

## Minutes

Cuyahoga County Board of Control  
Monday, April 8, 2019 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

#### Attending:

Matt Carroll, Chief Economic Growth and Opportunity Officer, (Alternate for Armond Budish)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Trevor McAleer, County Council (Alternate for Dan Brady)  
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)  
Michael Chambers, Finance and Operations Administrator, Department of Public Works,  
(Alternate for Michael Dever)  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 4/1/2019

Matt Carroll motioned to approve the minutes from the April 1, 2019 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

### III – PUBLIC COMMENT

There was no public comment related to the agenda.

### IV- CONTRACTS AND AWARDS

#### A. – Tabled Items

#### B. – New Items for Review

##### BC2019-274

Department of Public Works, submitting an agreement with the City of Seven Hills in the amount not-to-exceed \$300,000.00 for sanitary and sewer maintenance services located in County Sewer District No. 6 for the period 4/8/2019 – 12/31/2019.

Funding Source: Revenue Generating

Michael Chambers, Department of Public Works, presented. Matt Carroll asked what the typical duration for these types of agreements is. Trevor McAleer asked how many municipalities are receiving sanitary and sewer maintenance services. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-274 was unanimously approved.

BC2019-275

Department of Public Works, recommending a payment to John J. Donnelly in the amount of \$1,312.50 for mediation legal fees in connection with Cuyahoga County Ohio vs. HPCP I, LLC et al Probate Court Case Number: 2014ADV 201433 for the appropriation of real property in connection with right-of-way plans, as set forth in Plat No. M-5012, Parcel No. 2-WD for the grade separation of Stearns Road at the Norfolk Southern Railroad in Olmsted Township.

Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-275 was unanimously approved.

BC2019-276

Department of Information Technology, submitting an amendment to Contract No. CE1600114 with Krizman and Associates, LLC for consultant services on the Real Property Tax /CAMA System Project for the period 4/7/2016 – 4/30/2019 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$112,000.00.

Funding Source: Real Estate Assessment Fund

Dennis Sullivan and Debbie Davtovich, Department of Information Technology, presented. Dale Miller asked if there were any problems which led to this expenditure and asked how the additional funds will be utilized. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-276 was unanimously approved.

BC2019-277

Department of Human Resources, submitting an amendment to Contract No. CE1600074 with The James B. Oswald Company for professional healthcare consultant services for the period 4/15/2016 – 4/14/2019 to extend the time period to 10/14/2019 and for additional funds in the amount not-to-exceed \$116,486.50.

Funding Source: Self Insurance Fund

Holly Woods, Department of Human Resources, presented. Matt Carroll asked if the amount of additional funds represents services for half of a year. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-277 was unanimously approved.

BC2019-278

Department of Human Resources, recommending an award on RQ44879 to The MetroHealth System in the amount not-to-exceed \$70,000.00 for biometric screenings and flu shot services for the period 4/8/2019 – 12/31/2019.

Funding Source: Self Insurance Fund

Holly Woods, Department of Human Resources, presented. Andria Richardson, Clerk of the Board of Control, clarified the procurement process for this item as an intra-agency agreement rather than an RFP exemption, as stated in Ms. Woods presentation. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-278 was unanimously approved.

BC2019-279

Department of Human Resources,

a) Submitting an RFP exemption on RQ45043, which will result in a payment to Cefaratti Group in the amount of \$763.79 for Court Reporter and transcription services.

b) Recommending a payment to Cefaratti Group in the amount of \$763.79 for Court Reporter and transcription services.

Funding Source: Internal Service Fund – Worker’s Compensation

Patrick Smock, Department of Human Resources, presented. Dale Miller commented that this is the type of request that would not require Board of Control approval, under the Ordinance that is currently under consideration by County Council, to change the Contracts and Purchasing Procedures. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-279 was unanimously approved.

BC2019-280

Department of Human Resources, submitting an amendment to Contract No. CE1300032 with WageWorks, Inc. for Consolidated Omnibus Budget Reconciliation Act Administrative (COBRA) services for the period 1/1/2013 – 3/31/2019 to extend the time period to 6/30/2019; no additional funds required.

Original Funding Source: Self Insurance Fund

Holly Woods, Department of Human Resources, presented. Dale Miller asked how many proposals were received in response to the new Request for Proposals for these services; asked for clarification on the time extension for this contract; and asked for confirmation that the new vendor has been selected but the award recommendation is not ready to be presented for approval. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-280 was unanimously approved.

