



**Cuyahoga County Board of Control Agenda
Tuesday, February 19, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 2/11/19

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-124

Department of Public Works, submitting an amendment (Subsidiary No. 1) to Contract No. CE1800223 with Kokosing Construction Company, Inc. for the resurfacing of Wallings Road from Broadview Road to the Broadview Heights East Corporation Line in the City of Broadview Heights for additional funds in the amount not-to-exceed \$74,703.63.

Funding Sources: Federal Funds (80%); City of Broadview Heights (10%); Cuyahoga County using \$7.50 License Tax Fund (10%)

BC2019-125

Department of Development, recommending an award on RQ44684 and enter into a contract with Cleveland State University in the amount not-to-exceed \$50,000.00 for economic research and advice services in connection with the 5-year Economic Development Plan for the period 2/25/2019 – 12/31/2019.

Funding Source: General Fund

BC2019-126

Sheriff's Department, submitting an amendment to Contract No. CE1800360 with Educare Medical Staffing, LLP for temporary nursing services for the period 9/17/2018 – 12/31/2019 to change the terms, effective 2/19/2019 and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: General Fund

BC2019-127

Cuyahoga County Sheriff's Department,

a) Submitting an RFP exemption on RQ44409, which will result in an award recommendation to Independence Office and Business Supply Co., Inc. in the amount not-to-exceed \$6,481.00 for the purchase of (24) Chairs for Protective Services Officers in various County buildings.

b) Recommending an award on RQ44409 to Independence Office and Business Supply Co., Inc. in the amount not-to-exceed \$6,481.00 for the purchase of (24) chairs for Protective Services Officers in various County buildings.

Funding Source: Internal Service Fund (General/HHS Levy Fund Impact)

BC2019-128

Department of Public Safety and Justice Services, recommending an award on RQ43706 and enter into a contract with Domestic Violence and Child Advocacy Center in the amount not-to-exceed \$136,237.20 for the Latina Domestic Violence Project in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women's Act Block Grant

BC2019-129

Department of Public Safety and Justice Services, recommending an award on RQ43702 and enter into an agreement with City of Cleveland - Department of Public Safety (Law Enforcement Division) in the amount not-to-exceed \$96,602.95 for staffing of (2) Cleveland Police Detectives to provide investigation services for the Cleveland Domestic Violence Project in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women's Act Block Grant

BC2019-130

Department of Public Safety and Justice Services, recommending an award on RQ43704 and enter into an agreement with City of Cleveland in the amount not-to-exceed \$43,864.61 for the provision of a Sexual Assault Advocate to assist victims with crisis intervention and referral services in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women's Act Block Grant

BC2019-131

Department of Public Safety and Justice Services, recommending an award on RQ43707 and enter into a contract with Jewish Family Services Association of Cleveland, Ohio in the amount not-to-exceed \$34,258.83 for the Domestic Violence Services Project in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women's Act Block Grant

BC2019-132

Department of Public Safety and Justice Services, recommending an award on RQ43701 and enter into an agreement with City of Bedford in the amount not-to-exceed \$28,093.51 for staffing of a Domestic Violence Court Liaison for the Domestic Violence Victims Program in connection with the FY2018 STOP Violence Against Women ACT Block Grant for the period 1/1/2019 – 12/31/2019.

Funding Source: STOP Violence Against Women’s Act Block Grant

BC2019-133

Department of Public Safety and Justice Services, recommending an award on RQ44633 and enter into a contract with Golden Ciphers, Inc. in the amount not-to-exceed \$45,000.00 for the SESA Rites of Passage Program in connection with the FY2018 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program for the period 1/1/2019 – 12/31/2019.

Funding Source: FY2018 Title II Formula Grant

Public Safety and Justice Services, FY19 JJDP Juvenile Court Contract.

BC2019-134

Department of Public Safety and Justice Services, recommending an award on RQ44281 and enter into a contract with Court of Common Pleas, Juvenile Court Division in the amount not-to-exceed \$24,000.00 for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project in connection with the FY2018 Juvenile Justice and Delinquency Prevention Disproportionate Minority Contact Title II Formula Grant Program for the period 1/1/2019 – 12/31/2019.

Funding Source: FY2018 Title II Formula Grant

C. – Consent Agenda

BC2019-135

Office of Procurement & Diversity recommending to amend Board Approval No. BC2019-22 dated January 7, 2019, which presented proposed purchases for the period January – March 2019 for the Cuyahoga County Sheriff's Department:

- a) **By rescinding awards to V & J Services**
- b) **By adding additional funds to awards previously made**
- c) **By recommending additional awards to the lowest bidders not previously awarded by BC2019-22:**

RQ#	Description	Department	Vendor Name	Amount	Fund
SH-19-44163	January-March Sauce & Dressings	Sheriff's Department	V & J Services	\$1,690.79	General Fund
SH-19-44163	January-March Sauce & Dressings	Sheriff's Department	Benjamin Foods	\$8,122.80 \$9,992.10	General Fund
SH-19-44164	January-March Sauces Etc.	Sheriff's Department	V & J Services	\$3,638.25	General Fund
SH-19-44164	January-March Sauces Etc.	Sheriff's Department	Benjamin Foods	\$6,143.40 \$9,870.90	General Fund
SH-19-44175	January-March Pasta	Sheriff's Department	V & J Services	\$12,230.40	General Fund
SH-19-44175	January-March Pasta	Sheriff's Department	Benjamin Foods	\$16,629.60	General Fund
SH-19-44178	January-March Bulk Cereal	Sheriff's Department	V & J Services	\$3,019.38	General Fund
SH-19-44178	January-March Bulk Cereal	Sheriff's Department	National Food Group, Inc.	\$3,061.50 6,793.80	General Fund
SH-19-44179	January-March Beans	Sheriff's Department	V & J Services	\$9,564.80	General Fund
SH-19-44179	January-March Beans	Sheriff's Department	Benjamin Foods	\$2,754.00 \$7,362.00	General Fund
SH-19-44179	January-March Beans	Sheriff's Department	Gordon Food Service, Inc.	\$9,040.00	General Fund

SH-19-44182	January-March Canned Fruit	Sheriff's Department	V & J Services	\$13,475.00	General Fund
SH-19-44182	January-March Canned Fruit	Sheriff's Department	JNS FOODS, LLC	\$14,595.00	General Fund

SH-19-44190	January-March Spices	Sheriff's Department	V & J Services	\$3,798.15	General Fund
SH-19-44190	January-March Spices	Sheriff's Department	Benjamin Foods	\$5,427.96	General Fund

BC2019-136

Department of Health and Human Services/Community Initiatives Division/Office Of Early Childhood, submitting an amendment to a Master Contract with various providers for the expansion of Universal Pre-Kindergarten in Cuyahoga County for the period 8/1/2017 – 7/31/2020, by adding the provider Kids and Such, Inc. dba Creative Kids, effective 12/2/2018; no additional funds required.

