

Cuyahoga County Contracts and Purchasing Board
October 28, 2013 11:30 A.M.
Lakeside Place - Council Offices - Board Room
323 W. Lakeside Avenue, 4th Floor

- I. Call to Order**
- II. Review Minutes**
- III. Public Comment**
- IV. Contracts and Awards**

A. Tabled Items

B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2013-830	Department of Public Works	Recommending an award on RQ28355 and enter into a contract with Peter Batcheller, in the amount not-to-exceed \$8,000.00 for consultant services for the costing, attendance and payroll system for the period 10/1/2013 - 9/30/2014. Funding Source: 100% Road & Bridge Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-831	Department of Development	Submitting an amendment to a revenue generating agreement with City of East Cleveland for Lead Hazard Remediation services for the period 9/26/2011 - 9/30/2014 to extend the time period to 12/31/2014 and for additional revenue in the amount of \$50,000.00. Funding Source: Revenue generating	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-832	Department of Development	a) Requesting approval of a contract with URS Corporation - Ohio for Phase I and Limited Phase II Environmental Services in the amount not-to-exceed \$6,500.00 at the proposed Artist Pocket Neighborhood Site located at 1407 East 40th Street, Cleveland. The start-completion dates are 10/28/2013 - 04/26/2014. b) Submitting a License for Entry, Consent and Limited Release from Liability agreement in connection with said project site. Funding Source: Brownfield Revolving Loan Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-833	Department of Workforce Development	Submitting a contract with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati in the amount not-to-exceed \$4,623.60 for the Incumbent Worker Training Program for the period 9/1/2013 - 1/31/2014.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		Funding Source: Community Development Block Grant Funds	
CPB2013-834	Fiscal Office	<p>a) Submitting an RFP exemption on RQ26410, which will result in an award recommendation to Professional Travel, Inc. for travel booking and management services for duty-related travel for the period 8/1/2013 - 7/31/2016.</p> <p>b) Recommending an award on RQ26410 and enter into an agreement with Professional Travel, Inc. for travel booking and management services for duty-related travel for the period 8/1/2013 - 7/31/2016.</p> <p>Funding Source: All travel fees will be paid by funds encumbered through our Corporate Credit Card Program</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>Professional Travel will be the County's airline travel booking agent.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>\$24,000 (\$8,000 per year). This amount is an estimate, based on past years' usage/expenditures.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>This process was started the fall of 2012. We did an RFP through outreach to identified vendors (prior to time period when web posting was available). We had 3 responses – 1 no interest, 2- Proposals submitted. One by Professional Travel and the other by Travel Line. Both companies were interviewed. Professional Travel was the low bidder. Exemption requested because the RFP was not posted on County Website.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>We did evaluate another vendor.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Professional Travel was the low bidder.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>It was done through an RFP process; just did not post on County Website.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Will seek RFPs and post on County Website.</p>	
CPB2013-835	Fiscal Office	<p>Office of Budget & Management, recommending an award on RQ27100 and enter into a contract with MAXIMUS Consulting Services, Inc. in the amount not to exceed \$34,000.00 for consultant services for the preparation of the Indirect Cost Allocation Plan for the period 10/28/2013 - 12/31/2015.</p> <p>Funding Source: General Funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-836	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Public Works</u></p> <p>a) on RQ27731 to Jomac, Ltd. (11-1) in the amount of \$47,918.00 for 1-aluminum body with Canopy mounted on International 4300 Cab & Chassis including a Thieman Liftgate.</p> <p>Funding Source: 100% Sanitary Engineering Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2013-837	Department of Public Safety and Justice Services/Public Safety Grants	Submitting an RFP exemption, which will result in an amendment to Contract No. CE1100208-01 with Kinder Morgan Liquids Terminals LLC for reimbursement of eligible expenses in connection with the FY2010 Port Security Grant Program for the period 6/1/2010 - 5/31/2013 to extend the time period to 11/30/2013; no additional funds required.	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Funding Source: U.S. Department of Homeland Security FEMA funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>The amendment is to extend the time period of the award from June 1, 2010 – May 31, 2013 to November 30, 2013.</p> <p>The supplies or services will fall under one of the five priorities listed in the FY2009 guidance.</p> <p>1) Enhancing Maritime Domain Awareness (MDA)</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>The total FY2009 Port Security Grant Program award is \$1,003,153.00</p> <p>The original agreement amount not-to-exceed \$68,874.00. The percentage is 6.86 percent.</p> <p>Everything else in the agreement remains the same.</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The procurement method for Kinder Morgan Liquids Terminals LLC is a grant agreement through the Department of Homeland Security FEMA Grant Programs Directorate.</p> <p>The review occurs using the process established by the Federal Maritime Security Coordinator (FMSC), Area Maritime Security Committee (AMSC), and Captain of the Port (COTP), all which have approval authority.</p> <p>The COTP then scores the projects using the Federal Emergency Management Agency (FEMA) process. Then the Investment Justifications/Applications are submitted to FEMA for final review and approval.</p> <p>4. What other available options and/or vendors were</p>	
--	--	--	--

		<p>evaluated? If none, include the reasons why.</p> <p>N/A This is an amendment to a contract already in place.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>The NEORAMSS Committee has the expertise and lead on matters related to prioritizing specific projects associated with the Port Security Grant. The NEORAMSS Committee felt this project provided substantial impact on the Cleveland Port Area with the necessary security enhancements.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>N/A This Contract is for a grant award. This is not an agreement for good or services.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>N/A</p>	
CPB2013-838	Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood	<p>Submitting an RFP exemption, which will result in amendments to contracts with various providers for Universal Pre-Kindergarten services for the period 8/1/2012 - 7/31/2013 to extend the time period to 7/31/2014 and for additional funds in the total amount of \$2,572,221.61.</p> <p>Funding Source: 91.3% levy dollars; 9.7% Gund Foundation grant dollars</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>High-quality Universal Pre-Kindergarten (UPK) programming that promotes development and school-readiness to children 3 through 5 years of age, not enrolled in kindergarten.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>Achievement Centers for Children Original Amount: \$31,761.00 Amendment Amount: \$39,712.76</p> <p>Catholic Charities Corporation – Riverside Head Start Original Amount: \$6,473.00 Amendment Amount: \$35,562.60</p> <p>Catholic Charities Corporation – St. Philip Neri Original Amount: \$181,824.00 Amendment Amount: \$167,562.18</p> <p>Catholic Charities Corporation – St. Martin De Porres Original Amount: \$6,473.00 Amendment Amount: \$35,632.60</p> <p>Early Childhood Enrichment Center Original Amount: \$164,664.00 Amendment Amount: \$237,786.33</p> <p>Ericka L. Elmore Original Amount: \$20,045.00 Amendment Amount: \$36,950.00</p> <p>Ganon Gil Preschool of the Temple Tifereth Israel Original Amount: \$46,407.00 Amendment Amount: \$62,350.41</p> <p>Hanna Perkins School Original Amount: \$36,433.00 Amendment Amount: \$80,057.57</p> <p>Kiddie City Child Care Community Original Amount: \$175,530.00 Amendment Amount: \$217,916.85</p> <p>Parma Pre-School, Inc. Original Amount: \$171,185.00 Amendment Amount: \$164,535.03</p> <p>Sandy’s Darlin’ Munchkins Family Child Care Home and Universal Pre-Kindergarten Original Amount: \$28,752.00 Amendment Amount: \$31,758.15</p> <p>The Centers for Families and Children – Bingham Early Learning Center Original Amount: \$114,598.00</p>	
--	--	--	--

