

**Cuyahoga County Contracts and Purchasing Board**  
**September 22, 2014 11:30 A.M.**  
**County Headquarters**  
**2079 East 9<sup>th</sup> Street, 4<sup>th</sup> Floor**  
**Committee Room B**

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

**A. Tabled Items**

**B. Scheduled Items**

Item	Requestor	Description	Board Action
CPB2014-718	Department of Development	<p>a) Recommending an award on RQ20596 and enter into a contract with URS Corporation - Ohio in the amount not to-exceed \$10,000.00 for Phase II Brownfield environmental site assessment services at Coit Urban Farm Site located at 14900 Coit Avenue and 15000 Woodworth Road, East Cleveland, Ohio for the period 09/02/2014 - 09/30/2014.</p> <p>b) Submitting a License for Entry, Consent and Limited Release from Liability agreement in connection with said project site.</p> <p>Funding Source: Brownfield Revolving Loan Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-719	Department of Public Safety and Justice Services	<p>Recommending an award on RQ31089 and enter into a contract with SAS Institute Inc. in the amount not to-exceed \$28,140.00 for the deployment and integration of Memex Connect RISS interface, SAS inbound RISS interface and SAS RISS entity for the period 6/30/2014 - 9/30/2014.</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-720	Department of Information Technology	<p>a) Submitting an RFP exemption on RQ32112, which will result in an award recommendation to Web Performance, Inc. in the amount of \$21,600.00 for load testing services for the period 9/22/2014 – 6/30/2015.</p> <p>b) Recommending an award on RQ32112 to Web Performance, Inc. in the amount of \$21,600.00 for load testing services for the period 9/22/2014 – 6/30/2015.</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Execute load testing services: install and configure load testing software, develop and run test scripts, generate reports, and make recommendations to increase capacity.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$21,600</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>This company provided quick and satisfactory services in the past.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Other vendors were not considered.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The vendor was used in the past, and is a reputable company in the load testing area. The vendor's engineers are able to work around our schedule, running tests and performing analysis with a one day turnaround.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Load testing needs to be done before the November election, as the site has been upgraded and changes have been made to the database and base code. There is no way of knowing how many users can hit the website without an accurate performance test. If there are issues with the network, database, or underlying code, the website could crash on election night</p> <p>The GIS site is being held for release until load testing can be done. Testing a GIS site is complicated and requires more in-depth testing.</p>	
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		<p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County could purchase and install their own load testing software, and purchase units of simulated load. This would be much more costly, and would require additional full time staff trained in load testing to be hired.</p>	
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### C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2014-721	Department of Information Technology	<p>Submitting an RFP exemption on RQ31254, which will result in an award recommendation to MNJ Technologies Direct in the amount of \$36,359.25 for the purchase of 2 Cisco C3850-48 Port Switches and 1 Cisco 2951 Integrated Services Router and associated network connectivity equipment.</p> <p>Funding Source: 100% Witness Victim General Fund Subsidy account</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Two (2) Cisco C3850 48 Port Switches with SmartNet warranty, one (1) Cisco 2951 Integrated Services Router with SmartNet warranty, and associated Cisco network connectivity equipment.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The amount of this purchase is not to exceed \$36,359.25.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The Engineering Department of Information Technology requested this equipment as the best solution for providing network connectivity for the new Family Justice Center. MNJ Technologies Direct is able to provide this</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>hardware under State Contract.</p> <p>State Term Number 533110</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Addition bids will be solicited when it is posted for State Contract bidding</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The Engineering Department of Information Technology requested this equipment as the best solution for providing network connectivity for the new Family Justice Center. The purchase will be done through the vendor that can provide it at the lowest cost.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Competitive bidding / posting for bidding will be used in this request.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>We will continue to request quotes from multiple vendors.</p>	
CPB2014-722	Fiscal Office	<p>Submitting an RFP exemption on RQ31394, which will result in Government Cooperative purchase from GovConnection in the amount of \$151,346.00 for 200 I-Pads, accessories and support for use by Division of Children and Family Services.</p> <p>Funding Source: Health and Human Services Levy funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) 200 IPADS, 200 IPAD cases and 200 Apple Care support. The IPADS are for the Division of Children Family Services investigative and homestudy workers. These devices will allow the workers to do their case notes and reports in the field and save on time and travel costs.</p> <p>2. Estimated Dollar Value and Funding Source(s)</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$151,346 Funding is HHS IT Budget CF 135467/0720 ; User Code H0101 Approved by OBM 7/16/14</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) The use of IPADS has been a pilot within DCFS for the last year and budgeted for expansion in the HHS IT Budget.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Three quotes were received, lowest vendor selected. Three available platforms, Windows was not available at the time of pilot. Android does not provide a secure platform. IPADS save the county close to \$100,000 on this purchase.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Lowest cost, best match for service. Case workers needed a way to interact with the State Case Management software, SACWIS. The iPad with a browser is the perfect for the application need. The device also permits the case worker to keep in touch with email while in the field.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The delay would only result in further delays in moving forward with providing caseworkers with out of office case management software.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. The purchase is a one-time purchase and if the need arises to buy more we will evaluate the product at that time.</p>	
CPB2014-723	Department of Information Technology	<p>Submitting an RFP exemption on RQ31410, which will result in an award recommendation to Endicott Microfilm, Inc. in the amount of \$361,738.00 for Countywide maintenance on various scanners for the period 7/1/2014 - 6/30/2016.</p> <p>Funding Source: General Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

