BC2018-392

Department of Information Technology, recommending an award on RQ42127 to DC Group Inc. in the amount not-to-exceed \$15,900.00 for maintenance and support services on Universal Power Supply (UPS) units at various County locations for the period 6/25/2018 - 6/24/2021.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Ms. Greene commented that the vendor is not listed on the County Inspector General's Ethics Registration list and asked that the item be conditionally approved. There were no questions. Armond Budish motioned to approve the item subject to completion of the Ethics registration process; Dale Miller seconded. Item BC2018-392 was conditionally approved by unanimous vote.

BC2018-393

Department of Information Technology,

a) Submitting an RFP exemption on RQ42787, which will result in an award recommendation to Dell Marketing, LP in the amount not-to-exceed \$669.50 for the purchase of (5) VLA Windows Remote Desktop software licenses for use by Court of Common Pleas.

b) Recommending an award on RQ42787 to Dell Marketing, LP in the amount not-to-exceed \$669.50 for the purchase of (5) VLA Windows Remote Desktop software licenses for use by Court of Common Pleas.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-393 was unanimously approved.

The following item was amended to change the amount not-to-exceed to \$90,000.00

BC2018-394

Fiscal Office, submitting an amendment to Contract No. CE1700140 with Stifel, Nicolaus & Company Incorporated for financial advisory services for the period 8/1/2017 - 7/31/2018 to extend the time period to 7/31/2019 for additional funds in the amount not-to-exceed ~~\$290,000.00~~ \$90,000.00.

Funding Source: General Fund

Angela Rich, Fiscal Office, presented. Dale Miller asked if the not-to-exceed amount should read \$90,000.00 rather than \$290,000.00. Armond Budish commented that the additional year is \$90,000.00. Mr. Budish asked for clarification on the adjustments, which included a decrease in cost for the original scope of services and also an increase for the time extension; asked for confirmation that those adjustments have been addressed in this amendment. Armond Budish motioned to approve the item as amended; Dale Miller seconded. Item BC2018-394 was unanimously approved.

BC2018-395

Fiscal Office, submitting an amendment to Contract No. CE1700242 with Plante & Moran, LLC for cost allocation plan, indirect cost rate and management consulting services for the period 10/15/2017 – 12/31/2018 for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: General Fund

Angela Rich, Fiscal Office, presented. Trevor McAleer asked what process is used for arriving at the agreed upon amount of discrepancy write-off and what the proposed action would need to be taken by Council and/or Board of Control. Nan Baker asked how much has been paid and whether more expenses are expected to complete services. Dale Miller asked if the General Fund balance will be impacted by the amount of write-off; asked if the vendor has discovered any discrepancies that would cover the cost of the contract; asked for an approximate maximum amount of discrepancies; Mr. Budish commented that these discrepancies date back many years and it is anticipated that these will be addressed prior to transitioning to the Enterprise Resource Planning System; commented that if discrepancies are not detected the amounts need to be written-off so the Fiscal Office does not have to maintain 2 sets of numbers. Mr. Miller asked if the department can research and provide what the current maximum amount for write-off could be as this information is necessary to him in his role as Chairman of the Finance

Committee. Ms. Baker asked if the County is investing more money than what we may recover and if the investment is worthwhile rather than writing it off. Mr. Budish commented that the Fiscal Officer understands Ms. Baker's concerns and is trying to strike a balance. Mr. McAleer commented that this matter has resulted in State Auditor's findings since 2013 and that the Fiscal Officer has been trying to reconcile as this matter is discussed at every Audit Committee meeting; commented that the highest difference in the State Audit has been approximately \$800,000.00. Armond Budish motioned to approve the item as amended; Dale Miller seconded. Item BC2018-395 was unanimously approved.

BC2018-396

Sheriff's Department, submitting an agreement with the Village of Woodmere in the amount not-to-exceed \$5,000.00 for inmate housing services for the period 6/26/2018 – 12/31/2018.

Funding Source: Revenue Generating

Lauryn Harwell, Sheriff's Department, presented. Mr. Miller asked why this agreement is only for 6 months and not for several years and asked what the anticipated duration of the next agreement will be. Mr. McAleer asked for clarification on the scope of services as the backup indicated patrolling services. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-396 was unanimously approved.

BC2018-397

Court of Common Pleas/Juvenile Court Division, submitting an agreement with Positive Education Program in the amount not-to-exceed \$38,900.00 for school-based liaison services for the period 7/1/2018 - 6/30/2019.

Funding Source: Revenue Generating

Karen Lippman, Juvenile Court Division, presented. There were no questions. Councilman Miller recused himself from the vote as his wife works for this Agency. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-397 was approved by majority vote.

BC2018-398

Court of Common Pleas/Juvenile Court Division/Department of Children and Family Services, submitting an amendment to Contract No. CE1600204 with MST Services, LLC for licensures for Multi-Systemic Therapy services for the period 7/1/2016 – 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$14,000.00.

Funding Source: (Juvenile Court) - 50% Reclaim, (DCFS) - 15% Title IV-E and 35% HHS

Karen Lippman, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-398 was unanimously approved.

BC2018-399

Department of Health and Human Services/Office of Re-entry, recommending an award on RQ39931 and enter into a contract with YMCA of Greater Cleveland in the amount not-to-exceed \$300,000.00 for transitional housing and case management services for ex-offenders for the Open-Door Housing Program for the period 1/1/2018 - 12/31/2018.

Funding Source: Health and Human Services Levy

Vicky Pope, Office of Re-entry, presented. Dale Miller asked if any services have been provided. Mr. Budish commented that the funds are in the department's budget but no services have been paid for. Nan Baker asked if a time extension to the contract is anticipated; asked if it will be submitted prior to the contract's expiration date; asked when that is expected to be submitted for approval. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-399 was unanimously approved.

BC2018-400

Department of Health and Human Services/Office of Re-entry, recommending an award on RQ39932 and enter into an agreement with Cuyahoga County Public Library (11-1) in the amount not-to-exceed \$100,000.00 for administration of the Cuyahoga County Sheriff's Adult Basic Educational Services Program for inmates in County Correctional facilities for the period 1/1/2018 - 12/31/2018.

Funding Source: Health and Human Services Levy

Vicky Pope, Office of Re-entry, presented. Mr. Budish commented that he had requested last week to speak with department director on the issue of late submittal. Trevor McAleer asked if any funds have been expended on this contract. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-400 was unanimously approved.

BC2018-401

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Agreement No. AG1600211 with the Department of Workforce Development for Job Readiness and Training for Recipients of Temporary Assistance for Needy Families and Food Assistance Employment and Training services for the period 7/1/2016 – 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: Temporary Assistance for Needy Families

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve the item as amended; Dale Miller seconded. Item BC2018-401 was unanimously approved.

The following item was corrected to reflect percentage changes in the funding source.

BC2018-402

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1600142 for implementation of the Open Table Model for transition age young adults previously in foster care, by assigning the interest from Amber Donovan Consulting, LLC to Community of Hope for the period 7/1/2016 – 6/30/2018 to extend the time period to 6/30/2019 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: ~~29.6% Title IV-E Admin; 70.4% HHS Levy~~ 30% Title IV-E Admin and 70% HHS Levy

Bob Math, Cuyahoga Job and Family Services, presented. Dale Miller asked if we have a projection of youth to be served in the next year; confirmed the cost per participant and expressed the need for a positive outcome at the end of the contract. Nan Baker asked to confirm the number of youths participating and served during the past year; asked to confirm the duration of the amendment and how many will be served in next year and also asked if these will be new or continuing participants. Mr. Budish commented that the funds being used are County funds, which were the exclusive source of funding in the past, but additional funds are being raised by the vendor to run this program. Armond Budish motioned to approve the item as amended; Dale Miller seconded. Item BC2018-402 was unanimously approved.

