

Contracts and Purchasing Board  
 County Administration Building, 4<sup>th</sup> Floor  
 July 22, 2013 11:30 A.M.

- I. Call to Order
- II. Review Minutes
- III. Public Comment
- IV. Contracts and Awards
  - A. Tabled Items
  - B. Scheduled Items

Item	Requestor	Description	Board Action
CPB2013-545	Department of Development	<p>Requesting approval of an NCO Technology Fund Loan with Motion Resolution, LLC in the amount not to exceed \$100,000.00 and requesting authority for the Director to execute all documents required in connection with said loan.</p> <p>Funding Source: 100% Western Reserve Fund</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-546	Department of Workforce Development	<p>A) Submitting a contract with Cleveland Range, LLC in the amount not-to-exceed \$6,000.00 for the On-the-Job Training Program for the period 4/25/2013 - 6/25/2013.</p> <p>B) Submitting a contract with 1 EDI Source, Inc. in the amount not-to-exceed \$3,200.00 for the On-the-Job Training Program for the period 3/27/2013 - 5/9/2013.</p> <p>C) Submitting a contract with S.A.W., Inc. in the amount not-to-exceed \$2,000.00 for the On-the-Job Training Program for the period 6/10/2013 - 8/17/2013.</p> <p>Funding Source: 100% by Federal Workforce Investment Act (WIA) Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-547	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Information Technology</u></p> <p>a) on RQ27711 with En Pointe Technologies Sales, Inc. in the amount of \$56,158.40 for the purchase of 5-Visual Studio Premium Licenses for use by Cuyahoga Job and Family Services (State Contract No. 534098 Ordinance No. 2011-0044, Section 4.4(b)20)).</p> <p>Funding Sources: Health &amp; Human Services Levy / Public Assistance Funds.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

CPB2013-548	Office of Procurement & Diversity	<p>Recommending an award:</p> <p><u>Department of Public Works,</u></p> <p>a) on RQ26626 with Germain Ford for 2-Police Interceptor vehicles in the amount not-to-exceed \$52,277.32 (State Contract No. RS901213-3).</p> <p>Funding Source: General Funds</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-549	Department of Public Safety and Justice Services	<p>Public Safety Grants, submitting agreements with various municipalities for reimbursement of eligible training expenses in connection with the FY2010 Urban Area Security Initiative Grant Program:</p> <p>A) City of Bedford in the amount not-to-exceed \$759.18 for the period 10/26/2013 - 5/30/2013.</p> <p>B) City of Euclid in the amount not-to-exceed \$151.80 for the period 4/23/2013 - 5/30/2013.</p> <p>C) Village of Brooklyn Heights in the amount not-to-exceed \$352.32 for the period 10/26/2011 - 4/30/2013.</p> <p>Funding Source: 100% Department of Homeland Security through Ohio Emergency Management Agency</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>
CPB2013-550	Department of Health and Human Services	<p>Cuyahoga Job and Family Services, submitting an amendment to Contract No. CE1000704-01 with US Together, Inc. for language interpreter and translation services for various County departments for the period 9/1/2010 - 8/31/2013 for additional funds in the amount of \$10,000.00.</p> <p>Funding Source: 100% (Public Assistance) Funding.</p>	<p><input type="checkbox"/> Approve</p> <p><input type="checkbox"/> Disapprove</p> <p><input type="checkbox"/> Hold</p>

### C. Exemption Requests

Item	Requestor	Description	Board Action
CPB2013-551	Department of Health and Human Services	<p>Division of Children and Family Services, submitting an RFP exemption on RQ28081, which will result in an award recommendation to Elaine Schulte in the amount not-to-exceed \$85,000.00 for second opinion psychotropic medication services for the period 11/1/2013 to 10/31/2015.</p> <p>Funding Source: 33% Federal; 67% Health and Human Services Levy</p> <p>1. Description of Supplies or Services (If contract</p>	

		<p>amendment, please identify contract time period and/or scope change)</p> <p>The Division of Children and Family Services is seeking approval for an RFP Exemption for Second Opinion Psychotropic Medication Services in an amount not to exceed \$85,000.00. The time period is from November 1, 2013 to October 31, 2015.</p> <p>A formal RFP did not produce any timely bids, yet these services are greatly needed. Second Opinion Psychotropic Medication Services are intended to ensure that medications align with the diagnosis and dosages that are appropriate for the children who are in custody of this agency.</p> <p>2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)</p> <p>Two-Year Contract Value:        \$85,000.000 (year 1: \$35,000.00/ year 2: \$50,000.00)        Index Code: CF135004        Object Code: 0278        User Code: HO0162</p> <p>Funding Percentage Breakdown:</p> <p>33% Federal and 67% Health and Human Services Levy</p> <p>3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)</p> <p>An RFP Exemption is appropriate for these services since a formal RFP that was issued June 3, 2013 resulted in no vendors in attendance at the pre-proposal conference on June 12, 2013 that was scheduled from 2:00 p.m. to 3:00 p.m. and no timely bids were submitted as the competitive bid closed June 25, 2013 at 11:00 a.m.</p> <p>4. What other available options and/or vendors were evaluated? If none, include the reasons why.</p> <p>A formal RFP was issued on June 3, 2013 to accept competitive bids, but no vendors responded timely as the bid closed on June 25, 2013 at 11:00 a.m. However, one</p>	
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		<p>vendor did respond after the deadline on June 25, 2013 at 11:52 a.m.: Elaine Schulte of Cleveland Clinic. In adherence to Cuyahoga County's policy on late submittals, the vendor's proposal was time stamped, marked late and returned to them unopened by the Office of Procurement and Diversity.</p> <p>5. What ultimately led you to this product or service? Why was the recommended vendor selected?</p> <p>With the availability of consultation services, DCFS will be better prepared to ensure that medications align with diagnosis and dosages are appropriate to a particular child's age, size and weight. It is anticipated that consultation services will result in improved stabilization and the agency will see a reduction in atypical symptoms in our children on psychotropic medications.</p> <p>This agency would like to extend Cleveland Clinic's Elaine Schulte the opportunity to contract for these consultation services by being allowed to consider a thorough review and evaluation of her proposal that she attempted to submit timely, but was late on June 25, 2013 when the bid closed. No other vendors had responded to the RFP or remotely indicated an interest in providing these needed services.</p> <p>6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.</p> <p>It would not be advantageous to the County to delay in securing a vendor to administer these services as it would impede a needed process to ensure that children in custody of this agency are not over-medicated. Additionally, it would prolong the agency's efforts to eradicate this ongoing problem with the assistance of a reputable, community resource: Cleveland Clinic.</p> <p>7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.</p> <p>The County plans to permit competitive bidding for these services in the future.</p>	<p>___ Approve  ___ Disapprove  ___ Hold</p>
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D. Consent Agenda