		<p>Amendment Amount: \$136,012.82</p> <p>The Centers for Families and Children – Mather Early Learning Center Original Amount: \$114,485.00 Amendment Amount: \$98,016.32</p> <p>The Centers for Families and Children – McMillan Early Learning Center Original Amount: \$191,083.00 Amendment Amount: \$252,318.54</p> <p>The Centers for Families and Children – Wade Early Learning Center Original Amount: \$198,300.00 Amendment Amount I: \$180,148.84</p> <p>The Cleveland Music School Settlement Original Amount: \$68,224.00 Amendment I Amount: \$9,696.00 Amendment II Amount: \$48,566.15</p> <p>The East End Neighborhood House Association Original Amount: \$128,893.00 Amendment Amount: \$100,626.96</p> <p>The Merrick House Original Amount: \$100,415.00 Amendment Amount: \$81,803.72</p> <p>The Young Women’s Christian Association of Greater Cleveland Original Amount: \$165,679.00 Amendment Amount: \$163,191.34</p> <p>West Side Ecumenical Ministry – Archwood Head Start Original Amount: \$98,341.00 Amendment Amount: \$100,904.92</p> <p>West Side Ecumenical Ministry – Gilbert Head Start Original Amount: \$67,344.00 Amendment Amount: \$3,781.20</p> <p>West Side Ecumenical Ministry – Youth and Family Learning Center Original Amount: \$97,545.00 Amendment Amount: \$103,937.31</p>	
--	--	--	--

		<p>Yolanda Casas-Knight Original Amount: \$37,360.00 Amendment Amount: \$47,741.39</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>The named vendors currently providing UPK services were selected through a Request for Proposal process in 2012 (RQ23133). The Request for Proposal states that “contracts will be awarded a contract for the time period August 1, 2012 through July 31, 2013 with a possible contract extension for up to two years (August 1, 2013 - July 31, 2014 and August 1, 2014 to July 31, 2015) dependent on budgetary considerations and contract performance”. All of the vendors currently providing UPK services have adequately performed services as outlined in their contracts and subsequent amendments and as indicated on the contract evaluations forms for each vendor.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other vendors were evaluated for participation in UPK for the 2013-2014 program year. Current vendors for UPK services were selected through an RFP process in 2012 (RQ23133) and are subject to annual on-site monitoring as a condition of their continuation as a UPK vendor through the three-year period outlined in the original RFP. The Office of Early Childhood does not have the authority to conduct on-site monitoring of vendors with whom it does not have a contract for UPK services.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Current vendors for UPK services were selected through an RFP process in 2012 (RQ23133) and are subject to annual on-site monitoring as a condition of their continuation as a UPK vendor through the three-year period outlined in the original RFP. All of the vendors currently providing UPK services have adequately performed services as outlined in their contracts and subsequent amendments. This is further indicated on the contract evaluations forms completed for each vendor.</p>	
--	--	---	--

		<p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>Continuity of care and maintenance of a high quality preschool program for children over the years that they are enrolled is key to the UPK program. An annual RFP would be counter to the basic tenets of high quality child care which focuses on maintaining program stability for young children.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County plans to release a new Request for Proposal for UPK in March of 2015.</p>	
CPB2013-839	Department of Health and Human Services/ Division of Senior and Adult Services	<p>Submitting an RFP exemption on RQ28811, which will result in an award recommendation to The Center for Community Solutions - Council On Older Persons in the amount not-to-exceed \$7,500.00 for supportive staff for the period 1/1/2014 - 12/31/2014.</p> <p>Funding Source: Health and Human Services Levy Funds</p> <p>1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)</p> <p>DSAS is seeking to provide financial assistance to support an administrative assistant and public policy consultant to assist the Council On Older Persons (COOP) in meeting its mission to promote a better understanding of aging and address the issues and concerns of older persons in Greater Cleveland through citizen led needs assessment, policy development, community education and advocacy.</p> <p>The McGregor Foundation issued a challenge grant in the amount of \$17,500 to financially support staffing and activities of COOP. DSAS is requesting to contribute \$7,500 toward this effort. The challenge grant will help cover the costs for staffing administrative support (up to 200 hours annually) and public policy analysis and support (up to 250 hours annually). These funds will support the salary, fringes and other expenses related to these positions.</p> <p>The following organizations are members of COOP:</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		<p>A.M. McGregor Home</p> <p>Alzheimer’s Association Cleveland Area Chapter</p> <p>Benjamin Rose Institute</p> <p>Center for Nonprofit Excellence</p> <p>City of Cleveland Department on Aging</p> <p>Cuyahoga Community College Center for Applied Gerontology</p> <p>Cuyahoga County Board of Developmental Disabilities</p> <p>Cuyahoga County Division of Senior & Adult Services</p> <p>Cuyahoga Metropolitan Housing Authority</p> <p>Eliza Bryant Village</p> <p>Eliza Jennings Senior Care Network</p> <p>Fairhill Center</p> <p>Golden Age Centers of Greater Cleveland</p> <p>Herman, Gibans, Foder, Inc. – Architects</p> <p>Hospice of the Western Reserve</p> <p>Legal Aid Society of Cleveland</p> <p>Linking Employment Abilities and Potential (LEAP)</p> <p>Long Term Care Ombudsman</p> <p>Lutheran Metropolitan Ministry Adult Guardianship Services</p> <p>MetroHealth Advantage</p> <p>Cleveland State University Maxine Goodman Levin College of Urban Affairs Ohio Center for the Advancement of Women in Public Sector</p> <p>Retired and Senior Volunteer Program of Greater</p>	
--	--	---	--

