

## **Minutes**

Cuyahoga County Board of Control  
Monday, October 11, 2016 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:02 a.m.

The County Executive and his alternate were absent. Joe Nanni motioned to nominate Trevor McAleer to serve as Chair; Michael Dever seconded. The motion was unanimously approved.

### **Attending:**

Michael Dever, Director of Public Works  
Dennis Kennedy, Fiscal Officer  
Michael King, County Council (Alternate for Dale Miller)  
Trevor McAleer, County Council (Alternate for Dave Greenspan)  
Joe Nanni, County Council (Alternate for Dan Brady)  
Rich Opre, Office of Procurement and Diversity (Alternate for Lenora Lockett)

### **II – REVIEW MINUTES – 10/11/16**

Michael Dever motioned to approve the minutes from the October 11, 2016 Board of Control meeting, as written; Trevor McAleer seconded. The minutes were unanimously approved.

### **III – PUBLIC COMMENT**

There was no public comment related to the agenda.

### **IV – CONTRACTS AND AWARDS**

#### **A – Tabled Items**

#### **B – New Items for Review**

##### **BC2016-758**

Department of Development, submitting an agreement with the City of Lakewood in the amount not-to-exceed \$203,930.00 for eligible HOME program activities and administration for the period 8/1/2016 - 12/31/2018. Funding Source: HOME Investment Partnership Program

Sara Parks-Jackson, Department of Development, presented. There were no questions. Joe Nanni motioned to approve; Michael Dever seconded. Item BC2016-758 was unanimously approved.

##### **BC2016-759**

Department of Development, submitting an agreement with the City of Euclid in the amount not-to-exceed \$159,008.00 for eligible HOME program activities and administration for the period 2/1/2016 - 1/31/2018. Funding Source: HOME Investment Partnership Program

Sara Parks-Jackson, Department of Development, presented. There were no questions. Trevor McAleer motioned to approve; Joe Nanni seconded. Item BC2016-759 was unanimously approved.

#### BC2016-760

County Executive/Department of Development, recommending approval of a Large Scale Attraction Forgivable Loan to Sterigenics International, LLC, a medical high technology company, in the amount not to exceed \$450,000 for the relocation of their global headquarters from the Chicago, IL area to Broadview Heights, OH in Cuyahoga County. Funding Source: Western Reserve/Job Creation Fund

Mike May, Department of Development, presented. Mike King asked how businesses qualify to receive a forgivable loan. Trevor McAleer asked if the Company's Board of Directors have approved the loan, and whether Cuyahoga County is the only location under consideration. Michael Dever motioned to approve; Mike King seconded. Item BC2016-760 was unanimously approved.

#### BC2016-761

Department of Information Technology, recommending an award on RQ38127 to Logicalis, Inc. in the amount of \$99,475.98 for storage for the NetApp storage system for use by the Real Property and GIS application. Funding Sources: 100% Tax Assessment Fund

Patrick Wright, Information Technology, presented. There were no questions. Trevor McAleer motioned to approve; Joe Nanni seconded. Item BC2016-761 was unanimously approved.

#### BC2016-762

Department of Information Technology, recommending an award on RQ38168 to Entrust, Inc. in the amount of \$48,346.64 for the purchase of Entrust Managed SSL Enterprise Account security certificates. Funding Source: General Fund

Patrick Wright, Information Technology, presented. There were no questions. Trevor McAleer motioned to approve; Mike King seconded. Item BC2016-762 was unanimously approved.

#### BC2016-763

Department of Information Technology, submitting an amendment to Contract No. CE1400166 with CA, Inc. for maintenance and support on DYNAM/TLMS Tape Management System for the period 10/24/2013 - 10/23/2016 to extend the time period to 10/23/2019 and for additional funds in the amount not-to-exceed \$22,800.00. Funding Source: General Fund

Patrick Wright, Information Technology, presented. There were no questions. Trevor McAleer motioned to approve; Mike King seconded. Item BC2016-763 was unanimously approved.

