

Cuyahoga County Contracts and Purchasing Board
January 27, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2014-47	Department of Development	<p>a) Submitting a contract with HzW Environmental Consultants, LLC for Brownfield Assessment Phase II Environmental Services in the amount of \$34,950.00 at the proposed 216 Land Company Site located at 3100 Hamilton Avenue, Cleveland start-completion dates are 1/27/2014 - 7/26/2014.</p> <p>b) Submitting a License for Entry, Consent and Limited Release from Liability agreement in connection with said project site.</p> <p>Funding Source: 100% by Brownfield Revolving Loan Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-48	Department of Information Technology	<p>Recommending an award on RQ28276 and enter into a contract with Novacoast, Inc. in the amount not-to-exceed \$7,000.00 for consultant services for the GroupWise System Recovery for the period 12/1/2013 - 5/1/2014.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-49	Department of Human Resources	<p>Submitting an amendment to Contract No. CE1100645-01 with Centers for Families and Children for an Employee Assistance Program for County employees for the period 1/1/2012 - 12/31/2014 to change the terms, effective 1/6/2014 and for additional funds in the amount not-to-exceed \$2,001.00.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-50	Department of Public Safety and Justice Services/Public Safety Grants	<p>Submitting an agreement with City of Cleveland Heights in the amount of \$3,000.00 for reimbursement of eligible expenses in connection with the FY2011 State Homeland Security Program - Law Enforcement grant for the period 1/1/2013 - 3/31/2014.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		Funding Source: 100% funded by grant funds (FY11 Law Enforcement State Homeland Security Grant (LE-SHSP)	
CPB2014-51	Department of Public Safety and Justice Services/Public Safety Grants	Submitting an agreement with City of Parma for reimbursement of eligible expenses in the amount of \$1,856.48 in connection with the FY2012 State Homeland Security Grant Program for the period 11/18/2013 - 12/31/2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-52	Department of Health and Human Services/ Division of Senior and Adult Services	Submitting a revenue generating agreement with UnitedHealth Care of Ohio, Inc. in the amount of \$65,000.00 for Home and Community Based services for the period 3/1/2014 - 2/28/2017. Funding Source: Revenue Generating	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2014-53	Department of Information Technology	<p>Submitting an RFP exemption on RQ29717, which will result in an award recommendation to CGI Technologies and Solutions Inc. in the amount not-to-exceed \$90,746.00 for maintenance on Hyland Onbase software for the Document Imaging System for Cuyahoga Job and Family Services for the period 1/1/2014 - 12/31/2014.</p> <p>Funding Source: 100% General Fund</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Annual maintenance for Cuyahoga County jobs and Family Services, Office of Child Support Services Custom Application and Hyland Software.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any) \$90,746.00 General Fund SE496000 0263</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>State Contract; needs posting on County Web for lowest bid.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None – to be posted on WEB for lowest bid.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Renewal of Annual Support – was vendor that installed the system.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid. Must be posted on County Web – STS Vendor needs lowest bid.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Continue to post to get lowest bid.</p>	
BC2014-54	Department of Health and Human Services/ Division of Children and Family Services	<p>Requesting approval of an RFP exemption on RQ29831, which will result in various actions:</p> <p>a) Recommending a payment to National Council of Jewish Women's Dignity Project in the amount of \$1,800.00 for operational support.</p> <p>b) Accepting a donation from National Council of Jewish Women's Dignity Project for items benefiting youth in foster care.</p> <p>Funding Source: 100% Health and Human Services Levy Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Division of Children and Family Services is requesting approval of a payment of \$1800.00 to support the National Council of Jewish Women’s Dignity Project. On average, we receive about 150 duffle bags and the contents of the bags are toiletries, books, stuffed animals, etc. with an estimated value of each bag \$25 - \$28.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>The invoice dated October 9, 2013 reflects the time period of July 1, 2012 – June 30, 2014. The dates are reflective of the Dignity Projects budget which is on the state fiscal year.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$1,800.00</p> <p>100% of the cost would be paid by the HHS Levy Fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The National Council of Jewish Women (NCJW) launched Project Dignity 8 years ago to assist youth in DCFS custody. This initiative is coordinated, managed and supported by NCJW's network of volunteers and supporters. NCJW has sole responsibility for the collection and distribution of all donations associated with this initiative.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Through the Project Dignity Initiative, NCJW has been providing duffle bags filled with toiletry items, backpacks filled with school supplies, educational books, toys, and stuffed animals to children in custody since 2005.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Project Dignity is a service project of the NCJW. The initiative benefits youth in foster care by helping to ease their transition from their homes into care.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The initiative is coordinated, managed and supported 100% by NCJW's network of volunteers and supporters. The items are donated and provided to DCFS far below</p>	
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		<p>cost. Any delays may result in the end of this NCJW community service project that directly benefits children in DCFS custody.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The physical items are donated and provided to DCFS. The donation/support of \$1800.00 to the NCJW is far below the retail price of the \$3,750.00 - \$4,200.00 (excludes volunteer time).</p>	
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2014-55	Department of Public Works	<p>Submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:</p> <p>Parcel No.(s): 3T Owner(s): CA-MIL Holdings, LLC Approved Appraisal (Fair Market Value Estimated): \$2,200.00</p> <p>Parcel No.(s): 130WD, T Owner(s): A. Cheren Approved Appraisal (Fair Market Value Estimated): \$7,500.00</p> <p>Funding Source: Funding will be as follows: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2014-56	Department of Public Works	<p>a) Submitting an amendment (Subsidiary No. 1) to Contract No. CE1200651-01 with Chagrin Valley Paving, Inc. for full depth recycle with asphalt overlay of Columbia Road from Butternut Ridge Road to Lorain Road in the City of North Olmsted for a decrease in the amount of (\$262,324.04).</p> <p>b) Recommending to accept the project as complete and in accordance with plans and specifications.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>c) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.</p> <p>Funding Source: 80% Federal Funded, and 20% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund</p>	
CPB2014-57	County Law Library	<p>Submitting a grant agreement with Statewide Consortium of County Law Library Resources Boards in the amount of \$3,519.11 for defrayment of a portion of Consortium Board Dues payable in February, 2014 accordance with Ohio Revised Code Section 3375.481.</p> <p>Funding Source: Statewide Consortium of County Law Library Resources Boards</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2014-58	Department of Human Resources	<p>Submitting a revenue generating agreement with Cuyahoga County Planning Commission in the amount of \$7,331.50 for consultant services for the period of 10/11/2012 - 12/31/2013.</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2014-59	Department of Health and Human Services	<p>Submitting an amendment to a grant award from U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for the FY2012 Second Chance Act Adult Offender Reentry Program for the period 10/1/2012 - 9/30/2013 to extend the time period to 9/30/2014 and for additional funds in the amount of \$500,000.00.</p> <p>Funding Source: FY2012 U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance grant funds</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2014-60	Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services	<p>Submitting a grant agreement with Ohio Development Services Agency in the amount of \$1,675,000.00 for the Homeless Crisis Response Program for the period 1/1/2014 - 2/28/2016.</p> <p>Funding Source: 100% State of Ohio, Emergency Solutions Grant funds and State Housing Trust Funds.</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>
CPB2014-61	Department of Health and Human Services/ Division of Senior and Adult Services	<p>Submitting a grant agreement with the Western Reserve Area Agency on Aging in the amount of \$19,778.48 for the Medicare Improvements for Patients and Providers Act Beneficiary Outreach and Assistance Program for the period 9/30/2013 - 9/29/2014.</p> <p>Funding Source: Western Reserve Area Agency on Aging</p>	<p><input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold</p>

