

Cuyahoga County Contracts and Purchasing Board
February 24, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:45 a.m.

Attending:

County Executive Ed FitzGerald
Chief of Staff Matt Carroll
Director of Procurement and Diversity Lenora Lockett
Councilman Dale Miller
Director of Public Works Bonnie Teeuwen
Treasurer Jeannet Wright (Alternate for Mark Parks)

At the February 24, 2014 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes from the February 18, 2014 Contracts and Purchasing Board meeting were unanimously approved, as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

CPB2014-79 Department of Workforce Development Submitting a contract with Professional Placement Services, LLC dba Superior Payroll Processing LLC in the amount not-to-exceed \$1,040.00 for the On-the-Job Training Program for the period 11/11/2013 - 2/11/2014. Funding Source: 100% by WIA funds.

Lindy Burt presented. Item CPB2014-79 was originally held due to noncompliance with ethics registration. The item was unanimously approved.

B. Scheduled Items

CPB2014-118 Department of Development a) Submitting a contract with URS Corporation - Ohio in the amount not-to-exceed \$41,500.00 for Brownfield Environmental Site assessment services of Henninger Landfill Redevelopment site located at West 25th - Pearl Road and Henninger Road, Cleveland, for the period 2/24/2014 - 9/22/2014.

b) Submitting a Grant of Right of Entry, Consent and Release from Liability in connection with said project site.

Funding Source: Brownfield Revolving Loan Funds

Jan Baynes, Department of Development, presented. Item BC2014-118 was unanimously approved.

CPB2014-119 Office of Procurement & Diversity recommending an award: Department of Information Technology a) on R29681 to Integrated Precision Systems, Inc. (1-1) in the amount of \$97,081.69 for the purchase of 37 indoor security cameras with access control readers and associated hardware and 1 Video Server with 37 XProtect Corporate Device Channel Licenses for use by Medical Examiner. Funding Source: 100% by Capital Project Future Debt Issue.

Lenora Lockett presented. Item BC2014-119 was unanimously approved.

CPB2014-120 Department of Public Safety and Justice Services/Public Safety Grants submitting an agreement with City of Mentor for reimbursement of eligible expenses in the amount of \$3,250.00 in connection with the FY2012 State Homeland Security Grant Program for the period 1/10/2014 - 3/1/2014. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency.

Felicia Harrison, Department of Public Safety, presented. Item BC2014-120 was unanimously approved.

CPB2014-121 Department of Health and Human Services/ Division of Children and Family Services recommending awards on various requisitions and enter into contracts with various providers in the total amount of \$10,000.00 for adoption services for the period 1/1/2014 - 12/31/2014:

a) on RQ30171 with Catholic Social Services of the Upper Peninsula, Inc. in the amount not-to-exceed \$5,000.00.

b) on RQ30172 with CASI Foundation for Children, Inc. in the amount not-to-exceed \$5,000.00.

Funding Source: 100% Health and Human Services Levy Funds

Rick Werner, Director of Department of Human Services, presented. Item BC2014-121 was unanimously approved.

C. Exemption Requests

CPB2014-122 Department of Public Works submitting an RFP exemption which will result in an award recommendation to RMS Investment Corporation in an amount TBD for lease of office space for the period 6/1/2014 - 5/31/2019 with a renewal option for the period 6/1/2019 - 5/31/2024 for use by the Auto Title Division. Funding Source: Auto Title Division Certificate of Title Funds.

Bonnie Teeuwen presented. Item BC2014-122 was unanimously approved.

CPB2014-123 Department of Information Technology Submitting an RFP exemption on RQ29828, which will result in an award recommendation to TEC Communications, Inc. in the amount of \$24,000.00 for technical support for the Fiscal Office Call Center applications for the period 1/1/2014 - 12/31/2017. Funding Source: 100% General Funds.

Dennis Sullivan, Information Technology, presented. Item BC2014-123 was unanimously approved.

CPB2014-124 Department of Human Resources Submitting an RFP exemption, which will result in an amendment to an agreement with Medical Imaging Diagnostics, LLC dba Breast Care Center for on-site mammography services for County employees for the period 5/1/2011 -12/31/2013 to extend the time period 12/31/2014; no additional funds required. Funding Source: N/A.

Lisa Durkin, Human Resources, presented. Item BC2014-124 was unanimously approved.

CPB2014-125 Department of Health and Human Services/ Cuyahoga Job and Family Services Submitting an RFP exemption on RQ29752, which will result in an award recommendation to Ohio Desk in the amount of \$1,295.70 for the purchase of 1 ADA Accommodation Desk Chair. Funding Source: Funded 92% by State and Federal sources and 8% by local sources.

Rick Werner, Director of Department of Human Services, presented. Item BC2014-125 was unanimously approved.

CPB2014-126 Department of Health and Human Services/ Department of Children and Family Services Submitting an RFP exemption, which will result in amendments to contracts with various providers for placement services for the period 10/1/2011 - 12/31/2013:

1) For additional funds:

- a) Contract No. CE1100616-01 with Alliance Human Services, Inc. in the amount of \$25,000.00.
- b) Contract No. CE1100622-01 with Caring for Kids, Inc. in the amount of \$15,000.00.
- c) Contract No. CE1100610-01 with Diversion Adolescent Foster Care of Ohio, Inc. in the amount of \$38,000.00.
- d) Contract No. CE1100612- 01 with In Focus of Cleveland, Inc. in the amount of \$1,000.00.
- e) Contract No. CE1100772- 01 with Fox Run: The Center for Children and Adolescents in the amount of \$30,000.00.
- f) Contract No. CE1100672-01 with House of New Hope in the amount of \$14,000.00.
- g) Contract No. CE1100624-01 with National Youth Advocate Program, Inc. in the amount of \$270,000.00.
- h) Contract No. CE1100628-01 with S.T.A.R.T. Support to At-Risk Teens in the amount of \$135,000.00.