#### BC2016-764

Office of Procurement & Diversity, recommending an award on behalf of the Department of Public Works on RQ38001 to Bob Gillingham Ford, Inc. (12-3) in the amount of \$33,559.50 for the purchase of one (1) Ford Explorer 4WD. Funding Source: Sanitary Sewer Fund

Rich Opre presented. There were no questions. Mike King motioned to approve; Michael Dever seconded. Item BC2016-764 was unanimously approved.

#### BC2016-765

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. CE1500007 with Applewood Centers, Inc. for Day Reporting Program services for the period 1/1/2015 - 12/31/2015, to extend the time period to 12/31/2016 and for additional funds in the amount of \$160,000.00. Funding Source: State Child Protective Allocation

Daphne Kelker, DCFS, presented. Trevor McAleer asked why the agency initially decided not to move forward with the service contract, and whether a gap in service provision occurred due to the lapse. Michael Dever motioned to approve; Mike King seconded. Item BC2016-765 was unanimously approved.

#### BC2016-766

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ37617 and enter into a contract with Dave and Buster's Inc. in the amount not-to-exceed \$4,894.64 for room rental and related services in connection with Adoption Awareness Month event to be held November 19, 2016, for the period 11/1/2016 – 11/19/2016. Funding Source: Health and Human Services Levy

Daphne Kelker, DCFS, presented. Trevor McAleer asked why the contract – for a one-day event – has a date range. Trevor McAleer motioned to approve; Mike King seconded. Item BC2016-766 was unanimously approved.

#### C. Exemptions

#### BC2016-767

Department of Public Works, submitting an RFP exemption, which will result in an amendment to Contract No. CE1500144 with Great Lakes Petroleum Co. for middle distillates for various County facilities for the period 5/1/2015 - 6/30/2016 to extend the time period to 12/31/2017; no additional funds required. Funding Sources: Original Contract; Road & Bridge Fund \$194,000.00; Sanitary Sewer Fund \$478,000.00; Airport Operating Fund \$77,000.00; Centralized Custodial Fund \$10,000.00

Mike Chambers, Department of Public Works, presented. Rich Opre asked if the contract end-date is correct. Mike corrected the end date to 12/31/16. Trevor McAleer motioned to approve; Michael Dever seconded. Item BC2016-767 was unanimously approved.

#### BC2016-768

Department of Development, requesting approval of an alternate procurement process, which will allow the Department to conduct an informal RFP process in the amount not to-exceed \$1,000,000.00 for the FY2017 Community Development Supplemental Grant to provide a competitive process for all 59 Cuyahoga County communities and community development 501C3 organizations to apply for funding for community development projects in their community for the period 4/1/2017 – 12/31/2017. Funding Source: Casino Revenue

Sara Parks-Jackson presented. Trevor McAleer asked why the alternate process approval from the Board is necessary, given that County Council already approved the grant program eligibility requirements. The item was held, pending further information on necessity of approval.

#### BC2016-769

Treasury Department, submitting an RFP exemption on RQ38054, which will result in an award recommendation to Sympro in the amount of \$3,872.00 for maintenance on proprietary Treasury Management Software for the period 9/1/2016 – 8/31/2017. Funding Source: General Fund

Joe Ferris, Treasury, presented. There were no questions. Trevor McAleer motioned to approve; Michael Dever seconded. Item BC2016-769 was unanimously approved.

#### BC2016-770

Medical Examiner's Office, submitting an RFP Exemption on RQ38077, which will result in an award recommendation to Open Systems of Cleveland, Inc. in the amount of \$7,650.00 for support and maintenance on the automated fingerprint identification system for the period 6/17/2016 – 1/31/2018. Funding Source: General Fund

Hugh Shannon, Medical Examiner, presented. There were no questions. Michael King motioned to approve; Michael Dever seconded. Item BC2016-770 was unanimously approved.

