

Minutes

Cuyahoga County Contracts and Purchasing Board
February 23, 2015 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. Call to Order

The meeting was called to order at 11:30 a.m.

Attending:

County Executive Armond Budish
Matt Carroll (alternate for Sharon Sobol Jordan)
Amy Himmelein, Interim Fiscal Officer
Lenora Lockett, Director, Office of Procurement and Diversity
Councilman Dale Miller
Bonnie Teeuwen, Director, Department of Public Works

II. Review Minutes

The minutes from the February 17, 2015 Contracts and Purchasing Board meeting were unanimously approved as written. Bonnie Teeuwen abstained.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2015-96 Office of Procurement and Diversity, Recommending an award:

Department of Information Technology

a) on RQ33221 with Hewlett-Packard Company in the amount of \$45,360.25 for the purchase of 25- laptops and 25- desktop computers for the Public Defender's Office. Funding Source: General Fund/State Reimbursement (40%)

Lenora Lockett, presented. Item CPB2015-96 was unanimously approved.

CPB2015-97 Medical Examiner, recommending an award on RQ32895 and enter into a contract with Radiation Detection Company in the amount not-to-exceed \$4,500.00 for dosimetry services for the period 3/1/2015 - 2/28/2018. Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. Item CPB2015-97 was unanimously approved.

CPB2015-98 Domestic Relations Court, recommending an award on RQ32931 and enter into a contract with I.S.P. Consulting in the amount not-to-exceed \$13,000.00 for the development of a comprehensive Domestic Violence Education Guide for the period 1/1/2015 - 8/31/2015. Funding Source: \$5,000.00 Department of Justice/Office of Violence Against Women Grant Funds and \$8,000.00 General Fund.

James Viviani, Domestic Relations Court, presented. Item CPB2015-98 was unanimously approved.

CPB2015-99 Department of Public Safety and Justice Services, recommending an award on RQ32130 and enter into a contract with Motorola Solutions, Inc. in the amount not-to-exceed \$24,135.60 for maintenance on radio and related equipment for the Cuyahoga Emergency Communications System for the period 1/1/2015 - 12/31/2016. Funding Source: General Fund

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2015-99 was unanimously approved.

C. Exemption Requests

CPB2015-100 Medical Examiner, submitting a sole source exemption on RQ33276 in the amount not-to-exceed \$56,002.70 to Promega Corporation in the amount not-to-exceed \$56,002.70 for the purchase of 2- Maxwell 16 DNA Extraction Instruments. Funding Source: 2013/2014 DNA Backlog Grant (2013 - \$16,721.19; 2014 - \$39,281.51)

Hugh Shannon, Medical Examiner's Office, presented. Bonnie Teeuwen asked if existing equipment will be replaced or if the funds will be utilized for additional equipment. Hugh replied additional equipment is being purchased. Item CPB2015-100 was unanimously approved.

CPB2015-101 Department of Public Safety and Justice Services, submitting an RFP exemption on RQ31671, which will result in an amendment to Contract No. CE1400339-001 with Selex ES Inc., dba ELSAG North America for an upgrade on Automated License Plate Readers for the period 8/30/2014 - 1/30/2015 to extend the time period to 5/31/2015; no additional funds required. Funding Source: FY2013 State Homeland Security -Law Enforcement Grant Fund

Felicia Harrison, Department of Public Safety and Justice Services, presented. Matt Carroll asked if Automated License Plate Readers are utilized County-wide. Felicia replied that the readers are used by Law Enforcement entities located in Region 2, comprised of Ashtabula, Cuyahoga, Lake and Lorain Counties. Dale Miller asked if the communities provide funds to help defray costs incurred by the County. Felicia replied that the maintenance and upgrade costs are covered by grant funds, but that when those grant funds are exhausted, system users may be asked to share in the cost. Bonnie Teeuwen asked if a County match was required for this project. Felicia replied no. Item CPB2015-101 was unanimously approved.

D. Consent Agenda

CPB2015-102 Department of Public Works, Submitting an agreement of cooperation with City of Fairview Park for replacement of Mastick Road Bridge No. 03.13, side hill structure.

Funding Source: \$3,466,000 with County Road and Bridge Fund and \$2,300,000 from Issue 1.

Item CPB2015-102 was unanimously approved.

CPB2015-103 Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2015-103 was unanimously approved.

CPB2015-104 Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1400339-001 with Selex ES Inc., dba ELSAG North America, LLC for an upgrade on Automated License Plate Readers for the period 8/30/2014 - 1/30/2015 to extend the time period to 5/31/2015; no additional funds required. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Item CPB2015-104 was unanimously approved.

CPB2015-105 Department of Public Safety and Justice Services, submitting an amendment to Agreement No. AG1400105-01 with the City of Cleveland (Law Department) for the Domestic Violence Project in connection with FY2013 STOP Violence Against Women Act Grant Program for the period 1/1/2014 - 12/31/2014 to extend the time period to 4/30/2015; no additional funds required. Funding Source: Office of Violence Against Women through the Ohio Office of Justice Services

Item CPB2015-105 was unanimously approved.

CPB2015-106 Department of Public Safety and Justice Services/Public Safety Grants, submitting a grant agreement with Ohio Emergency Management Agency in the amount not-to-exceed \$33,000.00 for the Urban Search and Rescue Project in connection with the FY2013 State Homeland Security Grant Program for the period 9/1/2013 - 6/30/2015. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Item CPB2015-106 was unanimously approved.

CPB2015-107 Department of Public Safety and Justice Services/Witness/Victim, submitting an amendment to Contract No. CE1400056 with Cleveland Rape Crisis Center for sexual assault counseling services for the period 3/17/2014 - 12/31/2014 to extend the time period to 6/30/2015; no additional funds required. Funding Source: General Fund

Item CPB2015-107 was unanimously approved.

CPB2015-108 Office of Procurement & Diversity, Presenting voucher payments for the week of 2/23/2015

Item CPB2015-108 was unanimously approved.

CPB2015-109 Department of Development, Presenting voucher payments for the week of 2/10/2015
– 2/13/2015

Item CPB2015-109 was unanimously approved.

V. Other Business

There was no other business.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11: 38 a.m.