Funding Source: Original Contract – Health and Human Services Levy

BC2019-137

Fiscal Office, Presenting Proposed Travel Requests for the week of 2/19/2019

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Public Safety and Justice Services	Jakolya Gordon, Susan Weaver, and Kim Kylee	A conference entitled "19 th Annual International Family Justice Center Conference"	Camp HOPE America	3/18/- 3/22/2019	Paradise Point Resort, San Diego, CA	**Registration- \$1,710.00 **Lodging- \$3,000.00 **Meals - \$696.00 **Ground Transportation- \$300.00 **Parking - \$150.00 **Baggage - \$150.00 **Airfare - \$1,200.00 Total \$7,206.00	Camp HOPE America Readiness Grant

**Staff reimbursement

Note – expenses for this conference will be covered by the Camp Hope America Readiness Grant

Purpose:

The 19th Annual International Family Justice Center Conference is a unique convening of professionals that will address trauma-informed practices in the fields of domestic violence, child abuse, sexual assault, elder abuse, and human trafficking. This is mandatory training for Cuyahoga County to implement Camp HOPE, a mentoring initiative to focus on children and teens exposed to domestic violence.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Department of Public Safety and Justice Services	Macklin Flinn	A Workshop entitled "Emergency Management Institute (EMI) Master Exercise Practitioner Program E0132 "	Emergency Management Institute (EMI)	3/3/-3/8/2019	Emmitsburg, MD	*Registration- \$625.00 *Lodging - \$240.00 **Mileage – \$495.88 ***Meals - \$150.00 ***Tolls - \$55.00 Total - \$1,565.88	Emergency Management Institute National Emergency Training Center General Fund

Recommending to amend Board Approval No. BC2018-630, dated September 17, 2018, which authorized Macklin Flinn to attend a workshop hosted by Emergency Management Institute during the period 3/3-3/8/2019, located in Emmitsburg, MD, for expenses in the total amount not-to-exceed \$1,565.88, **by changing the funding source from Emergency Management Institute to General Fund to cover the Meals and Tolls portion of expenses.**

The initial request submitted by the Department incorrectly stated that all expenses would be covered by the Host (EMI). Expenses for meals and tolls in the amount of \$205.00 are the responsibility of the student.

County Vehicle Requested

- *The Emergency Management Institute will cover registration and lodging.
- **Cuyahoga County Public Works chargeback (mileage)
- ***Staff reimbursement

Purpose:

The Master Exercise Practitioner Program is a series of two classroom courses (E0132, E0133) focusing on advanced program management, exercise design and evaluation practices in each phase of the Homeland Security Exercise and Evaluation Program (HSEEP).

Department	Travel Requests						Funding Source
	Staff (12)	Event	Host	Dates of Travel	Location	Expenses	
Public Defender's Office	Joshua Barnhizer, Joseph Buckley, Sheila Downs, Jeffrey Gardner, Linda Hricko, Scott Hurley, Michael Hustick, Laura Jones, Christine Julian, Morgan Pirc, Lisa Rankin, And Mary Cay Tylee	A seminar entitled "Making Sense of Science: Forensic Science & The Law"	National Association of Criminal Defense Lawyers (NACDL)	4/4/-4/7/2019	Las Vegas, Nevada	*Registration- \$3,228.00 **Meals - \$1,872.00 **Ground Transportation- \$600.00 ***Airfare - \$6,732.00 ****Lodging- \$8,741.76 Total - \$21,173.76	General Fund

*Paid to the Host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$6,732.00)**

****Deposit reimbursed to staff; remaining portion paid directly to vendor (The Cosmopolitan of Las Vegas)

Purpose:

The National Association of Criminal Defense Lawyers (NACDL) is an organization dedicated to serve as a leader, alongside diverse coalitions, in identifying and reforming flaws and inequalities in the criminal justice system and fully equipping members with the education and training to serve all accused persons at the highest level. The NACDL's 12th Annual Forensic Science & the Law Seminar, "Making Sense of Science" covers the entire landscape of foundational forensic sciences and provides critical information, training, and guidance in the field of forensic science as it relates to the investigation and prosecution of criminal cases.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Public Defender's Office	Sarah Gatti, and Margaret Isquick	A conference entitled "2019 National Conference on Parent Representation"	American Bar Association (ABA)	4/10/-4/13/2019	Tyson's Corner, VA	*Registration Fees – \$798.00 **Lodging- \$1,538.88 ***Meals - \$272.00 ***Mileage - \$412.96 ***Parking- \$50.00 Total - \$3,071.84	General Fund

- *Paid to the Host (American Bar Association)
- **Paid to vendor (The Ritz-Carlton, Tyson's Corner)
- ***Staff reimbursement

Purpose:

The American Bar Association (ABA) Spring 2019 National Conference is designed to train, engage, and provide opportunities for networking and dialogue among law professionals who practice in a variety of areas and specifically professionals who focus on parent advocacy. The workshops facilitate small group discussions, and plenary sessions on relevant topics will move the parent representation practice forward and improve outcomes for children and families.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of the Medical Examiner	Daniel Mabel	A meeting entitled "American Academy of Forensic Sciences (AAFS) 71 st Annual Scientific Meeting"	American Academy of Forensic Sciences (AAFS)	2/19/- 2/23/2018	Baltimore, MD	*Registration Fees – \$450.00 *Airfare – \$297.98 *Lodging- \$826.98 *Meals - \$375.00 Total \$1,949.96	American Academy of Forensic Sciences

***All expenses will be covered by the host as The American Academy of Forensic Sciences is honoring Mr. Mabel with the "AAFS Outstanding Early Career Achievement in Forensic Sciences Award", which will be presented at the annual meeting.**

Mr. Mable will receive a Plaque and cash award in the amount of \$1,000.00.

Overall trip, including the cash award component was submitted to and reviewed by the Inspector General's office and determined to be not prohibited for the attendee to accept both the trip and reward, respectively.

Purpose:

The American Academy of Forensic Sciences (AAFS) is committed to the promotion of education and the elevation of accuracy, precision, and specificity in the forensic sciences. The annual scientific meeting presents the most current information, research, and updates in expanding field of forensic science.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Development	Paul Herdeg	A meeting entitled "National Association for County Community and Economic Development (NACCED) 2019 Spring Legislative Conference"	National Association for County Community and Economic Development (NACCED)	2/28/ – 3/2/2019	Washington, D.C.	*Registration Fees – \$100.00 ***Airfare - \$276.61 **Lodging- \$496.58 **Meals - \$148.00 **Ground Transportation- \$5.10 **Parking – \$30.00 Total- \$1,056.29	Community Development Block Grant – (100%)

*Paid to Host

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$1,056.29)**

Purpose:

The National Association for County Community and Economic Development (NACCED) develops the technical capacity of county government practitioners that administer federally-funded affordable housing, community development, and economic development programs. The 2019 Legislative Conference provides a forum for the exchange of ideas and solutions that help urban counties address their most pressing issues and will feature panel discussions and presentations from federal officials, national experts and urban county leaders.

BC2019-138

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/19/2019

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
JA-19-44209	(18) Integrated tactical headsets for use with ballistic helmets for Lake Count SWAT Team.	Department of Public Safety and Justice Services	Pro-Tech Sales	\$13,954.00	FY2016 Law Enforcement Homeland Security Grant Program
JA-19-44474	Specialized chemical sampling supplies for Regional Hazardous Materials Team	Department of Public Safety and Justice Services	Safeware, Inc.	\$2,397.90	FY2016 Urban Area Security Initiative
JA-19-44512	Replacement supplies for chemical detection units for Hazardous Materials Team	Department of Public Safety and Justice Services	Fisher Scientific Company LLC	\$7,880.45	FY2016 Urban Area Security Initiative
JA-19-44513	Specialized chemical detection chips for Regional Hazardous Materials Team	Department of Public Safety and Justice Services	Fisher Scientific Company LLC	\$6,119.20	FY2016 Urban Area Security Initiative
JA-19-44533	(2) Micro disruptor kits for Lake County Sheriff's Bomb Squad	Department of Public Safety and Justice Services	Ideal Supply Inc. dba Ideal Blasting Supply	\$6,394.85	FY2017 State Homeland Security Grant Program
JA-19-44675	(2) Inflatable boats with motors for disaster/ terrorist event response for Ohio Homeland Region 2	Department of Public Safety and Justice Services	Defender Industries, Inc.	\$12,606.00	FY2016 Urban Area Security Initiative
JA-19-44778	Legal notice: Ohio Homeland Region 2 Urban Search and Rescue truck-mounted forklift bid	Department of Public Safety and Justice Services	Plain Dealer	Not-to-exceed \$800.00	FY2016 Urban Area Security Initiative
CT-19-44602	Automated External Defibrillators for various County buildings	Department of Public Works	Cardiac Science	\$23,750.00	General Fund - Internal Service Fund
CT-19-44715	Criminal file folders for Clerk of Courts	Department of Public Works	Tab Products Co., LLC	\$4,140.00	General Fund - Internal Service Fund

