

Minutes

Cuyahoga County Contracts and Purchasing Board
July 28, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:33 a.m.

Attending:

County Executive Ed FitzGerald
Chief of Staff Matt Carroll
Director of the Office of Procurement & Diversity Lenora Lockett
Councilman Dave Greenspan (Alternate for Dale Miller)
Fiscal Officer Mark A. Parks, Jr.
Director of Public Works Bonnie Teeuwen

II. Review Minutes

The minutes of the July 21, 2014 Contracts and Purchasing Board meeting were unanimously approved as written. Dave Greenspan abstained.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items – None

B. Scheduled Items

CPB2014-590 Department of Public Works, recommending an award on RQ30682 and enter into a contract with GEM Incorporated in the amount not-to-exceed \$25,000.00 for HVAC service/parts for various County Buildings for the period 8/1/2014 - 7/31/2015. Funding Source: 100% Internal Service Funds

Mike Chambers, Department of Public Works, presented. Item CPB2014-590 was unanimously approved.

CPB2014-591 Department of Workforce Development, submitting a contract with Jennings Center for Older Adults in the amount not-to-exceed \$25,000.00 for the Customized Training Program for the period 6/1/2014 - 5/31/2015. Funding Source: Federal Workforce Investment Act Funds

Melinda Burt, Clerk of the Board, presented. Item CPB2014-591 was unanimously approved.

CPB2014-592 Department of Workforce Development, submitting a contract with Steel Warehouse of Ohio LLC in the amount not-to-exceed \$3,257.17 for the On-the-Job Training Program for the period 3/10/2014 - 6/11/2014. Funding Source: Federal Workforce Investment Act Funds

Melinda Burt, Clerk of the Board, presented. Item CPB2014-592 was unanimously approved.

CPB2014-593 Medical Examiner, submitting revenue generating agreements with various entities for crime lab testing services in the total amount of \$33,000.00 for the period 1/1/2014 - 12/31/2015:

- a) City of Highland Heights in the amount of \$5,000.00
- b) Village of Gates Mills in the amount of \$1,500.00
- c) Village of Hunting Valley in the amount of \$1,500.00
- d) Greater Cleveland Regional Transit Authority in the amount of \$10,000.00
- e) Board of Park Commissioners Of the Cleveland Metropolitan Park District in the amount of \$15,000.00. Funding Source: Revenue Generating

Hugh Shannon, Medical Examiner's Office, presented. Item CPB2014-593 was unanimously approved.

CPB2014-594 Law Department, Recommending retention of Benesch Friedlander Coplan & Aronoff LLP and attorney Stephen Grassbaugh for preparation and filing of County's Annual Information Statement for the fixed fee of \$5,500 and authorizing the Law Director to execute Engagement Letter for same. Funding Source: 100% General Fund

Majeed Makhoulf, Law Director, presented. Item CPB2014-594 was unanimously approved.

CPB2014-595 Department of Health and Human Services/Cuyahoga Job and Family Services Recommending an award on RQ31026 and enter into a state contract with Northwoods Consulting Partners, Inc. in the amount not-to-exceed \$73,071.00 for maintenance and support on Premier Appointment Manager for the period 7/1/2014 - 6/30/2015. Funding Source: Public Assistance Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2014-595 was unanimously approved.

CPB2014-596 Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ31501 and enter into a contract with Building Blocks Adoption Services, Inc. in the amount not-to-exceed \$12,000.00 for adoption services for the period 6/1/2014 - 12/31/2014. Funding Source: State-State Child Protective Allocation Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2014-596 was unanimously approved.

C. Exemption Requests

CPB2014-597 Medical Examiner, submitting an RFP exemption on RQ31467, which will result in an award recommendation to Tecan U.S. Group, Inc. in the amount of \$191,080.73 for the purchase of a Freedom EVO 150 System Robot. Funding Source: Capital Improvement funds

Hugh Shannon, Medical Examiner's Office, presented. Board members asked questions regarding whether the Office solicited a cost estimate from the other vendor able to provide the equipment. Item CPB2014-597 was approved by majority vote with FitzGerald, Carroll, Greenspan, Lockett and Parks voting in the affirmative, and Teeuwen voting against.

CPB2014-598 Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption on RQ31422, which will result in an award recommendation to Public Children Services Association of Ohio in the amount of \$30,000.00 for functional job analysis services for the period 7/1/2014 - 11/30/2014. Funding Source: Health and Human Services Levy Funds

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2014-598 was unanimously approved.

D. Consent Agenda

CPB2014-599 Department of Public Works, submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:

Parcel No.(s): 75WD, S, T & T1
Owner(s): T.N. Miranda
\$ Amount: 9,000.00

Parcel No.(s): 90T
Owner(s): M.L. Maderka
Settlement \$ Amount: 5,250.00

Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% Road and Bridge funds.

Item CPB2014-599 was unanimously approved.

CPB2014-600 Department of Public Works, submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township:

Parcel No.(s): 5WD & T
Owner(s): B. Hurst
Settlement \$ Amount 25,000.00

Parcel No.(s): 30S & T
Owner(s): J.E. Reiman
Settlement \$ Amount 2,700.00

Funding Source: 80% of the eligible costs, up to a maximum of \$3,276,000, will be reimbursed to the County by ODOT, using Federal funds. 20% will be funded by Road and Bridge Funds.

Item CPB2014-600 was unanimously approved.

CPB2014-601 Department of Public Works, submitting an agreement of cooperation with City of Independence for the reconstruction of Pleasant Valley Road from Brecksville Road to Kichler Lighting Drive. Funding Source: Ohio Public Works Commission - \$1,751,000.00; County Road and Bridge - \$863,000.00

Item CPB2014-601 was unanimously approved.

CPB2014-602 Department of Information Technology, recommending to declare various computer equipment as surplus County property no longer needed for public use on behalf of the County Planning Commission; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CPB2014-602 was unanimously approved.

CPB2014-603 Department of Public Safety and Justice Services/Regional Enterprise Data Sharing System, submitting agreements with various users of the Regional Enterprise Data Sharing System for the period 1/1/2014 - 12/31/2014:

Terminal/Direct and Non-Terminal/ User's

- a) Cuyahoga County Community College PD
- b) Cuyahoga County Prosecutor's Office
- c) East Cleveland Law Director
- d) East Cleveland Municipal Court
- e) Euclid Law Directors Office
- f) Euclid Police Department
- g) Lakewood Municipal Court
- h) Lakewood Police Department
- i) Lyndhurst Police Department
- j) Ohio State Highway Patrol - Cleveland
- k) Parma Law Department
- l) Parma Police Department
- m) Rocky River Municipal Court
- n) City of Westlake Police Department
- o) U.S. Federal Bureau of Investigation
- p) City of Westlake Prosecutor's Office
- q) Brecksville Mayor's Court
- r) Brecksville Police Department
- s) Brecksville Prosecutor's Office
- t) Cuyahoga County Sheriff's Office
- u) Lakewood Law Department

Funding Source: There is no cost to County for these Agreements. Money generated from the Agreements covers user fees.

Item CPB2014-603 was unanimously approved.

CPB2014-604 Office of Procurement & Diversity, presenting voucher payments for the week of 7/28/2014.

Item CPB2014-604 was unanimously approved.

V. Other Business

There was no other business.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:47 a.m.