

Minutes

Cuyahoga County Board of Control
Monday, March 25, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:04 a.m.

Attending:

Matt Carroll, Chief Economic Growth and Opportunity Officer, (Alternate for Armond Budish)
Councilman Dale Miller
Joseph Nanni, County Council (Alternate for Nan Baker)
Trevor McAleer, County Council (Alternate for Dan Brady)
Angela Rich, Assistant Fiscal Officer, Fiscal Office (Alternate for Dennis Kennedy)
Michael Dever, Director, Department of Public Works
Richard Opre, Senior Purchasing Administrator, Office of Procurement & Diversity (Alternate for Lenora Lockett),

II – REVIEW MINUTES – 3/18/2019

Michael Dever motioned to approve the minutes from the March 18, 2019 meeting; Matt Carroll seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-237

Department of Public Works, submitting an amendment to Contract No. CE1700096 with Republic Services of Cleveland dba Browning-Ferris Industries of Ohio, Inc. for rubbish removal services for various County buildings for the period 5/1/2017 – 4/30/2020, to expand the scope of services, effective 3/25/2019 and for additional funds in the amount not-to-exceed ~~\$265,015.00~~ **\$256,015.00**.

Funding Source: Internal Service Fund – General Fund

Thomas Pavich and Michael Chambers, Department of Public Works, presented. Dale Miller asked if the additional funding being requested is due to an increase in the amount of work that needs to be done as opposed to a change in the type of services being provided; asked for confirmation that the funds are being charged back to the Department; and asked if this will fall within the budgeted amount for Space

Maintenance for this year and the first part of next year or is this going to be a draw on reserves being this is an unanticipated expense. Mr. Miller also asked if the additional costs will place projects outside of their expected budget or are their other areas that could make up the difference and still be within the budget. Trevor McAleer asked about the total amount paid in additional fees and charges since the inception of the contract. Matt Carroll asked about the total value of the contract. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-237 was unanimously approved.

BC2019-238

Department of Public Works, recommending to amend Board Approval No. BC2018-142, dated March 5, 2018 which authorized an alternative procurement process, which resulted in award recommendations to various providers for the purchase of Ready-Mix concrete to complete various Department Orders for the period 3/1/2018 – 2/28/2020, by changing the amount not-to-exceed from \$320,000.00 to \$520,000.00:

- a) Rockport Construction & Materials, Inc.
- b) Carr Bros., Inc.
- c) Cuyahoga Concrete Co.
- d) Campbell Concrete & Supply
- e) Osborne
- f) Tech Ready mix

Funding Sources: Sanitary Sewer Fund, Gas and License Fees and Internal Service Fund – Space Maintenance

Thomas Pavich, Department of Public Works, presented. There were no questions. Matt Carroll motioned to approve the item; Joe Nanni seconded. Item BC2019-238 was unanimously approved.

BC2019-239

Department of Public Works, submitting an amendment to an agreement with the City of Berea for sanitary and storm sewer maintenance services located in County Sewer District No. 8 for the period 6/1/2017 – 3/31/2019 to extend the time period to 3/31/2020 and for additional revenue in the amount not-to-exceed \$110,000.00.

Funding Source: Revenue Generating

Michael Chambers, Department of Public Works, presented. There were no questions. Matt Carroll motioned to approve the item; Trevor McAleer seconded. Item BC2019-239 was unanimously approved

BC2019-240

Department of Public Works, recommending a payment to Norfolk Southern Railroad Company in the amount of \$1,955.15 for railroad flagging services in connection with the in-depth inspection of various bridges for the period 8/2017 – 6/2018:

- a) Lakewood Heights Boulevard Bridge No. 01.50 in the Cities of Cleveland and Lakewood
- b) West 140th Street Bridge No. 01.82 in the City of Cleveland
- c) West 150th Street Bridge No. 01.94 in the City of Cleveland
- d) Egbert Road Bridge No. 02.52 in the City of Bedford
- e) Rockside Road Bridge No. 07.30 in the Cities of Bedford and Maple Heights

Funding Source: \$7.50 fund

Nichole English, Department of Public Works, presented. There were no questions. Dale Miller motioned to approve the item; Matt Carroll seconded. Item BC2019-240 was unanimously approved

BC2019-241

Department of Information Technology,

a) Submitting an RFP exemption on RQ45033, which will result in an award recommendation to Integrated Precision Systems, Inc. in the amount not-to-exceed \$3,459.01 for the purchase and installation of access control equipment for 2 doors located on the 5th Floor of the Courthouse Square Building.

b) Recommending an award on RQ45033 to Integrated Precision Systems, Inc. in the amount not-to-exceed \$3,459.01 for the purchase and installation of access control equipment for 2 doors located on the 5th Floor of the Courthouse Square Building.

