

**Cuyahoga County Contracts and Purchasing Board**  
**December 9, 2013 11:30 A.M.**  
**Lakeside Place - Council Offices - Board Room**  
**323 W. Lakeside Avenue, 4<sup>th</sup> Floor**

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

**A. Tabled Items**

**B. Scheduled Items**

Item	Requestor	Description	Board Action
CPB2013-953	Department of Information Technology	Recommending an award on RQ28399 and enter into a contract with AT&T Mobility National Accounts LLC in the amount not-to-exceed \$90,000.00 for iPad Wireless Service for the period 9/1/2013 - 8/3/2016.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-954	Department of Information Technology	Recommending an award on RQ28076 and enter into a contract with Vital Resources, Inc. in the amount not-to-exceed \$85,000.00 for development of an application supporting work activity management for the Division of Children and Family Services for the period 11/1/2013 - 3/31/2014.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-955	Department of Information Technology	Recommending an award on RQ28669 and enter into a contract with MNJ Technologies Direct, Inc. in the amount not-to-exceed \$3,300.00 for maintenance and support on scale computing software products for the period 10/25/2013 -10/24/2014.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-956	Department of Information Technology	Recommending an award on RQ28470 to IntelliNet Corporation in the amount not-to-exceed \$7,000.00 for virtual hosting services for the period 11/1/2013 - 10/31/2014.  Funding Source: 100% General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-957	Department of Information Technology	Recommending an award on RQ28668 to SHI International Corp. in the amount not-to-exceed \$9,980.00 for maintenance and support services for LogMein-Rescue A-A software for the period 11/30/2013 - 11/30/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		Funding Source: 100% General Funds	
CPB2013-958	Department of Information Technology	<p>Recommending an award on RQ28736 and enter into a contract with SHI International Corp. in the amount not-to-exceed \$9,819.03 for maintenance and software support on SolarWinds software for the period 12/13/2013 - 12/13/2014.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2013-959	Law Department	<p>Recommending approval of the retention of Molnar &amp; Munguia, Court Reporting, LLC, 605 Arborside Lane, Avon Lake, Ohio 44012 as court reporter for the County in the case of Hunter v. Cuyahoga County et al., Cuyahoga County Court of Common Pleas, 13 CV 813786 and the expenditure of an amount not to exceed \$10,000 on court reporting services and deposition transcript/video costs for the County's retained reporters as well as any reporters retained by the Plaintiff.</p> <p>Funding Source: 100% General Fund</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

**C. Exemption Requests**

Item	Requestor	Description	Board Action
CPB2013-960	Department of Health and Human Services	<p>Submitting an RFP exemption on RQ29408, which will result in an award recommendation to Third Sector Capital Partners in the amount of \$25,000.00 for consultant services for a Pay for Success model for Cuyahoga County for the period 10/15/2013 - 9/30/2014.</p> <p>Funding Source: Health and Human Services Levy Funds</p> <p>1. Description of Supplies or Services</p> <p>Third Sector Capital Partners (TSCP), a fee-for-service advisory firm that specializes in Pay for Success and Social Innovation Financing initiatives, will work with the county County to explore the possibility of demonstrating a Pay for Success model in Cuyahoga County.</p> <p>They TSCP will provide general, technical and management consultation to the Executive's office Office and the office Department of HHS to construct a program that combines a new funding model with data driven program solutions and performance based contracting.</p> <p>2. Estimated Dollar Value and Funding Source(s) including</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