		<p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Maintenance of Scanners Countywide (list attached)</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) 100% General Fund - IT601096 0263</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Due to the projects currently in progress with repairs it would cause considerable delays and increased cost to proceed with an RFP process.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. Cranel Endicott Imaging 411</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Kodak certified technicians are required to maintain warranties and the availability &amp; level of response to issues is superb with this vendor.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>A competitive bid process would extend the repair time of current projects incurring additional delays in responding to court requests.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. In the future we prefer to use a process that provides us the best competitive price and service (i.e. the RFP process).</p>	
CPB2014-724	Fiscal Office	Submitting an RFP exemption on RQ31302, which will result in an award recommendation to TAB Products Co, LLC in the amount of \$8,110.00 for support of YSB Physical	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>Record Keeping Systems for the Health and Human Services/Division of Children and Family Services.</p> <p>Funding Source: 100% HHS Levy funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Maintenance Support of TAB Fusion System License</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$8,110.00 - HS157396 0263 HO0103</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) RFP Exemption is requested because, TAB was the lowest bidder for one year and we are now requesting to revise the purchase to two years.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. TAB was the only and lowest bid for one year, we are now contracting for 2 years and asking for a RFP Exemption.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? This contract is a renewal of maintenance for a System already in place for several years.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. The system will soon lose maintenance support.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. When informal bidding we will ask for 1, 2 and 3 years bids from all vendors when going out to bid.</p>	
CPB2014-725	Fiscal Office	Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300544 with Vital Resources, Inc. in the amount not-to-exceed \$85,000.00, for development of an application supporting work activity management for the Division of Children and Family	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>Services for the period 11/1/2013 - 5/30/2014, to extend the time period to 12/31/14; no additional funds required.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>This amendment is to allow extra time to complete work to 12/31/2014</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>No additional funding requested</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Vendor staff already engaged on project</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>This is an amendment for additional time</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Prior experience with vendor and consultant</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>This is an amendment for additional time only</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>This is an amendment for additional time only</p>	
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<p>CPB2014-726</p>	<p>County Prosecutor</p>	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1100488-01 Millennium Investor Group V, LLC fka Hollo Properties, LTD for lease of space by County Prosecutor for the Internet Crimes Against Children Task Force for the period 8/1/2011 - 7/31/2014 to extend the time period to 7/31/2016 and for additional funds in the amount of \$45,808.00.</p> <p>Funding Source: US Department of Justice Grant - Ohio Internet Crimes Against Children Task Force</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Leased Space; current lease expires July 31, 2014, amendment extends through July 31, 2016.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$22,904.00/year, total \$45,808.00; US DOJ grant funded. Original contract amount same; no +/-</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Saves money over searching out new space and relocating; locks in lease rate for two more years.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None – exercising lease option.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Property was recently purchased by Millennium Investment Group from previous Lessor (Hollo Properties, Ltd.) and options in current lease are carried forward.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
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		<p>N/A – However, would incur additional expenses related to relocating current operations.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Will determine if new space is appropriate when options in current lease are no longer available.</p>	
CPB2014-727	Department of Public Safety and Justice Services/ Office of Emergency Management	<p>Submitting a sole source exemption on RQ31790, which will result in an award recommendation to Nautilus Marine Group International in the amount of \$45,000.00 for training and upgrade on Kongberg MS1000 Sonar equipment for the period 10/16 /1014 - 10/18/2014.</p> <p>Funding Source: FY13 Port Security Grant Program</p> <p>2. What is the product/service that you seek to acquire?</p> <p>Provide a detailed description of the product/service.</p> <p>Three day Sonar Training including: Advanced sonar training on existing Kongsberg MS1000 sector scanning equipment in Cuyahoga County and Region 2 Ohio. The training provides advanced imagining analysis in detection of underwater explosive devices and other targets of interest. Sonar training that is brought to the Port of Cleveland and tailored for the need of the existing available equipment. The vendor also will bring supporting training equipment for the use in training on the sonar’s that are specific to the region. Training will be provided for up to 30 students locally and also the vendor will provide updated software and needed equipment for existing sonar equipment (Kongsberg) brand.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please provide details regarding future obligations and/or needs.</p> <p>What is the duration of this purchase, including number of “potential” renewal options?</p> <p>Check the appropriate box. If yes, provide information regarding the duration of any</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>potential commitments as well as the estimated costs for such commitments.</p> <p>4. Why do you need to acquire these goods or services?</p> <p>Provide information on the main requirement for this purchase. For example, detail the nature of the instructional, research, or community outreach activities for which the purchase is necessary.</p> <p>The Port Security Grant is intended for the use of securing the Port of Cleveland and surrounding waterways. The advanced sonar training that is provided will give the sonar user a more advanced training on the capabilities of the equipment to detect underwater items of interest that could pose a threat to the region. The training will further instruct more users and to a higher level of expertise than currently available.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>Provide specific, quantifiable factors/qualifications.</p> <p>Provide specific details on the compelling functional and/or technical reasons why the requested good or service is the only one that can satisfy the requirement. Indicate any features of the product or service that cannot be provided by an alternative product or service. In enumerating the unique aspects of the product or service, provide quantifiable details on the factors and/or qualifications that make the good or service distinctive. If the good or service is patented or copyrighted, provide the supporting information such as patent number or copyright holder.</p> <p>There are no other vendors available for training on this equipment. This vendor is providing a proprietor service for the existing sonar equipment that is currently in use. The sonar equipment is very specific in nature that there are no other manufactures that produce anything similar in nature. Therefore this vendor is the only one capable of supplying the appropriate instructors for our existing equipment.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please</p>	
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		<p>be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>Provide names of alternate sources that were considered and specific reasons why each one was rejected. If other options were not evaluated, indicate the basis for not considering available alternatives.</p> <p>This is an advanced training module that covers every conceivable topic on side-scan field operations. There are no other contractors or vendors that have the factory representation from (Kongsberg) the manufacturer.</p> <p>The training equipment has already been purchased in the past and is currently in use. This vendor will be able to upgrade the software and sonar systems previously purchased.</p> <p>There are no other manufactures of this specific sonar equipment and the training on this equipment is very specific to the manufacture.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>Provide specific information regarding methods of search, geographic areas searched, and time-frame of search for alternate providers. If no efforts were made to identify and/or locate alternate goods/services, identify rationale for acceptance of sole source.</p> <p>There is no other option that we are aware of to bring in this caliber of training on a specific piece of equipment that could be found in the State of Ohio. The equipment is manufactured in Vancouver, Canada and the training and education is specific to this equipment. The only other options are to send the students to Vancouver, Canada for training and that would be much more costly sending 30 people to Vancouver, Canada for 3 days and the students would not be training in the environment of the Port of Cleveland and areas around.</p> <p>8. Has your department bought these goods/services in the past?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p>	
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		<p>Indicate whether the department has previously acquired the same goods or services. If the department has purchased the same goods or services, indicate if the purchase was based on a competitive process or a sole source. NOTE: If the same goods or services had been previously purchased based on a competitive process, provide additional details regarding why a sole source request is being made for this purchase. If the same goods or service had been previously purchased, indicate the date of last purchase and the price paid.</p> <p>Five community Partners attend a conference training course entitled SAR Team SONAR Training for underwater Search and Target Identification under TR2012-176. At the time will did not have to competitively bid because it was part of the conference training. The same vendor was part of the event.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>Describe specific steps, and/or alternate solutions under consideration.</p> <p>At this time the sonar equipment is very specific in nature that there are no other manufactures that produce anything similar in nature. Therefore this vendor is the only one capable of supplying the appropriate instructors for our existing equipment.</p> <p>10. What efforts were made to get the best possible price?</p> <p>Identify any initiatives made with the vendor to obtain the most favorable pricing. For example, indicate if any quotes or discounted pricing was requested from the vendor. Additionally, if discounts or special pricing was provided please indicate the amount of the discounts as a percentage of the original or published selling price. If any other value added services such as training or extended warranty were provided, please provide details on those services.</p> <p>The vendor is quoting us on an as per student price for 3 days of advanced sonar training by some of the best instructors and developers of the sonar programs and</p>	
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		<p>equipment direct from the manufacturer. The vendor is also providing on site consultation for the regional team to work with other entities in the area on developing a high level of expertise in the sonar operations. Working with the contractor on the cost of the class includes all of their travel expenses of traveling and staying in Cleveland as to best enhance the training in our area of response. The equipment that is being provided from the vendor comes from the factory at the lowest competitive price that they offer.</p> <p>11. Why is the price for this purchase considered to be fair and reasonable? Indicate any price comparisons or other benchmarks against which the vendor's price was evaluated. For example, if a professional service, are the hourly rates comparable to those available for providers of similar services? If no price comparisons were made, please explain.</p> <p>There are no other vendors to compare the price of the class to since the instructors the vendor is supplying are from the manufacturer of the equipment. The equipment that we have already purchased and that has been in place for up to 8 years is from a soul source provider. There are no other manufactures of this equipment that have a comparable to offer. The price that the vendor quoted is fair as to the level of training that the students will get from the instructors over 3 days of hands on training from 3 instructors. The equipment that they will be providing is the only compatible equipment on the market for the existing sonar equipment that is currently in use.</p> <p>12. Amount to be paid:</p> <p>\$45,000 include three day training, update of software and needed equipment, three day continental breakfast and box lunches for thirty first responders and the 3 instructors (Hotel, food and airfare for the three instructors).</p>	
CPB2014-728	Department of Public Safety and Justice Services	<p>Submitting an RFP exemption on RQ31957, which will result in an award recommendation to TAC Computer in the amount of \$1,395.00 for CAD services for the period 9/1/2014 - 11/15/2014.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