BC2018-403

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. AG1500107 with University of South Florida Board of Trustees for creation, implementation and maintenance of the Just In Time Foster Parent/Caregiver Web-Based Training Program for the period 8/10/2015 - 8/9/2018 to extend the time period to 8/9/2019 and for additional funds in the amount not-to-exceed \$27,235.00.

Funding Source: HHS Levy 70% and Fed IV-E 30%.

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Armond Budish motioned to approve the item as amended; Michael Dever seconded. Item BC2018-403 was unanimously approved.

C – Agency of the Inspector General Registration Exemptions

BC2018-404

Agency of the Inspector General, recommending to add additional exemptions from the registration and/or training requirements for a period of 5 years in accordance with County Code Section 501.19 (F):

- a) Contractors supplying products or services relating to purchases made pursuant to Emergency Contracting provisions of the County Code will be exempt from the registration process for up to thirty (30) days after contracting with the County.
- b) Employers participating in the Department of Workforce Development's On-the-Job Training Program (OJT Program").
- c) Borrowers on homeowner rehabilitation and housing development loans issued by the Department of Development.
- d) Physicians that provide medical treatment or services for the County.
- e) Professional Associations that provide memberships or certifications to County departments, officials and employees (e.g., County Commissioners Association of Ohio, accrediting bodies for Medical Examiner).
- f) Guardian ad litem and assigned counsel providing services to Cuyahoga County Courts.

g) Contractors pursuant to federal or state mandated compliance or collaboration regarding inspections, rights of way, rights of entry and related activities associated with railways, transportation infrastructure or public utilities.

h) Contractors pursuant to federal or state mandated compliance regarding environmental impacts, inspection, remediation or mitigation.

Funding Source: N/A

Mark Griffin, Inspector General, presented. Dale Miller asked how many other temporary exemptions are currently in place and when will they expire. Armond Budish motioned to approve the item as amended; Trevor McAleer seconded. Item BC2018-404 was unanimously approved.

D – Consent Agenda

Dale Miller referred to Item BC2018-411 and inquired about various items listed under Items/Services Received and Invoiced but Not Paid section on the agenda and asked for clarification on why these types of requests are being submitted in this manner. Lenora Lockett explained the process for the purchase of these types of services. Mr. McAleer commented that after discussions with the Office of Procurement and Diversity, this was the recommended language to describe these requests.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2017-405 through -411; Nan Baker seconded, the consent agenda items were unanimously approved.

BC2018-405

Department of Public Works, submitting an amendment (Subsidiary No. 3) to Contract No. CE1600080 with Perk Company, Inc. for resurfacing of West 130th Street from Brook Park Road to Lorain Road in the Cities of Brook Park and Cleveland for a decrease in funds in the amount of (\$12.33).

Funding Source: Cuyahoga County using funds from the \$7.50 Vehicle License Tax Fund

BC2018-406

Department of Public Works, submitting an amendment to Contract No. CE1500185 with Joshen Paper & Packaging Co. for chemical supplies for various County buildings for the period 6/1/2015 - 5/31/2018 to extend the time period to 8/31/2018; no additional funds required.

BC2018-407

Department of Public Works, submitting an amendment to Contract No. CE1500153 with Karpinski Engineering, Inc. for general mechanical, electrical, plumbing architectural-engineering services for the period 6/15/2015 - 6/14/2018 to extend the time period to 12/31/2019; no additional funds required.

Funding Source: Original contract - Capital Projects – General Fund

BC2018-408

Department of Public Works, submitting an amendment to Contract No. CE1300551 with Schindler Elevator Corporation for elevator maintenance and repair services for various County buildings for the period 12/1/2013 – 6/30/2018 to extend the time period to 8/31/2018; no additional funds required.

Funding Source: General Fund

BC2018-409

Cuyahoga County Law Library, submitting a Memorandum of Understanding with Statewide Consortium of County Law Library Resources Board to define the terms and requirements to receive grant funds in the amount not-to-exceed \$2,819.47 for the purchase of (2) Desktop Computers, (1) High-Tech Camcorder, (1) Lavalier System and (2) Memory Cards for the period 4/26/2018 – 12/31/2018.

Funding Source: Statewide Consortium of County Law Library Resources Board

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Health and Human Services – Division of Job and Family Services</i>	<i>Joyce Perez Sable</i>	<i>A Workshop Entitled, “the Supplemental Nutrition Assistance Program (SNAP) Midwest Partners Urban 14 Workshop”</i>	<i>U.S. Department of Agriculture (USDA) Food and Nutrition Services (FNS), and the Wisconsin Dept. of Health Services</i>	<i>6/13/2018 - 6/15/2018</i>	<i>Milwaukee, WI</i>	<i>**Airfare \$186.96</i> <i>*Lodging- \$276.24</i> <i>*Meals - \$128.00</i> <i>*Ground Transportation - \$70.00</i> <i>Total \$661.20</i>	<i>State Exchange Funds</i>

**Staff reimbursement*

***Airfare will be covered by a contract with the County’s Travel Vendor – (\$186.96)*

Purpose:

During the workshop, staff will share best practices and discuss initiatives as they relate to business process changes and staff retention in the four areas in which Food Nutrition Services (FNS) measures Supplemental Nutrition Assistance Program (SNAP) performance: payment accuracy, CAPER, application processing timeliness, and participation.

The Supplemental Nutrition Assistance Program (SNAP), formerly known as the Food Stamp Program, provides food-purchasing assistance for low- and no-income people living in the United States. It is a federal aid program, administered by the U.S. Department of Agriculture, under the Food and Nutrition Service, though benefits are distributed by each U.S. state’s Division of Social Services or Children and Family Services.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Thomas Gilson, M.D., Andrea McCollum M.D.</i>	<i>A seminar entitled "45th Annual New England Seminar in Forensic Sciences"</i>	<i>Colby College</i>	<i>7/28/-2018 - 8/3/2018</i>	<i>Waterville, ME</i>	<i>*Registration - \$580.00</i> <i>** Mileage - \$880.72</i> <i>**Lodging- \$961.39</i> <i>**Meals - \$287.00</i> <i>Total \$2,709.11</i>	<i>General Fund</i>

**Paid to the Host*

***Staff reimbursement*

Purpose:

For Drs. Gilson and McCollom to receive continuing medical education in forensics for medical licensure.

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
IS-18-42775	Purchase (2) Infocus Mondopad All-In-One Touchpad and (2) Deluxe Mobile Carts for the Public Defender's Office	Department of Information Technology	Staples, Inc.	\$18,763.40	General Fund
CT-18-42614	Tenant parts to repair sweepers for Fleet Services	Department of Public Works	Astro Supply	\$15,000.00	General Fund – Internal Service Fund
CT-18-42622	Repair to New Holland Backhoe S-471 for Fleet Services (Sanitary Engineer)	Department of Public Works	Akron Tractor & Equipment	\$14,729.05	Sanitary Sewer Fund
CT-18-42701	Engine repairs to Truck 422 (Sanitary Engineer)	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$21,653.60	Sanitary Sewer Fund
CT-18-42728	Repair to (2) 360 Radius riding floor machines for Justice Center	Department of Public Works	Sovereign Industries	\$1,158.16	General Fund – Internal Service Fund
CT-18-42757	Various vehicle tires for Fleet Services (Sanitary Engineer)	Department of Public Works	Bob Sumerel Tire	\$24,500.00	Sanitary Engineer Fund
CT-18-42764	Boiler and air handler control issues for Facilities	Department of Public Works	Siemens Industry, Inc.	\$792.00	General Fund – Internal Service Fund
CT-18-42801	Ver-Mac Arrow Boards for Fleet Services (Sanitary Engineer)	Department of Public Works	A&A Safety, Inc.	\$7,200.00	Sanitary Sewer Fund
CT-18-42816	Dryer repair at Animal Shelter	Department of Public Works	Belenky	\$1,081.47	General Fund – Internal Service Fund
CT-18-42825	After-treatment and coolant system repairs for Fleet Services (Sanitary Engineer)	Department of Public Works	Valley Freightliner	\$580.12	Sanitary Sewer Fund
CT-18-42843	Repair boiler #3 at Juvenile Justice Center	Department of Public Works	Temperature Control Company Inc.	\$3,067.11	General Fund – Internal Service Fund
CT-18-42875	Truck parts for Fleet Services (Sanitary Engineer)	Department of Public Works	Fleetwise Truck Parts	\$12,250.00	Sanitary Engineer Fund
CT-18-42877	Truck parts for Fleet Services (Road & Bridge)	Department of Public Works	Fleetwise Truck Parts	\$12,250.00	Road & Bridge Fund