		<p>percentage breakdown</p> <p>The cost is \$25,000.00; HHS Llevy funds are being used.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method</p> <p>The proposed contract is presented as a match of a grant application made to the Cleveland Foundation.</p> <p>The County has worked with TSCP for several years on exploring a local application of social innovation financing and Social Impact Bonds (SIBs). In late 2012, in partnership with The Gund Foundation, Cuyahoga County became the first county in the nation to release a Request for Response to procure a SIB project. TSCP was already contracted withselected by the Gund Foundation to provide technical assistance to the County, so it and hadhas laid the foundation for the research and development of a project.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>The county relied on the determination of the Gund Foundation who assessed numerous consultant and selected TSCP in 2010.</p> <p>Third Sector Capital Partners is the project intermediary for this juvenile justice project for which the State of Massachusetts has been awarded an \$11.67 million grant from the U.S. Department of Labor. This grant that will expand the Commonwealth’s Social Innovation Financing project by providing additional success payments tied to increases in employment and reductions in recidivism. As a result, TSCP is uniquely qualified to support the creation of SIB projects and to help identify potential funding partners for a County program.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The county’s partnership with the Gund Foundation and the strengths of TSCP to research and construct a new funding model led us to seek a matching contract. Their experience in other markets, including Massachusetts and</p>	
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		<p>New York most closely aligned to the county's vision.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Two years of partnership-building would need to be re-created. TSCP participated in the RFR process as well as community education efforts associated with the County's exploration of SIBs, so it developed a familiarity with community institutions that are potential partners in this effort. Expanding the partnership is time sensitive and will be critical to the finalization of a SIB contract.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>A When a new PFS project would need to starts, the County will consider a new RFP for a SIB consultant..</p>	
CPB2013-961	Department of Public Safety and Justice Services	<p>Submitting an RFP exemption, which will result in an amendment to Contract No. CE120040 with Case Western Reserve University for program evaluation services for the Common Pleas Court Felony Drug Court Project in connection with the FY2010 Adult Treatment Drug Courts Grant Program for the period 7/1/2011 - 9/29/2013 to extend the time period to 3/31/2014; no additional funds required.</p> <p>Funding Source: Department of Health and Human Services, Substance Abuse and Mental Health Administration</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Public Safety and Justice Services is requesting approval to enter into a contract amendment with Case Western Reserve University (CWRU) to extend the time frame from 9/30/2010-9/29/2013 to 9/30/2010 -3/31/2014 in connection with the Department of Health and Human Services, Substance and Mental Health Services Administration, Adult Treatment Drug courts grant. No Additional funds are requested.</p> <p>CWRU is providing evaluation services for the grant</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>project.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Case Western Reserve University CE1200040-01-in the amount of \$65,000.00.</p> <p>Case Western Reserve University CE1200040-01-in the amount of \$1,376.88.</p> <p>Case Western Reserve University CE1200040-02-in the amount of \$65,000.00.</p> <p>Case Western Reserve University CE1200040-03-in the amount of \$65,000.00.</p> <p>Case Western Reserve University CE1200040-03- in the amount of \$0.0.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>All collaborative partners for this grant were identified in the grant application and were made part of the grant award.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Evaluators at Case Western Reserve University have completed previous similar evaluation services and have expertise in the data gathering necessary for the required Grant Program Reporting tool.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Vendors were selected as per grant solicitation.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p>	
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		<p>N/A</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p>	
CPB2013-962	Department of Public Safety and Justice Services	<p>Submitting an RFP exemption, which will result in an award recommendation to SAS Institute, Inc. in the amount of \$29,878.05 for upgrade of Patriarch software for use by Northeast Ohio Regional Fusion Center for the period 10/31/2013 - 4/30/2014.</p> <p>Funding Source: FY2012 State Homeland Security Program - Law Enforcement grant funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Requesting approval of an RFP exemption to do a contract with SAS Institute, Inc. to conduct an upgrade of the services currently being utilized by the Northeast Ohio Regional Fusion Center (NEORFC).</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$29,878.05 from FY12 SHSP-LE dollars.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>An RFP exemption is being requested as this contract would be for an upgrade in the services currently being utilized by the NEORFC. The NEORFC would be upgraded from Patriarch version 2.10 to version 2.13. It would not be practical to send this out to bid so we are asking for an RFP exemption.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>It would not be practical to evaluate other vendors to provide an upgrade in services for software the NEORFC currently utilizes. The license to the software has been</p>	

		<p>provided by SAS Institute, Inc.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The original contract with SAS Institute was the result of a state term purchase with FY06 Homeland Security Funds. We are requesting an RFP exemption so we can do a new contract with SAS so the NEORFC can receive an upgrade in services.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>A bid would not be practical for reasons explained above.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County should encourage open competition where practical to do so.</p>	
CPB2013-963	Department of Public Safety and Justice Services	<p>Submitting an RFP exemption on RQ28809, which will result in an award recommendation to TAC Computer, Inc. in the amount not-to-exceed \$3,600.00 for Ohio Law Enforcement Network software for use by the Northeast Ohio Regional Fusion Center period 9/1/2013 - 5/31/2014.</p> <p>Funding Source: FY2011 State Homeland Security Grant Program Law Enforcement grant funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Contract with TAC Computer, Inc on behalf of the Northeast Ohio Regional Fusion Center for the period 9/1/2013-5/31/2014 for an amount not-to-exceed \$3,600.00.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The contract will be paid 100% by grant funds.</p> <p>3. Rationale Supporting the Use of the Selected</p>	

