

Cuyahoga County Contracts and Purchasing Board
December 23, 2013 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

- I. Call to Order
- II. Review Minutes
- III. Public Comment
- IV. Contracts and Awards

A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2013-996	Department of Information Technology	Submitting an amendment to Contract No. CE1200706-03 with DC Group Inc. for maintenance and support of Powerware Uninterruptible Power System - Plus 160 for the period 11/15/2012 - 11/14/2013 to extend the time period to 9/23/2014, to change the terms, effective 11/15/13, and for additional funds in the amount of \$3,503.00. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-997	Department of Information Technology	Recommending an award on RQ29341 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$8,691.00 for maintenance and support on DSRazor for Windows Visual Click software for the period 12/11/2013 - 12/11/2014. Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-998	Office of Procurement & Diversity	Recommending an award: <u>Department of Information Technology</u> a) on RQ29088 to MCPC, Inc. in the amount of \$65,737.38 for the purchase of NetApp Storage Arrays (State Contract No. 534425). Funding Source: 100% by the Fiscal Office Microfilm Center fund	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-999	Juvenile Court	Recommending awards on various requisitions and enter into agreements with various municipalities for the Community Diversion Program for the period 1/1/2014 - 12/31/2014: a) on RQ28879 with City of Bedford in the amount not-to-exceed \$9,200.00.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>b) on RQ28883 with City of Brecksville in the amount not-to-exceed \$2,400.00.</p> <p>c) on RQ28907 with Village of Mayfield in the amount not-to-exceed \$8,000.00.</p> <p>d) on RQ28909 with City of North Olmsted in the amount not-to-exceed \$17,000.00.</p> <p>e) on RQ28917 with City of Parma Heights in the amount not-to-exceed \$6,000.00.</p> <p>d) on RQ28919 with City of Richmond Heights in the amount not-to-exceed \$6,200.00.</p> <p>e) with the Village of Chagrin Falls in the amount of \$-0-.</p> <p>f) with the Village of Cuyahoga Heights in the amount of \$-0-.</p> <p>g) With Village of Valley View in the amount of \$-0- .</p> <p>Funding Source: 100% General Funds</p>	
CPB2013-1000	Department of Health and Human Services/ Division of Senior and Adult Services	<p>Recommending an award on RQ28811 and enter into a contract with The Center for Community Solutions - Council On Older Persons in the amount not-to-exceed \$7,500.00 for supportive staff for the period 1/1/2014 - 12/31/2014.</p> <p>Funding Source: 100% Health and Human Services Levy funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2013-1001	Department of Public Works	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1100688-01 with Allied Technology Integration, Inc. for consultant services for the Supervisory Control and Data Acquisition System for the period 12/5/2011 - 12/4/2013 to extend the time period to 6/4/2014; no additional funds required.</p> <p>Funding Source: Sewer District Cash Balance</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>scope change)</p> <p>Additional Consultant Services for Public Works SCADA System. Requesting to extend the timeframe of the contract by 6 months. The current contract runs from 12/5/2011 to 12/4/2013. Requesting to extend the ending date to 6/4/2014. There will be no increase in the contract amount.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <table data-bbox="560 655 1193 760"> <tr> <td>Original Contract Value -</td> <td>\$180,000.00</td> </tr> <tr> <td>Amendment No. 1 -</td> <td>\$0.00</td> </tr> <tr> <td>Revised Contract Amount -</td> <td>\$180,000.00</td> </tr> </table> <p>Entire Contract is funded with Sewer District Cash Balance There will be no increase in the contract amount.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>Applied Technology Integration, Inc. was selected through a RFQ process for the original contract. There is a need to extend the current contract for an additional 6 months to cover the time it takes to obtain a new consultant and train them on the County's existing SCADA system. The existing Contractor is retiring and the County is currently going through the RFP process for a new Contractor to upgrade the existing SCADA system. It would not be practical or feasible to advertise for additional work as a separate contract. The Department of Public Works Sanitary Division has an immediate need for weekly SCADA Systems Consultant Services. A new contract would delay the needed services.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>None. Applied Technology Integration, Inc. is the current provider of SCADA Systems Consultant Services to the Department of Public Works Sanitary Division. It would not be practical or feasible to advertise for additional work as a separate contract. The Department of Public Work Sanitary Division has an immediate need for weekly SCADA Systems Consultant Services. A new contract would delay</p>	Original Contract Value -	\$180,000.00	Amendment No. 1 -	\$0.00	Revised Contract Amount -	\$180,000.00	
Original Contract Value -	\$180,000.00								
Amendment No. 1 -	\$0.00								
Revised Contract Amount -	\$180,000.00								

		<p>the needed services.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Applied Technology Integration, Inc. was selected through the County's RFQ20899 Consultant Services for Public Works SCADA System. Applied Technology Integration, Inc. was selected by a qualification based evaluation system and determined to be the most qualified firm to provide Consultant Services for Public Works SCADA System.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>It would not be practical or feasible to advertise for additional work as a separate contract. The Department of Public Works Sanitary Division has an immediate need for weekly SCADA Systems Consultant Services. A new contract would delay the needed services.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>In the future, the Department of Public Works will continue to identify the entire scope of projects prior to contracting in order to minimize the need for modifications</p>	
CPB2013-1002	Department of Information Technology	<p>Submitting an RFP exemption on RQ29247, which will result in an award recommendation to MCPC in the amount not-to-exceed \$89,551.34 for Storage Arrays for use by the Medical Examiner.</p> <p>Funding Source: Medical Examiner Lab Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>(2) NetApp DS2246 24x900GB Disk Shelf with Support Edge Premium package.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>original contracted amount and additional amount, if any)</p> <p>The total amount will not exceed \$89,551.34. This product is being purchased by the Medical Examiner Lab Fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>MCPC holds the NetApp State term Contract #534425.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Four other vendors were evaluated and given the opportunity to place a bid. None of them were interested since MCPC holds NetApp registration. MCPC is obligated by NetApp to provide the lowest cost.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>NetApp Storage products have proven to house data for large enterprises similar to Cuyahoga County. NetApp has provided solutions for our data housing issues. This is to be used by the Medical Examiner’s Office to allow them to go paperless.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>This was done through competitive bid.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County needs to continue giving multiple vendors an opportunity on County business.</p>	
CPB2013-1003	Department of Information Technology	Submitting a sole source exemption on RQ29258, which will result in an award recommendation to Manatron in the amount not-to-exceed \$486,190.00 for maintenance and support on MVP Tax Software and CAMA Sigma System for use by the Fiscal Office for the period of 1/1/2014 - 12/31/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>Funding Source: 100% General Funds</p> <p>2. What is the product/service that you seek to acquire?</p> <p>Maintenance on the MVP Tax System for the Fiscal Office/Treasurer and Fiscal/Appraisal Department. Also maintenance on the CAMA Sigma System for the Fiscal/Appraisal Department.</p> <p>3. Will this purchase obligate Cuyahoga County to this or any other vendor for future purchases, for example, maintenance, licensing or continuing need? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>4. Why do you need to acquire these goods or services?</p> <p>There was a RFP done and RQ002 was issued September 23, 1999 for the purchase on Manatron's software. Manatron is the sole proprietor of the software. Manatron is the only company to provide maintenance to the software.</p> <p>5. Why are the requested goods/services the only ones that can satisfy your requirements? What are the unique features of the product or service that are not available in any other product or service? Provide specific, quantifiable factors/qualifications.</p> <p>Manatron was selected through a formal RFQ process. Manatron is the only vendor capable of providing patch upgrades and yearly maintenance to the system. Manatron is the sole proprietor.</p> <p>6. Were alternative goods/services evaluated? If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility. If no, why were alternatives not evaluated?</p> <p>The County is in the process of developing an upgrade or replacement strategy for the Manatron systems. Due to the complexity and cost of upgrading these systems, it is recommended to continue with the yearly maintenance contract.</p> <p>7. Identify specific steps taken to negate need for sole source provider.</p> <p>An upgrade/replacement strategy is underway between</p>	
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		<p>the Fiscal and IT departments.</p> <p>8. Has your department bought these goods/services in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, who was the contractor/supplier and was the requirement competitively bid or sole source? What was the last date and price paid for goods/services?</p> <p>There was a RFP done and RQ002 was issued September 23, 1999 for the purchase on Manatron's software. Manatron is the sole proprietor of the software. Manatron is the only company to provide maintenance to the software. The 2012 cost for maintenance was \$486,190 for both the MVP and Sigma Cama systems.</p> <p>9. What efforts have been made or are being made to reduce the Department's reliance on a sole source provider for these goods/services in the future?</p> <p>The County is in the process of developing an upgrade or replacement Strategy for the Manatron systems.</p> <p>10. What efforts were made to get the best possible price?</p> <p>There were extensive negotiations between Manatron and the Department of Information Technology. The IT Department was able to consolidate both maintenance agreements under one contract and were able to have Manatron waive the cost of the Data Tables which will save the County approximately \$79,000.00</p> <p>11. Why is the price for this purchase considered to be fair and reasonable?</p> <p>NA</p> <p>12. Amount to be paid: \$486,190.00</p>	
CPB2013-1004	Fiscal Office	<p>Submitting an RFP exemption on RQ29441, which will result in an award recommendation to CoStar Realty Information, Inc. in the amount of \$18,624.00 for Property Professional and Comp Professional subscriptions for the Appraisal Department and Board of Revision for the period 7/1/2013 - 6/30/2015.</p> <p>Funding Source: Assessment Funds.</p>	<p>___ Approve ___ Disapprove ___ Hold</p>

