

REVISED
Cuyahoga County Contracts and Purchasing Board
December 22, 2014 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

A. Tabled Items

Item	Requestor	Description	Board Action
CPB2014-977	Department of Public Works	<p>Recommending payments:</p> <p>a) in the amount not-to-exceed \$2,227.30 to All America Relocation, Inc. for relocation services in association with Parcel No. 7-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.</p> <p>b) in the amount not-to-exceed \$1,236.00 to Ohio Junk Force, Inc. B. and S.H. Klek for relocation services in association with Parcel No. 13-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.</p> <p>c) in the amount not-to-exceed \$74,660.17 to B. & S.H. Klek for relocation services and replacement housing in association with Parcel No. 13-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.</p> <p>d) in the amount not-to-exceed \$49,900.00 to M.K & C.A. Temesvari for relocation services in association with Parcel No. 6-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.</p> <p>e) in the amount not-to-exceed \$7,742.58 to S.A. Neagele for relocation services in association with Parcel No. 24-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.</p> <p>80% of the eligible costs, up to a maximum of \$3,276,000,</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by the County [Road and Bridge Fund].	
CPB2014-983	Court of Common Pleas/Juvenile Court Division	Recommending an award on RQ30444 and enter into a contract with Point and Pay, LCC (18-4) for onsite and telephone credit card processing services for the period 1/1/2015 - 12/31/2017. Funding Source: revenue-neutral project	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2014-991	Department of Public Works	Recommending an award on RQ29824 and enter into a contract with PetHealth Services (USA) Inc. in the amount not-to-exceed \$21,075.00 for maintenance and support services on Animal Shelter Management System software for the period 12/1/2014 - 11/30/2016. Funding Source: Cuyahoga County Dog Kennel License Fees	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-992	Department of Information Technology	Recommending an award on RQ32175 and enter into a contract with DLT Solutions, LLC, in the amount not-to-exceed \$9,242.89 for maintenance and support on Solarwinds Monitoring Network Hardware/ Software applications for the period 12/13/2014 - 12/13/2015. Funding Source: General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-993	Department of Workforce Development	Submitting contracts with various providers for the On-the-Job Training Program: a) AJ Rose Manufacturing, Inc. in the amount not-to-exceed \$2,500.00 for the period 9/25/2014 - 2/10/2015. b) McCarthy, Burgess & Wolff, Inc. in the amount not-to-exceed \$950.00 for the period 9/29/2014 - 12/9/2014. c) North Coast Container Corp. in the amount not-to-exceed \$3,485.00 for the period 10/13/2014 - 1/23/2015. Funding Source: Western Reserve Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-994	Cuyahoga County Prosecutor's Office	a) Submitting an RFP Exemption, which will result in an engagement letter with Calfee, Halter & Griswold LLP for the period beginning December 15, 2014 to act as special counsel to the Cuyahoga County Common Pleas Court in	

		<p>relation to a records request submitted to the Court by the Cuyahoga County Prosecutor, in the amount not to exceed \$25,000.00.</p> <p>b) Requesting approval to enter into an engagement letter with Calfee, Halter & Griswold LLP for the period beginning December 15, 2014 to act as special counsel to the Cuyahoga County Common Pleas Court in relation to a records request submitted to the Court by the Cuyahoga County Prosecutor, in the amount not to exceed \$25,000.00.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Calfee attorneys will advise the Court regarding its response to a records request from the Cuyahoga County Prosecutor.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all previous amendment history (time periods, amounts), if any.)</p> <p>\$250/hour, not to exceed \$25,000.00; to be paid from the Prosecutor's General Fund budget.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Under Section 501.12(B)(1) of the County Code, formal competitive bidding is not required when selecting a vendor to provide professional services such as legal services.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The County prosecutor considered three other qualified law firms: Taft Stettinius & Holister, Buckley King, and Weston Hurd.</p> <p>5. What ultimately led you to this product or service? Why</p>	
--	--	--	--

		<p>was the recommended vendor selected?</p> <p>Calfee was selected based on the experience of its attorneys in the areas of public sector law in general and public records law in particular.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Under Section 501.12(B)(1) of the County Code, formal competitive bidding is not required when selecting a vendor to provide professional services such as legal services.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Under Section 501.12(B)(1) of the County Code, formal competitive bidding is not required when selecting a vendor to provide professional services such as legal services.</p>	
--	--	--	--

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2014-995	Department of Information Technology	<p>Submitting an RFP Exemption on RQ32507, which will result in an award recommendation to Government Marketing and Procurement, LLC in the amount not-to-exceed \$114,000.00 for Sonian Networks Hosted email defense and archiving solutions for the period 7/6/2014 - 7/5/2015.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) GMP(Government Marketing and Procurement, LLC) supplies a solution using Sonian Networks Hosted Archiving Email for the archive and retention of the recently retired GroupWise email system. Contract time period started 7/6/2014.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>original contracted time period and amount and all previous amendment history (time periods, amounts), if any.) Amount not to exceed \$114,000.00 Index code IT601096 0263 100% General Fund</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) GMP is able to provide the services we need under GSA pricing; GSA # GS-35F-0858N, expiration 8/11/2018 (Schedule 70 allowed)</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. No other vendors were evaluated this year. In prior years, an evaluation of email archiving solutions was evaluated and the Sonian solution proved to be the best solution for our computer network and email environment. At this time, Sonian now houses the archived email and no other vendors can provide this service. We can continue this service through GMP and their state term pricing.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? An evaluation of email archiving solutions was evaluated and the Sonian solution proved to be the best solution for our computer network and email environment. We can continue this service through GMP and their state term pricing.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. An interruption of email archiving services could cause critical response time, delays, or no response to public records requests by the Federal Bureau of Investigation, legal requests from courts and the State of Ohio.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Plan 4 (four) months in advance of contract termination or longer if the application or services are of an information technical nature requiring extensive review and testing. We will re-evaluate our storage needs next year, hoping to reduce storage, and therefor costs.</p>	
--	--	---	--