CT-19-44716	Red dot file folder labels for Clerk of Courts	Department of Public Works	HPM Business Systems	\$2,517.77	General Fund - Internal Service Fund
CT-19-44723	Legal notice: Epoxy flooring and vertical glazing bid	Department of Public Works	Plain Dealer	Not-to-exceed \$800.00	Capital Projects
CT-19-44727	Paper for domestic case file folders for Clerk of Courts	Department of Public Works	Xpedx Veritiv	\$1,630.97	General Fund - Internal Service Fund
CT-19-44728	Finishing services for domestic case file folders for Clerk of Courts	Department of Public Works	United Finishing and Die Cutting	\$5,398.10	General Fund - Internal Service Fund
CT-19-44729	Finishing services for civil file folders for Clerk of Courts	Department of Public Works	GBS Corporation	\$6,507.50	General Fund - Internal Service Fund
CT-19-44736	Restroom partitions for Jail I Kitchen	Department of Public Works	B-Par, Inc.	\$7,180.00	Capital Projects
CT-19-44740	Modified toilets for Bedford Jail	Department of Public Works	Rojein Company	\$10,496.00	Bedford Jail
CT-19-44801	Ready mix concrete for Road and Bridge	Department of Public Works	Tech Ready Mix	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-19-44802	Ready mix concrete for Road and Bridge	Department of Public Works	Rockport Ready Mix	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-19-44804	Ready mix concrete for Road and Bridge	Department of Public Works	Carr Bros., Inc.	Not-to-exceed \$24,500.00	Road and Bridge Fund
CT-19-44806	Bare box controls, diffusers, dampers and related components for Facilities	Department of Public Works	Duct Fabricators	Not-to-exceed \$24,500.00	General Fund - Internal Service Fund
CT-19-44811	Replacement cantilever roller for gate at Bridge Garage	Department of Public Works	Advance Door Company	\$744.00	General Fund - Internal Service Fund
LL001-19-44812	Purchase (8) books for legal research	Law Library	LexisNexis/ Matthew Bender	\$1,573.34	Cuyahoga County Library Resources Fund
CR-19-44284	Formamide, Pop-4, reagents, arrays and buffers for genetic testing	Medical Examiner's Office	Life Technologies	\$18,653.80	Medical Examiner's Office Crime Lab Fund
CR-19-44769	Weights calibration and balances maintenance for various labs	Medical Examiner's Office	Lake Balance Company	\$2,255.00	General Fund

CR-19-44814	Wardrobe lockers for Investigation Department	Medical Examiner's Office	WB Mason	\$725.00	General Fund
CR-19-44815	Plantronics headsets for Investigation Department	Medical Examiner's Office	Southern Computer Warehouse	\$1,973.30	General Fund
CR-19-44827	Promotional lanyards for Medicolegal Training participants	Medical Examiner's Office	The Image Group	\$717.00	General Fund is reimbursed by training participants' fees
SH-19-44641	Replacement heavy-duty box trucks for Jail Kitchen and Laundry and Bedford Heights Jail Laundry	Sheriff's Department	Astro Supply	\$3,691.76	General Fund
SH-19-44711	Replacement handcuffs for Special Response Team Officers at Jail	Sheriff's Department	Pro-Tech Sales	\$519.00	General Fund
SH-19-44720	Sports bras for female inmates	Sheriff's Department	Bob Barker Company	\$2,442.60	General Fund
SH-19-44746	Multiple gas detector for SWAT Team	Sheriff's Department	HPM Business Systems	\$617.77	General Fund
SH-19-44779	Nitrile gloves for Special Response Team officers and laundry workers at Jail	Sheriff's Department	Labsource, Inc.	\$3,218.88	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
CF-19-44782	Post Adoption Special Services Subsidy: ADA Ramp Accommodation*	Division of Children and Family Services	North Coast Accessible Homes	\$7,020.27	70% - Health and Human Services Levy Fund 30% - Title IV-E
FC-19-44667	State-mandated audit services	Family and Children First Council	Dave Yost, Ohio Auditor of State	Not-to-exceed \$5,500.00	Health and Human Services Levy Fund

*** Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JC-19-44550	Milk – February	Juvenile Court Division	Borden Dairy Company of Ohio, LLC	\$5,672.00	General Fund
JC-19-44551	Canned fruit – February	Juvenile Court Division	JNS Foods LLC	\$2,090.50	General Fund
JC-19-44552	Pork and beans – February	Juvenile Court Division	Gordon Food Service	\$2,054.36	General Fund
JC-19-44552	Pork and beans – February	Juvenile Court Division	JNS Foods LLC	\$552.00	General Fund
JC-19-44553	Frozen foods – February	Juvenile Court Division	Gordon Food Service	\$2,311.54	General Fund
JC-19-44553	Frozen foods – February	Juvenile Court Division	JNS Foods LLC	\$5,795.00	General Fund
JC-19-44554	Dairy products – February	Juvenile Court Division	Gordon Food Service	\$635.62	General Fund
JC-19-44555	Lunch Meat – February	Juvenile Court Division	Gordon Food Service	\$314.30	General Fund
JC-19-44556	Frozen meat – February	Juvenile Court Division	Gordon Food Service	\$3,552.00	General Fund
JC-19-44557	Fresh produce – February	Juvenile Court Division	Gordon Food Service	\$5,069.73	General Fund
CR-19-44298	Powerplex Fusion/IQ Casework/Powerquant testing kits for DNA Lab	Medical Examiner's Office	Promega Corporation	\$154,386.09	2018 DNA Backlog Grant

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Development, submitting a housing rehabilitation Contract with PBG Electric in the amount not-to-exceed \$4,000.00 in connection with a homeowner rehabilitation loan to David and Judith Cichra to tear off and install new roofing on the house and garage, replace existing electrical panel(s) install glass block windows and Tree removal services for the period 7/30/2018 – 4/30/2019.

Funding Source: Community Development Block Grant funds

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, February 11, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Councilman Dale Miller
Councilwoman Nan Baker
Kahlil Seren, County Council (Alternate for Dan Brady)
Amy Himmelein, Controller, Fiscal Office (Alternate for Dennis Kennedy)
Michael Chambers, Finance and Operations Administrator,
Department of Public Works (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 2/4/2019

Armond Budish motioned to approve the minutes from the February 4, 2019 meeting; Dale Miller seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

BC2019-94
Department of Law,

a) Submitting an RFP exemption on RQ43955, which will result in an award recommendation to Atticus Administration, LLC in the amount not-to-exceed \$9,144.00 for third party class action administration services for the period 9/5/2018 – 9/4/2019.

b) Recommending an award on RQ43955 and enter into a contract with Atticus Administration, LLC in the amount not-to-exceed \$9,144.00 for third party class action administration services for the period 9/5/2018 – 9/4/2019.

