

Cuyahoga County Contracts and Purchasing Board
April 28, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

A. Tabled Items

Item	Requestor	Description	Board Action
CPB2014-305	Department of Public Safety and Justice Services	Recommending an award on RQ29652 and enter into a contract with Pointe Blank Solutions, Ltd., in the amount not-to-exceed \$34,080.00 for maintenance and enhancements of the Internet Judicial Assessment Inmate Locator (inJail) System software for the period 1/1/2014 - 12/31/2014. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2014-320	Department of Information Technology	Recommending an award on RQ29826 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$5,009.58 for maintenance support of 6-Telerik Developer Licenses for the period 1/27/2014 - 1/26/2017. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-321	Department of Information Technology	Recommending an award on RQ30021 and enter into a contract with Advanced Server Management Group, Inc. in the amount not-to-exceed \$19,000.00 for professional security consulting services for the period 5/1/2014 - 4/30/2015. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-322	Office of Procurement & Diversity	Recommending an award: <u>Department of Information Technology</u> a) on RQ30242 to CDW Government LLC in the amount of \$69,000.00 for the purchase of a master Symantec Netbackup server with storage. Funding Source: 100% Capital Project / Future Debt Issuance	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2014-323	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Information Technology</u></p> <p>a) on RQ30488 to MNJ Technologies Direct, Inc. in the amount of \$27,638.00 for the purchase of equipment for storage expansion for the Region II Automated License Plate Reader program for use by Department of Public Safety and Justice Services (State Contract No. 533268).</p> <p>Funding Source: 100% State Homeland Security-Law Enforcement Grant FY2012.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-324	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Information Technology</u></p> <p>a) on RQ29731 to Harris, Mackessy & Brennan, Inc. in the amount of \$33,150.88 for 4-Kodak Capture Pro Software licenses for Fujitsu 6800 Group F Scanners.</p> <p>Funding Source: Real Estate Assessment Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-325	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Public Works</u></p> <p>a) on RQ29239 to Concord Road Equipment Manufacturing, Inc. (4-2) in the amount of \$79,853.00 for 2-Tandem bodies mounted on International 7500 Cab & Chassis.</p> <p>Funding Source: Sanitary Engineering Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-326	Medical Examiner	<p>Submitting a recommending an award on RQ30605 and enter into a contract with Oxford Instruments America, Inc. in the amount not-to-exceed \$11,475.00 for maintenance services on the Oxford Aztec mics/x-stream 2/X-max 50 energy dispersive X-ray detector for the period 3/14/2014 - 3/13/2017.</p> <p>Funding Source: General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-327	Department of Public Safety and Justice Services	<p>Recommending an award on RQ29985 and enter into a contract with Tri-S Controls, Inc. in the amount of \$1,900.00 for testing and maintenance of the Panel Fire Fire Alarm System for the period 5/1/2014 - 5/1/2016.</p> <p>Funding Source: General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

<p>CPB2014-328</p>	<p>Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood</p>	<p>a) Submitting an RFP exemption on RQ28434, which will result in an amendment to Contract No. CE1300427-01 with The Children's Museum of Cleveland for the Young Children's Emotional Development Exhibit for the period 5/1/2013 - 4/30/2014 to change the scope of services, effective 2/1/2014 and for additional funds in the amount of \$1,000.00:</p> <p>b) Submitting an amendment to Contract No. CE1300427-01 with The Children's Museum of Cleveland for the Young Children's Emotional Development Exhibit for the period 5/1/2013 - 4/30/2014 to change the scope of services, effective 2/1/2014 and for additional funds in the amount of \$1,000.00.</p> <p>Funding Source: 100% private donated funds to Invest in Children</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>In conjunction with a special event for parents of young children to be held on Thursday April 24, 2014 at The Children's Museum of Cleveland, space rental, child and adult friendly healthy meals for approximately 30 individuals, and the services of child care providers to care for approximately 15 children for two hours.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Original Contract Amount: \$92,000.00</p> <p>Estimated Dollar Value of Amendment: \$1,000.00 We are using donated funds only. No HHS Levy dollars are going to be used for this amendment.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>(include state contract # or GSA contract # and expiration date)</p> <p>The Children's Museum of Cleveland has generously agreed to host a special event for parents of young</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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		<p>children on Thursday April 24, 2014. The event will provide an opportunity to introduce parents to the “I Feel: Understanding Emotions Together” Exhibit at the museum. Parents will also participate in focus groups to learn more about their experience with, and understanding of, their child’s socio-emotional development.</p> <p>The “I Feel: Understanding Emotions Together,” exhibit provides an interactive, multi-sensorial experience that helps young children recognize and identify their own feelings, as well as suggest developmentally appropriate coping strategies. The exhibit also provides parents and other caregivers with parallel information to help them support young children’s socio-emotional development. This unique exhibit provides an ideal context for this meeting that cannot be replicated elsewhere.</p> <p>In order to encourage parents’ participation, food and child care are to be provided.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None. The “I Feel: Understanding Emotions Together” exhibit at The Children’s Museum of Cleveland is unique and provides the ideal context for the proposed parent meeting.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Since 1981, The Children’s Museum of Cleveland has had a solid track record of attracting parent-child groups and engaging them in experiential learning. (http://www.clevelandchildrensmuseum.org/) Thanks to a generous grant from The Treu-Mart Fund, Invest in Children worked in partnership with the museum to develop the “I Feel: Understanding Emotions Together,” exhibit. This exhibit is based on the “About the Way I Feel,” book series by Cornelia Maude Spelman a children/family therapist who now writes children’s books.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p>	
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		None	
		7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.	
		None	