CPB2014-62	Office of Procurement & Diversity	Presenting voucher payments for the week of 1/27/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2014-63	Department of Development	Submitting voucher payments/housing rehab loans for the week 1/16/14 through 1/22/14.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

VI. Public Comment

VII. Adjournment

Minutes

Cuyahoga County Contracts and Purchasing Board
January 21, 2014 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:34 a.m.

Attending:

County Executive Ed FitzGerald
Chief of Staff Matt Carroll
Deputy Chief Engineer Stan Kosilesky (Alternate for Bonnie Teeuwen)
Director of Procurement and Diversity Lenora Lockett
Councilman Dale Miller (Alternate for Councilman Dave Greenspan)
Interim Fiscal Officer Mark Parks

At the January 21, 2014 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes from the January 13, 2014 Contracts and Purchasing Board meeting were unanimously approved.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2014-35 Office of Procurement & Diversity recommending an award: Department of Information Technology a) on RQ29247 to MCPC, Inc. in the amount of \$89,551.34 for the purchase of Storage Arrays for use by the Medical Examiner. Funding Source: 100% Medical Examiner Lab Fund.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-35 was unanimously approved.

CPB2014-36 Department of Public Safety and Justice Services recommending an award on RQ28784 and enter into a contract with SAS Institute, Inc. in the amount not-to-exceed \$29,878.05 for upgrade of Patriarch software for use by Northeast Ohio Regional Fusion Center for the period 1/1/2014 - 4/30/2014. Funding Source: FY12 State Homeland Security Program-Law Enforcement.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-36 was unanimously approved.