Item	Requestor	Description	Board Action
CPB2013-552	Department of Public Works	Submitting an agreement of cooperation with City of Highland Heights for resurfacing of Miner Road from Wilson Mills Road to Highland Heights North Corporation Line.  Funding Source: Highland Heights - \$728,490.00, County Road and Bridge Fund \$1,025,000.00.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-553	Department of Public Works	A) Submitting an amendment (Subsidiary No. 2) to Contract No. CE1200372-01 with Fabrizi Trucking & Paving Co., for the replacement of Prospect Road Culvert No. 9 over Baker Creek in the City of Strongsville for a decrease in the amount of (\$27,663.31).  B) Recommending to accept the project as complete and in accordance with plans and specifications.  C) Requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.  Funding Source: Funding: 20% Public Works Commission (Issue 1), 80% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund and 15% Municipalities.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-554	Office of Human Resources	Submitting an amendment to an agreement with Medical Imaging Diagnostics, LLC dba Breast Care Center for on-site mammography services for County employees for the period 5/1/2011 - 12/31/2012 to extend the time period 12/31/2013; no additional funds required.  Funding Source N/A	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-555	Department of Public Safety and Justice Services	Public Safety Grants, submitting an agreement with City of Solon for the purchase of equipment, valued in the amount of \$83,127.80, for the FY2007 Urban Area Security Initiative Grant Program for the period 7/1/2007 - 9/30/2010.  Funding Source: 100% FY 07 Urban Area Security Initiative grant funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-556	Department of Public Safety and Justice Services	Public Safety Grants, submitting an agreement with City of Solon for the purchase of equipment, valued in the amount of \$327.76, for the FY2008 Urban Area Security Initiative Grant Program for the period 9/1/2008 -	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

		8/31/2011.  Funding Source: 100% FY 08 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).	
CPB2013-557	Department of Public Safety and Justice Services	Public Safety Grants, submitting an agreement with City of Solon for the purchase of equipment, valued in the amount of \$20,637.00 for the FY2008 State Homeland Security Grant Program for the period 9/1/2008 - 8/31/2011.  Funding Source: 100% FY 08 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-558	Department of Public Safety and Justice Services	Public Safety Grants, submitting an agreement with City of Solon for the purchase of equipment, valued in the amount of \$1,182.42, for the FY2009 Interoperable Emergency Communications Grant Program for the period 6/1/2009 - 12/31/2010.  Funding Source: 100% FY 09 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-559	Department of Health and Human Services	Division of Children and Family Services, submitting a no-cost agreement with Centers for Families and Children for rental of space for the Teen Independent Living Graduation Ceremony to be held on 8/1/2013.  Funding Source: N/A	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-560	Department of Health and Human Services	Division of Children and Family Services, submitting a grant agreement with Ohio Department of Job and Family Services in the amount of \$805,594.00 for the Ohio Child Welfare Training Program for the period 7/1/2013 - 6/30/2015.  Funding Source: Ohio Department of Job and Family Services for the Ohio Child Welfare Training Program grant funds(OCWTP).	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

CPB2013-561	Office of Procurement & Diversity	Presenting voucher payments for the week of July 22, 2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
CPB2013-562	Department of Development	Presenting voucher payments and housing rehab loans between 07/11/2013 - 07/17/2013.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

- V. Other Business
- VI. Public Comment
- VII. Adjournment

**Minutes**

Contracts and Purchasing Board  
County Administration Building, 4th Floor  
July 15, 2013 11:30 A.M.

I. Call to Order: The meeting was called to order at 11:37 A.M by Melinda Burt.

Attendees: Chief of Staff Matt Carroll  
Treasurer Mark Parks - Alternate  
Councilman Dale Miller  
Stan Kosilesky - Alternate  
Richard Opre - Alternate  
Clerk of the Contracts and Purchasing Board Melinda Burt

County Executive Ed FitzGerald, Fiscal Officer Wade Steen and Director Lenora Lockett were unavailable.

At the July 15, 2013 regular meeting of the Contracts and Purchasing Board all actions taken for the following approved items were done with the approval of all members present. All items were considered and adopted by unanimous vote unless otherwise noted.

II. Review and Approve Minutes –

The minutes were approved as written by majority vote. Rich Opre abstained.

III. Public Comment - There was no public comment.

IV. Contracts and Awards

**A. Tabled Item**

**CPB2013-400**

Department of Workforce Development, submitting a contract with Equity Administrative Services, Inc. in the amount not-to-exceed \$10,000.00 for the Incumbent Worker Training Program for the period 5/1/2013 - 12/31/2013.

Funding Source: 100% Federal Community Development Block Grant Funds

Approve  
 Disapprove  
 Hold

**B. Scheduled Items**

**CPB2013-526**

Department of Development,

A) Submitting a contract with Burgess & Niple, Inc. for Phase II Environmental Services in the amount of \$4,390.00 at the proposed M.M. & R Site located at 23700 St. Clair Avenue, Euclid, start-completion dates are 07/15/2013 - 1/13/2014.

B) Submitting a License for Entry, Consent and Limited Release from Liability agreement in connection with said project site.

Funding Source: USEPA Coalition assessment Grant and or economic development brownfield funds.

Approve  
 Disapprove  
 Hold

**CPB2013-527**

Fiscal Office, recommending an award on RQ27811 and enter into a contract with EuQuant, Inc. in the amount not-to-exceed \$66,000.00 for development, data collection and analysis of a Disparity Study for the period 7/11/2013 - 7/10/2014.

Funding Source: General Funds

Approve  
 Disapprove  
 Hold

**CPB2013-528**

Office of Procurement & Diversity, submitting an amendment to Contract No. CE1200050-05 with Fifth Third Bank for procurement card services for the period 2/1/2012 - 12/31/2014 to change the scope of services, effective 7/15/2013 and for additional funds in the amount of \$1,000.00.

Funding Source: Health and Human Services Levy Funds

Approve  
 Disapprove  
 Hold

**CPB2013-529**



Medical Examiner, recommending an award on RQ26906 and enter into a contract with Life Technologies Corporation in the amount not-to-exceed \$100,000.00 for consumables for applied biosystems genetic analyzers for the period 8/1/2013 - 7/31/2014.

Funding Source: Crime Lab General Fund

Approve  
 Disapprove  
 Hold

**CPB2013-530**

Department of Public Safety and Justice Services/Public Safety Grants, submitting an amendment to Agreement No. AG1200070-01 with City of Cleveland for planning, training, exercises, equipment and grant administration expenses in connection with the FY2010 Urban Area Security Initiative Grant Program for the period 8/1/2010 - 6/30/2013 for additional funds in the amount of \$23,738.58.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Approve  
 Disapprove  
 Hold

**CPB2013-531**

Department of Public Safety and Justice Services, Public Safety Grants, submitting an agreement with various municipalities for reimbursement of eligible training expenses in connection with the FY2010 Urban Area Security Initiative Grant Program for various dates:

- A) City of Bedford in the amount not-to-exceed \$2,600.00 for the period January 1, 2012 through April 30, 2013.
- B) City of Bedford in the amount not-to-exceed \$688.32 for the period October 27, 2011 through April 30, 2013.
- C) City of Broadview Heights in the amount not-to-exceed \$1,142.81 for the period 1/1/2013 - 4/30/2013.