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2014-329	Department of Information Technology	<p>Submitting an RFP exemption on RQ30488, which will result in an award recommendation to MNJ Technologies Direct in the amount of \$27,638.00 for the purchase of 4- HP P2000 G3 Modular Smart Array Dual Controller SFF Bundle and 8-Cisco 6.4 ft. Twin-ax Cables.</p> <p>Funding Source: FY2012 State Homeland Security/Law Enforcement Terrorism Prevention Program grant funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>four (4) HP P2000 G3 Modular Smart Array Controllers, one (1) HP P2000 G3 Modular Smart Array Dual Controller SFF Bundle, and eight (8) Cisco 6.4ft Twin-ax Cables.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The amount of this purchase is not to exceed \$27,638.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The purchase of this hardware will allow for the expansion of the Region II ALPR by providing sufficient storage for the upgrade of the ALPR Program Server/Client to current Vendor supported version.</p> <p>State Term Number 533268-2</p> <p>4. What other available options and/or vendors were</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>evaluated? If none, include the reasons why.</p> <p>The equipment was submitted for on-line bidding and MNJ Technology Direct was able to provide the equipment at the lowest cost.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The listed equipment was given by the Justice Services and Information Technology Engineers as being necessary to provide the environment that will be needed to undertake the system upgrade.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>MNJ Technology Direct is able to provide the needed hardware under state contract and the cost would be more to purchase it from another vendor.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>We will continue to request quotes from multiple vendors when possible.</p>	
CPB2014-330	Department of Information Technology	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1000839-01 with AT&T Corp. for Centrex telephone services for various County departments for the period 12/1/2009 - 1/31/2014 to extend the time period to 6/30/2014 and for additional funds in the amount of \$210,000.00.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Centrex telephone service for the County.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Original contract \$2,842,000.00. This is a time extension for additional \$210,000.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>(include state contract # or GSA contract # and expiration date) AT&T currently hold the contract which we wish to extend.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None for this extension new contract is in process of being approved/executed.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? County has a contract with the vender currently.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. There was an RPF for this service and the contract is currently being approved/executed.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. There is a new contract under way. Funding Source: 100% General Funds</p>	
CPB2014-331	Department of Information Technology	<p>Submitting an RFP exemption on RQ30242 for a Government Cooperative purchase, which will result in an award recommendation to CDW-G Government LLC in the amount of \$69,000.00 for the purchase of 1-Symantec Netbackup 5230 76TB W/4X1GB server with storage.</p> <p>Funding Source: Capital Project Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Symantec Netbackup 5230 76TB Storage Appliance.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) The amount of this purchase is not to exceed \$69,000.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>As a government agency, the county is allowed to use the competitively solicited and awarded contracts of other government agencies if agreed upon by the vendor (CDW), the county, and the government agency that had obtained the contract (National Joint Powers Alliance).</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>A general request for bids was sent out but only 8 responses were received. 4 other vendors were evaluated but were more expensive and 3 vendors could not quote on the requested items.</p> <p>SHI - \$73,000.00 Xtek Partners, Inc - \$75,850.00 Great Northern Consulting Services - \$84,179.40 Symantec World Headquarters - \$102,170.00 MNJ Technologies Direct – No Bid Fisher Scientific Company, LLC – No Bid Concord Technology Group – No Bid</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The Network Engineers of the Department of Information Technology requested this equipment as part of their County Consolidation Solution and CDW-G was able to provide it at the lowest cost.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. Competitive bidding was transparent in this request.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>We will continue to request quotes from multiple vendors.</p>	
CPB2014-332	Department of the Treasurer	<p>Submitting an RFP exemption, which will result in an agreement with Official Payments for Point of Service System credit card readers.</p> <p>Funding Source: N/A</p> <p>1. Description of Supplies or Services (If contract</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>amendment, please identify contract time period and/or scope change)</p> <p>The Department of the Treasurer would like to add card readers to the services provided by our current credit card vendor, Official Payments. This POS (Point of Service) system would help taxpayers and our cashier's paying/processing credit card payments at the Treasury. Having the readers will speed up the payment process.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>There is no cost to the County for the readers or this service.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Compatibility is the big issue with the card readers. We are already doing business with Official Payments for on-line credit card payments. The software, reporting and payment method are existing and compatible with the County Systems.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>We did talk to a few other vendors but felt this to be an extension of the service that could be provided by our current credit card vendor. The compatibility of the software was a concern and could incur additional costs. We have everything in place with Official Payments and there is no cost.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The vendor providing our Point Of Service System, GovPay, was going out of business. We felt this card reader portion of our credit card business could be picked up by our current credit card vendor as an additional service.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if</p>	
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		<p>award was made through a competitive bid.</p> <p>The card readers would provide for a more efficient transaction when making an in-person credit card payment. We would like to have the readers available for our collection in June 2014.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>We are looking to go out for bid for credit card services, debit card payments, e-checks and any new processes. The agreement being worked on by the County Legal Department for the card readers would be for one year from the Effective Date. Therefore we would go out to bid for credit card services within the next year.</p>	
CPB2014-333	Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services	<p>Submitting an RFP exemption, which will result in an amendment to Agreement No. AG1200028-01 with City of Cleveland for implementation of the Emergency Solutions Grant Program for the period 10/1/2012 - 12/31/2013 to extend the time period to 3/31/2014; no additional funds required.</p> <p>Funding Source: City of Cleveland federal funds sub granted to Cuyahoga County.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Agreement Amendment to R2012-0221 with the City of Cleveland; extending the Agreement term from 10/01/2012 – 12/31/2013 through 3/31/2014; no increase in Agreement amount. Scope of Services provided through the Agreement remains the same.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Original Agreement: \$1,273,537.00. No increase in Amendment request. Funding source is 100% federal Emergency Solutions Grant Program dollars as granted to the City of Cleveland and sub granted to Cuyahoga County.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>(include state contract # or GSA contract # and expiration date)</p> <p>N/A</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>N/A</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>N/A</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p>	
CPB2014-334	Department of Health and Human Services/ Cuyahoga Job and Family Services	<p>Submitting a RFP exemption on RQ30705, which will result in an award recommendation to Unitronix Data Systems, Inc., in the amount of \$5,076.92 for licenses, maintenance and software support on the Automated Budget and Calculation Update System for the period 4/1/2014 - 3/31/2015.</p> <p>Funding Source: Public Assistance Linkage Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Software maintenance for 4/1/2014-3/31/2015</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$5,076.92 Agency Funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Proprietary software being used since 2000, based on research that the Investigation Dept. conducted.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>CJFS feels the ABACUS application provides reporting to detect and reduce errors in a number of categories. This tool helps to eliminate errors prior to audits by the State and helps prevent sanctions to our agency.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>That software was chosen in the year 2000 based on an evaluation process conducted by the Investigations Unit.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>There the only vendor that supplies this software.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>No plans are being made to replace this software.</p>	
CPB2014-335	Department of Health and Human Services/ Cuyahoga Job and Family Services	<p>Submitting an RFP exemption on RQ30713, which will result in an award recommendation to Opex Corporation in the amount of \$12,075.00 for hardware and software maintenance and support on Opex Model 72/AS7200i scanning system, licensing fees on 1D Barcode, Data Matrix Barcode and Image Edge software for the period 4/6/2014 - 4/5/2015.</p> <p>Funding Source: 100% Public Assistance Linkage Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>OPEX Model 72 Hardware and software support. Contract period 4/6/14-4/5/15. We are just extending the</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>mainframe for one year.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$12,075.00. Agency funds. Original contracted price was \$80,274.00 in 2010.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>We own the hardware and need maintenance on both the hardware and software to keep it operational. OPEX Corporation is the only vendor licensed and qualified to perform support and maintenance.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>OPEX Corporation is the only vendor licensed and qualified to perform support and maintenance.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>In 2010, multiple vendors were evaluated for these services. The equipment and software provided by OPEX Corporation were found to be ideally suited to prepare documents and imaging solutions. Cost factors, ease of use, product support and software enhancements were found to be superior from this vendor.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>If machine breaks down during the RFP process, we would be unable to process returned mail through the machine and cause critical delays in scanning.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>There are not any plans to replace machines.</p>	
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<p>CPB2014-336</p>	<p>Department of Health and Human Services/ Cuyahoga Job and Family Services</p>	<p>Submitting an RFP exemption on RQ30636, which will result in an award recommendation to Biometric Information Management, L.L.C. in the amount of \$780.00 for maintenance and support on the National WebCheck Fingerprint System for the period 5/20/2014 - 5/19/2015.</p> <p>Funding Source: 100% Public Assistance Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Biometric Information Management provides state term schedule pricing for software support and updates for the National WebCheck system for Ohio agencies conducting FBI and BCI checks. Background checks have become part of the OWF application process and is even more critical in the case of our work experience program. Work sites for our Work Experience Participants require FBI and/or BCI checks for their perspective employees. Providing technical support and software updates for the system will ensure the in-house process can continue without interruptions in serving participants and perspective employees.</p> <p>The support period will cover May 20, 2014 to May 19, 2015.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Funding source is 100% Public Assistance Funding; estimated cost: \$780.00.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>State Term Schedule-033-534422 expiration date: 6/30/2015. Biometric Information Management, Inc is an Ohio dealer on the state term schedule for WebCheck system support.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
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		<p>None, State Term Schedule provides the needed equipment that meets specifications to conduct FBI and BCI checks.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Biometric Information Management provides Ohio agencies with the required systems and support to conduct National WebChecks through the Ohio Attorney General's Office.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>None.</p>	
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2014-337	Fiscal Office	<p>Submitting amendments to various contracts with KeyBank National Association for the Corporate Credit Card Program for duty related travel services for the period 9/1/2007 - 8/23/2013 to extend the time period to 4/30/2014; no additional funds required:</p> <p>a) Contract No. CE0700537-01-08 b) Contract No. CE0700538-01-03 c) Contract No. CE0700539-01-11 d) Contract No. CE0700540-01-05</p> <p>Funding Source: Original contracts were funded through general funds and grants.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2014-338	County Sheriff	<p>Requesting authority to accept a payment from Cuyahoga County Solid Waste District in the amount not-to-exceed \$80,000.00 for financial support of the Cuyahoga County Environmental Crimes Task Force Unit for enforcement of Ohio environmental laws to address the problem of illegal dumping within Cuyahoga County for the period of</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		3/1/2014 - 12/31/2015. Funding Source: 100% Solid Waste District revenue generating account	
CPB2014-339	Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services	Submitting an amendment to Agreement No. AG1200028-01 with City of Cleveland for implementation of the Emergency Solutions Grant Program for the period 10/1/2012 - 12/31/2013 to extend the time period to 3/31/2014; no additional funds required. Funding Source: FY 2012 Emergency Solutions Grant award to the City of Cleveland. These are federal funds awarded by the U.S. Department of Housing & Urban Development.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-340	Department of Health and Human Services/ Division of Children and Family Services	Submitting an amendment to Contact No. CE1300155-01 with University Physicians, Incorporated for the Race Equity Initiative for the period 3/1/2013 - 3/31/2014 to extend the time period to 6/30/2014, to add the vendor name Regents of University of Colorado; no additional funds required. Funding Source: 33% Federal and 67% Health and Human Services Levy	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-341	Office of Procurement & Diversity	Presenting voucher payments for the week of 4/28/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-342	Department of Development	Submitting voucher payments/housing rehab loans for the week 4/17/2014 – 4/23/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