		<p>Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The original request was sole source due to the proprietary nature of the product and it being limited to a sole source. The current request is for an RFP exemption since the current contract/request is for a service that the NEORFC is currently using and there are no feasible alternatives to this service.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>Due to the proprietary nature of the product there were no other vendors evaluated. TAC Computer, Inc is the sole source operator of the Ohio Law Enforcement Network and is therefore the sole source of this service. It was not feasible to evaluate other vendors.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The vendor was originally chosen because they provide the Northeast Ohio Regional Fusion Center with access to a records management system (RMS) that handles close to 65% of police agencies in Cuyahoga County. The NEORFC can then query the RMS for analytical purposes and cross reference criminal activity, which allows the NEORFC to meet its analytical mission.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A as the product is proprietary in nature and would not lend itself to a competitive bid.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County should encourage competitive purchasing whenever possible, but this purchase would not lend itself to competitive bidding due to the proprietary nature of the product.</p>	
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## D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2013-964	Department of Information Technology	<p>Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00.</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2013-965	Office of Procurement & Diversity	<p>Submitting an amendment to Contract No. CE1200350-01, 02, 03, 04, 05, 06, 07 with Dunbar Armored Inc. for Armed Guard and Armored Truck services for various County departments for the period 6/1/2012 - 5/31/2015 to change the scope of services, effective 10/15/2013; no additional funds required.</p> <p>Funding Source: 100% General Funds</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2013-966	Treasurer's Office	<p>Submitting an agreement with the City of Cleveland, the Ohio Development Services Agency (ODSA), Optima 777 LLC, and the City of Cleveland - First Suburbs Development Council Advanced Energy Special Improvement District to refrain from selling any Tax Certificates related to a certain property for an amount less than 100% of the amount certified for collection, without the prior consent of the Director of ODSA, to the special assessment on that property, and to use an expedited foreclosure process in event of default.</p> <p>Funding source: n/a</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2013-967	Treasurer's Office	<p>Submitting an agreement with the City of Cleveland; the Ohio Development Services Agency (ODSA); Playhouse Square Foundation; and the City of Cleveland - First Suburbs Development Council Advanced Energy Special Improvement District to refrain from selling any Tax Certificates related to a certain property for an amount less than 100% of the amount certified for collection, without the prior consent of the Director of ODSA, to the special assessment on that property, and to use an expedited foreclosure process in event of default.</p> <p>Funding source: n/a</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2013-968	Office of Procurement & Diversity	<p>Presenting voucher payments for the week of 12/9/2013.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>
CPB2013-969	Department of Development	<p>Presenting voucher payments and housing rehab loans for the period 11/27/13 to 12/04/13.</p>	<p><input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove  <input type="checkbox"/> Hold</p>

- V. Other Business**
- VI. Public Comment**
- VII. Adjournment**

## **Minutes**

Cuyahoga County Contracts and Purchasing Board  
December 2, 2013 11:30 A.M.  
Lakeside Place - Council Offices - Board Room  
323 W. Lakeside Avenue, 4th Floor

### **I. Call to Order**

The meeting was called to order at 11:35 a.m.

#### **Attending:**

County Executive Ed FitzGerald  
Chief of Staff Matt Carroll  
Councilman Dale Miller  
Senior Purchasing Administrator Rich Opre (Alternate for Lenora Lockett)  
Interim Fiscal Officer Mark Parks  
Public Works Director Bonnie Teeuwen

At the December 2, 2013 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

### **II. Review Minutes**

The minutes from the November 25, 2013 Contracts and Purchasing Board meeting were unanimously approved as written. Rich Opre abstained.

### **III. Public Comment**

There was no public comment.

### **IV. Contracts and Awards**

#### **A. Tabled Items**

There were no tabled items.

#### **B. Scheduled Items**

CPB2013-928 Department of Development a) Requesting approval of a contract with Pandey Environmental LLC. For Phase II Environmental Services in the amount of \$39,733.00 at the proposed

Woodland Central Basin: Kinsman Road, located on 7.7 Acres, 31 parcels located Kinsman/Grand E64th-E65th Streets. The start-completion dates are 12/02/2013 -12/01/2014. b) Submitting a License for Entry, Consent and Limited Release from Liability agreement in connection with said project site. Funding Source: Brownfield Revolving Loan Funds.

Janise Bayne, Department of Development, presented. Item CPB 2013-928 was unanimously approved.

CPB2013-929 Department of Information Technology recommending an award on RQ28259 and enter into a state contract with Blue Technologies, Inc. in the amount not-to-exceed \$34,950.58 for upgrade and maintenance on Hyland Onbase software products for the Division of Children and Family Services for the period 7/1/2013 - 6/30/2015. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB 2013-929 was unanimously approved.

CPB2013-930 Department of Information Technology recommending an award on RQ28686 and enter into contract with Fluke Electronics Corporation, sole source, in the amount not-to-exceed \$15,590.00 for maintenance and support of FNET Optiview equipment for the period 2/1/2014 - 1/31/2015. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB 2013-930 was unanimously approved.

