



**Cuyahoga County Board of Control Agenda  
Monday, August 19, 2019 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 8/12/19**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2019-603**

Department of Public Works, submitting an agreement with the Board of Park Commissioners of the Cleveland Metropolitan Park District in the amount not-to-exceed \$494,795.09 for construction management services for the Red Line Greenway, Whiskey Island Connector Trail and Wendy Park Bridge Projects in connection with the Transportation Investment Generating Economic Recovery Project for the period 8/19/2019 – 12/31/2020.

Funding Source: Revenue Generating

**BC2019-604**

Department of Public Works, submitting an amendment to Contract No. CE1500304 with The Safety Company dba MTech Company for equipment, parts and labor for Cues Inc. sewer inspection camera trucks for the period 9/1/2015 – 12/31/2019 for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: Sanitary Sewer Fund

**BC2019-605**

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1800127 with C. A. Agresta Construction Co. for Highway Construction services for the Olmsted Township Transportation for Livable Communities Initiative – Fitch Road and Cook Road Sidewalk Project for additional funds in the amount not-to-exceed \$44,724.20; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: Road and Bridge Fund, which will be reimbursed Olmsted Township

**BC2019-606**

Department of Public Works, recommending an award on RQ45863 and enter into a contract with Precision Compaction Services, LLC in the amount not-to-exceed \$24,500.00 for Preventative Maintenance, Oil Changes and Repairs for Various County Buildings for the period 8/19/2019 - 12/31/2020.

Funding Source: Internal Service Fund – Space Maintenance

**BC2019-607**

Department of Information Technology, submitting an amendment to Agreement No. AG1800044 with State of Ohio/Department of Administrative Services/Office of Information Technology for software licenses and maintenance on an IBM LPAR Mainframe for the period 3/1/2018 - 12/31/2019 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$420,000.00.

Funding Source: General Fund

**BC2019-608**

Department of Public Safety and Justice Services, recommending an award on RQ46215 and enter into a contract with Incident Management Training and Consulting, LLC in the amount not-to-exceed \$22,699.00 for United States Fire Administration All-Hazards Incident Management Team Course Training for (25 - 30) First Responders for the period 1/27/2020 - 2/29/2020.

Funding Source: FY2017 State Homeland Security Grant Program

**BC2019-609**

Department of Health and Human Services,

a) Submitting an RFP exemption on RQ46372, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount of \$53,990.00 for a State contract purchase of Smartsheet Project Management Software.

b) Recommending an award on RQ46372 to MNJ Technologies Direct, Inc. in the amount of \$53,990.00 for a State contract purchase of Smartsheet Project Management Software.

Funding Source: Health and Human Services Levy

**BC2019-610**

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ43799 and enter into a Master Contract with various providers (56-5) in the total amount not-to-exceed \$175,000.00 for Substance Abuse services for youth for the period 7/1/2019 – 6/30/2021:

- a) Catholic Charities Corporation
- b) OhioGuidestone

Funding Source: RECLAIM Ohio Grant

**BC2019-611**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1700354 with OhioGuidestone for provision of a Mental Health Clinician to provide services for the Community Based Intervention Center for the period 1/1/2018 – 6/30/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$79,007.64.

Funding Source: Competitive RECLAIM Grant

**BC2019-612**

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ43805 and enter into a Master Contract with various providers (14-3) in the total amount not-to-exceed \$50,000.00 for Sex Offender Assessment and Treatment services for the period 7/1/2019 – 6/30/2021:

- a) Applewood Centers, Inc.
- b) Monford Dent Consulting & Psychological Services, LLC
- c) OhioGuidestone

Funding Source: Reclaim Ohio Grant

**BC2019-613**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master Contract with various providers for Safe Space Housing services for Court referred youth for the period 10/1/2018 – 9/30/2019 for additional funds in the amount not-to-exceed \$40,000.00:

- a) Contract No. CE1800433 with Lutheran Metropolitan Ministry
- b) Contract No. CE1800434 with The Village Network

Funding Source: Victims of Crime Act Grant

**BC2019-614**

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption on RQ46342, which will result in an award recommendation to Strategies for Youth, Inc. in the amount not-to-exceed \$37,500.00 for Working Effectively With The Teen Brain training services for (25) Probation and Detention Court Staff for the period 7/1/2019 – 6/30/2020.
- b) Recommending an award on RQ46342 and enter into a contact with Strategies for Youth, Inc. in the amount not-to-exceed \$37,500.00 for Working Effectively With The Teen Brain training services for (25) Probation and Detention Court Staff for the period 7/1/2019 – 6/30/2020.

Funding Source: RECLAIM Ohio Grant - JDAI Funds

Title: Juvenile Court FY2019 Contract with Strategies for Youth, Inc. for Training Services

**BC2019-615**

Court of Common Pleas/Juvenile Court Division,

a) Submitting an RFP exemption on RQ46430, which will result in an award recommendation to JKM Training, Inc. in the amount not-to-exceed \$16,210.80 for Safe Crisis Management training services for (18) Court Staff for the period 7/1/2019 – 6/30/2020.

b) Recommending an award on RQ46430 and enter into a contract with JKM Training, Inc. in the amount not-to-exceed \$16,210.80 for Safe Crisis Management training services for (18) Court Staff for the period 7/1/2019 – 6/30/2020.

Funding Source: RECLAIM Ohio Grant - JDAI Funds

**BC2019-616**

Sheriff's Department, recommending an award on RQ45444 to Cleveland Communications (19-2) in the amount not-to-exceed \$121,017.96 for the purchase of (36) Harris XL- 185 handheld Portable Radios for Sheriff Deputies and Protective Service Officers.

Funding Sources: FY2017 Justice Assistance Grant - \$100,000.00; General Fund - \$21,017.96

**BC2019-617**

Office of the Medical Examiner, on behalf of the Department of Public Safety and Justice Services, submitting an amendment to Contract No. CE1800430 with AFIS and Biometrics Consulting Inc. for Cleveland Cuyahoga Regional Automated Fingerprint Identification System assessment services for the period 11/26/2018 – 3/1/2019 to extend the time period to 8/1/2020, to expand the scope of services to add consulting services for the implementation of a bridge upgrade to the current Automated Fingerprint Identification System, effective 3/2/2019 and for additional funds in the amount not-to-exceed \$54,492.00.

Funding Source: Medical Examiner's Office Crime Lab Fund

**BC2019-618**

Office of the Medical Examiner, submitting an amendment to Contract No. CE1700042 with Charles H. Brenner for maintenance on DNA View and Paternity software for the period 10/1/2016 – 9/30/2019 to extend the time period to 9/30/2022; to change the terms by adding Commercial General Liability Insurance, effective 10/1/2019 and for additional funds in the amount not-to-exceed \$13,200.00.

Funding Source: Regional Crime Lab Fund

**BC2019-619**

Office of the Medical Examiner, recommending a sole source award on RQ46289 to Cybergenetics in the amount not-to-exceed \$10,000.00 for the purchase of (1) Access License for the TruAllele Casework System server.

Funding Source: FY2017 DNA Backlog Grant - \$8,738.90 ; General Fund - \$1,261.10

**BC2019-620**

Office of the Medical Examiner,

a) Submitting an RFP exemption on RQ46196, which will result in an award recommendation to ANSI National Accreditation Board in the amount not-to-exceed \$6,900.00 for International Organization for Standardization/International Electrotechnical Commission and Forensic Accreditation Requirements training courses for (12) staff for the period 8/5/2019 – 10/30/2019.

b) Recommending an award on RQ46196 and enter into a contract with ANSI National Accreditation Board in the amount not-to-exceed \$6,900.00 for International Organization for Standardization/International Electrotechnical Commission and Forensic Accreditation Requirements training courses for (12) staff for the period 8/5/2019 – 10/30/2019.

Funding Source: FY2018 Coverdell Grant

**C. – Exemptions**

**BC2019-621**

Office of Procurement & Diversity, recommending an alternative procurement process to establish rules and procedures for reverse auction procurements for the period 9/1/2019 – 12/31/2020 in accordance with Ohio Revised Code 9.314.

Funding Source: N/A

**BC2019-622**

Sheriff’s Department, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$40,000.00 for various purchases for food service operations in the Jail Kitchen for the period 8/19/2019 – 12/31/2021:

- a) W.W. Grainger, Inc. - \$10,000.00
- b) Joshen Paper and Packaging - \$10,000.00
- c) Dean Supply Company - \$10,000.00
- d) Gordon Food Supply - \$10,000.00

Funding Source: General Fund

**D. – Consent Agenda**

**BC2019-623**

Department of Public Works, submitting an LPA agreement with the Ohio Department of Transportation for the rehabilitation of Cedar Point Bridge No. 00.49 over Rocky River located in the Cleveland Metropolitan Park District in the City of North Olmsted.

Funding Source: \$300,834.00 with County Road and Bridge Fund, \$2,872,786.00 with Federal CEAO (4B87) Funds

**BC2019-624**

Department of Public Works, submitting an amendment to an agreement with Ohio Department of Natural Resources for construction of the Towpath Trail – Stage 1 from Harvard Avenue to Steelyard Commons in the City of Cleveland and Village of Cuyahoga Heights in connection with the Clean Ohio Trails Project, to extend the project completion date to 5/31/2020; no additional funds required.

Funding Sources:

Towpath Stage 1 Construction Estimate= \$6,000,000

ODNR Funding Assistance = \$500,000.00

Federal CMAQ = \$4,800,000.00

Cleveland Steelyard TIF = \$700,000.00

**BC2019-625**

Department of Public Works, submitting an amendment to an agreement with Ohio Department of Natural Resources for the construction of the Towpath Trail – Stage 4 from Literary Avenue to the Flats Downtown in the City of Cleveland in connection with the Clean Ohio Trails Project, to extend the project completion date to 3/31/2020; no additional funds required.

