

Cuyahoga County Contracts and Purchasing Board
December 29, 2014 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. Call to Order

The meeting was called to order at 11:35 a.m.

Attending:

Matt Carroll, Chief of Staff

Lenora Lockett, Director, Office of Procurement and Diversity

Councilman Dale Miller

Bonnie Teeuwen, Director of Public Works

II. Review Minutes

The minutes from the December 22, 2014 Contracts and Purchasing Board meeting were unanimously approved.

III. Public Comment

There was no public

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2014-1009 Department of Development a) Recommending an award on RQ31259 and enter into a contract with URS Corporation - Ohio in the amount not to-exceed \$7,700.00 for Phase I Brownfield environmental site assessment services for the East 55th Street Tire Shop project located at 5506 Dolloff Avenue, Cleveland for the period 12/15/2014 - 6/13/2015.

b) Submitting a Grant of Right of Entry, Consent and Release from Liability agreement in connection with said project site.

Funding Source: Brownfield Revolving Loan fund

Jan Bayne, Department of Development, presented. Item CPB2014-1009 was unanimously approved.

CPB2014-1010 Department of Information Technology Submitting a revenue generating agreement with City of Seven Hills in the amount of \$8,058.00 for professional web services for the period 10/14/2014 - 10/13/2016. Funding Source: Revenue Generating

Jeff Mowry, Chief Information Officer, presented. Matt Carroll asked how the amount of the contract compares to private sector rates. Bonnie Teeuwen asked if the contract includes an hourly rate for staff time. Item CPB2014-1010 was unanimously approved.

CPB2014-1011 Department of Information Technology

a) Submitting an RFP exemption on RQ32938, which will result in an award recommendation to MCPc, Inc. in the amount of \$84,838.72 for upgrade of existing Cisco Nexus Software and purchase of new Cisco DR Nexus System.

b) Recommending an award on RQ32938 to MCPc in the amount of \$84,838.72 for upgrade of existing Cisco Nexus Software and purchase of new Cisco DR Nexus System.

Funding Source: IT Capital Agency Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-1011 was unanimously approved.

CPB2014-1012 Department of Information Technology

a) Submitting an RFP exemption on RQ32985, which will result in an award recommendation to AdvizeX Technologies, LLC in the amount of \$66,690 for thirty-Six licenses for VMware vSphere Enterprise and thirty-six VMware vSphere Enterprise Plus Maintenance Licenses for the County's VOIP (voice over IP) phone system.

b) Recommending an award on RQ32985 to AdvizeX Technologies in the amount of \$66,690 for thirty-six licenses for VMware vSphere Enterprise and thirty-six VMware vSphere Enterprise Plus Maintenance Licenses for the County's VOIP (voice over IP) phone system.

Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-1012 was unanimously approved.

CPB2014-1013 Department of Workforce Development Submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati for Older Adults in the amount not-to-exceed \$5,387.28 for the Incumbent Worker Training Program for the period 11/15/2014 - 1/31/2015. Funding Source: Western Reserve Funds

Lindy Burt, Clerk of the Board, presented. Item CPB2014-1013 was unanimously approved.

CPB2014-1014 Department of Workforce Development Submitting a contract with Rage On, LLC in the amount not-to-exceed \$2,290.00 for the On-the-Job Training Program for the period 9/1/2014 - 1/30/2015. Funding Source: 63% WIA funds and 37% Western Reserve Funds

Lindy Burt, Clerk of the Board, presented. Item CPB2014-1014 was unanimously approved.

CPB2014-1015 Medical Examiner recommending an award on RQ31266 and enter into a contract with Calibrate, Inc. in the amount not-to-exceed \$24,060.00 for maintenance, calibration and certification services on single channel, multi-channel and repeater channel pipettes for the period 1/1/2015 - 12/31/2017. Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. Matt Carroll asked about the competitive process used to procure the item, and how other vendor quotes compared. Item CPB2014-1015 was unanimously approved.

CPB2014-1016 Court of Common Pleas/Juvenile Court Division Submitting an amendment to Contract No. CE1300076-01 with Ohio Guidestone for sex offender assessment and community-based treatment services for the period 2/1/2013 - 6/30/2015 to change the scope of services, effective 1/1/2015 and for additional funds in the amount of \$12,500.00. Funding Source: RECLAIM funds and by Title IV-E Funds

Karen Lippman, Juvenile Court, presented. Item CPB2014-1016 was unanimously approved.

CPB2014-1017 Court of Common Pleas/Juvenile Court Division Recommending awards on various requisitions and entering into agreements with various municipalities for the Community Diversion Program for the period 1/1/2015 - 12/31/2015:

- a) on RQ31952 with City of Broadview Heights in the amount of \$2,400.00.
- b) on RQ31966 with City of Garfield Heights in the amount of \$8,400.00.
- c) on RQ31975 with City of North Olmsted in the amount of \$12,000.00.
- d) on RQ31983 with City of Pepper Pike in the amount of \$1,200.00.
- e) on RQ31994 with Village of Walton Hills in the amount of \$1,200.00.

