

Minutes

Cuyahoga County Contracts and Purchasing Board
June 23, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:33 a.m.

Attending:

County Executive Ed FitzGerald
Director of Office of Procurement and Diversity Lenora Lockett
Councilman Dale Miller
Interim Treasurer Jeannet Wright (Alternate for Mark Parks)
Director of Public Works Bonnie Teeuwen

II. Review Minutes

The minutes of the June 16, 2014 Contracts and Purchasing Board meeting were unanimously approved, as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

B. Scheduled Items

CPB2014-488 Department of Public Works, recommending to rescind Contracts and Purchasing Board approval No. CPB2014-218 dated March 31, 2014 which granted authority to enter into an agreement with Ohio Department of Transportation for the purchase of sodium chloride (rock salt) in the estimated amount of \$19,000.00 for the 2014 - 2015 winter season, in accordance with Ohio Revised Code Section 5513.01(B). Funding Source:

The item was presented by Mike Chambers, Department of Development in tandem with Item CPB2014-489. Mike answered questions posed by Ed FitzGerald as it relates to Northeast Ohio Sourcing Office Consortium and cost comparison pricing. This is a different consortium being run by the City of Brecksville and pricing is being negotiated through Cargill. Items CPB2014-488 – 489 were unanimously approved.

CPB2014-489 Department of Public Works, submitting an agreement of cooperation with the Purchasing Consortium in the estimated amount of \$22,000.00 for the purchase of sodium chloride (rock salt) for the 2014 - 2015 winter season. Funding Source: Road and Bridge Funds

Items CPB2014-488 & 489 were unanimously approved.

CPB2014-490 Department of Public Works, submitting an agreement with Norfolk Southern Railway Company in the estimated amount of \$9,000.00 for reimbursement of preliminary engineering services in connection with the Barton, Bronson and Cook Road Improvement Project for the period 6/15/2014 - 8/31/2014. Funding Source: County Sewer Funds

Bonnie Teeuwen, Department of Development presented. Item CPB2014-490 was unanimously approved.

CPB2014-491 Office of Procurement & Diversity, Recommending an award:

Department of Information Technology

a) on RQ30970 to MNJ Technologies Direct, Inc. (1-1) in the amount of \$50,960.00 for the purchase of 80 HP Probook 450 G1 Notebooks and 80 HP Office Jet Copier/Fax/Printer/Scanners for the Department of Health and Human Services/Division of Children and Family Services. (State Contract No. 533268). Funding Source: 100% Temporary Assistance to Needy Families Allocation Funds

Patrick Coyne, Department of Health and Human Services, presented. Item CPB2014-491 was unanimously approved.

CPB2014-492 Department of Workforce Development, submitting a contract with Wire Holdings LLC dba Radix Wire in the amount not-to-exceed \$6,300.00 for the On-the-Job Training Program for the period 2/24/2014 - 7/30/2014. Funding Source: Workforce Investment Act funds and Western Reserve Funds

Melinda Burt, Clerk of the Board, presented. Item CPB2014-492 was unanimously approved.

CPB2014-493 Office of Procurement & Diversity, recommending an award:

Department of Public Works

a) on RQ30698 to Jomac, Ltd. (6-1) in the amount of \$35,403.86 for the purchase of an All-Aluminum Canopy Body to be mounted on a Cuyahoga County supplied Ford F-450 Truck Chassis in accordance to detail specifications for the Sanitary Sewer Division. Funding Source: 100% Sanitary Engineering Funds

Lenora Lockett, presented. Lenora answered questions posed by Dale Miller as it relates to the estimated cost. The estimate was \$35,000.00 and the actual bid was \$403.00 higher. Item CPB2014-493 was unanimously approved.

CPB2014-494 Office of Procurement & Diversity, recommending an award:

Department of Public Works

a) on RQ29687 to Bob Gillingham Ford, Inc. (9-1) in the amount of \$41,072.50 for the purchase of a Ford F-450 Cab & Chassis - Full Size Two Wheel Drive Crew Cab 16,000 GVW - 6.7 L Diesel Truck with Automatic Transmission in accordance to the detailed specifications for the Sanitary Sewer Division. Funding Source: 100% Sanitary Engineering Funds

Lenora Lockett, presented. Lenora answered questions posed by Dale Miller as it relates to the estimated cost. The estimate was \$41,484.00 and the award is approximately \$312.00 lower. Item CPB2014-494 was unanimously approved.

CPB2014-495 Office of Procurement & Diversity, recommending an award:

County Sheriff

a) on RQ30907 to Drellishak & Drellishak dba Pro-Tech Security Sales (1-1) in the amount of \$76,906.18 for the purchase of 106 Point Blank Hi-Lite Performance Bulletproof Vests, 2 Hi-Lite Carriers and 106 Outershell Carriers for Deputies (State Contract No.800202). Funding Source: General Fund

Lenora Lockett, presented. Item CPB2014-495 was unanimously approved.