Funding Sources:

Towpath Stage 4 Construction Estimate= \$11,000,000

ODNR Funding Assistance = \$317,030.00

Federal CMAQ = \$8,800,000.00

Cleveland Steelyard TIF = \$1,882,970.00

**BC2019-626**

Department of Information Technology, on behalf of the Court of Common Pleas/Juvenile Court Division, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

**BC2019-627**

Office of Procurement &amp; Diversity, presenting proposed purchases for the week of 8/19/2019

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Office of Procurement & Diversity – See Below)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-19-46447	(327) Nitro PDF Pro Software Assurance one-year renewal	Department of Information Technology	vCloud Tech Inc.	\$10,905.45	General Fund
JA-19-46307	(2) Micro disruptor kits for Lake County Emergency Management Agency	Department of Public Safety and Justice Services	Training Center Pros, Inc.	\$6,780.00	FY2017 State Homeland Security Grant Program
CT-19-45593	De-watering system for Unit 229 for Sanitary Engineer	Department of Public Works	Jack Doheny Companies	\$14,530.42	Sanitary Sewer Fund
CT-19-45699	Repair to sweeper #17-45 for Road & Bridge	Department of Public Works	Jack Doheny Companies	\$12,516.30	Road & Bridge Fund
CT-19-45826	Laboratory services for Animal Shelter	Department of Public Works	Marshfield Labs	Not-to-exceed \$18,000.00	Special Revenue Fund
CT-19-45896	Pet microchips for Animal Shelter	Department of Public Works	Pethealth Services (USA) Inc.	\$21,450.00	Special Revenue Fund
CT-19-46100	New Holland parts and labor for Sanitary Engineer	Department of Public Works	Akron Tractor & Equipment, Inc.	Not-to-exceed \$15,000.00	Sanitary Sewer Fund
CT-19-46101	Two-way radio parts and labor for repairs	Department of Public Works	North Coast Two-Way Radio, Inc.	Not-to-exceed \$8,000.00	\$3,000.00 Road and Bridge Fund \$5,000.00 Sanitary Sewer Fund
CT-19-46105	CAT parts and services	Department of Public Works	Ohio CAT	Not-to-exceed \$49,998.00	\$9,999.00 Road and Bridge Fund \$39,999.00 Sanitary Sewer Fund
CT-19-46108	General Motors parts and labor for Fleet Services	Department of Public Works	Axelrod Buick GMC	Not-to-exceed \$9,000.00	General Fund – Internal Service Fund

CT-19-46109	Chrysler parts and labor for Fleet Services	Department of Public Works	Ganley Chrysler Jeep Dodge	Not-to-exceed \$10,000.00	General Fund – Internal Service Fund
CT-19-46112	Windshield/window replacements and chip repairs for Fleet Services	Department of Public Works	R.H. Auto & Truck Glass	Not-to-exceed \$20,000.00	\$6,000.00 Road and Bridge Fund \$6,000.00 Sanitary Sewer Fund \$8,000.00 General Fund – Internal Service Fund
CT-19-46113	Pump/pressure washer parts and labor for Fleet Services	Department of Public Works	Crown Cleaning Systems	Not-to-exceed \$13,000.00	\$5,000.00 Road and Bridge Fund \$6,000.00 Sanitary Sewer Fund \$2,000.00 General Fund – Internal Service Fund
CT-19-46120	Driveshafts, hydraulic hoses, pumps, snowplow parts and services for Fleet Services	Department of Public Works	Custom Trans., Inc.	Not-to-exceed \$20,000.00	\$6,000.00 Road and Bridge Fund \$10,000.00 Sanitary Sewer Fund \$4,000.00 General Fund – Internal Service Fund
CT-19-46250	Heartworm and Parvovirus Snap Tests for Animal Shelter	Department of Public Works	IDEXX Distribution Inc.	Not-to-exceed \$11,000.00	Special Revenue Fund
CT-19-46365	International parts and service for Sanitary Engineer	Department of Public Works	Rush Truck Centers of Ohio, Inc.	\$49,999.00	Sanitary Sewer Fund
CT-19-46391	Disposal of various materials for Sanitary Engineer	Department of Public Works	Boyas Excavating, Inc.	Not-to-exceed \$49,999.00	Sanitary Sewer Fund
CT-19-46422	Doors and hardware for various County buildings	Department of Public Works	Doors and Hardware, Inc.	Not-to-exceed \$20,000.00	General Fund – Internal Service Fund



CT-19-46431	Ballasts for various County buildings	Department of Public Works	Graybar Electric	Not-to-exceed \$40,000.00	General Fund – Internal Service Fund
CT-19-46531	Vehicle batteries for Sanitary Engineer	Department of Public Works	Harris Battery	Not-to-exceed \$15,000.00	Sanitary Sewer Fund
JC-19-46134	Vandal-proof soap dispensers for Juvenile Detention Center youth restrooms	Juvenile Court Division	W.W.Grainger, Inc.	\$14,633.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
LA-19-46326	Fees for arbitrator services for the period 1/24/2019 – 1/25/2019	Department of Law	Ronald Talarico, Esq.	\$5,809.60	Self-Insurance Fund

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)**

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-19-46252	Fresh produce – August - October	Juvenile Court Division	Gordon Food Service	\$5,754.48	General Fund
JC-19-46252	Fresh produce – August - October	Juvenile Court Division	The Sanson Company	\$7,080.00	General Fund
JC-19-46254	Milk – August – October	Juvenile Court Division	Borden Dairy Company, LLC	\$17,016.00	General Fund
JC-19-46255	Bread – August – October	Juvenile Court Division	Gordon Food Service	\$13,617.18	General Fund
JC-19-46256	Frozen vegetables – August – October	Juvenile Court Division	Gordon Food Service	\$25,155.57	General Fund
JC-19-46257	Meats – August – October	Juvenile Court Division	Gordon Food Service	\$10,600.20	General Fund
JC-19-46258	Dairy – August – October	Juvenile Court Division	Gordon Food Service	\$2,313.60	General Fund
JC-19-46259	Lunch meat – August – October	Juvenile Court Division	Gordon Food Service	\$931.26	General Fund
JC-19-46260	Pork and beans – August – October	Juvenile Court Division	Gordon Food Service	\$8,505.84	General Fund
JC-19-46261	Canned fruit – August – October	Juvenile Court Division	V&J Services	\$6,948.75	General Fund

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 42507	Amend Contract No. CE1800350	Elizabeth Lockley	Homeless Management Information Systems Reporting and Analytical Tool Services in connection with the Cuyahoga County Continuum of Care Evaluation and Planning Project	\$0.00	Office of Homeless Services	8/1/2018 – 7/31/2019; to extend the time period to 12/31/2019	Original Contract: U.S. Dept. of Housing & Urban Development Continuum of Care Homeless Assistance Grant	8/9/2019
RQ 36723	Amend Contract No. CE1600214	R Engineering Team, LLC	General/ Mechanical/ Electrical/ Plumbing/ Architectural – Engineering Services	\$0.00	Department of Public Works	9/27/2016 – 9/26/2019; to extend the time period to 12/31/2020	Original Contract: General Fund	8/9/2019
RQ 43049	Master Contract (Assign Contract No. CE1900310)	Various Providers	Adoption Services to add Adoption Choice Inc., effective 7/3/2019	\$0.00	Division of Children and Family Services	1/1/2019 – 12/31/2020	Original Contract: State Child Protection Allocation	8/9/2019 (Executive) 8/13/2019 (Law Dept.)

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

Minutes

Cuyahoga County Board of Control  
Monday, August 12, 2019 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Dennis Kennedy, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Michael Dever, Director, Department of Public Works  
Lenora Lockett, Director, Office of Procurement and Diversity

II – REVIEW MINUTES – 8/5/2019

Michael Dever motioned to approve the minutes from the August 5, 2019 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-590

Department of Public Works, recommending an award on RQ46172 and enter into a contract with Nerone & Sons, Inc. (5 - 2) in the amount not-to-exceed \$417,948.00 in connection with the replacement of Lewis Road Culvert No. 13 in Olmsted Township.

Funding Source: \$7.50 Vehicle License Tax Fund

Michael Chambers, Department of Public Works, presented. Dale Miller asked if there is minority participation for this contract. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-590 was unanimously approved.

BC2019-591

Department of Information Technology, submitting an amendment to Contract No. CE1600175 with Cherwell Software, LLC for a Cloud Based IT Service Desk Management Application, for the period 12/31/2016 - ~~12/31/2021~~ **12/30/2021**, to expand the scope of services to purchase (9) additional User Software Licenses for use by the Department of Health and Human Services and the Agency of Inspector General, effective 8/12/2019 and for additional funds in the amount not-to-exceed \$30,000.82.

Funding Source: General Fund - Mainframe Operations

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-591 was unanimously approved as amended.

BC2019-592

Department of Information Technology,

a) Submitting an RFP exemption on RQ46400, which will result in an award recommendation to Dell Marketing, LP in the amount not-to-exceed \$29,397.00 for the purchase of (100) Microsoft Office 365 subscription licenses.

b) Recommending an award on RQ46400 to Dell Marketing, LP in the amount not-to-exceed \$29,397.00 for the purchase of (100) Microsoft Office 365 subscription licenses.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Dale Miller asked if new employees are issued the same license held by their predecessor or if they are issued a new license and asked how long licenses are in an inactive status until they are available for use; asked if the cost will be less if all licenses requested are not used and asked how many licenses are currently active. Trevor McAleer asked how many licenses are currently in an inactive status that are waiting to be used. Nan Baker asked if these licenses are for use by the Department of Information Technology staff. Ms. Greene indicated she will respond to Council's questions by the end of the day. Dale Miller motioned to approve the item; Trevor McAleer seconded. Item BC2019-592 was unanimously approved.