Funding Source: General Fund

Karen Lippman, Juvenile Court, presented. Item CPB2014-1017 was unanimously approved.

CPB2014-1018 Department of Health and Human Services/Community Initiatives Division/ Office of Early Childhood submitting amendments to contracts with various providers for Universal Pre-Kindergarten services for the period 8/1/2012 - 7/31/2015:

- a) Contract No. CE1200536-01 with Achievement Centers for Children, to change the scope of services, effective 7/1/2014, and for additional funds in the amount of \$832.32.
- b) Contract No. CE1200513-01 with The East End Neighborhood House Association for additional funds in the amount of \$10,936.80.

Funding Source: Health and Human services Levy Fund

Rick Werner, Department of Human Services, presented. Item CPB2014-1018 was unanimously approved.

CPB2014-1019 Department of Human Resources a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1100645-01 with Centers for Families and Children for an Employee Assistance Program for County employees for the period 1/1/2012 - 12/31/2014 to extend the time period to 3/31/2015 and for additional funds in the amount not-to-exceed \$23,069.49.

b) Submitting an amendment to Contract No. CE1100645-01 with Centers for Families and Children for an Employee Assistance Program for County employees for the period 1/1/2012 - 12/31/2014 to extend the time period to 3/31/2015 and for additional funds in the amount not-to-exceed \$23,069.49.

Funding Source: Self Hospitalization Funds

Lisa Durkin, Department of Human Resources, presented. Item CPB2014-1019 was unanimously approved.

C. Exemption Requests

CPB2014-1020 Department of Public Works Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300452 with Trafftech, Inc. for Striping in connection with the Countywide Preventative Maintenance Program for the period 10/1/2013 - 10/31/2014 to extend the time period to 7/1/2015; no additional funds required. Funding Source: 100% Municipalities

Bonnie Teeuwen presented. Item CPB2014-1020 was unanimously approved.

CPB2014-1021 Department of Public Works Submitting an RFP exemption, which will result in an amendment to Contract No. CE1000306 with Project Management Consultants LLC for owner's representative services in connection with the Medical Mart/Convention Center for the period 12/1/2009 - 12/31/2013 to extend the time period to 12/31/2014; no additional funds required. Funding Source: Convention Center Funds

Bonnie Teeuwen presented. Item CPB2014-1021 was unanimously approved.

CPB2014-1022 Department of Information Technology Submitting an RFP exemption on RQ33026, which will result in an award recommendation to AT&T Corp. in the amount not to exceed \$165,000 for network security monitoring and mitigation services for a 36-month time period effective upon the date of execution of the contract. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Dale Miller asked for clarification of the type of protection provided, and the source of budget funds. Item CPB2014-1022 was unanimously approved.

CPB2014-1023 Department of Information Technology Submitting an RFP exemption on RQ32720, which will result in an award recommendation to Rimini Street, Inc. in the amount of \$61,350.45 for SAP support services for the period 10/31/2014 - 10/30/2015. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. He noted a typo in question #3 of the justification – this cost is 50% *under* the cost of direct support from SAP. Item CPB2014-1023 was unanimously approved.

CPB2014-1024 Department of Information Technology Submitting an RFP exemption on RQ32523, which will result in an award recommendation to EvolveIP in the amount of \$12,000.00 for consultant services in connection with the P4000 storage array for the period 11/1/2014 - 10/31/2015. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-1024 was unanimously approved.

CPB2014-1025 Department of Information Technology Submitting an RFP exemption on RQ32866, which will result in an award recommendation to SHI International in the amount of \$56,519.17 for maintenance and support of Symantec Netbackup Enterprise Software for the period 2/15/2015 - 2/14/2016. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-1025 was unanimously approved.

CPB2014-1026 Department of Information Technology Submitting an RFP exemption on RQ31998, which will result in an award recommendation to Ideation816 Corporation in the amount of \$12,750.00 for support and maintenance of the Home Health Aide Monitoring System for the period 11/1/2014 - 10/31/2015. Funding Source: Public Assistance Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-1026 was unanimously approved.

CPB2014-1027 Fiscal Department Submitting a sole source exemption on RQ32872, which will result in an award recommendation to Manatron, Inc. not exceed \$1,016,573.00 for support and maintenance on the Manatron Visual Property Tax System and SIGMA CAMA software system for the period 1/1/2015 - 12/31/2016.

Kathy Goepfert, Fiscal Office, presented. Item CPB2014-1027 was unanimously approved.

CPB2014-1028 Medical Examiner Submitting an RFP Exemption, on RQ32897, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$4,500.00 for sponsorship, joint sponsorship and training fees for Police and Fire personnel to participate in the Perspectives and Practices of Death Scene Investigation Training for the period 7/1/2014 - 6/30/2015. Funding Source: General Fund

Hugh Shannon, Medical Examiner, presented. Item CPB2014-1028 was unanimously approved.

