



Chief Timothy Malley, Chair
 Chief David Maine, Vice-Chair



Regional Enterprise Data Sharing System (REDSS) Advisory Board

Meeting Minutes
 May 23, 2013

Voting Members Present – 2013

Chief David Maine	Cuyahoga County Mayor & Managers Assoc.
Michael O'Malley	Cuyahoga County Prosecutor
Jeff Mowry	Cuyahoga County Executive Rep.- Alt
Yvonne Conwell	Cuyahoga County Council Rep.
Nick Marton	Cuyahoga County Common Pleas Court-Alt
Chief Robert Miller	Cuyahoga County Police Chiefs Assoc.
Orlando Hudson	Regional Rep – MetroParks/CHMA/RTA
Jan Gerbasi	Contiguous County Rep (Geauga, Lake, Lorain, Medina, Summit)-Alt
Chief David Wright	Council District 1
James Dennis	Council District 3 – Alt
Capt. Kim Cornachio	Council District 4
Chief James Brosius	Council District 6
Sheriff Frank Bova	Council District 7
Katherine Dolan	Council District 10 - Alt
Chief Tom Brickman	Council District 11

Voting Members Absent – 2013

Cuyahoga County Medical Examiner
 Federal Law Enforcement (FBI)
 Council District 2
 Council District 5
 Council District 8
 Council District 9

1. Call to Order

Chief Malley called the meeting of May 23, 2013 to order and led the Pledge of Allegiance.

2. Roll Call

Michelle Norton called the roll and a quorum was present.

Chief Maine deferred from the agenda to make the following amendment. As a result of Chief Robert Miller representing both Council District 4 and the Cuyahoga County Police Chief's

Association; the Board approved by unanimous vote to allow Capt. Kim Cornachio to represent Council District 4. Chief Miller will continue to represent CCPCA.

3. Approval of Minutes

Chief Malley called for a motion to approve the April 25, 2013 meeting minutes; Sheriff Bova moved; seconded by Chief Maine; all in favor; none opposed.

4. Public Comment – None

5. Reports – Committee

♦ REDSS Manager - Veronica Devese

Audit/SOG(s)

As a result of the NCIC audit, drafts of the following Standard Operating Guidelines (SOG) were presented for approval as part of required security measures:

1. Media Protection and Hardware Sanitization
2. Network Identification and Authentication
3. Use of Unique ID to access the REDSS Network
4. Personal Mobile Device Use
5. Settings and Management of Firewall Rules

Subject matter contained in the SOGs is from CJIS/NCIC/LEADS, as they are the federal standards. Noted the development of processes to comply with the SOGs may be needed.

Board discussion resulted in a request for Information Technology (IT) to review a final draft of the SOG's to be presented to the Board for approval at the next meeting.

LEADS Steering Committee Meeting

Items discussed at the monthly meeting: scrap-metal dealers registration requirements; new data-center near Ohio State University; TAC in-service attendance; VPN connectivity testing.

RMS/CAD Update

Noted Main Sail, LLC is the contractor, live RMS demonstrations forthcoming. CAD: negotiations with Norris in Toledo, OH to utilize their system; tentative agreement with cost being reviewed.

♦ Executive/Finance – Chief Timothy Malley

Review of financial report. Chief Malley requested an update on current contracts. Veronica responded on the current WAN and CareWorks contracts pending expiration and combining network services with the County.

♦ Technology/Interface – Captain Jack Hall

Dual Form Factor Authentication - update on procurement with 2FA NetMotion for user licenses. County will fund the project. Authentication process, software installation, system applications and log-on processes were explained.

Veronica gave update on MainSail and the Data Warehouse project; noted staffing changes and security/audit specialist position opening.

❖ **Security/Records – Assistant Prosecutor Michael O’Malley**

Question of Non-Terminal Agencies Paying – update on coordinated response effort.

6. Open Discussion – None

7. New Business – None

8. Next Meeting - June 27, 2013 at 9:30 a.m.

HIDTA Office, 984 Keynote Circle, Brooklyn Hts., Ohio

9. Adjournment - Motion to adjourn by Chief Brosius; seconded by Sheriff Bova; meeting adjourned.