

**Cuyahoga County Board of Control**  
**June 23, 2014 11:00 A.M.**  
**Lakeside Place - Council Offices - Board Room**  
**323 W. Lakeside Avenue, 4<sup>th</sup> Floor**

1. Call to Order
2. Review Minutes
3. Public Comment

4. Tabled Items

5. New Items for Review

Item	Requestor	Description	Board Action
BC2014-158	Department of Development	Requesting approval to enter into an agreement with the City of Euclid the amount not-to-exceed \$392,750.51 for eligible HOME program activities and administration for the period 1/8/2014 - 12/31/2015.  Funding Source: 100% with federal HOME funds	___ Approve ___ Disapprove ___ Hold
BC2014-159	Office of Procurement & Diversity	Recommending an award:  <u>Department of Public Safety and Justice Services</u> a) on RQ30789 to Motorola Solutions, Inc. in the amount of \$358,898.00 for the purchase of 139 APX 6000 Radios and Chargers (State Contract No. 573077).  Funding Source: FY2011 Urban Area Security Initiative Grant funds	___ Approve ___ Disapprove ___ Hold
BC2014-160	Department of Public Safety and Justice Services/ Witness/ Victim	Submitting an amendment to Contract No. CE1200483-01 with Mental Health Services for Homeless Persons, Inc. for Defending Childhood Treatment services for the period 7/18/2012 - 6/30/2014 to extend the time period to 12/31/2014 and for additional funds in the amount of \$60,000.00.  Funding Source: 100% U.S. Department of Justice, Defending Childhood Cooperative Agreement	___ Approve ___ Disapprove ___ Hold
BC2014-161	Department of Public Safety and Justice Services/ Witness/ Victim	Submitting an amendment to Contract No. CE1200698-01 with West Side Community House for Defending Childhood Prevention and Outreach services for the period 12/15/2012 - 6/30/2014 to extend the time period to 12/31/2014 and for additional funds in the amount of \$67,500.00.  Funding Source: 100% U.S. Department of Justice,	___ Approve ___ Disapprove ___ Hold

		Defending Childhood Cooperative Agreement.	
BC2014-162	Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood	Submitting an amendment to Contract No CE1300436-01 with Starting Point for administration of various initiatives of the Universal Pre-Kindergarten Program for the Invest in Children Program for the period 8/1/2013 - 7/31/2014 to change the scope of services, effective 2/1/2014 and for additional funds in the amount of \$138,541.00.  Funding Source: 100% Health and Human Services levy funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

**6. Other Business**

**7. Public Comment**

**8. Adjourn**

**Minutes**

Cuyahoga County Board of Control  
June 16, 2014 11:00 A.M.  
Lakeside Place - Council Offices - Board Room  
323 W. Lakeside Avenue, 4th Floor

1. Call to Order

Fiscal Officer Mark Parks called the meeting to order at 11:04 a.m.  
Attending:  
Councilwoman C. Ellen Connally – alternate for Michael Gallagher  
Councilman Pernel Jones  
Councilman Dale Miller – alternate for Dave Greenspan  
Richard Opre, Manager Office Procurement and Diversity – alternate for Lenora Lockett  
Director of Public Works Bonnie Teeuwen  
County Executive Ed FitzGerald

2. Review Minutes

Mark Parks motioned to approve the minutes from the June 9, 2014 Board of Control meeting, as written. Pernel Jones seconded the motion. The minutes were approved. C. Ellen Connally abstained.

3. Public Comment

There was no public comment.

4. Tabled Items

There were no tabled items.

5. New Items for Review

BC2014-149 Department of Public Works, Recommending an award on RQ30711 and enter into a contract with Northern Ohio Roofing and Sheet Metal, Inc. (7-4) in the amount not-to-exceed \$419,000.00 for Cuyahoga County Euclid Jail Rehabilitation Roof and HVAC Unit Replacement (Phase 1). Funding Source: Capital Project Future Debt Issue

Bonnie Teeuwen presented. C. Ellen Connally asked if the \$419,000.00 was part of the budget. Bonnie replied that over \$600,000.00 was budgeted for this project. Mark Parks motioned to approve the item; Bonnie Teeuwen seconded the motion. Item BC2014-149 was approved.