		<p>Cleveland, Inc. (RSVP)</p> <p>Senior Care Connections, LLC</p> <p>United Way Services</p> <p>Visiting Nurse Association Healthcare Partners of Ohio</p> <p>Western Reserve Area Agency on Aging (WRAAA)</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Amount: \$7,500.00 Source: Health & Human Services Levy</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>As stated earlier, the McGregor Foundation issued a challenge grant in the amount of \$17,500 to financially support staffing and activities of COOP. As a long-time and active member of COOP and the County agency dedicated to senior issues, DSAS is requesting to contribute \$7,500.00 toward this effort. In addition to DSAS and McGregor contributions, the Western Reserve Area Agency on Aging and Benjamin Rose Institute have committed to contributing \$5,000.00 each.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>No other organizations were considered as COOP is the only council in Cuyahoga County dedicated as a resource to support community organizations and institutions to promote the well-being of older persons through education, awareness and advocacy.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>Please see response #4.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if</p>	
--	--	--	--

		<p>award was made through a competitive bid.</p> <p>DSAS is not a member of any other network of this nature (see response #4). Consequently, DSAS would not be interested in providing financial support of this nature to another organization as no other such organization exists.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>Please see response #6.</p>	
--	--	---	--

D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2013-840	Department of Development	<p>Submitting a grant agreement with the City of Cleveland to receive up to \$152,824.88 for Home Weatherization Assistance Program inspection services from October 1, 2013 - June 30, 2014.</p> <p>Funding Source: City of Cleveland</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-841	Department of Human Resources	<p>Submitting an amendment to Contract No. CE1200203-01 with AXA Advisors, LLC for Investment Consultant Services for the 457 Deferred Compensation Plan for employees for the period 1/1/2012 - 10/31/2014 to change the terms, effective 7/19/2013.</p> <p>Funding Source: N/A</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-842	Fiscal Office	<p>Submitting a Business Associate Agreement with Cuyahoga County Board of Health for safeguarding Individually Identifiable Information in connection with Health Insurance Portability and Accountability Act (HIPAA) and the Health information Technology Act (HITECH Act).</p> <p>Funding Source: N/A</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-843	Office of Procurement & Diversity	<p>Recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).</p> <p>Funding Source: Revenue Generating</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-844	Medical Examiner	<p>Recommending to amend Contracts and Purchasing Board Approval No. CPB2013-599 which authorized an award on RQ27230 and enter into a contract with Life Technologies</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

		Corporation for maintenance services on 2-AB7500 Real Time PCR Systems and 4 Genetic Analyzers for the period 8/21/2013 - 8/20/2016 to change the scope of services, effective 8/21/2013 and by changing the amount of the award from \$85,246.93 to \$78,796.63. Funding Source: N/A	
CPB2013-845	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services	Submitting an amendment to Contract No. CE1300124-01,02 with Cleveland Mediation Center for eviction diversion and housing stabilization services for the Emergency Solutions Grant Program for the period 10/1/2012 - 9/30/2013 to extend the time period 9/30/2014; no additional funds required. Funding Source: Federal Emergency Solutions Grant funding	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-846	Department of Public Safety and Justice Services/Regional Enterprise Data Sharing System	Submitting agreements with various users of the Regional Enterprise Data Sharing System for the period 1/1/2013 - 12/31/2013: <u>Terminal/Direct User</u> a) City of Cleveland b) Cleveland Police Department	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-847	Office of Procurement & Diversity	Presenting voucher payments for the week of 10/28/2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-848	Department of Development	Presenting voucher payments and housing rehab loans between 10/17/2013 – 10/23/2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

V. Other Business

VI. Public Comment

VII. Adjournment

Minutes

Contracts and Purchasing Board
County Administration Building, 4th Floor
October 21, 2013 11:30 A.M.

I. Call to Order

Melinda Burt, Clerk of the Contracts and Purchasing Board, called the meeting to order at 11:30 a.m.

Attending:
Chief of Staff Matt Carroll
Councilman Dale Miller
Director of Procurement and Diversity Lenora Lockett
Public Works Director Bonnie Teeuwen
Interim Treasurer Jeanet Wright
Clerk of the Board of Control Melinda Burt

At the October 21st, 2013 regular meeting of the Contracts and Purchasing Board, all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review Minutes

The Minutes from the October 15th, 2013 Contracts and Purchasing Board Meeting were unanimously approved, as written. Bonnie Teeuwen abstained.

III. Public Comment

There was no public comment.

IV. Contracts and Awards

A. Tabled Items

CPB2013-780 Department of Workforce Development b) Submitting a contract with Netshape Technologies, Inc. in the amount not-to-exceed \$4,347.00 for the On-the-Job Training Program for the period 7/11/2013 - 11/13/2013. Funding Source: 100% by Federal Workforce Investment (WIA) Funds.

This item was held by the Clerk from the 10/15/13 Contracts and Purchasing Board Calendar due to non-compliance with ethics registration requirements. Upon second review, the vendor was found to be ethics-compliant.

Item CPB2013-780 was unanimously approved.

B. Scheduled Items

CPB2013-801 Department of Development requesting approval of contracts with various providers for exterior repairs and improvements. The anticipated start-completion dates are 10/1/2013 - 9/30/2014:

a) 6779 Memphis LLC, for the anticipated cost of \$9,767.31 for property located at 6779 Memphis Avenue, Brooklyn.

b) Great Lakes Bicycles Limited, for the anticipated cost of \$1,398.49 to complete exterior repairs to property located at 665 Broadway Avenue, Bedford.

Funding Source: 100% Federal Community Development Block Grant funds.

Item CPB2013-801 was unanimously approved.

CPB2013-802 Department of Development a) Requesting approval of a contract with HZW Environmental Consultants, LLC for Phase II Environmental Services in the amount not-to-exceed \$4,726.00 at the proposed McKinley School Redevelopment Site located at 1381 West Clifton Avenue, Lakewood, Ohio, 44107. The start-completion dates are 10/21/2013-04/19/2014. b) Submitting a License for Entry, Consent and Limited Release from Liability agreement in connection with said project site. Funding Source: Brownfield Revolving Loan Funds.

Item CPB2013-802 was unanimously approved.

CPB2013-803 Department of Information Technology recommending an award on RQ28263 and enter into a contract with Government Marketing and Procurement, LLC in the amount not-to-exceed \$96,120.00 for Sonian archiving services for County E-mail for the period 7/6/2013 - 7/5/2014. Funding Source: 100% General Funds.

Item CPB2013-803 was unanimously approved.

CPB2013-804 Office of Procurement & Diversity recommending an award: Department of Information Technology a) on RQ28796 with Hewlett-Packard Company in the amount of \$58,072.88 for the purchase of HP workstations and monitors for use by County Sheriff's Office. Funding Source: General Funds, IT Capital Reserve Funds.