BC2019-281

Office of Procurement & Diversity, submitting amendments to various contracts in connection with a master services agreement with KeyBank National Association for Procurement Card Program services for the period 5/1/2014 – 12/31/2019 to expand the scope of services by adding various Departments, effective 4/8/2019 and for additional funds in the total amount not-to-exceed \$11,200.00:

1) Contract No. CE1400157-01

a) Public Defender’s Office in the amount not-to-exceed \$8,200.00

2) Contract No. CE1500263-01

b) Court of Common Pleas/Juvenile Court Division in the amount not-to-exceed \$2,500.00

c) Department of Consumer Affairs in the amount not-to-exceed \$500.00

Funding Sources:

Juvenile Court - Court Administration General Fund \$2,500.00

Consumer Affairs- General Fund, in the amount of \$500.00.

Public Defender - General Fund \$8,200.00

Lenora Lockett, Office of Procurement & Diversity, presented. Matt Carroll asked if the amounts being requested are for actual expenses and not credit card fees; and asked if the procurement cards are similar to a prepaid debit card. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-281 was unanimously approved.

#### BC2019-282

Fiscal Office/Office of Budget and Management, submitting an amendment to Contract No. CE1600134 with CHMWarnick, LLC for asset management services for the Hilton Cleveland Downtown Hotel for the period 6/28/2016 – 6/28/2019 to extend the time period to 6/30/2020 and for additional funds in the amount not-to-exceed \$255,000.000.

Funding Source: General Fund

Wendy Feinn, Office of Budget & Management and Nichole English, Department of Public Works, presented. Matt Carroll asked if the additional funds requested are the same amount we have been paying over the past year. Dale Miller asked if the original contract offered an option to extend the time period; asked why a Request for Proposals has not been issued; and asked how many other potential vendors can offer asset management services. Mr. Carroll asked Ms. English how many responses were received from the original Request for Proposals. Mr. Miller Also asked how satisfied are we with this vendor. Matt Carroll concurred with Ms. Feinn's assessment that the County is very satisfied with the services provided by CHMWarnick, LLC. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-282 was unanimously approved.

#### BC2019-283

Court of Common Pleas/Corrections Planning Board,

a) Submitting an RFP exemption on RQ44975, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$240,000.00 for data collection and program evaluation of the Cuyahoga County Veterans and Veterans Re-entry Treatment Court Program for the period 9/30/2018 – 9/29/2021.

b) Recommending an award on RQ44975 and enter into a contract with Case Western Reserve University in the amount not-to-exceed \$240,000.00 for data collection and program evaluation of the Cuyahoga County Veterans and Veterans Re-entry Treatment Court Program for the period 9/30/2018 – 9/29/2021.

Funding Source: Substance Abuse and Mental Health Services Administration Grant

Martin Murphy, Corrections Planning Board, presented. Dale Miller asked what the annual expenditures for this program are. Matt Carroll asked if Case Western Reserve University was written into the grant to provide evaluation services for this program. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-283 was unanimously approved.

BC2019-284

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ44845 and enter into a contract with Fun “n” Stuff Amusements, Inc. in the amount not-to-exceed \$8,875.00 for rental of space, catering and related services for the 2019 National Adoption Day event being held on 11/23/2019.

Funding Source: 30% Federal IV-E and 70% Health and Human Services Levy Fund

Robert Math, Cuyahoga Job and Family Services, on behalf of the Division of Children and Family Services, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-284 was unanimously approved.

BC2019-285

Department of Sustainability,

a) Submitting an RFP exemption on RQ44931, which will result in an award recommendation to The Brendle Group in the amount not-to-exceed \$20,000.00 for consultant services in connection with data collection, processing, inventory development and data interpretation of County-wide greenhouse gas emissions for the period 4/8/2019 – 4/30/2020.

b) Recommending an award on RQ44931 and enter into a contract with The Brendle Group in the amount not-to-exceed \$20,000.00 for consultant services in connection with data collection, processing, inventory development and data interpretation of County-wide greenhouse gas emissions for the period 4/8/2019 – 4/30/2020.

Funding Source: Sustainability Projects Fund

Mike Foley, Department of Sustainability, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-285 was unanimously approved.

### C. – Exemptions

BC2019-286

Department of Public Works, recommending an alternative procurement process to purchase construction equipment in the amount not-to-exceed \$495,000.00 from Ohio CAT, on an as-needed basis for the period 4/8/2019 – 4/7/2021.