		<p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Will be providing Property Professional & Comp Professional Subscriptions July 1, 2013 to June 30, 2015.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Subscription \$18,624.00 = (\$9,312 per year x 2)</p> <p>The funding source is the Assessment Fund.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>CoStar Realty Information, Inc. is able to provide both the Property & Comp Subscriptions. CoStar's information is more detailed and specific. They provide real estate market data specific to Cuyahoga County and surrounding counties.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Other vendors provide similar info but it is regional, dividing the U.S. into 4 parts, and nationally. CoStar provides more in depth local detail.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>This has been bid out in the past. CoStar was the lowest bidder last year.</p> <p>CoStar was used the past two years. There are really only two vendors that provide this type of service, CoStar and REIS. REIS' service was used in the past, but it does not compare to CoStar. CoStar provides a superior product for Appraisal and Board of Revision use.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Competitors are lacking the components necessary to</p>	
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		<p>conduct Appraisal & Board of Revision work.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Currently there are only two vendors that do this in this country, CoStar and REIS. One is national versus local data.</p>	
CPB2013-1005	Department of Health and Human Services	<p>Submitting an RFP exemption on RQ29539, which will result in an award recommendation to Cuyahoga Health Access Partnership in the amount of \$50,000.00 for administration of a Countywide health access plan for the period 1/1/2014 - 12/31/2015.</p> <p>Funding Source: HS Levy Funding-Included in the 2014-15 base budget for Human Services.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Cuyahoga Health Access Partnership (CHAP) is a stand-alone non-profit organization incorporated in Ohio. CHAP's founding partners are key stakeholders in the health of Cuyahoga County residents, including local government, hospital systems, free clinics, federally qualified health centers (FQHCs), providers, health plans and local foundations. This public-private partnership is collaborating to provide a coordinated system of healthcare access for the county's adult, uninsured residents whose family lives at or below 200% of the federal poverty level (FPL).</p> <p>At present, each healthcare provider organization has its own indigent care policy and sliding fee scale for uninsured patients. Each organization has unique procedures for how and when patients qualify for charity care. If a patient needs to access specialty care as well as primary care, he or she may have to meet the rating or eligibility requirements of multiple organizations at once. Patients may be deterred from seeking appropriate treatment because of these bureaucratic hurdles, or because they fear they will not be able to pay off resulting medical bills. Other uninsured adults forego even primary care, which can lead to episodic emergency treatment that is less effective and more expensive. They may be unaware of the policies of individual organizations that</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>might allow them to seek care for a discounted price.</p> <p>CHAP will be a critical part of the safety net for the vulnerable portion of the population that falls through the cracks of Medicaid Expansion and the Health Insurance Marketplace.</p> <p>As a sub-grantee of the Ohio Association of Foodbanks, CHAP will serve as a federal navigator entity along with 14 other organizations throughout the State of Ohio. (Fellow sub-grantees in Northeast Ohio include Asian Services in Action, Inc. and the Carmella Rose Health Foundation.) In Cuyahoga County alone, there are more than 130,000 individuals that will be eligible for a subsidy through the Health Insurance Marketplace and another 66,000 who will qualify for the expansion of Medicaid. The amount of education needed in the community and assistance with connecting residents to the correct resources is critical.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$50,000</p> <p>This a two-year contract for \$25,000 each year for a two year period that totals \$50,000. Inspector General Registration #12-1032</p> <p>HHS Levy funding</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>This is a public-private collaboration around issues of access. CHAP's founding partners are key stakeholders in the health of Cuyahoga County residents, including local government, hospital systems, free clinics, federally qualified health centers (FQHCs), providers, health plans and local foundations.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Cuyahoga County led the process to formalize the healthcare organizations under one umbrella to work on the issue of access. CHAP's founding partners are key stakeholders in the health of Cuyahoga County residents,</p>	
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		<p>including local government, hospital systems, free clinics and federally qualified health centers (FQHCs), providers, health plans and local foundations.</p> <p>The public-private partnership includes the following organizations: Academy of Medicine of Cleveland and Northern Ohio, Care Alliance Health Center, CareSource, City of Cleveland, Cleveland Clinic, Cuyahoga County, Kaiser Permanente, MetroHealth System, Neighborhood Family Practice, Northeast Ohio Neighborhood Health Services, North Coast Health Ministry, Saint Luke’s Foundation, Sisters of Charity Health System and The Free Medical Clinic of Greater Cleveland.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>CHAP was founded on the principle of the shared responsibility of all healthcare organizations to create and establish streamlined ways of access for uninsured. It is essential that there are coordinated policies and programs. This underlying concern has guided all stakeholder involvement in CHAP, and it continues to drive the commitment to the formalization of a county-wide access program.</p> <p>With the addition of the ACA requirements, CHAP will continue to improve its work with the local provider community to serve those individuals that fall outside of the individual mandate of the Affordable Care Act through the Access Plan as a part of the shared responsibility of all providers to care for the uninsured.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>This is a public-private partnership that was led by the County and created to address this access issue for uninsured in a collaborative manner.</p> <p>CHAP is also one of the organizations leading the effort to connect residents who do not qualify for Medicaid or Expansion of Medicaid coverage to ACA required plan options. The amount of education needed in the community and assistance with connecting residents to the correct resources is critical.</p> <p>7. Describe what future plans, if any, the County can take</p>	
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		<p>to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Competition would not be feasible as this is a public-private collaboration and inclusion of other partners is not prohibited.</p>	
CPB2013-1006	Department of Health and Human Services	<p>Submitting an RFP exemption on RQ29517, which will result in an award recommendation to The Center for Community Solutions in the amount of \$300,000.00 for fiscal agent services for the AIDS funding collaborative for the period 1/1/2014 - 12/31/2015.</p> <p>Funding Source: HHS Levy Funding-Included in the 2014-15 base budget for Human Services.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The AIDS Funding Collaborative (AFC) has been designated as the organization through which funds will be aggregated and distributed from local government and philanthropic organizations. The AFC provides financial support to community-based organization in Cuyahoga County providing prevention, education, and treatment services to persons living with HIV/AIDS. Grants are made to agencies to support activities not fully funded or which are ineligible for support through other funding streams such as the federal Ryan White Part A program administered by the County.</p> <p>Support of the AIDS Funding Collaborative serves to meet the maintenance of effort requirement of the U.S. Dept. of Health and Human Services Ryan White Part A HIV/AIDS Emergency Services grant.</p> <p>The Center for Community Solutions is the fiscal agent responsible for distributing and accounting for funds contributed to the AFC.</p> <p>The Department of Health and Human Services plans to contract with The Center for Community Solutions in support of the AFC for the time period of January 1, 2014 - December 31, 2015.</p> <p>The Center for Community Solutions is a registered contractor with the Inspector General #12-2710.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$300,000</p> <p>This will be a two-year contract with the funding amount the same per year, \$150,000, as the previous contracts in 2012 and 2013.</p> <p>100% HHS Levy Funds</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The AFC is the only established public-private partnership that addresses issues regarding service and funding gaps of people living with HIV/AIDS in this region.</p> <p>The AFC was established in the Fall of 1994 in response to a recommendation by the Citizens' Committee on HIV/AIDS to develop a "method of allocating and distributing community-based funding from local government, health departments, and the private sector". It is one of the more than 30 Community Partnerships of AIDS United. Since inception, the AFC has leveraged and invested nearly 9.2 million to support HIV/AIDS-related services, activities, and prevention efforts in the Greater Cleveland region.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why. None</p> <p>The Center for Community Solutions is the fiscal agent responsible for distributing and accounting for funds contributed to the AFC.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <ul style="list-style-type: none"> • The public/private partnership model focused on HIV/AIDS remains relevant and essential to improving the health of the community. • The funding partnership model, where resources are pooled for collaborative grant making, is the core strength upon which the AFC is built. • The AFC is committed to being flexible and adaptable. The structure and functions of the AFC 	
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		<p>evolve to address strategically the HIV/AIDS needs of the community.</p> <ul style="list-style-type: none"> The AFC approaches its work proactively and strategically as needs change and successful outcomes are reached in the community for HIV/AIDS. <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>This is a public-private partnership that was created to address gaps in services for people living with HIV/AIDS in a collaborative manner. Cuyahoga County was one of the founding partners.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Competition would not be feasible as this is a public-private collaboration and inclusion of other partners is not prohibited.</p>	
CPB2013-1007	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300098-01 with MHS, Inc. for emergency shelter services for homeless women and families located at 2227 Payne Avenue, Cleveland for the period 1/1/2013 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in the amount of \$1,148,293.00.</p> <p>Funding Source: 100% Health & Human Services Levy, FY 2014.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Contract Amendment to CE1300098; Mental Health Services, Inc.; increasing the contract amount by \$1,148,293.00; extending the term for 12 months through December 31, 2014; no change in Scope of Services.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Original Contract: \$1,148,293.00; increasing contract</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>amount based on FY 2014 annual budgeted amount approved by the County Executive and County Council. Funding source is 100% Health & Human Services Levy, FY 2014.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The initial contract was awarded through RFP 22383.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>N/A</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>N/A</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p>	
CPB2013-1008	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300384-01 with MHS, for homeless prevention and rapid re-housing assistance services for veterans and their families for the period 7/1/2013 - 12/31/2013 to extend the time period to 6/30/2014; no additional funds required.</p> <p>Funding Source: Original contract: 100% Veterans Services Funds, FY2013.</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Contract Amendment to CE1300384; Mental Health Services, Inc.; extending the term for 6 months. Original</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Contract term is 7/01/13 – 12/31/13; extending the term through 6/30/14. Scope of Services remains the same.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Original Contract: \$175,000. No increase in amount requested. Funding source is 100% Veterans Services Fund, FY 2013.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The initial contract which is being amended was awarded through an Alternative Procurement process R2013-0086.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>N/A</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County’s need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p>	
CPB2013-1009	Department of Health and Human Services/ Community Initiatives Division/Office of Homeless Services	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300383-01 with Emerald Development and Economic Network, Inc. for permanent housing/move-in assistance services for veterans and their families for the period 7/1/2013 - 12/31/2013 to extend the time period to 6/30/2014; no additional funds required.</p> <p>Funding Source: 100% Veterans Services Fund, FY2013.</p> <p>1. Description of Supplies or Services (If contract</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>amendment, please identify contract time period and/or scope change)</p> <p>Contract Amendment to CE1300383; Emerald Development & Economic Network, Inc.; extending the term for 6 months. Original term is 7/01/13 – 12/31/13; extending term through 6/30/14. Scope of Services continues unchanged.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Original Contract: \$47,500.00; Funding source is 100% Veterans Services Fund, FY 2013.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The initial contract which is being amended was awarded through an Alternative Procurement process, R2013-0086.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>N/A</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p>	
CPB2013-1010	Department of Health and Human Services/ Community Initiatives	Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300099-01 with Lutheran Metropolitan Ministry for emergency shelter services for homeless men located at 2100 Lakeside Avenue, Cleveland for the period 1/1/2013 - 12/31/2013 to extend the time period to 12/31/2014 and for additional funds in	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