Funding Source: Department of Homeland Security through Ohio Emergency Management Agency

Approve  
 Disapprove  
 Hold

**C. Exemption Requests**

**CPB2013-532**

Department of Workforce Development, submitting an RFP exemption, which will result in amendments to various contracts and agreements for Workforce Investment Act In-School and Out-of-School Youth Training for the period 9/1/2011 - 6/30/2013 to extend the time period to 6/30/2014 and for additional

funds:

- A) CE1100660-01 with Baldwin-Wallace College in the amount of \$95,000.00.
- B) AG1100140-01 with Cuyahoga Community College District in the amount of \$225,000.00.
- C) CE1100662-01 with Esperanza, Incorporated in the amount of \$120,000.00.
- D) CE1100663-01 with Linking Employment, Abilities & Potential in the amount of 175,000.00.
- E) AG1100141-01 with Mayfield City School District in the amount of \$357,000.00.
- F) CE1100665-01 with Open Doors, Inc. in the amount of \$80,000.00.
- G) CE1100666-01 with Youth Opportunities Unlimited in the amount of \$430,000.00, to change the scope of services, effective 7/15/2013.
- H) CE1100667-01 with Guidestone fka Berea Children's Home in the amount of \$460,000.00.
- I) AG1100142-01- with Cuyahoga Community College District in the amount of \$120,000.00.
- J) CE1100700-01 with Towards Employment, Incorporated in the amount of \$150,000.00.
- K) CE1100669-01 with Lutheran Metropolitan Ministry in the amount of \$120,000.00.

Funding Source: Federal Workforce Investment Act (WIA) Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The contract amendments will allow over 1,000 economically disadvantaged youth to receive year round education and training services.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

The total contract amendment is in the amount of \$2,332,000.00. Funding is through Federal Workforce Investment Act funds. The original contract amounts and increases are depicted above.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

All of the contracted providers were competitively procured in the federal Workforce Investment Act Request for Proposal (RFP) process issued in 2011. The original contract period ran through 6/30/12. However the RFP allows for the option to extend for two additional twelve-month periods until June 30, 2014. The option to extend is based on available funds and on the performance by the contractor. Workforce Development is pleased with contract performance as we are currently meeting or exceeding all mandated federal performance measures.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

In the WIA Youth RFP in 2011, twenty-four proposals were reviewed. The decision was made based on the review to fund these eleven programs.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The availability of federal Workforce Investment Act funds specifically earmarked to serve economically disadvantaged in-school and out-of-school youth. The identified organizations were selected based on a rigorous RFP process.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Not Applicable. These organizations were procured via Request for Proposal.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

As long as performance remains strong by the identified organizations, we intend to amend contracts within the authorized RFP authorized period.

Approve  
 Disapprove  
 Hold

**CPB2013-533**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ28026, which will result in an award recommendation to Northwoods Consulting Partners, Inc. in the amount of \$70,600.00 for licenses, maintenance and support on the Premier Appointment Manager System for the period 7/1/2013 - 6/30/2014.

Funding Source: Public Assistance Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Contract is for renewal of maintenance and support of Northwoods PAM (Premier Appointment Manager) application for licenses, upgrades and support. Contract runs from 7/1/2013 -6/30/14. Application is used by EFS and Nursing Home staff to schedule, track and report on client appointments.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Total cost for this contract will not exceed \$70,600.00 under State Term Schedule #533091-1.

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date).

Northwoods PAM application is the current application all EFS staff to schedule and track client appointments. Vendor is listed under State Term Schedule #533091-1.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

None. The PAM application has been used for the last few years as our primary scheduling tool for case worker and client scheduling. Another vendor and new software would probably be much more expensive if implemented. This application suits the current needs of the agency.

5. What ultimately led you to this product or service? Why was the recommended vendor selected? Analysis and competitive bids through investigation and an RFP in 2008 provided vendor software comparisons. Northwoods was chosen on cost, value, suitability of the application and support. Staff are familiar with the product and vendor response has been satisfactory.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

All client tracking and case worker access to this application would prevent correct and proper scheduling for all client visits and appointments causing delays and problems in serving the clients of the county.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

As far as products and applications suitable for EFS needs, this product and vendor provide the tools to staff to reduce paperwork, ease of use, and reporting capabilities. Whenever the agency deems the product or vendor no longer suits the needs of staff, another application may be entertained. However, approximately 26 counties within Ohio use the same software because the application provides a useful tool for staff.

Approve  
 Disapprove  
 Hold

**CPB2013-534**

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an RFP exemption on RQ28029, which will result in an award recommendation to Northwoods Consulting Partners, Inc. for licenses, maintenance and support on the Electronic Document Management and Imaging System for the period 7/1/2013 - 6/30/2014 in the amount not-to-exceed \$303,929.00.

Funding Source: Public Assistance Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

Contract is for renewal of maintenance and support of the Document Management and Imaging application for licenses, software, upgrades and support. Contract runs from 7/1/2013- 6/30/14. Application is used by all EFS and Nursing Home staff process and save all forms and caseload files to disc.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

Total cost for this contract will not exceed \$303,929.00

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The Document Imaging and Management application is the back bone and current application used to process, track, image and save all caseload files and documents. Vendor is listed under State Term Schedule 533091-1.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

The Document Imaging and Management application is the back bone and current application used to process, track, image and save all caseload files and documents. Vendor is listed under State Term Schedule 533091-1.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

After 2008 RFP, Northwoods was considered the best vendor to support the needs of EFS on all document management and imaging solutions. Staff are familiar with the product and vendor response has been satisfactory.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Current systems are working and changing vendors at this time would lead to increased costs, delays and non-support of these applications. Vendor is listed on state term schedule.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

No future plans indicate a decision to change vendors for these applications. Recent RFP and vendor selection were thoroughly studied in 2008 and current vendor was chosen.

Approve  
 Disapprove  
 Hold

**CPB2013-535**

Department of Health and Human Services/Division of Children and Family Services, submitting an RFP exemption which will result in award recommendations to various vendors in the total amount not-to-exceed \$40,000.00 for Summer Camp activities for the period 6/1/2013 - 9/30/2013.

Funding Source: 100% Health and Human Services Levy Funds

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

DCFS would like to assist families by providing payment for Summer Camp activities to children who would otherwise not be able to afford it.

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

The camps would be determined by the family.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

This service was chosen because of the benefits to our clients from attending a structured summer camp/activity. The vendors were selected based on the decision of the families that will participate.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

If a competitive bidding process was used, the families would be limited to one specific camp that might not meet the individual family needs as well as logistical/ transportation issues could arise.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Approve  
 Disapprove  
 Hold

**CPB2013-536**

Department of Health and Human Services/Division of Senior & Adult Service, submitting an RFP exemption on RQ27827, which will result in an award recommendation to Playhouse Square Foundation in the amount of \$1,750.00 for the annual Senior Movie Day event to be held on 8/2/2013.

Funding Source:

1. Description of Supplies or Services (If contract amendment, please identify contract time period and/or scope change)

The Division of Senior & Adult Services, in conjunction with Playhouse Square hosts an annual Senior Movie Day in August each year. Playhouse Square provides the venue and free admission to seniors. In the past, the County has provided light refreshments and would like to do so again this year. This year's event is scheduled for 8/2/2013.

This year, DSAS would like to offer seniors a beverage and popcorn. The cost of this package is \$1.75 a person. The actual cost to be paid to Playhouse Square will depend on how many seniors actually attend the event. As the maximum capacity for the event is 1,000, if approved, the total cost will not exceed \$1,750.00

2. Estimated Dollar Value and Funding Source(s) including percentage breakdown (If amendment, please enter original contracted amount and additional amount, if any)

100% Health & Human Services levy

3. Rationale Supporting the Use of the Selected Procurement Method (include state contract # or GSA contract # and expiration date)

Because of the venue's restrictions, a competitive bid is not possible and no other vendor can provide the delivery of goods/services at such a substantial reduced special pricing.

