

Cuyahoga County Contracts and Purchasing Board
March 31, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor
REVISED

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2014-218	Department of Public Works	Requesting authority to enter into an agreement with Ohio Department of Transportation for purchase of sodium chloride (rock salt) in the estimated amount of \$19,000.00 for the 2014 - 2015 winter season, in accordance with Ohio Revised Code Section 5513.01(B). Funding Source: Road & Bridge Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-219	Department of Information Technology	Recommending an award on RQ29828 and enter into a contract with TEC Communications, Inc. in the amount not-to-exceed \$24,000.00 for technical support and maintenance for the Fiscal Office Call center applications for the period 1/1/2014 - 12/31/2017. Funding Source: 100% General Fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-220	Department of Public Safety and Justice Services/Public Safety Grants	Submitting an agreement with City of Fairview Park in the amount not-to-exceed \$991.14 for reimbursement of eligible training expenses in connection with the FY2012 State Homeland Security Grant Program for the period 2/1/2014 - 2/28/2014. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-221	Department of Health and Human Services/ Division of Senior and Adult Services	Submitting an amendment to Agreement No. AG1300003-01 with The City of Euclid for transportation services for the Community Social Services Program for the period 1/1/2013 - 12/31/2014 for additional funds in the amount of \$17,490.00. Funding Source: 100% by the Health & Human Services Levy Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-	Law	Seeking retention of Cleveland State University - Maxine	<input type="checkbox"/> Approve

222	Department	<p>Goodman Levine College in the amount of \$3,100 for provision of analysis and expert witness services regarding the impact of voting restrictions on citizens, authorizing the Law Director to execute the engagement letter for same.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
-----	------------	--	--

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2014-223	Department of Information Technology	<p>Submitting an RFP exemption on RQ30089, which will result in an award recommendation to BMC Software, Inc. in the amount not-to-exceed \$32,872.00 for licensing, support and maintenance of Track-It System software for the period 10/31/2011 - 10/30/2015.</p> <p>Funding Source: 100% General Funds</p> <ol style="list-style-type: none"> 1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Licensing and support of Track-It! System. 2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Not to exceed \$32,872.00 3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) <p>State Vendor #534147</p> <ol style="list-style-type: none"> 4. What other available options and/or vendors were evaluated? If none, include the reasons why. Proprietary software supporting the ticketing system that cannot be acquired through other means. An RFP is in process to replace this solution. 5. What ultimately led you to this product or service? Why was the recommended vendor selected? Current solution that is supporting the county. 6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. 	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>User and technician access cannot be expanded.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. An RFP is in the approval process to replace this solution. This will be the last renewal.</p>	
CPB2014-224	Department of Information Technology	<p>Submitting an RFP exemption on RQ30399, which will result in an award recommendation to Northwoods Consulting Partners in the amount not-to-exceed \$12,300.00 for migration assistance of the document imaging system and related software for the period 4/1/2014 - 6/30/2014.</p> <p>Funding Source: General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Migration assistance to migrate document imaging system and related software from currently failing hardware to newer virtualized hardware within the HHS IT data center.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) Not to exceed \$12,300.00</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date) Northwoods is familiar with the system from past work and can step in to begin work immediately.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None, since other vendors are not familiar with the existing system.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? Vendor has completed other projects with favorable results.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>award was made through a competitive bid. Recent machine failures necessitate immediate action. Loss of data would be result in business operation at CJFS.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. None, since this will not be a continuing contract.</p>	
CPB2014-225	Department of Development	<p>Submitting an RFP exemption, which will result in an award recommendation to the National Council for Community Development, Inc. DBA the National Development Council (NDC) in the amount of \$2,132,000.00 for technical assistance and funding to capitalize the Grow Cuyahoga Fund, for the period of January 1, 2014 to December 31, 2015.</p> <p>Funding Source: 100% Economic Development Revolving Loan Fund.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Technical Assistance in structuring a combination of private and public financing for Economic Development projects through the National Development Council (hereinafter NDC).</p> <p>Funds to capitalize the Grow Cuyahoga County Fund (hereinafter GCF) to continue participation in the Grow America Fund (hereinafter GAF).</p> <p>Time Period Change: Prior contract period was for 17 months this contract would be for 24 months</p> <p>Scope Change: Prior Contract was for technical assistance only and did not include the amount needed to capitalize the Grow Cuyahoga County Fund. The previous capitalizations of the fund were done through contracts for Fiscal Agent services with the Cuyahoga County Community Improvement Corporation. It was deemed to be more appropriate to capitalize the fund through a contract with NDC and/or GAF as they are the final administrator of the funds.</p> <p>Reason for Request of RFP Exemption The Grow Cuyahoga Fund has been an ongoing program since 2005. The contract is normally renewed biannually</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

		<p>or annually. Recent renewals have only consisted of the technical assistance facet of the contract. This year, as the loan funds for the program were depleted, it was necessary to capitalize the County's portion of the loan fund. The contract received an RFP exemption on 5/14/12 (CPB2012-442) and would have renewed prior to the expiration if it were not for the capitalization of the fund. Capitalizing the fund involved careful review and deliberation internally and detailed negotiations with the vendor. This, in turn, necessitated the additional time past the expiration of the 2012-2013 contract.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$132,000 bi-annually for Technical Assistance Services @ \$5,500/Month Prior contract was for 17 months @ \$5,500/Month</p> <p>\$2,000,000 to capitalize the Grow Cuyahoga County Fund. This amount is solely for making loans to eligible SBA 7(a) borrowers through the GCF.</p> <p>The project is funded 100% by the Economic Development Revolving Loan Fund. The schedule of payments is monthly for the Technical Assistance and a one-time lump sum payment to capitalize the fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Technical assistance provided by the National Development Council is unique and multi-faceted which concentrates on public financing. The sources of financing for these projects can be any one of the following: Community Development Block Grant (CDBG), HUD 108, EDI, BEDI, EDA, New Market Tax Credits, Federal and State Historic Rehabilitation Tax Credit Programs, 501 (c) (3) Bond Financing, 63-20 Bond Financing, Home, NSP, NSP II and other public financing programs.</p> <p>Most important is the technical assistance provided in SBA 7(a) financing which coincides with NDC's Grow America Fund. NDC is the only national non-profit lender that administers a Grow America Fund, known locally as the Grow Cuyahoga Fund. This program, which has been</p>	
--	--	--	--

		<p>offered by the County since 2005, is an important tool to provide working Capital loans for businesses within the County. The Fund is revolving and repaid principal is used to make additional loans to assist more businesses in the County. Moreover, in order for the County to participate in this program, the Technical Assistance contract is required.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Collectively, the technical assistance provided in all of these areas of public financing, entail a multitude of professional disciplines. Each program listed in response to question 3, carries its own set of rules and regulations, both Federal and State. Structuring these sources of financing alone or together requires a breadth of knowledge to ensure successful completion of a project. Because this vendor retains a variety of professionals in order to provide a vast range of subject matter knowledge and expertise related to Economic Development, they are also distinct in the ability to provide technical assistance in all of these specialty funding areas.</p> <p>The County opted to participate in the GAF in 2005 because it was the only non-profit organization to offer an SBA 7(a) lending pool of this nature.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>NDC is nationally recognized leader in training Economic Development professionals in the underwriting of business loans which include a variety of public financing. NDC retains a variety of development professionals in order to provide a vast range of subject matter related to Economic Development.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>A significant investment has already been made in this fund to offer SBA 7(a) financing to businesses in the County. In order to continue offering this successful program, the technical assistance contract is required. Through this program, the County is able to leverage between 75% and 90% of the project's financing through</p>	
--	--	---	--