Funding Sources:

Sanitary Division – Sanitary Sewer Fund

Road & Bridge Division – Road & Bridge Fund

Facilities – General Fund

Thomas Pavich, Department of Public Works, presented. Matt Carroll asked Lenora Lockett how this request qualifies as an alternate procurement process. Lenora Lockett stated that this process will not result in a contract where funds would be encumbered, but instead the department will make a purchase under a purchase order and encumber the funds, on an as-needed basis. Mr. Carroll also asked if there was any modification to the competitive procurement process. Dale Miller asked if Ohio CAT provided pricing on specific items in response to the Request for Proposals and if the vendor has committed to the quoted pricing for the next 2 years. Nan Baker asked if there are any percentages applied to the various funding sources listed and what type of purchase would qualify under General Fund; and asked for

confirmation that future purchases would be presented to the Board of Control for approval. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-286 was unanimously approved.

#### BC2019-287

Department of Development, recommending to amend Board Approval No. BC2014-317 dated 12/22/2014, which approved an alternative procurement process to receive non-competitive applications from cities, villages and townships in Cuyahoga County for Demolition Program funding, which resulted in funding agreements in the total amount not-to-exceed \$41,000,000 for eligible costs incurred for demolition of vacant, abandoned, nuisance or blighted structures owned by the Land Bank for various time periods between 1/1/2015 - 12/31/2019, by extending the time period to 12/31/2020.

Funding Source: Cuyahoga County for Demolition

Kenneth Surratt, Department of Development, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-287 was unanimously approved.

#### D. – Consent Agenda

Nan Baker referred to Item BC2019-290 – Proposed Purchases – Requisition No. CT-19-45184 and asked what the current total investment for the Jail Kitchen Project is and what is the estimate of anticipated costs to complete the project. There were no further questions. Matt Carroll motioned to approve items BC2019-288 through -290; Dale Miller seconded, the consent items were unanimously approved.

#### BC2019-288

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1800324 with Cook Paving and Construction Co. for resurfacing of North Main Street from the Chagrin Falls Township South Corporation Line to Falls Road in Chagrin Falls Township in connection with the 2018 Operations Resurfacing Program for a decrease in funds in the amount of (\$22,279.42).

Funding Source: \$7.50 Vehicle License Tax Fund

BC2019-289

Fiscal Office presenting proposed Travel for the week of 4/8/2019

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Office of Budget and Management	Sybil Haney	A conference entitled "84 <sup>th</sup> Annual National Association of Counties (NACo) Conference & Expo"	National Association of Counties (NACo)	7/12/-7/15/2019	Las Vegas, Nevada	*Registration Fees – \$715.00  **Lodging- \$720.00  **Meals - \$204.00  **Ground Transportation- \$99.00  ***Airfare- \$470.00  Total- \$2,208.00	General Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$470.00)

Purpose:

*The National Association of Counties (NACo) is a nonpartisan organization that represents county governments to promote sound public policies, foster innovation, encourage intergovernmental and public-private collaboration and offer solutions to save counties and taxpayers money. The NACo Annual Conference & Expo provides the opportunity to shape the federal policy agenda, share proven practices and strengthen knowledge networks to help improve residents' lives and the efficiency of county government.*

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Daniel Mabel</i>	<i>A workshop entitled "Techniques of Optical Crystallography (Optical Mineralogy)"</i>	<i>Hooke College of Applied Sciences</i>	<i>7/14/-7/19/2019</i>	<i>Westmont, IL</i>	<i>*Registration Fees – \$1,995.00</i> <i>**Lodging- \$388.50</i> <i>**Meals - \$224.00</i> <i>**Ground Transportation- \$64.00</i> <i>**Mileage - \$17.63</i> <i>**Parking – \$58.50</i> <i>***Airfare- \$260.00</i>  <i>Total- \$3,007.63</i>	<i>2018 Paul Coverdell Grant</i>

*\*Paid to host*

*\*\*Staff reimbursement*

*\*\*\*Airfare will be covered by a contract with the County's Travel Vendor – (\$260.00)*

*Purpose:*

*The Techniques of Optical Crystallography (Optical Mineralogy) workshop is focused on the identification of crystalline materials with the polarized light microscope designed for those working in forensics, soil science, pharmaceuticals, environmental analyses, analysis of pigments, and earth sciences. Students are exposed to a number of techniques are employed or demonstrated, including immersion methods, crystal rotation methods and the use of rotating compensators.*