		<p>amendment, please identify contract time period and/or scope change)</p> <p>The Department of Public Safety &amp; Justice Services seeks permission to enter into a contract with TAC Computer for TAC Computer Aided Dispatch (CAD). It will be configured to emulate Olmsted Township so that CECOMS can do training in anticipation of providing dispatch services for Olmsted Township at a later date. The contract will be for the performance period 9/1/2014-11/15/2014 in an amount not-to-exceed \$1,395.00.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$1,395.00 from the CECOMS general operating fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>We are seeking an RFP exemption to do the contract as Olmsted Township uses TAC Computer to do dispatching so CECOMS will need to receive training from TAC Computer representatives. Therefore, open competition would not be feasible.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendors were evaluated. Olmsted Township utilizes TAC and the police cars in Olmsted Township are configured to the TAC Computer system. Therefore, CECOMS representatives will need to receive training from TAC Computer representatives and no other vendors were evaluated as it is not feasible.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Olmsted Township uses TAC Computer to conduct their dispatching duties. CECOMS representatives need to be trained on Olmsted's system. Therefore, we need to contract with TAC Computer for these services.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if</p>	
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		<p>award was made through a competitive bid.</p> <p>N/A as it is not feasible to do a competitive bid here for reasons stated above.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County should encourage competitive bidding wherever feasible.</p>	
CPB2014-729	Department of Health and Human Services/ Community Initiatives Division/ Family and Children First Council	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300448 with Youth Opportunities Unlimited for youth employment/internship program management services for the period 9/1/2013-8/31/2014, to extend the time to 8/31/2015 and for additional funds in the amount of \$200,000.00.</p> <p>Funding Source: Health and Human Services Levy Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Original Contract Term: 9/1/2013-8/31/2014 Requested Amendment Contract Term: 9/1/2013-8/31/2015</p> <p>Scope Change: None</p> <p>Plan, coordinate, and facilitate the community-based year-round youth internship program. These services benefit employers while providing youth with opportunities to have hands on experience exploring careers while earning money, receive training on work etiquette, work expectations, and money management, take on leadership roles, and promote youth development.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Original Contract Amount: \$215,000.00 Requesting and additional \$200,000.00 for an amount not-to-exceed \$415,000.00 Funding Source: 100% Health and Human Services Levy</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>



		<p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Requesting RFP Exemption for additional time and additional funding. RFP was the original procurement method.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>After considering the budget, administrative policies, program stability, and contract performance Family and Children First Council decided to use the option of continuing the contract for an additional year included in the RFP#27063.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The Pathways Youth Internship program has over 100 active participants after its first year that are exploring career fields and gaining practical work experience while helping businesses meet their needs. This year-round internship program places youth with mentors and allows them to apply the knowledge and skills learned during training and in the classroom to a professional work environment. These internships enhance the student’s educational background and promote youth to attend college or trade school.</p> <p>Youth Opportunities Unlimited had the highest average RFP review score. Youth Opportunities Unlimited meets specific criteria, agrees to work non-traditional hours, agrees to the evaluation process, has a proven track record in youth internships, and has connections to employers and other providers that provide career services.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>Without the RFP Exemption amendment the training and internships currently in progress and those planned will not take place for approximately 4 months until a new RFP process is complete.</p> <p>7. Describe what future plans, if any, the County can take</p>	
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		<p>to permit competition before any subsequent purchases of the required supplies or services.</p> <p>An RFP will be issued in 2015.</p>	
CPB2014-730	<p>Department of Health and Human Services/ Division of Senior and Adult Services</p>	<p>Submitting an RFP exemption on RQ31849, which will result in an award recommendation to Precision Integrated Systems, Inc. in the amount of \$1,500.00 for County re-badging supplies for the period 10/31/2014.</p> <p>Funding Source: Health &amp; Human Services Levy Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Division of Senior &amp; Adult Services seeks to procure Re-Badging Supplies from Precision Integrated Systems, Inc. for the period 10/30/14 in the amount of \$1,500.00.</p> <p>Integrated Precision Systems, Inc. is an Ohio-based company that provides secure digital photo identification along with allowing for the design and purchase of ID cards and supplies directly.</p> <p>Integrated Precision Systems, Inc. is the recommended and main security systems vendor utilized by the County's ID Department. For proximity cards in particular, the cards have to be ordered sequentially within a specific range based on security issues and parameters; whereas, the vendor has been accommodating to the sensitive nature and required specialized supplies required.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The estimated dollar value for this purchase is \$1,500.00. This expenditure is to be funded from the County Health &amp; Human Services Levy.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The RFP exemption was the only option available, and the referenced vendor is recommended by the County's ID Unit for the provision of the Re-badging project supplies.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The County ID Department has attempted ordering proximity cards from other vendors but has encountered many programming issues which has rendered the supplies/cards unusable.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Integrated Precision Systems, Inc. is a vendor recommended by and currently has a contract with the County ID Department.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>DSAS does not believe there is another vendor willing and/or able to provide this service at this level for the price.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Not applicable.</p>	
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**D. Consent Agenda**

Item	Requestor	Description	Board Action
CPB2014-731	Department of Public Works	<p>Submitting confirmation of an appropriation settlement in connection with Plat No. M-4985 improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:</p> <p>Parcel No(s): 146WD &amp; T  Owner(s): B.K &amp; P.A. Stapleton  Settlement \$ Amount: 2,000.00</p> <p>Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-732	Department of Public Works	Submitting an administrative offer of settlement agreement to the property owner for acquisition of right	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove

		<p>of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:</p> <p>Parcel No(s): 83SH, CH, S &amp; T  Owner(s): K.M. Nyerges, Trustee  Settlement \$ Amount: 8,500.00</p> <p>Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].</p>	<input type="checkbox"/> Hold
CPB2014-733	Department of Human Resources	<p>Recommending to amend Contracts and Purchasing Board approval No. CPB2014-690 which authorized an award on RQ30672 and enter into a contract with OccuCenters, Inc. for Flu Shot Clinics for County Employees/Spouses/Domestic Partners for the period 10/1/2014 - 12/1/2014, by changing the amount not-to-exceed from \$27,000.00 to \$24,300.00.</p> <p>Funding Source: County Wellness Fund</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-734	Office of Procurement & Diversity	<p>Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).</p> <p>Funding Source: Revenue Generating</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-735	Department of Public Safety and Justice Services	<p>Requesting approval to apply for and accept grant funds from Ohio Emergency Management Agency in the amount of \$262,221.00 for the FY2014 Emergency Management Performance Grant Program for the period 10/1/2013 - 6/30/2015.</p> <p>Funding Source: FY2014 Emergency Management Performance Grant Program funds</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-736	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	<p>Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$1,418,232.00 for the Shelter Plus Care Sponsor-based Rental Assistance Program in connection with the FY2013 HEARTH Act Continuum of Care Homeless Assistance Programs for the period 8/1/2014 - 7/31/2015.</p> <p>Funding Source: U.S. Department of Housing &amp; Urban Development, FY 2013 Federal Budget.</p>	
CPB2014-737	Department of Health and Human	<p>Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$213,884.00 for the PASS Supportive Services</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

	Services/ Community Initiatives Division/ Office of Homeless Services	Program only in connection with the FY2013 HEARTH Act Continuum of Care for Homeless Assistance Grant Program for the period 8/1/2014 - 7/31/2015.  Funding Source: U.S. Department of Housing & Urban Development, FY 2013 Federal Budget.	
CPB2014- 738	Office of Procurement & Diversity	Presenting voucher payments for the week of 9/22/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
	Department of Development	<i>No vouchers to report this week.</i>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

**V. Other Business**

**VI. Public Comment**

**VII. Adjournment**

**Minutes**

Cuyahoga County Contracts and Purchasing Board  
September 15, 2014 11:30 A.M.  
County Headquarters  
2079 East 9<sup>th</sup> Street, 4<sup>th</sup> Floor  
Committee Room B  
Cleveland, Ohio 44115

I. Call to Order

The meeting was called to order at 11:32 a.m.

Attending:

Matt Carroll, Chief of Staff  
Councilman Dale Miller  
Bill Sheehan, Interim Treasurer (Alternate for Mark A. Parks, Jr.)  
Lenora Lockett, Director, Office of Procurement & Diversity  
Bonnie Teeuwen, Director, Department of Public Works

II. Review Minutes

The minutes of the September 8, 2014 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

#### IV. Contracts and Awards

##### A. Tabled Items – None

##### B. Scheduled Items

CPB2014-702 Department of Human Resources, recommending an award on RQ29899 and enter into a contract with St. Vincent Charity Medical Center in the amount not-to-exceed \$24,984.00 for drug toxicology services for the period 8/1/2014 - 7/31/2015. Funding Source: General Funds

Lisa Durkin, Department of Human Resources, presented. Bonnie Teeuwen asked if this provider would replace the vendor that provided services out of the Marion Building. Lisa responded that it would. Item CPB2014-702 was unanimously approved.

CPB2014-703 Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ31206 and enter into a sole source contract with Outlier Technologies, Inc. in the amount of \$25,500.00 for licensing, support and maintenance on MAP SansWrite software for the period 7/1/2014 – 6/30/2015. Funding Source: Public Assistance Funds

Rick Werner, Director of Department of Health and Human Services, presented. Item CPB2014-703 was unanimously approved.

CPB2014-704 Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ30770 and enter into a contract with Fun 'n' Stuff Amusements, Inc. in the amount not-to-exceed \$7,715.00 for rental of space and related services for the National Adoption Finalization Day event for the period 9/15/2014 - 11/22/2014. Funding Source: 32% Federal (Title IV-E Admin); 68% Health and Human Service Levy funds.

Rick Werner, Director of Health and Human Services, presented. Dale Miller commented that in the future, the County should consider vendors located within Cuyahoga County for such events. Item CPB2014-704 was unanimously approved.

##### C. Exemption Requests

CPB2014-705 Medical Examiner, submitting an RFP exemption, which will result in an award recommendation to Federal Express Corporation in the amount of \$8,000.00 for shipping services for the period 9/8/2014 - 9/7/2016. Funding Source: General Funds

Hugh Shannon, Medical Examiner's Office, presented. Item CPB2014-705 was unanimously approved.

CPB2014-706 Department of Public Safety and Justice Services, submitting an RFP exemption on RQ31940, which will result in an award recommendation to 3M Cogent Inc. in the amount of \$1,578,156.22 for hardware and software maintenance on the Automated Fingerprint Identification System (AFIS) for the period 7/1/2014 - 6/30/2019.

Felicia Harrison, Department of Public Safety and Justice Services, presented. Matt Carroll asked if there were other vendors that could provide the service. Felicia responded that the proposed vendor has been selected because they designed the system. Item CPB2014-706 was unanimously approved.

CPB2014-707 Department of Health and Human Services/Cuyahoga Job and Family Services, Submitting an RFP exemption on RQ31598, which will result in an award recommendation to Harris, MacKessy & Brennan, Inc. dba HMB, INC for the amount of \$2,885.83 for maintenance and support on RightFax software for the period 9/1/2014 - 8/31/2015. Funding Source: Federal Public Assistance Funds

Rick Werner, Director of Health and Human Services, presented. Item CPB2014-707 was unanimously approved.

#### D. Consent Agenda

CPB2014-708 Department of Public Works, submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township:

Parcel No.(s): 8WD & T  
Owner(s): R.S. Mihalic  
Settlement \$ Amount: 97,000.00

Parcel No.(s): 19WD & E  
Owner(s): M.B. Campbell  
Settlement \$ Amount: 110,000.00

Parcel No.(s): 36T  
Owner(s): M.D. & J.M. Anton  
Settlement \$ Amount: 1,000.00

Parcel No.(s): 38S & T  
Owner(s): R.M Cigahn & C. Haskell  
Settlement \$ Amount: 1,400.00

Parcel No.(s): 44S & T  
Owner(s): K. & D.J. Wilson  
Settlement \$ Amount: 2,500.00

Parcel No.(s): 47S & T  
Owner(s): W. Kain  
Settlement \$ Amount: 1,500.00

Parcel No.(s): 55S & T  
Owner(s): R.A. & D.A. Capretta  
Settlement \$ Amount: 1,600.00

Parcel No.(s): 57ZT

Owner(s): M.A. & D.E. Klusak  
Settlement \$ Amount: 1,000.00

Funding Source: 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by Road and Bridge Funds.

Item CPB2014-708 was unanimously approved.

CPB2014-709 Department of Public Works, submitting an agreement with Norfolk Southern Railway Company for construction of overhead bridge structure carrying Stearns Road over the Norfolk Southern Railroad tracks in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township. Funding Source: \$16,063,506.00, with Federal funds providing 80% of eligible costs, up to a maximum of \$12,076,000. The remainder will be funded by the County.

Item CPB2014-709 was unanimously approved.