		<p>the SBA. Moreover, because of the success of the GCF the County's portion is currently overcommitted in anticipation of the fund being capitalized.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p>	
--	--	---	--

D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2014-226	Department of Public Works	<p>Submitting agreements of cooperation with City of Euclid:</p> <p>a) for the resurfacing of East 222nd Street from Tungsten Road to Euclid Avenue.</p> <p>Funding Source:</p> <p>\$442,000.00 County Road and Bridge Fund and \$2,818,200.00 by the City of Euclid.</p> <p>b) for the resurfacing of East 250th Street from Lakeland Boulevard to Lake Shore Boulevard.</p> <p>Funding Source: 100% County Road and Bridge Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-227	Department of Public Works	<p>Submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:</p> <p>Parcel No.(s): 5WD, WD1, SH, CH, U, U1, U2, U3, U4, T, T1, T2, T3, T4, T5 & T6 Owner(s): Midpark Village Apartments, Ltd. Settlement \$ Amount: 8,413.00</p> <p>Parcel No.(s): 7SH, CH, T, T1, T2 & T3 Owner(s): Baldwin Reserve Home Owners Association Settlement \$ Amount: 7,200.00</p> <p>Parcel No.(s): 22T Owner(s): M. Saad Settlement \$ Amount: 840.00</p> <p>Parcel No.(s): 63T</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Owner(s): L. Patel Settlement \$ Amount: 1,820.00</p> <p>Parcel No.(s): 110WD & T Owner(s): D.A. & L.Y. Young Miller Settlement \$ Amount: 2,000.00</p> <p>Parcel No.(s): 118SH, CH & T Owner(s): D.C. & J.M. Crum Settlement \$ Amount: 5,030.00</p> <p>Parcel No.(s): 119T Owner(s): J. Ordakowski Settlement \$ Amount: 500.00</p> <p>Parcel No.(s): 132WD & T Owner(s): T.E. Cullen Settlement \$ Amount: 3,875.00</p> <p>Parcel No.(s): 134WD & T Owner(s): T.E. Cullen & G.D. Schultz Settlement \$ Amount: 2,865.00</p> <p>Parcel No.(s): 170T Owner(s): A.L. Huttman Settlement \$ Amount: 800.00</p> <p>Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].</p>	
CPB2014-228	Department of Development	<p>Recommending to terminate Agreement No. AG1300207-01 with City of Olmsted Falls for the Olmsted Falls Senior Center Project for the 2014 Community Development Block Grant Municipal Grant Program for the period 10/1/2013 - 9/30/2014, effective 3/1/2014.</p> <p>Funding Source: Community Development Block Grant Municipal Grant Program funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2014-229	Office of Procurement & Diversity	<p>Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2014-230	Department of Public Safety and Justice	<p>Submitting an amendment to Agreement No. AG1200272-01 with Cleveland State University for a consolidation study for the period 9/4/2012 - 3/31/2014 to extend the</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

	Services	time period to 12/31/2014; no additional funds required. Funding Source: 911 Wireless Assistance Fund	
CPB2014-231	Department of Public Safety and Justice Services	Submitting an agreement with City of Fairview Park for the purchase of equipment, valued in the amount of \$15,396.90, for the FY2011 Urban Area Security Initiative Grant Program for the period 9/1/2011 - 8/30/2014. Funding Source: FY20 11 Urban Area Security Initiative Funds through Ohio Emergency Management Agency	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-232	Department of Public Safety and Justice Services	Submitting an agreement with City of Independence for the purchase of equipment, valued in the amount of \$1,170.00, for the FY2007 Urban Area Security Initiative Grant Program for the period 7/1/2007 - 9/30/2010. Funding Source: FY 2007 Urban Area Security Initiative through Ohio Emergency Management Agency	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-233	Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services	Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$25,000.00 for the FY2012 HEARTH Act Homeless Assistance Grant in connection with the Cuyahoga County Continuum of Care Program for the period 5/1/2014 - 4/30/2015. Funding Source: 100% by the U.S. Department of Housing and Urban Development.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-234	Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood	Submitting an amendment to Contract No. CE1200530-01 with Catholic Charities Corporation – St. Martin de Porres Head Start for Universal Pre-Kindergarten services for the period 8/1/2012 - 7/31/2014 to change the terms, effective 8/1/2013; no additional funds required. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-235	Department of Health and Human Services/ Division of Senior and Adult Services	Submitting an amendment to Contract No. CE1300002-01 with Catholic Charities Corporation on behalf of St. Martin de Porres Family Center for Community Social Services Program for Adult Development and Transportation Services for the Community Social Services Program for the period 1/1/2013 - 12/31/2014 for a decrease in the amount of (\$17,490.00). Funding Source: 100% Health and Human Services Levy	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-236	Office of Procurement &	Presenting voucher payments for the week of 3/31/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove

	Diversity		<input type="checkbox"/> Hold
CPB2014-237	Department of Development	Submitting voucher payments/housing rehab loans for the week 3/20/14 – 3/26/14.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

Item	Requestor	Description	Board Action
CPB2014-238	Department of Health and Human Services/ Division of Children and Family Services	Submitting an amendment to Contract No. CE1200182-01 with East End Neighborhood House Association for Family to Family Neighborhood System of Care services for the period April 01, 2012 - March 31, 2014, to extend the time period to April 30, 2014; no additional funds required. Funding Source: N/A	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

VI. Public Comment

VII. Adjournment

Minutes

Cuyahoga County Contracts and Purchasing Board
 March 24, 2014 11:30 A.M.
 Lakeside Place - Council Offices - Board Room
 323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:33 a.m.

Attending:

County Executive Ed FitzGerald

Chief of Staff Matt Carroll

Stan Kosilesky (Alternate for Bonnie Teeuwen)

Councilman Dale Miller (alternate for Pernel Jones)

Senior Purchasing Administrator Richard Opre (alternate for Lenora Lockett)

Fiscal Officer Mark Parks

At the March 24, 2014 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes from the March 17, 2014 were unanimously approved. Rich Opre abstained.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2014-202 Department of Development a) Submitting a contract with Burgess & Niple, Inc. for Phase II Brownfield Environmental site assessment services in the amount of \$41,490.50 at The Foundry Project Site located at 2441-2469 East 71st Street, Cleveland for the period 3/24/2014 - 9/30/2014.
b) Submitting a Grant of Right of Entry, Consent and Limited Release from Liability agreement in connection with said project site. Funding Source: Economic Development Brownfield Funds

Jan Baynes, Department of Development, presented. Item CBP2014-202 was unanimously approved.

