

Minutes

Cuyahoga County Contracts and Purchasing Board
December 22, 2014 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. Call to Order

The meeting was called to order at 11:37 a.m.

Attending:

Matt Carroll, Chief of Staff
Lenora Lockett, Director of Procurement and Diversity
Councilman Dale Miller
Mark Parks, Fiscal Officer
Bonnie Teeuwen, Director of Public Works

II. Review Minutes

The minutes from the December 15, 2014 Contracts and Purchasing Board meeting were unanimously approved.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

CPB2014-977 Department of Public Works Recommending payments:

- a) in the amount not-to-exceed \$2,227.30 to All America Relocation, Inc. for relocation services in association with Parcel No. 7-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.
- b) in the amount not-to-exceed \$1,236.00 to ~~Ohio Junk Force, Inc.~~ B. and S.H. Klek for relocation services in association with Parcel No. 13-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.
- c) in the amount not-to-exceed \$74,660.17 to B. & S.H. Klek for relocation services and replacement housing in association with Parcel No. 13-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.
- d) in the amount not-to-exceed \$49,900.00 to M.K & C.A Temesvari for relocation services in association with Parcel No. 6-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.
- e) in the amount not-to-exceed \$7,742.58 to S.A. Neagele for relocation services in association with Parcel No. 24-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.

80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by the County [Road and Bridge Fund].

The payee under part "b" of the item was revised from Ohio Junk Force, Inc. to B. & S.H. Klek. Bonnie Teeuwen presented. Item CPB2014-977 was unanimously approved.

CPB2014-983 Court of Common Pleas/Juvenile Court Division Recommending an award on RQ30444 and enter into a contract with Point and Pay, LCC (18-4) for onsite and telephone credit card processing services for the period 1/1/2015 - 12/31/2017. Funding Source: revenue-neutral project

Karen Lippman, Juvenile Court, presented. She noted that the vendor has submitted its ethics exemption form to the IG's office, but she has been unable to confirm receipt. Dale Miller commented on the service's ability to improve collection efforts. Matt Carroll noted that there was significant competition among vendors. Item CPB2014-983 was unanimously approved, contingent upon confirmation from the IG's office that the required form has been received and reviewed.

B. Scheduled Items

CPB2014-991 Department of Public Works recommending an award on RQ29824 and enter into a contract with PetHealth Services (USA) Inc. in the amount not-to-exceed \$21,075.00 for maintenance and support services on Animal Shelter Management System software for the period 12/1/2014 - 11/30/2016. Funding Source: Cuyahoga County Dog Kennel License Fees

Mike Chambers, Public Works, and Mindy Naticcioni, Animal Shelter Manager, presented. Matt Carroll asked if the software would enable communication across systems. Mark Parks asked about its billing capabilities. Item CPB2014-991 was unanimously approved.

CPB2014-992 Department of Information Technology Recommending an award on RQ32175 and enter into a contract with DLT Solutions, LLC, in the amount not-to-exceed \$9,242.89 for maintenance and support on Solarwinds Monitoring Network Hardware/ Software applications for the period 12/13/2014 - 12/13/2015. Funding Source: General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-992 was unanimously approved.

CPB2014-993 Department of Workforce Development Submitting contracts with various providers for the On-the-Job Training Program:

- a) AJ Rose Manufacturing, Inc. in the amount not-to-exceed \$2,500.00 for the period 9/25/2014 - 2/10/2015.
- b) McCarthy, Burgess & Wolff, Inc. in the amount not-to-exceed \$950.00 for the period 9/29/2014 - 12/9/2014.
- c) North Coast Container Corp. in the amount not-to-exceed \$3,485.00 for the period 10/13/2014 - 1/23/2015.

Funding Source: Western Reserve Fund

Lindy Burt, Clerk of the Board, presented. Item CPB2014-993 was unanimously approved.

CPB2014-994 Cuyahoga County Prosecutor's Office a) Submitting an RFP Exemption, which will result in an engagement letter with Calfee, Halter & Griswold LLP for the period beginning December 15, 2014 to act as special counsel to the Cuyahoga County Common Pleas Court in relation to a records request submitted to the Court by the Cuyahoga County Prosecutor, in the amount not to exceed \$25,000.00. b) Requesting approval to enter into an engagement letter with Calfee, Halter & Griswold LLP for the period beginning December 15, 2014 to act as special counsel to the Cuyahoga County Common Pleas Court in relation to a records request submitted to the Court by the Cuyahoga County Prosecutor, in the amount not to exceed \$25,000.00. Funding Source: General Fund

Greg Huth, Prosecutor's Office, presented. Dale Miller asked for clarification on the necessity for legal counsel, and the issues to be resolved. Item CPB2014-994 was approved, with Carroll, Teeuwen, Parks and Lockett voting in the affirmative, and Miller voting no.

C. Exemption Requests

CPB2014-995 Department of Information Technology Submitting an RFP Exemption on RQ32507, which will result in an award recommendation to Government Marketing and Procurement, LLC in the amount not-to-exceed \$114,000.00 for Sonian Networks Hosted email defense and archiving solutions for the period 7/6/2014 - 7/5/2015. Funding Source: General Fund

Jeff Mowry presented. Dale Miller asked if the amount of time requested for the contract would be sufficient to allow for project completion. Jeff responded that an extension may be necessary. Item CPB2014-995 was unanimously approved.