4. What other available options and/or vendors were evaluated? If none, include the reasons why.

Please see response #3.

5. What ultimately led you to this product or service? Why was the recommended vendor selected?

The Playhouse Square's willingness to partner with DSAS to provide this special event to enhance the seniors experience while participating in this event; coupled with substantial cost savings, ultimately led DSAS to this product.

The recommended vendor was selected because no other vendor can provide the delivery of goods/services at such a substantially reduced special pricing.

6. Provide an explanation of unacceptable delays in fulfilling the County's need that would be incurred if award was made through a competitive bid.

Because of the venue's restrictions, a competitive bid is not possible.

7. Describe what future plans, if any, the County can take to permit competition before any subsequent purchases of the required supplies or services.

Because of the venue's restrictions, a competitive bid is not possible.

Approve  
 Disapprove  
 Hold

**D. Consent Agenda**

**CPB2013-537**

Department of Public Works, recommending awards to various property owners as settlement for property rights in connection with the replacement of Bellaire Road Bridge No. 24 over Big Creek and the replacement of West 130th Street Bridge No. 64 over a branch of Big Creek in the City of Cleveland and Village of Linndale:

Parcel No(s): 4-S & T  
Owner(s): N. Hani  
Settlement \$ Amount: \$1,000.00

Parcel No(s): 5-T  
Owner(s): I. Kinchy  
Settlement \$ Amount: \$838.00

Parcel No(s): 10-S & T  
Owner(s): Shulman Enterprises, Inc.  
Settlement \$ Amount: \$6,500.00

Parcel No(s): 16-WD & T  
Owner(s): R. Kolek  
Settlement \$ Amount: \$850.00

Funding Source: Road and Bridge Funds

Approve  
 Disapprove  
 Hold

**CPB2013-538**

County Sheriff,

A) Requesting approval to apply for and accept grant funds from Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions in the amount of \$200,001.00 for the Local Incarceration Program in connection with the FY2012 Community Correction Act Grant Program for the period 7/1/2013 - 6/30/2014.

B) Submitting a grant agreement with Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions in the amount of \$200,001.00 for the Local Incarceration Program in connection with the FY2012 Community Correction Act Grant Program for the period 7/1/2013 - 6/30/2014.

Funding Source: FY2012 Community Correction Act Grant Funds



Approve  
 Disapprove  
 Hold

**CPB2013-539**

Juvenile Court, submitting a subgrant agreement with Ohio Department of Job and Family Services in the amount of \$5,000,000.00 for reimbursement of Title IV-E eligible expenses for foster care placement and maintenance for the period 7/1/2013 - 6/30/2015.

Funding Source: State of Ohio as pass-through funds from the United States Department of Health and Human Services.

Approve  
 Disapprove  
 Hold

**CPB2013-540**

Department of Public Safety and Justice Services/Public Safety Grants, submitting an amendment to a grant award from the Ohio Department of Youth Services for the FY2011 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 1/1/2012 - 9/30/2012 to extend the time period to 9/30/2013 and for additional funds in the amount of \$71,518.00.

Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention Block grant funds

Approve  
 Disapprove  
 Hold

**CPB2013-541**

Department of Public Safety and Justice Services Public Safety Grants, submitting a grant award with Ohio Department of Youth Services in the amount of \$160,429.00 for the FY2012 Title II Juvenile Justice and Delinquency Prevention Block Grant Program for the period 1/1/2013 - 6/30/2014.

Funding Source: Ohio Department of Youth Services through the Federal Office of Juvenile Justice and Delinquency Prevention funds

Approve  
 Disapprove  
 Hold

**CPB2013-542**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$317,109.00 for the West Side Catholic Housing Empowerment Program project for the FY2012 Cuyahoga County Continuum of Care Program in connection with the HEARTH Act Homeless Assistance Grant for the period 1/1/2013-12/31/2014.

Funding Source: .U.S. Department of Housing & Urban Development

Approve  
 Disapprove  
 Hold

**CPB2013-543**

Office of Procurement & Diversity, presenting voucher payments for the week of July 15, 2013.

Approve  
 Disapprove  
 Hold

**CPB2013-544**

Department of Development, presenting voucher payments between 07/05/2013 to 07/10/2013.

Approve  
 Disapprove  
 Hold

V. Other Business - None

VI. Public Comment – There was no public comment.

VII. Adjournment: The meeting was adjourned at 11:49 A. M. without objection.

**B. Scheduled Items**

**CPB2013-545**

A. Scope of Work:

- 1.) Department of Development requesting approval of an NCO Technology Fund Loan with Motion Resolution, LLC in the amount not to exceed \$100,000.00 and requesting authority for the Director to execute all documents required in connection with said loan.
- 2.) The primary goals of the project are to accelerate the development of a high-growth entrepreneurial company, increase the flow of follow-on private investment, create new high paying jobs, and generate program income

B. Procurement:

- 1.) Loan

C. Contractor and Project Information:

- 1.) The current address of the borrower is:  
Motion Resolution, LLC  
1768 East 25th Street  
Cleveland, Ohio 44114  
County Council District #7

2.) The principals of the borrower are:  
Nick Stevovich, Chief Product Officer (Founder) - 100%

D. Project Status:

1.) The project is new to the County.

E. Funding:

1.) The project is funded 100% by the Western Reserve Fund

2.) The schedule of loan disbursements is by invoice in accordance with the project budget as defined within the loan agreement.

**CPB2013-546**

*Title: Workforce Development/ 2013/ OJT Contract - Cleveland Range, LLC*

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Cleveland Range, LLC for the anticipated cost of not more than \$6,000.00. The anticipated start-completion dates are 4/25/2013 to 6/25/2013.

2. The primary goals of the project are to hire and train 3 trainees under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. Cleveland Range, LLC - 1333 East 179th Street, Cleveland, Ohio 44142  
Council District # 8

2. The Corporate CEO is Eric P. Etchart

Cleveland Range, LLC is in the foodservice equipment business with a global presence. Its foodservice innovations are designed in virtually every segment of the foodservice business. As a global company, it manufactures, sells, supports and services equipment around the world.

D. Project Status and Planning

1. This is a new contract.

2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

*Title: Workforce Development/ 2013/ OJT Contract - 1 EDI Source, Inc.*

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of On-the-Job Training Program grant with 1 EDI Source, Inc. for the anticipated cost of not more than \$3,200.00. The anticipated start-completion dates are 3/27/2013 to 5/9/2013.

2. The primary goals of the project are to hire and train one trainee under an On-the-Job Training Program. The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

C. Contractor and Project Information

1. 1 EDI Source, Inc., 31875 Solon Road #2, Solon, Ohio 44139  
Council District # 6

2. The Principal is Kelly Coode, President.

1 EDI Source, Inc. is a software solutions company that provides individualized support to customer for over 20 years.

D. Project Status and Planning

1. This is a new contract.

2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.

2. The schedule of payments is by invoice received from the employer on a monthly basis.

*Title: Workforce Development/ 2013/ OJT Contract – S.A.W., Inc.*

A. Scope of Work Summary

1. The City of Cleveland/Cuyahoga County Workforce Development is requesting approval of an On-the-Job Training Program grant with Solutions at Work, S.A.W., Inc. in the amount not-to-exceed \$2,000.00 for On-the-Job training for the period 6/10/2013 - 8/17/2013.

2. The primary goal of the project is to hire and train one trainee under an On-the-Job Training Program.

The employer will be reimbursed 50% of the wages paid for the contract period.