CPB2014-710 Department of Development, Submitting amendments to Urban County Agreements of Cooperation with various municipalities by adding a provision that prohibits the selling, trading or transfer of federal Community Development Block Grant funds to another City, County, Village, Township, Indian tribe, insular area or any other unit of local government in exchange for any other funds, credits, or non-Federal considerations, effective 1/1/2015:

- a) City of Bay Village
- b) City of Bedford Heights
- c) City of Berea
- d) Village of Bratenahl
- e) City of Broadview Heights
- f) Chagrin Falls Township
- g) Village of Chagrin Falls
- h) Village of Cuyahoga Heights
- i) Village of Glenwillow
- j) City of Highland Heights
- k) City of Independence
- l) Village of Mayfield
- m) City of Mayfield Heights
- n) City of Middleburg Heights
- o) Olmsted Township
- p) City of Pepper Pike
- q) City of Richmond Heights
- r) City of Rocky River
- s) City of Solon
- t) City of Strongsville
- u) Village of Valley View
- v) City of Walton Hills
- w) City of Warrensville Heights
- x) City of Westlake
- y) City of Bedford
- z) City of Fairview Park



- aa) Village of Gates Mills
- ab) City of Olmsted Falls
- ac) City of Shaker Heights

Funding Source: N/A

Item CPB2014-710 was unanimously approved.

CPB2014-711 Office of Procurement & Diversity, Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue Generating

Item CPB2014-711 was unanimously approved.

CPB2014-712 Common Pleas Court/Corrections Planning Board, Submitting a grant agreement with Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount of \$717,730.00 for the FY2015 Treatment Alternatives to Street Crime Program for the period of 7/1/2014-6/30/2015. Funding Source: FY2015 Ohio Mental Health and Addiction Services grant funds

Item CPB2014-712 was unanimously approved.

CPB2014-713 Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to CE1300006 -01 with Community Partnership on Aging for Community Social Services Program - Congregate Meals and Transportation Services for the period 1/1/2013 - 12/31/2014; to make budget line item revisions; no additional funds required. Funding Source: Health and Human Services Levy

Item CPB2014-713 was unanimously approved.

CPB2014-714 Department of Health and Human Services/Division of Children and Family Services, Submitting an amendment to Agreement No. AG1400050-01 with Parma City School District for neighborhood collaborative services for the Family to Family Neighborhood System of Care program for the period 4/1/2014 - 3/31/2017 to incorporate intended terms and conditions, effective 4/1/2014; no additional funds required. Funding Source: 43.7% by Federal Funds and 56.3% Health and Human Services Levy

Item CPB2014-714 was unanimously approved.

CPB2014-715 Office of Procurement & Diversity, Presenting voucher payments for the week of 9/15/2014.

Item CPB2014-715 was unanimously approved.

CPB2014-716 Department of Development, presenting vouchers for the period 9/4/14 – 9/10/14.

Item CPB2014-716 was unanimously approved.

V. Other Business

TIME-SENSITIVE/MISSION CRITICAL

CPB2014-717

Michael Chambers, Department of Public Works, presented. Requesting approval of RQ31350 with Graybar Electric in the amount of \$8,398.31 for materials and labor to repair control system equipment at Cuyahoga Juvenile Justice Center after heavy storms.

A motion to amend the agenda to consider the item was unanimously approved. Item CPB2014-717 was unanimously approved. A motion to restore the Department of Public Work's mission-critical budget to \$25,000.00 was unanimously approved.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:42 a.m.

**A. Tabled Items**

**B. Scheduled Items**

**CPB2014-718**

A. Scope of Work Summary

1. Department of Development is requesting :

I. Executive's signature on a zero amount agreement titled "Grant of Right of Entry, Consent and Release from Liability" for the below named project site.

II. Executive approval by signature of a contract with URS Corporation for Environmental Services in the amount of \$ 10,000.00 at the proposed Coit Urban Farm Site located at 14900 Coit Avenue and 15000 Woodworth Road East Cleveland, Ohio 44110.

The start-completion dates are 09/02/2014 – 09/30/2014

2. The primary goals of this project are:

a. To assist with the redevelopment of former asphalt parking lots located down gradient from identified former brownfield manufacturing sites.

b. Assist Coit Farmers market which has been a successful urban market site producing and selling fresh fruit and vegetables in a high poverty, high rate of obesity community, they have successfully conducted container gardening in this site for over 8 years. In order to increase production they would like to remove the asphalt paving and expand planting operations.

c. In order to determine that there are no contaminants of concern in the soil below the asphalt they are requesting our assistance in determining potential locations of contaminants through a historic records review and property inspection, this first stage of investigation will determine the potential locations to sample the soil in the limited phase II activities. These assessment activities will assist the Coit Farm

participants in determining if their ability to remove the asphalt and plant directly in the soil would be economically feasible.

#### B. Procurement

RFQ20596, which closed on August 26, 2011. Of the eleven proposals submitted, URS Corporation was one of the five highest scoring firms approved for this program at the Contracts and Purchasing Board on November 14, 2011.

#### C. Contractor and Project Information:

##### 1. URS Corporation

1375 Euclid Avenue Suite 600

Cleveland, Ohio 44115-1808

County Council District 6

2. URS is a publicly held Nevada and listed on the New York Stock Exchange under the symbol URS.

3a. The project is located at: 15000 Woodworth Road and 14900 Coit Avenue, East Cleveland, Ohio 44110

3b. This Project site is in Council District 10

#### D. Project Status and Planning:

1. The project is for brownfield assessment which is an occasional service (usually one or two times per site - depending on the needs of the applicant and the contaminations found).

2a. The brownfield assessment projects have typically two (2) phases. Phase I is a review of databases to determine historic uses of the site that may have caused potential environmental detriments to redevelopment of the site. The Phase II environmental investigation consists of sampling, in this project, soil and areas that may have residual contaminants due to the former manufacturing uses of surrounding properties. Phase II investigation is typically used to determine if remediation (clean-up /removal of contaminants) is needed prior to redevelopment of the site.

2b. This project will provide Historic Records reviews and limited Phase II assessment activities 3

a. This project will commence upon approval on September 2, 2014.

3b. The time period will be for 29 days from 9/2/14 to 9/30/14.

4. There is a DBE participation/goal of MBE 2.3% and WBE 6.2% for this assessment program. This project proposal estimates utilizing 0% of the contract for DBE services at this time. 5. The scope of services are attached and made part of the contract.

#### E. Funding:

1. The project is funded by Brownfield Revolving Loan Funds. 2. The schedule of payments are typically monthly invoice submissions from consultant. 3. This project is to allow for historic records review to determine locations of residual contaminants due to the former manufacturing uses of surrounding properties. From this data, limited Phase II Environmental testing of the soil will be conducted to determine the impact of containments in the soil that could potentially hinder the redevelopment of this property.

### **CPB2014-719**

#### A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of a contract with SAS Institute, Inc. for the anticipated cost of \$28,140.00. The anticipated start and completion dates are June 30, 2014-September 30, 2014 (the contract will be amended to extend the performance period; no services

have been completed).