VI. Public Comment

VII. Adjournment

Minutes

Cuyahoga County Contracts and Purchasing Board

April 21, 2014 11:30 A.M.

Lakeside Place - Council Offices - Board Room

323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:32 a.m.

Attending:

County Executive Ed FitzGerald

Chief of Staff Matt Carroll

Purchasing Administrator Richard Opre, Office of Procurement and Diversity

(Alternate for Lenora Lockett)

Councilman Dale Miller
Director of Public Works Bonnie Teeuwen
Treasurer Jeannet Wright (Alternate for Mark Parks)

II. Review Minutes

The minutes from the April 14, 2014 Contracts and Purchasing Board meeting were approved by majority vote, as written. Richard Opre abstained.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

CPB2014-280 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ30552, which will result in an award recommendation to Emerald Development & Economic Network, Inc. (EDEN) in the amount of \$171,308.00 for management of the Supportive Housing Rental Assistant Program for the period 4/1/2014 - 3/31/2017. Funding Source: 100% U.S. Department of Housing & Urban Development

Rick Werner, Director of Human Services, presented. Item CPB2014-280 was unanimously approved.

B. Scheduled Items

CPB2014-299 Department of Information Technology, recommending an award on RQ30414 and enter into a contract with Latitude Geographics Group Ltd. in the amount not-to-exceed \$3,700.00 for maintenance and support on Geocortex software for the period 3/1/2014 - 2/28/2015. Funding Source: 100% General Funds

Dennis Sullivan, Department of Information Technology, presented. Item CPB2014-299 was unanimously approved.

CPB2014-300 Department of Information Technology, recommending an award on RQ30521 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$40,086.95 for maintenance and support on Symantec Netbackup Enterprise software for the period 2/15/2014 - 2/14/2015. Funding Source: 100% General Fund

Dennis Sullivan, Department of Information Technology, presented. Item CPB2014-300 was unanimously approved.

CPB2014-301 Department of Information Technology, recommending an award on RQ30302 and enter into a contract with DLT Solutions, LLC in the amount not-to-exceed \$14,361.19 for maintenance and support on AutoCAD software for the Department of Public Works for the period 4/6/2014 - 4/5/2015. Funding Source: 100% General Funds

Dennis Sullivan, Department of Information Technology, presented. Item CPB2014-301 was unanimously approved.