Item CPB2013-804 was unanimously approved.

CPB2013-805 Department of Workforce Development Submitting a contract with S&P Data Ohio, LLC in the amount not-to-exceed \$50,000.00 for the Ohio Workforce Incentive Program for the period 9/1/2013 - 6/30/2014. Funding Source: Temporary Assistance to Needy Families funds.

Item CPB2013-805 was unanimously approved.

CPB2013-806 Department of Public Safety and Justice Services/ Emergency Management Recommending an award on RQ26851 and enter into a contract with Tyco Integrated Security, LLC in the amount of \$7,219.18 for upgrade and maintenance of CECOMS Digital Video Recorder. 11/1/2013 - 10/31/2015. Funding Source: 100% General Funds.

Item CPB2013-806 was unanimously approved.

C. Exemption Requests

CPB2013-807 Department of Public Works Submitting an RFP exemption on RQ28897, which will result in an award recommendation to Black Creek Integrated Systems Corporation in the amount not-

to-exceed \$120,000.00 for maintenance and support on various security systems at the Cuyahoga County Juvenile Justice Center for the period 10/3/2013 - 10/2/2014. Funding Source: 100% General Funds.

Item CPB2013-807 was unanimously approved.

CPB2013-808 Department of Information Technology Submitting an RFP exemption on RQ28798, which will result in an award recommendation to Planethosting.com, Inc. in the amount of \$30,000 \$3,000.00 for web hosting services for the period 10/21/2013 - 10/2014. Funding Source: 100% General Fund.

Item CPB2013-808 was unanimously approved.

CPB2013-809 Department of Information Technology Submitting an sole source exemption on RQ28686, which will result in an award recommendation to Fluke Networks in the amount of \$15,590.00 for maintenance and support of FNET Optiview equipment for the period 2/1/2014 - 1/31/2015. Funding Source: 100% General Funds.

Item CPB2013-809 was unanimously approved.

CPB2013-810 Department of Information Technology Submitting an RFP exemption on RQ28750, which will result in an award recommendation to Environmental Systems Research Institute in the amount not-to-exceed \$31,032.34 for maintenance on ArcGIS software for the period 1/1/2014 - 12/31/2014. Funding Source: 100% General Funds.

Item CPB2013-810 was unanimously approved.

CPB2013-811 Department of Information Technology Submitting an RFP exemption on RQ28900, which will result in an award recommendation to Hewlett- Packard in the amount of \$171,448.72 for an HP Blade Server/Rack Storage System. Funding Source:100% General Funds.

Item CPB2013-811 was unanimously approved.

CPB2013-812 Department of Information Technology Submitting an RFP exemption on RQ28896 which will result in an award recommendation to TEC Communications, Inc. in the amount of \$35,209.46 for 2 Nexus 5548 10GB Switches and Smartnet Licenses. Funding Source: Special Revenue Funds.

Item CPB2013-812 was unanimously approved.

CPB2013-813 Department of Information Technology Submitting an RFP exemption on RQ28624, which will result in an award recommendation to Time Link in the amount of \$18,947.11 for maintenance on Synapps System software for the period 10/1/2013 - 9/30/2014. Funding Source: 100% General Funds.

Item CPB2013-813 was unanimously approved.

CPB2013-814 Human Resource Commission Submitting an RFP exemption on RQ20547, which will result in an award recommendations to various providers in the total amount of \$150,00.00 for hearing officer services for the period 1/1/2014 - 12/31/20165:

- a) Komlavi Atsou
- b) Michael Gordillo
- c) Anthony Stevenson
- d) Gregory Szuter
- e) Daniel Zeiser

Funding Source: 100% General Fund

Item CPB2013-814 was unanimously approved.

CPB2013-815 Medical Examiner Submitting a sole source exemption on RQ28768, which will result in an award recommendation to Collaborative Testing Services in the amount of \$4,110.00 for proficiency testing services for Drug Chemistry and Trace Evidence disciplines for the period 10/15/2013 - 12/31/2013. Funding Source: 100% General Funds.

Item CPB2013-815 was unanimously approved.

CPB2013-816 Medical Examiner Submitting a sole source exemption on RQ28767, which will result in an award recommendation to Forensic Science Consultants dba Forensic Testing Services in the amount of \$4,434.00 for proficiency testing services for trace evidence for the period 10/7/2013 - 12/31/2013. Funding Source: 100% General Funds.

Item CPB2013-816 was unanimously approved.

CPB2013-817 Medical Examiner Submitting a sole source exemption on RQ28775, which will result in an award recommendation to College of American Pathologist in the amount of \$3,438.04 for proficiency testing services for Toxicology, and Parentage & ID disciplines for the period 10/14/2013 - 12/31/2013. Funding Source: 100% General Funds.

Item CPB2013-817 was unanimously approved.

CPB2013-818 Medical Examiner Submitting a sole source exemption on RQ28794, which will result in an award recommendation to Shimadzu Scientific Instruments in the amount of \$23,717.00 for maintenance on the QP2010S as Chromatograph/Mass Spectrometer System for the period 2/2/2014 - 2/1/2018. Funding Source: 100% General Funds.

Item CPB2013-818 was unanimously approved.

CPB2013-819 Common Pleas Court Submitting an RFP exemption on RQ28848, which will result in an award recommendation to S. Rose Company in the amount of \$15,998.80 for the purchase of 40 task chairs. Funding Source: 100% General Funds.

Item CPB2013-819 was unanimously approved.

CPB2013-820 Department of Health and Human Services/ Office of Re-entry Submitting an RFP exemption, which will result in an amendment to Contract No. CE1200214-01 with Lutheran Metropolitan Ministry for implementation of a Social Enterprise Initiative Program for formerly incarcerated individuals for the period 3/1/2012 - 8/31/2013 to extend the time period to 3/31/2014 and for additional funds in the amount of 90,000.00. Funding Source: Health and Human Services Levy funds.

Item CPB2013-820 was unanimously approved. Lenora Lockett recused herself from the vote.

D. Consent Agenda

CPB2013-821 Department of Public Works submitting an amendment to Contract No. CE1200699-01 with R.W. Armstrong & Associates, Inc. for general engineering services for various projects for the Master Plan Update and Airport Layout Plan for Cuyahoga County Airport, to assign the interest from R.W. Armstrong & Associates, Inc. to CHA Consulting, Inc., effective 7/29/2013, for the period 1/22/2013 - 1/21/2018; no additional funds required. Funding Source: 90% FAA, 10% County.

Item CPB2013-821 was unanimously approved.

