

MINUTES  
Cuyahoga County Personnel Review Commission  
Wednesday, June 17, 2015  
2429 Superior Viaduct, 3<sup>rd</sup> Floor  
Cleveland, OH 44113  
5:00 p.m.

1) CALL TO ORDER

Chairman Thomas Colaluca called the meeting to order at 5:00 p.m.

Commissioner Wolff made a motion to approve the minutes from the May 22, 2015 and June 3, 2015 meetings. Commissioner Southerington seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairman Thomas Colaluca, Commissioner Robert Wolff, Commissioner Debbie Southerington, PRC Administrator Rebecca Kopcienski, PRC Staff Attorney Sara DeCaro, PRC Coordinator Jessica Vezina, Assistant Prosecutor Nora Graham, Assistant Prosecutor Charles Hannan, PRC Manager of Employment Testing George Vaughan and Assistant Law Director Amy Marquit Renwald

3) PUBLIC COMMENT – Nothing Submitted

4) UNFINISHED BUSINESS

a) PRC Hearing Officer Contract Updates

Administrator Kopcienski shared with the Commission a cost benefit analysis on the independent contractor scenario versus a part-time employee to address the PRC appeals. Discussion ensued.

b) Appeals

i) Stephen Kallman – Report & Recommendation

Assistant Law Director Amy Marquit Renwald stated that the parties have negotiated a settlement agreement. The parties will be prepared to withdraw this appeal before the July 15, 2015 PRC meeting.

5) NEW BUSINESS

a) Appeals

i) David Latsko – Report & Recommendation

Chairman Colaluca made a motion to affirm the Hearing Officer's Report and Recommendation in its entirety; Commissioner Wolff seconded the motion. All were in favor; no objections.

ii) Nasir Butt – Report & Recommendation

Chairman Colaluca made a motion to dismiss this appeal based on the appellant's May 18, 2015 e-mail notification withdrawing his appeal; Commissioner Wolff seconded the motion. All were in favor; no objections.

iii) Connie Devadoss – Report & Recommendation

Commissioner Wolff made a motion to affirm the Hearing Officer's Report and Recommendation in its entirety; Commissioner Southerington seconded the motion. All were in favor; no objections.

iv) Geniece Garner – Recommend to Dismiss Appeal for Lack of Jurisdiction

Commissioner Wolff made a motion to affirm the Hearing Officer's Report and Recommendation in its entirety and dismiss the appeal for lack of jurisdiction; Commissioner Southerington seconded the motion. All were in favor; no objections.

b) Establishment of the Eligibility Lists

i) Registered Nurse - Sheriff's Department

Commissioner Southerington made a motion to establish the eligibility list for the Registered Nurse - Sheriff's Department; Commissioner Wolff seconded the motion. All were in favor; no objections.

ii) Principal Support Officer Supervisor – CJFS

Commissioner Southerington made a motion to establish the eligibility list for the Principal Support Officer Supervisor – CJFS; Commissioner Wolff seconded the motion. All were in favor; no objections.

iii) Program Officer 2 – HHS (Early Childhood/Invest in Children)

Commissioner Southerington made a motion to establish the eligibility list for the Program Officer 2 – HHS (Early Childhood/Invest in Children); Commissioner Wolff seconded the motion. All were in favor; no objections.

iv) Business Services Manager – HHS (Division of Senior and Adult Services)

Commissioner Southerington made a motion to establish the eligibility list for the Business Services Manager – HHS (Division of Senior and Adult Services); Commissioner Wolff seconded the motion. All were in favor; no objections.

c) Resolution for PPM

Commissioner Southerington made a motion to adopt Personnel Review Commission Resolution No. 2015-006 – A Resolution Adopting the Cuyahoga County Personnel Review Commission's Personnel Policies and Procedures

Manual effective June 17, 2015; Commissioner Wolff seconded the motion. All were in favor; no objections.

6) EXECUTIVE SESSION – Discussion of PRC Personnel Matters & Imminent or Pending Court Actions

A motion was made by Chairman Colaluca, seconded by Commissioner Wolff and approved by unanimous roll-call vote to move to Executive Session for the purpose of discussing matters pertaining to PRC personnel matters and imminent or pending court actions.

Executive Session was then called to order by Chairman Colaluca at 5:12 p.m. The following Commissioners were present: Colaluca, Southerington and Wolff. The following attendees were present: Assistant Prosecutor Charlie Hannan, Assistant Prosecutor Nora Graham, PRC Administrator Kopcienski, PRC Employment Testing Manager Vaughan, PRC Coordinator Vezina and PRC Staff Attorney DeCaro.

At 6:00 p.m., Executive Session was adjourned, without objection, and Commissioner Wolff then reconvened the meeting.

Chairman Colaluca made a motion to hire Mr. Ryan Fahey as a full-time intern with the PRC; Commissioner Wolff seconded the motion. All were in favor; no objections.

7) PUBLIC COMMENT – Nothing Submitted

8) OTHER BUSINESS – Nothing Submitted

9) ADJOURNMENT

Commissioner Wolff made a motion to adjourn the meeting at 6:05 p.m. Commissioner Southerington seconded the motion. All were in favor; no objections.

Next Personnel Review Commission meeting is scheduled for July 8, 2015 at 5:00 p.m. at 2429 Superior Viaduct, Third Floor.