CPB2014-996	Department of Information Technology	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1400091 with International Business Machines Corporation for maintenance and support on IBM Z/OS software products for the period 1/1/14-12/31/2014 to change the scope of services, effective 11/12/2014 and for additional funds in the amount of \$16,932.00.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Contract Amendment, CE1400091, for inclusion of COBOL licensing from 1/1/14-12/31/14.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$16,932.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The needed licensing is for the 1/1/14-12/31/14 time period.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>This is addressing line items that were missed during the initial contract</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Product is used on the mainframe for County applications such as Famis</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>County would be in a license violations status</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>More accurate review of the initial pricing schedule</p>	
CPB2014-997	Department of Information Technology	<p>Submitting an RFP exemption on RQ32077, which will result in an award recommendation to PlanetHosting.com, Inc. in the amount not-to-exceed \$5,050.00 for web hosting services for the period 10/21/2014 - 10/21/2015.</p> <p>Funding Source: Public Assistance Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Provide 12 months of Web Hosting. This service is required by CJFS to provide access to IWAM system to our vendor partners (10/21/14 to 10/21/2015).</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Contract renewal. \$5,050.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The vendor is currently providing this service to us; a disruption in service could jeopardize our ability to deliver service to our clients and vendors.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None, we choose them based on a Lucas County recommendation. At the time this project was being worked we were under a requirement by the state to increase our participation rate on the Work and Training program. Lucas had developed this web based system which helped them to improve their rate. We made arrangements with them to get a copy of the system to run here in Cuyahoga County. As a way to get this project off the ground quickly we used their hosting vendor. They had proved that they could host the system.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>We choose them based on a Lucas County recommendation. At the time this project was being worked we were under a requirement by the state to increase our participation rate on the Work and Training program. Lucas had developed this web based system which helped them to improve their rate. We made arrangements with them to get a copy of the system to run here in Cuyahoga County. As a way to get this project off the ground quickly we used their hosting vendor. They had proved that they could host the system.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>We are still required to make the state mandate for work participation. A disruption of service could cause us to fail to make our rate, which could cause the county to be sanctioned.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>None for this situation.</p>	
CPB2014-998	Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood	<p>Submitting an RFP exemption on RQ32874, which will result in an award recommendation to Literacy Cooperative of Greater Cleveland in the amount of \$300,000.00 for the Supporting Partnership to Assure Ready Kids program for the period 9/1/2014 - 8/31/2015.</p> <p>Funding Source: United Way of Greater Cleveland</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The SPARK program (Supporting Partnerships to Assure Ready Kids) is an early literacy program for toddlers aged 3 to 5. Early literacy activities are delivered in the home by a trained specialist working with the child and parent together.</p> <p>SPARK Cuyahoga plans to:</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>Improve school-readiness levels among SPARK children entering kindergarten in targeted communities by decreasing the percentage of children who score in Band 1 and increasing the percentage of children who score in Bands 2 & 3 on the KRA-L. (Kindergarten Reading Assessment-Literacy).</p> <p>Band 1 Score of 0-13 Identified for intense instruction Band 2 Score of 14-23 Identified for targeted instruction Band 3 Score of 24-29 Identified for enriched instruction</p> <p>Increase SPARK participant scores on the 3rd grade Ohio Achievement Tests (OAT) in reading and math by providing a “jump start” to their educational experience.</p> <p>SPARK will empower parents to be their child’s first teacher by providing them with the materials, skills and supports they need to engage their child in meaningful educational and social interactions. This will also have a direct impact on non-SPARK children living in the home. This will be measured through pre- and post-participation parent surveys, and the Ages and Stages and H.O.M.E. assessments.</p> <p>SPARK will connect preschool children to support services and therapies as required to improve and support school readiness.</p> <p>SPARK will help schools prepare to receive all children by assisting them in a self-assessment designed to identify ways in which they can be welcoming and responsive to children and families at each transitional juncture.</p> <p>The guide for this process will be Strong Beginnings, Smooth Transitions, and Continuous Learning: A Ready School Resource Guide for Elementary School Leadership.</p> <p>SPARK will seek to improve school attendance rates</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$300,000 for the Literacy Cooperative for SPARK-100% from United Way of Greater Cleveland</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA</p>	
--	--	--	--

		<p>contract # and expiration date)</p> <p>The project is supported solely through private funds. The Literacy Cooperative was specifically identified by the private funder, United Way, as their choice to be the implementing agency over four years ago when the program began.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The Literacy Cooperative had been previously identified by the Invest in Children and United Way in our initial application for grant funding over four years ago. It is important to note, however, that much of the funding from this contract is subcontracted to Family Connections. This agency was selected through a competitive RFP process that was open to all eligible agencies. An Invest in Children staff person (Marcos Cortes) was a member of that review committee.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The Literacy Cooperative was developed out of need to systematically approach the issue of low literacy rates in Cuyahoga County. Despite many different groups advocating and offering literacy services the literacy rate remained unchanged for a nearly a decade. The Literacy Cooperative was created with a set of goals to pilot, promote and advocate for programs to end the cycle of poverty through literacy-based interventions. SPARK is a natural fit for the Literacy Cooperative and their priority to improve literacy outcomes in our community.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>These dollars are earmarked specifically for this program by United Way and for the lead agency, the Literacy Cooperative. The Literacy Cooperative is a natural fit for SPARK and for it continued Implementation. The Grantor has indicated that the Literacy Cooperative is the vendor they wish to manage the program.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of</p>	
--	--	---	--

		<p>the required supplies or services.</p> <p>The Literacy Cooperative has as a goal to Pilot programs. This is intended to be a pilot to determine if SPARK is viable in Cuyahoga County. SPARK has proven to be an excellent program meeting or exceeding all of its goals. United Way has committed funding for a fifth and final year to allow for time to determine sustainability long term. At that point, if we wish to continue the program and there is funding available we will need to find a permanent home for SPARK. We will then need to competitively bid for the service of lead agency to implement SPARK.</p>	
CPB2014-999	Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services	<p>Submitting an RFP exemption on RQ32888, which will result in an award recommendation to Salvation Army of Greater Cleveland in the amount of \$527,499.00 for administration of the PASS transitional housing program for homeless men for the period 10/1/2014 - 9/30/2015.</p> <p>Funding Source: U.S. Department of Housing & Urban Development</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Requesting an RFP Exemption as provided in Ord. No. 02011-0046, 3.03G. on behalf of the Salvation Army, Inc.</p> <p>In 1996, Cuyahoga County applied for a Supportive Housing Program (SHP) grant from the U.S. Department of Housing and Urban Development (HUD) on behalf of the Salvation Army for the "PASS Program", transitional housing for single men with supportive services.</p> <p>The initial PASS program SHP award was for a three year term. After the initial three year term, the award has been renewed on annual basis. The annual renewal application is submitted by the Office of Homeless Services. Each Renewal Application is reviewed by the Review and Ranking Committee, a subcommittee of the OHS Advisory Board. There is a rigorous review process based on the vendor's performance outcomes, agency capacity and audit status, consumer satisfaction, and compliance with Continuum of Care HMIS requirements.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>The contract amount is \$527,499.00. It is funded 100% by the U.S. Department of Housing & Urban Development.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The request is to exempt the agency from the RFP process because it was identified as the provider and the initial award was granted based on the agency being the Sponsor of the SHP program. Moreover, the annual review of the contract/provider/outcomes assures ongoing performance quality.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. At the time the grant was initially awarded, the Salvation Army had operated the PASS Program through a HUD Innovative Pilot Grant award. Salvation Army had demonstrated the capacity and ability to continue to operate the PASS program.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? See above</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>This contract provides RENEWAL funding for an ongoing program serving homeless families. To further delay the contract would jeopardize services to a vulnerable population and disrupt Continuum of Care efforts to coordinate Central Intake and Rapid Exit.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. Given the circumstances of this particular service, the request is for a permanent exemption, per Ord. No. 02011-0046, 3.03 G.</p>	
CPB2014-1000	Department of Health and Human Services/Community Initiatives	Submitting a sole source exemption on RQ32738, which will result in an award recommendation to Emerald Development & Economic Network Inc. in the amount of \$226,715.00 for management of the Herr Women's Shelter located at 2227 Payne Avenue for the period 1/1/2015 - 12/31/2015.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