CPB2014-37 Department of Human Services

A) Submitting an RFP exemption, which will result in an amendment to contract CE-1300189-01 with MAXIMUS Consulting Services, Inc., a wholly-owned subsidiary of MAXIMUS, Inc. (1/1/2013 – 12/31/2013) for maintenance on the Maximus Ledger Suites Program Expenditure Tracking System (PET), to extend the time period to 9/30/2014, and for additional funds in the amount of \$1,613.00.

B) Submitting an amendment to contract CE-1300189-01 with MAXIMUS Consulting Services, Inc., a wholly-owned subsidiary of MAXIMUS, Inc. (1/1/2013 – 12/31/2013) for maintenance on the Maximus Ledger Suites Program Expenditure Tracking System (PET), to extend the time period to 9/30/2014, and for additional funds in the amount of \$1,613.00.

Funding Source: HHS Levy - \$532.29 – 33%; Federal & State – \$1,080.71 – 67% (\$540.36 – 33% each).

Rick Werner presented. He introduced corrections to the item. Although the contract was drafted for a nine month extension, the Department subsequently learned that the State would not allow the contract with Maximus to extend beyond 6 months. Therefore, the item was amended to request a 6 month extension in the amount of \$1,075.00. Item CPB2014-37, as corrected, was unanimously approved.

C. Exemption Requests

CPB2014-38 Department of Information Technology Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300458-01 with MCPC for professional services, to project, manage and complete server and PC moves from the County Administration Building to various County buildings for the period 8/19/2013 -10/4/2013 to extend the time period to 12/31/2015; no additional funds required. Funding Source: 100% General funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-38 was unanimously approved.

CPB2014-39 County Sheriff Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300071-01 with Intellitech Corporation for license renewal and maintenance on the IMACS Jail management system for the period 1/1/2013 - 12/31/2013, to extend the time period to

12/31/2014 and for additional funds in the amount of \$106,055.00. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2014-39 was unanimously approved.

CPB2014-40 Department of Public Safety and Justice Services Submitting an RFP exemption, which will result in amendments to contracts with various providers for the FY2011 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 1/1/2012 - 8/30/2013 to extend the time period 9/30/2013 and for additional funds:

- a) Contract No. CE1200461-01 with Golden Ciphers in the amount not-to-exceed \$3,233.55.
- b) Contract No. CE1200462-01 with YMCA of Greater Cleveland in the amount not-to-exceed \$3,233.54.

Funding Source: FY2011 Juvenile Justice and Delinquency Prevention Block Grant Funds.

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2014-40 was unanimously approved.

CPB2014-41 Department of Public Safety and Justice Services/Witness/Victims submitting an RFP exemption, which will result in an amendment to Contract No. CE1300223-01 with Mental Health Services for Homeless Persons, Inc. for the EXODUS Project in connection with the FY2010 Juvenile Justice and Delinquency Prevention Reducing Disproportionate Minority Contact program for the period 4/1/2013 - 12/31/2013 to extend the time period to 9/30/2014; no additional funds required.
Funding Source: 100% State of Ohio, Office of Juvenile Justice and Delinquency Prevention Funds.

Felicia Harrison, Department of Public Safety and Justice Services, presented. Item CPB2014-41 was unanimously approved.

CPB2014-42 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services Submitting an RFP exemption on RQ29765, which will result in an award recommendation to Metanoia Project in the amount of \$25,000.00 for temporary overnight shelter services for the period 1/1/2014 - 5/31/2014. Funding Source: Health and Human Services Levy.

Rick Werner, Director of Department of Human Services, presented. Item CPB2014-42 was unanimously approved.

D. Consent Agenda

CPB2014-43 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services submitting an amendment to Contract No. CE1300384-01 with MHS, Inc. for homeless prevention and rapid re-housing assistance services for veterans and their families for the period 7/1/2013 - 12/31/2013 to extend the time period to 6/30/2014; no additional funds required.
Funding Source: 100% through re-directed state funds targeted to the Veterans Services Commission.

Item CPB2014-43 was unanimously approved.

CPB2014-44 Department of Health and Human Services/Division of Senior and Adult Services submitting a grant agreement with Western Reserve Area Agency on Aging in the amount of \$210,072.00 for the Older Americans Act Program in connection with the Aging and Disability Resource Network Grant Program for the period 1/1/2014 - 12/31/2014. Funding Source: The grant portion of project is funded with OAA Title III funds. The County's match is funded with Health and Human Services levy funds.

Item CPB2014-44 was unanimously approved.