Funding Source: General Fund

Awatef Assad, Department of Law, presented. Dale Miller asked inquired about the general nature of the alleged circumstances that led to this class action suit and asked if all plaintiffs in the suit received some kind of settlement; and asked if the payments would be considered modest due to the number of

claimants relative to the total settlement amount. Nan Baker asked for a reason for the late submission of the contract and asked if it took 5 – 6 months to finalize the settlement in the courts. Armond Budish asked for confirmation that Atticus Administration, LLC was specifically named in the court order. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-94 was unanimously approved.

B. – New Items for Review

BC2019-106

Department of Public Works, recommending awards on RQ43764 and enter into contracts with various providers (27-9) in the total amount not-to-exceed \$400,000.00 for general sanitary engineering services for the period 2/15/2019 – 2/14/2022:

- a) Chagrin Valley Engineering, Ltd. in the amount-not-to-exceed \$200,000.00
- b) Brown and Caldwell in the amount-not-to-exceed \$200,000.00

Funding Source: Sanitary Engineering Fund

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2019-106 was unanimously approved.

BC2019-107

Department of Information Technology, submitting an amendment to Contract No. CE1700328 with Microsoft Corporation for Microsoft Premiere training and support services for the period 11/1/2017 – 10/31/2019 to extend the time period to 12/5/2019 and for additional funds in the amount not-to-exceed \$100,161.20.

Funding Source: General Fund

Dennis Sullivan and Jeremy Mio, Department of Information Technology, presented. Dale Miller asked why the contract is being extended for only one month and what is the purpose for adding funding; asked for confirmation that the additional funds and extension of time serve different purposes and are not related. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-107 was unanimously approved.

BC2019-108

Department of Information Technology, submitting an amendment to Contract No. CE1800159 with Navigator Management Partners, LLC for Enterprise Data Architecture Development services for the period 3/05/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Sources: General Fund

Dennis Sullivan, John Sheffler, and Ralph Persram, Department of Information Technology and Maggie Keenan, Office of Budget and Management presented. Dale Miller asked if this expense was anticipated and was it part of the contingency fund. Kahlil Seren asked what specific services are being provided and who is responsible for moving the data; asked how much has been paid to the vendor so far under this contract and if this amendment is an expansion of scope or just additional time and funds. Mr. Seren stated that the original contract detailed a 10-week schedule of deliverables and asked why the end date is being extended and what is the reason for the delay in completion; asked for clarification as to whether deliverables have been complete; asked what is operationally involved in the archiving process and if the

end date of 12/31/2019 is a comfortable timeframe for completion of services. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-108 was unanimously approved.

BC2019-109

Department of Human Resources, submitting an amendment to Contract No. CE1700148 with Occupational Health Centers of Ohio, P.A., Co. dba Concentra Medical Centers for drug toxicology screening and occupational health service evaluation for the period 8/15/2017 – 8/14/2020, to expand the scope of services by adding the County Sheriff's Department and Audiogram testing services, effective 2/11/2019 and for additional funds in the amount not-to-exceed \$67,800.00.

Funding Source: General Fund

Holly Woods, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-109 was unanimously approved.

BC2019-110

Department of Human Resources,

a) Submitting an RFP exemption on RQ44580, which will result in an award recommendation to Health and Fitness, Incorporated in the amount of \$33,685.00 for the purchase and installation of various employee wellness equipment to be used by staff at the Virgil E. Brown Building.

b) Recommending an award on RQ44580 to Health and Fitness, Incorporated in the amount of \$33,685.00 for the purchase and installation of various employee wellness equipment to be used by staff at the Virgil E. Brown Building.

Funding Source: Wellness Fund

Holly Woods, Department of Human Resources, presented. Kahlil Seren asked who determines what equipment should be purchased and what type of equipment is being considered for future purchases. Nan Baker asked if equipment would have been requested for the Jane Edna Hunter Building, had the roofing project not been necessary; and asked what the master plan is to provide equipment to other County buildings. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-110 was unanimously approved.

BC2019-111

Department of Health and Human Services/Division of Children and Family Services, submitting various amendments to Contract No. CE1700154 with City of Cleveland and Case Western Reserve University School of Medicine:

Effective, 3/1/2018

a) for fiscal agent services in connection with the facilitation of the development of the First Year Cleveland Initiative for the period 6/1/2016 – 4/30/2019 to extend the time period to 6/30/2019; no additional funds required.

Effective, 1/1/2019

b) to change the status from serving as fiscal agent to program operator in connection with the facilitation of the development of the First Year Cleveland Initiative for the period 6/1/2016 – 6/30/2019 to extend the time period to 9/30/2019, and for additional funds in the amount not-to-exceed \$500,000.00.

Funding Source: Health and Human Services Levy

Shawntaye McCurdy, Division of Children and Family Services, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-111 was unanimously approved.

BC2019-112

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Agreement No. AG1800068 with Cuyahoga County Public Library for administration of the Cuyahoga County Sheriff's Adult Basic Educational Services Program for inmates in County Correctional facilities for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2020, to modify the scope of services, effective 2/1/2019 and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: Health and Human Services Levy

Fred Bolotin, Office of Re-entry, presented. Nan Baker asked if any additional supervision is required for those staff with fewer years of experience in the administration of the program. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-112 was unanimously approved.

BC2019-113

Office of the Medical Examiner, recommending an award on RQ44285 and enter into a sole source contract with Cybergenetics Corporation in the amount not-to-exceed \$75,000.00 for maintenance on the True Allele Casework System for the period 2/11/2019 – 2/10/2022.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-113 was unanimously approved.

BC2019-114

Cuyahoga County Sheriff's Department,

a) Submitting an RFP exemption on RQ44451, which will result in an award recommendation to Lexipole LLC, in the amount not-to-exceed \$309,300.00 for subscription-based risk management and policy manual services for the period 2/11/2019 - 2/10/2022.

b) Recommending an award on RQ44451 and enter into a contract with Lexipole LLC, in the amount not-to-exceed \$309,300.00 for subscription-based risk management and policy manual services for the period 2/11/2019 - 2/10/2022.

Funding Source: General Fund

Donna Kaleal, Sheriff's Department, presented. Dale Miller asked what the process is for vendor recommendations to be approved and incorporated into the County's policies. Mr. Miller asked Armond Budish if there are written policies and procedures for the jail. Armond Budish responded by saying that many policies and procedures have been worked on while waiting on Lexipole LLC to complete services and that Chief George Taylor and Sheriff Pinkney have been modifying policies, to the extent capable, while waiting on vendor's recommendations. Mr. Miller asked if a document is accessible of existing policies; asked for a copy to be provided; and asked who approves changes to policies. Armond Budish indicated that the Sheriff's Department will research and provide a response to Board members. Mr. Miller asked if changes are submitted to the Administrative Review Board since any policy changes would affect the prisoners, who are part of the general public. Mr. Budish asked Ms. Kaleal to research and provide a response to Mr. Miller's question. Kahlil Seren asked for clarification on the contract term and if the County will own the material and derivative works the vendor produces and be able to expand on it, after the contract has ended. Nan Baker asked why an RFP exemption is being requested if this vendor is a sole source provider; and asked if time permitted, would that have been the chosen procurement process utilized; and asked if a new contract with this vendor, if necessary, would be processed as a sole source request in the future. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-114 was unanimously approved.