	<p>Division/ Office of Homeless Services</p>	<p>Funding Source: Health and Human Services Levy</p> <p>2. What is the product/service that you seek to acquire?</p> <p>EDEN, Inc. is the sole owner of 2227 Payne Avenue, which is the location of the Norma Herr Women’s Center (NHWC). The County worked with community partners for over 8 years to identify an appropriate site for a community women’s shelter that could provide safe, decent, shelter for 140 single adult women. The search for such a site eventually led the County to take title to 2227 Payne Ave., which was located next to 2219 Payne, which was owned by EDEN. The plan to establish a community women’s shelter focused on combining these two properties into one building. EDEN agreed to become the owner of the combined property. The City, County, EDEN, and MHS, Inc. embarked on a four year effort to raise funds, relocate the previous tenant of 2227 Payne, provide interim shelter during the renovation of the two buildings, and then move clients back into the new facility. NHWC has been opened as a renovated building since November, 2010.</p> <p>EDEN, Inc. has an established track record for property management for special needs populations. Prior to taking title to both buildings, EDEN had provided property management services for the Community Women’s Shelter when it occupied two separate buildings.</p> <p>As owner of 2227 Payne Ave., the building in which the Norma Herr Women’s Center is located, EDEN should be acknowledged as the sole source provider for property management services at that site.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>It is my understanding that a Sole Source determination for this activity would need to be requested each year.</p> <p>4. Why do you need to acquire these goods or services?</p> <p>The community made a commitment to provide a publicly funded shelter for women in FY 2004. This activity has two components: 1) service provision and 2) property operations and management. The City and County</p>	
--	--	---	--

		<p>provide public funding for both of these components. The Women’s Shelter Services’ contract has been awarded to Mental Health Services, Inc. Emerald Development & Economic Network, Inc. provides the property operations and facility management services at 2227 Payne Avenue.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>EDEN, Inc. is the owner of the building in which the Women’s Shelter is located. EDEN raised funds for the renovation of the property and coordinated the architectural and construction plans and development. Property management services are reimbursed on an actual cost basis. Closing or relocating the Women’s Shelter to another building is not an option.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>No other vendors were considered for property management of the Women’s Shelter because EDEN owns the property and has the capacity and expertise to manage the facility.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>See answer to #6.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? EDEN was approved as the Sole Source for the FY 2012, FY 2013, and FY 2014 Norma Herr Facility Management contracts.</p> <p>What was the last date and price paid for goods/services? FY 2014 Contract in the amount of \$226,715.00 for a term of January 1, 2014 – December 31, 2014.</p>	
--	--	---	--

		<p>9. What efforts have been made or are being made to reduce the Department’s reliance on a sole source provider for these goods/services in the future?</p> <p>N/A</p> <p>10. What efforts were made to get the best possible price? Office of Homeless Services negotiated a “direct cost” contract with Emerald Development & Economic Network, Inc. . Actual costs for utilities, repairs, staff, and maintenance are the basis for developing a contract amount. Reimbursements are only made for actual invoiced costs.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? The Contract price is based on actual costs of operating and maintaining the facility.</p> <p>12. Amount to be paid: \$226,715.00</p>	
CPB2014-1001	Department of Health and Human Services/ Division of Children and Family Services	<p>Submitting an RFP exemption on RQ32902, which will result in a payment in the amount of \$1,800.00 to National Council of Jewish Women to support the Dignity Project in exchange for donated items benefitting Youth in Foster Care.</p> <p>Funding Source: Health and Human Services Levy Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The division of Children and Family Services is requesting approval of a payment of \$1,800.00 to support the National Council of Jewish Women’s Dignity Project. On average, we receive about 150 duffle bags and the contents of the bags are toiletries, books, stuffed animals, etc. with an estimated value of each bag \$25 - \$28. The invoice dated October 15, 2014 reflects the time period of July 1, 2014 – June 30, 2015the dates are reflective of the Dignity Projects budget which is on the state fiscal year. This will result in a Department Order.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted time period and amount and all</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>previous amendment history (time periods, amounts), if any.)</p> <p>\$1,800.00 100% of the cost would be paid by the HHS Levy Fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The National Council of Jewish Women (NCJW) launched Project Dignity 9 years ago to assist youth in DCFS custody. This initiative is coordinated, managed, and supported by NCJW's network of volunteers and supporters. NCJW has sole responsibility for the collection and distribution of all donations associated with this initiative.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Through the Project Dignity Initiative, NCJW has been providing duffle bags filled with toiletry items, backpacks filled with school supplies, educational books, toys, and stuffed animals to children in custody since 2005.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Project Dignity is a service project of the NCJW. The initiative benefits youth in foster care by helping to ease their transition from their homes into care.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The initiative is coordinated, managed, and supported 100% by NCJW's network of volunteers and supporters. The items are donated and provided to DCFS at no cost. Any delays may result in the end of this NCJW community service project that directly benefits children in DCFS custody.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The physical items are donated and provided to DCFS at no cost. The donation/support of \$1800.00 to the NCJW is far below the retail price of the \$3,750.00 - \$4,200.00 (excludes volunteer time).</p>	
--	--	---	--

