

## Minutes

Cuyahoga County Board of Control

Monday, September 18, 2017 11:00 A.M.

County Headquarters

2079 East Ninth Street, 4<sup>th</sup> Floor

Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Edward Kraus, Chairperson, (Alternate for Armond Budish)

Councilman Dale Miller

Councilwoman Nan Baker

Trevor McAleer, County Council (Alternate for Dan Brady)

Michael Dever, Director, Department of Public Works

Dennis Kennedy, Fiscal Officer

Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 9/11/17

Edward Kraus motioned to approve the minutes from the September 11, 2017 meeting, as written; Dale Miller seconded. The minutes were unanimously approved.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV – CONTRACTS AND AWARDS

#### A – Tabled Items

##### BC2017-651

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Agreement No. AG1700017 with Alcohol Drug Addiction and Mental Health Services Board of Cuyahoga County for a screening tool and assessment services for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project Domestic Violence Prevention Program for the period 1/1/2017 - 9/30/2017 to extend the time period to 9/30/2018 and for additional funds in the amount not-to-exceed \$2,073.72.

Funding Source: Title II Grant Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Edward Kraus motioned to approve; Dale Miller seconded. Item BC2017-651 was unanimously approved.

#### B – New Items for Review

##### BC2017-660

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. AG1600020 with Cuyahoga County Sheriff's Department for reimbursement of eligible expenses in connection with the FY2015 State Homeland Security Grant Program – Law Enforcement for the period 5/30/2016 – 3/31/2018 for additional funds in the amount not-to-exceed \$4,657.00.

Funding Source: FY2015 State Homeland Security Grant Program – Law Enforcement

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Edward Kraus motioned to approve; Nan Baker seconded. Item BC2017-660 was unanimously approved.

BC2017-661

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1600141 with County Commissioners Association of Ohio Service Corporation (CCAOSC)/Ohio Child Support Enforcement Agency Director's Association Inc. for CLEAR subscription services for the period 2/1/2016 – 5/31/2019 for additional funds in the amount not-to-exceed \$28,160.00.

Funding Source: Public Assistance Fund

Bob Math, Cuyahoga Job and Family Services, presented. There were no questions. Edward Kraus motioned to approve; Trevor McAleer seconded. Item BC2017-661 was unanimously approved.

C – Consent Agenda

There were no questions on the consent agenda items. Edward Kraus motioned to approve items BC2017-662 through -665, Michael Dever seconded, the consent agenda items were unanimously approved.

BC2017-662

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2017-663

Department of Workforce Development, submitting an amendment to Contract No. CE1500325 with Towards Employment, Inc. for career services, training, and job placement to Dislocated Workers in Northeast Ohio in connection with the Sector Partnership National Emergency Grant Program for the period 9/1/2015 – 8/31/2017 to extend the time period to 6/30/2018; no additional funds required.

Original Funding Source: U.S. Dept. of Labor - Sector Partnership / National Emergency Grant

BC2017-664

a) Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, requesting authority to apply for and accept grant funds from the Cleveland Browns Foundation in the amount not-to-exceed \$290,000.00 for expansion of the Universal Pre-Kindergarten Program for the period 08/01/2017- 7/31/2018.

b) Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting a grant award from the Cleveland Browns Foundation in the amount not-to-exceed \$290,000.00 for the expansion of the Universal Pre-Kindergarten Program for the period 08/01/2017- 7/31/2018.

Funding Source: Cleveland Browns Foundation

BC2017-665

Office of Procurement & Diversity, presenting proposed purchases for the week of 9/18/2017

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
CT-17-40793	<i>Printing and finishing services for Foster &amp; Adoptive Handbook for Division of Children and Family Services</i>	<i>Department of Public Works</i>	<i>Zippityprint, LLC</i>	<i>\$2,690.00</i>	<i>Internal Service Fund</i>
CT-17-40799	<i>Finishing services for various print jobs</i>	<i>Department of Public Works</i>	<i>Direct Digital Graphics</i>	<i>\$2,116.00</i>	<i>Internal Service Fund</i>
CT-17-40836	<i>Legal Notice: Public hearing regarding additional \$5.00 Motor Vehicle Annual License Tax</i>	<i>Department of Public Works</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$900.00</i>	<i>Road and Bridge Fund</i>
CT-17-40858	<i>Clean fill dumping services</i>	<i>Department of Public Works</i>	<i>Boyas Excavating, Inc.</i>	<i>\$20,000.00</i>	<i>Sanitary Sewer Fund</i>
SA-17-40530	<i>Older Adult Resources Guide advertisement</i>	<i>Division of Senior and Adult Services</i>	<i>Senior Impact Solutions</i>	<i>\$1,350.00</i>	<i>Health and Human Services Levy Fund</i>
SA-17-40765	<i>Carpet cleaning services throughout agency</i>	<i>Division of Senior and Adult Services</i>	<i>Interfinish, LLC</i>	<i>\$4,760.00</i>	<i>Health and Human Services Levy Fund</i>
SA-17-40802	<i>Radio advertising and marketing to promote Annual Conference on Aging</i>	<i>Division of Senior and Adult Services</i>	<i>Rubber City Radio Group, Inc.</i>	<i>\$1,000.00</i>	<i>Health and Human Services Levy Fund</i>
CR-17-40466	<i>Test tube racks for Toxicology</i>	<i>Medical Examiner</i>	<i>Fisher Scientific</i>	<i>\$886.96</i>	<i>Medical Examiner's Office Crime Lab Fund</i>

Items already purchased:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None.</i>					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

## V – OTHER BUSINESS

### TIME-SENSITIVE/MISSION CRITICAL

#### Mission Critical Item:

BC2017-666

Department of Public Works, recommending an award on RQ40900 to Prism Glass & Door dba Allied Glass Services in the amount of \$23,100.00 for replacement of front and rear entrance doors at the Board of Elections.

Matt Rymer and Thom Pavich, Department of Public Works, presented. Edward Kraus motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked about the procurement method used to procure the services, and asked if the work had been completed. Dale also asked for clarification on why the item was being presented for consideration as mission critical. Trevor McAleer asked if the services include labor and materials; and asked if the Board of Election's team participated in the selection process of the type of doors being purchased. Trevor requested the Department of Public Works meet with the Board of Elections Team to ensure they are satisfied with the selected door replacements before the final purchase is made. Edward Kraus motioned to approve; Dale Miller seconded. Item BC2017-666 was unanimously approved.

#### Items of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services, recommending to terminate Contract No. CE1400117 with CareWorks Technologies, Ltd. In the amount of \$457,851.92 for Demilitarized and Firewall services for the period 4/1/2014 - 3/31/2019, effective February 15, 2017.

Funding Source: N/A

## VI – PUBLIC COMMENT

There was no public comment related to the agenda.

## VII – ADJOURNMENT

Edward Kraus motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:14 a.m.