CPB2014-45 Office of Procurement & Diversity presenting voucher payments for the week of 1/20/2014.

Item CPB2014-45 was unanimously approved.

CPB2014-46 Department of Development submitting voucher payments/housing rehab loans for the week 1/9/2014 to 1/15/2014.

Item CPB2014-46 was unanimously approved.

V. Other Business

No other business was presented.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:49 a.m.

B. Scheduled Items

CPB2014-47

Scope of Work Summary:

1. Department of Development is requesting:

I. Executive's signature on a zero amount agreement titled "Grant of Right of Entry, Consent and Release from Liability" for the below named project site.

II. Executive approval by signature of a contract with HzW Environmental LLC for Phase II Environmental Services in the amount of \$34,950.00 at the proposed East 216 Land Company Site located at 3100 Hamilton Cleveland, Ohio. The start-completion dates are 01/27/2014 -07/26/2014.

2. The primary goals of this project are:

a. To assist with Phase II environmental investigation on this six- acre site, which formerly housed chemicals and petroleum-based storage tanks.

b. Assessment of potential contaminants levels in order to assist this recent purchaser who is attempting to secure construction financing for building/site redevelopment.

B. Procurement

RFQ20596 (August 26, 2011). There were eleven proposals submitted to the County HzW Environmental Consultants, LLC was one of the five highest scoring firms approved at the Contracts and Purchasing Board on November 14, 2011.

C. Contractor and Project Information :

1. The address of the vendor is:

HzW Environmental Consultants, LLC

6105 Heisley Road

Mentor, Ohio 44060 (Lake County)

2. HzW is a WBE owned company in the State of Ohio. Barbara Knecht, CEO.

3. The project is located at:

3100 Hamilton Avenue

Cleveland, Ohio 44114

County Council District # 7.

D. Project Status and Planning

1. The project is for Phase II brownfield assessment investigation. The applicant had already performed a Phase I and subsequent indoor vapor samples which indicated the need for this investigation.

2. This project will commence upon approval on January 27, 2014.

The time period will be for 180 days from January 27, 2014 to July 26, 2014.

3. This project will be to conduct a Phase II environmental investigation of the site.

4. There is a DBE participation/goal of MBE 2.3% and WBE 6.2% for this assessment program. This project proposal estimates utilizing 43% (\$14,950) of the contract for WBE services.

5. The scope of services are attached and made part of the contract.

E. Funding:

1. The project is funded 100% by Brownfield Revolving Loan Funds.

2. The schedule of payments is typically monthly invoice submissions from consultant.

3. This project is to allow for Phase II assessment planning, soil boring installation, lab analysis of samples and Phase II report of findings.

CPB2014-48

The Department of Information Technology 2014 Contract for GroupWise consulting services with Novacoast, Inc.

A. Scope

The Department of Information Technology submitting a contract with Novacoast, Inc., in the amount not-to-exceed \$7,000.00, for GroupWise consulting services, for the period 12/1/13 - 5/1/14.

B. Procurement: Informal Bid under \$25,000.00, was the only bidder - two efforts made.

C. Contractor: Novacoast, Inc., 1505 Chappala Street, Santa Barbara, CA 93101

Council District: NA Owner: Paul Anderson, President

D. Project Status: NA

E. Funding: 100% General Fund

CPB2014-49

A. Scope of Work Summary

1. Office of Human Resources requesting to amend to a contract with the Centers for Families and Children in an amount not to exceed \$2,001.00 for the period January 1, 2014 - December 31, 2014 to add the Cuyahoga County Board of Health and its 140 employees as an additional user department.
2. The primary goal of the project is to provide Employee Assistance to employees that are eligible to participate in the EASE Program with the County.

B. Procurement

1. The original procurement method for this project was an RFP. The total value of the RFP, was \$330,000.00.

C. Contractor and Project Information

1. The addresses of all vendors and/or contractors is:

Center for Families and Children
4500 Euclid Avenue
Cleveland, Ohio 44103
Council District #7

D. Project Status and Planning

1. The project reoccurs every three years.
2. The amended project's term will begin on January 1, 2014.

E. Funding

1. The project is funded 100% by the General Fund however a percentage of the revenue funds will be contributed by individual agencies (as detailed in a spreadsheet attached to contract).
2. The schedule of payments is within the scope of services to be performed under the contract.

CPB2014-50

Title: Public Safety & Justice Services, 2013, Agreement, City of Cleveland Heights, FY11 Law Enforcement State Homeland Security Grant (LE-SHSP)

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of a reimbursement agreement with the City of Cleveland Heights for the anticipated cost of \$3,000.00 for the period January 1, 2013 through March 31, 2014 (anticipated start-completion dates).

