

Cuyahoga County Contracts and Purchasing Board  
January 27, 2014 11:30 A.M.  
Lakeside Place - Council Offices - Board Room  
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:35 a.m.

Attending:

Chief of Staff Matt Carroll

Director of Procurement and Diversity Lenora Lockett

Councilman Dale Miller

Fiscal Officer Mark Parks

Public Works Director Bonnie Teeuwen

At the January 27, 2014 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes from the January 21, 2014 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2014-47 Department of Development a) Submitting a contract with HzW Environmental Consultants, LLC for Brownfield Assessment Phase II Environmental Services in the amount of \$34,950.00 at the proposed 216 Land Company Site located at 3100 Hamilton Avenue, Cleveland start-completion dates are 1/27/2014 - 7/26/2014. b) Submitting a License for Entry, Consent and Limited Release from Liability agreement in connection with said project site. Funding Source: 100% by Brownfield Revolving Loan Funds.

Jan Baynes, Department of Development, presented. Item CPB2014-47 was unanimously approved.

CPB2014-48 Department of Information Technology Recommending an award on RQ28276 and enter into a contract with Novacoast, Inc. in the amount not-to-exceed \$7,000.00 for consultant services

for the GroupWise System Recovery for the period 12/1/2013 - 5/1/2014. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-48 was unanimously approved.

CPB2014-49 Department of Human Resources submitting an amendment to Contract No. CE1100645-01 with Centers for Families and Children for an Employee Assistance Program for County employees for the period 1/1/2012 - 12/31/2014 to change the terms, effective 1/6/2014 and for additional funds in the amount not-to-exceed \$2,001.00. Funding Source: 100% General Funds.

Elise Hara, Director of Human Resources, presented. Item CPB2014-49 was unanimously approved.

CPB2014-50 Department of Public Safety and Justice Services/Public Safety Grants Submitting an agreement with City of Cleveland Heights in the amount of \$3,000.00 for reimbursement of eligible expenses in connection with the FY2011 State Homeland Security Program - Law Enforcement grant for the period 1/1/2013 - 3/31/2014. Funding Source: 100% funded by grant funds (FY11 Law Enforcement State Homeland Security Grant (LE-SHSP).

Norberto Colon, Deputy Chief of Staff for Justice Affairs, presented. Item CPB2014-50 was unanimously approved.

CPB2014-51 Department of Public Safety and Justice Services/Public Safety Grants submitting an agreement with City of Parma for reimbursement of eligible expenses in the amount of \$1,856.48 in connection with the FY2012 State Homeland Security Grant Program for the period 11/18/2013 - 12/31/2013.

Norberto Colon, Deputy Chief of Staff for Justice Affairs, presented. Item CPB2014-51 was unanimously approved.

CPB2014-52 Department of Health and Human Services/ Division of Senior and Adult Services submitting a revenue generating agreement with UnitedHealth Care of Ohio, Inc. in the amount of \$65,000.00 for Home and Community Based services for the period 3/1/2014 - 2/28/2017. Funding Source: Revenue Generating.

Rick Werner, Director of Human Services, presented. Item CPB2014-52 was unanimously approved.

### C. Exemption Requests

CPB2014-53 Department of Information Technology Submitting an RFP exemption on RQ29717, which will result in an award recommendation to CGI Technologies and Solutions Inc. in the amount not-to-exceed \$90,746.00 for maintenance on Hyland Onbase software for the Document Imaging System for Cuyahoga Job and Family Services for the period 1/1/2014 - 12/31/2014. Funding Source: 100% General Fund.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-53 was unanimously approved.

CPB2014-54 Department of Health and Human Services/ Division of Children and Family Services Requesting approval of an RFP exemption on RQ29831, which will result in various actions:

a) Recommending a payment to National Council of Jewish Women's Dignity Project in the amount of \$1,800.00 for operational support.

b) Accepting a donation from National Council of Jewish Women's Dignity Project for items benefiting youth in foster care.

Funding Source: 100% Health and Human Services Levy Funds

Rick Werner, Director of Human Services, presented. Item CPB2014-54 was unanimously approved.

#### D. Consent Agenda

CPB2014-55 Department of Public Works Submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:

Parcel No.(s): 3T

Owner(s): CA-MIL Holdings, LLC

Approved Appraisal (Fair Market Value Estimated): \$2,200.00

Parcel No.(s): 130WD, T

Owner(s): A. Cheren

Approved Appraisal (Fair Market Value Estimated): \$7,500.00

Funding Source: Funding will be as follows: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].

Item CPB2014-55 was unanimously approved.

CPB2014-56 Department of Public Works a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1200651-01 with Chagrin Valley Paving, Inc. for full depth recycle with asphalt overlay of Columbia Road from Butternut Ridge Road to Lorain Road in the City of North Olmsted for a decrease in the amount of (\$262,324.04).

b) Recommending to accept the project as complete and in accordance with plans and specifications.

c) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 80% Federal Funded, and 20% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund.

Item CPB2014-56 was unanimously approved.

CPB2014-57 County Law Library submitting a grant agreement with Statewide Consortium of County Law Library Resources Boards in the amount of \$3,519.11 for defrayment of a portion of Consortium Board Dues payable in February, 2014 accordance with Ohio Revised Code Section 3375.481. Funding Source: Statewide Consortium of County Law Library Resources Boards.

Item CPB2014-57 was unanimously approved.

CPB2014-58 Department of Human Resources submitting a revenue generating agreement with Cuyahoga County Planning Commission in the amount of \$7,331.50 for consultant services for the period of 10/11/2012 - 12/31/2013. Funding Source: Revenue Generating.

Item CPB2014-58 was unanimously approved.

CPB2014-59 Department of Health and Human Services submitting an amendment to a grant award from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for the FY2012 Second Chance Act Adult Offender Reentry Program for the period 10/1/2012 - 9/30/2013 to extend the time period to 9/30/2014 and for additional funds in the amount of \$500,000.00. Funding Source: FY2012 U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance grant funds.

Item CPB2014-59 was unanimously approved.

CPB2014-60 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services Submitting a grant agreement with Ohio Development Services Agency in the amount of \$1,675,000.00 for the Homeless Crisis Response Program for the period 1/1/2014 - 2/28/2016. Funding Source: 100% State of Ohio, Emergency Solutions Grant funds and State Housing Trust Funds.

Item CPB2014-60 was unanimously approved.

CPB2014-61 Department of Health and Human Services/Division of Senior and Adult Services submitting a grant agreement with the Western Reserve Area Agency on Aging in the amount of \$19,778.48 for the Medicare Improvements for Patients and Providers Act Beneficiary Outreach and Assistance Program for the period 9/30/2013 - 9/29/2014. Funding Source: Western Reserve Area Agency on Aging.

Item CPB2014-61 was unanimously approved.

CPB2014-62 Office of Procurement & Diversity presenting voucher payments for the week of 1/27/2014.

Item CPB2014-62 was unanimously approved.

CPB2014-63 Department of Development submitting voucher payments/housing rehab loans for the week 1/16/14 through 1/22/14.

Item CPB2014-63 was unanimously approved.

#### V. Other Business

CPB2014-64 Mike Chambers presented a mission-critical item that was listed among the purchase order report included in the original calendar: Requisition 29937 (CT-14-29937) recommending an award to Concord Road Equipment Mfg., Inc. in the amount of \$3,466.02 for Airport - snowblower Repairs (#M14).

Item CPB2014-64 was unanimously approved. A motion to restore the Public Works Department's time-sensitive/mission critical budget limit to \$25,000 was unanimously approved.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:49 a.m.