#### BC2016-771

Department of Public Safety and Justice Services, submitting an RFP exemption, which will result in an amendment to Contract No. CE1600087 with Michael Baker International, Inc. for the Hazard Mitigation Planning Project for the period 4/1/2016 - 9/30/2016 to extend the time period to 8/31/2017; no additional funds required. Funding Source: Federal Emergency Management Agency Grant

Mark Christy, Department of Public Safety, presented. Trevor McAleer motioned to approve; Michael Dever seconded. Item BC2016-771 was unanimously approved.

#### BC2016-772

Department of Health and Human Services, Office of Re-Entry, submitting an RFP exemption on RQ37830, which will result in an award recommendation to Think Tank, Inc. in the amount of \$4,157.00 for sponsorship of a simulation workshop that occurred September 22, 2016. Funding Source: Health and Human Services Levy

Item BC2016-772 was held at the request of the Office of Re-Entry.

#### BC2016-773

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ38110, which will result in an award recommendation to Environments 4 Business, LLC in the amount of \$62,006.80 for the purchase of 140 supervisor and 120 staff chairs. Funding Source: Health and Human Services Levy

Daphne Kelker, Division of Children and Family Services, presented. Trevor McAleer asked if the Division coordinates with Public Works on this type of purchase, and whether the purchase was budgeted. Trevor McAleer motioned to approve; Michael King seconded. Item BC2016-773 was unanimously approved.

#### BC2016-774

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption, which will result in an amendment to Contract No. CE1600156 with Kip-Craft Incorporated dba School Belles for school uniforms for the period 7/1/2016 – 9/30/2016 to extend the time period to 9/30/2017; no additional funds required. Funding Source: Original Contract – Health and Human Services Levy

Daphne Kelker, Division of Children and Family Services, presented. There were no questions. Trevor McAleer motioned to approve; Michael King seconded. Item BC2016-774 was unanimously approved.

D. Consent Agenda

There were no questions on the consent agenda items. Trevor McAleer motioned to approve the consent agenda items; Joe Nanni seconded. Items BC2016-775 and -776 were unanimously approved.

BC2016-775

Department of Public Safety and Justice Services, requesting approval to submit a grant application to Ohio Office of Criminal Justice Services in the amount of \$17,073.37 to provide administrative support to applicants in connection with the FY2016 Violence Against Women Act Grant Program for the period 1/1/2017 – 12/31/2017. Funding Source: FY16 STOP VAWA Administration Grant (25% County cash match)

BC2016-776

Office of Procurement & Diversity, presenting voucher payments for the week of 10/11/2016

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
<i>CF-16-37903</i>	<i>Client pamphlets on best practices for parenting and life skills</i>	<i>Department of Children and Family Services</i>	<i>Channing L. Bete Company, Inc.</i>	<i>\$2,699.93</i>
<i>CT-16-37550</i>	<i>Dog/puppy food for Animal Shelter</i>	<i>Department of Public Works</i>	<i>Medina Farmers Exchange</i>	<i>\$23,856.50</i>
<i>CT-16-38254</i>	<i>Tree removal services</i>	<i>Department of Public Works</i>	<i>Precision Corporation</i>	<i>\$2,250.00</i>
<i>CT-16-38304</i>	<i>Rental of 80' boom to change lighting in parking lots</i>	<i>Department of Public Works</i>	<i>General Crane Rental LLC</i>	<i>\$1,350.00</i>
<i>CT-16-38334</i>	<i>No. 9 Envelopes for Print Shop</i>	<i>Department of Public Works</i>	<i>Millcraft Paper Company</i>	<i>\$813.00</i>
<i>CT-16-38346</i>	<i>Finishing services for Print Shop</i>	<i>Department of Public Works</i>	<i>Direct Digital Graphics</i>	<i>\$1,688.00</i>
<i>CT-16-38350</i>	<i>Lighting fixture for Courthouse</i>	<i>Department of Public Works</i>	<i>Graybar Electric Co.</i>	<i>\$789.00</i>
<i>AU-16-38229</i>	<i>2017 Dog tags</i>	<i>Fiscal Office</i>	<i>Hasco Tag Company</i>	<i>\$10,296.00</i>
<i>LL001-16-38313</i>	<i>Books for library patrons</i>	<i>Law Library</i>	<i>CCH Inc.</i>	<i>\$2,300.00</i>
<i>CR-16-38150</i>	<i>Proficiency tests for Forensic Science Lab</i>	<i>Medical Examiner</i>	<i>Forensic Science Consultants, Inc.</i>	<i>\$3,554.00</i>
<i>CR-16-38176</i>	<i>Two-day DNA view probabilistic genotyping mixture training</i>	<i>Medical Examiner</i>	<i>Charles H. Brenner</i>	<i>\$3,500.00</i>