BC2019-115

Department of Sustainability,

a) Submitting an RFP exemption on RQ44644, which will result in an award recommendation to Coalition for Green Capital in the amount not-to-exceed \$50,000.00 for Green Bank Services for the period 2/11/2019 – 2/10/2020.

b) Recommending an award on RQ44644 and enter into a contract with Coalition for Green Capital in the amount not-to-exceed \$50,000.00 for Green Bank Services for the period 2/11/2019 – 2/10/2020.

Funding Source: Renewable Energy Task Force

Mike Foley, Department of Sustainability, presented. Armond Budish asked for clarification on the commitment of financing from the George Gund Foundation and the Cleveland Foundation. Nan Baker asked if there will be an additional investment after this contract and if one year is adequate for completion of services. Dale Miller asked if the award amount is for planning only or will funds allow the Green Bank to become operational. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-115 was unanimously approved.

C. – Consent Agenda

Andria Richardson, Clerk of the Board of Control referred to a travel request listed under Item No. BC2019-117 and stated that the dates of travel for 7 Medical Examiner staff attending a conference in Maryland are 2/16/2019 – 2/23/2019 ~~2018~~ **2019**. There were no questions on the consent agenda items. Armond Budish motioned to approve items BC2019-116 through -118; Dale Miller seconded, the consent items were unanimously approved, as amended.

BC2019-116

Department of Public Works, submitting an amendment to Board Approval No. BC2019-22 dated 1/7/2019, which presented proposed purchases for the week of 1/7/2019, which made an award to the Plain Dealer, by changing the amount-not-to-exceed from \$800.00 to \$848.64:

CT-19- 44416	Legal notice: Sale of various County Buildings Request for Proposals	Department of Public Works	Plain Dealer	Not-to-exceed \$800.00 \$848.64	General Fund
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Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Office of the Medical Examiner	Thomas Gilson, M.D., Luigino Apollonio, PhD, Cassandra Clyde, Erica Armstrong, M.D., Erin Worrell, Nasir Butt, M.D., and Todd Barr, M.D.	A meeting entitled "American Academy of Forensic Sciences (AAFS) 71 st Annual Scientific Meeting"	American Academy of Forensic Sciences (AAFS)	2/16/-2/23/2018 2/16/-2/23/2019	Baltimore, MD	***Airfare-\$1,484.06 **Registration-\$4,020.00 **Lodging-\$7,083.20 **Meals - \$2,048.00 **Ground Transportation-\$388.60 **Mileage - \$702.70 **Parking-\$150.00 **Baggage-\$180.00 Total – \$16,056.56	2018 Paul Coverdell Grant--77% General Fund--23%

***Airfare will be covered by a contract with the County’s Travel Vendor – (\$1,484.06)

**Staff reimbursement

Note -Mileage for two attendees (Thomas Gilson, M.D. & Todd Barr, M.D.), traveling by personal vehicle capped at estimated airfare-Two attendees (Erica Armstrong, M.D. & Erin Worrell), not seeking reimbursement for air travel booked individually.

Purpose: The American Academy of Forensic Sciences (AAFS) is committed to the promotion of education and the elevation of accuracy, precision, and specificity in the forensic sciences. The annual scientific meeting presents the most current information, research, and updates in expanding field of forensic science and provides opportunity for continuing education credits to attendees as well.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of the Medical Examiner</i>	<i>Elizabeth Mooney, D.O.</i>	<i>A conference entitled "2019 Accreditation Council for Graduate Medical Education (ACGME) Annual Conference"</i>	<i>Accreditation Council for Graduate Medical Education (ACGME)</i>	<i>3/6/-3/8/2019</i>	<i>Orlando, Florida</i>	<i>***Airfare-</i> <i>\$585.00</i> <i>**Registration Fees –</i> <i>\$345.00</i> <i>**Lodging-</i> <i>\$526.64</i> <i>**Meals -</i> <i>\$124.00</i> <i>**Parking -</i> <i>\$54.00</i> <i>**Ground Transportation-</i> <i>\$89.63</i> <i>**Mileage -</i> <i>\$14.96</i> <i>**Baggage-</i> <i>\$80.00</i> <i>Total-</i> <i>\$1,819.23</i>	<i>General Fund</i>

***Staff reimbursement*

****Airfare will be covered by a contract with the County's Travel Vendor – (\$585.00)*

Purpose:

The Accreditation Council for Graduate Medical Education (ACGME) is an independent, not-for-profit, physician-led organization that sets and monitors the professional educational standards essential in preparing physicians to deliver safe, high-quality medical care to all Americans. The 2019 ACGME Annual Educational Conference focuses on recognizing the fundamental importance of the partnerships among physicians, educators, patients, and the GME community, bringing together leaders in the field to collaborate and network with colleagues and experts from around the world.

<i>Travel Requests</i>							
<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Office of Innovation and Performance</i>	<i>Karil Sampson</i>	<i>A seminar entitled "Denver Peak Academy – Black Belt Training – Cohort 85"</i>	<i>City and County of Denver</i>	<i>3/3/-3/9/2019</i>	<i>Denver, Colorado</i>	<i>***Airfare – \$468.00</i> <i>*Lodging- \$1,115.70</i> <i>*Meals - \$246.00</i> <i>*Ground Transportation- \$74.00</i> <i>Total- \$1,903.70</i>	<i>General Fund</i>

*** Airfare will be covered by a contract with the County's Travel Vendor – (\$468.00)*
**Staff reimbursement*

Purpose:

Denver Peak Academy aims to make government fun, innovative, and empowering to citizens and employees. Peak Academy trains city employees at all levels on the principles of "Lean," which teaches how to eliminate waste, improve efficiency and ultimately create a higher standard of government. Through Peak Academy, trainees learn techniques and strategies for implementing Peak Performance throughout their department, taking personal investment in the city's continuous improvement initiatives.

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
IS-19-44618	Data cartridges for County wide data backups	Department of Information Technology	MNJ Technologies Direct, Inc.	\$1,494.00	General Fund
CT-19-44693	Lubricant, fluids and oil for Fleet Services	Department of Public Works	Universal Oil Inc.	Not-to-exceed \$10,000.00	General Fund – Internal Service Fund
CT-19-44695	Various vehicle tires for Fleet Services	Department of Public Works	Bob Sumerel Tire	Not-to-exceed \$24,000.00	Road and Bridge Fund
CT-19-44703	Runway deicing fluid for County Airport	Department of Public Works	Nachurs Alpine Solutions LLC	Not-to-exceed \$24,500.00	Enterprise Fund
CT-19-44714	HVAC supplies for various County buildings	Department of Public Works	Cleveland Hermetic Supply	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CR-19-44701	Calibrators – drug standards for Toxicology Lab	Medical Examiner's Office	Cerilliant	\$1,586.34	Medical Examiner's Office Crime Lab Fund
CR-19-44733	Mini centrifuge and ammonium acetate for Toxicology Lab	Medical Examiner's Office	Fisher Scientific	\$609.04	Medical Examiner's Office Crime Lab Fund
CR-19-44737	Controls - drug standards for Toxicology Lab	Medical Examiner's Office	Lipomed	\$576.00	Medical Examiner's Office Crime Lab Fund
SH-19-44307	(60) Replacement plastic stacking chairs for Bedford Heights Jail Facility	Sheriff's Department	HPM Business Systems	\$2,707.77	General Fund
SH-19-44664	Replacement earphone kit for portable radio communications at Jail	Sheriff's Department	Holzberg Communications	\$787.25	General Fund