	<p>Division/Office of Homeless Services</p>	<p>the amount of \$1,670,273.00.</p> <p>Funding Source: Funding source is 100% Health & Human Services Levy Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Contract Amendment to CE1300099-01; Lutheran Metropolitan Ministry; increasing contract amount by \$1,670,273.00; extending contract term 12 months, through December 31, 2014. No change in Scope of Services.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Original Contract: \$1,654,920; previous amendment amount, \$23,716.00, current amendment increase, \$1,670,273.00. Funding source is 100% General Fund/ Health & Human Services Levy.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>N/A</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>N/A</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>N/A</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of</p>	
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		the required supplies or services. N/A	
CPB2013-1011	Department of Health and Human Services/ Department of Senior and Adult Services	<p>Submitting an RFP exemption on RQ29312, which will result in an award recommendation to Pitney Bowes in the amount of \$2,312.85 for maintenance on the Global Mailing Systems 3 Series Station Inserter Mailing Machine.</p> <p>Funding Source: Health and Human Services Levy funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The Division of Senior & Adult Services is requesting to secure maintenance services with Pitney Bowes for a 3 SERIES STATION INSERTER Mailing Machine maintenance for the period of 12/01/13 -11/30/14. Model F35L Serial #1026397. per the Ohio State Contract #800051-2 STS-MMA7418 As per the O.R.C. 125.04 (B) COOP ID#0709545.</p> <p>In accordance to invoice no. 391267 dated 11-1-2013.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The estimated dollar value for this purchase is \$2,312.85. This expenditure is to be funded from the Health & Human Services Levy. DSAS requests to pay lump sum amount with a Department Order under the State Term Contract.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The 3 SERIES STATION INSERTER Mailing Machine was originally purchased in 2005 through an informal bid process. At the time of purchase the quotes were required to include maintenance as a part of the pricing. Pitney Bowes at that time was the lowest most responsive bidder. DSAS has only had service on the mailing machine from Pitney Bowes due the original purchase agreement and the availability of maintenance on the Ohio State Contract #800051-2 STS-MMA7418 As per the O.R.C. 125.04 (B) COOP ID#0709545.</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		<p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other options and/or vendors were evaluated because the State Contract allows DSAS to continue to receive maintenance from the original manufacturer of the machine. DSAS attempted to solicit quotes from other vendors in 2009; however, at that time the vendors contacted stated they would need to conduct a service call to evaluate the condition of the machine before they could provide a quote for maintenance. No other options and/or vendors have been evaluated due to the fact that the machine has always been maintained by Pitney Bowes since the original purchase.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The mailing machine and vendor (Pitney Bowes) were selected in 2005, as they were the lowest and best bid responding to an informal request for bids. DSAS has continued to obtain maintenance from Pitney Bowes because they are the original manufacturer, available on the State Contract, and willing to provide maintenance without DSAS incurring the additional costs of a service call.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>If competitively bid, DSAS is not likely to receive a bid from any other potential vendor(s) without incurring a charge to evaluate the condition of the mailing machine. While this process unfolds and unless a new maintenance agreement is secured with the current provider, DSAS runs the risk of costly repairs as our current contract expired 11/30/13.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>If OPD and the County Contract & Purchasing Board does not agree that Pitney Bowes is the best provider of maintenance services for the 3 SERIES STATION INSERTER Mailing Machine due to the fact they are the original manufacturer and available to us on the State Contract, DSAS will plan to issue an informal bid for said</p>	
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		maintenance services in September 2014 for the period 12/1/2014 through 11/30/2015.	
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2013-1012	Department of Public Works	<p>Submitting administrative offers of settlement agreements to various property owners for acquisition of right of way in connection with the improvement of Pleasant Valley Road/Bagley Road from Pearl Road to York Road in the Cities of Middleburg Heights and Parma:</p> <p>Parcel No.(s): 23T Owner(s): J. Smerillo Approved Appraisal (Fair Market Value Estimated): \$2,400.00</p> <p>Parcel No.(s): 66T Owner(s): O. Jr. & J.A. Gibson Approved Appraisal (Fair Market Value Estimated): \$800.00</p> <p>Parcel No.(s): 87WD Owner(s): C. Kollin Approved Appraisal (Fair Market Value Estimated): \$7,000.00</p> <p>Parcel No.(s): 128WD Owner(s): F.B. & L.P. Bohley Approved Appraisal (Fair Market Value Estimated): \$2,560.00</p> <p>Parcel No.(s): 144T Owner(s): R. L. Pegan Approved Appraisal (Fair Market Value Estimated): \$500.00</p> <p>Funding Source: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].</p>	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-1013	Department of Information Technology	Submitting an amendment to Contract No. CE1200726-01 with DC Group Inc. maintenance and support of APC MGE 3500 30KVA Uninterruptible Power System with 12 batteries (SYBTU1-PLP) for the Cuyahoga County Alcohol, Drug Addiction and Mental Health Services Board for the period 12/1/2012 - 11/30/2013 to extend the time period	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		to 9/23/2014; no additional funds required. Funding Source: Original contract: 100% General Funds	
CPB2013-1014	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	Submitting an amendment to a grant agreement with State of Ohio, Ohio Development Services Agency for the Homeless Crisis Response Program in connection with the Emergency Solutions Grant program for the period 1/1/2013 - 12/31/2013 to extend the time period to 2/28/2014; no additional funds required. Funding Source: State of Ohio, Ohio Development Services Agency grant funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-1015	Department of Health and Human Services/Division of Children and Family Services	Submitting amendments to contracts with various providers for emergency assistance services for the period 9/1/2012 - 8/31/2014 to change the terms, effective 9/3/2013; no additional funds required: a) Contract No. CE1200402-01 with A-Z Furniture Co., Inc. b) Contract No. CE1200405-01 with West 25th Furnishings and Appliances, Inc. Funding Source: Original contracts: 100% Health and Human Services Levy Funds.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-1016	Department of Health and Human Services/Division of Children and Family Services	Submitting an amendment to a revenue generating agreement in the amount of \$15,000.00 with Casey Family Programs for strategic planning for the Child Welfare Initiative for the period 1/1/2013 - 12/31/2013 to make budget line item revisions; no additional funds required. Funding Source: Revenue Generating	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-1017	Office of Procurement & Diversity	Presenting voucher payments for the week of 12/23/2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
	Department of Development	<i>There are no voucher payments or housing rehab loans for presentation this week.</i>	