CPB2014-1029 Domestic Relations Court Submitting an RFP Exemption on RQ32931, which will result in an award recommendation to I.S.P. Consulting in the amount of \$13,000.00 for consultant services for the period 1/1/2015 – 8/31/2015. Funding Source: \$5,000 grant funds; \$8,000 General Fund

Jim Viviani, Domestic Relations Court, presented. Item CPB2014-1029 was unanimously approved.

CPB2014-1030 Department of Public Safety and Justice Services Submitting an RFP exemption on RQ 33038, which will result in an award recommendation to Pointe Blank Solutions in the amount of \$33,000.00 for support and maintenance of the InJail System for the period 1/1/2015 - 12/31/2015. Funding Source: General Fund

Ken Mills, Director of Public Safety, presented. Item CPB2014-1030 was unanimously approved.

CPB2014-1031 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ32977, which will result in an award recommendation to Domestic Violence Center in the amount of \$75,697.00 for supportive housing services for homeless women and children. Funding Source: U.S. Department of Housing & Urban Development

Rick Werner, Department of Human Services, presented. Item CPB2014-1031 was unanimously approved.

CPB2014-1032 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ32924, which will result in an award recommendation to The Salvation Army in the amount of \$209,810.00 for supportive services for

homeless men in the PASS Transitional Housing Program. Funding Source: U.S. Department of Housing & Urban Development, through the FY 2013, HEARTH Act, Homeless Assistance Grant Program.

Rick Werner, Department of Human Services, presented. Item CPB2014-1032 was unanimously approved.

CPB2014-1033 Department of Health and Human Services/Division of Children and Family Services Submitting an RFP exemption on RQ32757, which will result in an award recommendation to Hattie Larlham in the amount not-to-exceed \$75,000.00 for Board and Care Services for the period 12/1/2014 - 12/31/2015. Funding Source: Federal, Title IV- Foster Care Maintenance

Rick Werner, Department of Human Services, presented. Dale Miller asked for clarification of the severity of the child's situation. Item CPB2014-1033 was unanimously approved.

CPB2014-1034 Department of Health and Human Services/Division of Children and Family Services Submitting an RFP Exemption on RQ32917, which will result in an award recommendation in the amount of \$1,950.00 to Madison Graphics for the purchase of promotional items for various "Making a Difference, Become Foster/Adoptive Parents" events. Funding Source: General Fund

Rick Werner, Department of Human Services, presented. Dale Miller motioned to also approve the award of the item; Bonnie Teeuwen seconded. Item CPB2014-1034, including award to the vendor, was unanimously approved.

CPB2014-1035 Department of Health and Human Services /Division of Senior and Adult Services Submitting an RFP exemption on RQ32828, which will result in an award recommendation to Pitney Bowes Global Mailing in the amount not-to-exceed \$2,382.55 for maintenance on the Global Mailing Systems 3 Series Station Inserter Mailing Machine for the period 12/1/2014 - 11/30/2015. Funding Source: Health and Human Services Levy Fund

Rick Werner presented. Item CPB2014-1035 was unanimously approved.

D. Consent Agenda

CPB2014-1036 Department of Public Works submitting an amendment (Subsidiary No. 2) to Contract No. CE1200459-01 with Layne Inliner, LLC, for the 2012 Sewer Lining Program for various County sewer districts to change the terms, effective 12/22/2014; no additional funds required. Funding Source: Sewer Cash District Cash Balances and CDBG Funds

Item CPB2014-1036 was unanimously approved.

CPB2014-1037 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-1037 was unanimously approved.

CPB2014-1038 Office of Procurement & Diversity recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Item CPB2014-1038 was unanimously approved.

CPB2014-1039 Department of Public Safety and Justice Services/Witness/Victim submitting an amendment to a grant award from Saint Luke's Foundation for the Cuyahoga County Family Justice Center for the period 12/11/2013 - 12/10/2014 to extend the time period to 3/31/2015; no additional funds required. Funding Source: Saint Luke's Foundation of Cleveland

Item CPB2014-1039 was unanimously approved.

CPB2014-1040 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Recommending to accept a donation in the amount of \$25,000.00 from Eaton Corporation for general support of the Invest in Children Program. Funding Source: Eaton Corporation

Item CPB2014-1040 was unanimously approved.

CPB2014-1041 Department of Health and Human Services/ Division of Senior and Adult Services Submitting an amendment to Contract No. CE1300350-01 with First Choice Medical Staffing of Ohio, Inc. for therapy and temporary nursing services for the period 6/1/2013 - 12/31/2014 to extend the time period to 12/31/2015; no additional funds required. Funding Source: Health and Human Services Levy Fund

Item CPB2014-1041 was unanimously approved.

CPB2014-1042 Office of Procurement & Diversity presenting voucher payments for the week of 12/29/2014.

Item CPB2014-1042 was unanimously approved.

V. Other Business

Bonnie Teeuwen asked for clarification on Information Technology items that are put forward by the Fiscal Office. Kathy Goepfert, in attendance, explained that the Fiscal Office has assumed responsibility for IT's business division. No other business was presented.

VI. Public Comment

There was no further public comment.

VII. Adjournment

The motion to adjourn was unanimously approved at 12:11 PM.