

MEETING MINUTES

Cuyahoga County Personnel Review Commission

Wednesday, May 17, 2017

2429 Superior Viaduct, 3rd Floor

Cleveland, Ohio 44113

5:00 p.m.

1) CALL TO ORDER

Chairwoman Southerington called the meeting to order at 5:13 p.m..

2) ATTENDANCE

Chairwoman Debbie Southerington, Commissioner Tom Colaluca, PRC Director Rebecca Kopcienski, PRC Manager Employment Testing George Vaughan, PRC Staff Attorney Sara DeCaro, Assistant Prosecutor Nora Poore, Assistant Law Director Amy Marquit Renwald, Manager of Talent Acquisition & Employment Manager Matt Kelly, Attorney Jim Budzik, Raquel Gregory.

3) APPROVAL OF MINUTES

Commissioner Colaluca made a motion to approve the minutes from May 3, 2017; Commissioner Southerington seconded the motion. All were in favor; no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) UNFINISHED BUSINESS – Nothing submitted.

6) NEW BUSINESS

a) Appeals

i) Raquel Gregory– Report & Recommendation

Raquel Gregory – Commissioner Colaluca made a motion to hold Ms. Gregory's appeal in abeyance until a future PRC Meeting.

b) 2016 Temporary Work Level Compliance Report

PRC Staff Attorney Sara DeCaro addressed the Commissioners to present the 2016 Temporary Work Level Compliance Report. Manager of Talent Acquisition & Employment Manager Matt Kelly addressed the Commissioners regarding the Report. Discussion ensued.

c) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Security Officer 2 – Sheriff – 3/31/2017

Social Program Administrator 3 – WFD – 5/1/2017

Information Systems Analyst- IT – 5/1/2017

Custodial Worker – PW – 5/2/2017

Business Administrator 4 – CJFS – 5/4/2017

Senior Training Officer – CJFS – 5/5/2017

Administrative Assistant 1 – Clerk of Courts – 5/8/2017

ERP Information Systems Analyst – EAM – IT – 5/10/2017

ERP Information Systems Analyst – Fiscal – IT – 5/10/2017
ERP Information Systems Analyst – HRIS – IT – 5/11/2017
ERP Information Systems Analyst – Procurement – IT – 5/11/2017
Administrative Assistant 2 – PRC – 5/11/2017

Commissioner Colaluca made a motion to accept the establishment of the above eligibility lists as of the date posted to the PRC website; Commissioner Southerington seconded. All were in favor; no objections.

6) PUBLIC COMMENT – Nothing submitted.

7) OTHER BUSINESS – Nothing submitted.

8) EXECUTIVE SESSION – Discussion of personnel matter

There was no Executive Session.

9) ADJOURNMENT

Chairwoman Southerington made a motion at 5:50 to adjourn the meeting; Commissioner Colaluca seconded. All were in favor; no objections.

The next Personnel Review Commission Meeting is scheduled for Wednesday, June 7, 2017 at 5:00 p.m. at the PRC office located at 2429 Superior Viaduct, 3rd Floor. Free parking is available in the front lot of the building. Persons needing accommodations to attend and participate in the meeting should contact the PRC Coordinator at 216-698-2975.