

## Minutes

Cuyahoga County Contracts and Purchasing Board  
August 25, 2014 11:30 A.M.  
County Headquarters  
2079 East 9<sup>th</sup> Street, 4<sup>th</sup> Floor  
Committee Room B  
Cleveland, Ohio 44115

### I. Call to Order

The meeting was called to order at 11:36 a.m.

#### Attending:

Chief of Staff Matt Carroll  
Director of the Office of Procurement & Diversity Lenora Lockett  
Councilman Dale Miller  
Director of Public Works Bonnie Teeuwen  
Fiscal Officer Mark A. Parks, Jr.

### II. Review Minutes

The minutes of the August 18, 2014 Contracts and Purchasing Board meeting were unanimously approved as written.

### III. Public Comment

There was no public comment.

### IV. Contracts and Awards

#### A. Tabled Items – None

#### B. Scheduled Items

CPB2014-647 Department of Public Works,

a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1300294-01 with Schirmer Construction, LLC for the railing replacement on Memphis Road Bridge No. 00.95 over Countryman's Creek in the City of Brooklyn for additional funds in the amount not-to-exceed \$16,851.61.

b) Recommending to accept the project as complete and in accordance with plans and specifications; requesting authority to release the escrow account, in accordance with Ohio Revised Code Section 153.63. Funding Source: \$7.50 Vehicle License Fund

Bonnie Teeuwen, presented. Dale Miller asked about total project cost. Bonnie Teeuwen responded that the amendment is 8.8% of the original contract amount. Item CPB2014-647 was unanimously approved.

CPB2014-648 Department of Public Works, recommending an award on RQ31308 and enter into a contract with Emerson Network Power, Liebert Services, Inc. in the amount of \$20,418.36 for preventative maintenance Liebert cooling services for the Juvenile Justice Center and Courthouse for the period 8/1/2014 - 7/31/2017. Funding Source: Internal Service Fund

Mike Chambers, Department of Public Works, presented. Item CPB2014-648 was unanimously approved.

CPB2014-649 Department of Information Technology, recommending an award on RQ30017 to Major Oak Consulting, LLC (44-6) in the amount of \$100,000.00 for consultant services for a feasibility study for Enterprise Geographic Information System shared services for the period 8/25/2014 - 2/28/2015. Funding Source: Local Government Innovation Grant Funds through the Ohio Department of Administration

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-649 was unanimously approved.

CPB2014-650 Department of Information Technology, submitting revenue generating agreements with various entities for professional web services for the period 8/25/2014 - 8/25/2016:

- a) City of North Royalton in the amount of \$6,952.00.
- b) Cleveland Municipal Housing Court in the amount of \$3,160.00.

Funding Source: Revenue Generating

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-650 was unanimously approved.

CPB2014-651 Department of Human Resources, recommending an award on RQ30671 and enter into an agreement with The MetroHealth System in the amount not-to-exceed \$24,900.00 for biometric screenings at wellness fairs for County employees for the period 8/1/2014 - 12/31/2014. Funding Source: Wellness Fund

Lisa Durkin, Department of Human Resources, presented. Item CPB2014-651 was unanimously approved.

CPB2014-652 Office of Procurement & Diversity, Recommending an award:

Department of Public Works

a) on RQ30732 to Montrose Ford, Inc. (10-3) in the amount of \$41,329.00 for 1-Ford F-550 cab and chassis. Funding Source: Sanitary Engineering Funds

Lenora Lockett, presented. Item CPB2014-652 was unanimously approved.

CPB2014-653 Office of Procurement & Diversity, Recommending an award:

Court of Appeals

a) on RQ31551 to Hewlett-Packard Company in the amount of \$31,841.46 for the purchase of 2 HP

servers and 1 back-up device with software support (State Contract No. 0A0167). Funding Source: General Funds

Lenora Lockett, presented. Item CPB2014-653 was unanimously approved.

CPB2014-654 County Sheriff, submitting an RFP exemption on RQ31839, which will result in an award recommendation to Fyda Freightliner Youngstown, Inc. in the amount of \$54,590.00 for the purchase of a Freightliner Sprinter.