D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2014-1002	Department of Public Works	Submitting an amendment to Contract No. CE1300264-01 with Fowler Electric Co. dba The Fowler Company for maintenance on decorative lighting for Veterans Memorial Bridge No. 84 for the period 1/1/2013 - 12/31/2014 to extend the time period to 3/31/2015; no additional funds required. Funding Source: Road & Bridge Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-1003	Department of Public Works	Submitting an amendment to Contract No. CE1200547-01 with AKE Environmental and Construction Services, Inc. for sludge removal from various wastewater treatment plants for the period 5/1/2012 - 4/30/2014 to extend the time period to 3/31/2015; no additional funds required. Funding Source: Sanitary Sewer Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-1004	Treasury Department	Recommending to amend Contracts and Purchasing Board Approval No CPB2013-652 dated 8/23/2013, which established eligible institutions as public depositories of active funds of Cuyahoga County for the period 8/24/2013 - 8/23/2017 in accordance with the Uniform Depository Act of Ohio by changing the amount not-to-exceed for First Federal of Lakewood from \$3,000,000.00 to \$8,000,000.00. Funding Source: N/A	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-1005	Department of Public Safety and Justice Services/ Witness/ Victim	Submitting an amendment to Contract No. CE1200318-01 with Case Western Reserve University for consultant services for the FY2011 Attorney General's Children Exposed to Violence Demonstration Program: Phase 2 Grant Program for the period 11/1/2011 - 9/30/2014 to extend the time period to 6/30/2015; no additional funds required. Funding Source: U.S. Department of Justice, Collaborative Agreement for the Defending Childhood Initiative	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-1006	Department of Health and Human Services/ Community Initiatives Division/	Submitting an amendment to a grant award from The Cleveland Foundation for evaluation of the Invest in Children's programs and maintenance of the Childhood Integrated Longitudinal Data System (CHILD) for the period 7/1/2013 - 6/30/2014 to extend the time period to 12/31/2014; no additional funds required.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

	Office of Early Childhood	Funding Source: The Cleveland Foundation	
CPB2014-1007	Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood	Submitting a grant agreement with The George Gund Foundation in the amount of \$500,000.00 for the Universal Pre-Kindergarten Program of the Invest in Children Program for the period 1/1/2015 - 12/31/2016. Funding Source: The Gund Foundation	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-1008	Office of Procurement & Diversity	Presenting voucher payments for the week of 12/22/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

VI. Public Comment

VII. Adjournment

Minutes

Cuyahoga County Contracts and Purchasing Board
December 15, 2014 11:30 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I. Call to Order

The meeting was called to order at 11:49 a.m.
Attending:
Councilman Dale Miller
Lenora Lockett, Director, Office of Procurement & Diversity
Mark Parks, Fiscal Officer
Jennifer Scofield (alternate for Matt Carroll)
Bonnie Teeuwen, Director of Public Works

II. Review Minutes

The minutes from the December 8, 2014 Contracts & Purchasing Board meeting were unanimously approved.

III. Public Comment

There were no public comments.

IV. Contracts and Awards

A. Tabled Items

CPB2014-954 Law Department requesting approval to engage Squire Patton Boggs as bond and tax counsel in connection with issuance of debt for the Public Square renovation project in an amount not-to-exceed \$75,000 commencing on or about 12/8/14, and authorizing the Law Director to sign engagement letter for same. Funding Source: 100% Bond Proceeds

Majeed Makhlof, Law Director, presented. Mark Parks asked whether the County still has to pay for the legal services provided up front, even if the debt is not issued. Majeed clarified that the County only pays for the services if the debt is issued. Item CPB2014-954 was unanimously approved.

CPB2014-956 Court of Common Pleas/Juvenile Court Division Recommending awards on various requisitions and enter into agreements with various municipalities for the Community Diversion Program for the period 1/1/2015 - 12/31/2015:

- a) on RQ31945 with City of Bay Village in the amount not-to-exceed \$5,400.00.
- b) on RQ31954 with City of Brooklyn in the amount not-to-exceed \$6,000.00.
- c) on RQ31953 with City of Brook Park in the amount not-to-exceed \$2,400.00.
- d) on RQ31967 with City of Highland Heights in the amount not-to-exceed \$3,000.00.
- e) on RQ31971 with City of Maple Heights in the amount not-to-exceed \$14,400.00.
- f) on RQ31980 with Orange Village in the amount not-to-exceed \$1,200.00.
- g) on RQ31992 with City of University Heights in the amount not-to-exceed \$3,600.00.
- h) on RQ31996 with City of Westlake in the amount not-to-exceed \$2,400.00.

Funding Source: General Fund

Karen Lippman, Juvenile Court, presented. Dale Miller asked for the total number of municipalities involved in the program. Karen Lippman responded – fifty. Item CPB2014-956 was unanimously approved.

B. Scheduled Items

CPB2014-971 Department of Human Resources submitting a revenue generating agreement with Northeast Ohio Areawide Coordinating Agency in the amount not-to-exceed \$33,280.00 for Human Resource consulting services for the period 2/1/2015 - 1/31/2016. Funding Source: Revenue Generating

Lisa Durkin, Interim Director of Human Resources, presented. Item CPB2014-971 was unanimously approved.

CPB2014-972 Office of Procurement and Diversity recommending an award: Fiscal Department

a) on RQ31845 to Endicott Microfilm, Inc. (14-2) in the amount of \$68,385.00 for the purchase of 2,500 rolls of 215' EPM Imagelink RA Microfilm 06 film and 100 rolls of 100' EPM Imagelink RA Microfilm 06 film for use by the County Microfilming Center. Funding Source: General Fund

Kathy Goepfert, Fiscal Office, presented. Item CPB2014-972 was unanimously approved.

CPB2014-973 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood Submitting an amendment to Contract No. CE1200528-01 with Centers for Families and Children - Wade Early Learning Center for Universal Pre-Kindergarten services for the period 8/1/2012 -

7/31/2015 for additional funds in the amount of \$4,664.40. Funding Source: Health and Human Services Levy Fund

Rick Werner, Director of the Department of Human Services, presented. Bonnie Teeuwen asked for clarification on the use of additional funds. Rick responded that they would support the cost of more slots for children in the program. Item CPB 2014-973 was unanimously approved.

C. Exemption Requests

CPB2014-974 Department of Public Works Submitting an RFP exemption, which will result in an amendment to Contract No. CE1200547-01 with AKE Environmental and Construction Services, Inc. for sludge removal from various wastewater treatment plants for the period 5/1/2012 - 4/30/2014 to extend the time period to 2/28/2015; no additional funds required. Funding Source: Sanitary Sewer Fund

Mike Chambers, Public Works, presented. Item CPB2014-974 was unanimously approved.

CPB2014-975 Department of Human Resources Submitting an RFP exemption on RQ32734, which will result in an award recommendation to Immix Technology, Inc. in the amount of \$137,360.00 for the purchase of Kronos Timeclocks and 40 hours of professional consulting services. Funding Source: General Fund

Lisa Durkin, Interim Director of Human Resources, presented. Dale Miller asked for clarification on the need for an exemption, and whether the funding is currently budgeted. Bonnie Teeuwen asked if the contract includes replacement of all clocks, installation, and programming. Item CPB2014-975 was unanimously approved.