CR-16-38336	SEM filaments for Trace Evidence	Medical Examiner	Hitachi High Technologies America Inc.	\$1,490.00
SH-16-38214	Razors for inmates	Sheriff's Department	Walter F. Stephens, Jr., Inc.	\$939.00
SH-16-38241	Supplies package for Concealed Carry Weapon licenses	Sheriff's Department	Identiphoto Co.	\$1,800.00
SH-16-38257	Replacement stools for Control Rooms	Sheriff's Department	National Business Furniture	\$2,982.50
SH-16-38312	Honor Guard uniform for Deputy Sheriff	Sheriff's Department	Shuttler Apparel Inc.	\$592.95
<i>Items already purchased</i>				
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>
CF-16-38298	PASSS: Residential treatment	Department of Children and Family Services	Belmont Pines Hospital	\$6,158.08

## V – OTHER BUSINESS

Mike Chambers, Department of Public Works, presented two time-sensitive/mission-critical items:

BC2016-777 Repair of 3<sup>rd</sup> floor window at the Justice Center; RQ38423; vendor – Allied Glass; \$2,240.00; Funding – Trades Building Supplies Justice Center.

BC2016-778 – Rental of manlift for window repair at Justice Center; RQ38417; vendor – Sunbelt Rentals; \$1,160.85; Funding Source – Trades Rental Justice Center.

Trevor McAleer motioned to amend the agenda to consider the items; Mike King seconded. The motion was unanimously approved. There were no questions on the T-S/M-C items presented by Public Works. Trevor McAleer motioned to approve the items; Mike King seconded. The items were unanimously approved.

### Items of Note (non-voted)

#### Item No. 1

Common Pleas Court/Corrections Planning Board, submitting a grant award from Ohio Department of Mental Health and Addiction Services in the amount of \$36,650.00 for treatment services to clients in Veterans Court in connection with FY2017 Specialized Dockets Payroll Subsidy Grant Program for the period 7/1/2016 – 6/30/2017. Funding Source: Ohio Department of Mental Health and Addiction Services FY2017 Specialized Dockets Payroll Subsidy Grant

#### Item No. 2

Common Pleas Court/Corrections Planning Board, submitting a grant award from Ohio Department of Mental Health and Addiction Services in the amount of \$36,653.00 for case management services to clients in Recovery Court in connection with FY2017 Specialized Dockets Payroll Subsidy Grant Program for the period 7/1/2016 – 6/30/2017. Funding Source: Ohio Department of Mental Health and Addiction Services FY2017 Specialized Dockets Payroll Subsidy Grant

Item No. 3

Common Pleas Court/Corrections Planning Board, submitting a grant award from Ohio Department of Mental Health and Addiction Services in the amount of \$42,818.00 for case management services to clients in Drug Court in connection with FY17 Specialized Dockets Payroll Subsidy Grant Program for the period 7/1/2016 – 6/30/2017. Funding Source: Ohio Department of Mental Health and Addiction Services FY2017 Specialized Dockets Payroll Subsidy Grant