BC2019-593

Department of Human Resources, recommending an award on RQ46173 and enter into a contract with Municipal Solutions, LLC in the amount not-to-exceed \$32,300.00 for professional executive search and related services to identify qualified candidates for the position of Cuyahoga County Sheriff for the period 8/12/2019 – 12/31/2019.

Funding Source: General Fund

Patrick Smock, Department of Human Resources, presented. Dale Miller asked if the search will be conducted nationwide and how long the search is expected to take; asked when an offer is expected to be extended to the selected candidate; asked where the vendor is located and if the recommendations from the vendor will be for multiple candidates and whether internal candidates will be considered. Trevor McAleer asked if this contract is a flat fee or based on the amount of time it takes to complete the search process. Nan Baker asked about the residency requirements for the selected candidate; stated that the residency criteria must be defined and requested follow up on this subject; asked if the scope of services would be condensed if the search was limited to only Cuyahoga County residents. Dennis Kennedy asked

if any services have been provided yet. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-593 was unanimously approved.

BC2019-594

Department of Health and Human Services/Office of Re-entry,

a) Submitting an RFP exemption on RQ46122, which will result in an award recommendation to Community Assessment and Treatment Services, Inc. in the amount not-to-exceed \$47,000.00 for trauma-informed care services to restored citizens in the Adult Transition Model Program in connection with the Innovations in Re-entry Initiative for the period 10/1/2019 – 9/30/2021.

b) Recommending an award on RQ46122 and enter into a contract with Community Assessment and Treatment Services, Inc. in the amount not-to-exceed \$47,000.00 for trauma-informed care services to restored citizens in the Adult Transition Model Program in connection with the Innovations in Re-entry Initiative for the period 10/1/2019 – 9/30/2021.

Funding Source: U.S. Department of Justice Second Chance Act Grant

Fred Bolotin, Office of Re-entry, presented. There were no questions. Dennis Kennedy motioned to approve the item; Michael Dever seconded. Item BC2019-594 was unanimously approved.

BC2019-595

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. AG1500107 with University of South Florida Board of Trustees for creation, implementation and maintenance of the Just In Time Foster Parent/Caregiver Web-Based Training Program for the period 8/10/2015 - 8/9/2019 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$10,213.13.

Funding Source: HHS Levy 70% and Fed IV-E 30%.

Christine Alexander, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. Dennis Kennedy asked for clarification on the amended amount listed in the item details provided by the department. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-595 was unanimously approved.

BC2019-596

Office of the Medical Examiner, submitting an amendment to Contract No. CE1800308 with JusticeTrax, Inc. for maintenance and support on the Laboratory Information Management System – Plus for the period 10/15/2018 - 10/14/2021, to expand the scope of services to include the purchase of (5) JusticeTrax licenses, training and maintenance for the JusticeTrax System, effective 6/12/2019 and for additional funds in the amount not-to-exceed \$35,425.00.

Funding Source: General Fund or ~~Medical Examiner's Office Crime Lab Fund~~

Hugh Shannon, Office of the Medical Examiner, presented. Dennis Kennedy asked if the training was a voluntary pilot program. Trevor McAleer asked for clarification on the funding source. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-596 was unanimously approved, as amended.

## C. – Exemptions

### BC2019-597

Department of Public Works, recommending to amend Board Approval No. BC2018-932, dated December 17, 2018, which authorized an alternative procurement process, that resulted in award recommendations to Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016 - 3/23/2020, to extend the time period to 12/31/2020 and by changing the not-to-exceed amount from \$1,350,000.00 to \$1,800,000.00.

Funding Source: Road & Bridge Fund, Sanitary Sewer Fund, Airport Operation Fund and Internal Service Fund

Michael Chambers, Department of Public Works, presented. Dennis Kennedy asked for clarification on the original time period. Andria Richardson, Clerk of the Board of Control, provided a history of the prior approved time periods and amounts. Lenora Lockett asked if the extension of time period should be for a period of 12 months rather than 9 months to correlate with the annual rate being requested and wanted to ensure the department would not need to amend this action in the future. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-597 was unanimously approved.

### BC2019-598

Department of Human Resources, recommending an alternative procurement process, which will result in award recommendations to Medical Resource Group, Inc. in the estimated amount not-to-exceed \$23,896.56 for independent medical exams and affiliated services for the period 5/9/2019 - 12/31/2019.

Funding Source: Workers' Compensation funds

Patrick Smock, Department of Human Resources, presented. Dennis Kennedy asked if there are outstanding invoices to be paid. Nan Baker referred to the Request for Proposals issued for services for 2020 and asked why a prior Request for Proposals was not issued for these services. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-598 was unanimously approved.

## D. – Consent Agenda

Dale Miller referred to Item No. BC2019-601 and commented that overall travel expenses have increased over the past year, rather than decrease, as travel was targeted for budget reductions by the administration and recommended that a formal process be developed for a 2020 spending plan for travel where the departments would need to prioritize their travel needs to garner more cost control over travel expenditures. Dennis Kennedy stated that he would relay that message to the County Executive.

Nan Baker referred to Item No. BC2019-599 and asked what is the amount of the commission received by the County Commissioners Association of Ohio Service Corporation, in comparison to prior years and asked if the overall savings justify the cost; and asked if the consumption is expected to remain steady throughout the term of the agreement, with the expectation of a similar commission to be paid. Dale Miller asked why this item was listed under the Consent Agenda section rather than under New Items for Review section, as he viewed this energy participation agreement as an item of special significance. Andria Richardson, Clerk of the Board of Control stated that it was her initial intent to list this item under New Items for Review, but consulted with the Law Department, who recommended this item be placed under the Consent Agenda. Mr. Miller advised Ms. Richardson that she does have discretion as to where items are placed on the agenda, as there are no set legal rules for placement of items on the agenda.

There were no further questions. Dennis Kennedy motioned to approve items BC2019-599 through – 602; Dale Miller seconded, the consent items were unanimously approved.

BC2019-599

Department of Public Works, submitting a Participation Agreement and related agreements for various joint energy purchasing programs with County Commissioners Association of Ohio Service Corporation and County Commissioners Association of Ohio Service Corporation Energy Solutions, a subsidiary of Palmer Energy Company, Inc. for the period 8 /12/2019 - 9/30/2024.

Funding Source: N/A

BC2019-600

Department of Information Technology, on behalf of various departments, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

- a) Board of Elections
- b) Department of Public Works
- c) Department of Workforce Development
- d) Fiscal Office
- e) Sheriff's Department
- f) Veterans' Service Commission

Funding Source: Revenue Generating

BC2019-601

Fiscal Office Presenting Proposed Travel for the week of 8/12/2019

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Works	Paul Ciupa	A forum entitled "International Municipal Signal Association (IMSA) Forum and Expo"	International Municipal Signal Association (IMSA)	8/16/-8/22/2019	New Orleans, LA	*Registration- \$650.00 *Lodging- \$840.70 *Airfare - \$322.51  Total – \$1,813.21	International Municipal Signal Association (IMSA)

*\*Note: All expenses covered by the International Municipal Signal Association*

*Purpose:*

*This conference enables Cuyahoga County to stay current on the issues and products in the field of the traffic control and safety. The meetings will also provide numerous opportunities for convening with many individuals from federal, state, county, local and private agencies involved with traffic control devices and highway safety. These aspects are especially important since the county has a responsibility for operating and maintaining public roadways. Being up-to-date can help the county comply with current standards and avoid liability associated with non-standard traffic control devices.*



<i>Travel Requests</i>							
<i>Department</i>	<i>Staff (2)</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Health and Human Services/ Cuyahoga Job and Family Services</i>	<i>Megan Lewis and Amanda Jones</i>	<i>A conference entitled "United Council on Welfare Fraud (UCOWF) 2019 Training Conference"</i>	<i>United Council on Welfare Fraud</i>	<i>8/26/- 8/29/2019</i>	<i>Chattanooga, TN</i>	<i>*Registration- \$730.00</i> <i>**Lodging- \$752.76</i> <i>**Meals – \$356.00</i> <i>**Rental Car – \$302.33</i> <i>**Ground Transportation- \$50.00</i> <i>**Airfare- (A. Jones) - \$88.98</i> <i>***Airfare- (M. Lewis) \$391.31</i>  <b><i>Total – \$2,671.38</i></b>	<i>Health and Human Services Levy</i>

*\*Paid to host*

*\*\*Staff reimbursement*

*\*\*\*Airfare covered by a contract with the County's Travel Vendor – (\$391.31)*

*Note: Rental car and airfare for Ms. Jones capped at the airfare paid for Ms. Lewis through the County's Travel Vendor (Ms. Jones is responsible for excess rental car expenses which are not reimbursable.)*

*Purpose:*

*All UCOWF Training Conferences feature multiple training tracks and workshop sessions that are tailored to new and experienced investigators, program administrators and eligibility and recovery specialists. Our focus in every Annual Training Conference is sharing best practices new ideas that are in place from around the nation that enhance agency efforts to prevent, detect, investigate, prosecute and recover lost tax dollars due to fraud.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Manreet Bhullar</i>	<i>A conference entitled "American Public Health Association Annual Conference"</i>	<i>American Public Health Association</i>	<i>11/2/-11/6/2019</i>	<i>Philadelphia, PA</i>	<i>*Registration-</i> <i>\$337.00</i>  <i>**Lodging-</i> <i>\$1,102.04</i>  <i>**Meals -</i> <i>\$288.00</i>  <i>**Ground Transportation-</i> <i>\$40.00</i>  <i>**Mileage-</i> <i>\$17.64</i>  <i>**Parking –</i> <i>\$100.00</i>  <i>***Airfare –</i> <i>\$587.54</i>   <i>Total –</i> <i>\$2,472.22</i>	<i>General Fund</i>

*\*Paid to host*

*\*\*Staff reimbursement*

*\*\*\* Airfare will be covered by a contract with the County's Travel Vendor – (\$587.54)*