3. The project is mandated by the ORC statute 307.86 (E): Specifically allowable program to assist employers in Workforce Investment Act.

#### B. Procurement

1. The OJT program is specifically authorized under the federal Workforce Investment Act and is exempt from competitive bidding requirements. The Department of Workforce Development follows the guidelines established in the OJT policy which was approved by the Workforce Investment Board. The OJT policy is attached.

#### C. Contractor and Project Information

1. S.A.W., Inc., 1275 Lakeside Avenue E., Cleveland, Ohio 44114 Council District: #8
2. The Executive Director is Richard Hoban, CEO

SAW, Inc. is a private, 501.C.3, Ohio non-profit organization established in 1969 to provide employment to individuals with developmental disabilities. SAW is the non-profit partner of the Cuyahoga County Board of Development Disabilities (CCBDD). For over 40 years, SAW has been a reliable staffing and outsourcing resource for some of the largest companies in northeast Ohio.

#### D. Project Status and Planning

1. This is a new contract; however there had been previous contracts with the employer and the result is satisfactory.
2. The OJT Program has already begun. The reason for the delay in this request is the contract negotiations with the employer and the fact that the department has to be responsive to the employer's hiring needs.

#### E. Funding

1. The project is funded 100% by Federal Workforce Investment Act (WIA) Funds.
2. The schedule of payments is by invoice received from the employer on a monthly basis.

### **CPB2013-547**

Title: OPD 2013 Award Recommendation for DoIT with En Pointe for Purchase of Licenses RQ27711

#### A. Scope of Work Summary

1. The Office of Procurement and Diversity is requesting approval of a Recommendation of Award for a purchase of (5) Visual Studio Premium Licenses from En Pointe Technologies Sales, Inc. for \$56,158.40.
2. The primary goals of the project are to have a current MSDN subscription, as the previous had expired. These licenses with the MSDN subscriptions will support Cuyahoga Jobs & Family Services' developers in a project in developing desktop and web applications for CJFS.

#### B. Procurement

1. The procurement method for this project was State Contract, and the exemption was approved on 6/17/2013.
2. There was no SBE requirement for this non-competitive request.
3. The Intent to Purchase off of State Contract was advertised (5/22/13 - 5/29/13) and no quotes were received. CPB2013-454 was the RFP exemption approval.

C. Contractor and Project Information

1. The address of the vendor is:

En Pointe Technologies Sales, Inc.  
18701 South Figueroa Street  
Gardena, California 90248

(There is no Council representation, as the vendor is located out of state).

2. The CEO is Bob Din.

3a. The address of the project is:

Cuyahoga Jobs & Family Services  
1641 Payne Avenue  
Cleveland, Ohio 44114

3b. Council District 7

D. Project Status and Planning

1. This is an occasional product, purchased on an as-needed basis upon subscription expiration.

2. The purchase is the only phase of the project.

E. Funding

1. The project is funded by the Health & Human Services Levy / Public Assistance Funds.

2. The schedule of payment is by invoice.

**CPB2013-548**

Title: OPD award recommendation to Germain Ford on RQ26626 for Public Works 2013 State Contract Purchase

A. Scope of Work Summary

1. Office of Procurement and Diversity requesting approval of an award recommendation with Germain Ford in the amount of \$52,277.32.

2. The primary goal of the project is to improve the quality of County Law Enforcement vehicles.

B. Procurement

1. The procurement method for this project was a State Contract Purchase, STS# RS901213-3, expiration date: 10-31-2013.

2. The State Contract purchase was posted on OPD's website from February 7, 2013 through February 13, 2013. No other quotes were received.

3. The proposed State Contract purchase was approved on 2/25/2013, under CPB2013-125.

C. Contractor and Project Information

1. The contractor's name & address is:

Germain Ford  
7250 Sawmill Road  
Columbus, OH 43235  
US

Mr. Mitchell Gadd, General Manager; Mr. Stephan Germain, President

2. The Company's contact information:

Phone: (614)889-7777

FAX: (614)383-4978

D. Project Status and Planning

1. na

E. Funding

1. CT575001 0722

**CPB2013-549**

*Title: Public Safety and Justice Services 2013 Agreement FY10 UASI Grant City of Euclid Exercise Reimbursement*

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Euclid for the cost of \$151.80. The start-end date of the agreement is April 23, 2013 through May 30, 2013

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Euclid for Overtime and Backfill expenses associated with FEMA-approved exercise.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA exercise was an approved project.

2. The grant agreement will close on 7/31/2013

C. Contractor and Project Information

1. City of Euclid

585 East 222nd Street

Euclid, Ohio 44123

County Council District 11

2. The Mayor of the City of Euclid is Bill Cervenik

D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for exercises involve OT/BF costs associated with OEMA- approved training, focused on Urban Search & Rescue, and Tactical Response.

#### E. Funding

1. The project is funded 100% by DHS through OEMA.
2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

*Title: Public Safety and Justice Services 2013 Agreement FY10 UASI Grant City of Bedford Exercise Reimbursement*

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the City of Bedford for the cost of \$759,18. The start-end date of the agreement is April 23, 2013 through May 30, 2013

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the City of Bedford for Overtime and Backfill expenses associated with FEMA-approved exercise.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA exercise was an approved project.

2. The grant agreement will close on 7/31/2013

#### C. Contractor and Project Information

1. City of Bedford  
165 Center Road  
Bedford, Ohio 44146

County Council District 9

2. The Mayor of the City of Bedford is Daniel Pocek

#### D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.



2. The reimbursed expenses for exercises involve OT/BF costs associated with OEMA- approved training, focused on Urban Search & Rescue, and Tactical Response.

#### E. Funding

1. The project is funded 100% by DHS through OEMA.
2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

*Title: Public Safety and Justice Services 2013 Agreement FY10 UASI Grant Village of Brooklyn Heights Training Reimbursement*

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval of an agreement with the Village of Brooklyn Heights for the amount of \$352.32. The start-end date of the agreement is October 26, 2011 through April 30, 2013.

2. The primary goals of the project are:

Provide funding for First Responders to prepare for, prevent, respond to and recover from natural and man-made disasters.

Provide funding for homeland security related equipment, training, exercises.

This agreement reimburses the Village of Brooklyn Heights for Overtime and Backfill expenses associated with FEMA-approved training.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA. The County is reimbursed by OEMA for all allowable expenses. The FEMA exercise was an approved project.
2. The grant agreement will close on 7/31/2013

#### C. Contractor and Project Information

1. Village of Brooklyn Heights  
345 Tuxedo Avenue  
Brooklyn Heights, Ohio 44131

County Council District 6

2. The Mayor of the Village of Brooklyn Heights is Michael S. Procuk

#### D. Project Status and Planning

1. The UASI grant is awarded yearly based on DHS receiving funding from Congress and including Cleveland/Cuyahoga County in the list of recipient Urban Areas.

2. The reimbursed expenses for training involve OT/BF costs associated with OEMA- approved training, focused on Hazmat operations for regional team members.

E. Funding

1. The project is funded 100% by DHS through OEMA.
2. The grant is a reimbursement grant. Expenses are submitted for reimbursement as they occur.

