

Cuyahoga County Contracts and Purchasing Board
April 28, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:35 a.m.

Attending:

County Executive Ed FitzGerald
Chief of Staff Matt Carroll
Director of Procurement and Diversity Lenora Lockett
Councilman Dale Miller
Director of Public Works Bonnie Teeuwen
Treasurer Jeannet Wright (Alternate for Mark Parks)

II. Review Minutes

The minutes from the April 21, 2014 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

CPB2014-305 Department of Public Safety and Justice Services recommending an award on RQ29652 and enter into a contract with Pointe Blank Solutions, Ltd., in the amount not-to-exceed \$34,080.00 for maintenance and enhancements of the Internet Judicial Assessment Inmate Locator (inJail) System software for the period 1/1/2014 - 12/31/2014. Funding Source: 100% General Funds

Felicia Harrison, Department of Public Safety, presented. Item CPB2014-305 was unanimously approved.

B. Scheduled Items

CPB2014-320 Department of Information Technology Recommending an award on RQ29826 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$5,009.58 for maintenance support of 6-Telerik Developer Licenses for the period 1/27/2014 - 1/26/2017. Funding Source: 100% General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-320 was unanimously approved.

CPB2014-321 Department of Information Technology Recommending an award on RQ30021 and enter into a contract with Advanced Server Management Group, Inc. in the amount not-to-exceed \$19,000.00 for professional security consulting services for the period 5/1/2014 - 4/30/2015. Funding Source: 100% General Fund

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-321 was unanimously approved.

CPB2014-322 Office of Procurement & Diversity recommending an award: Department of Information Technology a) on RQ30242 to CDW Government LLC in the amount of \$69,000.00 for the purchase of a master Symantec Netbackup server with storage. Funding Source: 100% Capital Project / Future Debt Issuance

Clerk Lindy Burt noted that item CPB2014-322 should be considered along with item CPB2014-331, also included on the Calendar. Item 331 requests an RFP exemption on the contract under consideration. The two should have been combined on the Calendar. Jeff Mowry, Chief Information Officer, presented. Item CPB2014-322 and item CPB2014-331 were unanimously approved.

CPB2014-323 Office of Procurement & Diversity recommending an award: Department of Information Technology a) on RQ30488 to MNJ Technologies Direct, Inc. in the amount of \$27,638.00 for the purchase of equipment for storage expansion for the Region II Automated License Plate Reader program for use by Department of Public Safety and Justice Services (State Contract No. 533268). Funding Source: 100% State Homeland Security-Law Enforcement Grant FY2012.

Melinda Burt noted that item CPB2014-323 should be considered along with item CPB2014-329, also included on the Calendar. Item 329 requests an RFP exemption on the contract under consideration. The two should have been combined on the Calendar. Jeff Mowry, Chief Information Officer, presented. Item CPB2014-323 and item CPB2014-329 were unanimously approved.

CPB2014-324 Office of Procurement & Diversity recommending an award: Department of Information Technology a) on RQ29731 to Harris, Mackessy & Brennan, Inc. in the amount of \$33,150.88 for 4-Kodak Capture Pro Software licenses for Fujitsu 6800 Group F Scanners. Funding Source: Real Estate Assessment Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-324 was unanimously approved.

CPB2014-325 Office of Procurement & Diversity recommending an award: Department of Public Works a) on RQ29239 to Concord Road Equipment Manufacturing, Inc. (4-2) in the amount of \$79,853.00 for 2-Tandem bodies mounted on International 7500 Cab & Chassis. Funding Source: Sanitary Engineering Funds

Lenora Lockett presented. Dale Miller asked the difference in dollar amount between the two bids received. Ms. Lockett noted that the low bidder, bidding \$66,802, was deemed noncompliant. The selected vendor bid \$79,853. Item CPB2014-325 was unanimously approved.