Funding Source: Capital Project – City Police HQ Build Out

Matt Rymer, Department of Public Works, presented. There were no questions. Matt Carroll motioned to approve the item; Joe Nanni seconded. Item BC2019-241 was unanimously approved.

BC2019-242

Department of Health and Human Services/Office of Re-entry,

a) Submitting an RFP exemption on RQ44721, which will result in a payment to Millennia Housing Management LTD in the amount not-to-exceed \$3,255.89 for a seminar entitled “Building Inclusive Financial Spaces” held on August 24, 2018.

b) Recommending a payment to Millennia Housing Management LTD in the amount not-to-exceed \$3,255.89 for a seminar entitled “Building Inclusive Financial Spaces” held on August 24, 2018.

Funding Source: Credit Builder’s Alliance Grant Funds

Fred Bolotin, Office of Re-entry, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-242 was unanimously approved.

The following item was amended to reflect the item as sole source.

BC2019-243

Department of Sustainability,

~~a) Submitting an RFP exemption on RQ44908, which will result in an award recommendation to Solar United Neighbors Corporation in the amount not to exceed \$25,000.00 for implementation and coordination of (2) solar Co-ops to provide solar energy outreach and training services to residents of Cuyahoga County for the period 3/25/2019 – 3/31/2020.~~

b) Recommending an award on RQ44908 and enter into a **sole source** contract with Solar United Neighbors Corporation in the amount not-to-exceed \$25,000.00 for implementation and coordination of (2) solar Co-ops to provide solar energy outreach and training services to residents of Cuyahoga County for the period 3/25/2019 – 3/31/2020.

Funding Source: Sustainability Projects Fund

Mike Foley, Department of Sustainability, presented. Trevor McAleer inquired as to why the item is not being processed as sole source vs. providing an RFP exemption as the item detail states the organization is the only vendor that can provide the services. Mr. Foley said that an RFP exemption was the procurement method used for the past 2 years and stated that he is willing to do a sole source process in the future, as the vendor does a great job for the County and he doesn't know of anyone else who could provide the services. Mr. Foley stated that he does not want the project held up as information sessions are planned for April. Mr. McAleer stated he doesn't want to delay the project but if the vendor is the only provider that can provide the service, his preference would be to have the vendor sign a sole source affidavit and the Board would then approve the item as sole source or the Department needs to competitively bid out the services. Matt Carroll asked for clarification on whether the award would have to come back to the Board for approval. Mr. McAleer replied yes but said sometimes the vendor may not want to sign the sole source affidavit, and as a result the department would choose an Alternative Procurement method. Mr. Carroll asked if the Board could approve the item pending receipt of a signed affidavit provided by the vendor. Mr. McAleer deferred the question to the Office of Procurement and Diversity. Rich Opre stated that two processes are being discussed, one of which is to have the vendor sign a sole source affidavit. Mr. Opre clarified that if a sole source process is utilized the item would have to be reprocessed through the Onbase system and posted for 5 days on the County's Website. After further discussion the Board recommended the item be approved contingent upon the vendor submitting a signed sole source affidavit. Andria Richardson, Clerk of the Board stated the item would have to be amended to remove the RFP exemption language. Matt Carroll motioned to approve the item as amended; Trevor McAleer seconded. Item BC2019-243 was conditionally approved by unanimous vote.

BC2019-244

Office of Innovation and Performance,

a) Submitting an RFP exemption on RQ44920, which will result in a membership with City Innovate Inc. in the amount not-to-exceed \$20,000.00 for participation in the Startup in Residence Program (STIR) for the period 7/1/2019 – 6/30/2020.

b) Recommending an award on RQ44920 and enter into a contract with City Innovate Inc. in the amount not-to-exceed \$20,000.00 for participation in the Startup in Residence Program (STIR) for the period 7/1/2019 – 6/30/2020.