	<i>Travel Requests</i>						
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Sheriff's Department</i>	<i>Clifford Pickney</i>	<i>A conference entitled "Federal Bureau of Investigation National Academy Associates (FBINAA) 55<sup>th</sup> National Annual Training Conference"</i>	<i>Federal Bureau of Investigation National Academy Associates (FBINAA)</i>	<i>7/19/-7/24/2019</i>	<i>Phoenix, AZ</i>	<i>*Registration- \$400.00</i> <i>**Lodging- \$951.22</i> <i>**Meals - \$220.00</i>  <i>Total – \$1,571.22</i>	<i>Law Enforcement Trust Fund</i>

*\*Paid to host*

*\*\*Staff reimbursement*

*Purpose:*

*The Federal Bureau of Investigation National Academy Associates (FBINAA) is a nonprofit membership organization whose mission is dedicated to impacting communities by providing and promoting law enforcement leadership through training and networking. The 55<sup>th</sup> Annual Training Conference is designed around professional development, with progressive educational and training opportunities.*



<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
HS-19-45250	<i>Fujitsu Scanaid Kit for preventative scanner maintenance</i>	<i>Department of Health and Human Services</i>	<i>HPM Business Systems</i>	<i>\$1,857.77</i>	<i>Health and Human Services Levy Fund</i>
IS-19-45133	<i>GatherContent software subscription renewal</i>	<i>Department of Information Technology</i>	<i>Gather Content Ltd.</i>	<i>\$8,890.00</i>	<i>General Fund</i>
JA-19-45066	<i>Programming of CECOMS radio consoles to communicate with the East Cleveland Police channel and Fire talk groups</i>	<i>Department of Public Safety and Justice Services</i>	<i>Motorola Solutions, Inc.</i>	<i>\$900.00</i>	<i>General Fund</i>
JA-19-45247	<i>Legal notice: Detection Deployment Kit for Greater Cleveland Rapid Transit Authority bid</i>	<i>Department of Public Safety and Justice Services</i>	<i>Plain Dealer</i>	<i>Not-to-exceed \$800.00</i>	<i>FY2017 Law Enforcement - State Homeland Security Grant Program</i>
CT-19-45041	<i>Orange record jackets for Cuyahoga Job and Family Services</i>	<i>Department of Public Works</i>	<i>Western States</i>	<i>\$3,791.52</i>	<i>General Fund – Internal Service Fund</i>
CT-19-45049	<i>Replacement glass for various County buildings</i>	<i>Department of Public Works</i>	<i>Prism Glass</i>	<i>Not-to-exceed \$24,500.00</i>	<i>General Fund – Internal Service Fund</i>
CT-19-45166	<i>Electric strikes with inline power controllers for Jail I Kitchen</i>	<i>Department of Public Works</i>	<i>HPM Business Systems</i>	<i>\$1,957.77</i>	<i>General Fund – Capital Projects</i>
CT-19-45176	<i>Window microphones for Cleveland Police Department Headquarters</i>	<i>Department of Public Works</i>	<i>HPM Business Systems</i>	<i>\$1,257.77</i>	<i>General Fund – Capital Projects</i>
CT-19-45184	<i>Light fixtures for Jail I Kitchen</i>	<i>Department of Public Works</i>	<i>Leff Electric</i>	<i>\$21,170.00</i>	<i>General Fund – Capital Projects</i>
CT-19-45285	<i>Entrance door for Jane Edna Hunter Building</i>	<i>Department of Public Works</i>	<i>Doors and Hardware, Inc.</i>	<i>\$800.00</i>	<i>General Fund – Internal Service Fund</i>
CR-19-45147	<i>Zebra barcode scanners and printers</i>	<i>Medical Examiner's Office</i>	<i>HPM Business Systems</i>	<i>\$5,857.08</i>	<i>General Fund</i>
SH-19-45158	<i>Replacement televisions for inmate use</i>	<i>Sheriff's Department</i>	<i>Globecom Technology</i>	<i>\$719.92</i>	<i>General Fund</i>
SH-19-45158	<i>Replacement televisions for inmate use</i>	<i>Sheriff's Department</i>	<i>HPM Business Systems</i>	<i>\$888.97</i>	<i>General Fund</i>
SH-19-45173	<i>Foaming hand soap for Jail</i>	<i>Sheriff's Department</i>	<i>Joshen Paper and Packaging</i>	<i>\$2,300.00</i>	<i>General Fund</i>
SH-19-45181	<i>Bags and deli sheets for Jail Kitchen</i>	<i>Sheriff's Department</i>	<i>WB Mason Co.</i>	<i>\$7,230.30</i>	<i>General Fund</i>
SH-19-45185	<i>Paper towels for Jail</i>	<i>Sheriff's Department</i>	<i>WB Mason Co.</i>	<i>\$1,620.00</i>	<i>General Fund</i>