CPB2014-326 Medical Examiner submitting a recommending an award on RQ30605 and enter into a contract with Oxford Instruments America, Inc. in the amount not-to-exceed \$11,475.00 for maintenance services on the Oxford Aztec mics/x-stream 2/X-max 50 energy dispersive X-ray detector for the period 3/14/2014 - 3/13/2017. Funding Source: General Funds

The Medical Examiner's Office was not in attendance. Item CPB2014-326 was held.

CPB2014-327 Department of Public Safety and Justice Services recommending an award on RQ29985 and enter into a contract with Tri-S Controls, Inc. in the amount of \$1,900.00 for testing and

maintenance of the Panel Fire Alarm System for the period 5/1/2014 - 5/1/2016. Funding Source: General Funds

Felicia Harrison, Department of Public Safety, presented. Item CPB2014-327 was unanimously approved.

CPB2014-328 Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood

a) Submitting an RFP exemption on RQ28434, which will result in an amendment to Contract No. CE1300427-01 with The Children's Museum of Cleveland for the Young Children's Emotional Development Exhibit for the period 5/1/2013 - 4/30/2014 to change the scope of services, effective 2/1/2014 and for additional funds in the amount of \$1,000.00:

b) Submitting an amendment to Contract No. CE1300427-01 with The Children's Museum of Cleveland for the Young Children's Emotional Development Exhibit for the period 5/1/2013 - 4/30/2014 to change the scope of services, effective 2/1/2014 and for additional funds in the amount of \$1,000.00. Funding Source: 100% private donated funds to Invest in Children

Rick Werner, Department of Human Services, presented. Item CPB2014-328 was unanimously approved.

C. Exemption Requests

CPB2014-329 Department of Information Technology Submitting an RFP exemption on RQ30488, which will result in an award recommendation to MNJ Technologies Direct in the amount of \$27,638.00 for the purchase of 4-HP P2000 G3 Modular Smart Array Dual Controller SFF Bundle and 8-Cisco 6.4 ft. Twin-ax Cables. Funding Source: FY2012 State Homeland Security/Law Enforcement Terrorism Prevention Program grant funds

Item CPB2014-329 was reviewed in Section B. of the Calendar, in conjunction with item #323.

CPB2014- 330 Department of Information Technology Submitting an RFP exemption, which will result in an amendment to Contract No. CE1000839-01 with AT&T Corp. for Centrex telephone services for various County departments for the period 12/1/2009 - 1/31/2014 to extend the time period to 6/30/2014 and for additional funds in the amount of \$210,000.00.

Jeff Mowry presented. Item CPB2014-330 was unanimously approved.

CPB2014-331 Department of Information Technology Submitting an RFP exemption on RQ30242 for a Government Cooperative purchase, which will result in an award recommendation to CDW Government LLC in the amount of \$69,000.00 for the purchase of 1-Symantec Netbackup 5230 76TB W/4X1GB server with storage. Funding Source: Capital Project Funds

Item CPB2014-331 was reviewed in Section B. of the Calendar, in conjunction with item #322.

CPB2014-332 Department of the Treasurer Submitting an RFP exemption, which will result in an agreement with Official Payments for Point of Service System credit card readers. Funding Source: N/A

Jeannet Wright, Treasurer, presented. Item CPB2014-332 was unanimously approved.

CPB2014-333 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption, which will result in an amendment to Agreement No. AG1200028-01 with City of Cleveland for implementation of the Emergency Solutions Grant Program for the period 10/1/2012 - 12/31/2013 to extend the time period to 3/31/2014; no additional funds required. Funding Source: City of Cleveland federal funds sub granted to Cuyahoga County.

Rick Werner presented. Item CPB2014-333 was unanimously approved.

CPB2014-334 Department of Health and Human Services/Cuyahoga Job and Family Services Submitting a RFP exemption on RQ30705, which will result in an award recommendation to Unitronix Data Systems, Inc., in the amount of \$5,076.92 for licenses, maintenance and software support on the Automated Budget and Calculation Update System for the period 4/1/2014 - 3/31/2015. Funding Source: Public Assistance Linkage Funds

Rick Werner presented. Item CPB2014-334 was unanimously approved.