CPB2014-203 Department of Development Requesting approval of a United States Environmental Protection Agency (USEPA) Brownfield Revolving Loan Fund (RLF) Subgrant agreement with City of Lakewood in the amount not to exceed \$100,000.00 for environmental cleanup of property located at 1381 West Clifton Boulevard, Lakewood; Authorizing the Director of the Department of Development to sign all necessary documents in relation to the Brownfield Revolving Loan Fund Subgrant Agreement. Funding Source: 100% Federal Funds - USEPA RLF Grant supplemental award to Cuyahoga County. The City of Lakewood will provide a 20% match

Laura Clarke, Department of Development, presented. Item CBP2014-203 was unanimously approved.

CPB2014-204 Department of Information Technology Recommending an award on RQ29801 and enter into a contract with CGI Technologies and Solutions Inc. in the amount not-to-exceed \$21,470.00 for maintenance and support on Kofax software for Cuyahoga Job and Family Services for the period 1/1/2014 - 12/31/2014. Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented. Item CBP2014-204 was unanimously approved.

CPB2014-205 Department of Information Technology Recommending an award on RQ29717 and enter into a contract with CGI Technologies and Solutions Inc. in the amount not-to-exceed \$90,746.00 for maintenance on Hyland Onbase software for the Document Imaging System for Cuyahoga Job and Family Services for the period 1/1/2014 - 12/31/2014. Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented. Item CBP2014-205 was unanimously approved.

CPB2014-206 Clerk of Courts Submitting a revenue generating agreement with Cuyahoga County District Board of Health in the amount not-to-exceed \$6,500.00 for intensive scientific examination services in connection with the Cuyahoga County Opiate Collaborative/Heroin Initiative Poison Death Review Committee for the period 3/1/2014 - 12/31/2014. Funding Source: Revenue Generating

Andrea Rocco, Clerk of Courts, presented. Item CBP2014-206 was unanimously approved.

CPB2014-207 Department of Public Safety and Justice Services/Public Safety Grants Submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2012 State Homeland Security Grant Program:

- a) City of Parma in the amount not-to-exceed \$3,915.76 for the period 2/1/2014 - 2/28/2014.
 - b) City of Berea in the amount not-to-exceed \$934.56 for the period 1/14/2014 - 2/28/2014.
 - c) City of Parma in the amount not-to-exceed \$1,595.63 for the period 1/14/2014 - 2/15/2014.
- Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Felicia Harrison, Department of Public Safety, presented. Item CBP2014-207 was unanimously approved.

CPB2014-208 Department of Public Safety and Justice Services/Office of Emergency management submitting an amendment to Contract No. CE1300441-01 with Knowledge Center, Inc. for maintenance on the Crisis Information Management System for the period 7/1/2013 - 6/30/2015 for additional funds in the amount of \$10,000.00. Funding Source: 100% General Funds

Felicia Harrison, Department of Public Safety, presented. Item CBP2014-208 was unanimously approved.

C. Exemption Requests

CPB2014-209 Department of Information Technology Submitting an RFP exemption on RQ30179, which will result in an award recommendation to EIQ Networks, Inc. in the amount of \$150,000.00 for Security Intelligence and Event monitoring for the period 3/1/2014 - 2/28/2017. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Dale Miller asked about the source of funds. Jeff Mowry identified the source of funds as IT Reserve Balance. Item CBP2014-209 was unanimously approved.

CPB2014-210 Common Pleas Court/ Corrections Planning Board Submitting an RFP exemption on RQ30287 which will result in an award recommendation to Cuyahoga Community Correction's Association (4CA) Inc. in the amount of \$425,000.00 for residential halfway house substance abuse treatment services for the period 7/1/2014 - 6/30/2015. Funding Source: Ohio Department of Rehabilitation and Correction Community Correction Act Grants FY15

Marty Murphy, Corrections Planning Board, presented. Item CBP2014-210 was unanimously approved.

CPB2014-211 Department of Public Safety and Justice Services Submitting an RFP exemption which will result in an amendment to Contract No. CE1300301-01 with Golden Ciphers for the FY2012 Juvenile Accountability Block Grant Program for the period 1/1/2013 - 2/28/2014 to extend the time period to 6/30/2014 and for additional funds in the amount of \$14,413.50. Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention

Felicia Harrison, Department of Public Safety, presented. Item CBP2014-211 was unanimously approved.

CPB2014-212 Department of Public Safety and Justice Services Submitting an RFP exemption on RQ30289, which will result in an award recommendation to SAS Institute, Inc. in the amount of

\$36,040.00 for installation and configuration of a service module for Memex Software for the period 2/1/2014 - 5/16/2014. Funding Source: FY12 State Homeland Security -Law Enforcement Grant Funds

Felicia Harrison, Department of Public Safety, presented. Item CBP2014-212 was unanimously approved.

D. Consent Agenda

CPB2014-213 Department of Public Works recommending to declare miscellaneous furniture and office equipment that is obsolete and has no value as surplus County property no longer needed for public use; recommending to discard or salvage said furniture and office equipment in accordance with Ohio Revised Code Section 307.12(I). Funding Source: Revenue Generating

Item CBP2014-213 was unanimously approved.

CPB2014-214 Department of Information Technology recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating

Item CBP2014-214 was unanimously approved.

CPB2014-215 Department of Public Safety and Justice Services submitting subgrant awards in the total amount of \$447,043.57 from the Ohio Department of Public Safety, Office of Criminal Justice Services for FY2013 STOP Violence Against Women Act Grant Program for the period 1/1/2014 - 12/31/2014:

- a) in the amount of \$432,811.36.
- b) in the amount of \$14,232.21 for administration.

Funding Source: FY2013 Department of Justice, Office of Justice Programs, Office of Violence Against Women through the Ohio Department of Public Safety, Office of Criminal Justice Services.

Item CBP2014-215 was unanimously approved.

CPB2014-216 Health and Human Services/ Division of Senior and Adult Services submitting an amendment to a grant agreement with the Western Reserve Area Agency on Aging for FY2014 MyCare Ohio Enrollment Assistance project for the period 11/1/2013 - 6/30/2014 to change the scope of services, effective 3/24/2014. Funding Source: Ohio Department of Medicaid

Item CBP2014-216 was unanimously approved.

CPB2014-217 Office of Procurement & Diversity presenting voucher payments for the week of 3/24/2014.

Item CBP2014-217 was unanimously approved.

V. Other Business

No other business was presented.

VI. Public Comment

No further public comment was presented.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:45 a.m.

IV. B – Scheduled Items

CPB2014-218

The Ohio Revised Code (O.R.C.) 5513.01 (B) allows political subdivisions to purchase materials, machinery, and other articles, i.e. Road Salt, from ODOT purchase contracts.

