

Minutes

Cuyahoga County Board of Control
Monday, October 2, 2017 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:06 a.m.

Attending:

Armond Budish, Chairperson

Councilman Dale Miller

Councilwoman Nan Baker

Trevor McAleer, County Council (Alternate for Dan Brady)

Michael Chambers, Department of Public Works (Alternate for (Michael Dever)

Dennis Kennedy, Fiscal Officer

Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 9/25/17

Armond Budish motioned to approve the minutes from the September 25, 2017 meeting, as written; Nan Baker seconded. The minutes were unanimously approved.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

A – Tabled Items

B – New Items for Review

BC2017-687

Department of Public Works, recommending an award on RQ40115, and enter into a contract with K2M Design Inc. (61-11) in the amount not-to-exceed \$200,000.00 for general architectural/design engineering services.

Funding Source: Capital Project A& E Services

Matt Rymer, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-687 was unanimously approved.

BC2017-688

Department of Public Works, submitting an amendment to Contract No. CE1400216 with Wiss, Janney, Elstner Associates, Inc. for professional design/engineering and consultant services for repairs on the Huntington Park Garage to change the scope of services, effective 10/2/2017 and for additional funds in the amount not-to-exceed \$105,000.00.

Funding Source: Capital Project

Matt Rymer, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-688 was unanimously approved.

BC2017-689

Department of Information Technology, submitting an amendment to Contract No. CE1200571-01 with iData Consulting Services, Inc., for maintenance and support services on the Synapse Publisher Web Content Management System for the period 8/20/2012 - 8/19/2017 to extend the time period to 8/19/2019 and for additional funds in the amount not-to-exceed \$20,000.00.

Funding Source: General Fund

Debbie Davtovich, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-689 was unanimously approved.

BC2017-690

Department of Information Technology, on behalf of the Department of Health and Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1400001 with LexisNexis Risk Solutions Inc. for Accurint for Government Plus on-line locate services for the period 10/1/2013 - 9/30/2017 to extend the time period to 9/30/2022, to expand the scope of services, effective 10/1/2017 and for additional funds in the amount not-to-exceed \$123,840.00.

b) Submitting an amendment to Contract No. CE1400001 with LexisNexis Risk Solutions Inc. for Accurint for Government Plus on-line locate services for the period 10/1/2013 - 9/30/2017 to extend the time period to 9/30/2022, to expand the scope of services, effective 10/1/2017 and for additional funds in the amount not-to-exceed \$123,840.00.

Funding Source: Health and Human Services Levy

Matthew Bender, Department of Information Technology, presented. There were no questions. Armond Budish motioned to approve; Trevor McAleer seconded. Item BC2017-690 was unanimously approved.

BC2017-691

Fiscal Office,

a) Submitting an RFP exemption on RQ40578, which will result in an award recommendation to Costar Realty Information, Inc. in the amount not-to-exceed \$13,362.00 for the purchase of Property and Comp Professional subscriptions for the period 10/1/2017 – 9/30/2018.

b) Recommending an award on RQ40578 to Costar Realty Information, Inc. in the amount of not-to-exceed \$13,362.00 for the purchase of Property and Comp Professional subscriptions for the period 10/1/2017 – 9/30/2018.

Funding Source: Real Estate Assessment Fund

Jim Hopkins, Fiscal Office, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-691 was unanimously approved.

BC2017-692

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Agreement No. AG1500004 with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for residential substance abuse treatment services for the Adult Probation Substance Abuse Residential Treatment Program for the period 1/1/2015 - 12/31/2017, to change the terms, effective 8/1/2016 and for additional funds in the amount not-to-exceed \$387,762.50.

Funding Source: ~~General Fund~~ Smart Ohio Grant Fund

Kathy Guinther, Corrections Planning Board, presented. Dennis Kennedy asked for clarification on the effective date of the change of terms. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-692 was unanimously approved.

BC2017-693

Court of Common Pleas/Juvenile Court Division, recommending awards on RQ40423 and enter into a Master contract with various providers in the total amount not-to-exceed \$247,500.00 for Trauma Informed Residential services for the period 10/1/2017 – 9/30/2018:

- a) Clarinda Academy Eagles
- b) The Daughter Project
- c) Forest Ridge Youth Services
- d) Gracehaven
- e) Keystone Richland Center, LLC dba Foundations for Living
- f) Lakeside for Children dba Lakeside Academy
- g) The Village Network
- h) Youth for Tomorrow

Funding Source: Title IV-E

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve; Nan Baker seconded. Item BC2017-693 was unanimously approved.

BC2017-694

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Master Contract No. CE1700098 with various providers for Safe Space Housing services for Minor Victims of Sex Trafficking for the period 7/1/2017 – 9/30/2017 to extend the time period to 9/30/2018 and for additional funds in the total amount not-to-exceed \$48,022.80:

- a) Lutheran Metropolitan Ministry
- b) The Village Network

Funding Source: Victims of Crime Act

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-694 was unanimously approved.

BC2017-695

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ39595 and enter into a contract with Catholic Charities Corporation in the amount not-to-exceed \$40,000.00 for driver intervention and counseling services for the period 1/1/2018 - 12/31/2019.