Funding Source: General Fund

Catherine Tkachyk, Office of Innovation and Performance, presented. Dale Miller asked if there are potential or specific challenges the department will be providing once the County participates in the Program. Matt Carroll asked if Ms. Tkachyk could provide examples where other Cities have participated in this challenge. Dale Miller motioned to approve the item; Matt Carroll seconded. Item BC2019-244 was unanimously approved.

C. – Exemptions

BC2019-245

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in payments to various providers in the total amount not-to-exceed \$50,000.00 to provide community assistance services to Cuyahoga County residents for the period 3/25/2019 – 12/31/2019.

Funding Source: Health and Human Services Levy

Robin Martin, Family and Children First Council, presented. There were no questions. Matt Carroll motioned to approve the item; Dale Miller seconded. Item BC2019-245 was unanimously approved.

BC2019-246

Court of Appeals of Ohio, Eighth District, submitting an RFP exemption on RQ43874, which will result in an award recommendation to Infopro Computer Solutions in the amount not-to-exceed \$555,000.00 for Information Technology Computer services on the Buckeye Case Management and Computer Network Systems for the period 4/1/2019 – 3/31/2022.

Funding Source General Fund

Erin O'toole, Court of Appeals of Ohio, presented. There were no questions. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-246 was unanimously approved.

BC2019-247

Office of Innovation and Performance, recommending an alternative procurement process to conduct a challenged-based RFP process in connection with the Startup in Residence Program (STIR) for services to be determined.

Funding Source: N/A

Catherine Tkachyk, Office of Innovation and Performance, presented. There were no questions. Matt Carroll motioned to approve the item; Michael Dever seconded. Item BC2019-247 was unanimously approved.

D. – Consent Agenda

Dale Miller referred to Item BC2019-249 and asked why the contract was being terminated; Sarah Baker, Juvenile Court replied that the individual responsible for overseeing the training portion for the Project did not complete any of the reporting and training. Juvenile Court informed the Ohio Supreme Court, who provides the grant funds of the situation. The vendor refused to work with Juvenile Court to make improvements so Juvenile Court has decided to terminate the contract with the vendor and will try to develop the Project in-house. Mr. Miller asked how much has been paid out of the contract and asked if the Court is doing anything to recoup those funds. Joe Nanni commented that the County has several agencies who could make an attempt to recoup those funds, especially if the County has not received any services. Matt Carroll asked for clarification that the County would be collecting Grant funds on behalf of the Ohio Supreme Court.

Trevor McAleer referred to Item BC2019-251 and asked if the Reverse Auction method was used to procure food purchases for the Jail or did the County revert back to the normal process.

There were no further questions. Matt Carroll motioned to approve items BC2019-248 through -251; Michael Dever seconded, the consent items were unanimously approved.

BC2019-248

Department of Public Works requesting approval of (2) settlement agreements for acquiring necessary Rights-of-Way for the Westwood Lane Culvert No. 00.80 between Crestwood Drive and Fitch Road in Olmsted Township:

Parcel 5T (Temporary Easement)

Property Owners: Robert Ivan Haynes and Adele Haynes

Recommended Offer of Settlement: \$600.00

Fair Market Value Estimate: \$600.00

Parcel 6T (Temporary Easement)

Property Owners: John A. Powell and Karen L. Powell

Recommended Offer of Settlement: \$2800.00

Fair Market Value Estimate: \$2800.00

Funding Source: County Road and Bridge

BC2019-249

Court of Common Pleas/Juvenile Court Division, recommending to terminate Contract No. CE1800215 with Center for Quality Legal Representation in Juvenile Proceedings for professional and technical services to design, develop, implement and maintain a Parent Representation Program for the period 5/1/2018 – 4/30/2019, effective 3/31/2019.