CPB2013-931 Department of Information Technology recommending an award on RQ28755 and enter into a contract with IDEATION816 Corporation, Inc. in the amount not-to-exceed \$12,750.00 for maintenance and support for the Home Health Aide Management system for use by Division of Senior and Adult Services for the period 11/1/2013 - 10/31/2014. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB 2013-931 was unanimously approved.

CPB2013-932 Department of Information Technology recommending an award on RQ28923, and enter into a contract with Stephen Campbell & Associates, Inc., in the amount not-to-exceed \$17,200.00 for maintenance on Cyber Tech Myracle Recording Systems and equipment for various County departments for the period 11/1/2013 - 10/31/2015. Funding Source: 100% General Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB 2013-932 was unanimously approved.

CPB2013-933 Office of Procurement & Diversity recommending an award: Department of Information Technology a) on RQ29090 Integrated Precision Systems, Inc. in the amount of \$34,222.52 for the purchase of 16 cameras and 4 milestone servers with software licenses (State Contract No 800160). Funding Source: 100% Auto Title Funds.

Jeff Mowry, Chief Information Officer, presented. Item CPB 2013-933 was unanimously approved.

CPB2013-934 Medical Examiner recommending an award on RQ28794 and enter into a contract with Shimadzu Scientific Instruments, Inc. sole source, in the amount of \$23,717.00 for maintenance on the QP2010S Gas Chromatograph Mass Spectrometer System for the period 2/3/2014 - 2/2/2018. Funding Source: 100% General Fund.

Hugh Shannon, Medical Examiner's Office, presented. Item CPB 2013-934 was unanimously approved.

CPB2013-935 Common Pleas Court/ Corrections Planning Board submitting an amendment to a grant agreement with Ohio Department of Rehabilitation and Correction for community correction activities for the 408 Non-Residential Misdemeanant grant program in connection with the Community Corrections Act grant for the period 7/1/2013 - 6/30/2014 for additional funds in the amount of \$18,900.00. Funding Source: Ohio Department of Rehabilitation and Corrections grant funds.

Dan Peterca, Corrections Planning Board, presented. Item CPB 2013-935 was unanimously approved.

CPB2013-936 Juvenile Court recommending an award on RQ27467 and enter into a contract with Catholic Charities Corporation in the amount not-to-exceed \$45,000.00 for driver intervention and counseling services for the period 1/1/2014 - 12/31/2015 (Deputy Chief Approval No. DC2013-150 - authority to seek proposals). Funding Source: 100% General Funds.

Karen Lippman, Juvenile Court, presented. Item CPB 2013-936 was unanimously approved.

CPB2013-937 Public Defender submitting an amendment to Contract No. CE1100213-01 with West Publishing Corporation for on-line legal research services for the period 3/6/2011 - 3/31/2014 to extend the time period to 12/31/2016 and for additional funds in the amount of \$21,668.27. Funding Source: 100% General Funds.

Bob Tobik, Public Defender, presented. Item CPB 2013-937 was unanimously approved.

CPB2013-938 Department of Public Safety and Justice Services/Public Safety Grants submitting an agreement with City of Solon in the amount not-to-exceed \$775.60 for reimbursement of eligible training expenses in connection with the FY2011 Urban Area Security Initiative Grant Program for the period 1/1/2013 - 10/30/2013. Funding Source: Department of Homeland Security through Ohio Emergency Management Agency.

Felicia Hairston, Public Safety Grants, presented. Item CPB 2013-938 was unanimously approved.

CPB2013-939 Department of Public Safety and Justice Services/Office of Emergency Management/Cuyahoga Emergency Communications System Section Recommending an award on RQ29157 and enter into a contract with The Association of Public Safety Communications Officials International, Inc. in the amount not-to-exceed \$21,250.20 for Emergency Medical Dispatch services for the period 12/1/2013 - 12/31/2014. Funding Source: 100% General Funds.

Felicia Hairston, Public Safety Grants, presented. Item CPB 2013-939 was unanimously approved.

CPB2013-940 Department of Health and Human Services/ Division of Senior and Adult Services submitting amendments to contracts with various providers for the Cuyahoga OPTIONS for Elders Program for the period 7/1/2012 - 6/30/2014:

a) Contract No. CE1200273-01 with Geocare, Inc., for Homemaker services for additional funds in the amount of \$4,620.00.

b) Contract No. CE1200266-01 with B & B Launch, Inc. dba Home Instead Senior Care for Homemaker services for additional funds in the amount of \$4,355.00.

c) Contract No. CE1200276-01 with Mobile Meals, Inc. for Home Delivered Meal services for additional funds in the amount of \$6,300.00.

d) Contract No. CE1200263-01 with Absolute Home Health Care Agency, Inc. for Homemaker services for a decrease in the amount of (\$8,975.00).

e) Contract No. CE1200264 with Ace Taxi Service Inc. for Medical Transportation services for additional funds in the amount of \$7,200.00.