2. The primary goal of the project is for the Department of Public Safety & Justice Services, on behalf of the Northeast Ohio Regional Fusion Center, to reimburse Cleveland Heights for the acquisition of technology that will connect them to the Fusion Center's mobile crime tip service but allow law enforcement agencies to receive tips unique to them.

3. N/A

B. Procurement Method

1. The procurement method for this project was an Other Than Full and Open application based on some agencies that expressed interest in the project and then an expansion of the opportunity to all law enforcement agencies in Ohio Homeland Security Region 2 after the Other Than Full and Open Application was approved.

2. N/A

3. The proposed agreement received an Other Than Full and Open approval based on those agencies that expressed interest. In order to allow the most participants possible the opportunity to participate was offered to law enforcement agencies all across Ohio Homeland Security Region 2 once the Other Than Full and Open was approved.

C. Contractor and Project Information

1. The address of the City of Cleveland Heights is:
40 Severance Circle
Cleveland Heights, OH 44118
Council District: 10

2. Dennis Wilcox, Mayor, City of Cleveland Heights

3. The address of the project is:
Same as above
Council District: Same as above

D. Project Status and Planning

1. This is a one-time project and no future funding for the project is expected

2. The project is one time and has no phases

3. N/A

4. The project's term has already begun and the reason for the delay was receiving the agreement back. In addition, this is a reimbursement grant.

5. N/A

E. Funding

1. The project is 100% funded by grant funds (FY11 Law Enforcement State Homeland Security Grant (LE-SHSP), which are made available on a yearly basis provided Congress allocates funding.

2. This is a reimbursement grant for a one time purchase. There is no schedule of payments.

3. N/A

CPB2014-51

Title: Public Safety and Justice Services 2014 Agreement FY12 SHSP Grant City of Parma Training Reimbursement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Parma for the cost of \$1,856.48. The start-end date of the agreement is November 18, 2013 through December 31, 2013.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

2. The reimbursed expenses for training involve a project to make available performance-level training to Cuyahoga County First Responders, specifically regional Hazmat team members.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA training was an approved project.

2. The grant agreement will close on 7/31/2014

C. Contractor and Project Information

1. City of Parma
6611 Ridge Road
Parma, Ohio 44129

County Council Districts 4

2. The Mayor of the City of Parma is Timothy DeGeeter

D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for training involve an ongoing project to support specialized training to Cuyahoga County First Responders, including members of the county Hazmat Teams.

E. Funding

1. The project is funded 100% by DHS through OEMA.

2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

CPB2014-52

Title: Senior & Adult Services - 2013 – UnitedHealthcare of Ohio, Inc., 2014

A. Scope of Work Summary

1. The Division of Senior & Adult Services is requesting approval of a revenue generating agreement with United Healthcare of Ohio, Inc. The anticipated start-completion dates are 3/1/2014 - 2/28/2017
2. The agreement does not include any County match funds or, if awarded by the grantor, obligations that the County contract with external service providers or vendors.
3. Not applicable.

B. Procurement

1. Revenue Generating Agreement; The total value of the agreement has no cap; the agreement is based on the submission of authorized claims for covered services to covered persons.
2. Not applicable.
3. Not applicable.

C. Contractor and Project Information

1. UnitedHealthcare Community Plan of Ohio
9800 Healthcare lane
Minnetonka, MN 55343
2. Marsha Jones-Terrell, Network Development Director
3. The entire Cuyahoga County

D. Project Status and Planning

1. The project is new to the County.
2. Not applicable.
3. The project requires timely action. DSAS is unable to be reimbursed for delivered services until this agreement is executed and returned to the funding provider.
4. Not applicable.
5. The agreement needs a signature in ink by 3/1/2014.

E. Funding

1. The project is funded by the United Healthcare of Ohio, Inc. and its other affiliates.
2. Payment is received based on the submission of approved claims.

C. RFP Exemptions

(detail for items CPB2014-53 through CPB2014-54 in Section C, above)

D. Consent Agenda

CPB2014-55

A. Scope of Work Summary

1. Public Works Department requesting approval of two (2) Administrative Offer of Settlement

Agreements for acquiring necessary right-of-way for the following property owners and for the amounts listed in connection with the Pleasant Valley Road/Bagley Road project which consists of the improvement of 2.34 miles of Bagley Road and Pleasant Valley Road (including 0.24 miles of W. 130th Street) from Pearl Road to York Road, in the cities of Middleburg Heights and Parma, by widening to five lanes, regrading of profile and providing new pavement, new storm and sanitary sewers, water main, new signing and striping and new traffic signal system:

a. CA-MIL Holdings, LLC

Parcel 3-T [Temporary Easement]

\$2,200 - This amount EXCEEDS the FMVE of \$1,700 by \$500.