CPB2014-976 Fiscal Department submitting an RFP exemption on RQ32581, which will result in an award recommendation to RR Donnelley in the amount of \$62,563.00 for the printing of the 2015 Homestead Exemption forms. Funding Source: Assessment Fund

Kathy Goepfert, Fiscal Office, presented. Item CPB2014-976 was unanimously approved.

D. Consent Agenda

CPB2014-977 Department of Public Works recommending payments:

- a) in the amount not-to-exceed \$2,227.30 to All America Relocation, Inc. for relocation services in association with Parcel No. 7-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.
- b) in the amount not-to-exceed \$1,236.00 to Ohio Junk Force, Inc. for relocation services in association with Parcel No. 13-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.
- c) in the amount not-to-exceed \$74,660.17 to B. & S.H. Klek for relocation services and replacement housing in association with Parcel No. 13-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.
- d) in the amount not-to-exceed \$49,900.00 to M.K & C.A Temesvari for relocation services in association with Parcel No. 6-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.

e) in the amount not-to-exceed \$7,742.58 to S.A. Neagele for relocation services in association with Parcel No. 24-WD & E in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.

80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by the County [Road and Bridge Fund].

Item CPB2014-977 was held for further review regarding the need for ethics registration.

CPB2014-978 Department of Public Works submitting an agreement of cooperation with City of Bedford for the replacement of Columbus Road Bridge No. 01.09 over Bear Creek. Funding Source: The anticipated construction costs for this improvement is \$1,066,000. The project is to be funded 100% with County Road and Bridge Fund.

Item CPB2014-978 was unanimously approved.

CPB2014-979 Department of Public Works submitting an agreement with the Village of Bentleyville for the Countywide Preventative Maintenance Program. Funding Source: N/A

Item CPB2014-979 was unanimously approved.

CPB2014-980 Department of Development Submitting an amendment to an Urban County Agreement of Cooperation with City of Seven Hills by adding a provision that prohibits the selling, trading or transfer of federal Community Development Block Grant funds to another City, County, Village, Township, Indian tribe, insular area or any other unit of local government in exchange for any other funds, credits, or non-Federal considerations, effective 1/1/2015. Funding Source: N/A

Item CPB2014-980 was unanimously approved.

CPB2014-981 Court of Common Pleas /Corrections Planning Board submitting an amendment to Contract No. CE1200649-01 with Community Assessment and Treatment Services, Inc. for intensive outpatient treatment services for the period 9/30/2011 - 9/29/2014 to extend the time period to 12/31/2014 and for a decrease in the amount of (\$17,892.00). Funding Source: Substance Abuse and Mental Health Services Administration Grant Funding

Item CPB2014-981 was unanimously approved.

CPB2014-982 Court of Common Pleas /Corrections Planning Board recommending to terminate Contract No. CE1300491-01 with Watson, Rice & Company, Incorporated for consultant services for analysis of Actual Uniform Cost Reports for the period 10/15/2013 - 10/14/2015, effective 10/15/2014. Funding Source: TASC Medicaid Special Revenue Fund

Item CPB2014-982 was unanimously approved.

CPB2014-983 Court of Common Pleas/Juvenile Court Division Recommending an award on RQ30444 and enter into a contract with Point and Pay, LCC (18-4) for onsite and telephone credit card processing services for the period 1/1/2015 - 12/31/2017. Funding Source: revenue-neutral project

Item CPB2014-983 was held pending vendor completion of an ethics registration form.

CPB2014-984 Department of Public Safety and Justice Services/Public Safety Grants Submitting an amendment to a grant agreement with Ohio Emergency Management Agency for the FY2013 State Homeland Security Grant Program for the Region 2 Law Enforcement State Homeland Security Program project for the period 9/1/2013 - 3/30/2015 to extend the time period to 6/30/2015. Funding Source: State Homeland Security Program Law Enforcement grant fund

Item CPB2014-984 was unanimously approved.

CPB2014-985 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood

a) Requesting authority to apply for and accept grant funds from The Stocker Foundation in the amount of \$75,000.00 for the development of a new School Readiness Smartphone App for the period 1/1/2015 - 12/31/2016.

b) Submitting a grant agreement with The Stocker Foundation in the amount of \$75,000.00 for the development of a new School Readiness Smartphone App for the period 1/1/2015 - 12/31/2016. Funding Source: The Stocker Foundation Grant fund

Item CPB2014-985 was unanimously approved.

CPB2014-986 Office of Procurement & Diversity presenting voucher payments for the week of 12/15/2014.

Item CPB2014-986 was unanimously approved.

CPB2014-987 Department of Development presenting voucher payments for the week of 12/8/2014.

Item CPB2014-987 was unanimously approved.

CPB2014-988 Department of Public Works submitting an agreement with Whiskey Island Partners Limited Partnership for retention of books and records related to the management of facilities on the Whiskey Island property, effective 12/17/14. Funding Source: N/A

Item CPB2014-988 was unanimously approved.

V. Other Business

CPB2014-989 Time-Sensitive/Mission Critical – Fiscal office requesting approval of an award and contract with RRDDonnelly for printing of additional dog license application forms in the amount of \$9,032.41.

Kathy Goepfert presented the item. Dale Miller asked for clarification on the need for service. Kathy explained that due to an error in the mailing, duplicate forms were mailed only to a third of the recipient list. In order to resolve the matter, another 44,000 forms must be printed and mailed to the remaining two-thirds of the recipient list.

A motion to amend the agenda and consider the item was unanimously approved.

Item CPB2014-989 was unanimously approved.

A motion to restore the Fiscal Office's time-sensitive/mission-critical budget to \$25,000 was unanimously approved.

CPB2014-990 Time-Sensitive/Mission Critical – Public Works requesting approval of an award and enter into a contract on RQ32701 with ATLAS in the amount of \$1,984 for repair of a sanitary dump truck.

A motion to amend the agenda and consider the item was unanimously approved.

Item CPB2014-990 was unanimously approved.

A motion to restore Public Works' time-sensitive/mission-critical budget to \$25,000 was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 12:05 PM.

A. Tabled Items

CPB2014-983

A. Scope of Work Summary

1. Juvenile Court is requesting approval of a contract for Credit Card Processing Services with Point & Pay, LCC for the time period of January 1, 2015 to December 31, 2017. This contract is considered a revenue-neutral project for the Court with the not-to-exceed amount of \$0.00.
2. The primary goal of the program is to provide professional and technical services to provide credit card processing services for Juvenile Court.
3. N/A.

B. Procurement

1. The procurement method for this project was an RFP (#30444). The total value of the RFP is \$0.00.
2. The above RFP closed on June 3, 2014. There was a 0% SBE goal.
3. There were four (4) proposals submitted to OPD. These four (4) vendors were submitted for review and one was selected.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Point & Pay LLC

110 State Street E, Suite D.

Oldsmar, Florida 34677

Council District NA.