Funding Source: Health and Human Services Levy funds

Mary Beth Vaughn, Department of Senior and Adult Services, presented. Item CPB 2013-940 was unanimously approved.

CPB2013-941 Human Resource Commission recommending to amend Contracts and Purchasing Board Approval No. CPB2013-814 dated 10/21/2013, which authorized an RFP exemption on RQ20547, which will result in award recommendations to various providers in the total amount of \$150,00.00 for hearing officer services, to change the time period from 1/1/2014 - 12/31/2016 to 12/1/2013 - 12/31/2015:

- a) Komlavi Atsou
- b) Valore & Gordillo, LLP dba Michael Gordillo
- c) Anthony M. Stevenson
- d) Gregory P. Szuter
- e) Daniel G. Zeiser Co., L.P.A.

Funding Source: N/A

Rebecca Kopcienski, Human Resource Commission, presented. Item CPB2013-941 was unanimously approved.

CPB2013-942 Human Resource Commission recommending awards on RQ20547 and enter into contracts with various providers in the amount not-to-exceed \$30,000.00 each for hearing officer services for the period 12/1/2013 - 12/31/2015:

- a) Komlavi Atsou
- b) Valore & Gordillo, LLP dba Michael Gordillo
- c) Anthony M. Stevenson
- d) Gregory P. Szuter
- e) Daniel G. Zeiser, Co. L.P.A.

Rebecca Kopcienski, Human Resource Commission, presented. Item CPB2013-941 was unanimously approved.

C. Exemption Requests

CPB2013-943 Department of Public Safety and Justice Services submitting an RFP exemption on RQ29308, which will result in an award recommendation to AT&T for relocation of 65 additional Centralized Automatic Message Accounting Trunk Lines for Connectivity for the Next Generation 9-1-1 Public Safety Answering Points project in the amount not-to-exceed \$65,013.00. Funding Source: 9-1-1 Wireless Assistance Fund.

Felicia Hairston, Public Safety Grants, presented. Item CPB 2013-943 was unanimously approved.

CPB2013-944 Department of Health and Human Services/Division of Senior and Adult Services Submitting an RFP exemption, which will result in an amendment to Contract No. CE1300403-01 with Collaborative Research, LLC for consultant services for development and implementation of a 3-year strategic plan for the period 8/1/2013 - 11/30/2013 to extend the time period to 1/31/2014 and for additional funds in the amount of \$2,000.00. Funding Source: Health and Human Services Levy funds.

Mary Beth Vaughn, Department of Senior and Adult Services, presented. Item CPB 2013-944 was unanimously approved.

CPB2013-945 County Executive Submitting an RFP exemption RQ29445, which will result in a contract with VistaShare LLC in the amount of \$32,940 for web-based software for management of the College Savings Account for the period 11/1/2013 - 10/31/2015. Funding Source: 100% General Fund.

Ken Surratt, Executive Office, presented. Item CPB 2013-945 was unanimously approved.

#### D. Consent Agenda

CPB2013-946 Department of Public Works submitting an assignment and assumption agreement in connection with the sale of various County buildings and leases by assigning the interest from Weston Inc. to Marisupham, LLC, effective 11/1/2013. Funding Source: N/A

Item CPB 2013-946 was unanimously approved.

CPB2013-947 Department of Health and Human Services/ Community Initiatives Division/ Office of Early Childhood Submitting an amendment to grant award to Sisters of Charity Foundation for evaluation services for the Networking for Engagement, Stability and Transformation (NEST) project for the period 4/1/2013 - 4/1/2014 to extend the time period to 12/31/2014; no additional funds required. Funding Source: Sisters of Charity Foundation.

Item CPB 2013-947 was unanimously approved.

CPB2013-948 Department of Health and Human Services/ Division of Children and Family Services submitting an agreement with The Centers for Families and Children for rental of space in connection with a supportive services speaking event being held on 12/2/2013. Funding Source: N/A.

Item CPB 2013-948 was unanimously approved.

CPB2013-949 Department of Human Resources submitting a revenue generating agreement with Cuyahoga County Solid Waste District in the amount of \$1,600.00 for consultant services for the period 10/17/2013 - 12/31/2014. Funding Source: Revenue Generating.

Item CPB 2013-949 was unanimously approved.

CPB2013-950 Office of Procurement & Diversity presenting voucher payments for the week of 12/2/2013.