- V. Other Business
- VI. Public Comment
- VII. Adjournment

Minutes

Cuyahoga County Contracts and Purchasing Board
December 16, 2013 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

I. Call to Order

The meeting was called to order at 11:55 a.m.

Attending:

Chief of Staff Matt Carroll
Procurement and Diversity Director Lenora Lockett
Councilman Dale Miller
Interim Fiscal Officer Mark Parks
Public Works Director Bonnie Teeuwen

At the December 16, 2013 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The minutes from the 12/9/13 Contracts and Purchasing Board meeting were approved as written, unanimously.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

There were no tabled items.

B. Scheduled Items

CPB2013-970 Department of Development submitting contracts for exterior repairs and improvements in connection with Storefront Renovation Rebate Program projects:

- a) with 4476 Ridge Road Holdings LLC., for the anticipated cost of \$19,950.00, located at 4476 Ridge Road, Brooklyn. The anticipated start-completion dates are 12/16/2013-12/15/2014.
- b) with Kin Lui and May Lui, for the anticipated cost of \$20,000.00, located at 6681 West 130th Street, Parma Heights. The anticipated start-completion dates are 12/16/2013 - 11/30/2014.

Funding Source: Community Development Block Grant Funds

Paul Herdeg, Department of Development, presented. Item CPB2013-970 was unanimously approved. CPB2013-971 Department of Development recommending an award on RQ29360 to Cleveland State University for Foreclosure Prevention Evaluation, for the anticipated cost in the amount not to exceed \$24,000. The anticipated start and completion dates are 1/1/2014 - 6/30/2014. Funding Source: 100% by philanthropic grant funds received by Cuyahoga County.

Paul Herdeg, Department of Development, presented. Item CPB2013-971 was unanimously approved.

CPB2013-972 Office of the Executive submitting a contract with VistaShare, LLC in the amount of \$32,940.00 for outcome tracker software for management of the College Savings Account Program for the period 11/1/2013 - 10/31/2015. Funding Source: 100% General Fund.

Ken Surratt, Executive Office, presented. Item CPB2013-972 was unanimously approved.

CPB2013-973 Department of Information Technology submitting an amendment to Contract No. CE0900084-01 with Time Warner NY Cable, LLC dba Time Warner Cable through its Northeast Ohio Division, sole source, for maintenance on the Fiber Optic Wide Area Network and Internet connectivity for the period 9/15/2008 - 9/14/2013 to extend the time period to 1/31/2014 and for additional funds in the amount not-to-exceed \$24,000.00. Funding Source: 100% General Funds.

Jeff Mowry presented. Item CPB2013-973 was unanimously approved.

CPB2013-974 Department of Information Technology Recommending an award on RQ28750 and enter into a contract with Environmental Systems Research Institute, Inc. in the amount of \$31,032.34 for maintenance on ArcGIS Server software for the period 1/1/2014 - 12/31/2014. Funding Source: 100% General Funds.

Jeff Mowry presented. Item CPB2013-974 was unanimously approved.

CPB2013-975 Department of Information Technology Recommending an award on RQ28798 and enter into a contract with Planethosting.com Inc. in the amount of \$3,000.00 for web hosting services for the period 10/21/2013 - 10/20/2014. Funding Source: 100% General Funds.

Jeff Mowry presented. Item CPB2013-975 was unanimously approved.

CPB2013-976 Department of Workforce Development Submitting a contract with Long Term Care Ombudsman in the amount not-to-exceed \$3,250.00 for the Incumbent Worker Training Program for the period 1/2/2014 - 6/30/2014. Funding Source: 100% Community Development Block Grant Funds.

Lindy Burt, Clerk of the Board, presented. Item CPB2013-976 was unanimously approved.

CPB2013-977 Department of Workforce Development Submitting a contract with various providers for the On-the-Job Training Program:

- a) A.J. Rose Mfg Co. in the amount not-to-exceed \$13,312.05 for the period 9/16/2013 - 2/26/2014.
- b) Cleveland Range, LLC in the amount not-to-exceed \$15,000.00 for the period 7/15/2013 - 1/8/2014.

c) Kowalski Heat Treating Co. in the amount not-to-exceed \$3,500.00 for the period 9/16/2013 - 2/19/2014.

Funding Sources: 100% Cuyahoga County Western Reserve Funds

d) PPG Industries, Inc. in the amount not-to-exceed \$11,680.00 for the period 9/23/2013 - 2/19/2014.

Funding Source: 91% County's Western Reserve Fund; 9% WIA.

Lindy Burt, Clerk of the Board, presented. Item CPB2013-977 was unanimously approved.

CPB2013-978 Juvenile Court Recommending awards on various requisitions and enter into agreements with various municipalities for the Community Diversion Program for the period 1/1/2014 - 12/31/2014:

- a) on RQ28882 with City of Berea in the amount not-to-exceed \$2,400.00.
- b) on RQ28888 with City of Brook Park in the amount not-to-exceed \$2,400.00.
- c) on RQ28894 with City of Highland Heights in the amount not-to-exceed \$3,600.00.
- d) on RQ28916 with City of Parma in the amount not-to-exceed \$19,400.00.
- e) on RQ28918 with City of Pepper Pike in the amount not-to-exceed \$1,200.00.
- f) on RQ28922 with City of Solon in the amount not-to-exceed \$8,400.00.
- g) on RQ28926 with City of University Heights in the amount not-to-exceed \$2,400.00.
- h) on RQ28931 with Village of Woodmere in the amount not-to-exceed \$1,200.00.
- i) on RQ28880 with City of Bedford Heights in the amount not-to-exceed \$8,600.00.
- j) on RQ28881 with Village of Bentleyville in the amount not-to-exceed \$1,200.00.
- k) on RQ28885 with City of Broadview Heights in the amount not-to-exceed \$2,400.00.
- l) on RQ28891 with City of Cleveland in the amount not-to-exceed \$15,000.00.
- m) on RQ28904 with City of Lyndhurst in the amount not-to-exceed \$9,800.00.
- n) on RQ28905 with City of Maple Heights in the amount not-to-exceed \$14,400.00.
- o) on RQ28910 with City of North Royalton in the amount not-to-exceed \$2,400.00.
- p) on RQ28913 with City of Olmsted Falls in the amount not-to-exceed \$2,400.00.

Funding Source: 100% General Funds

Karen Lippman, Juvenile Court, presented. Item CPB2013-978 was unanimously approved.

CPB2013-979 Department of Public Safety and Justice Services/Public Safety Grants Submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$258,878.00 for the FY2013 State Homeland Security Grant Program for the Region 2 Law Enforcement State Homeland Security Program project for the period 9/1/2013 - 3/30/2015. Funding Source: Department of Homeland Security through the Ohio Emergency Management Agency.

Felicia Harrison, Department of Public Safety, presented. Item CPB2013-979 was unanimously approved.

CPB2013-980 Department of Public Safety and Justice Services submitting an agreement with Cuyahoga Metropolitan Housing Authority in the amount of \$3,000.00 for reimbursement of eligible expenses in connection with the FY2011 State Homeland Security Program - Law Enforcement for the

period 3/1/2013 - 12/31/2013. Funding Source: Department of Homeland Security funding through the Ohio Emergency Management Agency.

Felicia Harrison, Department of Public Safety, presented. Item CPB2013-980 was unanimously approved.

