

**Cuyahoga County Contracts and Purchasing Board  
December 30, 2013 11:30 A.M.  
Lakeside Place - Council Offices - Board Room  
323 W. Lakeside Avenue, 4<sup>th</sup> Floor**

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

**A. Tabled Items**

**B. Scheduled Items**

Item	Requestor	Description	Board Action
CPB2013-1018	Department of Information Technology	Recommending an award on RQ29386 and enter into a contract with JusticeTrax Inc., sole source, in the amount not-to-exceed \$56,000.00 for maintenance on the Laboratory Information Management System - Plus for the Medical Examiner for the period 10/15/2013 - 10/14/2016.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-1019	Department of Workforce Development	Submitting a contract with Ohio Guidestone in the amount not-to-exceed \$60,000.00 for implementation of a Customized Training Program for the period 11/1/2013 - 11/30/2014.  Funding Source: 100% Workforce Investment Act Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-1020	Court of Common Pleas/ Juvenile Court Division	Submitting an amendment to Contract No. CE1300457-01 Cornell Abraxas Group, Inc. for provision of professional and technical services to conduct programming, treatment, case management and care and custody services for the period 8/27/2013-12/31/2013 to extend the time period to 1/31/2014 and for additional funds in the amount of \$20,000.00.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-1021	Department of Public Safety and Justice Services/Public Safety Grants	a) Submitting an RFP exemption, which will result in an amendment to Contract No. CE1200735 with Meltwater News U.S. Inc. for a social media analysis in connection with the FY2011 Urban Area Security Initiative Grant program for the period 12/1/2012 - 11/30/2013 to extend the time period to 4/30/2014 and for additional funds in the amount of \$3,125.00.  b) Submitting an amendment to Contract No.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>CE1200735 with Meltwater News U.S. Inc. for a social media analysis in connection with the FY2011 Urban Area Security Initiative Grant program for the period 12/1/2012 - 11/30/2013 to extend the time period to 4/30/2014 and for additional funds in the amount of \$3,125.00.</p> <p>Funding Source: Department of Homeland Security funding through the Ohio Emergency Management Agency</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The contract will be extended through April 30, 2014 and the amount of the contract will be increased by \$3,125 for a contract total of \$10,625.00.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The total contract will now be \$10,625 and the extra \$3,125 will be paid out of the FY12 Law Enforcement State Homeland Security Grant Program.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>This is an amendment to a contract. The original contract resulted from a full and open competition.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>As this is an amendment for a contract that provides proprietary service; no other vendors were evaluated.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The vendor was originally selected through an open competition request for proposals.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p>	
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		<p>N/A as this is a contract amendment.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The original contract was the result of open competition. We are merely extending the original contract's performance period and amount as some grant money is available.</p>	
CPB2013-1022	Department of Health and Human Services/ Division of Senior and Adult Services	<p>Submitting an amendment to Contract No. CE1300403-01 with Collaborative Research, LLC for consultant services for development and implementation of a 3-year strategic plan for the period 8/1/2013 - 11/30/2013 to extend the time period 1/31/2014 and for additional funds in the amount of \$2,000.00.</p> <p>Funding Source: Health and Human Services Levy Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