*Note: Ms. Bhullar will be a presenter at the conference*

*Purpose:*

*For Manreet Bhullar, Program Officer II, to attend the American Public Health Annual Conference to disseminate important opioid overdose research findings through the Medical Examiner's Office data on drug overdose fatalities to identify important public health intervention points to prevent drug overdose deaths and important harm reduction strategies. The American Public Health Association holds this conference annually in order to disseminate important research, network and learn about effective public health strategies. Manreet will be presenting research related to trends among opioid overdose fatalities in 2017.*

Direct Open Market Purchases  
 (Purchases between \$5,000 - \$49,999.99 unless requiring assistance from  
 the Office of Procurement & Diversity – See Below):

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CT-19-45198	Repair of sump pump at the Justice Center Tower II	Department of Public Works	Gerow Equipment Company	\$15,430.00	General Fund – Capital
CT-19-46084	Pipefitting supplies for various County buildings	Department of Public Works	Lakeside Supply Company	Not-to-exceed \$49,500.00	General Fund – Internal Service Fund
SH-19-46160	(250) cases of assorted Nitrile examination powder-free gloves	Sheriff's Department	Independence Business Supply	\$9,396.00	General Fund
SH-19-45946	Patrol boat fuel for 2019 and 2020 boating seasons	Sheriff's Department	FDL Marine, Inc. Dba Edgewater Marina	Not-to-exceed \$13,470.78	FY2017 Stonegarden Grant

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

Open Market Purchases  
 (Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

## V – OTHER BUSINESS

### Items of Note (non-voted)

#### Item No. 1

Department of Development, submitting a housing rehabilitation contract with Home Exteriors in the amount not-to-exceed \$35,000.00 for installation of double hung vinyl replacement windows, vinyl siding on house and garage, replacement of casing, fascia, moldings and sheeting, as needed, exterior paint stabilization, replacement of toilet and faucets and installation of new circuit for the period 9/17/2018 – 6/16/2019 in connection with a Senior Deferred Homeowner Rehabilitation Loan to Deborah Herman (Board of Control Approval No. BC2018-608).

Funding Source: Community Development Block Grant

#### Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant award from the Eva L. & Joseph M. Bruening Foundation for the Universal Pre-Kindergarten 2.0 Family Engagement Best Practices Program for the period 9/1/2016 – 8/1/2019 to extend the time period to 6/30/2020; no additional funds required.

Funding Source: Eva L. & Joseph M. Bruening Foundation Grant

#### Item No. 3

Court of Common Pleas/Corrections Planning Board, submitting a grant award from the Ohio Department of Rehabilitation and Correction (ODRC) in the amount of \$4,500,000.00 for the supervision and treatment of low-level, non-violent offenders as an alternative to incarceration in connection with the Targeted Community Alternative to Prison (T-CAP) Grant for the period 7/1/2019 – 6/30/2022.

Funding Source: Ohio Rehabilitation and Correction Division of Parole and Community Services, Bureau of Community Sanctions

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and Executed (No Vote Required)

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 41670</i>	<i>Amend Agreement No. AG1800010</i>	<i>City of Cleveland/ Department of Public Health</i>	<i>Administration and coordination for expansion of the MomsFirst Program in connection with the Invest in Children Program, to change the terms, effective 7/1/2019</i>	<i>\$0.00</i>	<i>Office of Early Childhood</i>	<i>1/1/2018 - 12/31/2019</i>	<i>Original Contract:</i>	<i>7/25/2019 (Executive) 7/30/2019 (Law Dept.)</i>
<i>RQ 43019</i>	<i>Master Contract (Assign Contract No. CE1900300)</i>	<i>Various Providers</i>	<i>Adoption Services to add Forever Home Adoptions, Inc., effective 6/4/2019</i>	<i>\$0.00</i>	<i>Division of Children and Family Services</i>	<i>1/1/2019 – 12/31/2020</i>	<i>Original Contract: State Child Protection Allocation</i>	<i>8/1/2019 (Executive) 8/6/2019 (Law Dept.)</i>

Item No. 5

*Purchases Processed  
\$1,000.00 - \$4,999.99  
For the period 7/2/2019 – 7/31/2019  
(No Vote Required)*

<i>Purchase Order #</i>	<i>Purchase Order Date</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Status</i>
1926047	7/31/2019	Chemicals for Various County Buildings	Public Works	CHARDON LABORATORIES, INC.	\$4,500.00	3PS - Sent
1926046	7/31/2019	Water Treatment Chemicals	Public Works	Patriot Industrial Technologies, Ltd.	\$1,250.00	3PS - Sent
1926045	7/31/2019	Delineators for HPG	Public Works	Parking Zone	\$1,315.85	3PS - Sent
1926041	7/31/2019	DCFS 2019: Empire Foods-Family Fun Day	Children and Family Services	Empire foods II	\$1,200.00	3PS - Sent
1926040	7/31/2019	Rental Portable Generators for the BOE	Board of Elections	BUCKEYE POWER SALES COMPANY	\$3,936.00	3PRS - Ready to Send
1926038	7/30/2019	DCFS 2019: Promotional Items for Recruitment	Children and Family Services	ECHOGRAPHICS	\$2,810.00	3PS - Sent
1926037	7/30/2019	Proteinase K - DNA	Medical Examiner	Promega Corporation	\$2,340.00	3PS - Sent
1926011	7/29/2019	SkillUp Training Costs	Cuyahoga Job and Family Services	System Seals, Inc.	\$4,000.00	3PS - Sent
1926007	7/29/2019	Facilities: CAT5E Blue Plenum Cable	Public Works	GlobeCom Technologies, Inc.	\$4,476.60	3PS - Sent
1926006	7/29/2019	CECOMS Employee Performance Mgt Software - Guardian Tracking	Justice Services	GUARDIAN TRACKING LLC	\$2,117.00	3PS - Sent

1926004	7/29/2019	ANAB - ANSI-ASQ Mid-Cycle Accreditation Review	Medical Examiner	ANSI-ASQ National Accreditation Board, LLC	\$4,500.00	3PS - Sent
1926002	7/26/2019	Archives: Electronic Library Access Subscription	Public Works	ProQuest LP	\$4,800.00	3PS - Sent
1926000	7/26/2019	Furniture for Halle Parking Lot Guard House	Public Works	Environments 4 Business LLC	\$1,583.88	3PS - Sent
1925994	7/25/2019	Therapy Hot/Cold Packs	Senior and Adult Services	4 IMPRINT	\$1,680.00	3PS - Sent
1925993	7/25/2019	Air Deodorization - Virgil E Brown Building	Public Works	ServiceMaster by Ameri-Steam	\$2,250.00	3PCR - Complete Receipt
1925991	7/25/2019	Cylinder Rentals for Sanitary	PW - Sanitary Engineer	Airgas USA, LLC	\$4,950.00	3PS - Sent
1925987	7/24/2019	FCSS State FY19 Respite Services	Family and Children First	Mercedes Vazquez	\$1,526.00	3PRS - Ready to Send
1925982	7/23/2019	FCSS State FY19 Respite Services	Family and Children First	Sylvia Turner	\$1,110.00	3PRS - Ready to Send
1925967	7/22/2019	Locker Cage for Laundry	Sheriff	GRAINGER INDUSTRIAL SUPPLY	\$2,022.35	3PS - Sent
1925965	7/22/2019	Magnetic Rod and Plunger Bar - DNA	Medical Examiner	Promega Corporation	\$1,008.90	3PS - Sent
1925964	7/22/2019	Dinner - Citizen's Academy (8 sessions) in 2019	Medical Examiner	Italian creations	\$2,090.00	3PS - Sent
1925963	7/22/2019	DCFS 2019: MNJ Technologies-ZAGG Carring Cases	Children and Family Services	MNJ TECHNOLOGIES DIRECT	\$1,742.00	3PS - Sent
1925962	7/21/2019	Independent Medical Exams and Associated Services	Human Resources	Medical Resource Group, Inc.	\$1,995.00	3PRS - Ready to Send

1925960	7/19/2019	FCSS State FY19 Respite Services	Family and Children First	Ann Watters	\$1,584.00	3PRS - Ready to Send
1925958	7/19/2019	FCSS State FY19 Summer Camp	Family and Children First	Schnee Nopper	\$1,200.00	3PRS - Ready to Send
1925956	7/19/2019	HP EliteBook 850 G5 Laptop with Docking Stations for Public Works	Information Services Center	MNJ TECHNOLOGIES DIRECT	\$1,396.15	3PS - Sent
1925949	7/19/2019	FCSS State FY19 Respite Services	Family and Children First	Rafael Hernandez	\$1,410.00	3PRS - Ready to Send
1925946	7/19/2019	FCSS State FY19 Summer Camp	Family and Children First	Learning For Life Youth Programs	\$2,970.00	3PRS - Ready to Send
1925941	7/18/2019	Presort Mailings	Public Works	Midwest Direct	\$4,950.00	3PS - Sent
1925940	7/18/2019	Parking Lot Equipment Supplies	Public Works	PSX, INC.	\$4,950.00	3PS - Sent
1925939	7/18/2019	TeamViewer Licenses	Information Services Center	Brown Enterprise Solutions	\$4,935.00	3PS - Sent
1925938	7/18/2019	Outdoor Recreational Equipment for Archives	Public Works	Belson Outdoors, LLC	\$4,777.75	3PS - Sent
1925935	7/18/2019	Flags for Soldiers and Sailors Monument	Public Works	NOVAK SUPPLY, LLC	\$1,032.00	3PCO - Closed
1925934	7/18/2019	Meat Slicers for Jail Kitchen	Sheriff	W.B. Mason Company, Inc.	\$1,920.00	3PS - Sent
1925931	7/17/2019	County Animal Shelter - Pet Medication	Public Works	Butler Animal Health Supply, LLC; dba Henry Schein Animal Health	\$1,693.87	3PCR - Complete Receipt
1925930	7/17/2019	HHS 2019: Backpacks-Echographics	Health & Human Services	ECHOGRAPHICS	\$4,900.00	3PS - Sent
1925929	7/16/2019	6 Samsung TabActive 2 SM-T397 Tablets for Public Works	Information Services Center	MNJ TECHNOLOGIES DIRECT	\$3,036.66	3PCR - Complete Receipt