CPB2014-302 Department of Information Technology, submitting an amendment to Contract No. CE1300573-01 with SHI International Corp. for maintenance and software support on SolarWinds software for the period 12/13/2013 - 12/13/2014 to change the scope of services, effective 2/28/2014 and for additional funds in the amount of \$6,379.00. Funding Source: 100% General Funds

Dennis Sullivan, Department of Information Technology, presented. Item CPB2014-302 was unanimously approved.

CPB2014-303 Department of Public Safety and Justice Services, submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2011 Urban Area Security Initiative Grant Program:

- a) City of Fairview Park in the amount not-to-exceed \$328.48 for the period 2/15/2014 - 4/15/2014.
- b) City of Garfield Heights in the amount not-to-exceed \$1,455.47 for the period 2/24/2014 - 4/15/2014.
- c) City of Maple Heights in the amount not-to-exceed \$1,502.60 for the period 2/26/2014 - 3/30/2014.

Funding Sources: Department of Homeland Security through Ohio Emergency Management Agency

Ken Mills, Department of Public Safety and Justice Services, presented. Item CPB2014-303 was unanimously approved.

CPB2014-304 Department of Public Safety and Justice Services, submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2012 State Homeland Security Program:

- a) City of Garfield Heights in the amount not-to-exceed \$1,021.53 for the period 2/1/2014 - 3/15/2014.
- b) City of Pepper Pike in the amount not-to-exceed \$3,250.00 for the period 1/10/2014 - 3/30/2014.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Ken Mills, Department of Public Safety and Justice Services, presented. Item CPB2014-304 was unanimously approved.

CPB2014-305 Department of Public Safety and Justice Services, recommending an award on RQ29652 and enter into a contract with Pointe Blank Solutions, Ltd., in the amount not-to-exceed \$34,080.00 for maintenance and enhancements of the Internet Judicial Assessment Inmate Locator (inJail) System software for the period 1/1/2014 - 12/31/2014. Funding Source: 100% General Funds

Item CPB2014-305 was held as there was no one in attendance to present the item.

C. Exemption Requests

CPB2014-306 Department of Information Technology, submitting an RFP exemption on RQ29826, which will result in an award recommendation to SHI International in the amount not-to-exceed \$5,009.58 for support of 6 Telerik Developer Licenses for the period 1/27/2014 - 1/26/2017. Funding Source: 100% General Funds

Dennis Sullivan, Department of Information Technology, presented. Item CPB2014-306 was unanimously approved.

CPB2014-307 Department of Public Safety and Justice Services, submitting an RFP exemption, which will result in an amendment to Contract No. CE1300515-01 with Public Financial Management, Inc. for Regional Jail Assessment services for the period 11/18/2013 - 3/17/2014 to extend the time period to 6/17/2014, to change the scope of services, effective 4/7/2014, and for additional funds in the amount not-to-exceed \$45,000.00. Funding Source: 100% General Funds

Valerie Propper, Department of Public Safety and Justice Services presented. Item CPB2014-307 was unanimously approved.

CPB2014-308 Medical Examiner, submitting an RFP exemption on RQ30605, which will result in an award recommendation to Oxford Instruments America, Inc. in the amount not-to-exceed \$11,475.00 for maintenance services on the Oxford Aztec mics/x-stream 2/X-max 50 energy dispersive X-ray detector for the period 3/14/2014 - 3/13/2017. Funding Source: 100% General Funds

Hugh Shannon, Medical Examiner, presented. Item CPB2014-308 was unanimously approved.

CPB2014-309 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, Submitting an RFP exemption on RQ30728, which will result in an award recommendation to Emerald Development & Economic Network, Inc. in the amount of \$10,348,968.00 for administration of the Shelter Plus Care Tenant based Rental Assistance Program for the FY2013 HEARTH Act Homeless Assistance Grant in connection with the Cuyahoga County Continuum of Care Program for the period 5/01/2014 - 4/30/2015. Funding Source: 100% FY2013 HEARTH Act Homeless Assistance Grant

Rick Werner, Department of Health and Human Services, presented. Item CPB2014-309 was unanimously approved.

D. Consent Agenda

CPB2014-310 Department of Public Works, recommending payments:

a) To Fridrich Moving & Storage in the amount not-to-exceed \$12,600.00 in association with Parcel No(s): 2WD & T for relocation services in connection with the reconfiguration of the Warrensville Center Road/Van Aken Boulevard/Chagrin Boulevard/Northfield Road Intersection in the City of Shaker Heights and Village of Highland Hills. Funding Source: Road and Bridge, Federal, State and Local

b) To Shulman Enterprises, Inc. in the amount not-to-exceed \$2,000.00 for relocation services associated with Parcel No 10-S & T in connection with the replacement of Bellaire Road Bridge No. 24

over Big Creek and the replacement of West 130th Street Bridge No. 64 over a branch of Big Creek in the City of Cleveland and Village of Linndale. Funding Source: Road and Bridge Funds

Item CPB2014-310 was unanimously approved.

CPB2014-311 Department of Public Works, submitting an agreement of cooperation with City of North Royalton for the resurfacing of Bennett Road from Edgerton Road to just south of Bridgewater Drive. Funding Source: 80% with County Road and Bridge Fund and 20% of North Royalton.

Item CPB2014-311 was unanimously approved.

CPB2014-312 Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of Bay Village for the purchase of equipment, valued in the amount of \$7,684.95, for the FY2010 Urban Area Security Initiative Grant Program for the period 8/1/2010 - 7/31/2013. Funding Source: 100% FY2010 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency

Item CPB2014-312 was unanimously approved.

CPB2014-313 Department of Public Safety and Justice Services/Public Safety Grants, submitting an agreement with City of Fairview Park for the purchase of equipment, valued in the amount of \$12,808.25, for the FY2009 State Homeland Security Program for the period 8/1/2009 - 4/30/2012. Funding Source: FY2009 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security through Ohio Emergency Management Agency

Item CPB2014-313 was unanimously approved.

CPB2014-314 Department of Public Safety and Justice Services/Public Safety Grants, submitting agreements with various municipalities for the purchase of equipment for the FY2010 State Homeland Security Program for the period 8/1/2010 - 3/31/2013:

- a) City of Fairview Park valued in the amount of \$25,616.50.
- b) City of Westlake valued in the amount of \$25,616.50.

Funding Source: FY10 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security through Ohio Emergency Management Agency.

Item CPB2014-314 was unanimously approved.