Declaring the necessity that this Resolution become effective immediately because of the due date required by the ODOT Purchasing Contract Department and the strict adherence for participation. The window of opportunity is thirty-one (31) days from the presentation to the Political Subdivisions to the formal response with authorized resolutions.

The Department of Public Works has participated annually in this alliance with ODOT for the past thirteen years and has been assured of a fixed price for the season, one of the lowest available within the state, and guaranteed speedy delivery after placing an order. The Department of Public Works strongly believes that the continued participation will ensure the best economic value in pricing and service due the volume purchase contract generated by ODOT.

CPB2014-219

A. The Department of Information Technology submitting a contract with TEC Communications, Inc. in the amount not-to-exceed \$24,000.00 for technical support of the Fiscal Office Call Center applications for the period 1/1/14 - 12/31/17.

B. The Procurement method is a RFP Exemption.

C. TEC Communications, Inc.
20234 Detroit Road
Rocky River, Ohio 44116
Melanie Schilling

D. The project is new to the County.

E. The project is funded 100% by the General Fund.

CPB2014-220

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Fairview Park for the cost of \$991.14. The start-end date of the agreement is February 1, 2014 through February 28, 2014.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

2. The reimbursed expenses for training involve a project to make available performance-level training to Cuyahoga County First Responders, specifically regional Hazmat team members.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.

2. The grant agreement will close on 5/31/2014

C. Contractor and Project Information

1. City of Fairview Park
20777 Lorain Road
Fairview Park, Ohio 44126
County Council Districts 1

2. The Mayor of the City of Fairview Park is Eileen Ann Patton.

D. Project Status and Planning

1. The SHSP grant is awarded yearly based on DHS receiving funding from Congress and awarding the State of Ohio fund. OEMA awards Cleveland/Cuyahoga County funds based on competitive grant applications.

2. The reimbursed expenses for training involve an ongoing project to support specialized training to Cuyahoga County First Responders, including members of the county Hazmat Teams.

E. Funding

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

CPB2014-221

Title: Senior & Adult Services; 2014; City of Euclid, contract amendment, Community Social Services Program - 2013/2014 - RFP 23838, 585 E. 222nd Street, Euclid, Ohio 44123.

A. Scope of Work Summary

1. The Division of Senior and Adult Services is requesting approval of an amendment with City of Euclid for the Community Social Services Program for an increase in funds in the amount of \$17,490.00.

2. The primary goal of this contract amendment is to utilize unspent contract monies from Catholic Charities Corporation on behalf of St. Martin de Porres Family Center from year 1, being reallocated to the City of Euclid for Transportation services. The City of Euclid has demonstrated the ability to deliver more units than currently on their contract to clients participating in the Community Social Services Program (CSSP) in accordance with the specifications and program conditions of participation found in the contract.

3. The Community Social Services Program is a non-mandated service offered to Cuyahoga County residents age 60 and older and/or disabled adults age 18-59.

B. Procurement

1. The procurement method for this project was RFP 23838. The total value of this contract is \$36,652.00.

2. The RFP closed on June 26, 2012.

3. The proposed amendment was approved by OPD for the Justification for Full and Open competition exemption on 2/26/2014.

C. Contractor and Project Information

1. The address of the provider is:

585 E. 222nd Street,
Euclid, Ohio 44123

2. The owner for the provider is as follows: Bill Cervenik, Mayor

3. The Community Social Services Program will be delivered to residents throughout Cuyahoga County.

D. Project Status and Planning

1. DSAS awards contracts for the Community Social Services Program every two years.

2. The current contracts for the Community Social Services Program end on 12/31/14.

3. To avoid an interruption of client services, it is important this contract amendment keeps moving forward.

4. Not applicable.

5. Not applicable.

E. Funding

1. The project is funded 100% by the Health & Human Services Levy.

2. The schedule of payments to the provider is monthly by invoice.

3. The project is an amendment to a contract. This contract amendment changes the value of the original contract and is the 1st amendment of the contract.

CPB2014-222

A. Summary of Work Scope

Seeking retention of Cleveland State University - Maxine Goodman Levine College in the amount of \$3,100 for provision of analysis and expert witness services regarding the impact of voting restrictions on citizens, authorizing the Law Director to execute the engagement letter for same.

B. Procurement – Procurement exemption - Per Cuyahoga County Policy and Procedure Ordinance NO. O2011-46, "Contracts & Purchasing Board approved official administrative list of procurement exemptions (Ordinance O2011-46 section 3.03(L)(4) & Ordinance NO O2011-0044 Section 4.4(d)), retention of "expert witnesses for trials, arbitrations or other litigation."

C. Contractor and Project information

Cleveland State University
2121 Euclid Avenue
Cleveland, OH 44115
Ronald M. Berkman, President
Edward Hill, Dean

D. Project Status and Planning

This is a new project.

E. Funding Source: 100% General Fund

C. Exemptions

[For detail, see items CPB2014-223 – CPB2014-225 in Section C, above.]

D. Consent Agenda

CPB2014-226

A. Scope of Work Summary

1a. Department of Public Works, 2014, Approval of Agreement Cooperation for the resurfacing of East 222nd Street from Tungsten Road to Euclid Avenue in the City of Euclid;

b. The anticipated construction cost for this improvement is \$3,260,200.00. The anticipated date of construction of this project is 2014.

c. The primary goal of this request is to receive approval of this project and maintain the County's infrastructure.

B. Procurement - N/A

C. Contractor and Project Information

1. N/A

2. N/A

3a. The location of the project is East 222nd Street from Tungsten Road to Euclid Avenue in the City of Euclid.

3b. The project is located in Council District 11.

D. Project Status and Planning

1. The project is new to the County.

2. N/A

3. N/A

4. N/A

5./N/A

E. Funding

1. The project is to be funded \$442,000.00 with County Road and Bridge Fund and \$2,818,200.00 by the City of Euclid.

1. N/A

2. N/A

A. Scope of Work Summary

1a. Department of Public Works, 2014, Requesting Approval of Agreement Cooperation for the resurfacing of East 250th Street from Lakeland Boulevard to Lake Shore Boulevard in the City of Euclid;

b. The anticipated construction cost for this improvement is \$2,000,000.00. The anticipated start date for construction of this project is 2015.

c. The primary goal of this project is approval of agreement of cooperation and to maintain the County's infrastructure.

B. Procurement - N/A

C. Contractor and Project Information

1. N/A

2. N/A

3a. The location of the project is East 250th Street from Lakeland Boulevard to Lake Shore Boulevard in the City of Euclid.

D. Project Status and Planning

1. The project is new to the County.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. This project is to be funded 100% with County Road and Bridge Fund.

1. N/A

2. N/A

CPB2014-227

A. Scope of Work Summary

1. Public Works Department requesting approval of ten (10) Administrative Offer of Settlement Agreements for acquiring necessary right-of-way for the following property owners and for the amounts listed in connection with the Pleasant Valley Road/Bagley Road project which consists of the improvement of 2.34 miles of Bagley Road and Pleasant Valley Road (including 0.24 miles of W. 130th Street) from Pearl Road to York Road, in the cities of Middleburg Heights and Parma, by widening to five lanes, regrading of profile and providing new pavement, new storm and sanitary sewers, water main, new signing and striping and new traffic signal system:

a. Midpark Village Apartments, Ltd.