BC2014-150 Department of Public Works, Recommending an award on RQ31269 and enter into a contract with Brandstetter/Carroll-Zofcin, Inc. in the amount not-to-exceed \$494,050.00 for Owner's representative services for the design and construction of the Emergency Operations Center for the period 6/16/2014 - 12/31/2016. Funding Source: Total project cost \$17.8 million - \$3 million Wireless 9-1-1 Funds; \$14.8 million future General Obligation Bond financing.

Bonnie Teeuwen, presented. Bonnie answered questions posed by Dale Miller related to the distribution of costs between design services and owner representative services, and how the owner's rep costs are calculated. Bonnie stated that she did not have information available on the division of costs. She explained that originally, the project was slated as design-bid-build. However, due to the urgency of getting the Emergency Operation Center operational by a certain date, a design-build method was chosen instead. Brandstetter/Carroll-Zofcin, Inc. will represent the County on concept design and will continue on as owner representative when the design build team is selected. Costs for these services by the length of construction. Mark Parks motioned to approve the item. Pernel Jones seconded the motion. Item BC2014-150 was unanimously approved.

BC2014-151 Department of Public Works, Submitting an amendment to Contract No. CE1100593-01 with TranSystems Corporation of Ohio for consultant engineering services for rehabilitation of Columbus Road Lift Bridge over the Cuyahoga River in the City of Cleveland to change the scope of services, effective 2/24/2014, and for additional funds in the amount of \$330,358.00. Funding Source: 80% Federal Funds, 10% County Road and Bridge and 10% City of Cleveland

Bonnie Teeuwen presented. Bonnie answered questions posed by C. Ellen Connally and Dale Miller related to the cost of the previous subsidiaries; the total project cost; ownership of the bridge and why the County is responsible for bridge maintenance. Bonnie replied the total project cost was a little over \$30 million. The lift bridge is a City bridge and the County is responsible for maintaining the bridge because Columbus is a County route. In addition, County administration assistance is needed for construction projects supported by Federal funds. Bonnie concluded that when the project is finalized the County may transfer the maintenance responsibility to the City. Mark Parks motioned to approve the item. C. Ellen Connally seconded the motion. Item BC2014-151 was unanimously approved.

BC2014-152 Office of Procurement & Diversity, recommending an award and enter into a contract:

Department of Public Works

a) on RQ29235 to Interstate Safety & Service, Inc. (7-2) in the amount not-to-exceed \$240,000.00 for Washed Limestone for the period 7/1/2014 - 6/30/2016. Funding Source: 100% by Sanitary Sewer Funds

Rich Opre presented. Rich answered questions posed by Dale Miller related to the cost estimate for the contract. Rich replied the estimated cost was \$240,000.00, and the bid came in under \$232,937.50. Mark Parks motioned to approve the item. Bonnie Teeuwen seconded the motion. Item BC2014-152 was unanimously approved.

BC2014-153 Department of Development, submitting a grant agreement with the City of Cleveland in the amount not-to-exceed \$500,000.00 for the Cleveland Small Business Association Small Business Loan Initiative Program for the period 7/1/2014 - 7/30/2016. Funding Source: Western Reserve Economic Development Fund. The item was presented by Mike May, Department of Development, in tandem with BC2014-154.

BC2014-154 Department of Development, submitting a grant agreement with the City of Shaker Heights in the amount not-to-exceed \$250,000.00 for the Shaker Heights Small Business Association Small Business Loan Initiative Program for the period 7/1/2014 - 7/30/2016. Funding Source: Western Reserve Economic Development Fund.

Ed FitzGerald was noted to be in attendance.

