

Cuyahoga County Board of Control
 County Administration Building, 4th Floor
 July 22, 2013 11:00 A.M.

1. Call to Order
2. Review Minutes
3. Public Comment
4. Tabled Items

Item	Requestor	Description	Board Action
BC2013-207	County Prosecutor	Recommending an award on RQ27376 and enter into a contract with Elsie Day dba Elsie Day Consulting Services in the amount not-to-exceed \$150,000.00 for consultant grant coordinator services for the period 7/15/2013 - 6/30/2016. Funding Source: General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

5. New Items for Review

Item	Requestor	Description	Board Action
BC2013-214	County Prosecutor	Approving amendment of March 12, 2010 Engagement Letter between the Prosecutor's Office and Thompson Hine LLP to complete reconciliation of legal services in connection with the Convention Center and Medical Mart project in the amount of \$350,000 and to extend the engagement from May 1, 2013, until December 31, 2013, for closeout of construction work on the project, for a monthly fee of \$10,000, for a total amendment value of \$420,000.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-215	Department of Public Works	Submitting an amendment to Contract No. CE1200373-01 with CBRE, Inc. for owner representation services for the Real Estate Portfolio Consolidation for the period 6/4/2012 - 6/3/2015 for additional funds in the amount of \$33,500.00. Funding Source: General Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-216	Department of Public Safety and Justice Services	Public Safety Grants, submitting an amendment to Agreement No. AG1200070-01 with City of Cleveland for planning, training, exercises, equipment and grant administration expenses in connection with the FY2010 Urban Area Security Initiative Grant Program for the period 8/1/2010 - 6/30/2013 for additional funds in the amount of \$60,433.64. Funding Source: 100% Department of Homeland Security through Ohio Emergency Management Agency	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

BC2013-217	Department of Health and Human Services	Cuyahoga Job and Family Services, recommending an award on RQ26911 and enter into a contract with US Together, Inc. in the amount not-to-exceed \$200,000.00 for language interpretation and translation services for the period 9/1/2013 - 8/31/2014. (Deputy Chief Approval No. DC2013-64 - authority to seek proposals). Funding Source: 100% by Federal PA (Public Assistance) Funds	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold
BC2013-218	Department of Health and Human Services	Division of Children and Family Services, submitting an amendment to Agreement No. AG1300040-01 with Cuyahoga County Board of Developmental Disabilities for Individual Option Medicaid Waiver program eligibility verification services for reimbursement of Medicaid Home and Community Based services for the period 1/1/2013 - 12/31/2013 for additional funds in the amount not-to-exceed \$170,000.00. Funding Source: Federal Funds (29%) and the Health and Human Service Levy (71%).	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Hold

6. Other Business
7. Public Comment
8. Adjournment

Minutes

Cuyahoga County Board of Control
County Administration Building, 4th Floor
July 15, 2013 11:00 A.M.

1. Call to Order: The meeting was called to order by Ed FitzGerald at 11:12 A.M.

Attendees: County Executive Ed FitzGerald
Councilman Michael Gallagher
Councilman Pernel Jones Jr.
Treasurer Mark Parks - Alternate
Councilman Dave Greenspan -
Stan Kosilesky - Alternate
Richard Opre – Alternate
Board of Control Clerk Melinda Burt

Fiscal Officer Wade Steen, Director Bonnie Teeuwen and Director Lenora Lockett were unavailable.

Review and Approval of Minutes –

At the July 15, 2013 regular meeting of the Board of Control the following approved items were properly moved and seconded. All items were considered and adopted by all members present, unless otherwise

noted. Ed FitzGerald made a motion to approve, Pernel Jones Jr. seconded, the minutes were approved as written by majority vote. Stan Kosilesky and Richard Opre abstained.

5. Scheduled Items

BC2013-206

Department of Public Works, submitting an amendment to Contract No. CE0800769-02 with OM Partners, LLC dba Colliers Ostendorf-Morris for property management services for the period 11/1/2008 - 10/31/2013 for additional funds in the estimated amount of \$109,763.00.