Item. No. 4

Common Pleas Court/Corrections Planning Board, submitting a grant award from the Department of Health and Human Services/Substance Abuse and Mental Health Services Administration in the amount of \$975,000.00 for the FY2016 Treatment Drug Courts Grant Program for the period of 9/30/2016 - 9/29/2019. Funding Source: 100 Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Grant

Item. No. 5

Sheriff's Department, submitting a grant award from Ohio Department of Public Safety/Ohio State Highway Patrol/Ohio Traffic Safety Office in the amount of \$44,719.78 for the FY2017 Impaired Driving Enforcement Program for the period 10/1/2016 – 9/30/2017. Funding Source: Ohio Traffic Safety Office Grant

Item. No. 6

Sheriff's Department, submitting a grant award from Ohio Department of Public Safety/Office State Highway Patrol/Ohio Traffic Safety Office in the amount of \$33,997.64 for the FY2017 Selective Traffic Enforcement Program for the period 10/1/2016 - 9/30/2017. Funding Source: Ohio Traffic Safety Office Grant

Item. No. 7

Sheriff's Department, submitting a grant award from U.S. Department of Homeland Security, Federal Emergency Management Agency in the amount of \$53,709.00 for the FY2016 Port Security Grant Program for the period 9/1/2016 to 8/31/2019. Funding Source: 75% (\$43,524.02) U.S. Department of Homeland Security, Federal Emergency Management Agency; 25% (\$14,508.01) in-kind match from Sheriff Department

Item. No. 8

Department of Public Safety and Justice Services, submitting a grant award from the U.S. Department of Justice, Office of Justice Programs in the amount of \$40,779.26 for professional and continuing education for forensic staff at the Medical Examiner's Office for the FY2016 Paul Coverdell Forensic Science Improvement Grant Program for the period 1/1/2017 – 12/31/2017. Funding Source: FY2016 PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT GRANT

Item. No. 9

Department of Public Safety and Justice Services, submitting a grant award from the U.S. Department of Justice/Office on Violence Against Women in the amount of \$395,100.00 for creation of a centralized registry for protection orders in connection with the Office of Violence FY2016 Improving Criminal Justice Responses to Sexual Assault Domestic Violence, Dating Violence and Stalking Grant Program for the period 10/1/2016 – 9/30/2018. Funding Source: U.S. Department of Justice/Office on Violence Against Women

Item. No. 10

Department of Health and Human Services/Office of Homeless Services, submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$1,443,480.00 for provision of rental subsidies for homeless persons with severe disabilities in connection with the Continuum of Care Supportive Housing Program for the period 8/1/2016 – 7/31/2017. Funding Source: U.S. Department of Housing and Urban Development

Item. No. 11

Department of Health and Human Services/Office of Homeless Services, submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$716,955.00 for the Rapid Re-housing for Single Adults/Youth Program in connection with the Continuum of Care Program for the period 10/1/2016 – 9/30/2017.

Item. No. 12

Title: Office of Homeless Services, 2016, U.S. Department of Housing and Urban Development, Grant Agreement for S+C; \$971,262.00. Office of Homeless Services requesting approval of a Renewal Grant Agreement with the U.S. Department of Housing & Urban Development. The Grant Award amount is \$971,262.00; the term is 9/01/2016 through 8/31/2017; to provide permanent housing rent subsidies for chronically homeless and disabled individuals and families.

Item. No. 13

Department of Health and Human Services, submitting a Memorandum of Understanding with Early Childhood Resource Center for funding terms and conditions for the Supporting Partnerships to Assure Ready Kids Program in the amount of \$39,250.20. Funding Source: Revenue Generating

VI – PUBLIC COMMENT

There was no public comment unrelated to the agenda.

VII – ADJOURNMENT

Trevor McAleer motioned to adjourn; Mike King seconded. The motion to adjourn was unanimously approved at 11:38 AM.