

## Minutes

Cuyahoga County Board of Control  
Monday, June 3, 2019 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

#### Attending:

Matt Carroll, Chief Economic Growth and Opportunity Officer, (Alternate for Armond Budish)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Dennis Kennedy, Fiscal Officer, Fiscal Office  
Michael Dever, Director, Department of Public Works  
Lenora Lockett, Director, Office of Procurement and Diversity

### II – REVIEW MINUTES – 5/28/2019

Matt Carroll motioned to approve the minutes from the May 28, 2019 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV- CONTRACTS AND AWARDS

#### A. – Tabled Items

#### B. – New Items for Review

##### BC2019-414

Department of Public Works, recommending an award on RQ42854 and enter into a contract with Butler Animal Health Supply, LLC dba Henry Schein Animal Health (11-1) in the amount not to-exceed \$300,000.00 for animal shelter medical supplies for the period 6/3/2019- 6/2/2022.  
Funding Source: 50% by Special Revenue Fund – Kennel and 50% Dick Goddard's Best Friends Fund

Thomas Pavich, Department of Public Works, presented. Matt Carroll asked about the duration of the previous contract. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-414 was unanimously approved.

BC2019-415

Department of Public Works, recommending an award on RQ44588 and enter into a contract with Relocation Specialists, Inc. (8-2) in the amount not to-exceed \$254,355.00 for transition planning, move coordination and management services for the Cuyahoga County Harvard Maintenance Yard Consolidation Project for the period 6/3/2019- 6/2/2020.

Funding Source: General Funds Reserve (as part of the Maintenance Garage Consolidation Project)

Nichole English, Department of Public Works, presented. Trevor McAleer asked why there was such a low response to this bid. Matt Carroll asked for clarification on the work to be performed as it relates to the relocation. Dale Miller asked who the other bidder was and why there was no follow up with that vendor. Lenora Lockett said that the other bidder was NV5. Mr. Miller asked about the anticipated opening date of the Harvard Maintenance Yard and asked if it's expected to be fully operational by September.

Nan Baker asked what will happen to the 3 properties being vacated and if all staff from these yards will be reassigned to another location; and asked if there will be cost savings achieved due to the consolidation. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-415 was unanimously approved.

BC2019-416

Department of Public Works, submitting an amendment to Contract No. CE1400100 with HDR Engineering, Inc. for design services for the rehabilitation of North Main Street Bridge No. 00.12 over the Chagrin River in the Village of Chagrin Falls to expand the scope of services, effective 6/3/2019 and for additional funds in the amount not-to-exceed \$250,000.00.

Funding Source: County Road and Bridge Fund

Nichole English, Department of Public Works, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-416 was unanimously approved.

BC2019-417

Department of Public Works,

a) Submitting an RFP exemption on RQ45854, which will result in an award recommendation to APG Office Furnishings in the amount not-to-exceed \$72,963.23 for a government cooperative purchase of office furniture for the Harvard Road Maintenance Yard Consolidation Project.

b) Recommending an award on RQ45854 to APG Office Furnishings in the amount not-to-exceed \$72,963.23 for a government cooperative purchase of office furniture for the Harvard Road Maintenance Yard Consolidation Project.

Funding Source: General Fund – Capital Projects

Matt Rymer, Department of Public Works, presented. Nan Baker asked if this vendor offered special pricing due to the volume of office furniture being purchased and asked for clarification on the summary of pricing comparisons, as listed in the backup material. Dale Miller asked for clarification on the purchasing process when utilizing the Sourcewell Cooperative Purchase Agreement and how is it determined when to use this process for purchases. Matt Carroll asked if there is a process in place to confirm that the rates are competitive when using Cooperative Purchase Agreements. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-417 was unanimously approved.

BC2019-418

Department of Public Works,

a) Submitting an RFP exemption on RQ45638, which will result in an award recommendation to APG Office Furnishings in the amount not-to-exceed \$41,533.20 for a government cooperative purchase of office furniture for the Harvard Road Maintenance Yard Consolidation Project.

b) Recommending an award on RQ45638 to APG Office Furnishings in the amount not-to-exceed \$41,533.20 for a government cooperative purchase of office furniture for the Harvard Road Maintenance Yard Consolidation Project.

Funding Source: General Fund – Capital Projects

Matt Rymer, Department of Public Works, presented. There were no questions. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-418 was unanimously approved.