CT-18-42878	Vactor equipment parts and labor service for Fleet Services (Sanitary Engineer)	Department of Public Works	Jack Doheny Companies	\$24,500.00	Sanitary Engineer Fund
CT-18-42883	Purchase prisoner restraint benches for Cleveland Police Department Headquarters Building	Department of Public Works	Bluff Holdings, Inc. dba Bluff Manufacturing Company	\$5,186.45	General Fund – Capital Project
CT-18-42900	Criminal file folders for Clerk of Courts	Department of Public Works	Franklin Mills Co.	\$5,235.00	General Fund – Internal Service Fund
CT-18-42903	Veterinary services for Animal Shelter	Department of Public Works	Animal Protective League	\$2,070.00	50% Special Revenue Fund 50% Dick Goddard's Best Friends Fund
CT-18-42904	Veterinary services for Animal Shelter	Department of Public Works	The Family Pet Clinic	\$4,612.35	50% Special Revenue Fund 50% Dick Goddard's Best Friends Fund
CT-18-42931	Backhoe repairs for Fleet Services (Sanitary Engineer)	Department of Public Works	Akron Tractor & Equipment, Inc.	\$3,086.08	Sanitary Sewer Fund
CF-18-42280	External storage device for retention of Kids Hotline calls for the Jane Edna Hunter Building	Division of Children and Family Services	Brown Enterprise Solutions	\$2,880.00	67% Health and Human Services Levy Fund 33% Title IV-E
CR-18-42845	Lab coats for Autopsy Lab	Medical Examiner's Office	Fisher Scientific	\$708.60	Medical Examiner's Office Lab Fund
CR-18-42846	Saw repair for Autopsy Lab	Medical Examiner's Office	Eurton Electric	\$1,510.00	Medical Examiner's Office Lab Fund
CR-18-42849	Gas Chromatograph/Mass Spectrometer liners, syringes, tubes for Drug Chemistry/Toxicology Lab	Medical Examiner's Office	Amerisochi, Inc.	\$2,195.00	Medical Examiner's Office Crime Lab Fund
CR-18-42849	Gas chromatograph/Mass Spectrometer liners, syringes, tubes for Drug Chemistry/Toxicology Lab	Medical Examiner's Office	Phenomenex, Inc.	\$5,175.00	Medical Examiner's Office Crime Lab Fund

CR-18-42852	Plastic bags for Drug Chemistry Lab	Medical Examiner's Office	Royal Bag Company	\$988.47	Medical Examiner's Office Crime Lab Fund
CR-18-42855	Ammunition for Firearms Lab	Medical Examiner's Office	Brownells	\$1,537.65	Medical Examiner's Office Crime Lab Fund
CR-18-42858	Workstation, cable ties, bins, pegboard, hooks for Firearms Lab	Medical Examiner's Office	Uline	\$1,515.68	Medical Examiner's Office Crime Lab Fund
CR-18-42864	Sensor swabs, archival storage, batteries, filter, USB for Photography Lab	Medical Examiner's Office	B&H Photo	\$606.87	Medical Examiner's Office Crime Lab Fund
CR-18-42865	Scanning electron microscope filaments for Trace Evidence Lab	Medical Examiner's Office	Hitachi High Technologies	\$2,023.00	Medical Examiner's Office Crime Lab Fund
CR-18-42866	Modification to County vehicle interior to purchase and install hardware for laptop use by Death Investigators	Medical Examiner's Office	MNJ Technologies Direct	\$630.60	General Fund

Items/Services Received and Invoiced but Not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-18-42143	Legal notice: Elevator services Request for Proposals*	Department of Public Works	Plain Dealer	\$507.52	General Fund
FC-18-42821	Family Centered Services and Supports: Family membership**	Family and Children First Council	Mandel Jewish Community Center	\$1,473.60	State
FC-18-42924	Family Centered Services and Supports: Family membership**	Family and Children First Council	Young Men's Christian Association of Greater Cleveland	\$808.00	State
FC-18-42925	Family Centered Services and Supports: Family membership**	Family and Children First Council	City of Middleburg Heights	\$660.00	State
FC-18-42926	Family Centered Services and Supports: Gymnastics membership**	Family and Children First Council	BKM Management Co. dba The Little Gym	\$1,120.00	State
FC-18-42927	Family Centered Services and Supports: Family membership**	Family and Children First Council	City of Seven Hills	\$525.00	State
FC-18-42928	Family Centered Services and Supports: Music lessons**	Family and Children First Council	Royalton Music Center	\$660.00	State

**Contracts and Purchasing Board Approved Official Administrative List of items permanently exempted from competitive procurement requirements under County Code Section 501.22 (Ordinance O2011-46 Section 3.03 (L)(4)) and County Code 501.12 (d), Newspaper Advertisements/Public Notices in the amount not-to-exceed \$2,500.00 in publications of general circulation approved by Board of Control Approval No. BC2017-981 dated 12/18/2017.*

***Alternate procurement process to authorize awards to various providers for Family Centered Services and Supports Wraparound Program services for the period 7/1/2017 – 6/30/2018 approved by Board of Control Approval No. BC2018-19 dated 1/8/2018.*

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>SH-18-42663</i>	<i>July-Sept Bagels</i>	<i>Sheriff's Department</i>	<i>Good Source Solutions</i>	<i>\$5,742.00</i>	<i>General Fund</i>
<i>SH-18-42667</i>	<i>July-Sept Bulk Cereal</i>	<i>Sheriff's Department</i>	<i>JNS Foods, LLC</i>	<i>\$6,513.00</i>	<i>General Fund</i>
<i>SH-18-42670</i>	<i>July-Sept Beans</i>	<i>Sheriff's Department</i>	<i>Gordon Food Service, Inc.</i>	<i>\$8,480.00</i>	<i>General Fund</i>
<i>SH-18-42670</i>	<i>July-Sept Beans</i>	<i>Sheriff's Department</i>	<i>JNS Foods, LLC</i>	<i>\$4,800.00</i>	<i>General Fund</i>
<i>SH-18-42670</i>	<i>July-Sept Beans</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$2,814.00</i>	<i>General Fund</i>
<i>SH-18-42671</i>	<i>July-Sept Beef Patties</i>	<i>Sheriff's Department</i>	<i>Good Source Solutions</i>	<i>\$20,70.00</i>	<i>General Fund</i>
<i>SH-18-42672</i>	<i>July-Sept Cake Mix</i>	<i>Sheriff's Department</i>	<i>JNS Foods, LLC</i>	<i>\$18,905.00</i>	<i>General Fund</i>
<i>SH-18-42686</i>	<i>July-Sept Canned Fruit</i>	<i>Sheriff's Department</i>	<i>JNS Foods, LLC</i>	<i>\$21,000.00</i>	<i>General Fund</i>
<i>SH-18-42687</i>	<i>July-Sept Cheese Sauce</i>	<i>Sheriff's Department</i>	<i>Gordon Food Service, Inc.</i>	<i>\$14,858.00</i>	<i>General Fund</i>
<i>SH-18-42688</i>	<i>July-Sept Chicken</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$29,302.00</i>	<i>General Fund</i>
<i>SH-18-42689</i>	<i>July-Sept Cookies</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$12,100.00</i>	<i>General Fund</i>
<i>SH-18-42690</i>	<i>July-Sept Drink Mix</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$10,934.00</i>	<i>General Fund</i>
<i>SH-18-42691</i>	<i>July-Sept Franks</i>	<i>Sheriff's Department</i>	<i>New England Food Brokerage, Inc.</i>	<i>\$5,688.00</i>	<i>General Fund</i>