CPB2013-822 Department of Information Technology Recommending to declare various computer equipment as surplus County property no longer needed for public use; recommending to sell said property to RET3 Job Corp. for a fee in the amount of \$1.00. Funding Source: N/A.

Item CPB2013-822 was unanimously approved.

CPB2013-823 Department of Law/ Risk Management Submitting a settlement agreement with Y. Stewart in the amount of \$9,000.00 in connection with a bodily injury claim. Funding Source: 100% Self Insurance Funds.

Item CPB2013-823 was unanimously approved.

CPB2013-824 Department of Health and Human Services/ Community Initiatives Division/ Office of Homeless Services submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$537,741.00 for the PASS Transitional Housing Program for the FY2012 Continuum of Care Homeless Assistance Grant Program in connection with the McKinney-Vento Homeless Assistance Act for the period 10/1/2013 - 9/30/2014. Funding Source: 100% by the U.S. Department of Housing & Urban Development grant funds.

Item CPB2013-824 was unanimously approved.

CPB2013-825 Department of Health and Human Services/ Community Initiatives Division/Office of Early Childhood Submitting an amendment to a grant award from The George Gund Foundation in the amount of \$1,000,000.00 for the Universal Pre-Kindergarten Program of the Invest in Children Program

for the period 4/1/2011 -6/30/2013 to extend the time period to 7/31/2014; no additional funds required. Funding Source: 100% The George Gund Foundation.

Item CPB2013-825 was unanimously approved.

CPB2013-826 Department of Health and Human Services/ Community Initiatives Division/Office of Early Childhood Submitting an amendment to a grant award from The What to Expect Foundation for the Cuyahoga County Baby Basics Lead Agency Health Literacy grant program in the amount of \$30,000.00 for the period 6/1/2013 - 5/31/2014 to extend the time period to 12/31/2014; no additional funds required. Funding Source: 100% The What to Expect Foundation.

Item CPB2013-826 was unanimously approved.

CPB2013-827 Office of Procurement & Diversity presenting voucher payments for the week of 10/21/2013.

Item CPB2013-827 was unanimously approved.

CPB2013-828 Department of Development presenting voucher payments and housing rehab loans between 10/10/2013 – 10/16/2013.

Item CPB2013-828 was unanimously approved.

V. Other Business

CPB2013-829 Time-Sensitive/Mission Critical item presented by Mike Chambers, Department of Public Works: Recommending a payment on RQ28874 to Bob Gillingham Ford in the amount of \$24,896.00 for a narcotics van for use by the County Sheriff's department.

The Board unanimously approved a motion to amend the 10/21/13 agenda to include the item for consideration as presented.

Item CPB2013-829 was unanimously approved.

The Board unanimously approved a motion to restore Public Works time-sensitive/mission-critical budget to \$25,000.

VI. Public Comment

There was no public comment.

VII. Adjournment

The Board unanimously approved a motion to adjourn at 12:05 PM.

IV. Contracts and Awards

A. Tabled Items

B. Scheduled Items

CPB2013-830

A. Summary Scope of Work

1. Department of Public Works requesting approval of a contract with Peter Batcheller for the anticipated cost not-to-exceed \$8,000.00. The anticipated start-completion dates are 10/1/2013 - 9/30-14.
2. The primary goal of this contract is the continuing maintenance and updates of the current costing system.

B. Procurement

1. The procurement method for this project was an informal bid. The total value of the informal bid is \$8,000.00.
2. The informal bid was closed on 8/7/13. There was 1 bid pulled from OPD, 1 bid submitted for review, and 1 bid approved.

Was approved by ISC on 8/14/13. Please see attached CSR.

C. Vendor

1. Peter Batcheller
6784 Wilson Mills Road
Gates Mills, OH 44040
Council District 06
2. The owner is Peter Batcheller

D. Project Status

1. The contract reoccurs annually, if needed.
4. The contracts term has already begun. The reason there was a delay in the request is we intended to have the contract submitted by start date, but missed the deadline and the vendor was injured and unable to come in and sign the contract.

F. Funding

1. The contract is funded 100% by the Road & Bridge Fund.
2. The schedule of payments is by invoice.

CPB2013-831

A. Summary Scope of Work

Department of Development, submitting for Deputy Chief Approval and Signature the First Amendment to Cuyahoga County's Grant Agreement from the City of East Cleveland providing added funds for Lead Remediation Services. The purpose of the activity is to remove lead paint hazards from the homes of young children in East Cleveland. The amendment increases the maximum amount Cuyahoga County

may receive from the City of East Cleveland from \$50,000 to \$100,000. This item also requests to extend the original time period of the agreement, September 26, 2011 - September 30, 2014, to end on 12/31/2014.

B. Procurement

Procurement does not apply because these funds were awarded to Cuyahoga County by the City of East Cleveland. No recipient of any the grant funds was pre-selected.

C. Contractor and Project Information

The project location is various sites in East Cleveland, Council District 10.

D. Project Status

This project is ongoing depending on available funds. Payments are made to contractors only after remediation work on specific housing units is completed and passes inspection.

E. Funding Source

Revenue Generating Agreement.

CPB2013-832

Novus Title: Department of Development /2013/ URS /Brownfield Assessment /ASTM Phase I & Limited Phase II ESA Artist Pocket Neighborhood/1407 East 40th Street, Cleveland, Ohio

A. Scope of Work Summary:

1. Department of Development is requesting:

I. Executive's signature on a zero amount agreement titled "Grant of Right of Entry, Consent and Release from Liability" for the below named project site.

II. Executive approval by signature of a contract with URS Corporation for Phase II Environmental Services in the amount of \$6,500.00 at the proposed Artist Pocket Neighborhood Site located at 1407 East 40th Street, Cleveland, Ohio.

The start-completion dates are 10/28/2013 – 04/26/2014.

2. The primary goals of this project are: a. To perform an ASTM 1527-05 Phase I on behalf of applicant to county, St. Clair Superior Development Corporation who is jump starting the redevelopment of this City of Cleveland Landbank lot to create a 'pocket neighborhood' of small low cost and high quality housing units designed to foster community and facilitate a broader base of homeownership in this Cleveland neighborhood.

b. Provide limited soil borings based on the findings of the Phase I.

B. Procurement

RFQ20596, which closed on August 26, 2011. Of the eleven proposals submitted, URS Corporation was one of the five highest scoring firms approved for this program at the Contracts and Purchasing Board on November 14, 2011.