BC2019-419

Department of Public Works, submitting an amendment to Contract No. CE1800348 with Licursi Garden Center dba Licursi for the Halle Warehouse Parking Lot Renovation Project for additional funds in the amount not-to-exceed \$15,700.00.

Funding Source: Capital Improvement Fund

Matt Rymer, Department of Public Works, presented. Trevor McAleer asked for clarification related to the vertical design changes required by the City of Cleveland Midtown Corridor, as referenced in the backup materials, and what those costs were. Nan Baker asked if there was a contingency that allowed for unexpected costs. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-419 was unanimously approved.

BC2019-420

Department of Workforce Development in partnership with City of Cleveland as designated Local Workforce Area No. 3,

a) Submitting an RFP exemption on RQ45793, which will result in an award recommendation to University Hospitals Health Systems, Inc. dba University Hospitals in the amount not-to-exceed \$130,760.00 for implementation of the Step Up to Patient Care Nursing Assistant model for on-the-job customized training services for the period 6/1/2019 – 5/31/2020.

b) Recommending an award on RQ45793 to University Hospitals Health Systems, Inc. dba University Hospitals in the amount not-to-exceed \$130,760.00 for implementation of the Step Up to Patient Care Nursing Assistant model for on-the-job customized training services the period 6/1/2019 – 5/31/2020.

Funding Source: Workforce Innovation & Opportunity Act

Frank Bricker, Department of Workforce Development, presented. There were no questions. Trevor McAleer indicated that he has a family member employed by University Hospitals Health Systems, Inc. dba University Hospitals and recused himself from voting on this item. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-420 was approved by majority vote with Trevor McAleer recusing.

BC2019-421

Department of Public Safety and Justice Services,

a) Submitting an RFP exemption on RQ45569, which will result in an award recommendation to Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$20,000.00 for development and implementation of a Protection Order Registry in connection with the FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program for the period 6/3/2019 – 9/30/2019.

b) Recommending an award on RQ45569 and enter into a contract with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$20,000.00 for development and implementation of a Protection Order Registry in connection with the FY2016 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Program for the period 6/3/2019 – 9/30/2019.  
Funding Source: U.S. Department of Justice, Office on Violence Against Women Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Dale Miller asked is the Protection Order Registry being authorized at a State or local level. Matt Carroll indicated that the registry is not a requirement but is an option by communities. Mr. Miller asked if there is any legal authorization necessary, either by State or local code, to compile or maintain the registry. Mr. Carroll commented that the grant that was accepted was for this specific purpose. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-421 was unanimously approved.

BC2019-422

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1700229 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service for implementation and management of the Coordinated Intake and Assessment Program for homeless individuals and families for the period 1/1/2018 – 12/31/2019 to extend the time period to 5/31/2020 and for additional funds in the amount not-to-exceed \$500,000.00.

Funding Source: Federal - Housing and Urban Development

Shari Weir, Office of Homeless Services, presented. Dale Miller asked for clarification on the grant funding period. Nan Baker asked for clarification on the amended time period and what is the reason for the extension of time; and asked if a new contract will be presented prior to the expiration of this amendment. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-422 was unanimously approved.

BC2019-423

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. CE1800249 with West Side Catholic Center for Emergency Shelter and Rapid Re-housing services in connection with the FY2017 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2018 – 5/31/2019 to extend the time period to 5/31/2020 and for additional funds in the amount not-to-exceed \$200,303.00.

Funding Sources:

Health and Human Services Levy - \$100,000.00

U.S. Housing and Urban Development - \$100,303.00

Shari Weir, Office of Homeless Services, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-423 was unanimously approved.

BC2019-424

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

a) Submitting an RFP exemption on RQ45291, which will result in an award recommendation to Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$138,067.00 for management, implementation and administration of the Language Environment Analysis (LENA) Grow Professional Development Program in connection with the Improving Child Care Classrooms Via LENA Project for the period 5/1/2019 – 11/30/2019.

b) Recommending an award on RQ45291 and enter into a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$138,067.00 for management, implementation and administration of the Language Environment Analysis (LENA) Grow Professional Development Program in connection with the Improving Child Care Classrooms Via LENA Project for the period 5/1/2019 – 11/30/2019.