1925928	7/16/2019	Fleet Services (SAN) - Repair Parts for Backhoe S-488	PW - Sanitary Engineer	OHIO CAT	\$1,802.52	3PCR - Complete Receipt
1925926	7/16/2019	Print Shop (Sheriff): Case Folder Envelopes	Public Works	Western States Envelope and Label	\$4,410.00	3PS - Sent
1925925	7/16/2019	Regular ID Ballot Envelopes for September 10, 2019 Primary Election	Board of Elections	Foot Printing	\$1,199.00	3PS - Sent
1925924	7/16/2019	Fire Smoke Dampers for Halle Building	Public Works	MUSSUN SALES, INC.	\$2,460.00	3PCR - Complete Receipt
1925919	7/16/2019	Caulking for Hematology Freezer	Public Works	D.W. ROSS INSULATION, INC.	\$1,910.00	3PS - Sent
1925916	7/12/2019	Printing and mailing of voter information guide for the September 10, 2019 Election	Board of Elections	Foot Printing	\$3,929.50	3PS - Sent
1925915	7/12/2019	Planters for Archives Building	Public Works	Bo-Mer Plastics LLC dba EarthPlanter	\$4,398.00	3PS - Sent
1925914	7/12/2019	SOS Cancellation Mailing Process for 2019	Board of Elections	Midwest Direct	\$2,363.20	3PS - Sent
1925912	7/11/2019	Facilities: LCD Flatscreen Televisions for the County Jail Inmate Pods	Public Works	MNJ TECHNOLOGIES DIRECT	\$1,316.00	3PS - Sent
1925911	7/11/2019	Stools for Jail	Sheriff	W.B. Mason Company, Inc.	\$2,336.20	3PS - Sent
1925909	7/11/2019	Court Tower II - Mechanical Welding Parts (Chilled Water Loop)	Public Works	RELMEC MECHANICAL LLC	\$4,950.00	3PCR - Complete Receipt

1925908	7/11/2019	DCFS 2019: Graduation Lunch-Aramark C/O Cuyahoga Community College	Children and Family Services	Aramark Food and Support Services, Inc.	\$3,348.00	3PS - Sent
1925907	7/11/2019	County Animal Shelter - Veterinary Services	Public Works	PETFIX NORTHEAST OHIO	\$3,933.00	3PS - Sent
1925906	7/11/2019	Facilities: Doors for Westshore	Public Works	Doors And Hardware Inc	\$2,565.00	3PS - Sent
1925903	7/10/2019	Harvard Road: Tow Motor Rental	Public Works	United Rentals	\$3,100.00	3PS - Sent
1925901	7/10/2019	Lamar Advertising - RTA	Cuyahoga Job and Family Services	Lamar Advertising Company	\$4,950.00	3PS - Sent
1925900	7/10/2019	FCSS State FY19 Respite Services	Family and Children First	Veronica Zielinski	\$1,562.50	3PRS - Ready to Send
1925899	7/10/2019	FCSS State FY19 Respite Services	Family and Children First	April Long	\$1,800.00	3PRS - Ready to Send
1925898	7/10/2019	FCSS State FY19 Summer Camp	Family and Children First	Friendship Circle of Cleveland	\$1,000.00	3PRS - Ready to Send
1925897	7/10/2019	FCSS State FY19 Summer Camp	Family and Children First	distinguished men of excellence	\$5,000.00	3PRS - Ready to Send
1925896	7/10/2019	Androsten Standards - Drug Chemistry	Medical Examiner	Steraloids, Inc.	\$1,402.00	3PS - Sent
1925895	7/10/2019	Drug Standards - Drug Chemistry	Medical Examiner	Cayman Chemical Company	\$1,086.00	3PS - Sent
1925894	7/10/2019	Suicide Mattresses	Sheriff	CHARM-TEX	\$4,545.00	3PS - Sent
1925893	7/10/2019	1/4 Page Ad in HR Feature Section	Development	CRAIN'S CLEVELAND BUSINESS	\$2,181.00	3PS - Sent
1925891	7/10/2019	DCFS 2019-Adoption-PASSS-Adoption and Attachment Therapy Partners	Children and Family Services	Adoption & Attachment Therapy Partners LLC	\$3,179.78	3PS - Sent

1925874	7/3/2019	Zebra Thermal Transfer Printers & Ribbon	Medical Examiner	Zones Inc.	\$3,119.40	3PS - Sent
1925873	7/3/2019	Rainin Pipette Tips - DNA	Medical Examiner	Rainin Instrument LLC	\$2,412.80	3PS - Sent
1925868	7/3/2019	RTA Bus Tickets	Office of Reentry	Regional Transit Authority	\$3,750.00	3PCR - Complete Receipt
1925866	7/3/2019	DCFS 2019: Blazers for Independent Living Graduation	Children and Family Services	Cleveland State University	\$1,320.00	3PS - Sent
1925863	7/2/2019	7 sit to stand work stations and office supplies for Justice Center offices	Human Resources	W.B. Mason Company, Inc.	\$1,348.15	3PRS - Ready to Send

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Dennis Kennedy motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:40 a.m.

## Item Details As Submitted By Requesting Departments

### IV. Contracts and Awards

#### A. – Tabled Items

#### B. – New Items for Review

##### **BC2019-603**

###### Scope of Work Summary:

Department of Public Works is requesting approval of a Construction Management Services Agreement between the County and the Cleveland Metropolitan Park District which is revenue generating for a not-to-exceed amount of \$494,795.09. The anticipated start completion dates will be based on the execution date of this contract, anticipated from 8/19/2019 to 12/31/2020.

The primary goal of this contract is for the County to provide construction management services to the Cleveland Metroparks on several construction projects, collectively known as the federally funded Transportation Investment Generating Economic Recovery Project (TIGER), that are being administered and overseen by the Ohio Department of Transportation (ODOT). These projects include: Red Line Greenway, Whiskey Island Connector Trail, and the Wendy Park Bridge. The Metroparks sought out the expertise of the County because they do not have the internal staffing capabilities or experience with federal aid programs that the County does. This is a government partnership which will benefit all parties.

###### Procurement

The Cleveland Metropolitan Park District has requested this revenue generating Construction Management Services Agreement from the County.

###### Contractor and Project Information

Cleveland Metropolitan Park District

4101 Fulton Parkway

Cleveland, Ohio 44144

The contact for this project is Kyle Baker, Sr. Asst Legal Counsel for Cleveland Metroparks.

###### Project Status & Planning

This project is new to the County.

###### Funding

The project is a revenue generating agreement.

##### **BC2019-604**

###### Scope of Work Summary

The Department of Public Works is requesting to enter into a contract amendment with M Tech Company to provide sewer trucks and cameras, supplies, and services. This will be a third contract amendment for in the not-to-exceed amount of \$200,000.00.

The goal of this project is to contract with a vendor that will supply Equipment, Parts, and Labor for Cues, Inc. Sewer Inspection Camera Trucks.

The scope of the contract includes providing authorized factory parts, equipment, maintenance, repairs, and services related to Cues Sewer Inspection Vehicles and Equipment.

###### Procurement

The original method was RFP Exemption.

**Contractor Information**

The Safety Company LLC dba M Tech Company.

7401 First Place

Cleveland, OH 44146

The vendor owner is Daniel Soukup

**Project Status**

The last Agreement ends on 12/31/19. There is no change to the time period.

The project is on a critical action path due to the need for parts, equipment, maintenance, repairs, and services related to Cues Sewer Inspection Vehicles and Equipment without interruption.

**Funding**

\$200,000.00 – Sanitary Sewer Fund (ST540393 / 0362)

The schedule of payments is upon receipt of invoice.

**BC2019-605**

**Scope of Work Summary**

Public Works is submitting the final amended agreement (Subsidiary No. 1) to Contract CE1800127 with C. A. Agresta Construction Co. for Olmsted Township TLCI (Transportation for Livable Communities Initiative) Fitch Road and Cook Road Sidewalk Project for an amount not-to-exceed \$44,724.20; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

A Notice to Proceed was given October 8, 2018 and all physical work was completed by April 25, 2019. Plan quantity adjustments and new items were based on final field measurements, plan error and/or to meet existing field conditions. Extra tree cutting was necessary to avoid a structure in the right-of-way and remobilization. Some sidewalk was added on Fitch Road which was not included in plan.

The engineer's estimate was \$322,715.25. The final cost is \$363,928.20 (13% over).

The project is located in Council District 5.

**Procurement**

RFB – A contract was award on September 24, 2018 to the lowest bidder who met all specifications.

**Contractor Information**

C. A. Agresta Construction Co., 4186 Greenvale Road, South Euclid, Ohio 44121

Council District 9.

**Project Status**

Construction is complete per plans and specifications.

Funding 100% Olmsted Township

**BC2019-606**

Title: Precision Compaction – RQ45863 – Compactor/Baler Preventative Maintenance and Oil Change and Repair for Various County Buildings

**Scope of Work Summary**

The department of Public Works is requesting approval of a contract with Precision Compaction for the not-to-exceed amount of \$24,500.00.

The contact is for preventative maintenance and repairs as needed to the compactors/balers located in various County parking facilities. The anticipated start-completion dates are 8/12/2019- 12/31/2020.

The primary goals of the project are to keep up with the equipment used in various County buildings, to keep it operational and able to be repaired on an as needed basis.