Councilman Miller asked for explanation of the expenses related to the EasyPay Voucher item (TR-13-29261 11/5/2013 Easy Pay Coupons / ACH Letters TR \$15,000.00).

Item CPB 2013-950 was unanimously approved.

CPB2013-951 Department of Development presenting voucher payments and housing rehab loans for the period 11/20/13 to 11/26/13.

Item CPB 2013-951 was unanimously approved.

V. Other Business

CPB2013-952

Department of Public Works requesting approval to retain the services of Schindler Elevator Corporation in the amount-not-to-exceed \$24,500 for routine elevator maintenance and repair services at the Cuyahoga County Justice Center, Jail I, Jail II and Court Tower, for the period 12/1/2013 to 12/15/2013. Funding Source: 100% General Fund – Internal Service Fund.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion to adjourn was unanimously approved at 11:54 a.m.

**B. Scheduled Items**

**CPB2013-953**

A. The Department of Information Technology submitting a contract with AT&T Mobility in the amount not-to-exceed \$90,000.00 for iPad Wireless Service for the period 9/1/13 - 8/31/16.

B. The proposed contract is a WSCA approved item.

C. AT&T Mobility National Accounts, LLC.- an entity of AT&T Corporation  
45 Erieview Plaza #1360  
Cleveland, OH 44114  
Owner: Public Corporation  
Council District: 3

D. The project is new to the County.

E. Funding: General Fund 100%

**CPB2013-954**

A. The Department of Information Technology on behalf of the Division of Jobs & Family Services submitting a contract with Vital Resources in the amount not-to-exceed \$85,000.00 for assistance in the development/completion of an application supporting Work Activity Management for the period 11/1/13 - 3/31/14.

B. This is an approved Alternative Procurement Process.

C. Vital Resources  
28025 Clemens Rd.  
Suite 3  
Westlake, Ohio 44145  
Charlene Connell  
IG #12-2930

D. The project is a completion of an existing project.

E. The project is funded 100% by the General Fund.

**CPB2013-955**

The Department of Information Technology, submitting a contract with MNJ Technologies, in the amount not-to-exceed \$3,300.00, for software maintenance support of Scale Computing Software, at DoIT, for the period 10/25/13 - 10/24/14.

A. Scope of Work: Software Support Maintenance of Scale Computing Software

B. Procurement: Lowest bidder for contract under \$25,000.00

C. Contractor: MNJ Technologies Public Sector, LLC  
1027 Bush Pkwy, Puffalo Grove, IL 60089  
Council District: NA  
Owner: Susan Kozak, President

D. Project: NA

E. Funding 100% General Fund

**CPB2013-956**

*Title: The Department of Information Technology 2013 contract with IntelliNet for Virtual Hosting Services.*

A. The Department of Information Technology submitting a contract with IntelliNet Corporation, in the amount not-to-exceed \$7,000.00, for Virtual Hosted Services, for the period 11/1/13 - 10/31/14.

B. Procurement: Lowest bid under \$25,000.00



C. Contractor: IntelliNet Corporation, 1255 Euclid Ave 2nd floor, Cleveland Ohio 44115  
Council District 3      Owner: Richard E. Taton

D. Project NA

E. Funding: 100% General Fund

**CPB2013-957**

*Title: The Department of Information Technology 2013 - Contract with SHI International for renewal of Software Maintenance of LogMein Rescue Software at Justice Affairs.*

A. The Department of Information Technology submitting a contract with SHI International, in the amount not-to-exceed \$9,980.00, for Software Maintenance of LogMein Rescue Software at Justice Affairs, for the period 11/30/13 - 11/30/14.

Procurement: Lowest bid under \$25,000.00

Contractor: SHI International Corp., 290 Davidson Avenue, Somerset, NJ 08873

Owner: Thai Lee, CEO

D. Project: NA

E. Funding 100% General Fund

**CPB2013-958**

Title: The Department of Information Technology 2013 Contract with SHI International Corp. for Software Maintenance of SolarWinds products at DoIT.

A. Scope: The Department of Information Technology submitting a contract with SHI International Corp., in the amount not-to-exceed \$9,819.03, for Software Maintenance or SolarWinds Software at DoIT, for the period 12/13/13 - 12/13/14.

B. Procurement: Lowest bid under \$25,000.00

C. Contractor: SHI International Corp., 290 Davidson Avenue, Somerset, NJ 08873

Owner: Thai Lee, CEO

D. Project - NA

F. Funding 100%

**CPB2013-959**

Recommending approval of the retention of Molnar & Munguia, Court Reporting, LLC, 605 Arborside Lane, Avon Lake, Ohio 44012 as court reporter for the County in the case of Hunter v. Cuyahoga County et al., Cuyahoga County Court of Common Pleas, 13 CV 813786 and the expenditure of an amount not to exceed \$10,000 on court reporting services and deposition transcript/video costs for the County's retained reporters as well as any reporters retained by the Plaintiff.