C. Exemption Requests

CPB2013-981 Department of Public Works submitting an RFP exemption, which will result in an amendment to Contract No. CE10241-04, 06 with Sterling Telecom Office Building, LLC, c/o Colliers International for lease of office space located at 1255 Euclid Avenue, Cleveland, for use by Department of Public Safety and Justice Services for the period 9/1/1998 -2/28/2012 to extend the time period to 12/31/2015 and for additional funds in the amount of \$296,200.08. Funding Source: 911 Fees, Grants, General Fund.

Bonnie Teeuwen presented. Dale Miller asked if the rent per square foot is the same under the amended terms of the agreement. Item CPB 2013-981 was unanimously approved.

CPB2013-982 Department of Health and Human Services/ Division of Children and Family Services Submitting an RFP exemption on RQ29102, which will result in an award recommendation to Carnegie Auto Wash and Detail Center in the amount of \$9,600.00 for Automobile Detailing Services for county-owned vehicles for the period 1/1/2014 - 12/31/2016. Funding Source: 32% Federal and 68% Health and Human Services Levy.

Item CPB 2013-982 was held by the Director of Public Works. The Department of Public Works will explore the possibility of providing this service internally.

CPB2013-983 Department of Information Technology submitting an RFP exemption, which will result in an amendment to Contract No. CE1200726-01 with DC Group Inc. maintenance and support of APC MGE 3500 30KVA Uninterruptible Power System with 12 batteries (SYBTU1-PLP) for the period 12/1/2012 - 11/30/2013 to extend the time period to 9/23/2014; no additional funds required. Funding Source: Original Contract: General Funds.

Jeff Mowry presented. Item CPB2013-983 was unanimously approved.

CPB2013-984 Department of Information Technology submitting a RFP exemption on RQ29386, which will result in an award recommendation to JusticeTrax Inc. in the amount not-to-exceed \$56,000.00 for maintenance on the Forensic Case Management System for the Medical Examiner for the period 10/15/2013 - 10/14/2016. Funding Source: 100% by the General Fund.

Jeff Mowry presented. Item CPB2013-984 was unanimously approved.

CPB2013-985 Department of Public Safety and Justice Services submitting an RFP exemption on RQ29383, which will result in Government Service Agency purchase in the amount not-to-exceed \$45,000.00 for Western Shelter equipment for the Ohio Region 2 Urban Search and Rescue Team. Funding Source: Department of Homeland Security /Federal Emergency Management Funds.

Felicia Harrison, Department of Public Safety, presented. Item CPB2013-985 was unanimously approved.

D. Consent Agenda

CPB2013-986 Department of Information Technology Submitting an amendment to Contract No. CE1000839 with AT&T Corp. for Centrex telephone services for various County departments for the period 12/1/2009 - 12/31/2013 to extend the time period to 1/31/2014; no additional funds required. Funding Source: Original contract: 100% General Funds.

Item CPB2013-986 was unanimously approved.

CPB2013-987 Department of Information Technology Recommending to declare various computer equipment from the Sheriff's Office as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue generating.

Item CPB2013-987 was unanimously approved.

CPB2013-988 Department of Information Technology Submitting an amendment to Contract No. CE0400932-01 with First Communications, LLC for long distance telephone services for various County agencies for the period 9/1/2004 - 12/31/2013 to extend the time period to 4/30/2014; no additional funds required. Funding Source: Original contract: 100% General Funds.

Item CPB2013-988 was unanimously approved.

CPB2013-989 Department of Information Technology Recommending to declare phone and computer equipment from various departments as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: Revenue generating.

Item CPB2013-989 was unanimously approved.

CPB2013-990 Office of Procurement & Diversity recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). Funding Source: Revenue generating.

Item CPB2013-990 was unanimously approved.

CPB2013-991 Department of Public Safety and Justice Services/Public Safety Grants Submitting an amendment to Agreement No. AG1200264-01 with City of Bedford Heights for the FY2011 Assistance to Firefighters Grant Program for the period 1/1/2012 - 12/31/2012 to extend the time period to

3/31/2014; no additional funds required. Funding Source: The original project was funded by the General fund in order to leverage \$720,000.00 in federal grant funds.

Item CPB2013-991 was unanimously approved.

CPB2013-992 Office of Procurement & Diversity presenting voucher payments for the week of 12/16/2013.

Item CPB2013-992 was unanimously approved.

CPB2013-993 Department of Development presenting voucher payments and housing rehab loans for the period 12/5/13 to 12/11/13.

Item CPB2013-993 was unanimously approved.

V. Other Business

Mike Chambers, of Public Works, presented two time-sensitive, mission critical items. A motion to amend the 12/16/13 meeting calendar to include the presented items was unanimously approved.

CPB2013-994 Department of Public Works recommending award on RQ29617 and enter into contract with Akron Veterinary Referral and Emergency Center in the amount of \$2,500.00 for surgery on a dog placed in the care of Cuyahoga County Kennel. Funding Source: Dick Goddard Best Friends Fund.

Item CPB2013-994 was unanimously approved.

A motion to restore the Public Works Department's mission critical limit to \$25,000 was unanimously approved.

CPB2013-995 Department of Public Works recommending award on RQ29526 and enter into contract with Taylor Chevrolet in the amount of \$23,198.67 for one Chevrolet Impala police vehicle for use by the Sheriff's Department. Funding Source: Maintenance Garage Internal Service Fund.

Mike Chambers explained that Public Works has encountered challenges in getting state term vendors to complete the County's ethics registration process upon award of the bid. This has served as an obstacle in fulfilling the proposed request, and for other vehicle requests. Discussion ensued around suggested changes in the County's procurement process that could facilitate completion of ethics registration for vehicle vendors, while maintaining a robust, competitive process.

Item CPB2013-995 was unanimously approved.

A motion to restore the Public Works Department's mission critical limit to \$25,000 was unanimously approved.

VI. Public Comment

There was no further public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 12:28 PM.

B. Scheduled Items

CPB2013-996

A. Summary Scope of Work: The Department of Information Technology submitting an amendment to CE1200706, with DC Group, Inc., for maintenance of Uninterruptible Power Systems, including added service to REDDS, for the period 11/15/12 - 11/14/13, extending to 9/23/14, for additional funds in the amount of \$3,503.00 (\$2,600.00 for added REDDS service and only \$903.00 to extend the contract to 9/23/14).

B. Procurement: Contract Amendment to lowest bid vendor contract is under \$25,000.00.

C. Contractor: DC Group, Inc. 1977 West River Road, North Minneapolis, MN 55411
Owner: Jon Frank, President and CEO

D. Project - NA Amendment

E. Funding: 100% General Fund

CPB2013-997

The Department of Information Technology 2013 - Contract with SHI International for Support of Visual Click Software - Countywide.

A. The Department of Information Technology submitting a contract with SHI International, in the amount not-to-exceed \$8,691.00, for Support of Visual Click Software - Countywide, for the period 12/11/13 - 12/11/14.

B Procurement: Lowest bid under \$25,000.00

C: Contractor - SHI International Corp., 290 Davidson Avenue, Somerset, NJ 08873
Council District: - NA
Owner: - Thai Lee, CEO

D. Project: - Software Maintenance of Visual Click – Countywide

E. Funding - 100% General Fund

CPB2013-998

Title: OPD 2013 Award Recommendation MCPC, Inc. for DoIT RQ29088

A. Scope of Work Summary

1. The Office of Procurement & Diversity is requesting approval of a Recommendation of Award to MCPC, Inc. for the amount of \$65,737.38 for the purchase of NetApp Storage Arrays for the Department of Information Technology.
2. The primary goal of this purchase will be for the scanning initiative by the Fiscal Office Microfilm Center for the Clerk of Courts backlog.
3. N/A

B. Procurement

1. The procurement method for this project was RFP Exemption/State Contract 534425, expiration 1/27/2015. The Exemption was approved 11/25/2013 (CPB2013-914). The total value of the purchase is \$65,737.38
2. There was no SBE Goal for this procurement type.
3. There was a Intent to Purchase posting for 5 business days, per County Code, and no quotes were received.

C. Contractor and Project Information

1. The address of the vendor is:
MCPC, Inc.
1801 Superior Avenue, Suite 300
Cleveland, OH 44114
Council District 7
2. The CEO is Michael Trebilcock.
3. The equipment will be housed by the Fiscal Office.
- 3b. Council District 7

D. Project Status and Planning

1. This is a one-time purchase for the County.

E. Funding

1. The project is funded 100% by the Fiscal Office Microfilm Center fund.
2. Payment will be per invoice.

CPB2013-999

A. Scope of Work Summary

1. Juvenile Court, requesting approval of contracts with various municipalities for the period January 1, 2014 – December 31, 2014, for funding in the not-to-exceed amounts as follows:
 - a. City of Bedford, Bedford Police Department; \$4,200.00
 - b. City of Brecksville, Brecksville Police Department; \$2,400.00
 - c. Village of Mayfield, Mayfield Village Police Department; \$3,000.00
 - d. City of North Olmsted; \$12,000.00
 - e. City of Parma Heights, Parma Heights Police Department; \$6,000.00
 - f. City of Richmond Heights, Richmond Heights Police Department; \$1,200.00

2. The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents.

3. N/A.

B. Procurement

1. The procurement method for this project was government purchase, as these contracts are agreements with Cuyahoga County municipalities. The total value of the entire CDP program (all municipalities) is \$220,200.00.

