

Cuyahoga County Contracts and Purchasing Board
December 23, 2013 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:36 a.m.

Attending:

County Executive Ed FitzGerald

Chief of Staff Matt Carroll

Deputy Chief Engineer Stan Kosilesky (Alternate for Bonnie Teeuwen)

Director of Procurement and Diversity Lenora Lockett

Councilman Dale Miller

Treasurer Jeannet Wright (alternate for Mark Parks)

At the December 23, 2013 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes from the December 16, 2013 Contracts and Purchasing Board meeting were unanimously approved as written.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2013-996 Department of Information Technology submitting an amendment to Contract No. CE1200706-03 with DC Group Inc. for maintenance and support of Powerware Uninterruptible Power System - Plus 160 for the period 11/15/2012 - 11/14/2013 to extend the time period to 9/23/2014, to change the terms, effective 11/15/13, and for additional funds in the amount of \$3,503.00.
Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2013-996 was unanimously approved.

CPB2013-997 Department of Information Technology recommending an award on RQ29341 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$8,691.00 for maintenance and

support on DSRazor for Windows Visual Click software for the period 12/11/2013 - 12/11/2014. Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2013-997 was unanimously approved.

CPB2013-998 Office of Procurement & Diversity recommending an award: Department of Information Technology a) on RQ29088 to MCPC, Inc. in the amount of \$65,737.38 for the purchase of NetApp Storage Arrays (State Contract No. 534425). Funding Source: 100% by the Fiscal Office Microfilm Center fund.

Jeff Mowry, Chief Information Officer, presented. Item CPB2013-998 was unanimously approved.

CPB2013-999 Juvenile Court recommending awards on various requisitions and enter into agreements with various municipalities for the Community Diversion Program for the period 1/1/2014 - 12/31/2014:

- a) on RQ28879 with City of Bedford in the amount not-to-exceed \$9,200.00.
- b) on RQ28883 with City of Brecksville in the amount not-to-exceed \$2,400.00.
- c) on RQ28907 with Village of Mayfield in the amount not-to-exceed \$8,000.00.
- d) on RQ28909 with City of North Olmsted in the amount not-to-exceed \$17,000.00.
- e) on RQ28917 with City of Parma Heights in the amount not-to-exceed \$6,000.00.
- d) on RQ28919 with City of Richmond Heights in the amount not-to-exceed \$6,200.00.
- e) with the Village of Chagrin Falls in the amount of \$-0-.
- f) with the Village of Cuyahoga Heights in the amount of \$-0-.
- g) With Village of Valley View in the amount of \$-0- .

Funding Source: 100% General Funds

Item CPB2013-999 was held by Juvenile Court for scheduling reasons.

CPB2013-1000 Department of Health and Human Services/ Division of Senior and Adult Service recommending an award on RQ28811 and enter into a contract with The Center for Community Solutions - Council On Older Persons in the amount not-to-exceed \$7,500.00 for supportive staff for the period 1/1/2014 - 12/31/2014. Funding Source: 100% Health and Human Services Levy funds.

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2013-1000 was unanimously approved.

C. Exemptions

CPB2013-1001 Department of Public Works submitting an RFP exemption, which will result in an amendment to Contract No. CE1100688-01 with Allied Technology Integration, Inc. for consultant services for the Supervisory Control and Data Acquisition System for the period 12/5/2011 - 12/4/2013 to extend the time period to 6/4/2014; no additional funds required. Funding Source: Sewer District Cash Balance.

Stan Kosilesky, Chief Deputy Engineer for Public Works, presented. Item CPB2013-1001 was unanimously approved.

CPB2013-1002 Department of Information Technology submitting an RFP exemption on RQ29247, which will result in an award recommendation to MCPC in the amount not-to-exceed \$89,551.34 for Storage Arrays for use by the Medical Examiner. Funding Source: Medical Examiner Lab Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2013-1002 was unanimously approved.

CPB2013-1003 Department of Information Technology submitting a sole source exemption on RQ29258, which will result in an award recommendation to Manatron in the amount not-to-exceed \$486,190.00 for maintenance and support on MVP Tax Software and CAMA Sigma System for use by the Fiscal Office for the period of 1/1/2014 - 12/31/2014. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2013-1003 was unanimously approved.

CPB2013-1004 Fiscal Office submitting an RFP exemption on RQ29441, which will result in an award recommendation to CoStar Realty Information, Inc. in the amount of \$18,624.00 for Property Professional and Comp Professional subscriptions for the Appraisal Department and Board of Revision for the period 7/1/2013 - 6/30/2015. Funding Source: Assessment Funds.

Neil Winans, Residential Coordinator from the Fiscal Office, presented. Item CPB2013-1004 was unanimously approved.

CPB2013-1005 Department of Health and Human Services submitting an RFP exemption on RQ29539, which will result in an award recommendation to Cuyahoga Health Access Partnership in the amount of \$50,000.00 for administration of a Countywide health access plan for the period 1/1/2014 - 12/31/2015. Funding Source: HS Levy Funding-Included in the 2014-15 base budget for Human Services.

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2013-1005 was unanimously approved.

CPB2013-1006 Department of Health and Human Services submitting an RFP exemption on RQ29517, which will result in an award recommendation to The Center for Community Solutions in the amount of \$300,000.00 for fiscal agent services for the AIDS funding collaborative for the period 1/1/2014 - 12/31/2015. Funding Source: HHS Levy Funding-Included in the 2014-15 base budget for Human Services.