Mike answered questions posed by Pernel Jones and Dale Miller related to City of Shaker sharing plans for particular programs; bonding out the Western Reserve funds; the number of businesses to be assisted; and how the program is modeled after Youngstown. Mike stated that criteria for program planning is still being developed. Both cities are looking towards targeting high tech or manufacturing business clients. The program is geared toward small businesses located within the respective communities that are struggling to get working capital. For eight years Youngstown has assisted businesses through the same type of program, with successful results. Mark Parks stated that funds will be paid out of the Western Reserve Economic Development Fund. None of the funds will be bonded out. As a precursor some general funds are available in different areas within the Department of Development and are utilized until the point of bonding out is reached. The County will determine bonding depending on where we are as it relates to the program. Mark Parks motioned to approve items BC2014-153 and -154. C. Ellen Connally seconded the motion. The items were unanimously approved.

BC2014-155 Department of Development, submitting amendments to contracts with various non-profit agencies for foreclosure prevention services for Low- and Moderate-Income Urban County Residents:

- a) Contract No. CE1300331-01 with Cleveland Housing Network, Inc. for the period 6/1/2013 - 12/31/2013 to extend the time period to 4/30/2014 and for additional funds in the amount of \$20,000.00.
- b) Contract No. CE1300051-01 with Community Housing Solutions for the period 1/1/2013 - 12/31/2013 to extend the time period to 4/30/2014 and for additional funds in the amount of \$3,750.00.
- c) Contract No. CE1300052-01 with East Side Organizing Project, Inc. for the period 1/1/2013 - 12/31/2013 to extend the time period to 4/30/2014 and for additional funds in the amount of \$12,500.00.
- d) Contract No. CE1300053-01 with Home Repair Resource Center for the period 1/1/2013 - 12/31/2013 to extend the time period to 4/30/2014 and for additional funds in the amount of \$2,100.00.

e) Contract No. CE1300054-01 with Neighborhood Housing Services of Greater Cleveland, Inc. for the period 1/1/2013 - 12/31/2013 to extend the time period to 4/30/2014 and for a decrease in the amount of (\$40,120.00).

Funding Source: Federal Community Development Block Grant funds

Mike Towarnicky, Department of Development presented. Pernel Jones asked for information regarding foreclosure prevention measurements. Mike responded that he was unable to provide additional information, as the amount of assistance varies across agencies. Mike will dispense correspondence to Pernel as soon he obtains the data. Ed FitzGerald motioned to approve the item. Pernel Jones seconded the motion. Items BC2014-155 was unanimously approved.

BC2014-156 Department of Information Technology, submitting an amendment to Contract No. CE0900084-01 with Time Warner NY Cable, LLC dba Time Warner Cable through its Northeast Ohio Division for maintenance on the Fiber Optic Wide Area Network and Internet connectivity for the period 9/15/2008 - 1/31/2014 to extend the time period to 9/30/2014 and for additional funds in the amount not-to-exceed \$64,000.00. Funding Source: 100% General Fund

Jeff Mowry, Chief Information Officer presented. Ed FitzGerald motioned to approve the item. Dale Miller seconded the motion. Item BC2014-156 was unanimously approved.

BC2014-157 Department of Public Safety and Justice Services, submitting an agreement with the City of Cleveland Law Department in the amount not-to-exceed \$108,202.84 for the Domestic Violence Project for the FY2013 STOP Violence Against Women Act Grant program for the period 1/1/2014 - 12/31/2014. Funding Source: 100% of funding is from the Department of Justice, Office of Violence Against Women through the Ohio State Office of Criminal Justice Services.

Felicia Harrison, Department of Public Safety and Justice Services, presented. Ed FitzGerald asked for clarification on the City of Cleveland Law Department's role. Ellen Connally inquired about the January 1, 2014 start date. Felicia explained that the portion of funding provided to the City's Law Department supports Police Officers under the VAWA project. Submission of the item to the Board of Control was delayed by Cleveland City Council approval process. Ed FitzGerald motioned to approve the item. Dale Miller seconded the motion. Item BC2014-157 was unanimously approved.