Funding Source: The Cleveland Foundation Grant

Robert Staib, Office of Early Childhood, presented. Dale Miller asked if a longitudinal study will be conducted to determine whether higher conversational turn rates are associated with better performance and whether tracking will occur for more than one year; and asked if there are plans to expand beyond the 300 children initially being evaluated.

Trevor McAleer asked what ages will be evaluated and would additional funds be required for staffing costs, if the number of program participants is increased; asked if the LENA Foundation (related Item BC2019-425) is the only provider who can offer this service; and asked why was this not processed as a sole source purchase.

Lenora Lockett indicated that an RFP exemption is an acceptable procurement process, as this vendor was written into the grant by the Cleveland Foundation; however, a sole source procurement process could also be used but the Office of Procurement & Diversity would still need to conduct a process by posting a notice for 5 days.

Dale Miller said that this could be a pay for success program to expand services, if the benefits of this project can be quantified.

Matt Carroll asked who is interpreting the data collection and will the collection of data be done at the home or in the classroom.

Nan Baker asked if the vests being worn by participants are visible and if the vests will stay at the site or go home with child; asked if this is a pilot program and if the program is voluntary and would parents need to sign off to participate or opt-out.

Mr. McAleer asked if there is a specific group of children being targeted to participate or is it strictly on a voluntary basis; asked if there are already 300 families signed up to participate and will sign up occur after approval by the Board.

Ms. Baker asked how much time after sign-up will be needed to achieve a good range, as the contract ends on 11/30/2019 and if the department believes additional funding will be required in the future.

Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-424 was unanimously approved.

BC2019-425

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

a) Submitting an RFP exemption on RQ45293, which will result in an award recommendation to the LENA Foundation in the amount not-to-exceed \$31,740.00 for software license and cloud-based online platform services in connection with the implementation of the Language Environment Analysis (LENA) Grow Professional Development Program for the Improving Child Care Classrooms Via LENA Project for the period 5/1/2019 – 11/30/2019.

b) Recommending an award on RQ45293 and enter into a contract with LENA Foundation in the amount not-to-exceed \$31,740.00 for software license and cloud-based online platform services in connection with the implementation of the Language Environment Analysis (LENA) Grow Professional Development Program for the Improving Child Care Classrooms Via LENA Project for the period 5/1/2019 – 11/30/2019. Funding Source: The Cleveland Foundation Grant

Robert Staib, Office of Early Childhood, presented. Trevor McAleer stated that if the program should expand in the future, a sole source procurement process should be considered. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-425 was unanimously approved.

BC2019- 426

Department of Health and Human Services/Division of Children and Family Services,

a) Submitting an RFP exemption on RQ45616, which will result in an award recommendation to MNJ Technologies in the amount not-to-exceed \$252,275.00 for a State contract purchase of (500) I-Pads and messenger cases.

b) Recommending an award on RQ45616 to MNJ Technologies in the amount not-to-exceed \$252,275.00 for a State contract purchase of (500) I-Pads and messenger cases. Funding Source: Health and Human Services Levy - 70% Title IV-E 30%

Daniel Basta, Division of Children and Family Services, presented. Nan Baker commented that the use of this technology was long overdue and she is pleased to see this purchase moving forward. Matt Carroll motioned to approve the item; Nan Bake seconded. Item BC2019-426 was unanimously approved.

#### BC2019-427

Cuyahoga County Sheriff's Department, submitting an amendment to Contract No. CE1800360 with Educare Medical Staffing, LLP for temporary nursing services for the period 9/17/2018 – 12/31/2019 for additional funds in the amount not-to-exceed \$400,000.00.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department, presented. Matt Carroll asked if the contract will still end 12/31/2019. Trevor McAleer asked is this is essentially a cost-neutral contract, regardless of whether the contract was managed by MetroHealth or the County and asked if we are only paying for the nurses currently on site. Dale Miller asked if the County is expecting MetroHealth to remove the agency nurses from the contract and hire them permanently. Nan Baker asked if the County or MetroHealth is responsible for payment and oversight of the nursing staff. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-427 was unanimously approved.

#### BC2019-428

Cuyahoga County Law Library, recommending an award on RQ45014 and enter into a sole source contract with West Publishing Corporation in the amount not-to-exceed \$273,441.72 for electronic legal research and reference database services for library patrons for the period 6/1/2019 - 5/31/2022.