Funding Source: Health and Human Services Levy

Sarah Baker, Juvenile Court Division, presented. Nan Baker inquired about how the Department would proceed if no bids were received for the services being advertised, as it relates to Catholic Charities Corporation being the only bidder who responded to the Request for Proposals. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-695 was unanimously approved.

BC2017-696

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ40535 and enter into an agreement with City of Olmsted Falls in the amount not-to-exceed \$2,400.00 for the Community Diversion Program for the period 1/1/2018 - 12/31/2019.

Funding Source: General Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-696 was unanimously approved.

BC2017-697

Department of Health and Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption, which will result in an amendment to Master Contract No. CE1300571 with various providers for placement and foster care services for the period 1/1/2014 – 12/31/2017, by adding the provider Ohio Teaching Family Association, effective 4/1/2017; no additional funds required.

b) Submitting an amendment to Master Contract No. CE1300571 with various providers for placement and foster care services for the period 1/1/2014 – 12/31/2017, by adding the provider Ohio Teaching Family Association, effective 4/1/2017; no additional funds required.

Funding Source: Original contract –29% Federal and 71% Health and Human Services Levy

Bob Math, Children and Family Services, presented There were no questions. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-697 was unanimously approved.

BC2017-698

Office of Innovation,

a) Submitting an RFP exemption on RQ40946, which will result in an award recommendation to Cuyahoga Community College in the amount not-to-exceed \$149,500.00 for training, coaching and administrative services for various Lean Six Sigma Projects for the period 10/2/2017 – 8/31/2018:

- 1) Lean Process: Connecting Public Beneficiaries to Meaningful Employment Project
- 2) Lean Process: Improving the Collection Component of the Loan Process Project
- 3) Lean Process: Improving the Timeliness of Child Support Services Emancipation Process Project

b) Recommending an award on RQ40946 to Cuyahoga Community College in the amount not-to-exceed \$149,500.00 for training, coaching and administrative services for various Lean Six Sigma Projects for the period 10/2/2017 – 8/31/2018:

- 1) Lean Process: Connecting Public Beneficiaries to Meaningful Employment Project
- 2) Lean Process: Improving the Collection Component of the Loan Process Project
- 3) Lean Process: Improving the Timeliness of Child Support Services Emancipation Process Project

Funding Sources: Local Government Efficiency Program Grant - \$137,000.00 and Health and Human Services Levy - \$12,500.00

Heather Reffett, Office of Innovation, presented. Dale Miller expressed hope that the various Lean Six Sigma Projects will improve the County's processes and result in a cost savings. Nan Baker asked if the Local Government Efficiency Program Grant is funded by the State. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-698 was unanimously approved.

BC2017-699

Department of sustainability, recommending a payment to Earth Day Coalition in the amount of \$10,000.00 for support of the 2017 Electric Vehicle Infrastructure Project for the period 10/1/2017 – 9/30/2018.

Funding Source: General Fund - \$6, 500.00 Road and Bridge Fund - \$3,500.00

Mike Foley, Department of sustainability, presented. Dale Miller asked how the funding will be utilized; and inquired about the estimated mileage associated with electric vehicles. Trevor McAleer asked if other Government entities contribute funds to the Earth Day Coalition; and asked if the use of Road and Bridge funding is appropriate to cover a portion of this project. Nan Baker asked for clarification on staffing, and inquired about the percentage of funding allocated for staffing expenses. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-699 was unanimously approved.

C – Consent Agenda

Trevor McAleer asked for clarification on how the previous rates were established, as it relates to Item No. BC2017-703. Armond Budish asked for confirmation that the negotiated rates will result in a 20% savings. Trevor also inquired about the amount the 20% cost savings is equal to.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2017-700 through -704, Trevor McAleer seconded, the consent agenda items were unanimously approved.

BC2017-700

Department of Public Works, submitting an amendment to Contract No. CE0800631-01 with Michael Baker Jr., Inc. for consultant engineering services for construction of Stage 3 of the Towpath Trail Extension from Steelyard Commons to Tremont Trailhead, to change the scope of services, effective 10/2/2017, and for a decrease in the amount of (\$76,423.00).

Funding Source: Federal

BC2017-701

Department of Information Technology, on behalf of various Departments, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org for a fee in the amount of \$1.00:

- a) Court of Common Pleas/Juvenile Court Division
- b) Court of Common Pleas
- c) Clerk of Courts
- d) Department of Health and Human Services
- e) Office of the Medical Examiner

Funding Source: Revenue Generating

BC2017-702

Department of Workforce Development, submitting amendments to Contracts with various providers for career services, training, and job placement to Dislocated Workers in Northeast Ohio in connection with the Sector Partnership National Emergency Grant program for the period 9/1/2015 – 8/31/2017 to extend the time period to 6/30/2018; no additional funds required:

- a) Contract No. CE1500323 with Cleveland Center for Arts and Technology dba NewBridge Cleveland Center for Arts and Technology.
- b) Contract No. CE1500324 with Manufacturing Advocacy & Growth Network Inc. (MAGNET).