2. N/A

3. The proposed agreements received a government purchase exemption on 10/16/13. The approval letter is attached for review.

C. Contractor and Project Information

1. a. Ms. Penny Jarrell
City of Bedford, Bedford Police Department
165 Center Road
Bedford, Ohio 44146
Council District: 9
- b. Patrolman John Chrisopulos
City of Brecksville, Brecksville Police Department
9069 Brecksville Road
Brecksville, Ohio 44141
Council District: 6
- c. Detective William Annandono
Village of Mayfield, Mayfield Village Police Department
6621 Wilson Mills Road
Mayfield, Ohio 44143
Council District: 6
- d. Ms. Christine Allegra
City of North Olmsted
27243 Lorain Road
North Olmsted, Ohio 44070
Council District: 1
- e. Sergeant Steve Scharschmidt
City of Parma Heights, Parma Heights Police Department
6184 Pearl Road
Parma Heights, Ohio 44130
Council District: 4
- f. Sergeant Denise Debiase
City of Richmond Heights, Richmond Heights Police Department
27201 Highland Road

Richmond Heights, Ohio 44143

Council District: 11

2. The Mayor of the City of Bedford is The Honorable Daniel Pock

The Mayor of the City of Brecksville is The Honorable Jerry Hruby

The Mayor of the Village of Mayfield is The Honorable Bruce Rinker

The Mayor of the City of North Olmsted is The Honorable Kevin Kennedy

The Mayor of the City of Parma Heights is The Honorable Michael Byrne

The Mayor of the City of Richmond Heights is The Honorable Daniel Ursu

3.a. The location of the services is:

a. City of Bedford, Bedford Police Department

165 Center Road

Bedford, Ohio 44146

Council District: 9

b. City of Brecksville, Brecksville Police Department

9069 Brecksville Road

Brecksville, Ohio 44141

Council District: 6

c. Village of Mayfield, Mayfield Village Police Department

6621 Wilson Mills Road

Mayfield, Ohio 44143

Council District: 6

d. City of North Olmsted

27243 Lorain Road

North Olmsted, Ohio 44070

Council District: 1

e. City of Parma Heights, Parma Heights Police Department

6184 Pearl Road

Parma Heights, Ohio 44130

Council District: 4

f. City of Richmond Heights, Richmond Heights Police Department

27201 Highland Road

Richmond Heights, Ohio 44143

Council District: 11

3.b. Multiple Council Districts. Please see above.

D. Project Status and Planning

1. The project reoccurs annually.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is funded 100% by General Fund.

2. The schedule of payments is monthly, by invoice.

3. N/A.

A. Scope of Work Summary

1. Juvenile Court, requesting approval of contracts with various municipalities for the period January 1, 2014 – December 31, 2014, for funding in the not-to-exceed amounts as follows:

- a. Village of Chagrin Falls, Chagrin Falls Police Department; \$0.00
- b. Village of Cuyahoga Heights, Cuyahoga Heights Police Department; \$0.00
- c. Village of Valley View, Valley View Police Department; \$0.00

2. The primary goals of the project are to develop and implement a Community Diversion Program (CDP) in various municipalities to hear misdemeanor and status offense complaints that occur in those municipalities, or by that municipality's residents.

3. N/A.

B. Procurement

1. The procurement method for this project was government purchase, as these contracts are agreements with Cuyahoga County municipalities. The total value of the entire CDP program (all municipalities) is \$220,200.00.

2. N/A

3. The proposed agreements received a government purchase exemption on 10/16/13. The approval letter is attached for review.

C. Contractor and Project Information

1. a. Sergeant Kimberly Libens

Village of Chagrin Falls, Chagrin Falls Police Department

21 West Washington

Chagrin Falls, Ohio 44022

Council District: 6

b. Officer Jude Kaliszewski

Village of Cuyahoga Heights, Cuyahoga Heights Police Department

5480 Grant Avenue

Cuyahoga Heights, Ohio 44125

Council District: 6

c. Sergeant Mike Eder

Village of Valley View, Valley View Police Department

6895 Hathaway Road

Valley View, Ohio 44125

Council District: 6

2. The Mayor of the Village of Chagrin Falls is The Honorable Thomas Brick

The Mayor of the Village of Cuyahoga Heights is The Honorable Jack Bacci

The Mayor of the Village of Valley View is The Honorable Jerry Piasecki

3.a. The location of the services is:

- a. Village of Chagrin Falls, Chagrin Falls Police Department
21 West Washington
Chagrin Falls, Ohio 44022
Council District: 6
 - b. Village of Cuyahoga Heights, Cuyahoga Heights Police Department
5480 Grant Avenue
Cuyahoga Heights, Ohio 44125
Council District: 6
 - c. Village of Valley View, Valley View Police Department
6895 Hathaway Road
Valley View, Ohio 44125
Council District: 6
- 3.b. Multiple Council Districts. Please see above.

D. Project Status and Planning

- 1. The project reoccurs annually.
- 2. N/A
- 3. N/A
- 4. N/A
- 5. N/A

E. Funding

- 1. The project is funded 100% by General Fund.
- 2. The schedule of payments is monthly, by invoice.
- 3. N/A.

CPB2013-1000

Title: Senior & Adult Services; 2012; The Center of Community Solutions on behalf of the Council on Older Persons (COOP), Memorandum of Understanding, 1501 Euclid Avenue, Suite 310, Cleveland, Ohio 44115.

A. Scope of Work Summary

- 1. The Division of Senior and Adult Services is requesting approval of a Memorandum of Understanding with (The Center For Community Solutions on behalf of the Council On Older Persons (COOP)) to provide financial support in the amount of \$7,500.00 for the period January 1, 2014 – December 31, 2014.
- 2. The primary goal is to provide financial assistance to support an administrative assistant and public policy consultant to assist the Council On Older Persons (COOP) in meeting its mission to promote a better understanding of aging and address the issues and concerns of older persons in Greater Cleveland through citizen led needs assessment, policy development, community education and advocacy.

The McGregor Foundation issued a challenge grant in the amount of \$17,500.00 to financially support staffing and activities of COOP. DSAS is requesting to contribute \$7,500.00 toward this effort. The

challenge grant will help cover the costs for staffing administrative support (up to 200 hours annually) and public policy analysis and support (up to 250 hours annually). These funds will support the salary, fringes and other expenses related to these positions.

The following organizations are members of COOP:

- A.M. McGregor Home
- Alzheimer’s Association Cleveland Area Chapter
- Benjamin Rose Institute
- Center for Nonprofit Excellence
- City of Cleveland Department on Aging
- Cuyahoga Community College Center for Applied Gerontology
- Cuyahoga County Board of Developmental Disabilities
- Cuyahoga County Division of Senior & Adult Services
- Cuyahoga Metropolitan Housing Authority
- Eliza Bryant Village
- Eliza Jennings Senior Care Network
- Fairhill Center
- Golden Age Centers of Greater Cleveland
- Herman, Gibans, Foder, Inc. – Architects
- Hospice of the Western Reserve
- Legal Aid Society of Cleveland
- Linking Employment Abilities and Potential (LEAP)
- Long Term Care Ombudsman
- Lutheran Metropolitan Ministry Adult Guardianship Services
- MetroHealth Advantage
- Cleveland State University Maxine Goodman Levin College of Urban Affairs Ohio Center for the Advancement of Women in Public Sector
- Retired and Senior Volunteer Program of Greater Cleveland, Inc. (RSVP)
- Senior Care Connections, LLC
- United Way Services
- Visiting Nurse Association Healthcare Partners of Ohio
- Western Reserve Area Agency on Aging (WRAAA)

3. The contribution is a non-mandated service offered to Cuyahoga County residents.

B. Procurement

1. RFP exemption
2. n/a
3. 3 The proposed contract received an RFP exemption on 10/16/13.

C. Contractor and Project Information

1. The address of the provider(s) is:
The Center For Community Solutions

1501 Euclid Avenue – Suite 310
Cleveland, Ohio 44115

2. The owner for the provider is as follows:
Semanthie B. Brooks, Chair

D. Project Status and Planning

1. The project (Challenge grant) is new to the County.
2. Not applicable.
3. Not applicable/
4. Not applicable.
5. The Memorandum of Understanding needs a signature in ink by January 1, 2014.