CPB2014-315 Department of Public Safety and Justice Services/Public Safety Grants, submitting an amendment to a grant agreement with Ohio Emergency Management Agency for FY2011 State Homeland Security Grant Program for the period 9/1/2011 - 4/30/2014 to extend the time period to 6/30/2014; no additional funds required. Funding Source: Department of Homeland Security through the Ohio Emergency Management Agency

Item CPB2014-315 was unanimously approved

CPB2014-316 Department of Public Safety and Justice Services/Witness/Victim, Submitting an amendment to Contract No. CE1300084-01 with Cleveland State University for evaluation services for the Family Justice Center in connection with the FY2011 Encourage Arrest Policies and Enforcement of Protection Orders Grant Program for the period 1/15/2013 - 3/31/2014 to extend the time period to 12/31/2014; no additional funds required. Funding Source: 100% by the United States Department of Justice, Grants to Encourage Arrest.

Item CPB2014-316 was unanimously approved.

CPB2014-317 Department of Health and Human Services/Division of Children and Family Services submitting an agreement with Centers for Families and Children for rental of space for the Teen Independent Living Graduation Ceremony to be held on Friday, August 8, 2014. Funding Source: N/A

Item CPB2014-317 was unanimously approved

CPB2014-318 Office of Procurement & Diversity, Presenting voucher payments for the week of 4/21/2014.

Note: Requisition No. IS-14-30661 dated 4/3/2014 for Council Chambers Equipment Replacement IS/IS01 in the amount of \$2,554.40 was withdrawn from consideration as it was previously approved as a mission critical item at the March 31, 2014 Contracts and Purchasing Board Meeting.

Item CPB2014-318 was unanimously approved

V. Other Business

CPB2014-319 Public Works Time-Sensitive Mission Critical

Mike Chambers, Department of Public Works, presented a time-sensitive/mission-critical item, requesting approval of a payment on RQ30794 to Helman's Radiator Service in the amount of \$850.00 for repair of a fuel tank on a County Sheriff transport bus.

A motion to amend the agenda and consider the item was unanimously approved.

Item CPB2014-319 was unanimously approved.

A motion to restore Public Works time-sensitive/mission critical budget to \$25,000 was unanimously approved.

VI. Public Comment

There was no further public comment

VII. Adjournment

A motion to adjourn was unanimously approved at 11:52 a.m.

A. Tabled Items

CPB2014-305

Title: Public Safety & Justice Services 2014 Pointe Blank Solutions

Scope of Work Summary:

1. Department of Public Safety & Justice Services is requesting approval to enter into contract with Pointe Blank Solutions. We are seeking to enter into contract for continued services to the Internet Judicial Assessment Inmate Located (InJail) System for the period of 1/1/2014 through 12/31/2014 to provide maintenance; modifications and enhancements to the original system, which was a product of Pointe Blank Solutions Ltd (Pointe Blank). The system Pointe Blank created is a proprietary system and is a customized InJail virtualized server environment needed for the success of the County's InJail Project. This contract is necessary for the completion of the InJail project.

B. Procurement

Cuyahoga County Department of Public Safety and Justice Services requested Pointe Blank to maintain and upgrade the InJail system, including coding of any modifications, enhancements, and updates in accordance with best practices. The procurement method for this contract is an RFP exemption due to the proprietary nature of the software system. The Exemption was approved by the Contracts and Purchasing Board on March 10, 2014, under item number CPB2014-173. The total value of this Contract is \$34,080.00. The primary goals of the project are:

- To preserve, modify and continue to enhance the existing In Jail project
- To provide one year of software maintenance and consultation for the existing system.
- To provide support to the jail management system

C. Contract and Project Information

1. The address of the vendors is:

Pointe Blank Solutions, Ltd.
7055 Engle Road, Suite 304
Middleburg Heights, OH 44130

2. The President is Thomas Coury

3. The address or location of the project is:

Courthouse Square
310 West Lakeside, Suite 330
Cleveland, Ohio 44113

The project is located in Council District---- County wide

D. Project Status and Planning:

This contract is an annual renewal of the maintenance contract.

E. Funding:

1. The project is funded 100% by the General Fund
Funding Source: JA050088 / DJA Administration

2. The schedule of payments will be by invoice upon rendered services.

B. Scheduled Items

CPB2014-320

A. The Department of Information Technology submitting a contract with SHI International Corp. in the amount not-to-exceed \$5,009.58 for Support of 6 Telerik Developer Licenses for the period 1/27/14 - 1/26/17.

B. The vendor is a RFP Exemption.

C. SHI International Corp.
290 Davidson Avenue
Somerset, NJ 08873
Steve Burnside

D. The project is new to the County.

E. The project is funded 100% by the General Fund.

CPB2014-321

A. The Department of Information Technology submitting a contract with Advanced Server Management Group, Inc. in the amount not-to-exceed ~~\$20,000.00~~ \$19,000.00 for professional services for the period 5/1/14 - 4/30/15.

B. The procurement process for this project was a RFP Exemption.

C. Advanced Server Management Group, Inc.
800 Superior Ave E
Suite 1050
Cleveland, Ohio 44114
Steven Roesing

D. The project is on a critical action path because we need help identifying potential security risks.

E. The project is funded 100% by the General Fund.

CPB2014-322

Novus Title: OPD 2014 Award Recommendation CDW Government LLC for Symantec Netbackup RQ30242

A. Scope of Work Summary

1. The Office of Procurment & Diversity is requesting approval of an Award Recommendation to CDW Government LLC for \$69,000.00 for the Symantec Backup appliance.

2. The primary goal of the purchase is to have a master backup server with storage.

B. Procurement

1. The procurement method for this project is Government Cooperative, using NJPA #111309-CDW, expiration 12/15/2014, per County Code 501.12(B)18. The Intent to Purchase was posted on the OPD website for the required (5) business days, with no other quotes being received by the 4/15/14 deadline.

C. Contractor and Project Information

1. The address of the vendor is:

CDW Government LLC

230 N. Milwaukee Avenue

Vernon Hills, Illinois 60061

(There is no County Council representation as the vendor is located out-of-state).

2. The Chairman and CEO is Thomas E. Richards.

3. The equipment will be used at DoIT, 1255 Euclid Avenue, Cleveland, OH 44115.

3b. The project is located in County Council District 7.