Items/Services Received and Invoiced but not Paid:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
JA-19-44661	Reimbursement of eligible overtime and back-fill expenses for participation in the Hazardous Materials Technician Training*	Department of Public Safety and Justice Services	City of University Heights	\$2,590.74	FY2016 State Homeland Security Grant Program
CF-19-44791	Post Adoption Special Services Subsidy: Quantitative Electroencephalography**	Division of Children and	Adoption and Attachment	\$807.50	70% - Health and Human Services Levy Fund

		Family Services	Therapy Partners, LLC		30% - Title IV-E
TR-19-44659	Postage for mailing of Escrow/Easy Pay coupons and letters	Treasurer's Office	United States Postal Service	\$5,000.00	General Fund

**Alternate procurement process and exemption from aggregation for reimbursement of eligible overtime and back-fill expenses to communities for specialized grant-funded training and exercise events for the period 7/23/2018 – 7/22/2023 approved by Board of Control Approval No. BC2018-482 dated 7/23/2018.*

*** Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.*

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Additional Item

BC2019-119

Fiscal Office/Office of Budget and Management,

- a) Submitting an RFP exemption on RQ44745, which will result in an award recommendation to Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$300,000.00 for support services for victims of domestic violence for the period 1/1/2019 – 6/30/2020.
- b) Recommending an award on RQ44745 and enter into a contract with Domestic Violence & Child Advocacy Center in the amount not-to-exceed \$300,000.00 for support services for victims of domestic violence for the period 1/1/2019 – 6/30/2020.

Funding Source: SR-Health & Comm Services

Maggie Keenan, Office of Budget and Management, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked why this item is not on the printed agenda. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-119 was unanimously approved.

Time Sensitive/Mission Critical

BC2019-120

Department of Public Works, recommending an award on RQ44265 to Prism Glass dba Allied Glass in the amount not-to-exceed \$7,250.00 for replacement of a broken window at the Virgil E. Brown Building.
Funding Source: General Fund – Internal Service Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked if it is unusual to only get one bid for this type of service and asked if a bid should be issued for this type of service, as it seems to be a reoccurring purchase. Nan Baker asked what caused the window to break and if there are cameras at the building which may help to determine the cause of the broken window; and asked if safety glass is used. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-120 was unanimously approved.

BC2019-121

Department of Public Works, recommending an award on RQ44867 to Prism Glass dba Allied Glass in the amount not-to-exceed \$9,150.00 for replacement of a broken window at the Juvenile Justice Center.
Funding Source: General Fund – Internal Service Fund

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Nan Baker seconded. Nan Baker asked what caused the window to break and whether cameras were able to provide a cause for the broken window, as this occurred a month ago. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2019-121 was unanimously approved.

BC2019-122

Department of Public Works, recommending an award on RQ44877 to Fishman Flooring Solutions in the amount not-to-exceed \$1,759.52 for vinyl corner guards and adhesive for hallways at the Justice Center.
Funding Source: Capital Projects

Thomas Pavich, Department of Public Works, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked why corner guards were not part of the original construction project and asked if this project was completed in-house or by a contract. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-122 was unanimously approved.

BC2019-123

Office of the Medical Examiner, recommending an award on RQ44809 to Government Scientific in the amount not-to-exceed \$2,775.00 for the purchase of a replacement microcentrifuge for the DNA Lab.
Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Armond Budish motioned to amend the agenda to consider the item; Dale Miller seconded. Dale Miller asked what the procurement method for this purchase was; asked if multiple vendors could provide this equipment and if multiple bids were received; and asked Mr. Shannon to follow up with this information. Kahlil Seren asked what caused the equipment failure and if we are purchasing the same brand with this purchase; and asked how old the

broken equipment was and if this type of equipment typically comes with a warranty. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2019-123 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Development, submitting a housing rehabilitation contract with PBG Electric in the amount not-to-exceed \$3,550.00 for replacement of electric panels, standard outlet with GFCI's, smoke alarms and interior light fixture for the period 10/17/2018 – 7/16/2019 in connection with a homeowner rehabilitation loan to Shirley A. Manning (Board Approval No. BC2018-685).

Funding Source: Community Development Block Grant

VI – PUBLIC COMMENT

Andria Richardson, Clerk of the Board of Control, announced that All County Offices will be closed on Monday, February 18, in observance of President's Day, as a result the next meeting of the Board of Control will be Tuesday, February 19, 2019 at 11:00 a.m.

VII – ADJOURNMENT

Dale Miller motioned to adjourn; Nan Baker seconded. The motion to adjourn was unanimously approved at 12:08 p.m.

Item Details

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2019-124

Scope of Work Summary

Public Works is submitting an amended agreement (Subsidiary No. 1) to Contract CE1800223Catts Construction, Inc. for the resurfacing of Wallings Road from Broadview Road to the Broadview Heights East Corporation Line in the City of Broadview Heights for an amount not-to-exceed \$74,703.63.

The extra work was performed at the intersection of Wallings Road and Wright Road. After profile milling on Wallings Road and existing elevation issues on Wright Road, there was an elevation difference that made Wright Road 9" higher than Wallings Road. Around 50' of pavement had to be removed from the intersection to lower the roadway. The corrected elevation issue ensured proper slopes at the intersection and maintained drainage along Wallings Road.

The roadway is located in Council District 6.

Procurement

RFB

Contractor Information

Kokosing Construction Company, Inc., 1539 Lowell Road, Elyria, Ohio 44035

Council District N/A.

Project Status

Construction is will be completed in the Spring of 2019.

Funding

Federal Funds (80%)

City of Broadview Heights (10%)

Cuyahoga County using \$7.50 License Tax Fund (10%)

BC2019-125

Department of Development RQ# DV-19-44684 2019 Cleveland State University Government to Government Agreement for Economic Research and Advice

Scope of Work Summary

Department of Development requesting approval of a government to government agreement with Cleveland State University for the anticipated cost of not to exceed \$50,000.

The Prior Board Resolution Number is BC2018-389.

The services provided are economic research and advice to the Department of Development. The anticipated start-completion dates are 2/25/2019 – 12/31/2019.

The primary goals of the project are to provide economic research and expert economic advice to the Department of Development as it plans and executes programs and activities to carry out the Five-Year Economic Development Plan and Cuyahoga County Strategic Plan. The economic research and advice will also support the work of the Economic Development Commission as it updates and evaluates the Five-Year Plan.

Procurement

The procurement method for this project was Exemption from Procurement.

The Exemption is Government Purchase per County Code Section 501.12(B)(8).

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Cleveland State University
2121 Euclid Avenue
Cleveland, Ohio 44115
County Council District 7

The Director of the Center for Economic Development, Cleveland State University, is Dr. Iryna Lendel.

Project Status and Planning

The project reoccurs annually.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

BC2019-126

Title:

Cuyahoga County Sheriff's Department

Requisition number: SH-18-42954

Educare Medical Staffing LLP

Type: Amendment 3/1/19 through 12/31/2019

Temporary Medical Staffing for County jail facilities.

Scope of Work Summary

Sheriff' Department requesting approval of an amendment for Educare Medical Staffing which provides nursing services to the County jails.

If the Project is new to the County: The County has used temporary nursing services in the past when needed.

Describe the exact services being provided.

Both RN and LPN nursing services are being provided to the County jails in order to augment the County nursing staff.

This amendment will add an additional \$200,000.00 in funding to the current nursing contract and to amend the terms to add the language "All hours worked by an Educare staff member under the agreement over forty hours in a work week shall be charged to the County at one and a half times the staff member's current pay rate if actually received by the staff member."