FY11 Port Security Grant funds \$41,000.00  
General Funds: \$13,590.00

James Taylor, County Sheriff's Office, presented. Item CPB2014-654 was unanimously approved.

CPB2014-655 Office of Procurement & Diversity, recommending an award:

County Sheriff

a) on RQ31839 to Fyda Freightliner Youngstown, Inc. in the amount of \$54,590.00 for the purchase of a Freightliner Sprinter.

Funding Source:  
FY11 Port Security Grant funds \$41,000.00  
General Funds: \$19,692.00

Item CPB2014-655 was unanimously approved.

CPB2014-656 Department of Public Safety and Justice Services, recommending an award and enter into a contract with West Publishing Corporation in the amount not-to-exceed \$9,103.56 for subscription services for the Northeast Ohio Regional Fusion Center for the period 1/1/2014 - 12/31/2014. Funding Source: General Fund

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2014-656 was unanimously approved.

CPB2014-657 Department of Public Safety and Justice Services/Office of Emergency Management, Recommending an award on RQ31074 and enter into a contract with Eoc2go, LLC in the amount not-to-exceed \$36,330.00 for hardware, software and maintenance support and phone services on the emBohx Pro Systems and 20 laptops for the period 6/1/2014 - 5/30/2016. Funding Source: General Fund

Felicia Harrison, Department of Public Safety and Justice Services, presented. Bonnie asked if this item received TAC approval. Felecia replied yes. Item CPB2014-657 was unanimously approved.

C. Exemption Requests

CPB2014-658 Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption, which will result in an amendment to Contract No. CE1300529-01 with Woods Services, Inc. for residential services for the period 10/1/2013 - 6/30/2014 to extend the time

period to 6/30/2015 and for additional funds in the amount of \$210,000.00. Funding Source: Health and Human Services Levy Funds

Rick Werner, Director of Health and Human Services presented. Dale Miller asked about the location of the facility, and long term plan for the individual, beyond current treatment. Rick Werner responded that the plan would likely involve gradual step-down, and graduation to a developmental disability facility that serves adults. Bonnie Teeuwen asked for explanation of the comparative amounts charged for the first and second contract period. The first period was for less time, but more money. Rick attributed the higher costs to additional services provided at the outset, when an individual enters a facility. Matt Carroll commented on the comparatively higher cost of the services for this individual. Rick explained that given the severity of the individual's disabilities, greater levels of service are needed. Other institutions were not able to serve this person.

Item CPB2014-658 was unanimously approved.

CPB2014-659 County Prosecutor, submitting a sole source exemption on RQ31421, which will result in an award recommendation to Magnet Forensics USA, Inc. in the amount of \$6,472.00 for the purchase of Internet Evidence Finder software which include 3 licenses, support and upgrades. Funding Source: Internet Crimes Against Children Continuation Grant

Jason Howell, County Prosecutor's Office, presented. Matt Carroll asked if the item received TAC approval. Jason replied yes. Item CPB2014-659 was unanimously approved.

CPB2014-660 Department of Information Technology, submitting an RFP exemption on RQ31770, which will result in an award recommendation to Loop 1 Systems in the amount of \$4,000.00 for health check of Solarwinds Network Performance Monitor network monitoring system for the period 10/1/2014 - 10/2/2014. Funding Source: General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-660 was unanimously approved.

CPB2014-661 Department of Public Safety and Justice Services/Public Safety Grants, Submitting an RFP exemption, which will result in amendments to contracts with various providers in the total amount of \$160,429,00.00 for the FY2012 Title II Juvenile Justice and Delinquency Prevention grant program for the period 2/1/2014 - 6/30/2014 to extend the time period to 8/30/2015; no additional funds required:

- a) Contract No. CE1400130-01 with Bellefaire Jewish Children's Bureau.
- b) Contract No. AG1400009-01 with Cuyahoga County Juvenile Court
- c) Contract No. CE1400132-01 Mental Health Services For Homeless Persons, Inc. dba FrontLine Service.
- d) Contract No. CE1400131-01 Golden Ciphers.

Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2014-661 was unanimously approved.