SH-18-42692	July-Sept Frozen Vegetables	Sheriff's Department	Benjamin Foods	\$8,597.50	General Fund
SH-18-42692	July-Sept Frozen Vegetables	Sheriff's Department	Good Source Solutions	\$7,440.00	General Fund
SH-18-42692	July-Sept Frozen Vegetables	Sheriff's Department	National Food Group, Inc.	\$11,280.00	General Fund
SH-18-42693	July-Sept Jelly / Syrup	Sheriff's Department	Elwood International, Inc.	\$4,160.00	General Fund
SH-18-42693	July-Sept Jelly / Syrup	Sheriff's Department	JNS Foods, LLC	\$2,002.50	General Fund
SH-18-42694	July-Sept Nutri-Cal Drink Mix	Sheriff's Department	National Food Group, Inc.	\$7,600.00	General Fund
SH-18-42696	July-Sept Potatoes/Oats	Sheriff's Department	Benjamin Foods	\$6,501.00	General Fund
SH-18-42696	July-Sept Potatoes/Oats	Sheriff's Department	National Food Group, Inc.	\$5,880.00	General Fund
SH-18-42696	July-Sept Potatoes/Oats	Sheriff's Department	JNS Foods, LLC	\$3,960.00	General Fund
SH-18-42714	July-Sept Sauce & Dressings	Sheriff's Department	Benjamin Foods	\$2,476.80	General Fund
SH-18-42714	July-Sept Sauce & Dressings	Sheriff's Department	JNS Foods, LLC	\$8,342.10	General Fund
SH-18-42715	July-Sept Sauces Etc.	Sheriff's Department	Benjamin Foods	\$9,813.60	General Fund
SH-18-42716	July-Sept Sausage	Sheriff's Department	National Food Group, Inc.	\$20,460.00	General Fund
SH-18-42717	July-Sept Soup	Sheriff's Department	JNS Foods, LLC	\$12,187.44	General Fund
SH-18-42718	July-Sept Sugar, Flour	Sheriff's Department	Benjamin Foods	\$12,481.50	General Fund
SH-18-42719	July-Sept Turkey	Sheriff's Department	Benjamin Foods	\$8,600.00	General Fund
SH-18-42720	July-Sept Turkey Ham	Sheriff's Department	JNS Foods, LLC	\$28,570.00	General Fund
SH-18-42721	July-Sept Waffles	Sheriff's Department	National Food Group, Inc.	\$4,716.00	General Fund
SH-18-42721	July-Sept Waffles	Sheriff's Department	Benjamin Foods	\$5,345.28	General Fund
SH-18-42730	July-Sept Bread	Sheriff's Department	Portland Foods	\$37,179.60	General Fund
SH-18-42731	July-Sept Dairy	Sheriff's Department	Gordon Food Service, Inc.	\$21,382.50	General Fund
SH-18-42732	July-Sept Donuts	Sheriff's Department	Portland Foods	\$10,764.00	General Fund

<i>SH-18-42733</i>	<i>July-Sept Fresh Fruit</i>	<i>Sheriff's Department</i>	<i>The Sanson Company</i>	<i>\$70,425.00</i>	<i>General Fund</i>
<i>SH-18-42734</i>	<i>July-Sept Fresh Vegetables</i>	<i>Sheriff's Department</i>	<i>The Sanson Company</i>	<i>\$46,965.00</i>	<i>General Fund</i>
<i>SH-18-42737</i>	<i>July-Sept Milk</i>	<i>Sheriff's Department</i>	<i>Borden Dairy Company of Ohio dba Dairymens Milk Company</i>	<i>\$49,327.60</i>	<i>General Fund</i>
<i>SH-18-42738</i>	<i>July-Sept Pasta</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$18,283.20</i>	<i>General Fund</i>
<i>SH-18-42739</i>	<i>July-Sept Spices</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$3,720.34</i>	<i>General Fund</i>
<i>SH-18-42740</i>	<i>July-Sept Crackers/Chips</i>	<i>Sheriff's Department</i>	<i>Gordon Food Service, Inc.</i>	<i>\$12,948.00</i>	<i>General Fund</i>

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a right-of-entry agreement with Time Warner Cable Midwest LLC and Spectrum to connect a new fiber optic cable from the street to County-owned Property leased by Progressive Casualty Insurance Co. located at 26260 Curtiss Wright Parkway, Richmond Heights.

Funding Source: N/A

Item No. 2

Court of Common Pleas/Corrections Planning Board, submitting an amendment to a grant award from Ohio Department of Rehabilitation and Correction for the Pre-Sentence Investigation Program in connection with the Community-Based Corrections Non-Residential Felony Programs for the period 7/1/2017 - 6/30/2019 for additional funds in the amount not-to-exceed \$198,000.00.

Funding Source: Ohio Department of Rehabilitation and Correction

Item No. 3

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a grant agreement and Funding Application with State of Ohio, Department of Youth Services for various programs in connection with the SFY2018 RECLAIM Ohio Grant for the period 7/1/2017 – 6/30/2019 to make budget line item revisions, to expand the scope of services; no additional funds required.

Funding Source: Grant – Felony Delinquency Care and Custody

Item No. 4

Office of Innovation, submitting a grant award from Cleveland Foundation in the amount not-to-exceed \$62,000.00 for the Study of Business Case for County Investment in Broadband for the period 5/31/2018 to 10/31/2018.

Funding Source: Cleveland Foundation

VI – PUBLIC COMMENT

There was no public comment

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 12: 02 a.m.

Item Details

IV. Contracts and Awards

A – Tabled Items

B – New Items for Review

BC2018-412

Public Works is recommending an award on RQ42449 and requesting to enter into a contract with Cook Paving & Construction Co. Inc. for the resurfacing of Barrett Road from Lewis Road to Spafford Road in Olmsted Township in the amount not-to-exceed \$389,424.20. The anticipated start-completion dates are August 6, 2018 – October 5, 2018.

The roadway is located in Council District 5.

Procurement

The RFB was closed on June 1, 2018.

There were eight (8) bid packages taken out from OPD and three (3) bids were received.

OPD assessed a 7% SBE, 6% WBE & 17% MBE Goal and approved their Diversity Plan on 6/5/18 (see attached bid tab).

Contractor Information

Cook Paving & Construction Co. Inc.,
4545 Spring Road, Brooklyn Heights,
Ohio 44131.

Council District 6.

Project Status

The contractor will be given a notice to proceed with construction following the award and execution of a contract.

Funding

100% Cuyahoga County using the \$7.50 Vehicle License Tax Fund

BC2018-413

Public Works Department requesting authorization of the Construction Agreement with Norfolk Southern Railway for the anticipated cost of \$425,000.00 for the Towpath Trail, Stage 1 project.