The primary goals of the project are:

To ensure adequate medical staffing on a 24/7 basis in all County jail facilities.

Procurement

The original procurement method for this contract was an RFP. The total cost of this amendment is \$200,000.00. The previous amendment was for \$300,000.00 The total cost of the entire contract would be \$800,000.00

Contractor and Project Information

Educare Medical Staffing LLP

2800 Euclid Avenue Suite 310

Cleveland Ohio 44115

216-938-9374

Council District All

Project Status and Planning

This project is to positively impact the Cuyahoga County jails medical staffing needs.

The project is on a critical action path due to the current circumstances and the current nursing shortages in regard to the Cuyahoga County Jails.

Funding

The project is funded 100% by the General Fund

The schedule of payments are monthly over the course of 2019.

BC2019-127

The Sheriff's Department will purchase chairs for Protective Service Offices. The chairs will ensure that Officers have a place to sit when monitoring X-Ray machines and Metal Detectors located in County buildings. The chairs that some of the Officers are sitting in are broke and not safe. To ensure the safety of the Officers it's necessary to purchase safe and reliable chairs. No other solution was considered. This was a necessity to ensure the safety of the Officers. The chairs will be used by Officers located within the various building within Cuyahoga County. Chairs have been ordered and received. The vendor with the lowest price was selected. competitive bidding process was used, and the vendor with the lowest Bid was selected. The total cost of this purchase is \$6,481.00. The chairs were Bid out and the vendor with the Lowest bid was selected out of 4 vendors who submitted Bids. The 2nd Bid attempt was made on December 12, 2018 for 24 hours.

An RFP exemption is needed as the Chairs have been ordered and received.

BC2019-128

Public Safety and Justice Services FY18 VAWA Block Grant, Contract with the Domestic Violence & Child Advocacy Center for services provided through the Latina Domestic Violence Project.

Scope of Work Summary

Public Safety and Justice Services requesting approval of a contract with Domestic Violence and Child Advocacy Center in the amount not-to-exceed \$136,237.20.

The Program has provided services to the County previously as referenced in BOC resolution No. BC2018-267.

The DVCAC's Latina Project will provide services to Hispanic women and children who are or may be in an abusive relationship with an intimate partner. The Project will provide services. The anticipated start-completion dates are 01/01/2019 - 12/31/2019.

The primary goals of the project are to:

To assist victims of abuse with resources such as shelter, access to legal resources and counseling.

To assist victims by facilitating the transition that victims must make in order to exit out of the relationship.

Public safety and justice services receives grant funding as a pass-through entity or regional planning unit(rpu) for Cuyahoga county. A solicitation is posted on the psjs website along with the application and guidelines with submission deadline.

An allocation committee was established to review all applications submitted for the fy17 title ii block grant funding. Based upon the recommendations of the committee, various providers were chosen. Funding to sub-recipients who receive funds under this grant are chosen through an allocation committee. The allocation committee is comprised of various community leaders, law enforcement officials, court officials and educators in who are subject matter experts. A list is compiled of various individuals and an invitation is sent seek committee members. Applications that are received are then sent to the committee for review along with a scoring sheet to assign scores to various categories based upon the recommendations by the state. Thereafter, a committee meeting is scheduled to discuss all applicants.

Procurement-N/A

Contractor and Project Information-N/A

Project Status and Planning

The contract needs a signature in ink by January 1, 2019.

Funding

The project is funded 100% through the STOP Violence Against Women's Act Block Grant.

The schedule of payments is monthly.

BC2019-129

Public Safety and Justice Services FY18 VAWA Block Grant, Agreement with the City of Cleveland- Department of Public Safety (Law Enforcement Division) for services provided through the Domestic Violence Project.

Scope of Work Summary

Public Safety and Justice Services requesting approval of a contract with the City of Cleveland- Department of Public Safety (Law Enforcement Division), for the cost not-to-exceed \$96,602.95.

The Program has provided services to the County previously as referenced in BOC resolution No. BC2018-452.

The City of Cleveland's Law Enforcement Division will staff two detectives that are responsible for the investigation, arrest and enforcement of cases in the City's Domestic Violence Unit. The anticipated start-completion dates are 01/01/2019 - 12/31/2019.

The primary goals of the project are to:

- 1.) Investigate and pursue possible charges against offenders who commit domestic violence crimes.
- 2.) Create reports and collect information to present to the city prosecutor.
- 3.) Serve as part of a High-Risk Team (HRT) to some of the most severe cases of domestic violence.

Procurement-N/A

Public safety and justice services receives grant funding as a pass-through entity or regional planning unit(rpu) for Cuyahoga county. A solicitation is posted on the psjs website along with the application and guidelines with submission deadline.

An allocation committee was established to review all applications submitted for the fy18 vawa block grant funding. Based upon the recommendations of the committee, various providers were chosen. Funding to sub-recipients who receive funds under this grant are chosen through an allocation committee. The allocation committee is comprised of various community leaders, law enforcement officials, court officials and educators in who are subject matter experts. A list is compiled of various individuals and an invitation is sent seek committee members. Applications that are received are then sent to the committee for review along with a scoring sheet to assign scores to various categories based upon the recommendations by the state. Thereafter, a committee meeting is scheduled to discuss all applicants.

Contractor and Project Information-N/A

Project Status and Planning

Funding

The project is funded 100% through the STOP Violence Against Women's Act Block Grant.

The schedule of payments is monthly.

BC2019-130

Public Safety and Justice Services FY18 VAWA Block Grant, Agreement with the City of Cleveland-Department of Public Safety for services provided through the Sexual Assault Advocate Project.

Scope of Work Summary

Public Safety and Justice Services requesting approval of a contract with the City of Cleveland Prosecution, for the cost not-to-exceed \$43,864.61.

The Program has provided services to the County previously as referenced in BOC resolution No. BC2018-453.

The City of Cleveland will contract with the Cleveland Rape Criss Center to provide a Sexual Assault Advocate who will victims of domestic violence who are referred by the Cleveland Law Enforcement Domestic Violence Unit to provide services such as access to medical treatment, counseling and other resources necessary to assist victims. The anticipated start-completion dates are 01/01/2019 - 12/31/2019.

The primary goals of the project are to:

- 1.) Assist victims of domestic violence that are referred through Cleveland's Domestic Violence Unit.
- 2.) Act as an advocate by assisting victims with medical and counseling services as well as advocating during the legal process.

Procurement-N/A

Public safety and justice services receives grant funding as a pass-through entity or regional planning unit(rpu) for Cuyahoga county. A solicitation is posted on the psjs website along with the application and guidelines with submission deadline. An allocation committee review process is used to recommend funding based upon the merits of each application.

Applications that are received are then sent to the committee for review along with a scoring sheet to assign scores to various categories based upon the recommendations by the state. Thereafter, a committee meeting is scheduled to discuss all applicants and make recommendation on who should receive funding for that fiscal year.

Contractor and Project Information-N/A

Project Status and Planning

Funding

The project is funded 100% through the STOP Violence Against Women's Act Block Grant.

The schedule of payments is monthly.

BC2019-131

Public Safety and Justice Services FY18 VAWA Block Grant, Contract with the Jewish Family Services Association for services provided through the Domestic Violence Services Project.

Scope of Work Summary

Public Safety and Justice Services requesting approval of a contract with the Jewish Family Services Association for the cost not-to-exceed \$34,258.83.

The Program has provided services to the County previously as referenced in BOC resolution No. BC2018-220.