CPB2014-662 Department of Public Safety and Justice Services, Submitting an RFP exemption on RQ31089, which will result in an award recommendation to SAS Institute Inc. in the amount of \$28,140.00 for the deployment and integration of Memex Connect RISS interface, SAS inbound RISS interface and SAS RISS entity for the period 5/1/2014 - 9/1/2014. Funding Source: General Funds

Felicia Harrison, Department of Public Safety and Justice Services, presented. Bonnie Teeuwen asked how it is decided whether an information technology item is put forth by the Department of Information Technology, versus the user Department. Felicia explained that in this particular case, Public Safety had a significant amount of involvement in the procurement process. Thus, they asked to be identified as the requesting department. Item CPB2014-662 was unanimously approved.

#### D. Consent Agenda

CPB2014-663 Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-663 was unanimously approved.

CPB2014-664 Department of Information Technology, submitting an amendment to Contract No. CE1200396-01 with Sage Group Consulting Inc. for consultant services for SAP Human Capital Management professional support services for the period 7/2/2012 - 7/1/2014 to extend the time period to 7/2/2015; no additional funds required. Funding Source: General Funds

Item CPB2014-664 was unanimously approved.

CPB2014-665 Department of Workforce Development, submitting an amendment to a subgrant agreement with Ohio Department of Job and Family Services for Workforce Investment Act funds for the period 7/1/2013 - 6/30/2015, by changing the allocation and payment process; no additional funds required. Funding Source: Ohio Department of Job and Family Services Federal Funds

Item CPB2014-665 was unanimously approved.

CPB2014-666 Department of Public Safety and Justice Services/Public Safety Grants, Requesting authority to amend Contracts & Purchasing Board Approval No. CPB2013-991 dated 12/16/2013 which authorized an amendment to Agreement No. AG1200264-01 with City of Bedford Heights for the FY2011 Assistance to Firefighters Grant Program for the period 1/1/2012 - 12/31/2012 by changing the extension of the time period from 3/31/2014 to 10/31/2014; no additional funds required. Funding Source: Original Contract FY2011 Assistance to Firefighters Grant funds

Item CPB2014-666 was unanimously approved.

CPB2014-667 Department of Health and Human Services/Division of Senior and Adult Services, Recommending to terminate Contract No. CE1300009-01 with Senior Outreach Services Inc. for Adult

Development and Transportation Services for the Community Social Services Program for the period 1/1/2013 - 12/31/2014, effective 7/25/2014. Funding Source: Health and Human Services Levy Funds

Item CPB2014-667 was unanimously approved.

CPB2014-668 Office of Procurement & Diversity, presenting voucher payments for the week of 8/25/2014.

Item CPB2014-668 was unanimously approved.

CPB2014-669 Department of Development, Submitting Voucher payments/housing rehab loans for the period 8/14/2014 to 8/20/2014.

Item CPB2014-669 was unanimously approved.

A motion to amend the agenda to consider an additional item was unanimously approved.

CPB2014-670 Department of Public Works,

a) requesting authority to apply for and accept grant funds from Ohio Environmental Protection Agency Division of Surface Water for the FY2015 Surface Water Improvement Fund Cuyahoga River Lake Erie Watershed project in connection with the Towpath Trail Stormwater Improvement Project 3.0 for the period 8/1/2014 - 7/31/2016.

b) submitting a grant agreement with Ohio Environmental Protection Agency in the amount of \$100,000.00 for the FY2015 for Surface Water Improvement Fund - Cuyahoga River Lake Erie Watershed project in connection with the Towpath Trail Stormwater Improvement Project 3.0 for the period 8/1/2014 - 7/31/2016.

Item CPB2014-670 was unanimously approved.

#### V. Other Business

##### TIME-SENSITIVE/MISSION CRITICAL

CPB2014-671

Michael Chambers, Department of Public Works, presented. Requesting approval of RQ31915 with Allied Technology Integration, Inc. in the amount of \$6,869.61 for materials and labor to rebuild SCADA System after a lighting strike.

A motion to amend the agenda to consider the item was unanimously approved. Item CPB2014-671 was unanimously approved. A motion to restore the Department of Public Work's mission-critical budget to \$25,000.00 was unanimously approved.

There was no other business presented.

#### VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 12:00 p.m.