D. Project Status and Planning

1. The project is new to the County.

2. This is Phase 1 of the County Consolidation Solution project.

3. The project IS ON A CRITICAL ACTION PATH as this master backup server will be used for current county backup.

E. Funding

1. The project is funded 100% by Capital Project / Future Debt Issuance / 40A069.

2. The payment will be Net 30 days after receipt of equipment.

Thomas E. Richards

Chairman and Chief Executive Officer

CPB2014-323

Title: OPD 2014 Award Recommendation MNJ Technologies Direct, Inc. for Region II ALPR Server/Storage Expansion Equipment RQ30488

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of an Award Recommendation to MNJ Technologies Direct, Inc. for \$27,638.00 for equipment for the ALPR program storage expansion.

2. The primary goals of this project is to allow for the client upgrade to the current vendor-supported system for the Region II ALPR program (Automated License Plate Reader) under Justice Services.

B. Procurement

1. The procurement method for this project is State Contract 533268, expiration 6/30/2014. The Intent to Purchase was on the OPD website for the required (5) business days with no other quotes received to be considered.

C. Contractor and Project Information

1. The address of the vendor is:

MNJ Technologies Direct, Inc.

1027 E. Busch Parkway

Buffalo Grove, Illinois 60089

(There is no County Council representation as the vendor is out-of-state).

2. The owner is Susan Kozak, President.
3. The project is located in County Council District. 7.

D. Project Status and Planning

1. The project is an upgrade to the current ALPR program.
2. There is additional equipment to be purchased for this upgrade, being completed on another requisition.
3. The project IS ON A CRITICAL PATH because of the grant requirements. A purchase order MUST be issued by April 30, 2014. The grant is the FY12 LETPP SHSP-LE Grant (State Homeland Security-Law Enforcement).
4. The department issued their justification request after the TAC approval. Due to purchasing procedures, state contract purchases are posted for (5) business days, the deadline of 4/16/14, then the justification is forwarded for CPB approval. OPD took action once the information was provided to us.
5. The purchase order must be issued by April 30th.

E. Funding

1. The project is funded 100% by the State Homeland Security-Law Enforcement Grant FY12.
2. The payment will be made Net30 after delivery of the equipment.

CPB2014-324

Title: OPD 2014 Recommendation of Award Department of Information Technology 2014 State Contract RQ29731

The Office of Procurement & Diversity Recommendation of Award to Harris, Mackessy & Brennan, Inc. STS#534407, exp. 10/10/2016 for four (4) Kodak Capture Pro Software with Software Assurance for Group F Scanners in the amount of \$33,150.88.

CPB2014-325

A. Scope of Work Summary

1. The Office of Procurement & Diversity is recommending an award on RQ29239 to Concord Road Equipment Manufacturing, Inc. for two (2) Tandem Bodies to be mounted on two (2) International 7500's in possession of the Cuyahoga County Fleet Operation in accordance with the proposed alternate offered by Concord Road Equipment Manufacturing, Inc. to the detailed specifications provided by the Department of Public Works-Sanitary Engineering Division in the amount of \$79,853.00/\$39,926.50 each.
2. The primary goal is for Concord Road Equipment Manufacturing, Inc. to furnish 2-Tandem Bodies to be mounted on two International 7500's in accordance with the proposed alternate outlined in vendor's proposal. The dump trucks were purchased to support the additional communities being serviced by the Sanitary Sewer Division of Public Works. The Tandem Bodies will be utilized by the Sanitary Construction Department to carry dirt, gravel and haul other construction materials/equipment.

B. Procurement

1. The procurement method for this purchase was a formal competitive bid. The estimated dollar

amount of the RFB was \$80,000.00/\$40,000.00 each.

2. The bid closed on February 13, 2014.

3. Four (4) bids were pulled from OPD and two (2) bids were submitted. Concord Road Equipment Manufacturing, Inc. was not the low bidder, however the vendor's alternate item met the qualifications and specifications outlined in the bid.

4. There is 0% SBE goal participation.

5. The Vendor is required to submit a performance bond in the amount of \$2,500.00 within 21 days of from the date of award.

C. Contractor and Project Information

1. Concord Road Equipment Manufacturing, Inc.
348 Chester Street
Painesville, OH 44077

2. The Primary owner is Jeffery S. Warfield, President
(800-942-7623)

3. The estimated completion date for the 2-Tandum Bodies will be within 90-150 days after Notice of Award.

D. Project Status and Planning

1. This is a new purchase to support the additional communities being serviced by the Sanitary Sewer Division of Public Works.

E. Funding

1. The project is funded 100% by the Sanitary Engineering Funds (ST540286).

2. The schedule of payment is by Invoice/Purchase Order upon delivery and acceptance of the merchandise by the County under the terms of the purchase order.

CPB2014-326

Scope of Work Summary:

1 - The Medical Examiner's Office is requesting approval of a contract with Oxford Instruments America, Inc. for the anticipated cost not-to-exceed \$11,475.00. the anticipated start-completion dates are 3/14/2014-3/13/2017.

2 - The primary goal of this contract is for Oxford Instruments America, Inc. to provide maintenance service on the Oxford Aztec misc / x-stream 2/ x-max 50 energy dispersive x-ray detector. Oxford Instruments America, Inc. is the original manufacturer of the equipment and the sole source provider of service and original parts for this instrument. A maintenance contract also assures a timely response time when the equipment is in need of repair.

Procurement:

1 - The procurement method for this project was that it's a Sole Source with an RFP exemption. This is a 3 year contract and the total value is \$11,475.00.

2 - n/a

3 - n/a

4 - The proposed contract received sole source approval on 3/19/2014. The sole source packet is attached. The RFP received approval on 4/9/2014 and is attached.

Contractor and Project Information:

1 - The address of the vendor is:

Oxford Instruments America, Inc.

300 Baker Avenue, Suite 150

Concord, MA 01742

2 - The owners for this vendor are:

Christopher Frazer - VP - CFO

Joseph Carr - VP - National Director of Sales

Joseph Taylor - National Sales Manager

Project Status and Planning:

1 - The Maintenance Service contract is a new with the County and service will be provided as needed.

2 - The project needs a signature in ink by 4/21/2014

Funding:

1 - The project is funded 100% by the Medical Examiner's General Fund

2 - The schedule of payments is by annual invoice.

CPB2014-327

Title: Public Safety & Justice Services; 2014; Tri-S Controls, Inc.; Contract for Fire Alarm System

A. Scope of Work Summary

1. Public Safety & Justice Services requesting approval of a contract with ~~Independence Communications Inc.~~ Tri-S Controls, Inc. for the anticipated cost of \$1,900 for two years (\$950/year). The anticipated start-completion dates are May 1, 2014 - May 1, 2016.