### C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2013-1023	Department of Public Works	<p>Submitting an RFP exemption, which will result in an award recommendation to Brandstetter Carroll Inc. in the amount of \$815,000.00 for design services in connection with an Emergency Operation Center.</p> <p>Funding Source: Capital Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change) Requesting Brandstetter Carroll perform design services related to a potential Emergency Operations Center in Independence.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)  The estimated cost of the contract is \$815,000.00  The contract would be funded through the Capital fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Brandstetter Carroll was selected to perform similar services for the EOC in Broadview Heights. The contract is with the City of Broadview Heights, however the City used an RFQ process similar to the County's and included County participation on the selection committee.</p> <p>The proposed contract would utilize the work already performed by Brandstetter Carroll and continue to develop the plans for the new location. Since Brandstetter has developed the EOC requirements and begun design on the Broadview Heights location, much of this knowledge and work product can transfer to the new site.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None. Since Brandstetter has developed the EOC requirements and begun design on the Broadview Heights location, much of this knowledge and work product can transfer to the new site. It would not be cost effective or in line with the schedule to advertise a new RFQ, select and contract with another firm.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Brandstetter Carroll was selected to perform similar services for the EOC in Broadview Heights. The contract is with the City of Broadview Heights, however the City used an RFQ process similar to the County's and included County participation on the selection committee.</p> <p>The proposed contract would utilize the work already performed by Brandstetter Carroll and continue to develop the plans for the new location. Since Brandstetter has developed the EOC requirements and begun design on the Broadview Heights location, much of this knowledge and work product can transfer to the new site.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>The EOC project is a top priority and committed to be completed by September 2015. The issuance of a new RFQ and contracting time would not meet the desired</p>	
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		<p>schedule.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p>	
CPB2013-1024	Department of Public Safety and Justice Services	<p>Recommending to amend Contracts and Purchasing Board approval on item CPB2013-943, requesting an RFP exemption on RQ29308, which will result in an award recommendation to AT&amp;T for relocation of 65 additional Centralized Automatic Message Accounting Trunk Lines for Connectivity for the Next Generation 9-1-1 Public Safety Answering Points project by changing the amount not-to-exceed from \$65,013.00 to \$106,021.20.</p> <p>Funding Source: 911 Wireless Assistance Fund</p> <p>1. Description of Supplies or Services: to provide additional connectivity for the Next Generation 911 (NG911) Hardware project: The NG911 Hardware project provides hardware to all Public Safety Answering Points (PSAPs) in Cuyahoga County. This hardware requires connectivity to the main data center (host). This agreement specifically provides the following: moving of the current 911 lines that exist to the hosts Centralized Automatic Message Accounting (CAMA) trunks.</p> <p>2. Estimated Dollar Value and Funding Source Funded by 9-1-1 Wireless Assistance Fund JA 106773 106 CAMA Trunks to be relocated at \$1,000.20 per Trunk Purchase Order Not-to-Exceed: \$106,021.20</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method: AT&amp;T is the current provider of 911 in Cuyahoga County. As such, they are the only vendor able to move their lines.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None. AT&amp;T is the current and only provider of 911 in Cuyahoga County. As such, they are the only vendor able to move their lines.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected? It will be mandated that the Next Generation 9-1-1 System that is</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>being implemented in Cuyahoga County be integrated with the statewide Emergency Services IP Network (ESINet). Therefore, it is in the best interest of the County to work with the network provider that has in-depth knowledge, experience and understanding of these efforts in order to ensure compliance with future legislation that will be mandating the integration of the two.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid. Currently there are Public Safety Answering Points (PSAPs) that answer 9-1-1 calls that are in imminent danger of failing. Many have failed multiple times in the past few years. Additionally, the equipment they are using is outdated and many of the systems require replacement parts that are no longer manufactured.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services. In the future, if there are other qualified vendors with the knowledge, experience and qualifications to assist with this project AND there are not vulnerabilities to delays such as PSAPs failing or being too old to replace AND we are not faced with impending state legislative changes that would be affected by longer processes of competitive bid, then we would go out for competitive bid.</p>	
CPB2013-1025	Department of Health and Human Services/ Division of Children and Family Services/ Cuyahoga Job and Family Services	<p>Recommending to amend Contracts and Purchasing Board approval on item No. CPB2013-918 dated November 25, 2013, requesting an RFP exemption on RQ29265, which will result in an award recommendation to LexisNexis Risk Solutions FL, Inc. for Accurint for Government Plus on-line locate services for the period 10/1/2013 - 9/30/2017 by changing the amount not-to-exceed from \$96,000.00 to \$234,973.44.</p> <p>Funding Source: DCFS Federal 33% and 67% HHSL. CJFS/OCSS Federal 66% and 33% Local.</p> <p>The Division of Children and Family Services (DCFS) and Cuyahoga Job and Family Services, Office of Child Support Services (CJFS/OCSS) is seeking approval for an RFP Exemption to enter into cost-sharing multi-year contract with LexisNexis Risk Solutions FL Inc. for Accurint Government Plus access services. The contract term is a four (4)-year period beginning October 1, 2013 through September 30, 2017.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

		<p>The Grand total for both contracts is: \$234,973.44 (\$144,599.04 + \$90,374.40).</p> <p>This contract is set in motion by means of other than full and open competition with LexisNexis Risk Solutions FL Inc. who provides the Accurint Legal research product.</p> <p>The primary goal of the project is to enhance Family Search and Engagement services to increase connections, family support and legal permanency for youth in care. The Accurint legal research product is a tool used in Family Search and Engagement work to assist in the task of locating potential relatives for children/youth in the custody/care of the County, which follows federal and state rules and regulations.</p> <p>The Accurint legal research product is a tool that will support the Family Search and Engagement work that complies with PL 110-351 – Fostering Connections to Success and Increasing Adoptions Act.</p> <p>The monthly cost varies for DCFS and CJFS/OCSS because each agency selected specific plans tailored for their needs and mission of their agencies.</p> <p>DCFS identified the need for 24 seats/users at \$125.52 per month. The fees per user are \$125.25 and at a total monthly minimum amount of \$3,012.48, for four (4) years the total will be \$144,599.04. This is with adding Real-Time Phone Search for 24 seats/users. (DCFS) is using a Premium (Platinum) Plan service for a grand total of \$144,599.04.</p> <p>CJFS/OCSS identified the need of 15 seats at \$125.52 per month. The Fees per user are \$125.52 and at a total monthly minimum amount of \$1,882.80, for four (4) years. This is with adding Real-Time Phone Search for 15 seats/users. (CJFS/OCSS) is using a Premium (Platinum) Plan service for a grand total of \$90,374.40.</p> <p>The Grand total for both contracts is: \$234,973.44 (\$144,599.04 + \$90,374.40).</p> <p>The contract period is October 1, 2013 through September 30, 2017.</p>	
CPB2013-1026	Department of Health and Human	Submitting a sole source exemption on RQ29562, which will result in an award recommendation to Emerald Development and Economic Network, Inc. in the amount	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