Parcel 5-WD, WD1 [Warranty Deed (fee simple ownership)], SH [Standard Highway (permanent) Easement], CH [Channel (permanent) Easement], U, U1, U2, U3, U4 [Utility (permanent) Easements], T, T1, T2, T3, T4, T5, T6 [Temporary Easements]

Administrative Settlement Amount = \$8,413 - This amount EXCEEDS the FMVE of \$1,720 by \$6,693. The owner disagrees with the appraiser's value of \$0.25 per sq. ft. Owner supplied an appraisal from 2008 of similar property in North Royalton valued at \$8.00 sq. ft., which was the basis for the owner's demand of \$31,672. This demand was rejected. The owner then noted that the County taxes the subject property at a value of \$2.00 sq. ft. At \$2.00 sq. ft., the value of the property interests being acquired = \$8,413, the recommended settlement amount. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement was recommended by the consultant, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

b. Baldwin Reserve Home Owners Association

Parcel 7-SH [Standard Highway (permanent) Easement], CH [Channel (permanent) Easement], T, T1, T2, T3 [Temporary Easements]

Administrative Settlement Amount = \$7,200 - This amount EXCEEDS the FMVE of \$5,116 by \$2,084. The property owner obtained an estimate totaling \$25,667.38 for the replacement of improvements located within the construction limits. It was determined, however, that most of the improvements are located in an already existing slope easement owned by the County. After lengthy negotiations, the settlement amount of \$7,200 was agreed upon. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement was recommended by the consultant, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

c. Mathile Saad

Parcel 22-T [Temporary Easement]

Administrative Settlement Amount = \$840 - This amount EXCEEDS the FMVE of \$340 by \$500. Initially, the property owner demanded \$3,000 to settle this matter. The owner is unhappy with utility poles on his property, specifically one in the backyard. It was explained that this project will not have any effect on said utility pole and that we cannot do anything about it. The County's consultant negotiated with the owner, and has recommended a settlement amount of \$840. This amount is within the \$500 authority of the County for settling matters on this project. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative

settlement has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

d. Leena Patel

Parcel 63-T [Temporary Easement]

Administrative Settlement Amount = \$1,820 - This amount EXCEEDS the FMVE of \$1,320 by \$500.

The property owner originally demanded \$3,000 based on his belief that two (2) trees being removed should be valued at \$1,000 apiece, instead of the offer of \$200 apiece. The County's consultant negotiated with the owner, and has recommended a settlement amount of \$1,820. This amount is within the \$500 authority of the County for settling matters on this project. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

e. Dale A. Miller and Linda Young Miller

Parcel 110-WD [Warranty Deed (fee simple ownership)], I [Temporary Easement]

Administrative Settlement Amount = \$2,000 - This amount EXCEEDS the FMVE of \$1,350 by \$650.

The property owner requested an additional \$650 in order to pay the labor it will take to replace the 150 sq. ft. of landscaping being removed in the Temporary Easement area. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement was recommended by the consultant, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

f. David C. Crum and Joyce M. Crum

Parcel 118-SH [Standard Highway (permanent) Easement], SH [Channel (permanent) Easement], I [Temporary Easement]

Administrative Settlement Amount = \$5,030 - This amount EXCEEDS the FMVE of \$2,690 by \$2,340.

The property owners, through their attorney, presented a demand of \$18,425.96. Much of this amount was based on improvements that are located within an existing slope easement already owned by the County and are, therefore, not compensable. The owners' property was valued at \$1.00 sq. ft., based on its size [1.74 acres]. Their neighbors' property, because it is a much smaller lot, is valued at \$2.00 sq. ft. As one of the comparables used to value the property was valued at \$1.71 sq. ft., that figure was used to reach a compromise. Further, an increase of \$400 was allowed for required modifications to the sprinkler system and \$300 was allowed for two shrubs not accounted for in the FMVE. The additional amount of \$2,340 is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement was recommended by the consultant, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

g. Jason Ordakowski

Parcel 119-T [Temporary Easement]

Administrative Settlement Amount = \$500 - This amount EXCEEDS the FMVE of \$360 by \$140.

The property owner believes that his property should have been valued \$2.75-\$3.00 sq. ft. His property was valued at \$2.00 sq. ft. Comparables used in the FMVE ranged from \$0.66 sq. ft. to \$3.57 sq. ft. The additional \$140 is within the \$500 authority of the County for settling matters on this project. The

additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

h. Thomas E. Cullen

Parcel 132-WD [Warranty Deed (fee simple ownership)], I [Temporary Easement]

Administrative Settlement Amount = \$3,875 - This amount EXCEEDS the FMVE of \$2,360 by \$1,515.

The property owner believes his property was under-valued. The owner's property was valued at \$1.00 sq. ft., based on its size [3.198 acres]. His neighbor's property, because it is a much smaller lot, is valued at \$2.00 sq. ft. Valuing the property at \$2.00 sq. ft. leads to an increase of \$1,515. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement was recommended by the consultant, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

i. Thomas E. Cullen [\$1,432.50] and Glenn D. Schultz [\$1,432.50]

Parcel 134-WD [Warranty Deed (fee simple ownership)], I [Temporary Easement]

Administrative Settlement Amount = \$2,865 - This amount EXCEEDS the FMVE of \$1,590 by \$1,275.

The property owners believe their property was under valued. The owners' property was valued at \$1.00 sq. ft., based on its size [4.589 acres]. Both of their neighbors' properties, because they are much smaller lots, are valued at \$2.00 sq. ft. Valuing the subject property at \$2.00 sq. ft. leads to an increase of \$1,275. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement was recommended by the consultant, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

j. Andrew L. Huttman

Parcel 170-T [Temporary Easement]

Administrative Settlement Amount = \$800 - This amount EXCEEDS the FMVE of \$660 by \$140.

The property owner has requested an additional \$140 for the labor it will require to replace the landscaping rocks within the temporary easement. The additional \$140 is within the \$500 authority of the County for settling matters on this project. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

The anticipated start-completion dates for right-of-way acquisition are 3/1/13 and 3/31/14.

2. The primary goal of acquiring right-of-way for the Pleasant Valley/Bagley project is to allow the improvement of said roads in the manner described above.

3. N/A

B. Procurement

1. The procurement method for the acquisition of right-of-way for this project is that consultant O.R. Colon visits the properties, its ODOT pre-qualified appraiser prepares a Value Analysis [Fair Market Value Estimate "FMVE"] of the value of the property being acquired, the FMVE is then reviewed by ODOT pre-qualified review appraiser employed by consultant Heritage Land Services, and then one of O.R. Colon's ODOT pre-qualified negotiators negotiates with the property owners. The Agreements

contained herein are for amounts which EXCEED the FMVEs.