CPB2014-496 Department of Public Safety and Justice Services, recommending an award on RQ30251 and enter into a contract with Voiance Language Services, LLC in the amount not-to-exceed \$1,000.00 for language translation services for Public Safety Communications for the period 7/1/2014 - 6/30/2016. Funding Source: 100% General Fund

Ken Mills, Director of the Department of Public Safety and Justice Services, presented. Item CPB2014-496 was unanimously approved.

CPB2014-497 Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on RQ30997 and enter into a contract with Mid-America Consulting Group, Inc. fka ProviderGateway, Inc. in the amount of \$2,500.00 for support and maintenance on Long Term Care software for the period 2/1/2014 - 1/31/2015. Funding Source: 100% Public Assistance Funds

Rick Werner, Director of Department of Health and Human Services, presented. Item CPB2014-497 was unanimously approved.

CPB2014-498 Department of Health and Human Services/Division of Senior and Adult Services, Recommending an award on RQ30178 and enter into a contract with 700 Beta Drive, LLC in the amount not-to-exceed \$24,321.57 for rental of space and related services for the Conference on Aging for the period 10/9/2014 - 10/10/2014. Funding Source: Health & Human Services Levy Funds

MaryBeth Vaughn, Division of Senior and Adult Services, presented. Item CPB2014-498 was unanimously approved.

C. Exemption Requests

CPB2014-499 Department of Public Safety and Justice Services/Office of Emergency Management, Submitting an RFP exemption on RQ31074, which will result in an award recommendation to EoC2Go, LLC in the amount not-to-exceed \$36,330.00 for maintenance, software, hardware support and phone services on emBohx Pro Systems and 20 laptops for the period 6/1/2014 - 5/30/2016. Funding Source: 100% General Fund

Walter Topp, Administrator Office of Emergency Management, presented. Item CPB2014-499 was unanimously approved.

CPB2014-500 Department of Public Safety and Justice Services/Office of Emergency Management, Submitting an RFP exemption on RQ31228, which will result in an award recommendation to Environmental System Research Institute, Inc. in the amount of \$1,224.00 for a Single-User license and software maintenance for 1 ArcView GIS Desktop. Funding Source: General Funds

Walter Topp, Administrator Office of Emergency Management, presented. Item CPB2014-500 was unanimously approved.

CPB2014-501 Department of Public Safety and Justice Services/Office of Emergency Management, Submitting an RFP exemption on RQ31175, which will result in an award recommendation to Omni Media Cleveland, Inc. in the amount of \$1,500.00 for marketing campaign services for the ReadyNotify mass notification system for the period 6/1/2014 - 7/31/2014. Funding Source: General Fund

Walter Topp, Administrator Office of Emergency Management, presented. Item CPB2014-501 was unanimously approved.

CPB2014-502 Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services, Submitting a sole source exemption on RQ31193, which will result in an award recommendation to Cleveland Mediation Center in the amount of \$15,000.00 for Third Party Dispute Resolution and Conflict De-escalation Training services for the period 7/1/2014 - 6/30/2015. Funding Source: 100% HHS Levy Funds

Rick Werner, Director of Department of Health and Human Services, presented. Item CPB2014-502 was unanimously approved.

CPB2014-503 Department of Health and Human Services/Cuyahoga Job and Family Services, Submitting an RFP exemption on RQ31205, which will result in an award recommendation to Starting Point in the amount of \$79,306.00 for Child Care Resource and Agency services for the period 8/1/2014 - 7/31/2015. Funding Source: 100% Federal Child Care Administration funds

Rick Werner, Director of Department of Health and Human Services, presented. Item CPB2014-503 was unanimously approved.

D. Consent Agenda

CPB2014-504 Department of Public Works, Submitting an agreement of cooperation with City of Cleveland for the resurfacing of Biddulph Road from Cleveland West Corporation Line to Pearl Road. Funding Source: 100% Road and Bridge Funds

Item CPB2014-504 was unanimously approved.

CPB2014-505 Department of Public Works, Submitting an agreement of cooperation with City of Cleveland for the resurfacing of Woodhill Road from Quincy Avenue to Kinsman Road. Funding Source: Road and Bridge Funds

Item CPB2014-505 was unanimously approved.

CPB2014-506 Department of Public Works, Submitting an agreement of cooperation with City of Cleveland for the resurfacing and streetscape of Huron Road from Prospect Avenue to Euclid Avenue. Funding Source: \$300,000 from County Road and Bridge, \$150,000 from GEIS Construction/ (Head Quarters Project).

Item CPB2014-506 was unanimously approved.

CPB2014-507 Office of Procurement & Diversity, Presenting voucher payments for the week of 6/23/2014.

Item CPB2014-507 was unanimously approved.

CPB2014-508 Department of Development, submitting voucher payments/housing rehab loans for the week 6/13/2014 to 6/18/2014.

Item CPB2014-508 was unanimously approved.

V. Other Business

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:52 a.m.