	<p>Services/ Community Initiatives Division/Office of Homeless Services</p>	<p>of \$226,715.00 for property management services for the Community Women's Shelter, located at 2227 Payne Avenue, for the time period 1/1/2014 - 12/31/2014.</p> <p>Funding Source:</p> <p>2. What is the product/service that you seek to acquire?</p> <p>EDEN, Inc. is the sole owner of 2227 Payne Avenue, which is the location of the Norma Herr Women's Center (NHWC). The County worked with community partners for over 8 years to identify an appropriate site for a community women's shelter that could provide safe, decent, shelter for 140 single adult women. The search for such a site eventually led the County to take title to 2227 Payne Ave., which was located next to 2219 Payne, which was owned by EDEN. The plan to establish a community women's shelter focused on combining these two properties into one building. EDEN agreed to become the owner of the combined property. The City, County, EDEN, and MHS, Inc. embarked on a four year effort to raise funds, relocate the previous tenant of 2227 Payne, provide interim shelter during the renovation of the two buildings, and then move clients back into the new facility. NHWC has been opened as a renovated building since November, 2010.</p> <p>EDEN, Inc. has an established track record for property management for special needs populations. Prior to taking title to both buildings, EDEN had provided property management services for the Community Women's Shelter when it occupied two separate buildings.</p> <p>As owner of 2227 Payne Ave., the building in which the Norma Herr Women's Center is located, EDEN should be acknowledged as the sole source provider for property management services at that site.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>It is my understanding that a Sole Source determination for this activity would need to be requested each year.</p> <p>4. Why do you need to acquire these goods or services?</p> <p>The community made a commitment to provide a publicly</p>	
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		<p>funded shelter for women in FY 2004. This activity has two components: 1) service provision and 2) property operations and management. The City and County provide public funding for both of these components. The Women's Shelter Services' contract has been awarded to Mental Health Services, Inc. Emerald Development &amp; Economic Network, Inc. provides the property operations and facility management services at 2227 Payne Avenue.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>EDEN, Inc. is the owner of the building in which the Women's Shelter is located. EDEN raised funds for the renovation of the property and coordinated the architectural and construction plans and development. Property management services are reimbursed on an actual cost basis. Closing or relocating the Women's Shelter to another building is not an option.</p>	
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**D. Consent Agenda**

Item	Requestor	Description	Board Action
CPB2013-1027	Department of Public Works	<p>Submitting an agreement of cooperation with City of North Royalton for the replacement of Akins Road Culvert 01.12.</p> <p>Funding Source: 60% with County Road and Bridge Fund and 40% from City of North Royalton for design and 80% with County Road and Bridge Fund and 20% from City of North Royalton for construction.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-1028	Department of Public Works	<p>Submitting an amendment to an agreement with Talal Hamed for cafeteria services and vending machines located at the Jane Edna Hunter Building, machine services at the Cuyahoga County Jane Edna Hunter building located at 3955 Euclid Avenue, 3rd Floor, Cleveland, for the period 8/1/2012 - 7/31/2013 to extend the time period to 12/31/2014.</p> <p>Funding Source: The original agreement currently has no funding involved. The new RFP will produce a revenue generating agreement. The schedule of payments will be monthly that is predicted to contribute on an average</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		of \$500.00 each month.	
CPB2013-1029	Department of Information Technology	Submitting a grant agreement with Ohio Development Services Agency in the amount of \$100,000.00 for an Enterprise Geographic Information System Feasibility Study in connection with the FY2014 Local Government Innovation fund for the period 7/8/2013 - 7/8/2015.  Funding Source: Ohio Development Services Agency FY2014 Local Government Innovation grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-1030	Fiscal Office/ Department of the County Treasurer	Submitting a letter of intent with C&T Holdings, dba EZ Pay Corporate for kiosk services for payment processing and managed merchant accounts at a location to be determined for the period of 180 days.  Funding Source: N/A	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-1031	Fiscal Office/ Department of the County Treasurer	Submitting a memorandum of understanding with Official Payments Corporation to utilize the Point of Sale service (POS) card swipe electronic payment transaction system in connection with Cuyahoga County's existing on-line Credit Card Payment Program.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-1032	County Sheriff	Submitting an amendment to Contract No. CE1100331-01 with Mental Health Services for Homeless Persons, Inc., dba Front Line Service for re-entry services for the Project RESTORE (Reentry Strategies Toward Reintegration) demonstration project in connection with the FY2010 Second Chance Act Prisoner Reentry Initiative for the period 1/1/2011 - 9/30/2013 to extend the time period to 3/31/2014; no additional funds required.  Funding Source: Original Contract: FY2010 Second Chance Act Prisoner Reentry Initiative grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-1033	County Sheriff	Submitting an amendment to Contract No. CE1200039 -01 with Consilium Staffing, LLC for medical and psychiatric services for the period 1/1/2012 - 12/31/2013 to extend the time period to 12/31/2014; no additional funds required.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-1034	Office of Procurement & Diversity	Presenting voucher payments for the week of 12/30/2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
	Department of Development	<i>There are no voucher payments/housing rehab loans for presentation this week.</i>	

V. Other Business

VI. Public Comment

VII. Adjournment

## Minutes

Cuyahoga County Contracts and Purchasing Board  
December 23, 2013 11:30 A.M.  
Lakeside Place - Council Offices - Board Room  
323 W. Lakeside Avenue, 4<sup>th</sup> Floor

### I. Call to Order

The meeting was called to order at 11:36 a.m.