The owner has requested the additional \$500 as compensation for the impact of the project on his business, with his patrons choosing another establishment [tanning salon] to go to. The additional amount is within the \$500 authority of the County to approve and is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement was recommended by the consultant, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

b. Andrew Cheren

Parcel 130-WD [Warranty Deed (fee simple ownership)], T [Temporary Easement]

\$7,500 - This amount EXCEEDS the FMVE of \$5,270 by \$2,230.

The property owner was offered only \$1.00 a sq ft. He believes that his property is more closely comparable to a property wherein the property is valued at \$1.71 a sq. ft. Additionally, he believes that the eight (8) trees to be removed were undervalued at \$200 each. He received a quote indicating his trees are worth \$400. Based on these items, the property owner originally demanded \$8,970. Our consultant successfully negotiated with the property owner to reach the settlement amount of \$7,500. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement was recommended by the consultant, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

The anticipated start-completion dates for right-of-way acquisition are 3/1/13 and 12/31/13.

2. The primary goal of acquiring right-of-way for the Pleasant Valley/Bagley project is to allow the improvement of said roads in the manner described above.

3. N/A

B. Procurement

1. The procurement method for the acquisition of right-of-way for this project is that consultant O.R. Colon visits the properties, its ODOT pre-qualified appraiser prepares a Value Analysis [Fair Market Value Estimate "FMVE"] of the value of the property being taken, the FMVE is then reviewed by ODOT pre-qualified review appraiser employed by consultant Heritage Land Services, and then one of O.R. Colon's ODOT pre-qualified negotiators negotiates with the property owners. The Agreements contained herein are for amounts which EXCEED the respective FMVEs.

2. N/A

3. N/A

C. Contractor and Project Information

The addresses of the property owners are:

a. CA-MIL Holdings, LLC
11925 Pearl Road
Strongsville, OH 44136
Council District 5
Property Address
14980 Bagley Road
Middleburg Hts., OH 44130
Council District 4

b. Andrew Cheren
12625 W. Pleasant Valley Road
Parma, OH 44130
Council District 4

2. N/A

3.a. The address or location of the project is Pleasant Valley and Bagley Roads, Middleburg Heights and Parma, Ohio, upon which roads all property owners own property.

3.b. The project is located in Council District 4.

D. Project Status and Planning

1. This particular project is the first such project for this portion of Pleasant Valley and Bagley Roads

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

There is an estimated cost of \$2,400,000.00 for acquiring the necessary right-of-way, which sum will be used to pay the property owners and the consultant providing the acquisition services. Funding will be as follows: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].

2. N/A

3. N/A

Resolution 003119, adopted on 03/15/79, declared the Convenience and Welfare of this project. The agreements of cooperation between the County and the City of Middleburg Heights and the County and the City of Parma were approved by Resolutions 026209 [adopted on 05/19/1980] and 003201 [adopted on 01/14/1980], respectively. R2011-0317 approved the right-of-way plans and authorized the acquisition of necessary right-of-way.

CPB2014-56

A. Scope of Work Summary

(a) Submitting the final amended agreement (Subsidiary No. 1) on RQ24975 for a decreased amount of (\$262,324.04) for the resurfacing, restoration and rehabilitation of Columbia Road from Butternut Ridge Road to Lorain Road in the City of North Olmsted.

(b) Requesting that the above referenced project be accepted as complete in accordance with the plans and specifications.

(c) Requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

The project is staffed with the following DOPW employees:

Darwin Merdes, P.E., Area Construction Engineer

Patrick Kearny, Project Supervisor

Dave Toth, Construction Technician

Original Contract Amount: \$1,674,072.45

Amendment No. 1: (\$262,324.04)

Rev. Contract Amount: \$1,411,748.41

(-15.67% under original contract amount)

2) The primary goals are to finalize and accept construction as complete per plans and specifications.

3) N/A.

B. Procurement

1) Competitive Bid process (Original Contract).