Funding Source: 100% General Fund

### **C. Exemptions**

(See detail under items CPB2013-960 to CPB2013-963 in section C., above)

### **D. Consent Agenda**

#### **CPB2013-964**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.  
1814 E. 40th Street  
Cleveland, Ohio 44103  
Ken Kovatch – Director

#### **CPB2013-965**

*Title: OPD 2013 Contract Amendment #2 for Dunbar Armored, Inc. CE1200350 for RQ22653*

##### A. Scope of Work Summary

1. The Office of Procurement & Diversity requesting approval of a Contract Amendment with Dunbar Armored, Inc. for no additional funds, change in scope only, with no change in the contract time period of June 1, 2012 - May 31, 2015.
2. The primary goal of the contract is to have secure services for the pick-up of money at various County locations and delivery to various banks on behalf of the County.

##### B. Procurement

1. The procurement method for this contract was a Formal, Competitive Bid.

##### C. Contractor and Project Information

1. Dunbar Armored, Inc.  
50 Schilling Road  
Hunt Valley, Maryland 21031.
2. The primary owner is James L. Dunbar

##### D. Project Status and Planning.

1. The contract is bid out every 3 years.
2. The scope of service change is to update the addresses for the Fiscal Office / General Services and Office of the Treasurer / Cashier Department, due to the Administration Building relocation project.

E. Funding

1. The contract is funded 100% by the General Fund.
2. The schedule of payments is by monthly invoice. There are no change in funds for this amendment request.

**CPB2013-966**

A. Scope of Work Summary

Ohio Development Services Agency (ODSA) is providing a loan to Optima 777 LLC, property owner, for development. The agreement states that if the property were to become tax-delinquent at some point in the future, during loan repayment period, and a tax lien placed on the property, that the County will not sell the lien at a discount, as that would jeopardize debt service payment. Under the terms, the County further agrees that it will, upon request of the Director of ODSA, use an expedited foreclosure process in event of default.

B. Procurement

N/A – Cooperative Special Assessment Agreement only

C. Contractor and Project Information

City of Cleveland  
601 Lakeside Avenue  
Cleveland, Ohio 44114  
Attention: Director, Economic Development

The Northeast Ohio Advanced Energy District  
40 Severance Circle  
Cleveland Heights, Ohio 44118  
Attention: Jennifer Kuzma

Ohio Development Services Agency  
77 South High Street, 29th Floor  
Columbus, Ohio 43215  
Attention: Director

Ohio Development Services Agency  
77 South High Street, 29th Floor  
Columbus, Ohio 43215  
Attention: Chief Legal Counsel

Optima 777, LLC  
1575 Welton, Suite #300  
Denver, Colorado 80202  
Attention: Adam Hazlett

#### D. Project Status and Planning

This is a new agreement related to the financing of the Westin Hotel project.

#### E. Funding

N/A – no funds required; agreement only

### **CPB2013-967**

#### A. Scope of Work Summary

Ohio Development Services Agency (ODSA) is providing a loan Playhouse Square Foundation, property owner, for development. The agreement states that if the property were to become tax-delinquent at some point in the future, during loan repayment period, and a tax lien placed on the property, that the County will not sell the lien at a discount, as that would jeopardize debt service payment. Under the terms, the County further agrees that it will, upon request of the Director of ODSA, use an expedited foreclosure process in event of default.

#### B. Procurement

N/A – Cooperative Special Assessment Agreement only

#### C. Contractor and Project Information

City of Cleveland  
601 Lakeside Avenue  
Cleveland, Ohio 44114  
Attention: Director, Economic Development

The Northeast Ohio Advanced Energy District  
40 Severance Circle  
Cleveland Heights, Ohio 44118  
Attention: Jennifer Kuzma

Ohio Development Services Agency  
77 South High Street, 29th Floor  
Columbus, Ohio 43215  
Attention: Director

Playhouse Square Foundation  
1501 Euclid Avenue  
Cleveland, Ohio 44115  
Director: Art Falco

#### D. Project Status and Planning

This is a new agreement related to the financing of the Playhouse Square project.