Funding Source: Parent Representation Grant Funds

BC2019-250

Fiscal Office presenting proposed Travel for the week of 3/25/2019

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Public Safety and Justice Services	John O'Donnell	A workshop entitled "National Association of SARA Title III Program Officials (NASTTPO) Annual Workshop & Training"	National Association of SARA Title III Program Officials (NASTTPO)	5/5/-5/9/2019	Reno, Nevada	*Registration Fees – \$385.00 **Lodging- \$500.00 **Meals - \$272.00 **Ground Transportation- \$70.00 ***Airfare- \$575.00 Total- \$1,802.00	FY16 Hazardous Materials Emergency Preparedness (HMEP) Grant

*Paid to host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – (\$575.00)

Purpose:

The National Association of SARA Title III Program Officials (NASTTPO) is made up of members with Emergency Planning and Community Right to Know program responsibilities, such as health, occupational safety, first response, environmental, and emergency management agencies. The NASTTPO Annual Workshop serves as a gathering point for local, state, and federal partners to provide training and lessons learned from recent events, with updates from federal partners including the Environmental Protection Agency and the US Department of Transportation.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Health and Human Services</i>	<i>Nicole Diehl</i>	<i>A Conference entitled "Society for Industrial and Organizational Psychology (SIOP) 2019 Annual Conference"</i>	<i>Society for Industrial and Organizational Psychology (SIOP)</i>	<i>4/2/-4/6/2019</i>	<i>Washington, D.C.</i>	<i>*Registration Fees – \$450.00</i> <i>**Lodging- \$1,581.00</i> <i>**Meals - \$240.00</i> <i>**Ground Transportation- \$50.00</i> <i>***Airfare – \$400.30</i> <i>Total - \$2,721.30</i>	<i>Health and Human Services Levy</i>

**Paid to the Host*

***Staff reimbursement*

**** Airfare will be covered by a contract with the County's Travel Vendor – (\$400.30)*

Purpose:

The Society for Industrial and Organizational Psychology (SIOP) works to enhance human well-being and performance in organizational and work settings by promoting the science, practice, and teaching of industrial-organizational psychology. 2019 Annual Conference provides sessions that focus on applying industrial and organizational principles to workplace issues unique to life in the information age. These sessions offer CE credit and networking opportunities along with instruction in important skills and concepts for managing the modern workforce.

BC2019-251

Office of Procurement & Diversity, presenting proposed purchases for the week of 3/25/2019

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
CL-19-44873	(10) Electric time stamps for document filing	Clerk of Courts	Ohio Time Corporation	\$6,300.00	General Fund
IS-19-45070	Sony camera lenses, teleconverter and filters	Department of Information Technology	Adorama Inc.	\$4,810.04	General Fund
JA-19-44549	(2) Carbon Fire Disruptor Kits for Lake County Bomb Squad	Department of Public Safety and Justice Services	Concept Development Corporation	Not-to-exceed \$14,090.00	FY2017 State Homeland Security Grant Program
JA-19-44869	Legal notice: Detection deployment kit, laptop and required software for the Lake County HazMat Team bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY2017 State Homeland Security Grant Program
CT-19-44269	Repair parts for Backhoe S-473 for Sanitary Engineer	Department of Public Works	Akron Tractor & Equipment, Inc.	\$6,268.22	Sanitary Sewer Fund
CT-19-44621	Orange and blue record jackets for Cuyahoga Job and Family Services	Department of Public Works	Walker Group LLC	\$4,648.80	General Fund – Internal Service Fund
CT-19-45006	Batteries for fire alarm panels at Juvenile Justice Center	Department of Public Works	Interstate All Battery Center	\$1,746.64	General Fund – Internal Service Fund
CT-19-45037	Electric water heaters for Jail I Kitchen	Department of Public Works	Active Plumbing Supply	\$14,056.73	General Fund – Capital Projects
CT-19-45103	Fuel injector replacement for Truck 3-259 for Fleet Services	Department of Public Works	Valley Ford Truck Inc	\$1,506.65	Road & Bridge Fund
CT-19-45122	Repair to mini excavators S-478 and S-489 for Sanitary Engineer	Department of Public Works	Ohio CAT	\$6,523.71	Sanitary Sewer Fund
CT-19-45125	Transmission replacement for Vehicle OD 4522	Department of Public Works	Atlas Automotive, Inc.	\$1,800.00	Sanitary Sewer Fund
CT-19-45127	Truck parts for Sanitary Engineer	Department of Public Works	Fleetwise Truck Parts	Not-to-exceed \$15,000.00	Sanitary Sewer Fund
CT-19-45132	Suspension and spring repairs for Fleet Services	Department of Public Works	EAB Truck Service	Not-to-exceed \$24,900.00	Road and Bridge Fund
CT-19-45141	Enclosed utility trailer for Sanitary Engineer	Department of Public Works	JTI, Inc.	\$8,979.83	Sanitary Sewer Fund
CT-19-45165	Offset printing of 2018 Development Overview for Communications Department	Department of Public Works	Footie Printing	\$1,520.00	General Fund – Internal Service Fund