2. The primary goals of the project are:

1. To provide regular cleaning, testing and maintenance of the fire alarm system located at CECOMS

2. To provide on call services and site visits for any determined issues with the equipment.

B. Procurement

1. The procurement method for this project was an informal request for proposal.

2. Tri-S Controls, Inc. was the sole responder to the informal request for proposal.

C. Contractor and Project Information

1. The address of all vendor is:

Tri-S Controls, Inc.
745 Marks Road
Valley City, OH 44280

2. The primary contact for the for the contractor/vendor is Patty Danico. The Principal Owner - President is Donald Walker.

3. The address or location of the project is: CECOMS 1255 Euclid Ave Cleveland, OH 44115

D. Project Status and Planning

1. This is a first time agreement with Tri-S Controls, Inc. for the cleaning, testing and maintenance for the fire alarm system.

Funding

1. The project is funded 100% by CECOMS General Fund.

2. The schedule of payments is by invoice and anticipated \$950/year.

CPB2014-328

Office of Early Childhood/Invest in Children submitting an amendment to Contract No. CE1300427-01 with The Children's Museum of Cleveland for the "***I Feel: Understanding Emotions Together,***" Exhibit to amend the scope of services and for additional funds in the amount not-to-exceed \$1,000.00. Only donated funds will be used for this amendment; no HHS Levy funds will be used.

NOVUS Title: Office of Early Childhood/Invest in Children 2014 The Children's Museum of Cleveland contract amendment I Feel Exhibit RQ28434

A. Scope of Work Summary

1. Office of Early Childhood/Invest in Children submitting an amendment to Contract No. CE1300427-01 with The Children's Museum of Cleveland for the "***I Feel: Understanding Emotions Together,***" exhibit to amend the scope of services and for additional funds in the amount not-to-exceed \$1,000.00.

The anticipated start-completion dates are (05/01/2013 - 04/30/2014).

2. The primary goals of the project are: In conjunction with the "***I Feel: Understanding Emotions Together,***" exhibit at The Children's Museum of Cleveland, a special event for parents of young children will be held on Thursday April 24, 2014. These additional funds will pay for space rental, child and adult friendly healthy meals for approximately 30 individuals, and the services of child care providers to care for approximately 15 children for two hours.

3. N/A

B. Procurement

1. The procurement method for this project was Contract Amendment. A request for Justification for

Other Than Full and Open Competition was submitted to OPD for approval on April 16, 2014.

2.N/A

3.N/A.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

The Children's Museum of Cleveland
10730 Euclid Ave.
Cleveland, OH 44106
Council District 07

2. The executive director for the contractor/vendor is Maria Campanelli

3.a The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

The Children's Museum of Cleveland
10730 Euclid Ave.
Cleveland, OH 44106

3.b. The project is located in Council District (07)

D. Project Status and Planning

1. The project is a new to the County.

2. The project has 1 phase.

E. Funding

1. The project is funded 100% from private donated funds to Invest in Children. There are no public funds that will be used for this amendment.

2. The schedule of payments is monthly.

C. Exemptions

CPB2014-329 - CPB2014-336

[See items detail in section C., above]

D. Consent Agenda

CPB2014-337

The Fiscal Office is submitting an amendment to Contract No. CE0700537, 538, 539,540 with KeyBank National to extend the time period to April 30, 2014 and no additional funds.

A. Scope of Work Summary

The Fiscal Office is requesting approval of amendments to various contracts with KeyBank National Association to extend the time period through April 30, 2014. The primary goal of these amendments are to end the contracts when the new KeyBank Banking Services Contract provides the County with a new card. This should take place by April 30, 2014.

B. Procurement

The proposed amendment received an RFP exemption on . The approval letter is attached for review. .

C. Contractor and Project Information

The address of the vendor is:

Key Bank, N.A.
127 Public Square
Cleveland OH 44114
Council District 7

The Chairman and CEO for the vendor is Christopher M. Gorman

D. Project Status and Planning

The amendment is to an existing agreement.

E. Funding

The amendment is for \$0.

CPB2014-338

A. Scope of Work Summary

1. County Sheriff requesting authority to accept funds from Cuyahoga County Solid Waste District in the amount of \$80,000.00.
2. The primary goal of the project is to purchase equipment for the Environmental Crimes Task Force – a joint project between the Cuyahoga County Sheriff's Department and the Cuyahoga County Solid Waste District

B. Procurement

n/a

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:
Cuyahoga County Solid Waste District
4750 E. 131st Street
Garfield Heights, OH 44125

2. a The Executive Board of Directors for the Solid Waste District include:

Edward FitzGerald, County Executive
Sunny Simon, County Council
Bonnie Teeuwen, Director of Public Works

D. Project Status and Planning

1. The project is new to the County.

E. Funding

1. The project is funded 100% by the Solid Waste District revenue generating account

CPB2014-339

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of an Amendment to an Agreement with the City of Cleveland to extend the term of the Agreement through 3/31/2014; no increase in amount.
2. The Agreement sub grants a portion of the City of Cleveland's Emergency Solutions Grant Program allocation to Cuyahoga County and authorizes Cuyahoga County to manage the funds through sub recipient agreements with providers. The goals of the ESG program are to:
a) reduce the number of people who enter the homeless shelter system and b) assist individuals and families who are experiencing homelessness to exit the shelter more quickly.
3. N/A

B. Procurement

1. The OHS had conducted an RFP process to identify the sub recipient providers of the ESG funds.
2. The RFP was closed on August 10, 2012.
3. There were five bids submitted. Five RFPs were reviewed and were submitted for award recommendations.

C. Contractor and Project Information N/A

D. Project Status and Planning

1. The Amendment to the Agreement continues a sub grantee relationship between the City of Cleveland and Cuyahoga County initiated with American Recovery and Reinvestment Act (ARRA) funds sub granted to Cuyahoga County for the Homeless Prevention & Rapid Re-housing Program (HPRP) in FY 2009. Through HPRP, the City sub granted \$9 million to the Office of Homeless Services over a 3 year period. The Emergency Solutions Grant (ESG) Program funding replaces the HPRP funding.
2. N/A
3. N/A
4. The Agreement requires an amendment to permit sub recipient providers to spend out funds remaining in their contract with the County.
5. All four copies of the Agreement Amendment require an ink signature.

E. Funding

1. The funding for the Agreement is the FY 2012 Emergency Solutions Grant award to the City of Cleveland. These are federal funds awarded by the U.S. Department of Housing & Urban Development (HUD).
2. N/A
3. N/A

CPB2014-340

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authorization to amend the contract with University Physician, Inc. of Aurora CO is the fiscal agent for "The Kempe Center for the Prevention of Child Abuse and Neglect, Department of Pediatrics, School of Medicine, University of Colorado, Anschutz Campus for an extension of the original time period. To amend the end date of the contract from March 31, 2014, and the amended term will be from March 1, 2013 through June 30, 2014. This amendment does not modify the total dollar amount of the contract.