**Procurement**

The procurement method for this project was an RFB. The total value of the RFB was estimated at \$24,500.00.

The RFB was closed on 5/23/2019.

There were 10 Vendors notified of the opportunity to bid, 1 bid submitted and 1 bid approved.

**Contractor and Project Information**

Precision Compaction Services  
2557 Center Road  
Hinckley, Ohio 44233

The President for the contractor is Ken Boersma.

**Project Status and Planning**

The project is a reoccurring product or service.

**Funding**

The project is funded 100% by Internal Service Fund – Space Maintenance

The schedule of payments is by invoice.

**BC2019-607**

Scope of Work Summary

DoIT requesting approval of an amendment with State of Ohio for the anticipated cost not-to-exceed ~~\$210,000.00~~ **\$420,000.00**.

Prior Board Approval Number or Resolution Number. BC2018-214, BC2018-890

Mainframe LPAR Hosting. The anticipated start-completion dates are 1/1/20~~6/30/20~~ **12/31/2020**.

The primary goals of the project are Mainframe LPAR Hosting

Please state the date of TAC Approval

Are the purchases compatible with the new ERP system?

Is the item ERP approved

Are the services covered by the original ERP budget

Procurement

The procurement method for this project was Amendment. The total value is ~~\$210,000.00~~ **\$420,000.00**.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

Amendment

Contractor and Project Information

State of Ohio

88 E. Broad St.

Columbus, Ohio 43215

Council District Countywide

The OIT Business Liaison for the State is Evan Hood.

Project Status and Planning

The project is funded 100% General Fund – Mainframe Operations - ~~\$210,000.00~~ **\$420,000.00**.

Funding

The project is funded (100% by the General Fund Mainframe Operations ~~\$210,000.00~~ **\$420,000.00**).

The schedule of payments is upon invoice.

The project is an amendment to a contract. This amendment changes the value ~~\$210,000.00~~ **\$420,000.00** and is the 2<sup>nd</sup> amendment of the contract.

**BC2019-608**

Scope of Work Summary

Public Safety and Justice Services is requesting approval of a contract with Incident Management Training and Consulting, LLC for the anticipated cost not-to-exceed \$22,699.00. The anticipated start-completion dates are January 27, 2020 – February 29, 2020.

The primary goals of the project are to provide responders with a solid foundation of the activities, processes, leadership elements, and the knowledge, skills and abilities necessary to function within the framework of a Type 3 All-Hazard Incident Management team deployed to an incident or planned event.

Procurement

The procurement method for this project was RFB. The total value of the RFP is \$22,699.00.

The above procurement method will close on February 29, 2020.

There were 3 proposals pulled from OPD

Contractor and Project Information

Incident Management Training and Consulting, LLC

P.O. Box 630

Goodlettsville, TN 37070

Council District NA

The owners for the contractor/vendor is Geoffrey Wilford

The address or location of the project is TBD

Project Status and Planning

The project is a new to the County.

The project has (1) phase.

Funding

The project is funded (100% by FY17 State Homeland Security Grant Program.

The schedule of payments is invoice paid from contract

### **BC2019-609**

Department of Health and Human Services; HS-19-46372 - 2019 MNJ Technologies; State Contract Purchase HHS 2019: Smartsheet Project Management Software for HHS-IT

Scope of Work Summary

Department of Health and Human Services requesting approval of a State Contract Purchase with MNJ Technologies for the anticipated cost \$53,990.00.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. The anticipated start-completion dates are This is for Smartsheet Software for HHS-IT for project management.

The primary goals of the project are (list 2 to 3 goals).

Improve project management within HHS-IT

Improve efficiency within the department

Technology Items - If the request is for the purchase of software or technical equipment:

a) Please state the date of TAC Approval – 8/15/19

b) Are the purchases compatible with the new ERP system? This will not be integrated with ERP.

c) Is the item ERP approved - N/A

d) Are the services covered by the original ERP budget – N/A

Procurement

The procurement method for this project was a State Contract Purchase. The total value of the State Contract Purchase is \$53,990.00.

The State Contract Purchase was closed on 7/19/19. (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

Contractor and Project Information

MNJ Technologies

1025 Busch Parkway

Buffalo Grove, IL 60089

The Seller Administrator for the contractor/vendor is Jimmy Lochner

Project Status and Planning

The project is new to the county.



## Funding

The project is funded 100% by the Health and Human Services Levy.

The schedule of payments is one-time payment.

## **BC2019-610**

### Scope of Work Summary

Juvenile Court requesting approval of a contract with various vendors as listed below for the anticipated cost \$175,000.00.

- Catholic Charities Corporation
- OhioGuidestone

This contract will allow for substance abuse treatment services to be provided to Court involved youth. The anticipated start-completion dates are July 1, 2019 through June 30, 2021.

The primary goals of the project are:

Provide substance abuse assessments.

Provide community based and group substance abuse treatment services.

### Procurement

The procurement method for this project was an RFP. The total value of the RFP is \$175,000.00.

The RFP was closed on December 18, 2018.

There were five (5) proposals pulled from OPD, five (5) proposals submitted for review, and two (2) proposals approved.

### Contractor and Project Information

Catholic Charities Corporation

7911 Detroit Avenue

Cleveland, Ohio 44102

### OhioGuidestone

202 East Bagley Road

Berea, Ohio 44017

The President/CEO of Catholic Charities Corporation is Patrick Gareau. The Executive VP & Chief Operations Officer of OhioGuidestone is Donna Keegan.

### Project Status and Planning

The project reoccurs annually.

The project's term has already begun. State the time-line and reason for late submission of the item. This contract is late based upon the fact that this is a grant funded project. The Court does not receive notification of the grant award until shortly before it begins and then we have to await approval. Once we receive the official award, index codes must also be requested.

## Funding

The project is funded 100% by the Court's RECLAIM Ohio Grant.

The schedule of payments is monthly.

**BC2019-611**

## Scope of Work Summary

Juvenile court fy2019 contract amendment with ohioguidestone for a mental health clinician (

Juvenile Court requesting approval of an amendment.

Prior Board Approval Number or Resolution Number.

BC2018-07

BC2018-251

The vendor provides a mental health clinician for the Court's CBIC Program to assist staff in groups and provide services to the youth involved in this program. The anticipated start-completion dates are January 1, 2018 through June 30, 2020.

The primary goals of the project are:

Provide mental health services to youth enrolled in the group.

Assist Court staff in a group setting.

Procurement

The procurement method for this project was an RFP. The total value of the RFP is \$70,000.00. The current method is an amendment.

Contractor and Project Information

OhioGuidestone

434 Eastland Road

Berea, Ohio 44017

The President & CEO of OhioGuidestone is Richard Frank.

Project Status and Planning

The project is an extension of the existing project.

The project's term has already begun. This contract is late based upon the fact that this is a grant funded project. The Court does not receive notification of the grant award until shortly before it begins and then we have to await approval. Once we receive the official award, index codes must also be requested.

Funding

The project is funded 100% by the Court's Competitive RECLAIM plan.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes the not-to-exceed value, as well as, the time period and is the 2nd amendment of the contract. The history of the amendments is: (list the year and associated value of each of the previous amendments).

2018 - \$79,007.64

**BC2019-612**

## Scope of Work Summary

Juvenile Court requesting approval of a contract with various vendors as listed below for the anticipated cost \$50,000.00.

- Applewood Centers, Inc. -
- Monford Dent Consulting & Psychological Services, LLC
- OhioGuidestone

This contract will allow for sex offender assessments and treatment services to be provided to Court involved youth. The anticipated start-completion dates are July 1, 2019 through June 30, 2021.

The primary goals of the project are:

Provide sex offender assessments.

Provide community based sex offender treatment services.

Procurement

The procurement method for this project was an RFP. The total value of the RFP is \$50,000.00.

The RFP was closed on November 29, 2018. (*When applicable*) There is an SBE or DBE participation/goal (list the % of both).

There were three (3) proposals pulled from OPD, three (3) proposals submitted for review, and three (3) proposals approved.

Contractor and Project Information

Applewood Centers, Inc.

22001 Fairmount Boulevard

Shaker Heights, Ohio 44118

Monford Dent Consulting & Psychological Services, LLC

6415 Valley Ranch Drive

Maple Heights, Ohio 44137

OhioGuidestone

202 East Bagley Road

Berea, Ohio 44017

The President of Applewood Centers, Inc. is Adam G. Jacobs. The owner of Monford Dent Consulting & Psychological Services, LLC is Dr. Tyffani Monford Dent. The Executive VP & Chief Operations Officer of OhioGuidestone is Donna Keegan.

Project Status and Planning

The project reoccurs annually.

The project's term has already begun. This contract is late based upon the fact that this is a grant funded project. The Court does not receive notification of the grant award until shortly before it begins and then we have to await approval. Once we receive the official award, index codes must also be requested.

Funding

The project is funded 100% by the Court's RECLAIM Ohio Grant.

The schedule of payments is monthly.

### **BC2019-613**

Scope of Work Summary

Juvenile Court requesting approval of a contract amendment with various vendors as listed below for the anticipated cost of \$40,000.00.

- Lutheran Metropolitan Ministry
- The Village Network

Prior Board Approval Number or Resolution Number.

BC2018-862

This contract will provide short term safe placements for youth involved in the Court's Safe Harbor Docket. This provides time for assessments to be completed and treatment plans to be created. The anticipated start-completion dates are October 1, 2018 through September 30, 2019.

The primary goals of the project:

- Provide safe placements for youth to be assessed
- Keeps youth out of the Detention Center

Procurement

The procurement method for this project was an RFP Exemption. The total value of the contract is \$55,000.00 plus the requested \$40,000.00.

These vendors were written into the Grant Agreement to provide these services. An RFP was done back in 2017 for this service.