**CPB2013-550**

Title: Cuyahoga Job and Family Services 2013 Contract Amendment RQ17100 US Together, Inc.  
Contract: CE1000704-01; Health & Human Services Language Interpreter and Translation Services

A. Scope of Work Summary

1. CJFS is requesting approval of an amendment with US Together, Inc. for the amount of 10,000.00. The contract period remains September 1, 2012 to August 31, 2013.
2. This amendment changes the value and is the 3<sup>rd</sup> amendment of the contract. The history of the amendments is:

a. Original Contract;	2010-2011:	\$100,000.00
b. Amendment #1;	2011-2012;	\$ 40,000.00
c. Amendment #2;	2012-2013:	\$120,000.00
d. Proposed Amend #3;	2012-2013;	<u>\$ 10,000.00</u>
	Total:	\$270,000.00

3. The project is mandated by OAC section 5101 requiring, "...county operated program or activity is accessible to persons with limited English proficiency including providing interpreters at no charge to beneficiaries..."

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP RQ #17100 was \$100,000.00.
2. The RFP was closed on June 11, 2010.
3. The proposed amendment received OPD approval to process on June 25, 2013. NOVUS document is attached for review.

C. Contractor and Project Information

1. The address of vendor:  
US Together, Inc  
2021 E. Dublin Granville Road #190  
Columbus, OH 43229  
Council District NA
2. The executive directors for the nonprofit vendor are:  
Nadia Kasvin, Co-Director  
Tatyana Mindlina, Co-Director
3. a . Services are provided throughout Cuyahoga County.

D. Project Status and Planning

1. The project reoccurs annually.

2. Due to increased utilization, the amendment is on a critical path to preclude a funding short fall for the last month of the contract, August 2013.

E. Funding

1. The program is funded 100% by PA (Public Assistance) Funding.
2. The schedule of payments is monthly by invoice.

**C. Exemption Request**

**CPB2013-551**

(See item detail in Section C, above)

**D. Consent Agenda**

**CPB2013-552**

**A. Scope of Work Summary**

1.) The Department of Public Works requesting approval of an agreement of cooperation for the resurfacing of Miner Road from Wilson Mills Road to the Highland Hills (NCL) north corporation line in the City of Highland Heights;

a.) N/A

b.) N/A

c.) The Total cost of the this improvement is \$1,753,490.00 (Highland Heights-\$728,490.00, County Road and Bridge-\$1,025,000.00).

The anticipated start date for construction of these projects is 2014.

3.) N/A

B. Procurement - N/A

C. Contractor and Project Information

1.) N/A

2.) N/A

3a.) The location of the project is Miner Road from Wilson Mills Road to Highland Heights (NCL) north corporation line in the City of Highland Heights..

3b.) The project is located in Council District 6.

D. Project Status and Planning

1.) This project is new to the County.

2.) N/A

3.) N/A

4.) N/A

5.) N/A

E. Funding

1.) The project is to be funded as follows:

Highland Heights-\$728,490.00, County Road and Bridge Fund \$1,025,000.00.

**CPB2013-553**

Department of Public Works (DOPW):

A. Summary of Scope

(a) is submitting the final amendment (Subsidiary No. 2) to Contract CE1200372-01 with Fabrizi Trucking

& Paving Co., Inc. for the rehabilitation of Prospect Road Culvert No. 9 over Baker Creek in the City of Strongsville for a decreased amount of (\$27,663.31).

(b) is requesting that the above referenced project be accepted as complete in accordance with the plans and specifications.

(c) is requesting that the County Treasurer be authorized to release the escrow account upon notification from the DOPW in accordance with O.R.C. 153.63.

The project is staffed with the following DOPW employees:

Michael Tworzydlo, P.E., Area Construction Engineer

Terry Cain, Project Supervisor

Tim Burson, Project Inspector

Original Contract Amount: \$806,847.80

Amendment No. 1: \$57,847.27

Amendment No. 2: (\$27,663.31)

Rev. Contract Amount: \$837,031.75 (3.74% Over original contract amount)

2) The primary goals are to finalize and accept construction as complete per plans and specifications.

#### B. Procurement

1. Competitive Bid Process (Original Contract).

#### C. Contractor and Project Information

Contractor: Fabrizi Trucking & Paving, Co. Inc., 389 Columbia Road, Valley City, Ohio, 44280 (Council District N/A).

Project Location: Cities of Strongsville (Council District 5).

#### D. Project Status and Planning

1. Construction is complete per plan specifications

#### E. Funding

1. Funding: 20% Public Works Commission (Issue 1), 80% Cuyahoga County using funds from the \$5.00 Vehicle License Tax Fund and 15% Municipalities.

Fabrizi Trucking & Paving, Co., Inc. has completed ethics training.

#### **CPB2013-554**

Office of Human Resources submitting an amendment to Agreement No. EA2011-0788 with Medical Imaging Diagnosis, LLC dba Breast Care Center for onsite mammography services for county employees for the period May 1, 2011- December 31, 2012 (to extend the time period to December 31, 2013) for the additional cost of \$0.00

The primary goal of this project is to provide onsite mammograms for employees of Cuyahoga County as part of our Wellness Program through 2013 at no cost to the county.

**CPB2013-555**

Title: Public Safety & Justice Services 2013 City of Solon FY 07 Urban Area Security Initiative Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Solon. The asset transfer is in the amount of \$83,127.80.

The primary goals of the project are:

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 07 Urban Area Security Initiative Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Solon

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 07 Urban Area Security Initiative funds.

2. The performance period of the agreement is the grant period from July 1, 2007 through September 30, 2010. There is no termination date for the transfer of equipment as the equipment will remain with the City of Solon unless as noted in the agreement.

C. Contractor and Project Information

1. City of Solon

34200 Bainbridge Road

Solon, OH 44139

Council District: 6

The Mayor of the City of Solon is Susan A. Drucker.

D. Project Status and Planning

1. This project is completed one time agreement with the City of Solon for an asset transfer. The agreement is utilizing FY 07 Urban Area Security Initiative funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the City of Solon

E. Funding

1. The project is 100% FY 07 Urban Area Security Initiative grant funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of 83,127.80 for the City of Solon. There is no transfer of funds, just equipment.

**CPB2013-556**

Title: Public Safety & Justice Services 2013 City of Solon FY 08 Urban Area Security Initiative Program Asset Transfer Agreement

A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Solon. The asset transfer is in the amount of \$327.76. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 08 Urban Area Security Initiative funds, Cuyahoga County purchased equipment utilized on behalf of the City of Solon

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 08 Urban Area Security Initiative grant funds.

2. The performance period of the agreement is the grant period from September 1, 2008 through August 31, 2011. There is no termination date for the transfer of equipment as the equipment will remain with the City of Solon unless as noted in the agreement.

C. Contractor and Project Information

1. City of Solon  
34200 Bainbridge Road  
Solon, OH 44139

1. Council District: 6 The Mayor of the City of Solon is Susan A. Drucker

D. Project Status and Planning

1. This project is completed one time agreement with the City of Solon for an asset transfer. The agreement is utilizing FY 08 Urban Area Security Initiative grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the City of Solon.

#### E. Funding

1. The project is 100% FY 08 Urban Area Security Initiative funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$327.76 for the City of Solon . There is no transfer of funds, just equipment.

#### **CPB2013-557**

Title: Public Safety & Justice Services 2013 City of Solon FY 08 State Homeland Security Program Asset Transfer Agreement

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Solon. The asset transfer is in the amount of \$20,637.00

The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 08 State Homeland Security Program Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Solon.