2. Kevin C. Connell is the President of Point and Pay, LLC.

- 3.a Project is located at:

Cuyahoga County Juvenile Justice Center

9300 Quincy Avenue

Cleveland, Ohio 44106

- 3.b. The project is located in County district: 7

D. Project Status and Planning

1. This project reoccurs annually.
2. N/A
3. N/A
4. N/A
5. N/A

E. Funding

1. The project is a revenue-neutral project.
2. N/A.
3. N/A

B. New Items

CPB2014-991

A. Scope of Work Summary

The Dept of Public Works is recommending an award to PetHealth Services (USA) Inc. aka Pet Point Solutions not to exceed \$ 21,075.00 under RQ 29824 for Kennel Shelter Operation Software and Support Services for a two year period.

The RFP was conducted in accordance with County Policies and open to all Kennel Shelter Software system suppliers. The criteria established in the RFP scored several categories in which Pet Point scored the highest. The RFP allows the Dept of Public Works County Animal Shelter to contract for the next two years for Software and Support in the upgrade of the Kennel Operations. The Dept of Public Works staff exercises extreme diligence in the selection process of the Software and Support services and the decision is made only after a complete review of the proposal has been conducted.

B. Procurement

The procurement method was an Informal RFP which generated one proposal. The proposal was scored according to procedures and references verified.

C. Contractor and Project Information

Pethealth Services (USA) Inc
aka Pet Point Solutions
3315 Algonquin Road
Suite 450
Rolling Meadows, Illinois 60008

D. Project Status

On February 25, 2014 the RFP was submitted to several vendors with responses due on March 18, 2014. Pet Point Solutions submitted a proposal which was scored on April 10, 2014 receiving 92 out of 100 points. Notice that the proposal was accepted was sent to the vendor with Cuyahoga County requirements for certification. Registration with the Inspector General was sent in on May 21, 2014. Contracts were negotiated over the next period and TAC approval made on August 18, 2014. Contracts for the Software, Licensing, Support and Installation were provided October 30, 2014.

E. Funding

A two year contract not to exceed \$ 21,075 will be paid from the Cuyahoga County Dog Kennel License Fees.

CPB2014-992

A. Scope of Work Summary

1. Department of Information Technology requesting approval of a contract with DLT Solutions, LLC. for the amount not-to-exceed \$9,242.89. The anticipated start-completion dates are 12/13/2014 - 12/13/2015.
2. The primary goals of this project are to allow IT staff to monitor network hardware and software as well as to provide updated maintenance and support to Solarwinds software.

B. Procurement

1. The procurement method for this project was informal competitive bidding. The total value of the informal competitive bid is \$9,242.89.
2. The informal competitive bid was closed on October 1, 2014.
3. There were seven informal quotes submitted, one quote approved.

C. Contractor and Project Information

1. The address of all vendors and/or contractors is:

DLT Solutions, LLC.
13861 Sunrise Valley Drive, Suite 400
Herndon, Virginia 20171

2. The owners for the contractor/vendor is DLT Group Holdings, LLC.

D. Project Status and Planning

1. The project reoccurs annually.
2. The project is on a critical action path because Solarwinds support and maintenance will cease and the County will have to buy new Solarwinds licenses at 3x the cost of the renewal contract if this contract is not in place by December 27, 2014.

E. Funding

1. This project is funded 100% by the General Fund.
2. The schedule of payments is by invoice.

CPB2014-993

Title: Workforce Development/ 2014/ OJT Contract - AJ Rose Manufacturing, Inc.

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with AJ Rose Manufacturing Co. for the anticipated cost of not more than \$2,500.00. The anticipated start-completion dates are 09/25/2014 to 2/10/2015.
2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training

Program. The employer will reimburse 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirement. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. AJ Rose Manufacturing Co., 3800 Chester Road, Avon, OH 44011
Council District &

2. Principal Owner: Daniel T. Pritchard, President and CEO
3800 Chester Road, Avon, OH 44011

AJ Rose Manufacturing Co, is a precision metal stamping company.

D. Project Status and Planning

1. This is a new contract; however the employer has prior history of OJT contracts with the department and the evaluation of previous contract is satisfactory.

2. The OJT Program has already begun. The reason for the delay is contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by the Western Reserve Fund (WRF)

2. The schedule of payments is by invoice received from the employer on a monthly basis.

Title: Workforce Development/ 2014/ OJT Contract - McCarthy, Burgess & Wolff, Inc.

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with McCarthy, Burgess & Wolff, Inc. for the anticipated cost of not more than \$950.00. The anticipated start-completion dates are 09/29/2014 to 12/09/2014.

2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. The employer will reimburse 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirement. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. McCarthy, Burgess, & Wolff, Inc. - 26000 Cannon Road, Cleveland, OH 44146
Council District <0
2. Principal Owners: Freida Burgess & Steve Wolff, owners

Based in Cleveland, Ohio, McCarthy Burgess & Wolff (MB&W) was founded by two collection veterans to provide a simple, stress-free experience for clients looking to improve portfolio liquidation. MB&W has grown to be one of the largest collection agencies in the U.S., having collected more than (\$1 Billion) for its clients over the last decade.

D. Project Status and Planning

1. This is a new contract.
2. The OJT Program has already begun. The reason for the delay is contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by the Western Reserve Fund (WRF)
2. The schedule of payments is by invoice received from the employer on a monthly basis.

Title: Workforce Development/ 2014/ OJT Contract - North Coast Container Corp.

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with North Coast Container Corp. for the anticipated cost of not more than \$3,485.00. The anticipated start-completion dates are 10/13/2014 to 1/23/2015.
2. The primary goal of the project is to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. North Coast Container Corp., 8806 Crane Avenue, Cleveland, OH 44105
Council District # 3
2. Principal owner: James Beardsley, CEO

North Coast Container Corporation was formed in 1983 by Earnest C. Beardsley and Randall D. Reed to purchase substantially all the assets of Cortland Container's Cleveland manufacturing facility. North Coast serves the container needs of its industrial customers primarily in the Midwest region. Targeted segments include chemical, paint, food, pharmaceutical, and petrochemical industries.

D. Project Status and Planning

1. This is a new contract; however there was a previous contract with this employer; the evaluation is attached.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded by Cuyahoga County Western Reserve Funds and WIA funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2014-994

[See detail that accompanies item under section B, above]

C. Exemptions

[Item details for CPB2014-995 - CPB2014-1001 in Section C., above]

D. Consent Agenda

CPB2014-1002

A. Scope of Work - The Department of Public Works is requesting to Amend Contract CE1300264-01 with The Fowler Company dba Fowler Electric to provide maintenance to the Decorative Lighting on the Veteran's Memorial Bridge No 84 extending the term of the Contract for three additional months.