The primary goal of this Agreement is for approval of the Construction Agreement with NS, allowing Public Works to build the Towpath Trail, Stage 1 project.

The project is located from Harvard Avenue Trailhead to Steelyard Commons in the City of Cleveland and Village of Cuyahoga Heights, Ohio.

Council Districts 12 and 8.

Contractor Information

The address of the Railroad Company is:

Norfolk Southern Corporation

1200 Peachtree Street

Atlanta, Georgia 30309

The vendor Engineer Public Improvements (OH, KY & MI) is Mr. E. W. Chambers.

Project Status

The project's term has not begun.

Funding

Construction Bid Cost: \$3,561,561.58

The schedule of payments is by Advanced Payment.

Notes:

- Construction Information: NTP-June 4, 2018; Completion December 7, 2019
- Project Development Agreement between the four agencies was passed on May 31, 2009; County Resolution No. 091303

BC2018-414

Public Works Department requesting authorization of Preliminary Engineering Agreement with Norfolk Southern Railway Company for the anticipated cost of \$20,194.00 for the Replacement of Jefferson Avenue Bridge 00.57. Construction is anticipated to start in 2019.

The primary goal of this Agreement is for approval of the Preliminary Engineering Agreement with NS, allowing Public Works to replace the Jefferson Avenue Bridge 00.57 over NS Railroad in the City of Cleveland, Ohio.

The project is located on Jefferson Avenue, east of West 3rd Street in Cleveland, Ohio.

Council District #7

Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Norfolk Southern Railway Company
Three Commercial Place
Norfolk, Virginia 23510
Council District N/A

Project Status

The project's term has not begun.

Funding

Preliminary Engineering Agreement: estimated \$20,194.00 (Road and Bridge Funds)

Payment is by invoice

BC2018-415

Department of Public Works is requesting approval of an award recommendation to Ohio Cat for the temporary rental of a back-up generator to be used at the Justice Center Jail I. The anticipated start-completion dates are July 1, 2018 – October 31, 2018.

The primary goal of this request is to provide a back-up generator to the Justice Center Jail I.

Ohio Cat will furnish and deliver a back-up generator at the Justice Center to ensure continuous operation should the primary generator go down while the existing back-up generator is being repaired.

For contract amendments, provide the following information, as it applies:

This is not a contract amendment, we're requesting an Alternative Procurement resulting in a not-to-exceed purchase order. The Alternative Procurement is per authorization in accordance with BC2013-281.

Procurement

The original procurement method for the Alternative Procurement exemption was a Formal Competitive RFP. The RFP was conducted that resulted in Ohio Cat being awarded as the local dealer for heavy equipment. The RFP identified superior brands of equipment and a five (5) year program was established for Public Works to standardize equipment.

Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Ohio Cat
3992 Royalton Road
North Royalton, Ohio 44147
440-526-6200

The CEO of Ohio Cat is Ken Taylor.

Project Status

Public Works is requesting this to ensure there is no interruption of service while the existing back-up generator is being repaired.

Funding

This request is for not-to-exceed \$100,000.00

The schedule of payments with Ohio Cat is by invoice.

BC2018-416

Department of Public Works requesting approval of a Sole Source purchase with Event Metal Detectors, LLC. for the anticipated cost of \$29,500.00. The goal of this purchase is to disassemble the SafeView Body Scanners, remove the scanners from the Marion Building and relocate to the Ontario Street entrance of the Justice Center. The vendor will then reassemble and calibrate the scanners. Event Metal Detectors is the only vendor that may do the work as it involves the move, set up and calibration of their proprietary equipment. The warranty would become void on the scanners should another vendor be chosen.

Cuyahoga County Justice Center, 1200 Ontario Street, Cleveland, Ohio 44113.

Procurement

Identify the original procurement method on the contract/purchase:

The proposed procurement is as a sole source purchase.

Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Event Metal Detectors, LLC.
6626 Monroe Street
Sylvania, Ohio 43560

The vendor President is Michael Brighty.

Project Status

The project is on a critical action path because the County needs to remove all equipment from the Marion Building as the lease is expiring and the newly renovated Cleveland Police Headquarters will be open and functional. These scanners are heavily used by Adult Probation as well as the Probation Lab and provide the necessary enhanced security.

Funding

Was funding for the contract or purchase appropriated in the current budget?

Yes, funding was included in the original budget for the Cleveland Police Headquarters Building renovation. CC769331 0706. General Fund – Capital Projects.

BC2018-417

Department of Development

Fairmount Santrol proposes to move its headquarters operation, currently in Chesterland, Ohio, to +/- 30,000 sf leased office space at 3 Summit Park Rd., in Independence. The project will bring 79 jobs to Cuyahoga County. Through the merger of the companies, 52 jobs from Fairmount Santrol and 27 jobs from Unimin will be relocated to the new headquarters in Independence. The Fairmount Santrol Jobs are relocating from Chesterland, OH while the Unimin jobs are relocating from New Canaan, CT. The name of the newly merged company will be Covia Holdings. 35 of these jobs will have a salary of over \$100,000. These 35 jobs represent a payroll of over \$8.3 Million. Moreover, Fairmount Santrol has committed to make its best efforts to increase its annual payroll to \$14.5 Million in the next 3 years. The Department of Development is recommending a \$500,000 forgivable loan to assist with the company's relocation.

The term of the loan shall be seven (7) years. Monthly principal and interest payments shall be deferred, with a balloon payment owed and paid on the accrued principal & interest balance at the end of year seven, except that, in the case of the fulfillment of certain Conditions below, to create the jobs, and maintain the business within Cuyahoga County through year 7, the Loan, including all principal and interest, shall be fully forgiven.

The estimated annual tax benefit from this project total \$389,381

BC2018-418

Department of Development

Submitting an agreement with the **City of Cleveland** for Demolition of vacant and abandoned properties. Item late due to processing delays. Will attempt to enter into system sooner to avoid delays.

Submitting an agreement with the **City of Parma** for Demolition of vacant and abandoned properties. Item late due to processing delays. Will attempt to enter into system sooner to avoid delays.

BC2018-419

Department of Information Technology

Provide the county with integration and developmental services for the Cherwell Cloud Based Service Desk software application. Improve service desk input, tracking, documentation and escalation through resolution. Expand the framework, expand to incorporate additional functionality including but limited to: workflows, dashboards, mapp integration services for a series of individual objectives with its own Statement of Work. Reviewed RFQ responses and selected the best fit for the County. Reviewed RFQ responses and selected the best fit for the County. This will be used for Cuyahoga County's initial use beginning with the DoIT.

BC2018-420

Department of Information Technology

This request is to amend the existing contract CE1300351 that was last approved BC2018-183 to add time and funding of \$27,933 to allow the IT Department to work with OPD to run a reverse auction in BuySpeed. This will be the fifth amendment of the contract.

None of the inventory has changed thus far. Rates are in line with previous rates.

Service Express, Inc will provide server maintenance for County Servers during the course of this contract extension. Providing post manufacturer warranty coverage for physical servers on County. The solution provides for a reduction in down time for all servers in the network premises. The factors that led to the selection is that there is an identified need to ensure that County Servers are fully functional, between the time of the expiration of the manufacturer warranty and the end life of the servers. Maintenance costs until 9/30/2018, after which IT hopes to have completed the RFP process to identify a vendor via the reverse auction process.

BC2018-421

Department of Information Technology

Printer supplies for the Microplex HD60 and HD90 printers. Items include: Toner, waste toner boxes, and lamps. These items are County provided and necessary for the operation of the Microplex printers. Without the supplies, the printers would not be able to function (e.g., toner) or could not be repaired in the event a customer supplied item failed (e.g., lamp bulb). These are expected and budgeted operational expenses for the printers. Items are purchased through the regional Microplex vendor, EP Technologies.