Contractor and Project Information

Lutheran Metropolitan Ministry

4515 Superior Avenue

Cleveland, Ohio 44103

Council District 7

The Village Network

2000 Noble Drive

Wooster, Ohio 44691

N/A

Lutheran Metropolitan Ministry: President Andrew Genszler

The Village Network: CEO Richard Graziano

Project Status and Planning

The project is not new to the Court. This is the second Grant that the Court has been awarded for this project.

Funding

The project is funded 100% VOCA Grant funded.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes the not-to-exceed value and is the 1st amendment of the contract. The history of the amendments is: this is the 1<sup>st</sup> amendment to this contract.

**BC2019-614**

Scope of Work Summary

Juvenile Court requesting approval of a contract with Strategies for Youth, Inc. for the anticipated cost ~~\$32,500.00~~ **\$37,500.00**.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. This vendor will be providing training services to both probation and detention Court staff. The training will allow those Court staff to become train the trainers on this specific model. The anticipated start-completion dates are July 1, 2019 through June 30, 2020.

The primary goals of the project are (list 2 to 3 goals).

To provide a four (4) day initial training titled "Working effectively with the Teenage Brain" for twenty five (25) staff.

To provide on-going technical assistance.

**An RFP Exemption is being requested as the vendor was written into the Court's RECLAIM Grant Agreement to provide this specific training.**

Contractor and Project Information  
Strategies for Youth, Inc.  
PO Box 390174  
Cambridge, MA 02139

The Executive Director of Strategies for Youth, Inc. is Lisa Thureau.

The address or location of the project is:  
Strategies for Youth, Inc.  
PO Box 390174  
Cambridge, MA 02139

Project Status and Planning  
The project is new to the County.

The project's term has already begun. State the time-line and reason for late submission of the item. This contract is late based upon the fact that this is a grant funded project. The Court does not receive notification of the grant award until shortly before it begins and then we have to await approval. Once we receive the official award, index codes must also be requested.

Funding  
The project is funded 100% by the Court's RECLAIM Ohio Grant, specifically JDAI funds.

The schedule of payments is by service provided.

**BC2019-615**

Title: Juvenile Court FY2019 Contract with JKM Training, Inc. for Training Services

Scope of Work Summary  
Juvenile Court requesting approval of a contract with JKM Training, Inc. for the anticipated cost of \$16,210.80.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. This vendor will be providing training services to Court staff. The training will allow those Court staff to become certified on this specific model. The anticipated start-completion dates are July 1, 2019 through June 30, 2020.

The primary goals of the project are (list 2 to 3 goals).  
To provide a five (5) day initial training titled "Safe Crisis Management" for eighteen (18) staff.  
To provide a second training component for two (2) days.

Procurement  
The procurement method for this project was an RFP Exemption.

**An RFP Exemption is being requested as the vendor was written into the Court's RECLAIM Grant Agreement to provide this specific training.**

#### Contractor and Project Information

JKM Training, Inc.  
1710 Ritner Highway Suite 1  
Carlisle, Pennsylvania 17013

The President of JKM Training, Inc. is Joseph K. Mullen.

JKM Training, Inc.  
1710 Ritner Highway Suite 1  
Carlisle, Pennsylvania 17013

#### Project Status and Planning

The project is new to the County.

The project's term has already begun. State the time-line and reason for late submission of the item. This contract is late based upon the fact that this is a grant funded project. The Court does not receive notification of the grant award until shortly before it begins and then we have to await approval. Once we receive the official award, index codes must also be requested.

#### Funding

The project is funded 100% by the Court's RECLAIM Ohio Grant, specifically JDAI funds.

The schedule of payments is by service provided.

#### **BC2019-616**

Sheriff's Department  
SH-19-45444  
Vendor: Cleveland Communications  
Purchase Order (Formal RFB)  
Portable Handheld Radios for Law Enforcement

#### Scope of Work Summary

Sheriff's Department requesting approval of a purchase order with Cleveland Communications, Inc. for the anticipated cost \$121,017.96 for the purchase of 36 handheld radios for law enforcement.

This award recommendation is the result of a formal RFB which was advertised between May 15, 2019 and June 6, 2019. Cleveland Communications' bid submission was compliant with the Sheriff's Department's specifications and was the lowest compliant bid received. These radios will be used to replace some of the current broken and outdated units for both Sheriff's Deputies as well as Protective Services. As part of the bid, the County will trade in 36 outdated and broken radios for trade credit of \$34,560.00 which is reflected in the total price. The trade in was approved under BC2019-585.

The goal of this purchase are to provide law enforcement with the tools needed to ensure safety of officers and County buildings by replacing outdated and broken radios with working equipment.

#### Procurement

The procurement method for this project was a formal RFB. The total value of the RFB is \$121,017.96.

The RFB closed on June 6, 2019.

There were two bids received from OPD, two bids submitted for review, and one bid approved. Cleveland Communications' bid submission was the lowest compliant bid received

#### Contractor and Project Information

The address of the vendor:

Cleveland Communications, Inc.  
5220 Hauserman Road  
Cleveland, Ohio 44130  
Council District 04

The owner of the vendor is Alan Close.

These law enforcement radios will be used County-Wide.

#### Project Status and Planning

These purchases are occasionally done when funds are available to update the radio inventory.

#### Funding

The project is funded by a FY17 Justice Assistance Grant and partially with the general fund.

\$100,000.00 FY17 Justice Assistance Grant (83%)

\$21,017.96 General Fund (17%)

Payment is by invoice, one-time payment.

#### **BC2019-617**

##### Scope of Work Summary

Medical Examiner's Office is requesting approval of a purchase order with ABC Consulting – AFIS & Biometrics Consulting Inc for the anticipated cost of \$54,492. The anticipated start-completion dates are upon BOC approval date – 08/01/2020.

The primary goal of the project is to allow ABC to consult on the replacement of the current Cleveland Cuyahoga Regional Automated Fingerprint Identification System (CCRAFIS) ("Services") for the County.

##### Procurement

The total value of the RFQ is \$54,492.

##### Contractor and Project Information

The address(es) of all vendors and/or contractors is:

ABC Consulting  
AFIS & Biometrics Consulting, Inc.  
895 Dove Street, Suite 300  
Newport Beach, CA 92660  
Dr. Behnam Bavarian, Principle

##### Project Status and Planning

The project will occur as needed.

##### Funding

The project is funded 100% by the Medical Examiner's Crime Lab Fund

The schedule of payments is by invoice.

**BC2019-618**

## Scope of Work Summary

Medical Examiner's Office is requesting approval of a contract with Charles H Brenner for the anticipated cost of \$13,200.00. The anticipated start-completion dates are 10/1/2019 – 9/30/2022. The primary goal of the project is to provide Maintenance on DNA-View & Pater Software.

## Procurement

The procurement method for this project was Sole Source. The total value of the RFQ is \$13,200.00. The procurement method was posted for 5 days and found no other source.

## Contractor and Project Information

Charles H Brenner

6801 Thornhill Drive

Oakland, CA 94611

Charles H Brenner, Sole Proprietor

## Project Status and Planning

The project occurs one time.

## Funding

The project is funded 100% by the Medical Examiner's Crime Lab Fund.

The schedule of payments is by annual invoice.

**BC2019-619**

## Scope of Work Summary

Medical Examiner's Office is requesting approval of a contract with Cybergenetics for the anticipated cost of \$10,000.00. The anticipated start-completion dates are upon approval 07/29/2019 – 08/29/2019.

The primary goal of the project is to provide the lab with an additional TrueAllele Access License for the Casework System.

## Procurement

The procurement method for this project was Sole Source. The total value of the RFQ is \$10,000.00. The procurement method was closed following the 5 day posting.

**The Office of Procurement & Diversity has received the Sole Source Affidavit and has determined this item is ok to process in accordance with County Policies/Procedures/Ordinances.**

## Contractor and Project Information

Cybergenetics Corp

160 N. Craig Street

Suite 210

Pittsburgh, PA 15213

Ria David, President

## Project Status and Planning

The project will occur upon need as the lab grows.

## Funding

The project is funded 87.389% by the 2017 DNA Backlog Grant and 12.611% by the Medical Examiner's General Fund.

The schedule of payments is by invoice.



**BC2019-620**

Scope of Work Summary

Medical Examiner’s Office is requesting approval of a purchase order with ANAB (ANSI-ASQ National Accreditation Board) for the anticipated cost of \$6900.00. The anticipated start-completion dates are 8/5/19 – ~~9/5/19~~ **10/30/19**

The primary goal of the project is to provide an overview training for ISO/IEC 17025, 2017 & AR 3125 to 12 people.

Procurement

The procurement method for this project was RFQ. The total value of the RFQ is \$6900.00.

The procurement method County Exemption due to this is an accrediting board.

Contractor and Project Information

ANAB

600 Plankinton Avenue

Milwaukee, WI 53203

Lane Hallenbeck, Executive Director

Project Status and Planning

The project occurs one time.

Funding

The project is funded 100% by the 2018 Coverdell Grant

The schedule of payments is by invoice.

**C. – Exemptions**

**BC2019-621**

Title:

OPD 2019 Cuyahoga County Reverse Auction Rules – Alternative Procurement – Agenda Item for Consideration

Scope of Work Summary

Prior Board Approval Number or Resolution Number – BC2018-429 (7/2/2018)

As part of an effort to reduce costs, Cuyahoga County is establishing rules for a reverse auction process – in accordance with O.R.C. 9.314. These rules will cover the period of time: 9-1-19 through 12-31-20 (*Any reverse auction procurements advertised prior to the end of this period are authorized through to completion*). On July 2, 2018, the Board of Control approved BC2018-429 which approved an alternate procurement process to establish rules and procedures for reverse auction procurements for the period 7/2/2018 – 7/31/2018 in accordance with ORC 9.314. It was originally anticipated that both phases for the ERP Procurement System would be completed. With a completed and functioning ERP System, OPD would have the opportunity to assess and develop a long-term reverse auction policy and procedures for Cuyahoga County by August of 2019. For various reasons, the ERP Procurement phases have been delayed. As such, OPD has not had the opportunity to assess and develop a long-term reverse auction policy and procedure that incorporates and maximizes the benefits and features of the ERP Procurement System. As such, OPD is requesting approval of another alternate procurement for reverse auction procedures for Cuyahoga County for the above detailed period.