CPB2014-335 Department of Health and Human Services/Cuyahoga Job and Family Services Submitting an RFP exemption on RQ30713, which will result in an award recommendation to Opex Corporation in the amount of \$12,075.00 for hardware and software maintenance and support on Opex Model 72/AS7200i scanning system, licensing fees on 1D Barcode, Data Matrix Barcode and Image Edge software for the period 4/6/2014 - 4/5/2015. Funding Source: 100% Public Assistance Linkage Funds

Rick Werner presented. Item CPB2014-335 was unanimously approved.

CPB2014-336 Department of Health and Human Services/Cuyahoga Job and Family Services Submitting an RFP exemption on RQ30636, which will result in an award recommendation to Biometric Information Management, L.L.C. in the amount of \$780.00 for maintenance and support on the National WebCheck Fingerprint System for the period 5/20/2014 - 5/19/2015. Funding Source: 100% Public Assistance Funds

Rick Werner presented. Bonnie Teeuwen asked if Biometric is the same vendor utilized by the Sheriff's Department. Item CPB2014-336 was unanimously approved.

D. Consent Agenda

CPB2014-337 Fiscal Office submitting amendments to various contracts with KeyBank National Association for the Corporate Credit Card Program for duty related travel services for the period 9/1/2007 - 8/23/2013 to extend the time period to 4/30/2014; no additional funds required:

- a) Contract No. CE0700537-01-08
- b) Contract No. CE0700538-01-03
- c) Contract No. CE0700539-01-11
- d) Contract No. CE0700540-01-05

Funding Source: Original contracts were funded through general funds and grants.

Item CPB2014-337 was unanimously approved.

CPB2014-338 County Sheriff Requesting authority to accept a payment from Cuyahoga County Solid Waste District in the amount not-to-exceed \$80,000.00 for financial support of the Cuyahoga County Environmental Crimes Task Force Unit for enforcement of Ohio environmental laws to address the problem of illegal dumping within Cuyahoga County for the period of 3/1/2014 - 12/31/2015.
Funding Source: 100% Solid Waste District revenue generating account

Item CPB2014-338 was unanimously approved.

CPB2014-339 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to Agreement No. AG1200028-01 with City of Cleveland for implementation of the Emergency Solutions Grant Program for the period 10/1/2012 - 12/31/2013 to extend the time period to 3/31/2014; no additional funds required. Funding Source: FY 2012 Emergency Solutions Grant award to the City of Cleveland. These are federal funds awarded by the U.S. Department of Housing & Urban Development.

Item CPB2014-339 was unanimously approved.

CPB2014-340 Department of Health and Human Services/Division of Children and Family Services Submitting an amendment to Contact No. CE1300155-01 with University Physicians, Incorporated for the Race Equity Initiative for the period 3/1/2013 - 3/31/2014 to extend the time period to 6/30/2014, to add the vendor name Regents of University of Colorado; no additional funds required. Funding Source: 33% Federal and 67% Health and Human Services Levy

CPB2014-341 Office of Procurement & Diversity presenting voucher payments for the week of 4/28/2014.

Item CPB2014-340 was unanimously approved.

CPB2014-341 Office of Procurement & Diversity presenting voucher payments for the week of 4/28/2014.

Item CPB2014-341 was unanimously approved.

CPB2014-342 Department of Development submitting voucher payments/housing rehab loans for the week 4/17/2014 – 4/23/2014.

Item CPB2014-342 was unanimously approved.

V. Other Business

CPB2014-343 - Public Works presented a time-sensitive mission critical item: Emergency repair of windows at the Justice Center - removal of windows. RQ30885 in the amount of \$3,520.00 to Glass Fabricators, Inc. Funding Source: Space Maintenance Fund.

A motion to amend the agenda and consider the item was unanimously approved.

A motion to approve the item CPB2014-343 was unanimously approved.

A motion to restore Public Works Departments time-sensitive/mission critical budget to \$25,000 was unanimously approved.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:57 a.m.