CT-19-45199	Window envelopes for Fiscal Office	Department of Public Works	Millcraft Paper Company	\$720.00	General Fund – Internal Service Fund
CT-19-45206	Legal notice: Halle Warehouse 4 th Floor HVAC bid	Department of Public Works	The Plain Dealer	Not-to-exceed \$2,500.00	General Fund – Capital Projects
CR-19-45019	Lab solvents for Toxicology Lab	Medical Examiner's Office	Fisher Scientific	\$5,406.37	Medical Examiner's Office Crime Lab Fund
CR-19-45026	Replacement ice maker in Histology Lab	Medical Examiner's Office	Dean Supply	\$3,372.50	General Fund
CR-19-45068	Replacement lab chairs for Histology Lab	Medical Examiner's Office	Fisher Scientific	\$1,442.42	General Fund
CR-19-45074	Pipets, tubes, pads, scalpels, labels, inserts, bags, filers for DNA Lab	Medical Examiner's Office	Amerisochi	\$591.02	Medical Examiner's Office Crime Lab Fund
CR-19-45074	Pipets, tubes, pads, scalpels, labels, inserts, bags, filers for DNA Lab	Medical Examiner's Office	Government Scientific	\$752.30	Medical Examiner's Office Crime Lab Fund
CR-19-45074	Pipets, tubes, pads, scalpels, labels, inserts, bags, filers for DNA Lab	Medical Examiner's Office	Fisher Scientific	\$965.04	Medical Examiner's Office Crime Lab Fund
CR-19-45093	Calibrator drug standards for Toxicology Lab	Medical Examiner's Office	Cerilliant	\$2,707.51	Medical Examiner's Office Crime Lab Fund
CR-19-45142	Purchase Medicolegal Death Investigation book	Medical Examiner's Office	Audio & Video Labs Inc.	1,724.77	General Fund
CR-19-45145	Carestream cleaning kits & cassettes, extremity ruler & thyroid collar for x-ray equipment for Autopsy Lab	Medical Examiner's Office	X-Ray Services of Ohio	\$4,749.92	Medical Examiner's Office Lab Fund
CR-19-45146	High profile microtome blades for Histology Lab	Medical Examiner's Office	Mercedes Scientific	\$799.36	Medical Examiner's Office Lab Fund
CR-19-45153	Fentanyl and drug standards for Drug Chemistry Lab	Medical Examiner's Office	Cayman Chemical Company	\$1,028.00	Medical Examiner's Office Crime Lab Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-19-45150	Post Adoption Special Services Subsidy: Residential treatment services*	Division of Children and Family Services	The Village Network	\$2,754.48	70% Health and Human Services Levy Fund 30% Title IV-E
CF-19-45207	Post Adoption Special Services Subsidy: Attachment therapy and in-	Division of Children and Family Services	Adoption and Attachment Therapy Partners, LLC	\$2,340.75	70% Health and Human Services Levy Fund 30% Title IV-E

	<i>home neurofeedback supervision*</i>				
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**Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.*