2. The primary goal of the project is the deployment and integration of Memex Connect RISS to incorporate SAS outbound RISS interface, SAS inbound RISS interface and SAS RISS entity.

3. N/A

#### B. Procurement

1. The procurement method for this project is an approved RFP exemption. OPD approval of the RFP exemption is attached. The Contracts and Purchasing Board approval is pending a hearing on 8/25/14.

2. N/A

3. The proposed contract received an RFP Exemption (Other Than Full and Open) from OPD, approval of which is attached to this agreement. The approval of from the Contracts and Purchasing Board is scheduled for 8/25/14.

#### C. Contractor and Project Information

1. The address of the vendor is:

SAS Institute

SAS Campus Drive

Cary, NC 27513

Council District: N/A

2. James H. Goodnight, President/CEO

3. The address of the project is:

Northeast Ohio Regional Fusion Center

1300 Ontario Street, 9th Floor

Cleveland, OH 44113

Council District: ALL (NEORFC serves all districts in Cuyahoga County)

#### D. Project Status and Planning

1. This project is part of an overall project between SAS Institute and the Northeast Ohio Regional Fusion Center. The Fusion Center utilizes services provided by SAS Institute to conduct suspicious activity reporting. This is a separate contract from any previous contracts submitted with SAS Institute and no contract evaluation or history has been attached.

2. The project has no phases, but will be ongoing in some capacity as SAS provides services that allow the Fusion Center to conduct suspicious activity reporting. Contract terms dictate payment for services.

3. N/A

4. The project's term has already begun but no work will commence until the contract is signed. The reason for delay in this request was working on approval of other, separate projects with vendor. This contract is connected to a federal grant and the performance period will be extended once the performance period of the grant is extended.

5. N/A

#### E. Funding

1. The project is funded 100% by the general operating budget of the Northeast Ohio Regional Fusion Center

2. Payment is per contract terms.

3. N/A

## **CPB2014-720**

[see item details for CPB2014-720 in Section B., above]

## **C. Exemptions**

[see details for CPB2014-721 - CPB2014-730 in Section C., above]

## **D. Consent Agenda**

### **CPB2014-731**

#### **A. Scope of Work Summary**

1. Public Works Department requesting confirmation of the settlement reached in one (1) appropriation lawsuit filed in Cuyahoga County Probate Court, being Case No. 2014 ADV 195668. This appropriation action was filed in connection with the Pleasant Valley Road/Bagley Road project which consists of the improvement of 2.34 miles of Bagley Road and Pleasant Valley Road (including 0.24 miles of W. 130th Street) from Pearl Road to York Road, in the cities of Middleburg Heights and Parma, by widening to five lanes, regrading of profile and providing new pavement, new storm and sanitary sewers, water main, new signing and striping and new traffic signal system. The property owners and the amount of the Court settlements are:

Owners: Brian K. and Pamela A. Stapleton, Parcel 146-WD, T

Case Settlement Amount = \$2,000.00. This amount EXCEEDS the Fair Market Value Estimate (FMVE) of \$470.00 by \$1,530.00

2. The primary goal of this action is to settle a current lawsuit as economically as possible.

3. N/A

#### **B. Procurement**

1. The procurement method for the acquisition of right-of-way for this project is that consultant O.R. Colon visits the properties, its ODOT pre-qualified appraiser prepares the FMVE of the value of the property being taken, the FMVE is then reviewed by an independent ODOT pre-qualified review appraiser employed by consultant Heritage Land Services, and then one of O.R. Colan's ODOT pre-qualified negotiators negotiates with the property owners.

In this case, the acquisition process did not lead to an agreement with the property owners. Therefore, on February 7, 2014, a Petition for Appropriation was filed in Cuyahoga County Probate Court. Simultaneously, the County deposited with the Court a check in the amount of the FMVE [\$470.00].

Through negotiations with the County Law Department, case settlement have been reached, and we now seek confirmation of said settlement.

The owners have been self-represented throughout the negotiation process. They have been opposed to this project from the date of our consultant's initial contact. Mr. Stapleton stated that the widening project would increase flooding in his area. Therefore the owners would not settle this matter prior to the filing of the Appropriation action.

After the filing of the appropriation action, the owners negotiated with the County's Law Department. After negotiating for several weeks, the owners counter-offered at \$1,300. The additional amount to be paid for settlement is much less than preparing for trial and then trying the case before a jury. Based on the foregoing, and the cost of the risk of an adverse jury verdict, the settlement amount is deemed to be a reasonable, equitable resolution of this appropriation action.

This settlement has been reviewed and approved for reimbursement by ODOT [see, attached Case Settlement Documentation].

2. N/A
3. N/A

#### C. Contractor and Project Information

The checks to settle these matters will be made out to the Probate Court.

The addresses of the property owners are:

Brian K. and Pamela A. Stapleton  
12101 Pleasant Valley Road  
Parma, Ohio 44134  
Council District 4

2. N/A

3.a. The address or location of the project is Pleasant Valley and Bagley Roads, Middleburg Heights and Parma, Ohio, upon which roads all property owners own property.

3.b. The project is located in Council Districts 4 and 5

#### D. Project Status and Planning

1. This particular project is the first such project for this portion of Pleasant Valley and Bagley Roads

2. N/A

3. N/A

4. N/A

5. N/A

#### E. Funding

There is an estimated cost of \$2,400,000.00 for acquiring the necessary right-of-way, which sum will be used to pay the property owners and the consultants providing the acquisition services. Funding will be as follows: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].

2. N/A

3. N/A

R2011-0317 approved the right-of-way plans and authorized the acquisition of necessary right-of-way. R2013-0291, adopted on January 14, 2014, authorized the filing of the Petitions for Appropriation.

### **CPB2014-732**

#### A. Scope of Work Summary

1. Public Works Department requesting approval of one (1) Administrative Offer of Settlement Agreement for acquiring necessary right-of-way for the following property owner and for the amount listed in connection with the Pleasant Valley Road/Bagley Road project which consists of the improvement of 2.34 miles of Bagley Road and Pleasant Valley Road (including 0.24 miles of W. 130th Street) from Pearl Road to York Road, in the cities of Middleburg Heights and Parma, by widening to five lanes, regrading of profile and providing new pavement, new storm and sanitary sewers, water main, new signing and striping and new traffic signal system:

Kathleen M. Nyerges, Trustee

Parcel 84-SH [Standard Highway (permanent) Easement], CH [Channel (permanent) Easement], S [Sewer (permanent) Easement], T [Temporary Easement]

Administrative Settlement Amount = \$8,500- This amount **EXCEEDS** the FMVE of \$5,050 by \$3,450.

The owner believes that the value of her property should be \$3.40s/f, which is at the higher end of the comparables used when the appraiser determined the FMVE. Also, the owner maintains that the

placement of a 30' X 50" sewer structure on her parcel will damage the residue of her property. These items, when combined, equate to a total of \$8,500.00. The owner originally demanded \$10,000. Through diligent negotiations, the settlement amount of \$8,500.00 was reached. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement was recommended by the consultant, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

The anticipated start-completion dates for right-of-way acquisition are 3/1/13 and 3/31/14.