2. N/A

3. N/A

C. Contractor and Project Information

The addresses of the property owners are:

1. Midpark Village Apartments, Ltd.

14300 Ridge Road

North Royalton, OH 44133

Council District 5

Property Address

14792 Bagley Road

Middleburg Heights, OH 44130

Council District 5

2. Baldwin Reserve Home Owners Association

14280 Bagley Road

Middleburg Heights, OH 44130

Council District 5

3. Mathile Saad

7368 Baldwin Creek Drive

Middleburg Heights, OH 44130

Council District 5

4. Leena Patel

13050 Bagley Road

Middleburg Heights, OH 44130

Council District 5

5. Dale A. Miller and Linda Young Miller

12995 E. Bagley Road

Parma, OH 44130

Council District 4

6. David C. Crum and Joyce M. Crum

7421 N. Linden Lane

Parma, OH 44130

Council District 4

7. Jason Ordakowski

12510 Pleasant Valley Road

Parma, OH 44130

Council District 4

8. Thomas E. Cullen

12517 Pleasant Valley Road

Parma, OH 44130

Council District 4

9. a. Thomas E. Cullen

12517 Pleasant Valley Road

Parma, OH 44130

Council District 4

b. Glenn D. Schultz

26660 Cutlip Road

Tippicanoe, OH 44699

Council District N/A

Property Address

12505 Pleasant Valley Road

Parma, OH 44130

Council District 4

10. Andrew L. Huttman

11309 Pleasant Valley Road

Parma, OH 44130

Council District 4

2. N/A

3.a. The address or location of the project is Pleasant Valley and Bagley Roads, Middleburg Heights and Parma, Ohio, upon which roads all property owners own property.

3.b. The project is located in Council Districts 4 and 5

D. Project Status and Planning

1. This particular project is the first such project for this portion of Pleasant Valley and Bagley Roads

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

There is an estimated cost of \$2,400,000.00 for acquiring the necessary right-of-way, which sum will be used to pay the property owners and the consultant providing the acquisition services. Funding will be as follows: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].

2. N/A

3. N/A

Resolution 003119, adopted on 03/15/79, declared the Convenience and Welfare of this project. The agreements of cooperation between the County and the City of Middleburg Heights and the County and the City of Parma were approved by Resolutions 026209 [adopted on 05/19/1980] and 003201 [adopted on 01/14/1980], respectively. R2011-0317 approved the right-of-way plans and authorized the acquisition of necessary right-of-way.

CPB2014-228

Department of Development requesting termination of Agreement AG1300207-01 in the amount of \$150,000 with the City of Olmsted Falls and de-obligation of funds. Olmsted Falls has confirmed it will not carry out the project for which the funds were awarded.

CPB2014-229

A. Scope of Work Summary:

1. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-

completion dates will be fifteen days after CPB approval.

2. The primary goal of the project is to sell said property via internet auction, to the highest bidder, through GovDeals.

3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

B. Procurement

1. There is not a procurement method for this project. This is a revenue generating project.

2. The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

C. Contractor and Project Information:

N/A

D. Project Status and Planning:

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.

2. The project planning has four (4) phases. The Program Administrator will request approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

E. Funding

1. There is no cost for this process. The project is a revenue generating project.

CPB2014-230

A. Scope of Work Summary

1. (Public Safety & Justice Services) requesting approval of an (Amendment) with (Cleveland State University) for the cost (of \$-0-). The anticipated start-completion dates are (04/01/2014 – 12/31/2014).

2. The primary goals of the project are (list 2 to 3 goals).

- I. Conduct feasibility studies that reflect configurations of communities within Cuyahoga County that may participate in a consolidated dispatch center.
- II. Present outcome of the studies to staff of Cuyahoga County Public Safety & Justice Services and other County officials.

B. Procurement

1. The procurement method for this project was (Justification for other than full and open competition: Government Purchase Inter-Agency Agreement: Approved by OPD 02/02/2012 for the original Agreement and again on 01/29/2014 for the Amendment)

C. Contractor and Project Information

1. The address of contractor is

(Cleveland State University)
(2121 Euclid Avenue)
(Cleveland, Ohio 44114)

D. Project Status and Planning

1. This is (an extension of the existing project).

E. Funding

1. The project is funded (100% by the 9-1-1 Wireless Assistance Fund)

2. The schedule of payments is (by invoice)

3. The project is an amendment to an (agreement).

This amendment changes (terms – to extend the original period of the Agreement of 9/4/2012 thru 3/31/2014; to Amend through 12/31/2014).

All other terms of the Agreement remain the same. No additional funding is needed.

The history of the amendments is: (no prior amendments).

The Public Management Program of the Maxine Goodman Levin College of Urban Affairs / Cleveland State University (CSU) will assist Cuyahoga County, Department of Public Safety and Justice Services (PSJC), in facilitating the study of consolidation of various public safety dispatch centers throughout the county.

CPB2014-231

Title: Public Safety & Justice Services 2014 City of Fairview Park Asset Transfer Agreement FY 11 Urban Area Security Initiative funds

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Fairview Park. The asset transfer is in the amount of \$15,396.90. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 11 Urban Area Security Initiative funds, Cuyahoga County purchased equipment utilized on behalf of the City of Fairview Park.

§ Urban Area Working Group Communications Committee awarded funding for equipment to police and fire departments throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 11 Urban Area Security Initiative funds (UASI) grant funds.

2. The performance period of the agreement is the grant period from September 1, 2011 –August 30, 2014. There is no termination date for the transfer of equipment as the equipment will remain with the City of Fairview Park unless as noted in the agreement.

C. Contractor and Project Information

1. City of Fairview Park
20777 Lorain Rd.
Fairview Park, Ohio 44126

Council Districts: 1

2. The Mayor of the City of Fairview Park is Eileen A. Patton

D. Project Status and Planning

1. This project is a one time agreement with the City of Fairview Park for an asset transfer. The agreement is utilizing FY 11 Urban Area Security Initiative grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the City of Fairview Park.

E. Funding

1. The project is 100% FY 11 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$15,369.90 for the City of Fairview Park There is no transfer of funds, just equipment.

CPB2014-232

Title: Public Safety & Justice Services 2014 City of Independence FY 07 Urban Area Security Initiative Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Independence. The asset transfer is in the amount of \$1170.00.

The primary goals of the project are:

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 07 Urban Area Security Initiative Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Independence

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY FY 07 Urban Area Security Initiative funds.

2. The performance period of the agreement is the grant period from July 1, 2007 through September 30, 2010. There is no termination date for the transfer of equipment as the equipment will remain with the City of Independence unless as noted in the agreement.

C. Contractor and Project Information

1. City of Independence
6800 Brecksville Road
Independence, OH 44131

Council District: 6 The Mayor of the City of Independence is Gregory P. Kurtz.

D. Project Status and Planning

1. This project is completed one time agreement with the City of Independence for an asset transfer. The agreement is utilizing FY 07 Urban Area Security Initiative funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the City of Independence

E. Funding

1. The project is 100% FY 07 Urban Area Security Initiative grant funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$1170.00 for the City of Independence. There is no transfer of funds, just equipment.