2. The primary goals of the project are:

- The Consultant will assist with achieving goals, such as building and maintaining professional trust.
- Support/Monitoring/Mentoring from Top Managers.

3. NA

B. Procurement

1. The procurement method for this project was released as a RFP # 24104. The total value of this RFP is \$48,426.87. DCFS is requesting authorization for an extension of the original time period.

2. The RFP bid closed on August 28, 2012. The SBE goal is 10%

3. There were two (2) proposals submitted for RFP # 24104. The proposals were reviewed, and one proposal was awarded to University Physician, Inc. of Aurora CO is the fiscal agent for "The Kempe Center for the Prevention of Child Abuse and Neglect, Department of Pediatrics, School of Medicine, University of Colorado, Anschutz Campus.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors:

The Kempe Center for the Prevention of Child Abuse and Neglect, Department of Pediatrics, School of Medicine, University of Colorado, Anschutz Campus
13123 East 16th Avenue, B390
Aurora, Colorado 80045
Contact Person: Donna Parrish
Council District (NA)

D. Project Status and Planning

1. The project reoccurs annually.

2. NA

E. Funding

1. The project is funded 33% Federal and 67% Health and Human Services Levy. The schedule of payments will be by invoice.

2. The schedule of payments will be monthly.

3. NA

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Department/Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500.- \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
CE-14-30826	4/17/2014	Rental - Planer	CE / CE01	\$541.91
CE-14-30822	4/17/2014	Radiator Repair #03-0030	CE / CE01	\$650.00
CR-14-30842	4/21/2014	Extraction Columns	CR / CR00	\$622.97
CR-14-30790	4/15/2014	Drug Chemistry Lab Supplies	CR / CR00	\$2,313.46
CR-14-30785	4/15/2014	Toxicology Lab Supplies	CR / CR00	\$9,108.66

CR-14-30771	4/14/2014	Avoximeter 4000 Curvettes - Toxicology	CR / CR00	\$869.36
CR-14-30768	4/14/2014	Column/Liners - Toxicology	CR / CR00	\$611.31
CR-14-30743	4/11/2014	Agilent Items	CR / CR00	\$6,903.94
CR-14-30741	4/11/2014	Hitachi SEM Consumables	CR / CR00	\$734.00
CT-14-30849	4/22/2014	VAR. BLDGS- PRESSURE WASHER	CT / CT01	\$995.40
CT-14-30848	4/22/2014	VAR. BLDG.- PROPANE CYL. PURCHASE	CT / CT01	\$870.00
CT-14-30847	4/22/2014	JUST CTR- CHECK VALVE RUBBER KIT	CT / CT01	\$787.92
CT-14-30810	4/16/2014	JJC ACTUATORS/THERMOSTATS	CT / CT01	\$2,597.20
CT-14-29748	1/6/2014	JJC Public Def Drawers Project #40039	CT / CT01	\$1,123.04
CT-14-30839	4/21/2014	LEGAL/VARIOUS BLDGS ORGANIC LAWN CARE SERVICES RQ29219	CT / CT01	\$800.00
CT-14-30818	4/17/2014	STOCK- RESOLUTION FOLDERS	CT / CT09	\$966.00
<u>CT-14-30766</u>	4/14/2014	CIVIL FILE FOLDERS	CT / CT09	\$5,140.00

CT-14-30831	4/18/2014	Airport - Mower Diesel Engine	CT / CT14	\$4,277.46
IS-14-30814	4/16/2014	Microsoft Software for 3 HP 810 EliteBook Revolve for CJFS	IS / IS01	\$1,404.36
IS-14-30608	3/27/2014	HP M602n Printer for ME CODIS System	IS / IS01	\$802.00
IS-14-30497	3/20/2014	Microsoft Software for 12 HP 810 EliteBook Revolve for CJFS	IS / IS01	\$6,553.68
JA-14-30556	3/24/2014	LE - Bomb team equipment	JA / JA00	\$22,070.76
<u>SA-14-30858</u>	4/22/2014	Purchase/Frame mission/vision posters	SA / SA01	\$885.00
<u>SA-14-30485</u>	3/18/2014	All-Week Pillbox	SA / SA01	\$892.50
<u>SH-14-30840</u>	4/21/2014	MK-3 Pepper Foam & Holsters	SH / SH003	\$856.25
<u>SH-14-30816</u>	4/16/2014	Bulletproof Vest for Detective Robinson	SH / SH003	\$735.53
<u>SH-14-30762</u>	4/14/2014	Training for metal detectors	SH / SH003	\$5,095.75
<u>SH-14-30467</u>	3/17/2014	Trail Cameras and Accessories for Environmental Crimes Task Force	SH / SH003	\$6,444.00
ST-14-30650	4/2/2014	20 Ton Tandem Axle Tag Along Trailer	ST / ST01	\$18,838.00
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**Open Market Purchases (Over \$25,000 or requiring assistance from
The Office of Procurement & Diversity)**

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1414162	4/22/2014	May 2014 JD Pork & Beans	JC/JC10	\$866.53
1414161	4/22/2014	May 2014 JD Meats	JC/JC10	\$3,276.80
1414121	4/18/2014	May 2014 JD Lima Beans	JC/JC10	\$2,688.84
1414120	4/18/2014	May 2014 JD Bananas	JC/JC10	\$3,225.97
1414119	4/18/2014	May 2014 JD Lunch Meats	JC/JC10	\$222.80
1414118	4/18/2014	May 2014 JD Dairy Products	JC/JC10	\$254.01
1414117	4/18/2014	May 2014 JD Peaches, etc.	JC/JC10	\$2,840.48
1414116	4/18/2014	May 2014 JD Bread	JC/JC10	\$2,422.00
1414115	4/18/2014	May 2014 JD Milk	JC/JC10	\$5,230.12

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DEPARTMENT OF DEVELOPMENT				
DEVELOPMENT VOUCHERS FOR THE PERIOD 04/17/14 to 04/23/14				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1450133	Central Heating	\$4,450.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1450135	American Building and Kitchen	\$1,500.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1450130	Mendenhall Construction	\$11,680.00	Federal CDBG Grant	Rehab Loan Ordinance
	Total Loans	\$17,630.00		