## 6. Other Business

There was no other business.

## 7. Public Comment

Tom LeChaix, Office of the Clerk of Courts, requested to present a mission critical item to the Board of Control for consideration. Ed FitzGerald explained there is a process on how to present a mission critical item and directed Mr. LeChaix to discuss the process with the appropriate staff.

## 9. Adjourn

Ed FitzGerald motioned to adjourn; C. Ellen Connally seconded. The motion to adjourn was unanimously approved at 11:38 a.m.

## **5. New Items for Review**

### **BC2014-158**

#### A. Scope of Work Summary

1. Department of Development requesting approval to enter into an agreement with the City of Euclid for HOME Qualified Activities and Administration in the amount not-to-exceed \$392,750.51. The anticipated start - completion dates are January 8, 2014 - December 31, 2015.
2. The primary goals of the project are to provide the city with its allocation of federal HOME funds to perform HOME qualified activities and administration.
3. This project is mandated by the U. S. Department of Housing and Urban Development.

#### B. Procurement

1. HOME program funding for this agreement was approved by the Cuyahoga Housing Consortium Review Board at its regularly scheduled meeting on January 8, 2014.

The Board of Control approved an exemption from aggregation of contracts for allocations of HOME program funds by the Cuyahoga Housing Consortium Review Board on April 8, 2013.  
The total value of this agreement is \$392,750.51.

#### C. Contractor and Project Information

1. The address of the contractor is:

City of Euclid  
585 East 222nd Street  
Euclid, Ohio 44123  
Council District 11

2. Bill Cervenik, Mayor

City of Euclid  
Council District 11

#### D. Project Status and Planning

1. The project recurs annually. The agreement is dated as of approval by the Cuyahoga Housing Consortium Review Board. Time was required to finalize the agreement wording.

#### E. Funding

1. The project is funded 100% with federal HOME funds.
2. The schedule of payments is monthly reimbursement as expenses are submitted.

### **BC2014-159**

*Title: OPD requesting approval of purchase of Motorola APX Radios (139) and chargers (139) from Motorola Solutions, Inc. on RQ30789*

#### A. Scope of Work Summary

1. Office of Procurement & Diversity requesting approval of purchase with for the purchase of Motorola APX Radios (139) and chargers (139) from Motorola Solutions, Inc. on RQ30789 in the amount of \$358,898.00.

2. The primary goal of the project is purchase of Motorola APX radios and charges to be used by municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was an RFP Exemption approved by the CPB on 5/19/14 (#CPB2014-400)

2. The Intent to Purchase under a State Contract was posted on OPD's website for 5 business days, and no other quotes were received. The OTF Justification for a State Contract purchase was reviewed and approved by OPD on 5/9/14.

C. Contractor and Project Information

1. The address of the vendor is:

Motorola Solutions, Inc.

9150 South Hills Blvd. #260

Broadview Heights, OH 44147

2. The owner for the contractor is: Greg Brown - CEO  
(Contact: Sean Prude 847-576-5000)

3.a. The address or location of the project is: n/a

3.b. The project is located in Council District: n/a

D. Project Status and Planning

1. Radios were tested by first responders throughout Cuyahoga County.

E. Funding

1. The project is funded by FY2011 Urban Area Security Initiative Grant program.(JA741520 and JA753822 and JA763466)

2. The schedule of payments is upon receipt of goods.

**BC2014-160**

A. Scope of Work Summary

1. PSJS/Witness Victim Service Center, submitting an amendment to Contract No. CE1200483-01 with Mental Health Services, Inc, to change the time period from 7/18/12-6/30/14 to 7/18/12-12/31/14 and to add additional funds in the amount of \$60,000.00.

2. The primary goal of the project is to provide specialized services to children experiencing trauma as a result of their exposure to violence; utilize evidence based, trauma-informed treatment.