E. Funding

N/A – no funds required; agreement only

**CPB2013-968**

<b>Department/ Location Key:</b>					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svcs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svcs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svcs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svcs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

***Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)***

<b>Requisition #</b>	<b>Requisition Date</b>	<b>Description</b>	<b>Dept/Loc</b>	<b>Total</b>
AU-13-29467	12/3/2013	W-2 Envelopes	AU / AU01	\$1,363.55
AU-13-29246	11/4/2013	film for the microfilm center for the year 2013	AU / AU01	\$14,575.00
AU-13-29470	12/3/2013	Dog License Forms	AU / AU02	\$862.00
AU-13-29416	11/21/2013	3 - Cash Drawer Till Inserts	AU / AU02	\$747.00
AU-14-29484	12/4/2013	3 cash drawers	AU / AU12	\$747.00
CE-13-29452	11/27/2013	Instrument Cluster #03-0025	CE / CE01	\$1,033.29
CE-13-29442	11/26/2013	Repair Parts #03-0033	CE / CE01	\$710.02
CE-13-29342	11/12/2013	Sodium Chloride	CE / CE01	\$5,661.56
CE-13-29195	10/25/2013	CAD System	CE / CE01	\$13,949.00

CE-13-29437	11/26/2013	Advt Culvert Project	CE / CE01	\$900.00
CF-13-29482	12/3/2013	Special Services	CF	\$3,904.00
CF-13-29480	12/3/2013	PASSS	CF	\$2,102.82
CF-13-29479	12/3/2013	PASSS	CF	\$1,892.64
CF-13-29476	12/3/2013	PASSS	CF	\$950.00
CF-13-29475	12/3/2013	PASSS	CF	\$2,030.00
CF-14-29473	12/3/2013	Advertising Req for CF-14-29256 Supported Visits RFP	CF	\$800.00
CR-13-29438	11/26/2013	Centrifuge Tubes	CR / CR00	\$522.00
CR-13-29434	11/25/2013	Eppendorf Pipettes	CR / CR00	\$684.46
CT-14-29466	12/3/2013	JJC- CLASSIC REMOTE CARD	CT / CT01	\$650.00
CT-13-29483	12/4/2013	JC JAIL I WATER HEATER	CT / CT01	\$10,734.00
CT-13-29440	11/26/2013	Public Defender - Furniture	CT / CT01	\$11,995.68
CT-13-29033	10/8/2013	9.5x11 65# PURPLE RECORD JACKETS	CT / CT01	\$718.50
CT-13-28143	7/8/2013	Advt Flagpole Project	CT / CT01	\$900.00
CT-14-29468	12/3/2013	JFS- PINK RECORD JACKETS	CT / CT09	\$660.50
CT-13-29414	11/21/2013	JFS- MULTI COLORED RECORD JACKETS	CT / CT09	\$635.30
CT-13-29421	11/21/2013	Juvenile Div of Public Defenders	CT / CT13	\$19,600.00
CT-14-29464	12/3/2013	LEGAL / VARIOUS REPLACEMENT AUTO PARTS	CT/CT01	\$800.00
DC-13-28813	12/3/2013	Digital Camera and Accessories	DC / 0008	\$1,833.95
DC-13-29249	12/3/2013	Portable Sound System (incl. mixer, speakers, mics, and mult box) (Rebid)	DC / 0008	\$2,134.00

DV-14-29456	12/2/2013	Lead Remediation: C.B. Mullins, Cases 124 125 126 127 2115 Dowd Lakewood Units 1 thru 4	DV / DV01	\$16,050.00
IS-13-29433	11/25/2013	ComponentOne Studio Enterprise Software	IS	\$4,545.75
JA-13-29449	12/3/2013	Legal Advertisement for FY12 & FY13 JJDP	JA / JA00	\$700.00
JC-13-29215	10/30/2013	Criminal law handbooks	JC	\$1,051.89
SH-13-29378	11/18/2013	Items for stairwell cleaning	SH / SH003	\$1,222.49
SH-13-29474	12/3/2013	CCSD Build-outs	SH / SH01	\$12,159.28
ST-13-29447	11/27/2013	Heater box #S-413	ST / ST01	\$606.89
ST-13-29399	11/20/2013	Monument Boxes & Manhole Lids	ST / ST01	\$10,334.50
WT-13-29429	11/25/2013	Displys2go inv0905978	WT / WT01	\$715.20

CPB2013-969

DEPARTMENT OF DEVELOPMENT				
DEVELOPMENT REHAB LOANS FOR THE PERIOD 11/27/13 to 12/04/13				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1350428	CB Mullins	\$9,050.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1350429	New Comfort Heating	\$2,895.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1350430	Mela Remolding	\$12,003.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1350511	Window Universe	\$6,400.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1350515	Green Home Solutions	\$850.00	Federal CDBG Grant	Rehab Loan Ordinance
	Bernadette Scruggs	\$10,700.00	Community Development	CDBG Rehab Loan: Index Code DV714170
	Total Loans	<b>\$41,898.00</b>		