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 08 State Homeland Security Program grant funds.

2. The performance period of the agreement is the grant period from September 1, 2008 through March 31, 2011. There is no termination date for the transfer of equipment as the equipment will remain with the City of Solon unless as noted in the agreement.

#### C. Contractor and Project Information

1. City of Solon  
34200 Bainbridge Road

Solon, OH 44139

1. Council District: 6 The Mayor of the City of Solon is Susan A. Drucker.

#### D. Project Status and Planning

1. This project is completed one time agreement with the City of Solon for an asset transfer. The agreement is utilizing FY 08 State Homeland Security Program grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.

2. This is a one-time agreement to transfer the communications equipment to the City of Solon.

#### E. Funding

1. The project is 100% FY 08 State Homeland Security Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).

2. Cuyahoga County procured the equipment in the amount of \$20,637.00 for the City of Solon. There is no transfer of funds, just equipment.

#### **CPB2013-558**

Title: Public Safety & Justice Services 2013 City of Solon FY 09 Interoperable Emergency Communication Grant Program Asset Transfer Agreement

#### A. Scope of Work Summary

1. Public Safety and Justice Services requesting approval to enter into an agreement for a transfer of assets with the City of Solon. The asset transfer is in the amount of \$1,182.42. The primary goals of the project are;

§ Provide funding for First Responder to prepare for, prevent, respond to and recover from natural and man-made disasters.

§ Funding equips, trains, exercises and evaluates first responders in this goal

§ Utilizing FY 09 Interoperable Emergency Communication Grant Program Funds, Cuyahoga County purchased equipment utilized on behalf of the City of Solon

§ Urban Area Working Group Communications Committee awarded funding for end user equipment for municipalities throughout Cuyahoga County.

#### B. Procurement

1. The procurement method for this project was the grant agreement with OEMA utilizing FY 09 Interoperable Emergency Communication Grant Program (IECGP) grant funds.

2. The performance period of the agreement is the grant period from July 1, 2009 through December 31, 2010. There is no termination date for the transfer of equipment as the equipment will remain with the City of Solon unless as noted in the agreement.



C. Contractor and Project Information

1. City of Solon  
34200 Bainbridge Road  
Solon, OH 44124

Council District: 6 The Mayor of the City of Solon is Susan A. Drucker.

D. Project Status and Planning

- 1. This project is completed one time agreement with the City of Solon for an asset transfer. The agreement is utilizing FY 09 Interoperable Emergency Communication Grant Program grant funds which have been earmarked for this purpose through the Cuyahoga County Communications Committee under the Urban Area Working Group committees.
- 2. This is a one-time agreement to transfer the communications equipment to the City of Solon.

E. Funding

- 1. The project is 100% FY 09 Interoperable Emergency Communication Grant Program funded and is passed through to Cuyahoga County from the Department of Homeland Security (DHS) through Ohio Emergency Management Agency (OEMA).
- 2. Cuyahoga County procured the equipment in the amount of \$1,182.42 for the City of Solon. There is no transfer of funds, just equipment.

**CPB2013-559**

Title: 2013-DCFS-(No Cost) Contract with The Centers for Families and Children for the Teen Independent Living Graduation Ceremony

A. Scope of Work Summary

1. The Division of Children and Family Services is requesting authority to submit a (\$0) no-cost contract with The Centers for Families and Children to provide room rental services for DCFS's Teen Independent Living Graduation Ceremony. The Centers for Families and Children agreed to waive the \$450.00 fee; therefore there is no cost associated with this contract. However, the vendor requires an executed contract to utilize their facility. The contract period (event date) is August 1, 2013.

B. Procurement

1. NA

C. Contractor and Project Information

1. See Principle Owner Form

D. Project Status and Planning

1. NA

E. Funding

1. NA

## **CPB2013-560**

The Division of Children & Family Services (DCFS) is requesting authorization to accept and expend a grant G-1415-06-0261 with Ohio Department of Job and Family Services for the Ohio Child Welfare Training Program (OCWTP).

### **A. Scope of Work Summary**

1. The Division of Children & Family Services (DCFS) is requesting authorization to accept and expend a grant G-1415-06-0261 with Ohio Department of Job and Family Services for the Ohio Child Welfare Training Program (OCWTP). The period of this grant will be July 1, 2013 through June 30, 2015. The total amount of the Grant is Eight Hundred Five Thousand, Five Hundred Ninety-Four and 00/100 Dollars (\$805,594.00). ODJFS will provide GRANTEE with funds in an amount up to Four Hundred Two Thousand, Seven Hundred Ninety-Seven and 00/100 Dollars (\$402,797.00) for State Fiscal Year (SFY) 2014 and up to Four Hundred Two Thousand, Seven Hundred Ninety-Seven and 00/100 Dollars (\$402,797.00) for SFY 2015 expressly to perform the Grant activities.

2. This Agreement provides a mechanism through which statewide training for county child protection caseworkers, supervisors, adoption assessors, and foster parents can occur. Training is provided through the eight regional training centers (RTC's), located throughout Ohio. The RTC's are a part of the Ohio Child Welfare Training Program (OCWTP), mandated under Section 5103.30 of the Ohio Revised Code (ORC). OCWTP provides training on the knowledge and skills needed to plan and deliver protective, as well as, supportive services to Ohio's abused, neglected, and dependent children and their families. Grantee agrees to perform the activities listed below for the operation and support of an RTC. The responsibilities (Grant activities) are summarized as follows:

1. Attend scheduled meetings of the OCWTP Statewide Steering Committee (ORC 5103.391).
2. Participate on at least one subcommittee of the OCWTP Statewide Steering Committee.
3. As staffing permits, participate on committee(s) for State of Ohio/ODJFS Initiatives if requested. ODJFS will request RTC Staff to participate in other program activities as needed.
4. Fully implement all program components and/or policies established by ODJFS and/or the OCWTP Statewide Steering Committee.
5. Obtain input from training activities and assess training needs in order to meet the training needs of staff served by the RTC's. Using the individual training needs assessment process (ITNA) (ORC 5153.125) for the regions, use at least two of the following methods, including but not limited to:
  - a. Site Visits to county agencies;
  - b. Quarterly communication with key informants, identified agency staffs who are knowledgeable on the training needs of caseworkers;
  - c. Convening of, or attendance at, quarterly supervisors and/or Public Children Services Association of Ohio (PCSAO) District meetings;

- d. Convening of quarterly meetings of counties in that region; and
- e. "Ohio Child Welfare Training Program's Learning Management System" E-Track data.

3. NA

#### B. Procurement

1. The procurement method for this project was a Grant. The RTC's are a part of the Ohio Child Welfare Training Program (OCWTP), mandated under Section 5103.30 of the Ohio Revised Code (ORC). OCWTP will provide the training.

2. The (above procurement method) will close on June 30, 2015. The total amount of the Grant is Eight Hundred Five Thousand, Five Hundred Ninety-Four and 00/100 Dollars (\$805,594.00). ODJFS will provide GRANTEE with funds in an amount up to Four Hundred Two Thousand, Seven Hundred Ninety-Seven and 00/100 Dollars (\$402,797.00) for State Fiscal Year (SFY) 2014 and up to Four Hundred Two Thousand, Seven Hundred Ninety-Seven and 00/100 Dollars (\$402,797.00) for SFY 2015 expressly to perform the Grant activities.