C. Contractor And Project Information

Chagrin Valley Paving, Inc. 440-543-2253

Paul Phillips, President (Primary Owner)

17290 Munn Road

Chagrin Falls, Ohio 44023

Council District - 6

3. Construction is in the City of North Olmsted (Council District 1).

D. Project Status and Planning

1. There was a final inspection on August 8, 2013 and a final punch list was prepared. All work has been completed.

E. Funding

1. LPA project which is 80% Federal Funded, and 20% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund.

The contractor has completed ethics training as required

CPB2014-57

A. Scope of Work Summary:

1. The County Law Library Resources Board is submitting and requesting approval of a grant agreement in the amount of \$3,519.11 with the Statewide Consortium of County Law Library Resources Boards. The grant would provide the Law Library with a credit against Consortium dues that will be payable in February of 2014 pursuant to Ohio Revised Code sec. 3375.481.

2. The goal of the grant is to defray the Law Library's costs for dues to the Consortium in February of 2014.

B. Procurement

1. The Law Library is responding to a Request for Proposals from the aforementioned Consortium.
2. The Law Library's proposal and signed grant agreement is due January 31, 2014.

C. Contractor and Project Information

1 and 2. The Consortium can be reached c/o its Executive Director, Judith Maxwell, at Delaware County Law Library, 20 W. Central Ave., Delaware, OH 43015.

D. Project Status and Planning

- 1-4. This is not a project.
5. The grant agreement needs to be signed and submitted to the Consortium by January 31, 2014.

E. Funding

1. The grant will be funded by the aforementioned Consortium.

CPB2014-58

A. Scope of Work Summary

1. Office of Human Resources is submitting a revenue-generating inter-agency agreement to provide the Cuyahoga County Planning Commission with professional human resources consulting services for the period of October 11, 2012 - December 31, 2013.

2. This agreement has been signed, in force, and completed. However, it was not entered into the Novus system. Per advice of the County's Law Department, and with the understanding and approval of the Office of Procurement and Diversity, we now submit this agreement for the record and to allow for subsequent amendments.

B. Procurement

Not applicable. This is a revenue generating inter-agency agreement.

C. Contractor and Project Information

1. Cuyahoga County Planning Commission
2429 Superior Viaduct
Cleveland, OH 44113
2. The Executive Director of this organization is Glenn Coyne.
3. The project is located in Council District 7

D. Project occurred 10/11/12 – 12/31/13.

E. Funding

This is a revenue generating inter-agency agreement. The schedule of payments to the County is within 30 days after a verified, itemized invoice is submitted to the Cuyahoga County Planning Commission.

CPB2014-59

Submitting amendment to except additional funding from the Department of Justice-2012 Second Chance Act Grant Award for Planning and Demonstration, in the amount of \$500,000 and to extend the time period to September 30, 2014.

CPB2014-60

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a grant agreement with the State of Ohio, Ohio Development Services Agency, in the amount of \$1,675,000.00. The grant award term is for two years: January 1, 2014 through December 31, 2015.
2. The grant is awarded for the Homeless Crisis Response Program (HCRP). The HCRP is intended to reduce the number of individuals and families who become homeless, and to reduce the length of time that individuals and families experience homelessness. These goals are realized through the implementation of the Coordinated Assessment and Intake (CA/I) system and of the Rapid Re-housing Program.

B. Procurement N/A

C. Contractor and Project Information N/A

D. Project Status and Planning

1. This is the second year in a row that this grant has been awarded to Cuyahoga County.
2. N/A
3. The Grant Agreement was mailed to Cuyahoga County on 12/23/13. The transmittal letter requested a 10 day turn around on the acceptance of the Grant.
4. The grant award start date is January 1, 2014 so the award period has already started.
5. The grant agreement requires an ink signature.

E. Funding

1. The grant award is 100% State of Ohio, Emergency Solutions Grant funds and State Housing Trust Funds.
2. N/A
3. N/A

CPB2014-61

A. Scope of Work Summary

1. The Division of Senior & Adult Services is requesting approval of an agreement with the Western Reserve Area Agency on Aging (WRAAA) in the amount of \$19,778.48. The anticipated start-completion dates are 9/30/2013-9/29/2014.
2. The grant agreement does not include any County match funds or, obligations that the County contract with external service providers or vendors.

B. Procurement

1. The procurement method, this item is a grant agreement.
2. Not applicable.
3. Not applicable.

C. Contractor and Project Information

1. The address of the vendor is:
Western Reserve Area Agency on Aging
925 Euclid Avenue, Suite 600
Cleveland, OH 44115
Council District 7

2. Not applicable.

3. The project requires timely action. DSAS is unable to draw down monies until this agreement is executed and returned to the funding agency.

- 3.a. The address or location of the project is county-wide.
- 3.b. The project is located in all Council Districts.

D. Project Status and Planning

1. The project reoccurs annually.
2. Not applicable.
3. DSAS will be unable to be reimbursed for the provision of services until the agreement is approved by the County Executive.
4. The project's term has already begun. This request was delayed as to the late receipt of the award from the vendor.
5. The contract or agreement needs a signature in ink by January 27 2014.