Supplies for the printers are proprietary and must be purchased through the regional authorized distributor. This will be used at 1642 Lakeside - DoIT's support site for the IBM

BC2018-422

Fiscal Office

The vendor will continue to provide financial advisory services for the County. The vendor will continue to provide levels of expertise in the area of financial planning, structuring of financial transactions, reviewing sources of County financing etc. The solution will assist the County with financial strategies and preparation of official documentation requirements etc. A RFQ resulted in the selection of this vendor. This amendment will allow for all prior activities to continue unimpeded at a reduced cost to the County. Given the necessity of this work and the complexity, the amendment is recommended. Executive and Fiscal will utilize this service - County-wide.

Original contract for the period 8/1/2017 - 7/31/2018

	Estimate	Actual
Base	\$200,000.00	\$125,000.00
Variable	<u>\$90,000.00</u>	<u>0.00</u>
Total	\$290,000.00	\$125,000.00

***Net unused (\$290,000.00 - \$125,000.00) = \$165,000.00**

Contract amendment for the period 8/1/2018 - 7/31/2019

	Estimate
Base	\$90,000.00
Variable	<u>\$135,000.00</u>
Total Max	\$225,000.00

***Cost \$225,000.00 - \$165,000.00 = \$60,000.00 (Net Increase)**

BC2018-423

Fiscal Office

Submitting an agreement with the Prosecutor's Office to add two interns this summer to assist in keeping the outreach project to contact newly delinquent property owners on a successful trend and to assist with a new group of delinquencies that are expected after the second half collections in July. This is provide additional resources to the project of delinquent property tax collections. There will be additional opportunities and resources to contact the tax payers. The current resources on this project has proven, successful results. This will provide the temporary resources to handle the additional delinquencies. No other solutions were considered under the current circumstances. Prosecutor's Office will supervise the interns.

BC2018-424

County Prosecutor

Wishes to exercise the option to extend the lease on the executed contract as first option year of the lease rate already negotiated. The amendment extends August 1 2018 to July 31, 2019. Prosecutor's Office has modified the space to better suit operational needs. Given this investment, the cost to relocate to another space would be prohibitive. Contract contained language and price negotiated for 3 additional year period - saves money over searching out new space; locks in lease rate for another year.

BC2018-425

Juvenile Court Division

This vendor will be providing training and support and quality assurance for the community-based service provider that are utilizing the Functional Family Therapy in-home services. This evidence-based model needs staff that are well trained and support to maintain fidelity to the program model. This service will provide re-training for OhioGuidestone staff in functional Family Therapy in order to better support the program and provide better fidelity to the program model. Only two providers that provide this training; already contracted with the other provider with less than optimal results.

A competitive process was not used as there are only two providers for this training (partial sole source) and the other provided was used previously with less than optimal results. This vendor is also providing these services to other Ohio-based Courts. The training actually provides a methodology to evaluate the Functional Family Therapy model, so if the training and its associated components are not meeting the model's goals, then the training may have some inherent problems.

BC2018-426

Sheriff's Department requesting approval of a **third contract amendment** with MetroHealth Medical with no cost begin addressed in this amendment. All costs associated with this amendment will be addressed in the Fourth amendment to follow this Third amendment.

CCSD has requested, and MetroHealth had agreed, to work towards an arrangement where MetroHealth manages the operation of the health care and related services provided at the Bedford Heights Jail and to oversee and run such health care services as an annex hospital outpatient clinic of MetroHealth located at the Bedford Heights Jail. The ultimate objective of the parties is to shift the operation of the health care services to MetroHealth in phases. These health care services address the following needs at the Bedford Heights jail:

- Part time provider (Doctor)

- 40B pharmaceuticals to be delivered to the Bedford Heights facility

The ability of MH employees to be used at the Bedford Heights facility as needed per the Medical Director's discretion.

Medical equipment that will be needed at the Bedford Heights facility.

To increase MetroHealth's Liability insurance obligations.

This amendment address MetroHealth's capability to supply these needs at the Bedford Heights jail facility. The additional cost to supply these needs will be addressed in the Fourth amendment.

Procurement

The original procurement method was an agreement with another County Agency. The original amount was \$18,845,022.00 for the five-year term. There is no cost to this third amendment. The procurement method for this project was (RFB, RFP, RFQ, grant agreement, or other).

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

MetroHealth System
2500 MetroHealth Drive
Cleveland, Ohio 44109
Council District - All council districts

The Point of Contact for the contractor/vendor is Jane Platten

The project is located in ALL Council Districts

Project Status and Planning

The project is an ongoing 5-year contract which currently expires on 12/31/2019.

The project has 2 current amendments and this will be a 3rd amendment which will add the latest in county jail facilities. This amendment is dated 7/1/2018 so it can begin as soon as approved.

The project is on a critical action path because of the lack of medical staff at the Bedford Heights jail.

Due to the lack of medical staff at the Bedford Heights jail, there are currently empty beds that are very much needed due to the overcrowding at the County jail.

The project's term began in 2015 and this is just an extension of the project term due to the addition of the Bedford Heights jail.

Funding

The current contract is 100% general fund funded. Additional funds will be addressed in the fourth amendment which will be paid from the Bedford Heights budget.

Current schedule of payments is quarterly which will remain the same.

The project is an amendment to an agreement. This amendment changes scope of the current agreement by adding an additional jail facility under the current MetroHealth contract. This is the 3rd amendment of the contract. The history of the amendments is:

Amendment One; Effective Date 2/22/2016 which added the Euclid jail facility under the MetroHealth Contract.

Amendment Two: Effective Date 7/1/2016 which changed the scope of the contract; MetroHealth has obtained 340B pricing for pharmaceuticals being prescribed in the County jails. MetroHealth will now be

responsible for the purchase and supplying of those pharmaceuticals which will then be billed back to Cuyahoga County at the 340B pricing level.

Sheriff's Department requesting approval of a **fourth contract amendment** with MetroHealth Medical at a cost of \$339,219.45 in this amendment.

The Parties anticipate being able to shift the entire operation of health care services to MetroHealth after the first six (6) weeks of the provision of MetroHealth Services unless circumstances change or as otherwise agreed to in writing by the Parties. These health care services that will be provided by MetroHealth are:

Part time provider (Doctor)

340B pharmaceuticals to be delivered to the Bedford Heights facility

The ability of MH employees to be used at the Bedford Heights facility as needed per the Medical Director's discretion.

Medical equipment that will be needed at the Bedford Heights facility.

To increase MetroHealth's Liability insurance obligations.

This amendment address MetroHealth's capability to supply these needs at the Bedford Heights jail facility and the additional cost associated with supplying these needs.

Procurement

The original procurement method was an agreement with another County Agency. The original amount was \$18,845,022.00 for the five-year term. The additional cost with this 4th amendment is \$339,219.45 which will bring the entire contract cost to \$19,184,241.45. The procurement method for this project was and agreement with another County agency.

The project has 2 current amendments and this will be a 4th amendment which is being reviewed concurrently with the 3rd amendment. This amendment is dated 7/1/2018 so it can begin as soon as approved.

The project is on a critical action path because of the lack of medical staff at the Bedford Heights jail.

Due to the lack of medical staff at the Bedford Heights jail, there are currently empty beds that are very much needed due to the overcrowding at the County jail.

The project's term began in 2015 and this is just an extension of the project term due to the addition of the Bedford Heights jail.

Funding

The current contract is 100% general fund funded. The additional funds needed for this amendment will come from the Bedford Heights budget.

Current schedule of payments is quarterly which will remain the same.

The project is an amendment to an agreement. This amendment changes scope of the current agreement by addressing all of the medical services and equipment/supplies that will be needed at the Bedford Heights jail facility.