CPB2014-996 Department of Information Technology Submitting an RFP exemption, which will result in an amendment to Contract No. CE1400091 with International Business Machines Corporation for maintenance and support on IBM Z/OS software products for the period 1/1/14-12/31/2014 to change the scope of services, effective 11/12/2014 and for additional funds in the amount of \$16,932.00. Funding Source: General Fund

Jeff Mowry presented. Item CPB2014-996 was unanimously approved.

CPB2014-997 Department of Information Technology Submitting an RFP exemption on RQ32077, which will result in an award recommendation to PlanetHosting.com, Inc. in the amount not-to-exceed \$5,050.00 for web hosting services for the period 10/21/2014 - 10/21/2015. Funding Source: Public Assistance Funds

Jeff Mowry presented. Item CPB2014-997 was unanimously approved.

CPB2014-998 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an RFP exemption on RQ32874, which will result in an award recommendation to Literacy Cooperative of Greater Cleveland in the amount of \$300,000.00 for the Supporting Partnership to Assure Ready Kids program for the period 9/1/2014 - 8/31/2015. Funding Source: United Way of Greater Cleveland

Mary Louise Madigan presented. Matt Carroll asked for clarification on the County's role in the project. Jeff Mowry presented. Item CPB2014-998 was unanimously approved.

CPB2014-999 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ32888, which will result in an award recommendation to Salvation Army of Greater Cleveland in the amount of \$527,499.00 for administration of the PASS transitional housing program for homeless men for the period 10/1/2014 - 9/30/2015. Funding Source: U.S. Department of Housing & Urban Development

Mary Louise Madigan presented. Item CPB2014-999 was unanimously approved.

CPB2014-1000 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting a sole source exemption on RQ32738, which will result in an award recommendation to Emerald Development & Economic Network Inc. in the amount of \$226,715.00 for management of the Herr Women's Shelter located at 2227 Payne Avenue for the period 1/1/2015 - 12/31/2015. Funding Source: Health and Human Services Levy

Mary Louise Madigan presented. Item CPB2014-1000 was unanimously approved.

CPB2014-1001 Department of Health and Human Services/Division of Children and Family Services Submitting an RFP exemption on RQ32902, which will result in a payment in the amount of \$1,800.00 to National Council of Jewish Women to support the Dignity Project in exchange for donated items benefitting Youth in Foster Care. Funding Source: Health and Human Services Levy Fund

Mary Louise Madigan presented. Item CPB2014-1001 was unanimously approved.

D. Consent Agenda

CPB2014-1002 Department of Public Works submitting an amendment to Contract No. CE1300264-01 with Fowler Electric Co. dba The Fowler Company for maintenance on decorative lighting for Veterans Memorial Bridge No. 84 for the period 1/1/2013 - 12/31/2014 to extend the time period to 3/31/2015; no additional funds required. Funding Source: Road & Bridge Funds

Item CPB2014-1002 was unanimously approved.

CPB2014-1003 Department of Public Works submitting an amendment to Contract No. CE1200547-01 with AKE Environmental and Construction Services, Inc. for sludge removal from various wastewater treatment plants for the period 5/1/2012 - 4/30/2014 to extend the time period to 3/31/2015; no additional funds required. Funding Source: Sanitary Sewer Fund

Item CPB2014-1003 was unanimously approved.

CPB2014-1004 Treasury Department recommending to amend Contracts and Purchasing Board Approval No CPB2013-652 dated 8/23/2013, which established eligible institutions as public depositories of active funds of Cuyahoga County for the period 8/24/2013 - 8/23/2017 in accordance with the Uniform Depository Act of Ohio by changing the amount not-to-exceed for First Federal of Lakewood from \$3,000,000.00 to \$8,000,000.00. Funding Source: N/A

Item CPB2014-1004 was unanimously approved.

CPB2014-1005 Department of Public Safety and Justice Services/Witness/Victim submitting an amendment to Contract No. CE1200318-01 with Case Western Reserve University for consultant services for the FY2011 Attorney General's Children Exposed to Violence Demonstration Program: Phase 2 Grant Program for the period 11/1/2011 - 9/30/2014 to extend the time period to 6/30/2015; no additional funds required. Funding Source: U.S. Department of Justice, Collaborative Agreement for the Defending Childhood Initiative

Item CPB2014-1005 was unanimously approved.

CPB2014-1006 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an amendment to a grant award from The Cleveland Foundation for evaluation of the Invest in Children's programs and maintenance of the Childhood Integrated Longitudinal Data System (CHILD) for the period 7/1/2013 - 6/30/2014 to extend the time period to 12/31/2014; no additional funds required. Funding Source: The Cleveland Foundation

Item CPB2014-1006 was unanimously approved.

CPB2014-1007 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood submitting a grant agreement with The George Gund Foundation in the amount of \$500,000.00 for the Universal Pre-Kindergarten Program of the Invest in Children Program for the period 1/1/2015 - 12/31/2016. Funding Source: The Gund Foundation

Item CPB2014-1007 was unanimously approved.

CPB2014-1008 Office of Procurement & Diversity presenting voucher payments for the week of 12/22/2014.

Item CPB2014-1008 was unanimously approved.

V. Other Business

No other business was presented.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:59 a.m.