B. Term of Contract - January 1, 2013 through December 31, 2014 to be extended through March 31, 2015.

C. Contractor - The Fowler Electric Company dba Fowler Company.
Richard Trella - President

D. Project Status - Extend contract three months, No additional funding required.

E. Funding - Road & Bridge Fund - No additional funding required.

CPB2014-1003

A. Summary of Scope Department of Public Works is asking approval for an amendment to Contract CE1200547-01 in the amount of \$0.0 with AKE Environmental and Construction Services for additional time to extend the initial contract dates of October 1, 2012 through September 30, 2014 to be extended

through March 31, 2015.

B. Procurement – amendment to a contract

C. Contractor - AKE Environmental and Construction Services, Inc.
Jennifer Marriott - President

D. Project Status - Extend Contract three months, No additional funding required.

E. Funding - Sanitary Sewer Fund - No additional funding required.

F. Purpose/Outcome - Maintain services during process to obtain new quotes and create a new contract.

CPB2014-1004

The Treasury Department is submitting an amendment to the current Depository Agreement with First Federal Of Lakewood, increasing the maximum sum from \$3,000,000.00 to \$8,000,000.00 for the period October 30, 2014 and ending August 23, 2017. The Original Agreement, attached, commenced on August 24, 2013. First Federal of Lakewood has increased its participation with Cuyahoga County Housing Enhancement Loan Program. This necessitates the change in the Depository Agreement to be compliant. The amendment has been prepared by the County Law Department.

CPB2014-1005

Title: PSJS/Witness Victim Service Center CWRU Contract Amendment for RQ12-23111

A. Scope

1. Department of Public Safety & Justice Services/Witness Victim Service Center submitting an amendment to Contract No. CE1200318-01 with Case Western Reserve University to amend the time period from 11/1/11-9/30/14 to 11/1/11-6/30/15. No additional funds required.

2. The primary goals of the project are to analyze screening and assessment data, report findings, and prepare reports on data collected. CWRU and Cuyahoga County have developed a comprehensive database that contains information on over 16,500 children and their exposure to violence.

B. Procurement

1. Justification for other than full and open competition approved by OPD 9/3/14. This is an extension of a federal project and is funded 100% by the U.S. Department of Justice. CWRU was selected in 2010 as a cooperative partner in an application to the U.S. Department of Justice for the Defending Childhood program. Their services are included in the scope of the agreement shared between Cuyahoga County and the U.S. Department of Justice.

C. Contractor and Project Information

1. Case Western Reserve University
10900 Euclid Avenue, Nord 6th floor,
Cleveland, Oh 44106
2. John Sideras, Senior VP of Finance and CFO

D. Project Status and Planning

1. The project is an extension of an existing project, funded 100% by the U.S. Department of Justice.

E. Funding

1. The project is funded 100% by the U.S. Department of Justice, Collaborative Agreement for the Defending Childhood Initiative.
2. The schedule of payments is monthly, upon invoice.
3. The project is an amendment to a contract. This amendment changes the value and the term of the contract and is the second amendment of the contract. A history of the contract is attached.

CPB2014-1006

NOVUS Title: Office of Early Childhood/Invest in Children 2014 The Cleveland Foundation amending grant agreement for the CHLD (ChildHood Integrated Longitudinal Data) System and Evaluation of Invest in Children's Programs

A. Scope of Work Summary

1. Administrator's Office/Office of Early Childhood requesting authority to amend a grant agreement with The Cleveland Foundation to extend the time period. The original grant period was 7/1/2013 - 6/30/2014; it is to be extended to 7/1/2013 - 12/31/14.

An email from the Foundation authorizing this change to the grant agreement is attached.

2. a) The primary goal of the project is to merge and analyze public systems data with IIC and Cuyahoga County individual child service data for the purpose of program evaluation and accountability. Link all these data sets to create a longitudinal profile of children and families over time.

b) Generate data briefs such as the Cuyahoga County Council District Profiles and the Early childhood Briefs on child well-being indicators.

3. N/A

B. Procurement

1. The procurement method for this project was grant agreement. The total amount of the grant awarded was \$175,000.00.
2. The notice of grant award from The Cleveland Foundation is dated June 27, 2013. The email from The Foundation authorizing this extension is dated November 24, 2014.
3. N/A

C. Contractor and Project Information

1. The address(es) of all contractors/vendors is:

The Cleveland Foundation
1422 Euclid Ave. Suite 1300
Cleveland, OH 44115
Council District 7

2. The owner/Executive Director for the contract/vendor is:

Ronald B. Richard, President and Chief Executive Officer
The Cleveland Foundation
1422 Euclid Ave. Suite 1300
Cleveland, OH 44115
(216) 861 - 3810

3. The address of location of the project is Countywide.

D. Project Status and Planning

1. The CHILd (ChildHood Integrated Longitudinal Data) System contains data on children in Cuyahoga County dating back to 1992. The County has been providing support to this system since 1999. The Cleveland Foundation has been providing grant support to the County for the CHILd System and the evaluation of IIC programs since 1999.

E. Funding

1. The project is funded by The Cleveland Foundation - 100%
2. The schedule of payments is by Grant Award
3. The project is an amendment to a grant. This amendment changes the term of the grant award, extending the term to December 31, 2014.

CPB2014-1007

NOVUS Title: Submitting a grant agreement with The Gund Foundation in the amount of \$500,000 for Universal Pre-Kindergarten program. (WET SIGNATURE)

A. Scope of Work Summary

1. Office of Early Childhood/Invest in Children is requesting approval to accept a grant award from the George Gund Foundation in the amount of \$500,000.00. The anticipated start-completion dates are January 1, 2015 to December 31, 2016.
2. Children attend high-quality preschool and are better prepared to start and succeed in Kindergarten.
3. N/A

B. Procurement

1. The procurement method for this project was grant agreement. The total value of the grant agreement is \$500,000.00
2. NA
3. N/A

C. Contractor and Project Information

1. N/A
2. N/A
- 3.a Universal Pre-Kindergarten is offered countywide.
- 3.b N/A

D. Project Status and Planning

1. The project reoccurs annually.
2. N/A
3. N/A
4. N/A
5. The grant agreement needs a signature in ink.

E. Funding

1. The project is funded 100% by the Gund Foundation.
2. The schedule of payments is 12/30/14 (\$300,000) 12/30/15 (\$200,000).
3. N/A

