

Cuyahoga County Contracts and Purchasing Board
December 30, 2013 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:33 a.m.

Attending:

Chief of Staff Matt Carroll

Chief Deputy Engineer Stan Kosilesky, alternate for Bonnie Teeuwen

Director of Procurement and Diversity, Lenora Lockett

Councilman Dale Miller

Treasurer Jeannet Wright, alternate for Mark Parks

At the December 30, 2013 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes from the December 23, 2013 Contracts and Purchasing Board meeting were unanimously approved, as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2013-1018 Department of Information Technology recommending an award on RQ29386 and enter into a contract with JusticeTrax Inc., sole source, in the amount not-to-exceed \$56,000.00 for maintenance on the Laboratory Information Management System - Plus for the Medical Examiner for the period 10/15/2013 - 10/14/2016. Funding Source: 100% General Funds.

Item CPB2013-1018 was unanimously approved.

CPB2013-1019 Department of Workforce Development submitting a contract with Ohio Guidestone in the amount not-to-exceed \$60,000.00 for implementation of a Customized Training Program for the period 11/1/2013 - 11/30/2014. Funding Source: 100% Workforce Investment Act Funds.

Item CPB2013-1019 was unanimously approved.

CPB2013-1020 Court of Common Pleas/ Juvenile Court Division submitting an amendment to Contract No. CE1300457-01 Cornell Abraxas Group, Inc. for provision of professional and technical services to conduct programming, treatment, case management and care and custody services for the period 8/27/2013-12/31/2013 to extend the time period to 1/31/2014 and for additional funds in the amount of \$20,000.00. Funding Source: 100% General Funds.

Item CPB2013-1020 was unanimously approved.

CPB2013-1021 Department of Public Safety and Justice Services/Public Safety Grants a) submitting an RFP exemption, which will result in an amendment to Contract No. CE1200735 with Meltwater News U.S. Inc. for a social media analysis in connection with the FY2011 Urban Area Security Initiative Grant program for the period 12/1/2012 - 11/30/2013 to extend the time period to 4/30/2014 and for additional funds in the amount of \$3,125.00.

b) Submitting an amendment to Contract No. CE1200735 with Meltwater News U.S. Inc. for a social media analysis in connection with the FY2011 Urban Area Security Initiative Grant program for the period 12/1/2012 - 11/30/2013 to extend the time period to 4/30/2014 and for additional funds in the amount of \$3,125.00.

Funding Source: Department of Homeland Security funding through the Ohio Emergency Management Agency

Item CPB2013-1021 was unanimously approved.

CPB2013-1022 Department of Health and Human Services/Division of Senior and Adult Services submitting an amendment to Contract No. CE1300403-01 with Collaborative Research, LLC for consultant services for development and implementation of a 3-year strategic plan for the period 8/1/2013 - 11/30/2013 to extend the time period 1/31/2014 and for additional funds in the amount of \$2,000.00. Funding Source: Health and Human Services Levy Funds.

Item CPB2013-1022 was unanimously approved.

C. Exemptions

CPB2013-1023 Department of Public Works submitting an RFP exemption, which will result in an award recommendation to Brandstetter Carroll Inc. in the amount of \$815,000.00 for design services in connection with an Emergency Operation Center. Funding Source: Capital Funds.

Item CPB2013-1023 was unanimously approved.

CPB2013-1024 Department of Public Safety and Justice Services recommending to amend Contracts and Purchasing Board approval on item CPB2013-943, requesting an RFP exemption on RQ29308, which will result in an award recommendation to AT&T for relocation of 65 additional Centralized Automatic Message Accounting Trunk Lines for Connectivity for the Next Generation 9-1-1 Public Safety Answering

Points project by changing the amount not-to-exceed from \$65,013.00 to \$106,021.20. Funding Source: 911 Wireless Assistance Fund.

Item CPB2013-1024 was unanimously approved.

CPB2013-1025 Department of Health and Human Services/Division of Children and Family Services/ Cuyahoga Job and Family Services recommending to amend Contracts and Purchasing Board approval on item No. CPB2013-918 dated November 25, 2013, requesting an RFP exemption on RQ29265, which will result in an award recommendation to LexisNexis Risk Solutions FL, Inc. for Accurint for Government Plus on-line locate services for the period 10/1/2013 - 9/30/2017 by changing the amount not-to-exceed from \$96,000.00 to \$234,973.44. Funding Source: DCFS Federal 33% and 67% HHSL. CJFS/OCSS Federal 66% and 33% Local.

Item CPB2013-1025 was unanimously approved.

CPB2013-1026 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services submitting a sole source exemption on RQ29562, which will result in an award recommendation to Emerald Development and Economic Network, Inc. in the amount of \$226,715.00 for property management services for the Community Women's Shelter, located at 2227 Payne Avenue, for the time period 1/1/2014 - 12/31/2014. Funding Source: Health and Human Services Levy.