2. The primary goal of acquiring right-of-way for the Pleasant Valley/Bagley project is to allow the improvement of said roads in the manner described above.

3. N/A

#### B. Procurement

1. The procurement method for the acquisition of right-of-way for this project is that consultant O.R. Colon visits the properties, its ODOT pre-qualified appraiser prepares a Value Analysis [Fair Market Value Estimate "FMVE"] of the value of the property being acquired, the FMVE is then reviewed by ODOT pre-qualified review appraiser employed by consultant Heritage Land Services, and then one of O.R. Colon's ODOT pre-qualified negotiators negotiates with the property owners. The Agreement contained herein is for an amount which **EXCEEDS** the FMVE.

2. N/A

3. N/A

#### C. Contractor and Project Information

The address of the property owner is:

Kathleen M. Nyerges, Trustee

1792 Mattingly Road

Hinkley, OH 44233

Council District N/A

##### Property address

12939 West Pleasant Valley Road

Parma, OH 44134

Council District 4

2. N/A

3.a. The address or location of the project is Pleasant Valley and Bagley Roads, Middleburg Heights and Parma, Ohio, upon which roads all property owners own property.

3.b. The project is located in Council Districts 4 and 5

#### D. Project Status and Planning

1. This particular project is the first such project for this portion of Pleasant Valley and Bagley Roads

2. N/A

3. N/A

4. N/A

5. N/A

#### E. Funding

There is an estimated cost of \$2,400,000.00 for acquiring the necessary right-of-way, which sum will be used to pay the property owners and the consultant providing the acquisition services. Funding will be as follows: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50%

Federal/50% County [Road and Bridge].

2. N/A

3. N/A

Resolution 003119, adopted on 03/15/79, declared the Convenience and Welfare of this project. The agreements of cooperation between the County and the City of Middleburg Heights and the County and the City of Parma were approved by Resolutions 026209 [adopted on 05/19/1980] and 003201 [adopted on 01/14/1980], respectively. R2011-0317 approved the right-of-way plans and authorized the acquisition of necessary right-of-way.

### **CPB2014-733**

Department of Human Resources recommending to amend CPB 2014-690 which authorized an award on RQ30672 to enter into a contract with OccuCenters, Inc. by changing the amount not-to-exceed to \$24,300.00 for Flu Shot Clinics for County Employees/Spouses/Domestic Partners for the period 10/1/2014 - 12/1/2014.

### **CPB2014-734**

#### A. Scope of Work Summary

1. Office of Procurement & Diversity, recommending to declare various property (vehicles) as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after CPB approval.
2. The primary goals of the project is to sell said property via internet auction, to the highest bidder. through GovDeals.
3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

#### B. Procurement

1. There is not a procurement method for this project. This is a revenue generating project.
2. The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

#### C. Contractor and Project Information:

N/A

#### D. Project Status and Planning:

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.
2. The project planning has four (4) phases. The Program Administrator will request approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

#### Funding:

1. There is no cost for this process. The project is a revenue generating project.

### **CPB2014-735**

#### A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval to submit/apply for, accept and expend the FY2014 EMPG Grant Award in the amount of \$262,221.00. The anticipated start-completion



dates are October 1, 2013-June 30, 2015. The EMPG FY 2014 grant reimburses 50% of eligible Office of Emergency Management expenses up to the maximum amount \$262,221.00.

2. The primary goals of the project are:

Developing/enhancing emergency management and operations plans to integrate citizen/volunteer and other non-governmental organization resources and participation

Community-based planning to advance "whole community" security and emergency management

3. N/A

#### B. Procurement

1. N/A as this grant application

#### C. Contractor and Project Information

1. The address of the project is:

Cuyahoga County Office of Emergency Management

310 W. Lakeside Ave., Suite 795-A

Cleveland, OH 44113

Council District: all districts across Cuyahoga County will benefit from this funding

2. The County Executive is Ed FitzGerald

3. Same as above

#### D. Project Status and Planning

1. The project occurs annually if the federal government makes the funding available to the states.

2. The project has a defined performance period, but there are no project phases

3. N/A

4. The project's term (the grant performance period) has already begun, but that is standard with these types of grants.

5. N/A

#### E. Funding

1. The project is 100% funded by grant funds

2. There is no schedule of payments. Reimbursement for expenses can be submitted at any time during the performance period, but cannot be submitted any later than the end date of the performance period.

3. N/A

### **CPB2014-736**

#### A. Scope of Work Summary

1. Office of Homeless Services requesting approval of an annual renewal grant agreement with the Department of Housing & Urban Development for the Shelter Plus Care SRA in the amount of \$1,418,232.00 for rental assistance in permanent supportive housing for homeless disabled persons; grant start date 8/01/2014 through 7/31/2015.

2. The primary goals of the Shelter Plus Care Program are to a) provide safe and stable housing to seriously disabled persons, b) assure housing stability by providing supportive services on sight; and c) link individuals and families with benefits and resources in the community.

3. N/A

#### B. Procurement

1-3. N/A

C. Contractor and Project Information

1-3. N/A

D. Project Status & Planning

1. -3. N/A

4. The Grant Agreement' term has already begun. Cuyahoga County received the agreement on August 28th.

5. The Grant Agreements require a signature in ink. HUD has requested a 15 day turn around for the agreement signing.

E. Funding

1. The Grant Agreement is funded 100% by the U.S. Department of Housing & Urban Development, FY 2013 Federal Budget.

2. - 3. N/A

**CPB2014-737**

A. Scope of Work Summary

1. The Office of Homeless Services is requesting approval of an annual renewal grant agreement with the Department of Housing & Urban Development in the amount of \$213,884.00 for supportive services for single men participating in the PASS Program. The PASS Program is located at Harbor Light and operated by the Salvation Army. The Grant start date is August 1, 2014 through July 31, 2015 (12 months).

2. The primary goals of the Supportive Housing Program are to a) shorten the length of time that individuals are homeless; b) promote housing stability; and c) link individuals with resources in the community.

3. N/A

B. Procurement

1-3. N/A

C. Contractor and Project Information

1-3. N/A

D. Project Status & Planning

1. -3. N/A

4. The Grant Agreement term has already begun. Cuyahoga County received the agreement on 8/28/14.

5. The Grant Agreement requires a signature in ink. HUD has requested a 15 day turn around for the agreement signing.

E. Funding

1. The Grant Agreement is funded 100% by the U.S. Department of Housing & Urban Development, FY 2013 Federal Budget.

2. - 3. N/A

**CPB2014-738**

Office of Procurement & Diversity presenting voucher payments for the week of 9/22/2014.