3. N/A

B. Procurement

1. Justification for other than full and open competition approved 4/30/14.

2. RFP process was done in 2012; this is a contract amendment.

3. N/A

C. Contractor and Project Information

1. Mental Health Services for Homeless Persons, Inc

1744 Payne Avenue

Cleveland, Ohio 44114

2. Susan Neth, CEO

3a. N/A

3b. Services are available to any family living in Cuyahoga County.

#### D. Project Status and Planning

1. This is an extension of the existing project.

2. N/A

3. N/A

4. N/A

5. N/A

#### E. Funding

1. The project is 100% funded by the U.S. Department of Justice, Defending Childhood Cooperative Agreement.

2. The schedule of payments is monthly upon invoice.

3. The project is an amendment to a contract. It is the second amendment. It changes the dates and adds additional funds.

### **BC2014-161**

#### A. Scope of Summary

1. PSJS/Witness Victim Service Center, submitting an amendment to Contract No. CE1200698-01 with West Side Community House to change the time period from 12/15/12-6/30/14 to 12/15/12-12/31/14 and to add additional funds in the amount of \$67,500.00

2. The primary goals of the project are to implement evidence based prevention programs and develop and implement geographic community awareness campaign in coordination with the broader Defending Childhood campaign.

3. N/A

#### B. Procurement

1. Justification for other than full and open competition approved 4/30/14

2. An RFP was done in 2012, this is an amendment to that agreement.

3. N/A

#### C. Contractor and Project Information

1. West Side Community House

9300 Lorain Avenue

Cleveland, Ohio 44102

2. Dawn Kolograf, Executive Director

3a. N/A

3b. Services are available to any family living in Cuyahoga County

#### D. Project Status and Planning

1. This is an extension of the existing project.

2. N/A

3. N/A

4. N/A

5. N/A

#### E. Funding

1. The project is funded 100% by U.S. Department of Justice, Defending Childhood Cooperative Agreement.
2. The schedule of payments is monthly upon invoice.
3. The project is an amendment to a contract. It is the second amendment and changes the value and term.

## **BC2014-162**

*Title: Office of Early Childhood 2013 Starting Point Contract Amendment Universal Pre-Kindergarten (UPK) Support Services RQ # 28551*

### **A. Scope of Work Summary**

1. Office of Early Childhood requesting approval of a contract amendment with Starting Point for the anticipated cost of \$138,541.00, not-to-exceed. The anticipated start-completion dates of the project are 08/01/2013- 07/31/2014
2. The primary goals of the project are the management and implementation of the UPK supportive services components. Specifically, this amendment will support additional safety net scholarships for parents and marketing/outreach activities for the March Into Kindergarten campaign.

### **B. Procurement**

1. Procurement method is RFP exemption. Starting Point has been designated, through a competitive process, by the State of Ohio as Cuyahoga County's child care resource and referral agency and the services provided under this contract are complementary to this role and serve to leverage existing state funds. A Justification for Other Than Fair and Open Competition has been submitted to OPD for consideration on 5/21/14.

### **C. Contractor and Project Information**

1. The address of the vendor is:

Starting Point  
4600 Euclid Avenue, Suite 500  
Cleveland, OH 44103  
Council District 7

2. The Executive Director for the contractor/vendor is Billie Osborne-Fears

### **D. Project Status and Planning**

1. The project reoccurs annually.
2. The project's term has already begun. The reason there was a delay in this request was the need to determine costs based on the additional services to be performed under the terms of the contract.

### **E. Funding**

1. The project is funded 100% by Health and Human Services levy funds. The overall UPK project is funded 98% by the Health and Human Services levy and 2% private grant funds.
2. The schedule of payments is monthly by invoice.
3. The project is an amendment to a contract and is the first amendment of the contract. The history of the amendments is:  
Original contract: \$593,038.00  
Current request (Amendment I): \$138,541.00