CPB2014-233

Submitting a grant agreement with the U.S. Department of Housing & Urban Development in the amount of \$25,000.00 for Continuum of Care planning to fully implement the HEARTH Act.

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a Grant Agreement with the U.S. Department of Housing & Urban development for \$25,000.00; for a 12 month term commencing 5/01/14 - 4/30/15.
2. The purpose of the Grant Award is to support planning efforts to promote local Continuum of Care compliance and implementation with the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act.
3. N/A

B. Procurement - N/A

C. Contract and Project Information - N/A

D. Project Status and Planning -

1. This a new Grant Award to Cuyahoga County.
2. After accepting the Grant Award, the Office of Homeless Services will conduct an RFP process to identify a consultant to assist the Continuum of Care with the planning activities.
3. N/A
4. N/A
5. The Grant Agreement requires an ink signature on all three copies of the agreement.

E. Funding

1. The Grant Award is funded 100% by the U.S. Department of Housing and Urban Development.
2. N/A
3. N/A
4. N/A

CPB2014-234

A. Scope of Work Summary

1. Office of Early Childhood is requesting approval of amendment with Catholic Charities Community Corporation- St. Martin DePorres Head Start amending Article 3, "contract value and rate of payment," to change the second paragraph for the 2013-14 program year to read as follows: the provider agrees to serve an average number of 20 children per month (20 full-time children at a unit rate of \$7.45 and 0 part-time children). This is a no-cost amendment.

2. The primary goals of the project are provide an early care and education experience of a quality that will ensure that children 3 through 5 years of age are adequately prepared for kindergarten.

B. Procurement

1. The procurement method for this project was RFP (RQ#23133). The total value of the RFP is \$3,351,695.00.

2. The RFP was closed on May 9, 2012.

3. There were 35 proposals representing 53 sites pulled from OPD, 32 proposals representing 50 sites were submitted for review, 19 proposal representing 30 sites were approved.

C. Contractor and Project Information

1. The address(es) of the vendors is:

Catholic Charities Community Services Corporation
7911 Detroit Ave.
Cleveland, OH 44102
Council District 3

2. The Owner/Administrator for the contractor/vendor is Bernadette Washington

3. The address or location of the project is:

3a. Catholic Charities Community Services Corporation- St. Martin de Porres Head Start
1264 E. 123rd St.
Cleveland, OH 44108
Council District 10

D. Project Status and Planning

1. The project is an extension of an existing project.

2. The project's term has already begun. The reason there was a delay in this request is not discovering the missing information in the contract.

E. Funding

1. The overall Universal Pre-Kindergarten project is funded 90.1% by the Health and Human services levy, 9.9% private grant dollars.

2. The schedule of payments is monthly by invoice.

3. The project is amendment to the contract. This amendment does not change the values and terms and are the second amendment of the contracts. The history of the amendments are:

Catholic Charities Community Services Corporation- St. Martin de Porres Head Start

Original Contract Amount: \$6,473.60

Amendment I Amount: \$35,632.60

Amendment II Amount: \$0.00

The primary purpose of the Universal Pre-Kindergarten (UPK) program is to assure that all 3- to 5-year-olds enrolled in a participating public or private child care center, preschool, or family child care home receive care at a level of quality that is high enough to promote their development and encourage their readiness to enter kindergarten. Programs will be required to meet specific standards of quality, professional development, parent and family engagement, coordination with related systems, and accountability as outlined in the UPK Strategic Plan. The most important outcome of the program is the

individual child's score on the Kindergarten Readiness Assessment – Literacy (KRA-L), a standardized readiness assessment administered in public and charter schools.

The purpose of this contract is to allow the Catholic Charities Community Services Corporation- St. Martin DePorres Head Start to provide UPK services for the 2013-14 school year. Catholic Charities Community Services Corporation- St. Martin DePorres Head Start previously provided the UPK services during the 2012 -2013 school year.

Catholic Charities Community Services Corporation- St. Martin de Porres Head Start
1264 E. 123rd St.
Cleveland, OH 44108
Contact Person: Michelle Curry, 216-334-2942

CPB2014-235

Title: Senior & Adult Services; 2014; Catholic Charities Corporation on behalf of the St. Martin de Porres Family Center, contract amendment, Community Social Services Program - 2013/2014 - RFP 23838, 1264 E. 123rd Street, Cleveland, Ohio 44108.

A. Scope of Work Summary

1. The Division of Senior and Adult Services is requesting approval of an amendment with Catholic Charities Corporation on behalf of the St. Martin de Porres Family Center for the Community Social Services Program for a decrease in funds in the amount of (\$17,490.00).

2. The primary goal of this contract amendment is to reallocate the unspent monies from year 1 of this contract to the City of Euclid for transportation services, who has demonstrated the ability to deliver more units than currently on their contract to clients participating in the Community Social Services Program (CSSP) in accordance with the specifications and program conditions of participation found in the contract.

3. The Community Social Services Program is a non-mandated service offered to Cuyahoga County residents age 60 and older and/or disabled adults age 18-59.

B. Procurement

1. The procurement method for this project was RFP 23838. The total value of this contract is \$144,064.00.

2. The RFP closed on June 26, 2012.

3. The proposed amendment was approved by OPD for the Justification for Full and Open competition exemption on 2/26/2014.

C. Contractor and Project Information

1. The address of the provider is:

1264 E. 123rd Street,
Cleveland, Ohio 44108

2. The owner for the provider is as follows: Catholic Charities Corporation
3. The Community Social Services Program will be delivered to residents throughout Cuyahoga County.

D. Project Status and Planning

1. DSAS awards contracts for the Community Social Services Program every two years.
2. The current contracts for the Community Social Services Program ends on December 31, 2014.
3. To avoid an interruption of client services, it is important this contract amendment keeps moving forward.
4. Not applicable.
5. Not applicable.

E. Funding

1. The project is funded 100% by the Health & Human Services Levy.
2. The schedule of payments to the provider is monthly by invoice.
3. The project is an amendment to a contract. This contract amendment changes the value of the original contract and is the 2nd amendment of the contract.