Funding Source: Cuyahoga County Law Library Resources Board Fund

Kathleen Dugan, Law Library, presented. Trevor McAleer asked if the Office of Procurement and Diversity was satisfied with this purchase as a sole source. Lenora Lockett stated that this purchase met the requirements and was properly processed as a sole source purchase. Nan Baker asked for confirmation that there are no competitors for this service, as the notice to bid went unchallenged when posted for the mandatory 5 days. Ms. Lockett stated that no inquiries or no response to challenge the bid does not necessarily mean that there are no other vendors who may provide services. Ms. Baker asked for clarification on the time period. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-428 was unanimously approved.

#### BC2019-429

Cuyahoga County Law Library, recommending an award on RQ45015 and enter into sole source contract with West Publishing Corporation in the amount not-to-exceed \$33,371.04 for electronic legal research and reference database services for library staff for the period 6/1/2019 - 5/31/2022.

Funding Source: Cuyahoga County Law Library Resources Board Fund

Kathleen Dugan, Law Library, presented. Trevor McAleer asked who the Law Library patrons are. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-429 was unanimously approved.

C. – Consent Agenda

There were no questions on the consent agenda items. Matt Carroll motioned to approve BC2019-430 through -431; Dale Miller seconded, the consent items were unanimously approved.

BC2019-430

*Fiscal Office presenting proposed Travel for the week of 6/3/2019*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Shaena Taylor</i>	<i>A seminar entitled "Clandestine Laboratory Investigating Chemists (CLIC) Association 29<sup>th</sup> Annual Technical Training Seminar</i>	<i>Clandestine Laboratory Investigating Chemists (CLIC) Association</i>	<i>9/2/-9/7/2019</i>	<i>Philadelphia, PA</i>	<i>*Registration Fees – \$675.00</i>  <i>**Lodging- \$1,041.40</i>  <i>**Meals - \$328.00</i>  <i>**Mileage - \$459.48</i>  <i>**Tolls – \$21.00</i>  <i>**Parking – \$174.50</i>  <i>Total- \$2,699.38</i>	<i>2018 Paul Coverdell Grant</i>

*\*Paid to host*

*\*\*Staff reimbursement*

*Purpose:*

*The Clandestine Laboratory Investigating Chemists (CLIC) Association 29<sup>th</sup> Annual Seminar offers highly specialized training programs on topics related to clandestine laboratory investigations, chemistry, analytical techniques, and safety programs. The program for the seminar will feature approximately 18 different presentations; also providing the opportunity collaborate with other professionals in the field and learn of new trends in the industry.*



Direct Open Market Purchases  
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the  
Office of Procurement & Diversity – See Below):

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
HS-19-45777	(58) Chairs for Computer Lab at Westshore Neighborhood Family Service Center	Department of Health and Human Services	W. B. Mason Company, Inc.	\$16,878.00	General Fund – Capital Projects
CE-19-45686	Vehicles parts and service for Road and Bridge	Department of Public Works	Valley Ford Truck Inc.	Not-to-exceed \$19,995.00	Road and Bridge Fund
CT-16-45731	(30) 4-person stainless steel tables for Jail I Kitchen	Department of Public Works	Cornerstone Detention Products	\$30,610.20	General Fund – Capital
CT-19-45317	(1) Replacement 2020 Ford AWD Utility Police Interceptor for Fleet Services	Department of Public Works	Bob Gillingham Ford	\$45,970.00	Internet Crimes Against Children (ICAC) Grant
CT-19-45640	Fire alarm panels for Jail I Kitchen	Department of Public Works	HPM Business Systems	\$9,477.77	General Fund – Capital
CT-19-45641	Sign Shop materials	Department of Public Works	Byrne Sign Supply	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CT-19-45642	Disposal clean fill for Sanitary Engineer and Road and Bridge	Department of Public Works	Boyas Excavating, Inc.	\$49,999.00	50% Sanitary Sewer Fund 50% Road and Bridge Fund
CT-19-45659	Record jackets for Division of Children and Family Services	Department of Public Works	Western States Envelope and Label	\$7,141.56	General Fund – Internal Service Fund
CT-19-45697	Vehicles parts and service for Sanitary Engineer	Department of Public Works	Valley Ford Truck Inc.	Not-to-exceed \$30,000.00	Sanitary Sewer Fund
CT-19-45822	Pet food for Animal Shelter	Department of Public Works	Medina Farmers Exchange	Not-to-exceed \$30,000.00	Special Revenue Fund
CT-19-45860	Veterinary services for Animal Shelter	Department of Public Works	Henry Schein	\$10,272.56	50% Special Revenue Fund 50% Dick Goddard's Best Friend Fund
CT-19-45883	Fire alarm services for Jail II at Justice Center	Department of Public Works	Honeywell	\$22,847.52	General Fund – Internal Service Fund