C. Contractor and Project Information:

1. URS Corporation

1375 Euclid Avenue Suite 600

Cleveland, Ohio 44115-1808

County Council District 6

2. URS is a publicly held Nevada and listed on the New York Stock Exchange under the symbol URS.
- 3a. The project is located at 1407 East 40th Cleveland, Ohio 44103
- 3b. This Project site is in Council District 7

D. Project Status and Planning:

1. The project is for brownfield assessment which is an occasional service (usually one or two times per site - depending on the needs of the applicant and the contaminations found).
- 2a. The brownfield assessment projects have typically two (2) phases. Phase I is a review of databases to determine historic uses of the site that may have caused potential environmental detriments to redevelopment of the site. The Phase II environmental investigation consists of sampling (soil, groundwater, structures [i.e. potential asbestos or lead containing materials located in roofs, walls, floors, windows]) areas or current Underground Storage Tanks. Information gathered from a complete Phase II investigation is typically used to determine if remediation (clean-up /removal of contaminants) is needed prior to redevelopment of the site.
- 2b. This project will provide Phase I and Limited Phase II Assessment Services.
3. This project will commence upon approval on 10/28/13.
The time period will be for 180 days from 10/28/2013 to 04/26/2014.
4. There is a DBE participation/goal of MBE 2.3% and WBE 6.2% for this assessment program. This project proposal estimates utilizing 12.65% (\$825.00) of the contract for MBE owned laboratory services.

E. Funding:

1. The project is funded by Brownfield Revolving Loan Funds.
2. The schedule of payments are typically monthly invoice submissions from consultant.
3. This project is to allow for Phase I and limited soil boring sampling to determine if potential contaminants exist that could potentially hinder the redevelopment of this property.

CPB2013-833

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an Incumbent Worker Training Program grant with Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - IWT for the anticipated cost of not more than \$4,623.60. The anticipated start-completion dates are 9/1/2013 to 1/31/2014.
2. The primary goals of the project are to implement an IWTP for sixteen (16) employees to implement a Clinical Technician Program. It will also accomplish the following: 1) improve the occupational skills of the employer's workforce; 2) increase retention in employment; 3) raise the skill level of workers that leads to promotion; and 4) increase individuals' wages. The total training program budget is \$5,809.20. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati will contribute \$1,185.00 and the County will reimburse up to \$4,623.60.
3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The IWT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the IWT policy which was approved by the Workforce Investment Board. The

IWT policy is attached.

C. Contractor and Project Information

1. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati - IWT, 27100 Cedar Road, Beachwood, Ohio 44122
Council District # 11
2. Steven R. Raichilson is the Executive Director. Menorah Park Center for Senior Living BET Moshav Zekenim Hadati is a non-profit organization providing facility and care for elderly seniors.

D. Project Status and Planning

1. This is a new contract. There is a history of prior contracts with the employer and the result is satisfactory. The evaluation is attached.
2. The IWT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded by Community Development Block Grant Funds (CDBG).
2. The schedule of payments is by invoice received from the employer on a monthly basis.

CPB2013-834

A. Scope of Work Summary

1. Special Projects requesting approval of a contract with Professional Travel, Inc. for the anticipated cost of \$24,000.00. The anticipated start-completion dates are 08/01/2013- 07/31/2016. This is a three-year contract which will service various agencies under the County and outlying County agencies.
2. The primary goals of the project are to provide Booking Services for duty related travel for County Employees, provide comprehensive online or telephone booking services, working in conjunction with County's existing credit card provider or provide a billing account, maintain security of all information provided, and work within the scope of the County's Travel Policy. Fees for Domestic/International Travel: \$28.00 or online \$10.00 and agent assisted online \$15.00. Professional Travel, Inc. will work in conjunction with bank credit card TBD by Treasurer. Treasurer is in the process of evaluating bank RFPs. All travel fees will be paid by funds encumbered through our Corporate Credit Card Program.

B. Procurement

1. The procurement method for this project was RFP. Fiscal Office's Special Projects Department conducted an RFP of which three travel agencies responded. One agency said no. The other two agencies gave presentations. The evaluation committee assessed each proposal using a point system and unanimously determined Professional Travel, Inc. as meeting the travel management program requirements.
2. The above procurement method was closed on February 22, 2013.

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is:

Professional Travel, Inc.
25000 Great Northern Corporate Center, Suite 170
North Olmsted, OH 44070
Council District (01)
2. The President & CEO for the contractor/vendor is Bob Strum

D. Project Status and Planning

1. The project is an extension of service to the County.
5. The contract or agreement needs a signature in ink by August 1, 2013.

E. Funding

1. The project is funded 100% by the General Fund.
2. The schedule of payments is monthly.

CPB2013-835

Maximus is being engaged to develop an indirect cost allocation plan which identifies the various General Fund costs incurred by the County to support and administer Federal programs by providing guidance in determining required data, updating cost plan narratives and changes associated with the charter governance structure, assist in determining additional administrative costs centers, assist in reviewing proposed IT schedule to be included in the cost plan, complete the annual indirect cost allocation plan for the 2013 - 2015 period using financial and statistical data provided by the County. The annual plans are necessary in completing the cost recovery process which directs approximately \$11 million dollars in revenue to the General Fund. The agreement is a three year agreement.

Plan Cost per year:

2013 - \$11,500
2014 - \$13,500
2015 - \$9,000

CPB2013-836

A. Scope of Work Summary

1. The Office of Procurement & Diversity is recommending an award to JOMAC, LTD. on RQ27731 for the purchase of All Aluminum Body with Canopy to be mounted on International 4300 Cab & Chassis including a Thieman Liftgate in accordance to the detailed specifications for the department of Public Works/Sanitary Engineering in the amount of \$47,918.00.
2. The primary goal is to purchase the All Aluminum Body with Canopy and a lift gate to be mounted/installed on International 4300 Cab & Chassis in accordance to the detailed specifications. The International 4300 Cab & Chassis was recently purchased to support the additional communities being serviced by the Sanitary Sewer Division of Public Works. The Aluminum Body with Canopy is a work truck that provides storage for the tools and supplies utilized by Sanitary House Group when servicing the member communities.

B. Procurement

1. The procurement method for this purchase was a formal competitive bid. The estimated dollar amount of the RFB was \$45,001.00.
2. The bid closed on July 2, 2013.
3. Eleven bids were pulled from OPD and 1 bid was submitted by JOMAC, LTD.
4. There is 0% SBE goal participation.
5. A performance bond in the amount of \$1,000.00 is due 21 days after recommendation of award. Purchase order will not be processed until receipt of performance bond.

C. Contractor and Project Information

1. JOMAC, LTD
182 Scio Road
Carrollton, Ohio 44615
2. The Primary owner is Rich Jones, President
(330-627-7727 ext. 202)
3. The All Aluminum Body Canopy will be completed within ten weeks of receipt of equipment.