Attending:

County Executive Ed FitzGerald

Chief of Staff Matt Carroll

Deputy Chief Engineer Stan Kosilesky (Alternate for Bonnie Teeuwen)

Director of Procurement and Diversity Lenora Lockett

Councilman Dale Miller

Treasurer Jeannet Wright (alternate for Mark Parks)

At the December 23, 2013 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

### II. Review Minutes

The minutes from the December 16, 2013 Contracts and Purchasing Board meeting were unanimously approved as written.

### III. Public Comment

There was no public comment.

### IV. Contracts and Awards

#### A. Tabled Items

There were no tabled items.

#### B. Scheduled Items

CPB2013-996 Department of Information Technology submitting an amendment to Contract No. CE1200706-03 with DC Group Inc. for maintenance and support of Powerware Uninterruptible Power System - Plus 160 for the period 11/15/2012 - 11/14/2013 to extend the time period to 9/23/2014, to change the terms, effective 11/15/13, and for additional funds in the amount of \$3,503.00.  
Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2013-996 was unanimously approved.

CPB2013-997 Department of Information Technology recommending an award on RQ29341 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$8,691.00 for maintenance and support on DSRazor for Windows Visual Click software for the period 12/11/2013 - 12/11/2014. Funding Source: 100% General Funds

Jeff Mowry, Chief Information Officer, presented. Item CPB2013-997 was unanimously approved.

CPB2013-998 Office of Procurement & Diversity recommending an award: Department of Information Technology a) on RQ29088 to MCPC, Inc. in the amount of \$65,737.38 for the purchase of NetApp Storage Arrays (State Contract No. 534425). Funding Source: 100% by the Fiscal Office Microfilm Center fund.

Jeff Mowry, Chief Information Officer, presented. Item CPB2013-998 was unanimously approved.

CPB2013-999 Juvenile Court recommending awards on various requisitions and enter into agreements with various municipalities for the Community Diversion Program for the period 1/1/2014 - 12/31/2014:

- a) on RQ28879 with City of Bedford in the amount not-to-exceed \$9,200.00.
- b) on RQ28883 with City of Brecksville in the amount not-to-exceed \$2,400.00.
- c) on RQ28907 with Village of Mayfield in the amount not-to-exceed \$8,000.00.
- d) on RQ28909 with City of North Olmsted in the amount not-to-exceed \$17,000.00.
- e) on RQ28917 with City of Parma Heights in the amount not-to-exceed \$6,000.00.
- d) on RQ28919 with City of Richmond Heights in the amount not-to-exceed \$6,200.00.
- e) with the Village of Chagrin Falls in the amount of \$-0-.
- f) with the Village of Cuyahoga Heights in the amount of \$-0-.
- g) With Village of Valley View in the amount of \$-0- .

Funding Source: 100% General Funds

Item CPB2013-999 was held by Juvenile Court for scheduling reasons.

CPB2013-1000 Department of Health and Human Services/ Division of Senior and Adult Service recommending an award on RQ28811 and enter into a contract with The Center for Community Solutions - Council On Older Persons in the amount not-to-exceed \$7,500.00 for supportive staff for the period 1/1/2014 - 12/31/2014. Funding Source: 100% Health and Human Services Levy funds.

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2013-1000 was unanimously approved.

### C. Exemptions

CPB2013-1001 Department of Public Works submitting an RFP exemption, which will result in an amendment to Contract No. CE1100688-01 with Allied Technology Integration, Inc. for consultant services for the Supervisory Control and Data Acquisition System for the period 12/5/2011 - 12/4/2013 to extend the time period to 6/4/2014; no additional funds required. Funding Source: Sewer District Cash Balance.

Stan Kosilesky, Chief Deputy Engineer for Public Works, presented. Item CPB2013-1001 was unanimously approved.

CPB2013-1002 Department of Information Technology submitting an RFP exemption on RQ29247, which will result in an award recommendation to MCPC in the amount not-to-exceed \$89,551.34 for Storage Arrays for use by the Medical Examiner. Funding Source: Medical Examiner Lab Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2013-1002 was unanimously approved.

CPB2013-1003 Department of Information Technology submitting a sole source exemption on RQ29258, which will result in an award recommendation to Manatron in the amount not-to-exceed \$486,190.00 for maintenance and support on MVP Tax Software and CAMA Sigma System for use by the Fiscal Office for the period of 1/1/2014 - 12/31/2014. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB2013-1003 was unanimously approved.

CPB2013-1004 Fiscal Office submitting an RFP exemption on RQ29441, which will result in an award recommendation to CoStar Realty Information, Inc. in the amount of \$18,624.00 for Property Professional and Comp Professional subscriptions for the Appraisal Department and Board of Revision for the period 7/1/2013 - 6/30/2015. Funding Source: Assessment Funds.