CT-19-45888	Vactor equipment parts and labor service for Sanitary Engineer	Department of Public Works	Jack Doheny Companies	\$26,752.09	Sanitary Sewer Fund
JC-19-45624	(50) Mattresses for Juvenile Detention Center	Juvenile Court Division	Norix Group, Inc.	\$23,673.50	General Fund
JC-19-45652	(2) U-shaped desks with pedestals and overhead storage	Juvenile Court Division	River City Furniture, LLC	\$8,275.68	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
SH-19-45648	Cereal for Jail Kitchen - (overage from 1 <sup>st</sup> quarter purchase order shipped by vendor and accepted by department)	Sheriff's Department	National Food Group, Inc.	\$1,042.87	General Fund

Open Market Purchases

(Over \$50,000 or requiring assistance from the Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

## V – OTHER BUSINESS

### Time Sensitive/Mission Critical Items

#### BC2019-432

Department of Public Works, recommending an award on RQ45371 to EPS Supply, Inc. in the amount not-to-exceed \$5,598.36 for delivery system pumps at the Justice Center.

Funding Source: General Fund – Internal Service Fund

Matt Carroll motioned to amend the agenda to consider the item; Nan Baker seconded.

Thomas Pavich, Department of Public Works, presented. Trevor McAleer asked if the County has a maintenance contract for this type of service.

Matt Carroll motioned to approve; Michael Dever seconded. Item BC2019-432 was unanimously approved.

#### BC2019-433

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ45959 to Millcreek Behavioral Health in the amount not-to-exceed \$24,999.99 for residential placement services.

Funding Source: 30% Health and Human Services Levy Fund and 70% Title IV-E

Matt Carroll motioned to amend the agenda to consider the item; Trevor McAleer seconded.

Robert Math, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. Trevor McAleer asked if the amount being requested is sufficient as it relates to the per diem rate. Nan Baker asked if this youth received assessment and treatment services while at the Juvenile Court Detention Center and whether this youth's time at the detention facility was necessary. Dale Miller asked how many children in custody are currently out of state and asked the department to provide data related to in state vs. out of state youths. Ms. Baker also asked if this youth is being moved to Millcreek Behavior Health facility due to specific behavioral issues.

Matt Carroll motioned to approve; Trevor McAleer seconded. Item BC2019-433 was unanimously approved.

#### BC2019-434

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ45961 to Millcreek Behavioral Health in the amount not-to-exceed \$24,999.99 for residential placement services.

Funding Source: 30% Health and Human Services Levy Fund and 70% Title IV-E

Matt Carroll motioned to amend the agenda to consider the item; Nan Baker seconded.

Robert Math, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. Dale Miller asked if the County has any responsibility for youth in custody when they reach the age of 18 and how are the youth's continuing needs addressed once the child ages out of the system. Matt Carroll stated that this is one of the challenges for youth that age out of care and that there are various

efforts underway to support them. Ms. Baker asked if children placed out of state are returned to Ohio or remain out of state when they age out of the system and what follow up is in place to assist the child. Mr. Carroll indicated that the department does have a process in place to support children but does not maintain control.

Matt Carroll motioned to approve; Michael Dever seconded. Item BC2019-434 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Cuyahoga County Law Library, submitting a Memorandum of Understanding with Statewide Consortium of County Law Library Resources Board to define the terms and requirements to receive grant funds in the amount of \$3,995.95 for the purchase of (1) Standing Touch Kiosk, (1) Birgus 2-way Foreign Translation Device, (1) Closed-back Table Throw, (1) Retractable Banner, (1) Oculus Go and Carrying case, (1) 2x Light Kit, (2) Inkjet Photo Printers, Photo Paper and Toner and (1) HP Printer/Scanner for the period 4/5/2019 – 5/31/2020.

Funding Source: Statewide Consortium of County Law Library Resources Board

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Matt Carroll motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 12:23 p.m.