Rick Werner, Director of the Department of Health and Human Services, presented. Dale Miller asked if any of the funds are allocated toward direct services, and if any portion serves as a match for Ryan White funds. C Item CPB2013-1006 was unanimously approved.

CPB2013-1007 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services submitting an RFP exemption, which will result in an amendment to Contract No. CE1300098-01 with MHS, Inc. for emergency shelter services for homeless women and families located at 2227 Payne Avenue, Cleveland for the period 1/1/2013 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount of \$1,148,293.00. Funding Source: 100% Health & Human Services Levy, FY 2014.

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2013-1007 was unanimously approved.

CPB2013-1008 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services submitting an RFP exemption, which will result in an amendment to Contract No. CE1300384-01 with MHS, for homeless prevention and rapid re-housing assistance services for veterans and their families for the period 7/1/2013 - 12/31/2013 to extend the time period to 6/30/2014; no additional funds required. Funding Source: Original contract: 100% Veterans Services Funds, FY2013.

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2013-1008 was unanimously approved.

CPB2013-1009 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services submitting an RFP exemption, which will result in an amendment to Contract No. CE1300383-01 with Emerald Development and Economic Network, Inc. for permanent housing/move-in assistance services for veterans and their families for the period 7/1/2013 - 12/31/2013 to extend the time period to 6/30/2014; no additional funds required. Funding Source: 100% Veterans Services Fund, FY2013.

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2013-1009 was unanimously approved.

CPB2013-1010 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services submitting an RFP exemption, which will result in an amendment to Contract No. CE1300099-01 with Lutheran Metropolitan Ministry for emergency shelter services for homeless men located at 2100 Lakeside Avenue, Cleveland for the period 1/1/2013 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount of \$1,670,273.00. Funding Source: Funding source is 100% Health & Human Services Levy Funds.

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2013-1010 was unanimously approved.

CPB2013-1011 Department of Health and Human Services/ Department of Senior and Adult Services submitting an RFP exemption on RQ29312, which will result in an award recommendation to Pitney Bowes in the amount of \$2,312.85 for maintenance on the Global Mailing Systems 3 Series Station Inserter Mailing Machine. Funding Source: Health and Human Services Levy funds.

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2013-1011 was unanimously approved.

D. Consent Agenda

CPB2013-1012 Department of Public Works submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:

Parcel No.(s): 23T
Owner(s): J. Smerillo
Approved Appraisal (Fair Market Value Estimated): \$2,400.00

Parcel No.(s): 66T
Owner(s): O. Jr. & J.A. Gibson
Approved Appraisal (Fair Market Value Estimated): \$800.00

Parcel No.(s): 87WD
Owner(s): C. Kollin
Approved Appraisal (Fair Market Value Estimated): \$7,000.00

Parcel No.(s): 128WD
Owner(s): F.B. & L.P. Bohley
Approved Appraisal (Fair Market Value Estimated): \$2,560.00

Parcel No.(s): 144T
Owner(s): R. L. Pegan
Approved Appraisal (Fair Market Value Estimated): \$500.00

Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].

Item CPB2013-1012 was unanimously approved.

CPB2013-1013 Department of Information Technology submitting an amendment to Contract No. CE1200726-01 with DC Group Inc. maintenance and support of APC MGE 3500 30KVA Uninterruptible Power System with 12 batteries (SYBTU1-PLP) for the Cuyahoga County Alcohol, Drug Addiction and Mental Health Services Board for the period 12/1/2012 - 11/30/2013 to extend the time period to 9/23/2014; no additional funds required. Funding Source: Original contract: 100% General Funds.

Item CPB2013-1013 was unanimously approved.

CPB2013-1014 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to a grant agreement with State of Ohio, Ohio Development Services Agency for the Homeless Crisis Response Program in connection with the Emergency Solutions Grant program for the period 1/1/2013 - 12/31/2013 to extend the time period to 2/28/2014; no additional funds required. Funding Source: State of Ohio, Ohio Development Services Agency grant funds.

Item CPB2013-1014 was unanimously approved.

CPB2013-1015 Department of Health and Human Services/ Division of Children and Family Services submitting amendments to contracts with various providers for emergency assistance services for the period 9/1/2012 - 8/31/2014 to change the terms, effective 9/3/2013; no additional funds required:

- a) Contract No. CE1200402-01 with A-Z Furniture Co., Inc.
- b) Contract No. CE1200405-01 with West 25th Furnishings and Appliances, Inc.
Funding Source: Original contracts: 100% Health and Human Services Levy Funds.

Item CPB2013-1015 was unanimously approved.

CPB2013-1016 Department of Health and Human Services/ Division of Children and Family Services submitting an amendment to a revenue generating agreement in the amount of \$15,000.00 with Casey Family Programs for strategic planning for the Child Welfare Initiative for the period 1/1/2013 - 12/31/2013 to make budget line item revisions; no additional funds required. Funding Source: Revenue Generating

Item CPB2013-1016 was unanimously approved.

CPB2013-1017 Office of Procurement & Diversity presenting voucher payments for the week of 12/23/2013.

Item CPB2013-1017 was unanimously approved.

V. Other Business

No other business was presented.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:59 a.m.