Neil Winans, Residential Coordinator from the Fiscal Office, presented. Item CPB2013-1004 was unanimously approved.

CPB2013-1005 Department of Health and Human Services submitting an RFP exemption on RQ29539, which will result in an award recommendation to Cuyahoga Health Access Partnership in the amount of \$50,000.00 for administration of a Countywide health access plan for the period 1/1/2014 - 12/31/2015. Funding Source: HS Levy Funding-Included in the 2014-15 base budget for Human Services.

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2013-1005 was unanimously approved.

CPB2013-1006 Department of Health and Human Services submitting an RFP exemption on RQ29517, which will result in an award recommendation to The Center for Community Solutions in the amount of \$300,000.00 for fiscal agent services for the AIDS funding collaborative for the period 1/1/2014 - 12/31/2015. Funding Source: HHS Levy Funding-Included in the 2014-15 base budget for Human Services.

Rick Werner, Director of the Department of Health and Human Services, presented. Dale Miller asked if any of the funds are allocated toward direct services, and if any portion serves as a match for Ryan White funds. C Item CPB2013-1006 was unanimously approved.

CPB2013-1007 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services submitting an RFP exemption, which will result in an amendment to Contract No. CE1300098-01 with MHS, Inc. for emergency shelter services for homeless women and families located at 2227 Payne Avenue, Cleveland for the period 1/1/2013 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount of \$1,148,293.00. Funding Source: 100% Health & Human Services Levy, FY 2014.

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2013-1007 was unanimously approved.

CPB2013-1008 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services submitting an RFP exemption, which will result in an amendment to Contract No. CE1300384-01 with MHS, for homeless prevention and rapid re-housing assistance services for veterans and their families for the period 7/1/2013 - 12/31/2013 to extend the time period to 6/30/2014; no additional funds required. Funding Source: Original contract: 100% Veterans Services Funds, FY2013.

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2013-1008 was unanimously approved.

CPB2013-1009 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services submitting an RFP exemption, which will result in an amendment to Contract No. CE1300383-01 with Emerald Development and Economic Network, Inc. for permanent housing/move-in assistance services for veterans and their families for the period 7/1/2013 - 12/31/2013 to extend the time period to 6/30/2014; no additional funds required. Funding Source: 100% Veterans Services Fund, FY2013.

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2013-1009 was unanimously approved.

CPB2013-1010 Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services submitting an RFP exemption, which will result in an amendment to Contract No. CE1300099-01 with Lutheran Metropolitan Ministry for emergency shelter services for homeless men located at 2100 Lakeside Avenue, Cleveland for the period 1/1/2013 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount of \$1,670,273.00. Funding Source: Funding source is 100% Health & Human Services Levy Funds.

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2013-1010 was unanimously approved.

CPB2013-1011 Department of Health and Human Services/ Department of Senior and Adult Services submitting an RFP exemption on RQ29312, which will result in an award recommendation to Pitney Bowes in the amount of \$2,312.85 for maintenance on the Global Mailing Systems 3 Series Station Inserter Mailing Machine. Funding Source: Health and Human Services Levy funds.

Rick Werner, Director of the Department of Health and Human Services, presented. Item CPB2013-1011 was unanimously approved.

#### D. Consent Agenda

CPB2013-1012 Department of Public Works submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:

Parcel No.(s): 23T  
Owner(s): J. Smerillo  
Approved Appraisal (Fair Market Value Estimated): \$2,400.00

Parcel No.(s): 66T  
Owner(s): O. Jr. & J.A. Gibson  
Approved Appraisal (Fair Market Value Estimated): \$800.00

Parcel No.(s): 87WD  
Owner(s): C. Kollin  
Approved Appraisal (Fair Market Value Estimated): \$7,000.00

Parcel No.(s): 128WD  
Owner(s): F.B. & L.P. Bohley  
Approved Appraisal (Fair Market Value Estimated): \$2,560.00

Parcel No.(s): 144T  
Owner(s): R. L. Pegan  
Approved Appraisal (Fair Market Value Estimated): \$500.00

Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].

Item CPB2013-1012 was unanimously approved.

CPB2013-1013 Department of Information Technology submitting an amendment to Contract No. CE1200726-01 with DC Group Inc. maintenance and support of APC MGE 3500 30KVA Uninterruptible Power System with 12 batteries (SYBTU1-PLP) for the Cuyahoga County Alcohol, Drug Addiction and Mental Health Services Board for the period 12/1/2012 - 11/30/2013 to extend the time period to 9/23/2014; no additional funds required. Funding Source: Original contract: 100% General Funds.

Item CPB2013-1013 was unanimously approved.

CPB2013-1014 Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services submitting an amendment to a grant agreement with State of Ohio, Ohio Development Services Agency for the Homeless Crisis Response Program in connection with the Emergency Solutions Grant program for the period 1/1/2013 - 12/31/2013 to extend the time period to 2/28/2014; no additional funds required. Funding Source: State of Ohio, Ohio Development Services Agency grant funds.

Item CPB2013-1014 was unanimously approved.