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>SH-19-44886</i>	<i>April-June Dairy</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$23,529.00</i>	<i>General Fund</i>
<i>SH-19-44887</i>	<i>April-June Waffles</i>	<i>Sheriff's Department</i>	<i>National Food Group, Inc.</i>	<i>\$8,575.20</i>	<i>General Fund</i>
<i>SH-19-44888</i>	<i>April-June Sugar, Flour</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$14,341.80</i>	<i>General Fund</i>
<i>SH-19-44889</i>	<i>April-June Sauces Etc.</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$9,973.50</i>	<i>General Fund</i>
<i>SH-19-44890</i>	<i>April-June Sauce & Dressings</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$3,606.00</i>	<i>General Fund</i>
<i>SH-19-44890</i>	<i>April-June Sauce & Dressings</i>	<i>Sheriff's Department</i>	<i>JNS Foods, LLC</i>	<i>\$7,116.00</i>	<i>General Fund</i>
<i>SH-19-44891</i>	<i>April-June Potatoes/Oats</i>	<i>Sheriff's Department</i>	<i>JNS Foods, LLC</i>	<i>\$4,410.00</i>	<i>General Fund</i>
<i>SH-19-44891</i>	<i>April-June Potatoes/Oats</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$12,716.53</i>	<i>General Fund</i>
<i>SH-19-44893</i>	<i>April-June Chicken</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$21,502.00</i>	<i>General Fund</i>
<i>SH-19-44900</i>	<i>April-June Soup</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$4,380.00</i>	<i>General Fund</i>
<i>SH-19-44900</i>	<i>April-June Soup</i>	<i>Sheriff's Department</i>	<i>JNS Foods, LLC</i>	<i>\$6,180.00</i>	<i>General Fund</i>
<i>SH-19-44901</i>	<i>April-June Crackers/Chips</i>	<i>Sheriff's Department</i>	<i>Gordon Food Service, Inc.</i>	<i>\$11,124.00</i>	<i>General Fund</i>
<i>SH-19-44902</i>	<i>April-June Bagels</i>	<i>Sheriff's Department</i>	<i>Gordon Food Service, Inc.</i>	<i>\$9,360.00</i>	<i>General Fund</i>
<i>SH-19-44903</i>	<i>April-June Beans</i>	<i>Sheriff's Department</i>	<i>Benjamin Foods</i>	<i>\$8,600.00</i>	<i>General Fund</i>
<i>SH-19-44903</i>	<i>April-June Beans</i>	<i>Sheriff's Department</i>	<i>Gordon Food Service, Inc.</i>	<i>\$9,040.00</i>	<i>General Fund</i>
<i>SH-19-44904</i>	<i>April-June Cake Mix</i>	<i>Sheriff's Department</i>	<i>JNS Foods, LLC</i>	<i>\$24,030.00</i>	<i>General Fund</i>
<i>SH-19-44905</i>	<i>April-June Franks</i>	<i>Sheriff's Department</i>	<i>Gordon Food Service, Inc.</i>	<i>\$380.00</i>	<i>General Fund</i>

SH-19-44905	April-June Franks	Sheriff's Department	EMA Foods Co., Inc.	\$5,472.00	General Fund
SH-19-44906	April-June Frozen Vegetables	Sheriff's Department	EMA Foods Co., Inc.	\$6,593.40	General Fund
SH-19-44906	April-June Frozen Vegetables	Sheriff's Department	National Food Group, Inc.	\$9,600.00	General Fund
SH-19-44906	April-June Frozen Vegetables	Sheriff's Department	Benjamin Foods	\$12,133.50	General Fund
SH-19-44907	April-June Jelly / Syrup	Sheriff's Department	Elwood International, Inc.	\$2,200.00	General Fund
SH-19-44907	April-June Jelly / Syrup	Sheriff's Department	Benjamin Foods	\$5,100.56	General Fund
SH-19-44909	April-June Sausage	Sheriff's Department	National Food Group, Inc.	\$19,440.00	General Fund
SH-19-44949	April-June Turkey (Ground)	Sheriff's Department	Benjamin Foods	\$7,640.00	General Fund
SH-19-44950	April-June Bulk Cereal	Sheriff's Department	Benjamin Foods	\$6,836.70	General Fund
SH-19-44951	April-June Beef Patties	Sheriff's Department	Benjamin Foods	\$21,240.00	General Fund
SH-19-44952	April-June Canned Fruit	Sheriff's Department	JNS Foods, LLC	\$8,500.00	General Fund
SH-19-44952	April-June Canned Fruit	Sheriff's Department	National Food Group, Inc.	\$12,950.00	General Fund
SH-19-44953	April-June Cheese Sauce	Sheriff's Department	EMA Foods Co., Inc.	\$10,098.00	General Fund
SH-19-44954	April-June Nutri-Cal Drink Mix	Sheriff's Department	Good Source Solutions, Inc.	\$7,360.00	General Fund
SH-19-44955	April-June Drink Mix	Sheriff's Department	Benjamin Foods	\$10,773.00	General Fund
SH-19-44956	April-June Cookies	Sheriff's Department	Portland Foods	\$9,000.00	General Fund
SH-19-44957	April-June Donuts	Sheriff's Department	Portland Foods	\$10,140.00	General Fund
SH-19-44958	April-June Pasta	Sheriff's Department	New England Food Brokerage, Inc	\$16,520.40	General Fund
SH-19-44959	April-June Spices	Sheriff's Department	Majestic International Spice Corp.	\$3,745.90	General Fund
SH-19-44960	April-June Milk	Sheriff's Department	Borden Dairy Company of Ohio dba Dairymens Milk Company	\$48,328.00	General Fund

