

MINUTES
Cuyahoga County Personnel Review Commission
Wednesday, October 22, 2014
2429 Superior Viaduct, 2nd Floor
Cleveland, OH 44113
5:00 p.m.

1) CALL TO ORDER

Chairwoman Kathleen Walsh called the meeting to order at 5:00 p.m. Chairwoman Walsh made a motion to approve the minutes from the October 8, 2014 meeting. Commissioner Thomas Colaluca seconded the motion. All were in favor; no objections.

2) ATTENDANCE

Chairwoman Kathleen Walsh, Commissioner Robert Wolff, Commissioner Thomas Colaluca, PRC Coordinator Jessica Vezina, PRC Staff Attorney Sara DeCaro, PRC Manager of Employment Testing George Vaughan, Assistant Prosecutor Nora Graham, Assistant Law Director Amy Marquit Renwald, HR Recruitment and Retention Manager Albert Bouchahine, HR Deputy Director Lisa Durkin and HR Specialist Nicole Thomas.

3) PUBLIC COMMENT – Nothing Submitted

4) UNFINISHED BUSINESS– Nothing Submitted

5) NEW BUSINESS

- a) Resolution No. 141022- Adopting the Cuyahoga County Personnel Review Commission's Administrative Rules, Last Revised Date: December 20, 2013.

Chairwoman Walsh made a motion to approve the Resolution No. 141022- Adopting the Cuyahoga County Personnel Review Commission's Administrative Rules, Last Revised Date: December 20, 2013; Commissioner Colaluca seconded the motion. All were in favor; no objections.

- b) Update on PRC Common Pleas cases

Staff Attorney DeCaro updated the Commission on any pending appeals before Cuyahoga County Common Pleas Court and Eighth District Appeals Court. Discussion ensued.

- c) Proposed New and Modified Classifications

HR Manager Bouchahine spoke with the Commission regarding the ten revised classifications, six new classifications and three classifications set for deletion.

Discussion ensued. The classifications are posted on the PRC's website and the Commission can vote on this matter at the November 5, 2014 PRC meeting.

d) Report from Human Resources on Training and Discipline

Deputy Director Durkin and HR Specialist Thomas updated the Commission on discipline and training respectively. Discussion ensued.

e) Update on testing for AAI

PRC Manager Vaughan updated the Commission on the PRC's efforts to secure a testing location. Discussion ensued.

f) 2015 Budget

Administrator Kopcienski was not present to speak with the Commission on this item so it will be moved to a future meeting.

6) PUBLIC COMMENT – Nothing Submitted

7) OTHER BUSINESS – Nothing Submitted

8) ADJOURNMENT

Chairwoman Walsh made a motion to adjourn the meeting at 5:40 p.m. Commissioner Wolff seconded the motion. All were in favor; no objections.

Next Personnel Review Commission meeting is scheduled for Wednesday, November 5, 2014 at 5:00 p.m. at 2429 Superior Viaduct, Third Floor.