CPB2013-1015 Department of Health and Human Services/ Division of Children and Family Services submitting amendments to contracts with various providers for emergency assistance services for the period 9/1/2012 - 8/31/2014 to change the terms, effective 9/3/2013; no additional funds required:

- a) Contract No. CE1200402-01 with A-Z Furniture Co., Inc.
- b) Contract No. CE1200405-01 with West 25th Furnishings and Appliances, Inc.  
Funding Source: Original contracts: 100% Health and Human Services Levy Funds.

Item CPB2013-1015 was unanimously approved.

CPB2013-1016 Department of Health and Human Services/ Division of Children and Family Services submitting an amendment to a revenue generating agreement in the amount of \$15,000.00 with Casey Family Programs for strategic planning for the Child Welfare Initiative for the period 1/1/2013 - 12/31/2013 to make budget line item revisions; no additional funds required. Funding Source: Revenue Generating

Item CPB2013-1016 was unanimously approved.

CPB2013-1017 Office of Procurement & Diversity presenting voucher payments for the week of 12/23/2013.

Item CPB2013-1017 was unanimously approved.

V. Other Business

No other business was presented.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:59 a.m.



## **B. Scheduled Items**

### **CPB2013-1018**

A. The Department of Information Technology on behalf of the Medical Examiner's Office is submitting a contract with JusticeTrax INC. in the amount not to exceed \$56,000 for maintenance of JusticeTrax LIMS-Plus software for the period 10/15/13 - 10/14/16.

B. This was a RFP Exemption.

C. JusticeTrax INC.

1 West Main Street  
Mesa, AZ 85201  
Mary Cook  
480-222-8921

D. This is maintenance for existing software.

E. The project is funded 100% by the General Fund.

### **CPB2013-1019**

*Title: OhioGuidestone (formerly Guidestone) - Customized Training Contract*

A. Scope of Work Summary

1. Workforce Development requesting approval of a Customized Training grant application for OhioGuidestone for the anticipated cost not -to-exceed \$60,000.00. The anticipated start-completion dates are November 1, 2013 to November 30, 2014.

2. The primary goals of the project are: a) introduction of new technologies; b) introduction to new service procedures; and c) raise the skills level of workers that lead to promotion and career advancement. OhioGuidestone will provide workforce readiness training in conjunction with the Cleveland Clinic's Patient Care Nursing Assistant (PCNA) who will be recruited and employed by the Cleveland Clinic.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The Customized Training program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the Customized training policy which was approved by the Workforce Investment Board. An application is reviewed and evaluated by a team of workforce employees.

C. Contractor and Project Information

1. OhioGuidestone 202 East Bagley Road, Berea, OH 44017  
Council District # all council districts are served

2. The CEO and President is Richard R. Frank, Ph.D.

D. Project Status and Planning

1. This is a new contract.
2. The Customized training has already begun. The reason for the delay in this request is the contract negotiations with the contractor and the Cleveland Clinic.

E. Funding

1. The project is funded 100% by Federal Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

**CPB2013-1020**

A. Scope of Work Summary

1. Juvenile Court is requesting the approval of a contract amendment with Cornell Abraxas Group, Inc. for residential treatment services for the time period of August 27, 2013 through December 31, 2013, to extend the time period through January 31, 2014 and to increase the funds by \$20,000.00 for a new not-to-exceed amount of \$45,000.00.

2. The primary goal of the program is to provide professional and technical services to provide residential treatment services to Court involved youth.

3. N/A.

B. Procurement

1. The procurement method for this project was a RFP Exemption approved on September 9, 2013.

2. N/A

3. The proposed contract received an RFP Exemption on September 9, 2013.

C. Contractor and Project Information

1. The address(es) of all vendors and/ or contractors is:

2840 Liberty Avenue Suite 300

Pittsburgh, Pennsylvania 15222

Council District: N/A

2. Senior Vice Presidents of Cornell Abraxas Group, Inc. is Jon Swatsburg & Benjamin Erwin

3.a. The location of the service is:

Cornell Abraxas Group, Inc.

2840 Liberty Avenue Suite 300

Pittsburgh, Pennsylvania 15222

Council District: N/A

3.b. N/A

D. Project Status and Planning

1. This is an on-going Juvenile Court project.

E. Funding

1. The project is 100% funded by the General Fund
2. The schedule of payments is monthly, by invoice.

**CPB2013-1021**

Department of Public Safety / Meltwater – see item detail in scheduled items, above.

**CPB2013-1022**

*Title: Senior & Adult Services; 2013; Collaborative Research, LLC., amendment, 2014-2016 Strategic Plan, 828 West Grace Street, Suite 1603, Chicago, Illinois 60613.*

A. Scope of Work Summary

1. The Division of Senior and Adult Services is requesting approval of an amendment on RQ26663 to Collaborative Research, LLC. in the amount of \$2,000.00 for the completion of the third and final stage in the development of a three year strategic plan for the period 8/1/2013 to 11/30/2013, and to extend the time period until 1/31/2014.
2. The primary goal of the 2014-2016 Strategic Plan is to develop a comprehensive 3-year strategic plan for the agency.
3. The 2014-2016 Strategic Plan will identify stakeholders, coupled with creating a vision, identifying community needs and developing a plan to meet the needs of seniors in Cuyahoga County.