E. Funding

1. The project is funded by WRAAA.
2. Not applicable.

CPB2014-62

Office of Procurement & Diversity presenting voucher payments for the week of 1/27/2014.

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
AU-14-29935	1/22/2014	Legal/Delinquent Land Notice	AU / AU01	\$21,000.00
AU-13-29441	11/26/2013	Property Professional & Comp Professional Subscriptions	AU / AU01	\$18,624.00
CE-14-29838	1/13/2014	Trailer mounted attenuator	CE / CE01	\$18,546.51
CE-14-29926	1/22/2014	Advertising - 2014 Resurfacing	CE / CE01	\$950.00
CE-14-29888	1/16/2014	Adverising RFP Req #29889 - Construction Management Services	CE / CE01	\$950.00

CE-14-29885	1/16/2014	Advertising RFP Req 29887 - Construction Material Testing Services	CE / CE01	\$950.00
CL-14-29842	1/13/2014	check printing	CL / CL00	\$1,566.80
CR-14-29903	1/17/2014	Histology supplies	CR / CR00	\$860.00
CR-14-29934	1/22/2014	Guardian Column - Toxicology	CR / CR00	\$725.00
CR-14-29914	1/21/2014	Forensic Medical Textbooks - Pathologist	CR / CR00	\$833.45
CR-14-29852	1/14/2014	Sponges - Autopsy	CR / CR00	\$841.40
CR-14-29840	1/13/2014	Toxicology - Inserts	CR / CR00	\$990.00
CR-14-29753	1/6/2014	Thermometers - (Labs)	CR / CR00	\$1,361.48
CR-14-29841	1/13/2014	Autopsy Supplies	CR / CR00	\$8,116.55
CT-14-29818	1/10/2014	Advt E 49th Brdg Rehab - replaces RQ29346 - approved by CPB2013-926	CT / CT01	\$950.00
CT-14-29930	1/22/2014	CRTHSE- REPAIR TO FLOOR SCRUBBER	CT / CT01	\$962.50
CT-14-29928	1/22/2014	JUST CTR- PROPANE FOR FORKLIFT	CT / CT01	\$636.50
CT-14-29925	1/22/2014	JAIL II LAUNDRY ROOM MOTOR	CT / CT01	\$2,128.00
CT-14-29918	1/21/2014	VAR. BLDG- SEWAGE PUMP	CT / CT01	\$619.00
CT-14-29909	1/21/2014	JJC TACO VALVE PIN/VALVE REPAIR/TESTING	CT / CT01	\$1,742.50
CT-14-29870	1/14/2014	JC FIRE DAMPERS SUPPLIES PROJ CODE 40086	CT / CT01	\$24,000.00
CT-14-29846	1/14/2014	VARIOUS LATEX/VINYL/ NITRILE GLOVES	CT / CT01	\$24,000.00

CT-14-29837	1/13/2014	JJC 4TH FL SE HALL WINDOW REPLACEMENT	CT / CT01	\$4,174.00
CT-14-29849	1/14/2014	LEGAL/VARIOUS BLDGS CUSTODIAL PAPER SUPPLY	CT/CT01	\$800.00
CT-14-29819	1/10/2014	Advt Highland Rd Project - replaces RQ29139 approved by CPB2013-848	CT/CT01	\$900.00
ST-14-29833	1/11/2014	Advt F-450	ST / ST01	\$900.00
ST-14-29882	1/15/2014	Body Repairs #S- 418	ST / ST01	\$4,636.62
ST-14-29868	1/14/2014	6" Ferncos	ST / ST01	\$3,250.00
ST-14-29829	1/10/2014	Advt Lift Truck	ST/ST01	\$900.00
WT-14-29911	1/21/2014	Ad for RFP for drop-in child care	WT / WT01	\$700.00
WT-14-29907	1/21/2014	EITC program ad	WT / WT01	\$700.00

Mission Critical purchase

CT-14-29937	1/22/2014	Airport - Snowblower Repairs #M14	CT / CT14	\$3,466.02
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Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
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None this week

CPB2014-63

DEPARTMENT OF DEVELOPMENT				
DEVELOPMENT VOUCHERS & REHAB LOANS FOR THE PERIOD 1/16/14 to 1/22/14				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1450038	CB Mullins Construction	\$7,000.00	Federal CDBG Grant	Rehab Loan Ordinance
	Alyssa Allen	\$35,000.00	Community Development	CDBG Rehab Loan: Index Code DV714170
	Total Loans	\$42,000.00		