Funding Source: Building Funds

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-207

County Prosecutor, recommending an award on RQ27376 and enter into a contract with Elsie Day dba Elsie Day Consulting Services in the amount not-to-exceed \$150,000.00 for consultant grant coordinator services for the period 7/15/2013 - 6/30/2016.

Funding Source: General Funds

Note: this item was held as there was no Department representative available to present the item.

Approve
 Disapprove
 Hold

BC2013-208

Juvenile Court, submitting an amendment to Contract No. CE0900189-01, 02 with Handel Information Technologies, Inc. for maintenance on the RiteTrack Juvenile Justice Information System for the period 1/1/2009 - 12/31/2013 to extend the time period to 12/31/2015, to change the scope of services, effective 7/15/2013 and for additional funds in the amount of \$108,079.92.

Funding Source: 31% funded by the General Funds and 69% funded by RECLAIM Ohio Grant Funds.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-209

Juvenile Court, submitting a grant agreement with State of Ohio, Department of Youth Services in the amount of \$4,339,055.46 for community-based services for youth for the period 7/1/2013 - 6/30/2015.

Funding Source: RECLAIM Ohio Funds

Ed FitzGerald made a motion to approve, Michael Gallagher, seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-210

Department of Public Safety and Justice Services/Public Safety Grants, submitting amendments to contracts with various providers in connection with FY2010 Department of Health and Human Services, Substance Abuse and Mental Health Administration Adult Drug Courts Grant Program for the period 9/30/2010 - 9/29/2013 for additional funds:

- A) Contract No. CE1200040-03 with Case Western Reserve University in the amount not-to-exceed \$65,000.00 for program evaluation services for the Common Pleas Court Felony Drug Court Project.
- B) Contract No. CE1100363-03 with Community Assessment and Treatment Services, Inc. for additional funds in the amount not-to-exceed \$79,561.00 for substance abuse treatment services.
- C) Contract No. CE1100315-03 with Chestnut Health Systems, Inc. for additional funds in the amount not-to-exceed \$26,289.00 for Global Appraisal of Individual Needs (GAIN) assessment training and monitoring services.

Funding Source: U. S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-211

Department of Public Safety and Justice Services/Witness/Victim Service Center is requesting authority to apply for and accept a cooperative agreement with the United States Department of Justice for the Defending Childhood Initiative for the anticipated amount of \$610,000.00. The anticipated start-completion dates are 10/1/2013 to 09/30/2014.

Funding: This project is funded 100% by the United States Department of Justice. No match from Cuyahoga County is required.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-212

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ27973 and enter into a contract with The Salvation Army of Greater Cleveland in the amount not-to-exceed \$171,403.00 for the Supportive Housing Program for families for the FY2012 Cuyahoga County Continuum of Care Program in connection with the HEARTH Act Homeless Assistance Grant for the period 2/1/2013 - 1/31/2014.

Funding Source: 100% by the U.S. Department of Housing & Urban Development.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

BC2013-213

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award on RQ27972 and enter into a contract with West Side Catholic Center in the amount of \$311,069.00 for supportive services for homeless women and families for the Housing Empowerment Grant Program for the FY2012 Cuyahoga County Continuum of Care Program in connection with the HEARTH Act Homeless Assistance Grant for the period 5/1/2013 - 4/30/2014.

Funding Source: 100% by the U.S. Department of Housing & Urban Development through the McKinney-Vento Homeless Assistance Grant.

Ed FitzGerald made a motion to approve, Michael Gallagher seconded, the item was approved by unanimous vote.

Approve
 Disapprove
 Hold

- 6. Other Business - None
- 7. Public Comment – There was no public comment.
- 8. Adjournment – Ed FitzGerald made a motion to adjourn, Michael Gallagher seconded, the meeting was adjourned without objection at 11:24 A.M.

4. Tabled Item

BC2013-207**A. Scope of Work Summary**

County Prosecutor, recommendation of award and submission of Contract in re to RQ# PR-13-27376 to Elsie Day Consulting Services in the amount of \$50,000.00 per year (not to exceed a cumulative amount of \$150,000.00) for Consultant Grant Coordinator Services for a 3-year period beginning July 2013 through June 2016.

B. Procurement

Method of Procurement – RFP-Bid-Bid Tabulation-Award Recommendation-3 year Contract @ 50k per annum, not to exceed \$150,000.00.