BC2018-427

Cuyahoga Job and Family Services

To provide safe, high quality, temporary housing services for single adult males in Cuyahoga County needing treatment for substance abuse disorders. The provider will operate a residential facility offering shelter in combination with case management and treatment support for homeless men residing in Cuyahoga County.

Lack of services/assistance for homeless single adult males needing treatment for substance abuse disorder. To provide basic, temporary housing with access to Intensive Outpatient Program (IOP) services for 20 homeless men at a point in time; 2) to link clients with permanent housing and sustainable housing; and 3) to link clients with recovery supports in the community.

Vendor address

Stella Maris, Inc.

1320 Washington Avenue

Cleveland, OH 44113

A formal competitive RFP process was followed. RQ42508 was issued on May 7, 2018. The closing date was June 8, 2018. There was 1 proposal received.

late submittal reason: Per OHS work began on issuing the RFP in early May but the process took slightly longer than anticipated.

C – Exemptions**BC2018-428**

Department of Public Works

Approval of this request will result in Purchase orders and Department orders to the listed vendors based on dollar amount thresholds. Less than \$25,000 will be Department orders over \$25,000 will be Purchase orders.

The primary goal is to obtain daily operating and maintenance supplies that were previously purchased via the county voucher process under \$500. The Fiscal Office has requested that these vendors be put under contract and encumbered in advance. Public Works is working with law and OPD to establish master contracts through an RFP process which will start January 1, 2019. This is an interim solution to help comply with audit requirements.

These vendors were select based on availability of building supply materials and location to county property and or service areas. These are primarily commercial and industrial suppliers that specialize in building materials and operating materials and have the stock on hand. All the vendors except for Home Depot offer discounted pricing to the County.

Procurement

This is an Alternative Procurement Process to continue to use vendors that were previously used via the voucher process. The Fiscal Office has requested that these vendors be put under contract and encumbered in advance.

Contractor Information

a) Sutton Hardware	35,000
b) Graybar Electric	30,000
c) Home Depot	33,500
d) EPS Supply	20,000
e) Mars Electric	8,000
f) CED Leader Electric	15,000
g) Grainger	30,000
h) AirGas	21,500
i) Emerald Supply	12,000
j) Hilti	15,000
k) Cleveland Key & Safe	12,000
l) Grainger	25,000
m) Industrial Safety	23,000
n) MTech	75,000
o) Darling Fire & Safety	15,000
p) HD Supply	8,000
q) T & S Mower	8,000
r) Unique Paving	8,000
s) Triad Technology	9,000
t) Aztec Steel	10,000
u) Veritf-Xpdex	15,000
v) Direct Digital Graphics	15,000
w) Millcraft Paper	15,000
x) PetHealth	8,000
y) Guardian Alarm	2,500
z) Sherwin Williams	10,000
aa) Aries Distribution	7,000
bb) Colony Hardware Corp	7,000
cc) Astro Supply Co.	4,000
TOTAL	<u>496,500</u>

Funding --\$496,500 as follows

General Fund – Space Maintenance	\$249,000
Sanitary Sewer Districts - Enterprise	\$183,000
Road & Bridge – Special Revenue	\$ 48,000
Kennel – Special Revenue	\$ 16,500

BC2018-429

Office of Procurement & Diversity

As part of an effort to reduce costs, Cuyahoga County is establishing rules for a reverse auction process – in accordance with O.R.C. 9.314. These rules will cover the period of time: 7-2-18 through 7-31-19 (*Any reverse auction procurements advertised prior to the end of this period are authorized through to completion*).

Reverse Auctions are best used with a good or service that has pricing that can be calculated fairly easily and not subject to volatility. This process is optimal if there is a large pool of vendors that will be qualified to bid. For each reverse auction, a list of qualified vendors to partake in the reverse auction event is created as a result of a formal RFP. Only proposals which receive a qualifying score (excluding pricing) as detailed in the RFP will qualify.

The Reverse Auction will be conducted for the items on a price *List*. A bid must be provided for each item in the reverse auction or the proposal may be deemed non-responsive. The total price for all lots will be calculated for each vendor based on each vendors' bids, then scored in accordance with the *Cost Proposal Scoring Instructions* located in the Cost Proposal & Pricing section of the RFP. The County shall determine on a case by case basis performance bond requirements. The RFP will detail the performance bond and insurance requirements.

Vendor shall submit bids in good faith and shall hold their lowest quoted bid, as submitted in the reverse auction, for the length of the contract period.

The Office of Procurement and Diversity will provide advertising (if requested) and training - this will be reflected in the RFP.

Anticipated training will be conducted at 9:30 a.m. in the Office of Procurement and Diversity, 2nd Floor, Room 2-200, 2079 East 9th Street, Cleveland, Ohio 44115. It is strongly encouraged that qualified vendors attend the training.

Process For Determining Opening Bid Price

- a. To set opening bid prices for the reverse auction, the User Department will identify if the item was previously purchased within the last five years. If the exact item had been purchased, in a similar quantity, the previous purchase price should be used for opening bid price.
- b. If the same item was not purchased recently, or was purchased at a different quantity, the User Department should determine if the item is available via a state contract, GSA contract, or other cooperative purchasing agreement available to Cuyahoga County. If available via one of those methods from a bidder qualified to provide the item, the price on that contract should be used. If the item is available via multiple contracts, the lowest price should be used
- c. If the opening bid pricing is not available from options A or B, the User Department will review the initial response to the RFP from the vendors. The lowest initial price of the item from the qualified vendors responding will be used for the opening bid price.

- d. The User Department is responsible for maintaining accurate records as to how the opening bid price was determined.
- e. This opening bid price should be a reasonable price that will encourage bidders to participate. It is counterproductive to have an opening bid price that allows little room for profit. As a function of the reverse auction process, once the auction process begins, the price will start to be reduced.

Reverse Auction Pricing Event Terms

- a. Preliminary pricing (*List*) will be submitted with each vendors' proposal.
- b. Cuyahoga County shall work with Vendors to prepare for the auction event.
- c. During the Auction event, only those Vendors on the qualified respondents list will be allowed to participate in the auction event.
- d. Cuyahoga County will provide the necessary administrative support to ensure that the integrity of the auction event is not compromised.
- e. Cuyahoga County will keep an event record, which will include the prices offered by the Vendors.
- f. The user interface will be configured such that a Vendor will not know the identity of competing respondents during the auction event.
- g. Cuyahoga County will begin the event through electronic notification to all qualified Vendors.
- h. Vendors may submit multiple prices during the event. The lowest price offered will contribute to the price portion of the proposal response.
- i. The auction event will have a scheduled stop time. The event will not be extended beyond the scheduled stop time. However, if technical issues occur that impact the last hour of the bidding period, OPD may extend the bidding period. If the bidding period is extended, OPD will notify vendors of the revised scheduled stop time.
- j. After the auction event has started, vendors may reduce prices during the event as they see fit.
- k. The conclusion of the electronic auction event will be considered the Vendor's best and final pricing and will be the basis for the price evaluation.
- l. Only one contract will be awarded. There will be no split awards.
- m. If the county suspects malicious activity on behalf of any vendor, their proposal may be deemed non-responsive or be awarded no points for the reverse auction.

Reverse Auction Vendor Instructions

- a. The reverse auction will be conducted based on a price *List*.
- b. The lot (if applicable) will consist of items from a *List*. No additional items will be added. An updated list with specific lots will be provided to qualified vendors prior to the reverse auction.
- c. During the auction, vendors will submit bids. This bid must be based on the quantities listed on the price *List*.
- d. For each bid submitted, the vendor must update and upload *the price list* with their bid. This attachment must match the vendor's bid or their proposal may be deemed non-responsive.