Reverse Auctions are best used with a good or service that has pricing that can be calculated fairly easily and not subject to volatility. This process is optimal if there is a large pool of vendors that will be qualified to bid. For each reverse auction, a list of qualified vendors to partake in the reverse auction event is created as a result of a formal RFP. Only proposals which receive a qualifying score (excluding pricing) as detailed in the RFP will qualify.

The Reverse Auction will be conducted for the items on a price *List*. A bid must be provided for each item in the reverse auction or the proposal may be deemed non-responsive. The total price for all lots will be calculated for each vendor based on each vendors' bids, then scored in accordance with the *Cost Proposal Scoring Instructions* located in the Cost Proposal & Pricing section of the RFP. The County shall determine on a case by case basis performance bond requirements. The RFP will detail the performance bond and insurance requirements.

Vendor shall submit bids in good faith and shall hold their lowest quoted bid, as submitted in the reverse auction, for the length of the contract period.

The Office of Procurement and Diversity will provide advertising (if requested) and training - this will be reflected in the RFP.

Anticipated training will be conducted at 9:30 a.m. in the Office of Procurement and Diversity, 2<sup>nd</sup> Floor, Room 2-200, 2079 East 9<sup>th</sup> Street, Cleveland, Ohio 44115. It is strongly encouraged that qualified vendors attend the training.

#### Process For Determining Opening Bid Price

- a. To set opening bid prices for the reverse auction, the User Department will identify if the item was previously purchased within the last five years. If the exact item had been purchased, in a similar quantity, the previous purchase price should be used for opening bid price.
- b. If the same item was not purchased recently, or was purchased at a different quantity, the User Department should determine if the item is available via a state contract, GSA contract, or other cooperative purchasing agreement available to Cuyahoga County. If available via one of those methods from a bidder qualified to provide the item, the price on that contract should be used. If the item is available via multiple contracts, the lowest price should be used
- c. If the opening bid pricing is not available from options A or B, the User Department will review the initial response to the RFP from the vendors. The lowest initial price of the item from the qualified vendors responding will be used for the opening bid price.
- d. The User Department is responsible for maintaining accurate records as to how the opening bid price was determined.
- e. This opening bid price should be a reasonable price that will encourage bidders to participate. It is counterproductive to have an opening bid price that allows little room for profit. As a function of the reverse auction process, once the auction process begins, the price will start to be reduced.

### Reverse Auction Pricing Event Terms

- a. Preliminary pricing (*List*) will be submitted with each vendors' proposal.
- b. Cuyahoga County shall work with Vendors to prepare for the auction event.
- c. During the Auction event, only those Vendors on the qualified respondents list will be allowed to participate in the auction event.
- d. Cuyahoga County will provide the necessary administrative support to ensure that the integrity of the auction event is not compromised.
- e. Cuyahoga County will keep an event record, which will include the prices offered by the Vendors.
- f. The user interface will be configured such that a Vendor will not know the identity of competing respondents during the auction event.
- g. Cuyahoga County will begin the event through electronic notification to all qualified Vendors.
- h. Vendors may submit multiple prices during the event. The lowest price offered will contribute to the price portion of the proposal response.
- i. The auction event will have a scheduled stop time. The event will not be extended beyond the scheduled stop time. However, if technical issues occur that impact the last hour of the bidding period, OPD may extend the bidding period. If the bidding period is extended, OPD will notify vendors of the revised scheduled stop time.
- j. After the auction event has started, vendors may reduce prices during the event as they see fit.
- k. The conclusion of the electronic auction event will be considered the Vendor's best and final pricing and will be the basis for the price evaluation.
- l. Only one contract will be awarded. There will be no split awards.
- m. If the county suspects malicious activity on behalf of any vendor, their proposal may be deemed non-responsive or be awarded no points for the reverse auction.

### Reverse Auction Vendor Instructions

- a. The reverse auction will be conducted based on a price *List*.
- b. The lot (if applicable) will consist of items from a *List*. No additional items will be added. An updated list with specific lots will be provided to qualified vendors prior to the reverse auction.
- c. During the auction, vendors will submit bids. This bid must be based on the quantities listed on the price List.
- d. For each bid submitted, the vendor must update and upload *the price list* with their bid. This attachment must match the vendor's bid or their proposal may be deemed non-responsive.

Technology Items - If the request is for the purchase of software or technical equipment: N/A

- a) Please state the date of TAC Approval N/A
- b) Are the purchases compatible with the new ERP system? N/A
- c) Is the item ERP approved N/A
- d) Are the services covered by the original ERP budget N/A

**BC2019-622**

The Sheriff's Department is requesting an alternate procurement approval for necessary small, time sensitive purchases needed to maintain food service operations from local vendors. The request is to establish a not-to-exceed award to multiple vendors through December 31, 2021 with an amount not-to-exceed amount of \$40,000.

The purchases needed are often items that are critical to the jail food service operations. While Department and Purchase orders have already been put into place to cover these items, we cannot always guarantee delivery dates, quantity available or items that are placed on back order from vendors.

The purchases are often emergency purchases needed immediately. In these situations, the jail staff has to go to a local vendor to complete the critical purchase to continue jail food service operations. Such purchases have historically been paid for on office vouchers or other means and processes, but annual amounts for each vendor may exceed the \$1,000.00 office voucher threshold. The alternate procurement would allow for timely purchases to maintain jail food service operations, payments to vendors, and for the Sheriff's Department to remain compliant with Accounts Payables policies and procedures.

The amount of \$40,000.00 was established from research done on past purchases made. The Sheriff's Department has spent approximately \$5,000.00 annually on time sensitive purchases with each local vendor in recent years. It is anticipated that after a full service vendor begins to service the Cuyahoga County Jail kitchen these cost will decrease and eventually end.

This alternate procurement would allow for Department Orders to be processed for various small, time sensitive purchases needed in the Jail kitchen to be completed by approved vendors. These individual Department Order payments to local vendors would be processed in BuySpeed, providing the necessary procurement documentation, but would not require additional board of control approval. Purchases that are not critical to jail kitchen operations will continue to follow the established County procurement procedures.

The anticipated approved vendors have historically provided various small time sensitive items needed within the Jail without any notice. The vendors have been added to requisition SH-19-46224 in BuySpeed.

Process Under Alternate Procurement:

Jail staff will then contact an approved local vendor to confirm immediate availability for the needed items.

The purchase is completed and an invoice/receipt is provided to the Sheriff's Department Fiscal Office.

Sheriff Fiscal staff enters the purchase, invoice, receipt and procurement documents into BuySpeed.

The BuySpeed entry is sent to OPD for review and approval (No additional Board of Control Approval is necessary).

A Department Order is created for payment.

Approved Vendors:

Grainger

Joshen

Dean Supply

Gordon Food Supply

## **D. – Consent Agenda**

### **BC2019-623**

#### Scope of Work Summary

The Public Works Department requesting approval of this LPA Agreement for the rehabilitation of Cedar Point Bridge No. 00.49 over Rocky River located in Cleveland Metropolitan Park District in the City of North Olmsted. The anticipated cost of the project is \$3,173,620. ODOT shall provide to the LPA \$2,872,786 80% in Federal CEAO (4B87) Funds and \$300,834 20% in County Road and Bridge Funds. The anticipated start date for construction is 2019.

The primary goal of this request is to approval of the LPA Agreement.

The primary goal of the project itself is the rehabilitation of Cedar Point Bridge No. 00.49.

The location of the project Cedar Point Bridge No. 00.49 in the City of North Olmsted.

The project is located in Council District 1.

#### Project Status and Planning

This project is new to the County.

#### Funding

The project is to be funded \$300,834 with County Road and Bridge Fund, \$2,872,786 with Federal CEAO (4B87) Funds. Total cost of project is \$3,173,620.

### **BC2019-624**

#### Scope of Work Summary

The Department of Public Works is requesting the authorization of the amendment to the Clean Ohio Trails Grant with ODNR for the Towpath Trail Stage 1. The amendment does not change the amount or scope of work. This amendment is solely to extend the completion date to May 31, 2020.

The primary goal is to sign the amendment

The Towpath Stage 1 is located along Harvard and Jennings Road in Cleveland, Ohio District 7

Original Agreement approved by CON 2018-40

### **BC2019-625**

#### Scope of Work Summary

#### AMENDMENT TO THE CLEAN OHIO TRAILS GRANT WITH ODNR FOR THE TOWPATH TRAIL STAGE 4

The Department of Public Works is requesting the authorization of the amendment to the Clean Ohio Trails Grant with ODNR for the Towpath Trail Stage 4. The amendment does not change the amount or scope of work. This amendment is solely to extend the completion date to March 31, 2020.

The primary goal is to sign the amendment

The Towpath Stage 4 is located between Literary Avenue and Merwin's Avenue District 7

Original Agreement approved by CON 2018-18

**BC2019-626**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property in accordance with EA02012-0001.

Sale of property to:

RET3 Job Corp.

1814 E. 40th Street

Cleveland, Ohio 44103

Ken Kovatch – Director

**BC2019-627**

(See related items for proposed purchases for the week of 8/19/2019 in Section D. above)

**V – OTHER BUSINESS**

**Items of Note (non-voted)**

**Item No. 1**

(See related list of Contracts between \$0.00 - \$4,999.99 Processed and Executed for the week of 8/19/2019 in Section V. above)

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**