E. Funding

1. The project is funded 100% by the Health & Human Services Levy.
2. The scheduled contribution to the provider is payable upon receipt.
3. Not applicable.

C. Exemptions

[see detail in items CPB2013-1001 – CPB2013-1011, in Section C, above]

D. Consent Agenda

CPB2013-1012

A. Scope of Work Summary

1. Public Works Department requesting approval of five (5) Administrative Offer of Settlement Agreements for acquiring necessary right-of-way for the following property owners and for the amounts listed in connection with the Pleasant Valley Road/Bagley Road project which consists of the improvement of 2.34 miles of Bagley Road and Pleasant Valley Road (including 0.24 miles of W. 130th Street) from Pearl Road to York Road, in the cities of Middleburg Heights and Parma, by widening to five lanes, regrading of profile and providing new pavement, new storm and sanitary sewers, water main, new signing and striping and new traffic signal system:

a. John Smerillo

Parcel 23-T [Temporary Easement]

\$2,440 - This amount EXCEEDS the FMVE of \$1,940 by \$500.

The owner has requested the additional \$500 as compensation for the labor and materials required to replace a split rail fence, two lamp posts, driveway lights and railroad ties within the take are. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement was recommended by the consultant, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

b. Orville Gibson, Jr. and Jody A. Gibson

Parcel 66-T [Temporary Easement]

\$800 - This amount **EXCEEDS** the FMVE of \$300 by \$500.

The owner has requested the additional \$500 as compensation for the labor and materials required to replace and relocate outdoor light fixtures, fencing, landscaping within the take area. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement was recommended by the consultant, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

c. Clement Kollin

Parcel 87-WD [Warranty Deed (fee simple ownership)], T [Temporary Easement]

\$7,000 - This amount **EXCEEDS** the FMVE of \$6,690 by \$310.

The owner has requested the additional \$310 as compensation for land taken, believing that his property is worth more than the \$2.00/SF offered. The additional amount calculates to roughly a \$0.09 increase per S/F, well within the range of comparable values presented in the Value Analysis. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement was recommended by the consultant, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

d. Frank B. Bohley and Lucille P. Bohley

Parcel 128- WD [Warranty Deed (fee simple ownership)], T [Temporary Easement]

\$2,560 - This amount **EXCEEDS** the FMVE of \$2,360 by \$200.

The owner has requested the additional \$200 as compensation for two pine trees being removed because they are within the take area. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement was recommended by the consultant, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

e. Richard L. PeGan

Parcel 144-T [Temporary Easement]

\$500 - This amount **EXCEEDS** the FMVE of \$340 by \$160.

The owner has requested the additional \$160 as compensation for land taken, believing that his property is worth more than the \$2.00/SF offered. The additional amount calculates to roughly a \$1.00 increase per S/F, which is within the range of comparable values presented in the Value Analysis. The additional amount is less costly than initiating and prosecuting an appropriation action in Probate Court. This administrative settlement was recommended by the consultant, has been approved by the Ohio Department of Transportation, District 12 Real Estate Administrator and is eligible for reimbursement [see, attached Administrative Settlement Documentation].

The anticipated start-completion dates for right-of-way acquisition are 3/1/13 and 12/31/13.

2. The primary goal of acquiring right-of-way for the Pleasant Valley/Bagley project is to allow the improvement of said roads in the manner described above.

3. N/A

B. Procurement

1. The procurement method for the acquisition of right-of-way for this project is that consultant O.R.

Colon visits the properties, its ODOT pre-qualified appraiser prepares a Value Analysis [Fair Market Value Estimate "FMVE"] of the value of the property being taken, the FMVE is then reviewed by ODOT pre-qualified review appraiser employed by consultant Heritage Land Services, and then one of O.R. Colan's ODOT pre-qualified negotiators negotiates with the property owners. The Agreements contained herein are for amounts which **EXCEED** the respective FMVEs.

2. N/A

3. N/A

C. Contractor and Project Information

The addresses of the property owners are:

a. John Smerillo

13918 E. Bagley Road
Middleburg Hts., OH 44130
Council District 4

b. Orville Gibson, Jr. and Jody A. Gibson

13395 E. Bagley Road
Middleburg Hts., OH 44130
Council District 4

c. Clement Kollin

7966 Wright Rd.
Broadview Hts., OH 44147
Council District 6
Property Address
No Number [vacant land] Pleasant Valley Road
Parma, OH 44130
Council District 4

d. Frank B. Bohley and Lucille P. Bohley

12703 W. Pleasant Valley Road
Parma, OH 44130
Council District 4

e. Richard L. PeGan

12161 W. Pleasant Valley Road
Parma, OH 44130
Council District 4

2. N/A

3.a. The address or location of the project is Pleasant Valley and Bagley Roads, Middleburg Heights and Parma, Ohio, upon which roads all property owners own property.

3.b. The project is located in Council District 4.

D. Project Status and Planning

1. This particular project is the first such project for this portion of Pleasant Valley and Bagley Roads

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

There is an estimated cost of \$2,400,000.00 for acquiring the necessary right-of-way, which sum will be used to pay the property owners and the consultant providing the acquisition services. Funding will be as follows: First \$27,000.00 - County [Road and Bridge Fund]; \$27,000.00 to \$2,400,000.00 - 50% Federal/50% County [Road and Bridge].

2. N/A

3. N/A

Resolution 003119, adopted on 03/15/79, declared the Convenience and Welfare of this project. The agreements of cooperation between the County and the City of Middleburg Heights and the County and the City of Parma were approved by Resolutions 026209 [adopted on 05/19/1980] and 003201 [adopted on 01/14/1980], respectively. R2011-0317 approved the right-of-way plans and authorized the acquisition of necessary right-of-way.

CPB2013-1013

A. The Department of Information Technology on behalf of the Cuyahoga County Alcohol, Drug Addiction and Mental Health Services Board, submitting an amendment to Contract No. CE1200726 with DC Group, Inc., for maintenance of Uninterruptible Power System, for the period 12/1/12 - 11/30/13, (to extend the time period to 9/23/14) for no additional funds.

B. Procurement - Contract Amendment to lowest bid vendor contract under \$25,000.00

C. Contractor: DC Group, Inc., 1977 West River Road, North Minneapolis, MN 55411
Council District: NA Owner: Jon Frank, President and CEO

D. Project Statuw: NA

E. Funding: 100% General Fund

CPB2013-1014

Office of Homeless Services, submitting an amendment to a Grant Agreement No. B-L-12-1DD-1 with the State of Ohio, Ohio Development Services Agency, for the Emergency Solutions Grant Program, 1/01/13 - 12/31/13 to extend the time period to 2/28/14with no additional funds.

A. Scope of Work Summary

1. Office of Homeless Services requesting approval of a Grant Agreement Amendment to Grant No. B-L-12-1DD-1. This Grant Agreement is with the State of Ohio, Ohio Development Services Agency. The Amendment is to extend the grant term, 1/01/13 - 12/31/13 to 2/28/14. There are no additional funds.

2. The primary goals of the Grant Award are to reduce homelessness and expedite exits from shelter to permanent housing.

3. N/A

B. Procurement - N/A

C. Contractor & Project Information - N/A

D. Project Status & Planning

1. - 4. N/A

5. The Grant Agreement Amendment requires a signature in ink as soon as possible.

E. Funding - N/A

CPB2013-1015

Title: DCFS 2013 A-Z Furniture Co., Inc. and West 25th Furnishings and Appliances, Inc. Amendment #3
Product Price List.

A. Scope of Work Summary

1. Cuyahoga County Division of Children and Family Services (DCFS) is requesting authorization to amend Exhibit B of both contracts (the product price list) to include an additional item (Pack-n-play). Both amendments do not modify the total dollar amount of the contract and no additional funding is needed. DCFS released one RFP #22547 requesting proposals that included the A-Z Furniture Co., Inc. CE1200402-01 and West 25th Furnishings and Appliances, Inc. CE1200405-01.

2. DCFS released one RFP #22547 requesting proposals, which included the A-Z Furniture Co., Inc.

3. There were seven proposals submitted for this RFP. A-Z Furniture Co., Inc. and West 25th Furnishings and Appliances, Inc. was two of the awardees.

B. Procurement

1. The services were awarded through a competitive bidding process-RFP #22547. Amendment #1 was already been approved by the County.

2. RFP - RQ22547 was closed on 03/13/12. There is no SBE goal.

3. N/A

C. Contractor and Project Information

1. The address of the vendor and/or contractor is:

Vendor Name:

A-Z Furniture Co., Inc.