Item CPB2013-1026 was unanimously approved.

D. Consent Agenda

CPB2013-1027 Department of Public Works submitting an agreement of cooperation with City of North Royalton for the replacement of Akins Road Culvert 01.12. Funding Source: 60% with County Road and Bridge Fund and 40% from City of North Royalton for design and 80% with County Road and Bridge Fund and 20% from City of North Royalton for construction.

Item CPB2013-1027 was unanimously approved.

CPB2013-1028 Department of Public Works submitting an amendment to an agreement with Talal Hamed for cafeteria services and vending machines located at the Jane Edna Hunter Building, machine services at the Cuyahoga County Jane Edna Hunter building located at 3955 Euclid Avenue, 3rd Floor, Cleveland, for the period 8/1/2012 - 7/31/2013 to extend the time period to 12/31/2014. Funding Source: The original agreement currently has no funding involved. The new RFP will produce a revenue generating agreement. The schedule of payments will be monthly that is predicted to contribute on an average of \$500.00 each month.

Item CPB2013-1028 was unanimously approved.

CPB2013-1029 Department of Information Technology submitting a grant agreement with Ohio Development Services Agency in the amount of \$100,000.00 for an Enterprise Geographic Information System Feasibility Study in connection with the FY2014 Local Government Innovation fund for the period 7/8/2013 - 7/8/2015. Funding Source: Ohio Development Services Agency FY2014 Local Government Innovation grant funds.

Item CPB2013-1029 was unanimously approved.

CPB2013-1030 Fiscal Office/ Department of the County Treasurer submitting a letter of intent with C&T Holdings, dba EZ Pay Corporate for kiosk services for payment processing and managed merchant accounts at a location to be determined for the period of 180 days. Funding Source: N/A

Item CPB2013-1030 was unanimously approved.

CPB2013-1031 Fiscal Office/Department of the County Treasurer submitting a memorandum of understanding with Official Payments Corporation to utilize the Point of Sale service (POS) card swipe electronic payment transaction system in connection with Cuyahoga County's existing on-line Credit Card Payment Program.

Item CPB2013-1031 was unanimously approved.

CPB2013-1032 County Sheriff Submitting an amendment to Contract No. CE1100331-01 with Mental Health Services for Homeless Persons, Inc., dba Front Line Service for re-entry services for the Project RESTORE (Reentry Strategies Toward Reintegration) demonstration project in connection with the FY2010 Second Chance Act Prisoner Reentry Initiative for the period 1/1/2011 - 9/30/2013 to extend the time period to 3/31/2014; no additional funds required. Funding Source: Original Contract: FY2010 Second Chance Act Prisoner Reentry Initiative grant funds.

Item CPB2013-1032 was unanimously approved.

CPB2013-1033 County Sheriff Submitting an amendment to Contract No. CE1200039 -01 with Consilium Staffing, LLC for medical and psychiatric services for the period 1/1/2012 - 12/31/2013 to extend the time period to 12/31/2014; no additional funds required. Funding Source: 100% General Funds.

Item CPB2013-1033 was unanimously approved.

CPB2013-1034 Office of Procurement & Diversity presenting voucher payments for the week of 12/30/2013.

Item CPB2013-1034 was unanimously approved.

V. Other Business

CPB2013-1035 Department of Public Works recommending award on RQ29722 and enter into contract with Premier Truck Parts in the amount of \$2,495 for emergency repair of the hydraulic system on Dump Truck #27. Funding Source: Sanitary Sewer District Funds.

Mike Chambers, Fiscal Officer for Public Works, presented. A motion to amend the December 30, 2013 Contracts and Purchasing Board meeting agenda to add the proposed item was unanimously approved.

Item CPB2013-1035 was unanimously approved.

A motion to restore the Public Works Department's mission critical budget limit to \$25,000 was unanimously approved.

CPB2013-1036 Department of Health and Human Services/Division of Children and Family Services recommending an award and enter into a contract with Pomegranate Health Systems of Columbus, Ohio in the amount of \$24,999 for hospitalization for one youth from mid through late December.

Rick Werner presented. He explained that DCFS is working to prepare an RFP exemption and enter into a longer-term contract with this provider for continued residential care for the youth. They are also currently working to get the service provider ethics registered. Pomegranate is a provider that DCFS has worked with previously, but not in the recent past.

A motion to amend the December 30, 2013 Contracts and Purchasing Board meeting agenda to add the proposed item was unanimously approved.

Item CPB2013-1036 was unanimously approved.

A motion to restore the Department of Children and Family Services' mission critical budget limit to \$25,000 was unanimously approved.

Lenora Lockett, Director of Procurement and Diversity instructed staff to check the County Inspector General's posted debarment list prior to doing business with vendors on time-sensitive, mission-critical items. The County will not release payment to debarred vendors.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:48 a.m.