C. Contractor and Project Information

Contractor - Elsie Day Consulting Services (Sole Proprietor)
15916 Aldersyde Drive, Shaker Hts., OH 44120 Tel: 216.751.0667

D. Project Status and Planning

Project Status: Signed Contract, pending BOC/Executive approval

E. Funding Source: General Fund - PR191056 Object Code 0278. Funds already encumbered for this purpose.

5. New Items for Review**BC2013-214**

Approving amendment of March 12, 2010 Engagement Letter between the Prosecutor's Office and Thompson Hine LLP to complete reconciliation of legal services in connection with the Convention Center and Medical Mart project in the amount of \$350,000 and to extend the engagement from May 1, 2013, until December 31, 2013, for closeout of construction work on the project, for a monthly fee of \$10,000, for a total amendment value of \$420,000.

BC2013-215**A. Scope of Work Summary**

1. Department of Public Works requesting approval of an amendment with CBRE, Inc. for the anticipated cost of \$33,500.00.

2. The primary goal of the contract is to provide owner's representative services for the real estate portfolio consolidation. Contract includes disposition of currently owned properties and acquisition of a new consolidated administrative complex. Consultant will represent County in decision making, negotiations and closing. The purpose of this amendment is to provide owner's representative services for obtaining office space for the interim headquarters move.

3. N/A

B. Procurement

1. The procurement method for this project was RFP. The total value of the RFP is \$348,250.00 plus commission on the disposition of properties.

2. The RFP was closed on March 22, 2012. There was an SBE goal of 15%.

3. There were 4 proposals submitted for review, 1 approved.

C. Contractor and Project Information

1. The address of the vendor is:

CBRE

950 Main Avenue, Suite 200

Cleveland, Ohio 44113

Council District 7

2. CBRE is a publicly traded corporation with a Board of Directors that includes: Richard C. Blum (Chairman) , Brett White (Chief Executive Officer), Curtis F. Feeny, Bradford M. Freeman, Michael Kantor, Frederic V. Malek, Jane J. Su, Laura D. Tyson, Gary L. Wilson, Ray Wirta.

3. N/A

D. Project Status and Planning

1. The project was new to the County, the amendment is a new addition to the contract.

2. N/A

3. N/A

4. N/A

5. N/A

E. Funding

1. The project is funded 100% by the General Fund.

2. The schedule of payments is by invoice.

3. The project is an amendment to a contract. This amendment changes scope and value and is the second amendment to the contract.

BC2013-216

Novus Title: CONFIDENTIAL: Public Safety & Justice Services, 2013, Amend Agreement AG1200070, City of Cleveland, FY10 UASI

A. Scope of Work Summary

1. Department of Public Safety & Justice Services requesting approval of an amended agreement with the City of Cleveland to increase the total award to \$2,486,870.22, an increase of \$60,433.64. All other conditions of the original agreement remain in effect.

2. The primary goals of the project are:

- Acquire equipment to promote the early identification of threats
- Continue to develop secure local-, regional-, and state level intelligence and information sharing systems, with the goal of interconnecting and standardizing these systems so that they may ultimately join the national information sharing environment

3. The funding for FY10 UASI is passed through to Cuyahoga County from the Ohio Emergency Management Agency (OEMA) and the Department of Homeland Security (DHS).

B. Procurement

1. The procurement method for this project was an Other Than Full and Open request, which a copy of the approval is on file.

2. N/A

3. The OPD approval of the Other Than Full and Open is on file.

C. Contractor and Project Information

1. The address of the City of Cleveland:
601 Lakeside Ave.
Cleveland, Oh 44114
Council District 7

2. N/A

3. a The address or location of the project is: (provide the full address or list the municipality(ies) impacted by the project in the following format):

Same as above

D. Project Status and Planning

1. The Urban Area Security Initiative (UASI) Grant Program is awarded on a yearly basis provided DHS receives funding from Congress.

2. The project is underway and will be completed by June 30, 2013.

3. The project is not on a critical action path.

4. The project's term has already begun. The reason for the delay in the change in the project for City of Cleveland additional funds being awarded the City.