1860-1867 E. 55th Street

Cleveland, OH 44103

Contact Person: CEO: Rena Golan

Council District - 7

Vendor Name:

West 25th Furnishings and Appliances Inc.

2104 West 25th Street

Cleveland, OH 44113

Contact Person: CEO: Alex Feuerman
Council District - 3

D. Project Status and Planning

1. The project is an extension of the existing project.
2. N/A
3. N/A

E. Funding

1. The project is funded 100% Federal.
2. The schedule of payments is by invoice.

CPB2013-1016

Title: DCFS 2013 Casey Agreement Amendment 1 is requesting to transfer funds

A. Scope of Work Summary

1. The Division of Children & Family Services (DCFS) is requesting authorization from Cuyahoga County of Ohio to amend the agreement with Casey Family Programs (CFP) for the Child Welfare Initiative. DCFS is requesting to transfer funds in the amount of \$15,000.00 from The Strategy Budget for the strategy "prevention and community-based supports" to The Strategy Budget for the strategy "workforce / leadership support and development". The contract period will remain as January 1, 2013 through December 31, 2013. (CFP is giving the county the money, it is not being paid from county funds).

Cuyahoga County Division of Children & Family Services Transferring Funds

2. The parties shall work together to identify, implement and assess practices that meet the Parties' mutual goals to improve outcomes for youth and families who experience the foster care system ("Child Welfare Initiative"). In furtherance of their Child Welfare Initiative, the Parties shall work together on designated initiative strategies (each, an Initiative Strategy) and corresponding work efforts. To also allow participants to gain insight into the elements and skill sets associated with leadership and begin a self-examination and affirmation of the participant's leadership assets. To develop leadership and management skills for application in current and future roles.

3. NA

B. Procurement

1. The procurement method for this project was a Grant. Child Welfare Initiative Agreement with Casey Family Programs (CFP is giving the county the money, it is not being paid from county funds). Process not required - entity providing money to county.

2. The (above procurement method) will close on December 31, 2013. This program is giving the county the money; it is not being paid from county funds. Process not required - entity providing money to county.

3. NA

C. Contractor and Project Information

1. The address of vendor and/or contractor are:
Cuyahoga County Division of Children & Family Services
3955 Euclid Ave
Cleveland, OH 44115
Council District (5)
Patricia Rideout, Administrator
Telephone #: (216) 432-3390

D. Project Status and Planning

1. The project reoccurs annually.
2. NA
3. NA
4. The current project's agreement ends on December 31, 2013.

E. Funding

1. The project is fully funded by a grant with Child Welfare Initiative Contract with Casey Family Programs (CFP is giving the county the money, it is not being paid from county funds) Process not required - entity providing money to county.
2. The schedule of payments is by invoice.
3. The project is entering into an agreement with Child Welfare Initiative Contract with Casey Family Programs (CFP). This program is giving the county the money; it is not being paid from county funds). Process not required - entity providing money to county.

CPB2013-1017

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.

CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
CE-14-29576	12/11/2013	Oil Pan #03-0188	CE / CE01	\$645.06
CE-13-29643	12/17/2013	Pump Rental	CE / CE01	\$618.71
CE-13-29632	12/17/2013	BC2013-105 Sodium Chloride	CE / CE01	\$1,382.68
CE-13-29538	12/9/2013	BC2013-105 Sodium Chloride	CE / CE01	\$2,589.85
CE-13-29453	11/27/2013	BC2013-105 Sodium Chloride	CE / CE01	\$3,156.09
CE-13-29343	11/12/2013	BC2013-105 Sodium Chloride	CE / CE01	\$667.38
CR-14-29654	12/18/2013	Knit Caps	CR / CR00	\$764.16
CR-14-29589	12/12/2013	Accreditation of Residency Training Program	CR / CR00	\$4,300.00
CT-14-29533	12/7/13	Advt Div Outreach RFQ	CT / CT01	\$900.00
CT-14-29644	12/17/2013	ADAMHS Board- Printed Envelopes	CT / CT01	\$796.48
CT-13-29635	12/17/2013	VEB - CENTRIFUGAL PUMP REPAIR	CT / CT01	\$3,675.00
CT-13-29625	12/17/2013	VARIOUS CARPET SPOTTER PACKAGE	CT / CT01	\$750.00
CT-13-29613	12/16/2013	SOLID WASTE DISPOSAL	CT / CT01	\$647.64
CT-13-29611	12/16/2013	WHITLATCH- DOOR REPAIR	CT / CT01	\$674.00
CT-13-29598	12/13/2013	VARIOUS BUILDING SUPPLIES	CT / CT01	\$6,946.00

CT-13-29565	12/11/2013	VARIOUS TENNANT WET/DRY VACUUMS - AIR DRYERS	CT / CT01	\$2,097.00
CT-13-29559	12/11/2013	VAR. BLDG.- GAS ACTUATED TOOL	CT / CT01	\$913.04
CT-13-29528	12/6/2013	VARIOUS CONCRETE SAW	CT / CT01	\$7,290.22
CT-14-29626	12/17/2013	BC2013-104 Sheriff - Engine #98-52	CT / CT04	\$2,850.00
CT-14-29609	12/16/2013	BC2013-104 Sheriff - Trans repair #98-79	CT / CT04	\$1,749.00
CT-14-29564	12/11/2013	Children & Family - Van body repairs OF3178	CT / CT04	\$647.00
DV-14-29602	12/13/2013	Advertisement estimate: Availability of 2014 Action Plan	DV / DV01	\$1,200.00
IS-14-29622	12/16/2013	HP Z230 Workstation/ Laptop for Public Works	IS	\$21,113.00
IS-13-29209	10/29/2013	Z420 Workstation & Monitor for Public Works	IS	\$1,931.50
JA-13-29427	11/22/2013	LE - Cleveland Bomb team entry tools	JA / JA00	\$4,661.23
PR-13-29415	11/21/13	Legal Ad re MondoPad Touchpads	PR / PR00	\$700.00
SH-14-29631	12/17/2013	Shrink Wrap	SH / SH003	\$512.00
SH-14-29601	12/13/2013	Wet/Dry shop vac & squeegees	SH / SH003	\$500.90
ST-14-29646	12/17/2013	Cooling system parts #S-472	ST / ST01	\$606.92
ST-14-29645	12/17/2013	BC2013-104 Engine Repairs #S- 112	ST / ST01	\$1,731.16
ST-14-29615	12/16/2013	Air Tanks #03-	ST / ST01	\$720.93

		0029		
CT-13-29552	12/10/2013	SCOTISH HIGHLANDS PUMP STATION - ROOF REPAIR	ST / ST01	\$12,900.00
CT-13-29550	12/10/2013	PEPPER HILLS PUMP STATION - ROOF REPAIR	ST / ST01	\$17,200.00
TR-13-29527	12/6/2013	Drop Box - Courier Mailbox	TR	\$688.95
TR-14-29616	12/16/2013	Legal/Tax Collection Closing - for January 2014 publishing	TR	\$2,500.00
WT-14-29540	12/9/13	QRS inv043764, (OPD Note to Clarify: Monitor for Employment & Family Services Training Classes)	WT / WT01	\$593.00

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1313160	12/11/2013	January 2014 JD Meats	JC/JC10	\$772.20
1313161	12/11/2013	January 2014 JD Meats	JC/JC10	\$1,967.00
1313159	12/11/2013	January 2014 JD Bananas	JC/JC10	\$2,925.54
1313158	12/11/2013	January 2014 JD Lunch Meats	JC/JC10	\$224.80
1313157	12/11/2013	January 2014 JD Dairy Products	JC/JC10	\$345.25
1313156	12/11/2013	January 2014 JD Lima Beans	JC/JC10	\$2,701.25
1313205	12/18/2013	JANUARY CAKE MIX	SH/SHFS	\$2,311.00
1313204	12/18/2013	JANUARY TURKEY	SH/SHFS	\$3,000.00
1313202	12/17/2013	JANUARY TURKEY	SH/SHFS	\$680.00

1313201	12/17/2013	JANUARY SOUP	SH/SHFS	\$2,250.45
1313200	12/17/2013	JANUARY SPICES	SH/SHFS	\$860.02
1313198	12/17/2013	JANUARY JELLY / SYRUP	SH/SHFS	\$855.00
1313199	12/17/2013	JANUARY JELLY / SYRUP	SH/SHFS	\$372.00
1313197	12/17/2013	JANUARY BEANS	SH/SHFS	\$3,340.60
1313175	12/13/2013	DECEMBER WAFFLES OPPORTUNITY BUY	SH/SHFS	\$2,808.00

Department of Development There are no voucher payments or housing rehab loans for presentation this week.