B. Procurement

1. The procurement method for this project was requested as an RFP exemption. The total value of the project is an increase in funds in the amount of \$2,000.00.
2. The RFP closed on April 30, 2013. There was a 10% SBE participation/goal.
3. The proposed amendment received OPD Approval for a Justification for Other than Full and Open competition on 11/20/13.

C. Contractor and Project Information

1. The address of the provider(s) is:  
Collaborative Research, LLC.  
828 W. Grace Street – Suite 1603  
Chicago, Illinois 60613-5772
2. The owner for the provider is as follows:  
Tracy Kulik, President

3. Division of Senior & Adult Services  
13815 Kinsman Rd.  
Cleveland, Ohio 44120

**D. Project Status and Planning**

1. The project is an extension of the current project.
2. The current contract for the development of the strategic plan ends on November 30, 2013.
3. Not applicable.
4. The project's term has already begun. The reason there was a delay in this request is that given and following the procurement guidelines we just received permission to extend the contract 12/2/13.
5. Not applicable.

**E. Funding**

1. The project is funded 100% by the Health & Human Services Levy.
2. The schedule of payments to the vendor is by invoice for services rendered by phase.
3. The project is an amendment to a contract. This amendment changes the value and time period of the original contract and is the 1<sup>st</sup> amendment.

**C. Exemptions**

*[See detail under items CPB2013-1023 - CPB2013-1026 under Section C., above]*

**D. Consent Agenda**

**CPB2013-1027**

**A. Scope of Work Summary**

1. Department of Public Works, 2013, Requesting Approval of Agreement of Cooperation for Akins Road Culvert 01.12 in the City of North Royalton.
2. The primary of goal is approval of this agreement and to properly maintain the County's Infrastructure.
3. N/A

**B. Procurement - N/A**

**C. Contractor and Project Information**

1. N/A
2. N/A
- 3a. The location of the project is Akins Road Culvert 01.12 in the City of North Royalton.
- 3b. The project is located in Council District 5.

**D. Project Status and Planning**

1. The project is new to the County.

#### E. Funding

1. The project is to be funded 60% with County Road and Bridge Fund and 40% from City of North Royalton for design and 80% with County Road and Bridge Fund and 20% from City of North Royalton for construction.
2. N/A
3. N/A

### **CPB2013-1028**

#### A. Scope of Work

The Department of Public Works is requesting to amend and submit Agreement on CPB2012-7000, with Mr. Talal Hamed, Sole Proprietor, located at 2155 Berkeley Westlake, Ohio 44145, to provide a limited cafeteria/coffee/beverage and vending machine services at the Cuyahoga County Jane Edna Hunter building located at 3955 Euclid Avenue, 3rd Floor, Cleveland, Ohio 44114 for the period August 1, 2012 thru December 31, 2013 amending to: December 31, 2014. No funds required.

The anticipated start date for the new contract is January 1, 2015 for a term of five (5) years. The primary goal is to ensure a limited food/beverage provider for visitors/employees and to continue to offer nutritional foods. The Department of Public Works issued a RFP with no vendor response. The Department will completely renovate the food service area (paint, carpentry, electrical work, plumbing, thorough cleaning) to entice potential new food service providers. Upon completion of the renovation, a new RFP to reflect a more precise framework of expectations to seek possible new vendors with new ideas and begin to generate revenue for Cuyahoga County will be reissued.

#### B. Procurement

The procurement method for the project was a Request for Proposal Exemption which resulted in an agreement with Mr. Talal Hamed. The SBE was set at 0% by OPD. No funds required.

#### C. Contractor Information

Owner/Contact: Mr. Talal F. Hamed  
2155 Berkley Drive  
Westlake, Ohio 44115  
440-666-4000 Cell Phone  
VOTING DISTRICT: N/A  
IG#: 13-0323

#### D. Project Status

The project is an extension of the existing project. The next steps:

#### E. Funding

Currently there is no funding involved. The project is an amendment to an existing Agreement. This amendment changes the term only. HISTORY: Amendment of contract term CPH2013-635.

### **CPB2013-1029**

Submitting a grant agreement with the Ohio Development Services Agency in the amount of \$100,000 for the completion of a study in Regional GIS Collaboration as part of the State of Ohio Local Government Innovation Fund program.

**CPB2013-1030**

Submitting an agreement with EZ Pay Corporate to provide one kiosk to Cuyahoga County, Treasury, at no cost for the period one hundred eighty (180) days and to certain services provided through EZ's kiosk (the "No Cost Trial Services") for the 180 day period (the "No Cost Trial Period"). The no Cost Trial Period shall commence upon installation of kiosk in the location provide

**CPB2013-1031**

The Treasury is asking for approval to utilize the card swipe (POS System) from Official Payments. This is the credit card reader that is swiped by a cashier, when a credit card payment is being made, rather than going to the internet. The Treasury Cashier's at the Whitlatch Bldg. would be utilizing these card readers. Official payments presently handles our online credit card payments and the card swipes would be an added feature for all the Cashier's. There is no cost to the County for this feature. The file layout and reporting is already in place, currently used for online payments.