Process For Calculating And Reporting Achieved Savings

To create consistency and transparency in identifying savings achieved via the use of a reverse auction, the following methodology will be used to calculate and report savings:

- A. Prior to conducting a reverse auction, the User Department will have a record of the opening bid price, the source of the opening bid price (previously purchased, state contract, GSA contract, co-operative purchasing contract, vendor price), and the expected quantity to be purchased by item.
- B. Once the reverse auction has been conducted, the final price from the winning bidder for that item will be used to calculate the savings. The savings will be calculated by item as follows:
 - a. $(\text{Opening bid price} \times \text{Expected quantity}) - (\text{Reverse auction price} \times \text{Expected quantity}) = \text{Savings (overages)}$
- C. Reporting on savings should be broken out by the source of the opening bid price. The breakout should be as follows:
 - a. Direct Savings: For items where the opening bid price is set from an item previously purchased by Cuyahoga County. These are direct savings as the County had previously spent a higher amount to procure the exact same item.
 - b. Avoided Costs: For items where the opening bid price is set from a state, GSA or co-operative purchasing agreement. These are avoided costs because the opening price was available for the County to purchase as is, however, the use of the reverse auction allowed the County to purchase the item at a lower amount.
 - c. Extrapolated Savings: For items where the opening bid price is set per the initial responses from the vendor to the RFP. When the vendor submits a pricing, the vendor will be aware the reverse auction is to be a part of the pricing structure and will not include the lowest possible price for the opening bid.

D – Consent Agenda

BC2018-430

The Department of Public Works is requesting approval of One (1) Offer of Settlement Agreement for acquiring necessary Right-of-Way for the Cedar Road Bridge Project in Cleveland, Ohio. A summary of the property rights required, damage and compensation by item is set forth in the enclosed Value Analysis reports for these parcels:

Parcel 2 SH, T (Standard Highway Easement & Temporary Easement)

Property Owners: CSX Transportation, Inc.

Recommended Offer of Settlement: \$4,900.00

Fair Market Value Estimate: \$4,750.00

* The settlement amount is \$150.00 over the approved Fair Market Value Estimate (FMVE) as determined by Ohio Department of Transportation pre-qualified appraisers and review appraisers.

The primary goal is approval of the Settlement for the Cedar Road Bridge Project.

The Project is located on the Cedar Road Bridge over Doan Brook in the City of Cleveland, Ohio Council District 5

Procurement

The procurement method for the acquisition of right-of-way for this project is that consultant O.R. Colon visits the properties, its ODOT pre-qualified appraiser prepares a Fair Market Value Estimate [FMVE] of the property being taken. Lastly, one of O.R. Colon's pre-qualified land consultants negotiates with the property owners. The consultant considers the amount of settlement to be reasonable. The property owner has agreed to the settlement amount [see, attachments].

Contractor Information

Provide the names and corresponding business addresses for all vendors providing proposed goods or services, in the following format:

Parcel 2 SH, T
CSX Transportation, Inc.

Project Status

The project term has not begun

Funding

The right-of-way costs for the Project will be paid through County Road and Bridge Funds
The schedule of payments is at closing

Resolution No. 100302 (1/21/2010): convenience and welfare

BC2018-431

(See related items for proposed travel requests for the week of 7/2/2018 in Section D. above)

BC2018-432

(See related items for proposed purchases for the week of 7/2/2018 in Section D. above)

V – OTHER BUSINESS

Items of Note (non-voted)

BC2018-433

Sheriff's Department,

This is a mission critical need for RNs and LPNs at the new Bedford Heights jail facility. This will give the CCSD the ability to increase the number of inmates housed at the Bedford Heights jail facility. The ultimate solution is for the Sheriff's Department to reach full complement for RNs and LPNs necessary for all jail facilities. Bedford Heights jail is opening but there are not enough nurses to ensure medical needs at the Bedford Heights facility. We will Use agency nurses on a permanent basis if we are unable to get to full complement of RNs and LPNs. This will be used at the Bedford Heights jail facility.

Procurement:

The procurement method was using the mission critical county policy which utilized both buyspeed and onbase.

Contractor and Project Information:

The contractor information is as follows. Alliance Healthcare Services LLC. 6161 Oak Tree Blvd Suite 300. Independence Ohio 44131. Owner and POC is Frank Fauskey. Phone 216-525-0200 Ex 2530.

Project Status and Planning:

These nurses will enable the CCSD to utilize the new Bedford Heights jail until additional County nurses can be hired.

Funding

This project will be funded by the General Fund.

Item No. 1

Department of Public Works is requesting payment of the settlement reached for Parcel 31 in the appropriation lawsuits filed in Cuyahoga County Probate Court in connection with the Royalton Road Project. The property information is as follows:

Parcel Nos.: 31 SH, SL, T1, T2 (Standard Highway Easement, Slope & Temporary Easement)
Owner: Beverly J. Sharkey
Probate Court Case Number: 2017ADV230898
Settlement Amount: \$24,852.25

Resolution No. 2017-0230 approved the appropriation of Parcel 31. On December 22, 2017, an appropriation action was filed and a check in the amount of \$13,600.00 was deposited with the Clerk of Courts for Parcel 31.

After negotiations, a settlement was reached by representatives of Public Works, the Law Department, and the owner, in the amount of \$24,852.25. The settlement amount represents an increase of \$11,252.25 and is considered reasonable and far less costly than pursuing any further negotiations with this owner or allowing this case to proceed to a jury trial.

Appropriation settlement was managed by Robin Wilson, Law Department

The primary goal is approval of the additional settlement to construct the Royalton Road Project. The Project is located on Royalton Road in the City of North Royalton, Ohio Council District 5

Contractor Information

Parcel Nos.: 31 SH, SL, T1, T2 (Standard Highway Easement, Slope & Temporary Easement)

Owner: Beverly J. Sharkey

Address: 11023 Royalton Road, North Royalton, OH 44133

Mailing Address: 25531 Fretton Square, S. Riding, VA 20152

Funding: CE 417477 (7.50 Fund)

Resolution No. 094303 (10/15/2009): Council approved a resolution declaring the public convenience and welfare of the Royalton Road Project.

Resolution No. 2016-0184 (10/11/2016): Council Approved Right-of-Way plans for the Royalton Road

Item No. 2

Department of Public Works

The settlement agreement for property rights reached for Parcel 10 in the appropriation lawsuits filed in Cuyahoga County Probate Court in connection with the Royalton Road Project.

Resolution No. 2017-0230 approved the appropriation of Parcel 10. On December 22, 2017, an appropriation action was filed and a check in the amount of \$5,500.00 was deposited with the Clerk of Courts for Parcel 64.

The owner's counter-offer in this case was \$14,129.28. After negotiations, a settlement was reached by representatives of Public Works, the Law Department, and the owner, in the amount of \$10,011.88. The settlement amount represents an increase of \$4,211.88 and is considered reasonable and far less costly than pursuing any further negotiations with this owner or allowing this case to proceed to a jury trial.

The primary goal is approval of the additional settlement to construct the Royalton Road Project. The Project is located on Royalton Road in the City of North Royalton, Ohio Council District 5

Contractor Information

Parcel 10 SH, T (Standard Highway Easement & Temporary Easement)

Property Owners: TRMAG LLC

Address: 11725 Royalton Road, North Royalton, OH 44133

Resolution No. 094303 (10/15/2009): Council approved a resolution declaring the public convenience and welfare of the Royalton Road Project.

Resolution No. 2016-0184 (10/11/2016): Council Approved Right-of-Way plans for the Royalton Road Project.

VI – PUBLIC COMMENT

VII – ADJOURNMENT