3. NA

#### C. Contractor and Project Information

1. The address of vendor and/or contractor are:

Ohio Department of Job and Family Services  
P.O. Box 182709  
Office of Families and Children, 6th Floor  
Attn: LeRoy Crozier  
Columbus, Ohio 43218-2709  
Council District (NA)

Telephone #: (614) 752-0264

#### D. Project Status and Planning

- 1. The project reoccurs bi-annually.
- 2. NA
- 3. NA
- 4. The current project's agreement ended on June 30, 2013.

#### E. Funding

1. It is expressly understood by both ODJFS and GRANTEE THAT THIS Agreement will not be valid and enforceable until the Director of the office of Budget and Management, State of Ohio, first certifies, pursuant to Section 126.07 of the Ohio Revised Code (ORC), that there is a balance in the appropriation

not already allocated to pay existing obligations. The ODJFS Agreement Manager will notify GRANTEE when this certification is given.

1. ODJFS loses funding as described in ARTICLE III;
2. ODJFS discovers any illegal conduct by GRANTEE; or
3. GRANTEE has violated any provision of ARTICLE VIII.

2. The schedule of payments is by invoice.

3. The project is entering into an agreement with Ohio Department of Job and Family Services for the Ohio Child Welfare Training Program (OCWTP).

**CPB2013-561**

Office of Procurement & Diversity, presenting voucher payments for the week of July 22, 2013

**Cuyahoga County  
Contracts and Purchasing Board  
Purchase Order Approvals (7-22-13)**

<b>Department/ Location Key:</b>					
AU: Fiscal Officer	CE: Public Works (Engineer)	CT: Public Works	JA: Cuyahoga County Public Safety and Justice Services	SH: Sheriff	TR: Treasurer
BE: Board of Elections	CF: Children & Family Svs.	DV: Development	JC: Juvenile Court	SA: Senior & Adult Svs.	WI: Workforce Development
CA: Court of Appeals	CL: Clerk of Courts	EC: Early Childhood	LLOO: Law library	SE: Support Enforcement Agency	WT: Employment & Family Svs.
CC-010: County Administration	CO: Common Pleas	HS: Health & Human Svs.	MI: HIV/AIDS Services	SM: Solid Waste District	
CC-002: Human Resources	CR: Medical Examiner	IS: Information Systems	OPD: Procurement and Diversity	ST: Public Works (Sanitary)	

***Direct Open Market Purchases (Purchases between \$500 - \$25,000 unless requiring assistance from Procurement & Diversity Dept - see below)***

Requisition #	Requisition Date	Description	Dept/Loc	Total
AU-13-28188	7/11/2013	Past due invoices to Verizon for internet service	AU / AU01	\$23,377.92
CE-13-28210	7/15/2013	Air Brake Tank #03-0188	CE / CE01	\$602.12
CE-13-28074	6/28/2013	Rivet Buster Air Tool	CE / CE01	\$915.00

CF-13-28216	7/16/2013	PASSS - Therapies	CF	\$3,475.00
CF-13-28217	7/16/2013	PASSS - Residential Treatment	CF	\$12,948.60
CR-13-28193	7/11/2013	Latex Gloves - Toxicology	CR / CR00	\$969.00
CR-13-28178	7/9/2013	Crime Scene Supplies - Trace Evidence	CR / CR00	\$867.00
CR-13-28130	7/3/2013	Headspace Sampler - Toxicology	CR / CR00	\$24,979.14
CR-13-28128	7/3/2013	Mass Spectrometer Maintenance Parts	CR / CR00	\$4,049.48
CR-13-27718	5/17/2013	LED Microscopes	CR / CR00	\$24,999.60
CT-13-28211	7/16/2013	JAIL II ELECTRICAL SHUT DOWN - STANBY TECH	CT / CT01	\$2,384.00
CT-13-28199	7/12/2013	VEB REPAIR CHILLER FLOW SENSORS	CT / CT01	\$4,000.00
CT-13-28190	7/11/2013	JJC MESTASY REPAIR	CT / CT01	\$1,200.00
CT-13-28189	7/11/2013	COURT HOUSE AIR HANDLER CONTROL PANEL	CT / CT01	\$1,519.30
CT-13-28183	7/10/2013	CECOMS - ROOF REPAIR	CT / CT01	\$10,983.00
CT-13-28147	7/8/2013	JFS- FINISHING SERVICES ONLY	CT / CT01	\$510.00
CT-13-28201	7/12/2013	JFS- Record Jackets (Orange)	CT / CT09	\$990.00
CT-13-28200	7/12/2013	JFS- FINISHING SERVICES ONLY	CT / CT09	\$510.00
CT-13-28132	7/3/2013	JFS- PRE PAY SPEND DOWN ENVELOPE	CT / CT09	\$1,740.00
IS-13-27499	4/24/2013	Touch Screen Monitor	IS	\$637.36
IS-13-27545	4/30/2013	Kodak i4200 Scanner	IS	\$13,455.00
IS-13-28191	7/11/2013	Cisco C2960C Switch	IS	\$3,106.10
IS-13-28192	7/11/2013	VMware vSphere	IS	\$23,909.68
IS-13-28203	7/12/2013	HP ElitePad 900	IS	\$13,139.00
JA-13-28142	7/5/2013	Inventory barcode tags	JA / JA00	\$972.00
SH-13-28221	7/16/2013	Build-Out for Protective Services Impala	SH / SH003	\$19,364.49
SH-13-28213	7/16/2013	Build-Out for Detective Bureau Impala	SH / SH003	\$2,896.70
SH-13-28198	7/12/2013	GPS Units for Process Servers	SH / SH003	\$994.50

SH-13-28197	7/12/2013	2 TMP Pistols & Holsters	SH / SH003	\$720.00
SH-13-28160	7/8/2013	Unity Portable Chargers	SH / SH003	\$2,082.08
SH-13-28080	7/10/2013	Legal Notice for Bullet Proof Vests for Protective Services per RQ-28079	SH /SH003	Estimate: \$1,000.00
ST-13-28133	7/5/2013	Tires #S-451	ST / ST01	\$1,078.00
CE-13-28134	7/5/2013	Gasketed PVC Pipe & Ferncos	ST / ST01	\$2,579.46

**Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)**

Purchase Order #	Purchase Order Date	Description	Dept/Loc	Total
1312108	7/10/2013	AUGUST SOUP	SH/SHFS	\$2,712.98

**CPB2013-562**

Department of Development, presenting voucher and rehab loan payments between 07/11/2013 - 07/17/2013

<b>DEPARTMENT OF DEVELOPMENT</b>				
<b>VOUCHER &amp; REHAB LOAN LIST FOR THE PERIOD 07/11/2013 - 07/17/2013</b>				
<b>VOUCHER NO.</b>	<b>PAYEE</b>	<b>AMOUNT</b>	<b>FUNDING SOURCE</b>	<b>AUTHORIZATION</b>
DV1380355	A-1 Energy Conservation	\$750.00	Formula HWAP	Weatherization Alternate Procurement
DV1380357	Fiberglass Insulation	\$3,487.80	Formula HWAP	Weatherization Alternate Procurement
File #35-34-48-5228	Rhonda Allen-Scott	\$15,155.00	Community Development	CDBG Rehab Loan: Index Code DV714170
<b>TOTAL</b>		<b>\$19,392.80</b>		