Original Funding Source: U.S. Dept. of Labor - Sector Partnership / National Emergency Grant

BC2017-703

Fiscal Office, submitting an agreement with Professional Travel Inc. to define the agreed upon rates to be charged per facilitated travel transaction for the period 10/2/2017 - 9/30/2018.

Funding Source: N/A

BC2017-704

Office of Procurement & Diversity, presenting proposed purchases for the week of 10/2/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CT-17-40193	Purchase asphalt	Department of Public Works	The Shelly Company	\$24,500.00	Road and Bridge Fund
CT-17-40341	Engraving machine repair for Sign Shop	Department of Public Works	Gravotech, Inc. dba Gravograph	\$550.00	General Fund
CT-17-40773	Oil pan repair to Truck 3-260	Department of Public Works	John Lance Ford	\$4,964.14	Sanitary Sewer Fund
CT-17-40792	HVAC supplies for various County buildings	Department of Public Works	Cleveland Hermetic Supply, Inc.	\$24,500.00	Internal Service Fund
CT-17-40798	Steering gear replacement and repairs to emission system for Vehicle 18-54	Department of Public Works	John Lance Ford	\$1,133.26	Internal Service Fund
CT-17-40819	Broom wafers for snow removal and pavement sweeping at Airport	Department of Public Works	United Rotary Brush Corp.	\$6,845.40	Airport Operation Fund
CT-17-40844	File folders for felony cases for Public Defender's Office	Department of Public Works	United Finishing & Die Cutting, Inc.	\$510.35	General Fund
CT-17-40898	Repair parts for Truck S-116	Department of Public Works	Valley Ford Truck, Inc.	\$724.99	Sanitary Sewer Fund
CT-17-40913	14 – Ton Tilt Deck Equipment Trailer	Department of Public Works	Ohio CAT	\$13,634.00	Sanitary Sewer Fund
CT-17-40923	Scan tool to diagnose heavy duty vehicles for maintenance and repair for Sanitary Engineer	Department of Public Works	Lakefront Automotive Parks	\$4,599.00	Sanitary Sewer Fund
CT-17-40925	(6) Garmin GPS Units	Department of Public Works	HPM Business Systems Inc.	\$867.77	Sanitary Sewer Fund
CT-17-40931	Purchase and install a pair of doors for Justice Center Parking Garage	Department of Public Works	Cleveland Door Controls, Inc.	\$5,325.00	General Fund
AU-17-40598	2018 Metal dog tabs	Fiscal Office	International Identification Inc. dba National Band & Tag	\$11,240.00	Dog an Kennel Fund

<i>AU-17-40599</i>	<i>Data processing and mailing of 2018 Dog License Applications</i>	<i>Fiscal Office</i>	<i>Midwest Direct</i>	<i>\$16,092.30</i>	<i>Dog and Kennel Fund</i>
<i>CR-17-40952</i>	<i>Battery power backup for server in labs</i>	<i>Medical Examiner</i>	<i>CDW – Government</i>	<i>\$770.12</i>	<i>Gruttadauria Special Capital Fund</i>
<i>SH-17-40563</i>	<i>Motorola lithium ion batteries for radios</i>	<i>Sheriff's Department</i>	<i>Holzberg Communications, Inc.</i>	<i>\$2,425.00</i>	<i>Internal Service Fund</i>

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CF-17-40902</i>	<i>Post Adoption Special Services Subsidy: residential treatment</i>	<i>Division of Children and Family Services</i>	<i>Bellefaire JCB</i>	<i>\$7,514.06</i>	<i>67% - Health and Human Services Levy Fund 33% - Title IV-E</i>

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

BC2017-705

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

a) Submitting an RFP exemption on RQ40409, which will result in an award recommendation to The Centers for Families and Children – Wade Early Learning Center in the amount not-to-exceed \$115,000.00 for the UPK 1.0 Program for the period 12/1/2016 – 7/31/2018.

b) Recommending an award on RQ40409 and enter into a contract with The Centers for Families and Children – Wade Early Learning Center in the amount not-to-exceed \$115,000.00 for the UPK 1.0 Program for the period 12/1/2016 – 7/31/2018.

Funding Source: Health and Human Services Levy

Bob Staib, Office of Early Childhood, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked for a general description on what lead to the provider losing their star rating. Armond Budish stated he posed the same questions and it was emphasized to him that very few providers are awarded 5-stars, which this provider received and has regained all 5-stars. Trevor McAleer asked if the State’s Step Up to Quality rating is awarded on an annual basis; and asked if the County had the option to use other facilities in lieu of The Centers for Families and Children – Wade Early Learning Center. Nan Baker asked for clarification on whether the star rating regained by the provider should reflect 3-stars or 5, as it relates to the number listed in the briefing information provided by the Department. Armond Budish motioned to approve; Dale Miller seconded. Item BC2017-705 was unanimously approved.

VI – PUBLIC COMMENT

There was no public comment related to the agenda.

VII – ADJOURNMENT

Armond Budish motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:38 a.m.