5. N/A

E. Funding

1. The project is funded 100% by the DHS through OEMA.

2. The grant is a reimbursement grant so expenses are submitted for reimbursement as they occur. The City of Cleveland has until June 30, 2013, to request reimbursement for expenses incurred against the FY10 UASI award.

3. This project is an amendment to an agreement. This amendment increases the award by \$60,433.64, for a total award of \$2,486,870.22. All other conditions of the original agreement remain in effect.

BC2013-217

Title: Cuyahoga Job and Family Services 2013 US Together, Inc. Contract Award RQ#26911- Language Interpretation and Translation Services

A. Scope of Work Summary

1. CJFS is requesting approval of a contract with US Together, Inc. for the anticipated cost of \$200,000.00. The planned start-completion dates are 9/1/2013-8/31/2014.

2. The primary goal of the program is:

- To provide timely, equal access to benefits, programs, and services provided to limited English proficient (LEP) individuals and families served by one or more of the Cuyahoga County Health and Human Services Agencies.

3. The program is mandated by Ohio Administrative Code section 5101, providing that "all programs, services, and benefits which are administered, supervised, authorized and/or participated in by a county agency shall be created in accordance with the nondiscriminatory requirements of Title VI of the Civil rights Act of 1964, as amended." The county agency shall operate each program or activity so that when viewed in its entirety, each program or activity is accessible to persons with limited English proficiency including providing interpreters at no charge to beneficiaries.

B. Procurement

1. The procurement method for this program was RFP. The total value of the RFP is \$150,000.00.

2. The RFP was closed on April 19, 2013.

3. There were 9 proposals received from OPD for review, 6 proposals were evaluated, 1 proposal is being recommended for award.

C. Contractor and Project Information

1. Address of vendor:

US Together, Inc.

2940 Noble Road, Suite 1

Cleveland Heights, OH 44121

Council District 10

2. Co-Directors of the Non-Profit Agency are Tatyana Mindlina and Nadia Kasvin.

3. a. County Wide.

D. Project Status and Planning

1. The program reoccurs annually.

3. The program is on a critical action path to be running September 1, 2013 to accommodate interpretation and translation requests for LEP individuals and families seeking services from Cuyahoga County HHS agencies.

E. Funding

1. The project is funded 100% by Federal PA (Public Assistance) Funds.

2. The schedule of payments will be monthly by invoice.

BC2013-218

Title: 2013 DCFS CCBDD Agreement RQ25910 Amendment 1-add \$170k

A. Scope of Work Summary

1. The Division of Children and Family Services (DCFS) is requesting authorization to amend an Agreement with the Cuyahoga County Board of Developmental Disabilities (CCBDD). This amendment

will add \$170,000.00 for existing placements and to service two additional disabled youth who are still in the custody of DCFS. The two new youth placements were approved by means of time-sensitive/mission critical requests. The term of the agreement will remain from January 1, 2013 to December 31, 2013. These youth are eligible to receive services through CCBDD; be placed into a home that will be managed by both the DCFS and CCBDD; and have all their special and basic needs met while in that home.

The additional cost to DCFS will not exceed \$170,000.00. The maximum dollar amount of this contract will not exceed \$470,000.00. These funds will be utilized to help offset the cost of board and care. Other funding may be utilized through the Medicaid Individual Option Waiver to pay for each child's community services, if eligible.

2. The primary goals are to develop an Individual Service Plan and a Behavioral Support Plan for the individuals.

3. CCBDD is the entity that is designated to provide these services and support to individuals with developmental disabilities. Therefore, it does not provide an opportunity for a competitive bid process.

B. Procurement

1. Historically, CCBDD is exempt from the competitive bidding process in accordance with the Ohio Revised Code 2151.353. OPD has reviewed this item (06-19-13) and determined that it is ok to process in accordance with county policies/procedures/ordinances

2. NA

3. NA

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Cuyahoga County Board of Developmental Disabilities
1275 Lakeside Avenue
Cleveland, Ohio 44114
Council District-3

2. NA

3. NA

D. Project Status and Planning

1. The project reoccurs annually.

E. Funding

1. The project is funded with a combination of Federal Funds (29%) and the Health and Human Service Levy (71%).