SH-19-45186	Lime-Away & hydrogen peroxide for cleaning of Jail	Sheriff's Department	HPM Business Systems	\$2,927.77	General Fund
SH-19-45189	Uniforms for female inmates	Sheriff's Department	Bob Barker Company	\$7,154.10	General Fund
SH-19-45208	Enclosed, indoor cork boards with wall mount for Human Resources Department	Sheriff's Department	HPM Business Systems	\$1,017.77	General Fund
SH-19-45222	Streamer flashlights, cases and batteries for Sex Offender Unit	Sheriff's Department	WW Grainger	\$805.12	General Fund
TR-19-44996	Purchase (4) currency counters and maintenance for the Cashier's Office	Treasurer's Office	Cummins Allison	\$13,952.25	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-19-45114	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	17322 Euclid Avenue Company LLC dba Eastbrook Healthcare Center	\$3,730.00	Health and Human Services Levy Fund
WT-19-45252	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management, dba Legacy Health Services	Not-to-exceed \$10,800.00	Health and Human Services Levy Fund
WT-19-45257	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Core-Mark Midcontinent Inc. dba Core-Mark International	Not-to-exceed \$6,000.00	Health and Human Services Levy Fund
WT-19-45259	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	17322 Euclid Avenue Company LLC dba Eastbrook Healthcare Center	Not-to-exceed \$5,800.00	Health and Human Services Levy Fund
WT-19-45272	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	AC Zander dba Good Nature Organic Lawn Care	\$4,830.00	Health and Human Services Levy Fund

\*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
None					

## V – OTHER BUSINESS

### Time Sensitive/Mission Critical

#### BC2019-291

Department of Public Works, recommending an award on RQ45437 to Great Lakes Petroleum in the amount not-to-exceed \$24,735.57 for supplemental distillates for various County locations.

Funding Sources: 36% Road and Bridge Fund; 51% Sanitary Sewer Fund and 13% Airport Operating Fund

Thomas Pavich, Department of Public Works, presented. Trevor McAleer asked for confirmation that the invoice for this purchase was received in February 2019; asked why there was a delay in submitting this item; and requested that delays not occur moving forward. Matt Carroll motioned to amend the agenda to consider the item; Trevor McAleer seconded. Matt Carroll motioned to approve; Dale Miller seconded. Item BC2019-291 was unanimously approved.

#### BC2019-292

Office of the Medical Examiner, recommending an award on RQ45036 to VWR International in the amount of \$4,621.19 for the purchase of (1) storage unit for slides for Histology Lab.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Matt Carroll motioned to amend the agenda to consider the item; Trevor McAleer seconded. Matt Carroll motioned to approve; Trevor McAleer seconded. Item BC2019-292 was unanimously approved.

### Items of Note (non-voted)

#### Item No. 1

Department of Development, submitting housing rehabilitation contracts with various providers in the total amount not-to-exceed \$12,842.00 for replacement of electrical panel and existing air conditioner in connection with a homeowner rehabilitation loan to Alaa Hadi for the period 4/26/2018 – 1/25/2019 (Board Approval No. BC2018-259).

Contract No. CE1920012-01 with Harmony Electric, LLC in the amount not-to-exceed \$5,012.00

Contract No. CE1920012-02 with Haky Heating, Inc. in the amount not-to-exceed \$7,830.00

Funding Source: Community Development Block Grant funds

#### Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant award from the City of Cleveland in the amount not-to-exceed \$630,826.00 for the Rapid Re-housing Program in connection with the FY2018 Emergency Solutions Grant Program for the period 11/1/2018 – 10/31/2019.

Funding Source: US Department of Housing and Urban Development

Item No. 3

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting a midyear Projected Expenditure Report for Family Centered Services and Supports FY2019 funding.

Funding Source: FCSS

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Matt Carroll motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:38 a.m.