<i>SH-19-44961</i>	<i>April-June Bread</i>	<i>Sheriff's Department</i>	<i>Portland Foods</i>	<i>\$57,591.84</i>	<i>General Fund</i>
<i>SH-19-44962</i>	<i>April-June Fresh Vegetables</i>	<i>Sheriff's Department</i>	<i>The Sanson Company</i>	<i>\$54,275.00</i>	<i>General Fund</i>
<i>SH-19-44963</i>	<i>April-June Fresh Fruit</i>	<i>Sheriff's Department</i>	<i>The Sanson Company</i>	<i>\$68,500.00</i>	<i>General Fund</i>

V – OTHER BUSINESS

Additional Item

BC2019-252

Sheriff's Department,

a) Submitting an RFP exemption on RQ45280, which will result in an award recommendation to Norix Group, Inc. in the amount not-to-exceed \$147,031.50 for the purchase of (Not-to-exceed (750)) Stack a bunks (mattress bases) for overflow inmates at the Jail.

b) Recommending an award on RQ45280 to Norix Group, Inc. in the amount not-to-exceed \$147,031.50 for the purchase of (Not-to-exceed (750)) Stack a bunks (mattress bases) for overflow inmates at the Jail.
Funding Source: General Fund

Donna Kaleal, Alison Bilak, Philip Christopher, Sheriff's Department, presented. Trevor McAleer asked if there is any indication that the remaining 3 bidders would have lowered their prices if they had known the County was going to purchase (750) Stack a bunks vs. the (120) that we initially bid out; and asked if the recommended vendor provided a lower rate since the County is purchasing a larger quantity. Mr. McAleer also asked if a warranty is included; and stated that this is the same bedding that was recommended by the consultant that was hired by the County.

Joe Nanni asked for clarification on the quantity of items being purchased; asked how quickly the vendor can deliver the mattress bases; asked if the Jail has accompanying mattresses already in stock; and asked for clarification on the type of mattress bases being purchased as it relates to the picture provided in the presentation.

Dale Miller asked for confirmation that 5 vendors submitted bid on the informal RFP; asked about the quotes provided by each bidder; asked for clarification on the quantity of items being purchased and the unit pricing. Mr. Miller also asked for confirmation of the procurement method being utilized and the reason for the urgency as it relates to the Department not using the normal competitive bidding process.

Matt Carroll asked for confirmation that the bedding would address the needs of approximately 500 inmates.

Matt Carroll motioned to amend the agenda to consider the item; Michael Dever seconded. Matt Carroll motioned to approve; Michael Dever seconded. Item BC2019-252 was unanimously approved.

Mission Critical Item:

BC2019-253

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ45126 to Rolling Hills Hospital in the amount not-to-exceed \$24,999.99 for residential placement services, effective 2/6/2019.

Funding Source: ~~30% General Fund~~ and 70% Health and Human Services Levy Fund – 30% Title IV-E

Bob Math, Cuyahoga Job and Family Services, presented. Dale Miller asked for additional information on the services being provided; asked if there is a closer facility that could provide these services as it relates to the facility being located in Oklahoma; and asked about the age of the child being placed.

Trevor McAleer asked if the County will use this facility moving forward to place children with similar behavioral issues. Matt Carroll motioned to amend the agenda to consider the item; Michael Dever seconded. Matt Carroll motioned to approve; Michael Dever seconded. Item BC2019-253 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting an agreement of cooperation with the City of Rocky River in connection with the resurfacing of Hilliard Boulevard from River Oaks Drive to Lakeview Avenue.

Funding Source: the project is to be funded \$1,280,000 with County Road and Bridge Fund and \$320,000 from the City of Rocky River

Item No. 2

Department of Development, submitting an agreement with South Haven Woods, L.P. in the amount of \$450,000.00 in connection with an affordable housing loan for the South Haven Woods Project located at 315 Bonnieview Drive, Bedford for the period 5/1/2018 - 4/30/2038. (Board Approval No. BC2017-190)

Funding Source: HUD HOME INVESTMENT PARTNERSHIP PROGRAM

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Matt Carroll motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:55 a.m.