<b>Department/ Location Key:</b>					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

***Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)***

<b>Requisition #</b>	<b>Requisition Date</b>	<b>Description</b>	<b>Dept/Loc</b>	<b>Total</b>
AU-14-31929	8/25/2014	2 Touchscreen monitors for Sanitary	AU / AU99	\$582.00
AU-14-31856	8/20/2014	2015 Microfilm Chemical Supply Order	AU/AU01	\$15,757.00
CE-14-31921	8/25/2014	Bridge Expansion Joint Material	CE / CE01	\$4,297.88
CR-15-32060	9/5/2014	ABA Card to ID Semen	CR / CR00	\$11,400.00
CR-14-32059	9/5/2014	ABA Card to ID Semen	CR / CR00	\$2,825.00
CR-14-31993	8/29/2014	Coin Envelopes - Printed	CR / CR00	\$918.67
CR-14-31912	8/22/2014	Microscope	CR / CR00	\$7,251.20
CT-14-32132	9/17/2014	JJC- DAMPER ACTUATORS	CT / CT01	\$944.88

CT-14-32120	9/16/2014	WHITLATCH- 5 GAL. GLYCOL	CT / CT01	\$698.55
CT-14-32102	9/11/2014	Job #988B, 6 x 9.5 White Wove Window Env.	CT / CT01	\$613.50
CT-14-32101	9/11/2014	JJC- 7.5 HP Motor	CT / CT01	\$612.21
CT-14-32030	9/3/2014	JC CLOSERS 40099	CT / CT01	\$15,730.00
CT-14-32047	9/4/2014	LEGAL/METASYS AND PNEUMATIC HVAC CONTROLS FOR VARIOUS BLDGS	CT / CT01	\$500.00
CT-14-32124	9/16/2014	Binding Services for Books	CT / CT09	\$660.00
CT-14-32121	9/16/2014	STOCK- 100# GLOSS TEXT, 12X18	CT / CT09	\$896.25
CT-14-32110	9/12/2014	DCFS- 9X12 PRINTED ENVELOPE	CT / CT09	\$686.00
CT-14-32106	9/11/2014	BOE- VOTE BY MAIL GUIDE	CT / CT09	\$7,900.00
CT-14-32057	9/5/2014	Equip Rntl - 40107	CT / CT13	\$806.80
CT-14-31911	8/22/2014	Airport - Fire Fighting Apparel	CT / CT14	\$6,299.00
HS-14-31853	8/20/2014	Department Order FCSS FY14 Safety and Adaptive Equipment	HS / HS12	\$6,879.54
HS-14-30993	5/6/2014	FCSS FY2014	HS / HS12	\$895.95
SA-14-32096	9/10/2014	Bed Bug Mattress covers	SA / SA01	\$3,000.00
SH-14-32122	9/16/2014	Cleaning Items	SH / SH003	\$762.96
WT-14-32095	9/10/2014	PD ad for overhaul of EDIS system	WT / SE	\$700.00
WT-14-31816	8/14/2014	PD ad for custmr tracking survey	WT / WT01	\$700.00
<b>Items already purchased:</b>				
CT-14-32131	9/17/2014	Airport - Security Gate Repair	CT / CT14	\$862.00
CT-14-32105	9/11/2014	Veterinary Services	CT / CT12	\$683.37

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

<b>Purchase Order #</b>	<b>Purchase Order Date</b>	<b>Description</b>	<b>Dept/Loc</b>	<b>Total</b>
1415193	9/17/2014	OCTOBER TURKEY HAM	SH/SHFS	\$8,295.00
1415192	9/17/2014	OCTOBER TURKEY	SH/SHFS	\$1,650.00
1415189	9/17/2014	OCTOBER CAKE MIX	SH/SHFS	\$2,443.00
1415190	9/17/2014	OCTOBER CAKE MIX	SH/SHFS	\$3,300.00
1415188	9/17/2014	OCTOBER BEEF PATTIES	SH/SHFS	\$9,300.00
1415185	9/16/2014	OCTOBER SAUSAGE	SH/SHFS	\$8,840.00
1415183	9/16/2014	OCTOBER SUGAR, FLOUR	SH/SHFS	\$1,318.80
1415184	9/16/2014	OCTOBER SUGAR, FLOUR	SH/SHFS	\$2,185.00
1415182	9/16/2014	OCTOBER SAUCE & DRESSINGS	SH/SHFS	\$2,855.10
1415181	9/16/2014	OCTOBER POTATOES/OATS	SH/SHFS	\$3,133.50
1415180	9/16/2014	OCTOBER BEANS	SH/SHFS	\$5,370.00
1415179	9/16/2014	OCTOBER BULK CEREAL	SH/SHFS	\$3,578.00
1415145	9/12/2014	SEPTEMBER FRESH FRUIT OPEN	SH/SHFS	\$24,400.00
1415217	9/17/2014	OCTOBER SOUP	SH/SHFS	\$2,940.00
1415218	9/17/2014	OCTOBER SOUP	SH/SHFS	\$1,886.86
1415216	9/17/2014	OCTOBER-DECEMBER DRINK MIX	SH/SHFS	\$8,250.00
1415215	9/17/2014	OCTOBER WAFFLES	SH/SHFS	\$2,252.25
1415213	9/17/2014	OCTOBER CHICKEN	SH/SHFS	\$4,320.00
1415214	9/17/2014	OCTOBER CHICKEN	SH/SHFS	\$8,560.00
1415212	9/17/2014	OCTOBER BREAD	SH/SHFS	\$15,994.00
1415211	9/17/2014	OCTOBER CANNED FRUIT	SH/SHFS	\$6,200.00

1415209	9/17/2014	OCTOBER FROZEN VEGETABLES	SH/SHFS	\$2,310.00
1415210	9/17/2014	OCTOBER FROZEN VEGETABLES	SH/SHFS	\$1,791.24
1415208	9/17/2014	OCTOBER BAGELS	SH/SHFS	\$1,150.00
1415207	9/17/2014	OCTOBER MILK	SH/SHFS	\$17,218.50
1415206	9/17/2014	OCTOBER DONUTS	SH/SHFS	\$3,628.80
1415205	9/17/2014	OCTOBER FRANKS	SH/SHFS	\$2,864.00
1415204	9/17/2014	OCTOBER SPICES	SH/SHFS	\$1,299.75
1415203	9/17/2014	OCTOBER JELLY / SYRUP	SH/SHFS	\$3,300.00
1415202	9/17/2014	OCTOBER CRACKERS/CHIPS	SH/SHFS	\$1,877.50
1415201	9/17/2014	OCTOBER PASTA	SH/SHFS	\$8,593.60
1415200	9/17/2014	OCTOBER MIXED VEG., ETC.	SH/SHFS	\$1,037.50
1415199	9/17/2014	OCTOBER CHEESE SAUCE	SH/SHFS	\$2,157.60
1415197	9/17/2014	OCTOBER CAN VEGETABLES	SH/SHFS	\$3,685.80
1415198	9/17/2014	OCTOBER CAN VEGETABLES	SH/SHFS	\$2,771.60
1415195	9/17/2014	OCTOBER DAIRY	SH/SHFS	\$2,977.20
1415196	9/17/2014	OCTOBER DAIRY	SH/SHFS	\$6,966.65
1415194	9/17/2014	OCTOBER GROUND BEEF	SH/SHFS	\$5,025.00