CPB2014-1008

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
AU-15-32581	11/4/2014	2015 Homestead application - Justification approved 12/15/2014 (CPB2014-976)	AU / AU01	\$21,563.00
AU-15-32922	12/8/2014	Wireless Phone Headsets	AU / AU01	\$2,175.48
AU-14-32680	11/12/2014	Visual Click for County Sheriff & DoIT	AU / AU99	\$8,106.00
AU-14-32764	11/20/2014	120-7942G VOIP phones for DOIT	AU / AU99	\$22,044.00
AU-14-32765	11/20/2014	One Laptop with Docking Station for PRC	AU / AU99	\$1,333.90
CT-15-32970	12/15/2014	JEH Roof Exhaust Fan	CT / CT01	\$1,065.00

CT-15-32957	12/11/2014	ANIMAL SHELTER COMMERCIAL WASHER/DRYER REPAIR - Project Code 40102	CT / CT01	\$1,365.88
CT-15-32955	12/11/2014	ANIMAL SHELTER BOILER IGNITION MODULE	CT / CT01	\$1,271.33
CT-15-32940	12/10/2014	JC RENTAL 25-26' LIFT - PROJECT CODE 40086	CT / CT01	\$924.26
CT-15-32939	12/10/2014	Old Juvenile- 7.5HP Motor	CT / CT01	\$684.25
CT-15-32868	12/3/2014	ANIMAL SHELTER DOG/PUPPY FOOD	CT / CT01	\$24,500.00
CT-15-32815	11/26/2014	VARIOUS/HVAC SUPPLIES	CT / CT01	\$24,500.00
CT-14-32943	12/10/2014	Animal Shelter Backflow Preventer	CT / CT01	\$2,045.36
CT-14-31865	8/20/2014	Animal Shelter Cameras	CT / CT01	\$6,597.93
CT-15-32962	12/12/2014	Stock- Multi Line Revenue Receipt	CT / CT09	\$943.00
CT-15-32953	12/10/2014	JFS- Finishing Services for Booklet	CT / CT09	\$720.00
CT-15-32952	12/10/2014	City of Brooklyn- 2015 Calendar	CT / CT09	\$2,330.00
CT-15-32926	12/9/2014	CFS- Various Record Jackets	CT / CT09	\$3,186.02
Items already purchased:				
CF-15-32900	12/8/2014	Adoption - Non- Reoccurring	CF / CF01	\$2,000.00
CF-15-32901	12/8/2014	PASSS - Residential Treatment	CF / CF01	\$7,311.35
CF-15-32903	12/8/2014	PASSS - Residential Treatment	CF / CF01	\$4,511.91
CF-15-32928	12/9/2014	PASSS - Neurofeedback QEEG	CF / CF01	\$807.50

CF-15-32961	12/11/2014	Non-Reoccurring - Final Adoption Fees	CF / CF01	\$1,554.00
HS-15-32998	12/17/2014	Safety Equipment	HS / HS12	\$2,550.00

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1415839	12/16/2014	JANUARY GROUND BEEF	SH/SHFS	\$6,560.00
1415826	12/15/2014	JANUARY SAUCE & DRESSINGS	SH/SHFS	\$3,664.00
1415825	12/15/2014	JANUARY FRESH FRUIT	SH/SHFS	\$17,450.00
1415824	12/15/2014	JANUARY BAGELS	SH/SHFS	\$1,081.00
1415823	12/15/2014	JANUARY FRESH VEGETABLES	SH/SHFS	\$11,023.75
1415822	12/15/2014	JANUARY-MARCH DRINK MIX	SH/SHFS	\$8,140.00
1415821	12/15/2014	JANUARY BULK CEREAL	SH/SHFS	\$2,272.00
1415819	12/15/2014	JANUARY BEANS	SH/SHFS	\$5,485.50
1415818	12/15/2014	JANUARY POTATOES/MILK/ OATS	SH/SHFS	\$3,081.80
1415816	12/15/2014	JANUARY SUGAR, FLOUR	SH/SHFS	\$1,346.40
1415817	12/15/2014	JANUARY SUGAR, FLOUR	SH/SHFS	\$2,545.00
1415815	12/15/2014	JANUARY CAKE MIX	SH/SHFS	\$2,213.50
1415814	12/15/2014	JANUARY TURKEY	SH/SHFS	\$1,551.00
1415813	12/15/2014	JANUARY TURKEY HAM	SH/SHFS	\$7,680.00
1415812	12/15/2014	JANUARY CHEESE SAUCE	SH/SHFS	\$2,386.80
1415811	12/15/2014	JANUARY SAUCES ETC.	SH/SHFS	\$1,945.60
1415810	12/15/2014	JANUARY PASTA	SH/SHFS	\$9,379.40
1415809	12/15/2014	JANUARY CRACKERS/CHIPS	SH/SHFS	\$2,562.50

1415808	12/15/2014	JANUARY JELLY / SYRUP	SH/SHFS	\$1,759.09
1415807	12/15/2014	JANUARY SPICES	SH/SHFS	\$1,253.50
1415806	12/15/2014	JANUARY FRANKS	SH/SHFS	\$2,656.00
1415804	12/15/2014	JANUARY DONUTS	SH/SHFS	\$3,758.40
1415803	12/15/2014	JANUARY MILK	SH/SHFS	\$17,119.20
1415801	12/15/2014	JANUARY FROZEN VEGETABLES	SH/SHFS	\$6,147.80
1415802	12/15/2014	JANUARY FROZEN VEGETABLES	SH/SHFS	\$2,508.00
1415800	12/15/2014	JANUARY CANNED FRUIT	SH/SHFS	\$5,548.00
1415799	12/15/2014	JANUARY BREAD	SH/SHFS	\$14,238.00
1415797	12/15/2014	JANUARY CHICKEN	SH/SHFS	\$1,530.00
1415798	12/15/2014	JANUARY CHICKEN	SH/SHFS	\$6,550.00
1415796	12/15/2014	JANUARY WAFFLES	SH/SHFS	\$2,180.10
1415866	12/18/2014	JANUARY BEEF PATTIES	SH/SHFS	\$4,080.00
1415867	12/18/2014	JANUARY BEEF PATTIES	SH/SHFS	\$5,065.20
1415865	12/18/2014	JANUARY-FEBRUARY COOKIES	SH/SHFS	\$6,037.35
1415863	12/18/2014	JANUARY SOUP	SH/SHFS	\$2,884.00
1415864	12/18/2014	JANUARY SOUP	SH/SHFS	\$1,009.70
1415862	12/18/2014	JANUARY SAUSAGE	SH/SHFS	\$8,432.00
1415860	12/18/2014	JANUARY DAIRY	SH/SHFS	\$9,685.00
1415859	12/18/2014	JANUARY DAIRY	SH/SHFS	\$2,664.00