**CPB2013-1032****A. Scope of Work Summary**

The Cuyahoga County Sheriff's Office is requesting contract extensions for The Mental Health Services for Homeless Persons, Inc. DBA Frontline Service to complete Project RESTORE. The extension complete date is March 31, 2014.

**B. Procurement**

The procurement method for this project is a grant agreement. The total grant agreement is \$223,490.35.

**C. Contractor & Project Information**

Susan Neth, Director  
Mental Health Services for Homeless Persons DBA FrontLine Service  
1744 Payne Avenue  
Cleveland, OH 44114

**D. Project Status and Planning**

This project is an extension of the existing project.

**E. Funding**

Grant funded 100%

**CPB2013-1033****A. Summary Scope of Work**

The Cuyahoga County Sheriff's Department is requesting approval of a justification for other than full and open competition which will result in a contract amendment with Consilium Staffing, LLC for the anticipated cost of \$0.00. The original contract dates were January 1, 2012 - December 31, 2012, an amendment was approved 11/08/2012 to extend the time period to December 31, 2013; this amendment will extend the contract until December 31, 2014. The primary goal of this project is for Consilium Staffing, LLC to continue to provide Temporary Medical, Psychiatric Practitioner Services, and Nurse Practitioner Services, as well as a Temporary Medical Director for the inmate population at the

Cuyahoga County Corrections Center on an as needed basis.

**B. Procurement:**

OPD attempted a competitive bid but it was non-responsive, the Sheriff's Department received an RFP exemption which was approved on 12/27/11.

**C. Contractor And Project Information**

The address of the vendor and/or contractors is:

Consilium Staffing, LLC  
 622 N. State Highway 161, suite 400  
 Irving, TX 75038  
 Vice President- Amy Gentile

**D. Project Status and Planning:**

This amendment is anticipated to be the final for this service as the County Sheriff will be expanding its' partnership with MetroHealth to assimilate into the permanent staffing and oversight vendor of the Jail Medical Unit.

**E. Funding**

The project is funded 100% by the General Fund. The Sheriff's Office will be invoiced monthly.

**CPB2013-1034**

<b>Department/ Location Key:</b>					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

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**Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)**

Requisition #	Requisition Date	Description	Dept/Loc	Total
CF-14-29680	12/19/2013	Advertising REQ for 2014-17 Neighborhood Collaboratives	CF	\$800.00
CT-13-29676	12/19/2013	JC STARTER FOR AIR HANDLING UNIT	CT / CT01	\$958.00
CT-13-29674	12/19/2013	VARIOUS SAWS	CT / CT01	\$798.99
CT-13-29673	12/19/2013	VARIOUS - SUPPLIES FOR TRADES	CT / CT01	\$858.84
CT-13-29653	41626	JC MAGNETIC LOCKS P1 DOOR #3 - PROJECT #40063	CT / CT01	\$1,139.00
CT-13-29638	41625	VEB - DOMESTIC WATER BOOSTER SYSTEM	CT / CT01	\$18,150.00
CT-13-29627	41625	JC 1st FL. VISITORS CHECK-IN TEMPERED GLASS REPLACEMENT	CT / CT01	\$1,730.00
CE-13-29451	41605	COCHC Court 3A - Carpet Project #40063	CT / CT01	\$6,510.13
CE-13-29450	41605	COCHC Mediation/ Reception - Carpet Project #40063	CT / CT03	\$4,423.50
CT-13-29423	41600	COCHC Eviction - Carpet Project #40063	CT / CT03	\$3,755.33
CT-14-29612	12/16/2013	JJC Public Defenders - Tables Project #40039	CT / CT13	\$2,731.04
CT-13-29455	41605	Public Defender Juvenile Div - Signage Project #40039	CT / CT13	\$2,158.80



CT-14-29600	12/13/2013	Airport - Snow Plow	CT / CT14	\$5,281.85
IS-14-29603	12/13/2013	HP Z230 Workstations for Appraisal	IS	\$2,403.00
JC-14-29691	12/23/2013	Legal/RFP Guardian ad Litem Project	JC	\$500.00
SA-14-29312	11/7/2013	Pitney Bowes	SA / SA01	\$2,312.85
SH-14-29669	12/18/2013	Rubbermaid Utility Carts	SH / SH003	\$666.75
SH-14-29667	12/18/2013	Cleanser for County Jail	SH / SH003	\$21,000.00
SH-14-29639	12/17/2013	Can Liners for the County Jail	SH / SH003	\$21,300.00
ST-14-29641	12/17/2013	3/4" Copper Tubing Type K	ST / ST01	\$1,335.00
ST-14-29579	12/12/2013	Disposal - Clean Fill	ST / ST01	\$24,375.00
WT-14-29540	12/9/2013	QRS inv043764	WT / WT01	\$593.00

***Item already purchased***

ST-14-29661	12/18/2013	Radio - #S-425	ST / ST01	\$625.71
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***Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)***

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1313204	12/18/2013	JANUARY TURKEY	SH/SHFS	\$3,000.00