2) for a decrease:

- i) Contract No. CE1100623-01 with Catholic Charities Services Corporation dba (Parmadale) in the amount of (\$528,000.00).

Funding Source: Federal 29%; HHS Levy 71%

Rick Werner, Director of Department of Human Services, presented. Item BC2014-126 was unanimously approved.

D. Consent Agenda

CPB2014-127 Sheriff's Department submitting an amendment to Contract No. AG1300239 with The MetroHealth System for certain management, health care and related services for the Cuyahoga County Corrections Center for the period 1/1/14 – 2/28/14, to extend the time period to 3/31/14; no additional funds required. Funding Source: 100% General Fund.

Item BC2014-127 was unanimously approved.

CPB2014-128 Department of Public Works submitting an amendment to Contract No. CE1200148-01 with Joshen Paper & Packaging Co. for paper and plastic supplies for various County buildings for the period 2/1/2012 - 1/31/2014 to extend the time period to 5/31/2014; no additional funds required. Funding Source: 100% Internal Service funds.

Item BC2014-128 was unanimously approved.

CPB2014-129 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue Generating.

Item BC2014-129 was unanimously approved.

CPB2014-130 Department of Information Technology Submitting an amendment to Contract No. CE1300351-01 with Service Express, Inc., for server maintenance county-wide for the period of 3/1/2013 - 2/28/2018 to change the terms, effective 1/1/2014; no additional funds required. Funding Source: General Funds.

Item BC2014-130 was unanimously approved.

CPB2014-131 Department of Human Resources submitting an amendment to Contract No. CE1300496 with Northwest Group Services Agency, Inc. for flexible spending account administration for the period 1/1/2014 - 12/31/2016 to change the scope of services, effective 10/31/2013; no additional funds required. Funding Source: 100% Self Insurance Funds.

Item BC2014-131 was unanimously approved.

CPB2014-132 Common Pleas Court/ Corrections Planning Board submitting a grant agreement with Ohio Department of Rehabilitation and Correction in the amount of \$75,000.00 for the Smart Ohio

Model Pilot Grant Program for the period 3/1/2014 - 6/30/2015. Funding Source: Ohio Department of Rehabilitation and Correction grant funds.

Item BC2014-132 was unanimously approved.

CPB2014-133 Department of Public Safety and Justice Services submitting an amendment to a grant agreement with United States Department of Justice/Bureau of Justice Assistance for the National Prison Rape Elimination Act Grant Program for the period 4/1/2013 - 3/31/2014 to extend the time period to 9/30/2014. Funding Source: National PREA Resource Center/US Department of Justice.

Item BC2014-133 was unanimously approved.

CPB2014-134 Department of Public Safety and Justice Services submitting various grant agreements with Ohio Emergency Management Agency for various grant projects in connection with FY2013 State Homeland Security Grant Program for the period 9/1/2013 - 5/30/2015:

a) for the Specialty Response Team Sustainment Project in the amount of \$78,750.00.

b) for the Specialty Response Team Sustainment and Regional Capabilities Project in the amount of \$257,250.00.

c) for the Specialty Response Water Rescue Team Sustainment Project in the amount of \$90,453.30.

Funding Source: Department of Homeland Security through the Ohio Emergency Management Agency

Item BC2014-134 was unanimously approved.

CPB2014-135 Department of Public Safety and Justice Services submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$202,650.00 for the Training and Exercise project for FY2013 State Homeland Security Grant Program for the period 9/1/2013 - 5/30/2015. Funding Source: Department of Homeland Security through the Ohio Emergency Management Agency.

Item BC2014-135 was unanimously approved.

CPB2014-136 Department of Public Safety and Justice Services/Public Safety Grants Submitting an agreement with City of Rocky River for the purchase of equipment, valued in the amount not-to-exceed \$38,424.75 in connection with the FY2010 Urban Area Security Initiative Grant Program for the period 8/1/2010 - 7/31/2013. Funding Source: FY 10 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

Item BC2014-136 was unanimously approved.

CPB2014-137 Department of Public Safety and Justice Services/ Witness/Victim submitting an amendment to Contract No. CE1300223-01 with Mental Health Services for Homeless Persons, Inc. for the EXODUS Project in connection with the FY2010 Juvenile Justice and Delinquency Prevention Reducing Disproportionate Minority Contact program for the period 4/1/2013 - 12/31/2013 to extend the time period to 9/30/2014; no additional funds required. Funding Source: 100% for the Ohio Department of Juvenile Justice and Delinquency Prevention.

Item BC2014-137 was unanimously approved.

CPB2014-138 Office of Procurement & Diversity presenting voucher payments for the week of 2/24/2014.

Item BC2014-138 was unanimously approved.

CPB2014-139 Department of Development submitting voucher payments/housing rehab loans for the week 02/13/14 – 02/20/14.

Item BC2014-139 was unanimously approved.

V. Other Business

No other business was presented.

VI. Public Comment

There was no further public comment.

VII. Adjourn

A motion to adjourn was unanimously approved at 11:56 a.m.