D. Project Status and Planning

1. This is a new purchase to support the additional communities being serviced by the Sanitary Sewer Division of Public Works.

E. Funding

1. The project is funded 100% by the Sanitary Engineering Funds (ST540286).
2. The schedule of payment is by Invoice/Purchase Order upon delivery and acceptance of the merchandise by the County under the terms of the purchase order.

C. Exemptions

CPB2013-837 - CPB2013-839

D. Consent Agenda

CPB2013-840

A. Summary Scope of Work

Department of Development, submitting a Grant Agreement with the City of Cleveland to receive up to \$152,824.88 for Home Weatherization Assistance Program inspection services from October 1, 2013 - June 30, 2014.

The purpose of this project is to inspect homes of 200 low-income households residing in Cuyahoga County, to determine which weatherization measures will save energy and improve health and safety, and to confirm that contractors hired by the City of Cleveland have properly installed the weatherization measures.

B. Procurement

No procurement applies as this grant was awarded by the City of Cleveland. No recipients of grant funds

were pre-determined.

C. Contractor and Project Information

Work may be carried out countywide and in every council district, although it is expected most inspections will take place outside the City of Cleveland.

D. Project Status and Planning

This project occurs annually depending on funds available.

E. Funding

Revenue generating agreement.

CPB2013-841

A. Scope of Work Summary

1. Office of Human Resources requesting to amend to a contract with AXA Advisors, LLC, in the amount of \$0.00 for the period January 1, 2012 - December 31, 2014, to reflect provisions of the worker, retiree, and employer recovery act and certain other provisions of applicable law. No additional funds required.
2. The primary goal of the project is to provide an investment/retirement vehicle for County employees through a Deferred Compensation Plan.

B. Procurement

1. The procurement method for the original contract was RFQ. The total value of the RFQ is \$0.00.

C. Contractor and Project Information

1. The address of all vendors and/or contractors is
AXA Advisors, LLC
1001 Lakeside Ave, Ste. 1650
Cleveland, OH 44114
Council District 6

D. Project Status and Planning

1. The project is ongoing. AXA is one of three approved Deferred Compensation providers for County employees.
2. There is no cost to the County for this contract.

E. Funding

There is no cost to the County for this contract.

CPB2013-842

Submitting a Business Associate Agreement with the Cuyahoga County Board of Health for the County to be a Covered Entity because the County possesses Individually identifiable Health Information that is protected under HIPAA, the HIPAA Privacy Regulations, the HIPAA Security Regulations, the HITECH Standards and is permitted to use or disclose such information only in accordance with such laws and regulations.

The term of the agreement becomes effective the day the contract is signed. It will be terminated when all of the Protected Health Information provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of the Covered Entity, is destroyed or returned to Covered Entity, or if it is infeasible to return or destroy Protected Health Information.

There is no procurement method. There are no dollars involved.

There is no scope of work. This just covers the County when dealing with Health Information Privacy. The Agreement is with the Cuyahoga County Board of Health, 5550 Venture Drive Parma, OH 44130.

CPB2013-843

A. Scope of Work Summary

1. Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after CPB approval.

2. The primary goal of the project is to sell said property via internet auction, to the highest bidder through GovDeals. The auction surplus list (Exhibit "A") is attached.

3. The project is mandated by the Ohio Revised Code, Section 307.12(E).

B. Procurement

1. There is not a procurement method for this project. This is a revenue generating project.

2. The items (Exhibit A) will be sold to the highest bidder; 7.5% of the total will be paid to GovDeals and, the department will realize 92.5% profit of the item sold, in accordance to the GovDeals contract.

C. Contractor and Project Information

N/A

D. Project Status and Planning

1. The project reoccurs when County departments have surplus property no longer needed, and recommends to sell the property via the internet.

2. The project planning has four (4) phases. The Program Administrator will request approval to list the item on GovDeals; Post & Sell to the highest bidder nationwide; Collect and deposit the funds into the appropriate County agency fund; Process the payment to GovDeals.

E. Funding

1. There is no cost for this process. The project is a revenue generating project.

CPB2013-844

Medical Examiner's Office is recommending to amend Contracts and Purchasing Board approval #CPB2013-599 which authorized an award on RQ27230 and entered into a contract with Life Technologies Corporation for maintenance services on (2) 7500 Real Time PCR Systems; (1) 310 Genetic Analyzer; (1) 3130-4 Genetic Analyzer; and (2) 3500 Genetic Analyzers for the period 8/21/2013 through 8/20/2016 by changing the amount of the award from \$85,246.93 to \$78,796.63.

Medical Examiner's Office is also recommending to amend the term of (1) 3500 Genetic Analyzer s/n 25181-010, from 8/21/2014-8/20/2016 to 8/21/2015-8/20/2016.

Explanation for item revision:

Work was initiated on this contract in June of this year. This contract was approved by the Contracts & Purchasing Board on 8/12/13 in the amount of \$85,246.93, per the resolution number mentioned above. In the meantime, we purchased a new 3500 Genetic Analyzer, s/n 25181-010 that was installed in our DNA Laboratory on August 21st, 2013. To ensure the best possible price for the County, we included this analyzer on this contract for the second and third year of the contract term, however, at the time the quote was provided the vendor did not realize that the purchase of the analyzer included a 2 year warranty and misquoted the contract at a cost of \$85,246.93. When the error was discovered, the vendor re-quoted the contract with this new instrument needing additional preventative maintenance only for the third year of the contract term, therefore, reducing the cost to \$78,796.63.

CPB2013-845

A. Scope of Work Summary

1. Following approval of RFP 24301 award recommendations and authority to enter into a contract provided through R2012-0222, Cleveland Mediation Center's Contract CE1300124-01,02, is being submitted for a Contract Amendment, extending the term through 9/30/2014, no change in dollar amount.

2. The primary goals of the Emergency Solutions Grant Program are to a) reduce the number of families and individuals entering the shelter system; b) assist households to leave the shelter more quickly; and c) assure that persons do not return to homelessness. Cleveland Mediation Center provides homeless diversion assessments to newly homeless households at Coordinated Assessment and Intake.

3. N/A

B. Procurement

The Procurement method was RFP 24301. The RFP closed on August 10, 2012. Cleveland Mediation Center was approved for an award on October 9, 2012. Authority to enter into contracts was also approved as part of the Resolution.