CPB2014-236

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
---------------	------------------	-------------	----------	-------

CE-14-29977	1/27/2014	Sodium Chloride	CE / CE01	\$2,774.77
CE-14-30115	2/10/2014	Sodium Chloride	CE / CE01	\$14,667.07
CE-14-30441	3/14/2014	Various Locations - Lift Truck Inspections	CE / CE01	\$2,015.00
CE-14-30469	3/17/2014	Concrete Barriers	CE / CE01	\$5,980.00
CE-14-30475	3/18/2014	Pump Rental	CE / CE01	\$646.08
CE-14-30522	3/21/2014	Pump Rental	CE / CE01	\$646.08
CE-14-30558	3/24/2014	30# Hammer Repairs	CE / CE01	\$874.36
CT-14-30450	3/14/2014	Adv - Movers for Headquarters Move	CT / CT01	\$950.00
CT-14-30465	3/17/2014	HPG BEAMS AND PLATES	CT / CT01	\$1,284.00
CT-14-30473	3/18/2014	JC Prosecutor Carpet Proj 40072	CT / CT01	\$3,400.51
CT-14-30487	3/18/2014	Mtce Garage - Batteries	CT / CT04	\$6,821.82
CT-14-30493	3/19/2014	HPG- POST AND BEAM	CT / CT01	\$595.56
CT-14-30495	3/19/2014	JJC REPLACE DELAYED EGRESS PANIC BAR	CT / CT01	\$1,450.00
CT-14-30506	3/21/2014	JJC- CLASSIC REMOTE CARD	CT / CT01	\$668.26
CT-14-30553	3/24/2014	Airport - Tractor Parts	CT / CT14	\$703.09
CT-14-30555	3/24/2014	JJC REPLACE EXPANSION VALVE POWER ASSEMBLY	CT / CT01	\$1,995.00
CT-14-30559	3/24/2014	VEB - PACO PUMP REPAIR *BC2014- 61 Factory Authorized	CT / CT01	\$1,838.44
HS-14-30417	3/13/2014	Department Order for FCSS SFY14	HS / HS12	\$2,000.00
IS-14-29989	1/27/2014	12 HP 810 EliteBook Revolvefor CJFS	IS / IS01	\$24,823.80

IS-14-30215	2/19/2014	Viewsonic TD2420 Touchscreen Monitors for CJFS	IS / IS01	\$5,360.00
IS-14-30498	3/20/2014	APC UPS Replacement Battery Cartridges for CJFS	IS / IS01	\$1,814.00
PR-14-30122	2/10/2014	HP Proliant DL360 Server	PR / PR00	\$5,585.00
PR-14-30147	2/11/2014	HP Elitebook Laptop Replacement Parts	PR / PR00	\$4,937.00
PR-14-30158	2/11/2014	Symantec Backup Exec v.2012	PR / PR00	\$7,535.41
PR-14-30162	2/11/2014	Forensics Towers	PR / PR00	\$14,918.70
PR-14-30163	2/11/2014	Ultrium Tape Drive Library	PR / PR00	\$14,304.08
PR-14-30164	2/11/2014	Barracuda Web Filter Security Appliance	PR / PR00	\$11,460.00
PR-14-30165	2/11/2014	Absolute CompuTrace License	PR / PR00	\$6,687.36
PR-14-30169	2/11/2014	HP StorageWorks Array	PR / PR00	\$7,624.00
SH-14-30408	3/12/2014	Training Guns	SH / SH003	\$1,145.00
SH-14-30434	3/13/2014	Tie-Cord Laundry Nets	SH / SH003	\$900.00
SH-14-30440	3/14/2014	Keys	SH / SH003	\$1,575.00
SH-14-30492	3/19/2014	Spit Mask/Hoods	SH / SH003	\$994.84
ST-14-30369	3/6/2014	Batteries - Car & Truck	ST / ST01	\$23,632.49
ST-14-30478	3/18/2014	Sanitary - Trailer	ST / ST01	\$1,799.00
TR-14-30582	3/26/2014	Legal Ad for Remittance System	TR/TR01	\$700.00

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1413952	3/25/2014	MARCH BREAD	SH/SHFS	\$6,800.00

CPB2014-237

DEPARTMENT OF DEVELOPMENT				
DEVELOPMENT VOUCHERS FOR THE PERIOD 03/20/14 to 03/26/14				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1450112	MAE Construction	\$8,775.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1450113	YK Brothers Construction	\$6,320.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1450114	MAE Construction	\$6,040.00	Federal CDBG Grant	Rehab Loan Ordinance
	Total Loans	\$21,135.00		

CPB2014-238

Submitting an amendment to Contract No. CE1200182-01 with East End Neighborhood House Association for Family to Family Neighborhood System of Care services for the period April 01, 2012 - March 31, 2014, to extend the time period to April 30, 2014; no additional funds required.

A. Summary of Requested Action

Submitting an amendment to Contract No. CE1200182-01 with East End Neighborhood House for Family to Family Neighborhood System of Care services for the period April 01, 2012 - March 31, 2014, to extend the time period to April 30, 2014; no additional funds required.

1. Children and Family Services is requesting authority to amend The East End Neighborhood House Association.

2. The goals of RFP 21241 is to build upon neighborhood/community resources and implement the Family-to-Family and wrap-around models to empower families and promote self-sufficiency.

3. NA

B. Procurement

1. The procurement method for this project is RFP - RQ21241. The total value of this RFP is \$8,972,992.00.

2. The RFP process was closed on 12/12/2011. There were fourteen (14) bids pulled from OPD and fourteen (14) bids are submitted for approval.

3. RFP 21241 Award recommendation was for 14 providers for a total of \$8,972,992.00. However, the submitted contracts are for 12 providers totaling \$7,691,136.00. This is due to the provider, Cleveland Urban Minority Alcoholism & Drug Abuse Outreach Project (UMADOP), refusing to sign the contract due to billing requirements and procedures. Catholic Charities Community Services (St. Martin De Porres Family Center), another provider awarded under RFP 21241, has agreed to take on Cleveland UMADAOP's service area.

C. Contractor and Project Information

1. Due to the length of this response, please see list for vendors: addresses and council district information in the Purpose/Outcomes description.

D. Project Status and Planning

1. This project recurs bi-annually.

E. Funding

1. The project is funded 100% by the General Fund (Health and Human Services Levy). The schedule of payments will be by invoice.

DESCRIPTION/PURPOSE:

The Division of Children and Family Services (DCFS) and the community, together with families, will identify and build on family strengths to provide opportunities to participate in all decisions affecting them. This work supports the mission of this agency to assure that children at risk of abuse or neglect are protected and nurtured within a family and with the support of the community. DCFS has expanded its support to at risk families by implementing the wrap-around process as a means to empower families and promote self-sufficiency. Values for wrap-around are:

- 1) Persistent Commitment
- 2) Child Centered, Family Focused
- 3) Individualized, Strength-Based
- 4) Family, Youth and Professional Partnership
- 5) Collaboration and Community Support
- 6) Social Networks and Informal Supports
- 7) Outcome Based and Cost Responsible

Families need resources through a supportive network of relatives, neighbors and community services.

OUTCOMES:

The Division of Children and Family Services is devoted to addressing and improving these nine (9) Family to Family outcomes in partnership with our fourteen (14) neighborhood collaborative agencies.

- 1) To reduce the number and rate of children placed away from their birth families.
- 2) Place more children in their own neighborhood.
- 3) To reduce the number of children served in institutional and group care and shift resources to kinship care, family foster care and family-centered services.
- 4) To decrease the lengths of stay of children in placement.
- 5) To increase the number and rate of children who are reunified with their birth families.
- 6) To decrease the number and rate of children reentering placement.
- 7) To reduce the number of moves children in care experience.
- 8) To increase the number and rate of brothers and sisters placed together.
- 9) To reduce any disparities associated with race, ethnicity, gender or age in each of these outcomes.