C. Contractor and Project Information

1. Cleveland Mediation Center (CMC)

2012 W. 25th St.

Cleveland, OH 44113

Council District #7

2. Dan Joyce is the ED. CMC is a non-profit organization.

3. N/A

4. N/A

D. Project Status and Planning

1. The Emergency Solutions Grant Program is an annual Department of Housing & Urban Development (HUD) entitlement to promote homeless prevention and rapid re-housing activities. The ESGP was established by Congress to continue homeless system transformation activities begun through the Homeless Prevention and Rapid Re-housing (HPRP) Program.

2. N/A

3. The contract amendment is on a critical path to extend the current contract period and permit the agency continued access to funds remaining in the contract.

4. The contract term began 10/1/2012. The reason for the delay in submitting the contract was due to waiting for amendment approval prior to submitting the actual contract for amendment..

E. Funding

1. At this time, there is no change in the contract dollar amount.

2. N/A

3. This is the first Contract Amendment request. The Contract is being amended to extend the term through 9/30/2014. As FY 2013 and FY 2014 funding becomes available, the contract will be submitted for amendment to increase the dollar amount. The activities provided remain the same.

CPB2013-846

A. Scope of Work Summary

Public Safety & Justice Services/Regional Enterprise Data Sharing System is requesting approval of Terminal/Direct User Agreements (listed below) at no cost. The anticipated start-completion dates are 01/01/2013 - 12/31/2013 and 01/01/2012 - 12/31/2012.

Terminal/Direct User

1. City of Cleveland - 2013

2. City of Cleveland - 2012

B. Procurement

N/A

C. Contractor and Project Information

N/A

D. Project Status and Planning

The project/agreement reoccurs annually.

E. Funding

There is no cost to the County for these Agreements. Money that is generated from the Agreements covers User Fees.

CPB2013-847

Office of Procurement & Diversity presenting voucher payments for the week of 10/28/2013.

Department/ Location Key:					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)

Requisition #	Requisition Date	Description	Dept/Loc	Total
AU-13-29094	10/11/2013	Legal Notice Ad# 2984601 & 2987024	AU / AU01	\$14,994.00
CE-13-29139	10/21/2013	Advt Highland Rd Project	CE / CE01	\$900.00
CR-14-29134	10/18/2013	AABB Accreditation Fee	CR / CR00	\$10,740.00
CR-13-29173	10/24/2013	Microcentrifuge Tubes - DNA	CR / CR00	\$608.00
CR-13-29164	10/23/2013	Buffered Formalin - Histology	CR / CR00	\$920.00
CR-13-29152	10/22/2013	SpinEze - DNA	CR / CR00	\$595.00
CR-13-29119	10/16/2013	Drug Standards - Calibrators Toxicology	CR / CR00	\$2,063.20
CR-13-29000	10/7/2013	Lab Supplies - Toxicology	CR / CR00	\$8,864.92

CR-13-28965	10/3/2013	Super Cut Stainless Steel Scissors & Blades- Autopsy	CR / CR00	\$4,321.40
CT-13-29154	10/22/2013	HUNTER- MOTOR FAN - already purchased	CT / CT01	\$553.12
CT-13-29129	10/18/2013	HPG NO SMOKING SIGNS	CT / CT01	\$1,050.00
CT-13-29128	10/17/2013	HPG- PLUMBING SUPPLIES	CT / CT01	\$702.06
CT-13-29118	10/16/2013	Public Defender move to JJC - replaces RQ28995	CT / CT01	\$1,250.00
CT-13-29048	10/9/2013	WHITLATCH- CONCRETE	CT / CT01	\$610.00
CT-13-29154	10/22/2013	HUNTER- MOTOR FAN	CT / CT01	\$553.12
CT-13-29032	10/8/2013	Advt Van Bids	CT / CT04	\$900.00
CT-13-29156	10/22/2013	STOCK- 4 PART NCR, 17.5X22.5	CT / CT09	\$908.50
CT-13-29131	10/18/2013	JFS- 9X12 PRINTED ENVELOPES	CT / CT09	\$2,394.80
CT-13-29049	10/9/2013	CLRK OF CRT- DIVORCE FILE FOLDER	CT / CT09	\$3,879.00
CT-13-29141	10/21/2013	Engine Repair - Broom	CT / CT14	\$17,246.00
DV-13-29144	10/21/2013	Lead Remediation: Paragon, 439, 1861 Hasting Ave., East Cleveland	DV / DV01	\$20,200.00
DV-13-29120	10/16/2013	Alfieri Bros - Housing Rehab: 212 Richmond Road, Richmond Heights, OH	DV / DV01	\$2,490.00
IS-13-29161	10/22/2013	Red Hat Enterprise Server License	IS	\$1,201.32
LL001-13-29168	10/24/2013	Lexis ORC	LL001 / LL00	\$1,302.43
PR-13-28741	9/12/2013	Microsoft Licenses - Visio & MSDN	PR / PR00	\$6,629.52

SH-13-28979	10/3/2013	Sergeant Correction Officer Uniforms (Not-to- Exceed)	SH / SH003	\$3,124.00
SH-13-28978	10/3/2013	Cordless Barcode Scanner	SH / SH003	\$585.36
SH-13-28307	7/26/2013	Correctional Officer Sergeant Uniforms - SRT (BDUs)	SH / SH003	\$1,300.00
ST-13-29150	10/21/2013	Repair Okada Tamper	ST / ST01	\$758.71
ST-13-29029	10/8/2013	Truck Cap #S-964	ST / ST01	\$1,130.00

Already purchased

CL-13-29142	10/21/2013	Past due invoices - Mail Machine - already purchased	CL / CL00	\$5,046.23
CT-13-29154	10/22/2013	HUNTER- MOTOR FAN - already purchased	CT / CT01	\$553.12

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1312826	10/22/2013	OCTOBER TURKEY HAM / BOLOGNA	SH/SHFS	\$1,435.00

CPB2013-848

DEPARTMENT OF DEVELOPMENT				
DEVELOPMENT VOUCHERS AND REHAB LOANS FOR THE PERIOD 10/17/13 to 10/23/13				
VOUCHER NO.	PAYEE	AMOUNT	FUNDING SOURCE	AUTHORIZATION
DV1350381	Aviles Construction	\$760.85	Federal CDBG Grant	Rehab Loan Ordinance
DV1350371	K. H. Construction	\$5,100.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1350385	MAE Construction	\$978.00	Federal CDBG Grant	Rehab Loan Ordinance
DV1350369	CB Mullins	\$4,700.00	Federal CDBG Grant	Rehab Loan Ordinance
	Total Vouchers	\$11,538.85		
	Mildred Cook-Lawrence	\$13,985.00	Community Development	CDBG Rehab Loan: Index Code DV714170
	Audrey Sheffler	\$4,925.00	Community Development	CDBG Rehab Loan: Index Code DV714170
	Total Loans	\$18,910.00		