The Domestic Violence Services Project will provide community-based domestic violence services through comprehensive case management and advocacy. This approach utilizes both an empowerment model and trauma informed care approach. The anticipated start-completion dates are 01/01/2019 - 12/31/2019.

The primary goals of the project are to:

- 1.) To assist victims of domestic violence with the resources needed access needed services.
- 2.) To educate victims of their options when working within the legal system when it comes to making informed decisions on whether to remain in the marriage or relationship.

Procurement-N/A

Public safety and justice services receives grant funding as a pass-through entity or regional planning unit(rpu) for Cuyahoga county. A solicitation is posted on the psjs website along with the application and guidelines with submission deadline.

An allocation committee was established to review all applications submitted for the fy18 vawa block grant funding. Based upon the recommendations of the committee, various providers were chosen. Funding to sub-recipients who receive funds under this grant are chosen through an allocation committee. The allocation committee is comprised of various community leaders, law enforcement officials, court officials and educators in who are subject matter experts. Applications that are received are then sent to the committee for review along with a scoring sheet to assign scores based upon the criteria recommendations by the state. Thereafter, a committee meeting is scheduled to discuss all applications and recommend funding.

The financial competitive process is based upon the experiences and expertise of the allocation committee to determine what the reasonable cost would be for the services provided from each applicant.

Contractor and Project Information-N/A
Project Status and Planning**Funding**

The project is funded 100% through the STOP Violence Against Women's Act Block Grant. The schedule of payments is monthly.

BC2019-132

Title:

Public Safety and Justice Services FY18 VAWA Block Grant, Agreement with the City of Bedford for services provided through the Domestic Violence Victims Program.

Scope of Work Summary

Public Safety and Justice Services requesting approval of a contract with the City of Bedford for the cost not-to-exceed \$28,093.51.

The Program has provided services to the County previously as referenced in BOC resolution No. BC2018-273.

The City of Bedford will staff a Domestic Violence Court Liaison (DVCL) to assist victims with referrals and questions regarding the legal process during a domestic violence case in court. The anticipated start-completion dates are 01/01/2019 - 12/31/2019.

The primary goals of the project are to:

- 1.) Provide direct series to victims of domestic violence.
- 2.) Act as a referral source for domestic violence victims to receive services.
- 3.) Help domestic violence victims navigate through the legal process

Procurement-N/A

The process to receive funding is done through the posting of a solicitation on the PSJS website and an email is sent out via a plan holders list established by PSJS. A time-period is given for all applicants to apply by the deadline. Once all applications are received, those applications are then sent to members an allocation committee established by PSJS. The allocation committee is comprised of community leaders, educators, law enforcement and subject matter experts who work with or are well-versed in the field of sexual assault and domestic violence.

Each committee member reviews the applications submitted and scores each based upon the categories set forth in the application. Once each application is scored, the committee then convenes to discuss which applicant should receive funding. Those providers funded then receives a notice of award letter pending final State approval.

Contractor and Project Information-N/A

Project Status and Planning

Funding

The project is funded 100% through the STOP Violence Against Women's Act Block Grant.

The schedule of payments is monthly.

BC2019-133

Scope of Work Summary

Public Safety and Justice Services is requesting approval of a contract, with Golden Ciphers in the amount of \$45,000.00.

Funding for this contract was previously approved on May 3, 2018 by the Board of Control under consent item No. BC2018-271.

Golden Ciphers will mentoring, youth enrichment, summer activities, life-skills training in order to decrease the likelihood of minority youth having negative contact with law enforce and/or are entered into juvenile detention. The anticipated start-completion dates are 01/01/2019- 12/31/2019.

The primary goals of the contract are:

- 1.) To provide mentoring and youth services to minority youth who are part of a domestic violence incident in the home.
- 2.) Develops programmatic activities for minority youth to help on the development of life-skills and long-term choices.
- 3.) Submit monthly and quarterly reports to the Regional Planning Unit (Public Safety and Justice Services) as required by the grant guidelines.

Procurement-N/A

Public safety and justice services receives grant funding as a pass-through entity or regional planning unit(rpu) for Cuyahoga county. A solicitation is posted on the psjs website along with the application and guidelines with submission deadline.

An allocation committee was established to review all applications submitted for the fy19 jjdp block grant funding. Based upon the recommendations of the committee, various providers were chosen. Funding to sub-recipients who receive funds under this grant are chosen through an allocation committee. The allocation committee is comprised of various community leaders, law enforcement officials, court officials and educators in who are subject matter experts. Applications that are received are then sent to the committee for review along with a scoring sheet to assign scores based upon the criteria recommendations by the state. Thereafter, a committee meeting is scheduled to discuss all applications and recommend funding.

Contractor and Project Information-NA

Project Status and Planning-NA

Funding

The project is funded 100% by the Ohio Department of Youth Services.

The schedule of payments is quarterly.

BC2019-134

Public Safety and Justice Services, FY19 JJDP Juvenile Court Contract.

Scope of Work Summary

Public Safety and Justice Services is requesting approval of a contract, with the Cuyahoga County Juvenile Court in the amount of \$24,000.00, not-to-exceed \$24,000.00.

Funding for this contract was previously approved on April 10, 2018 by the Board of Control under consent item No. BC2018-220.

Juvenile Court will provide respite and mental health services to at-risk minority youth through the C.A.L.M. (Coordinated Approach to Low-Risk Misdemeanors) program to assist in the decrease the likelihood that disproportionate minority youth come into contact with law enforce and held in detention. The anticipated start-completion dates are 01/01/2019- 12/31/2019.

The primary goals of the contract are:

- 1.) To provide respite services to minority youth who are part of a domestic violence incident in the home.
- 2.) Providers mental health services to minority youth who are part of a domestic violence incidence in the household.
- 3.) Submit monthly and quarterly reports to the Regional Planning Unit (Public Safety and Justice Services) as required by the grant guidelines.

Contractor and project information-na

Procurement-N/A

Public safety and justice services receives grant funding as a pass-through entity or regional planning unit (rpu) for Cuyahoga county. A solicitation is posted on the psjs website along with the application and guidelines with submission deadline.

An allocation committee was established to review all applications submitted for the fy19 jjdp block grant funding. Based upon the recommendations of the committee, various providers were chosen. Funding to sub-recipients who receive funds under this grant are chosen through an allocation committee. The allocation committee is comprised of various community leaders, law enforcement officials, court officials and educators in who are subject matter experts. Applications that are received are then sent to the committee for review along with a scoring sheet to assign scores based upon the criteria recommendations by the state. Thereafter, a committee meeting is scheduled to discuss all applications and recommend funding.

Project Status and Planning-NA

Funding

The project is funded 100% by the Ohio Department of Youth Services.

The schedule of payments is quarterly.

C. – Consent Agenda

BC2019-135

Scope of Work Summary

Rescind awards made to V & J Services for Jan-Mar 2019 and award to next lowest bidder Benjamin Foods, JNS, National Foods and Gordon Foods

Office of Procurement & Diversity recommending to amend Board of Control Approval No. BC2019-22 dated BC2019-22 JANUARY 7, 2019 presented as proposed purchases for the period of January – March 2019 for the Sheriff's Department:

- a) By rescinding awards to V & J Services
- b) By adding additional funds to awards previously made
- c) Additional awards to lowest bidder not previously awarded by BC2019-22

The primary goals of the project are to be able to purchase food for inmates at the County Jails.

Procurement

The procurement method for this project was informal competitive bidding through BuySpeed.

The above procurement method closed on 12/7/2018.

Multiple bids were submitted and evaluated with the lowest compliant bid being accepted.

Contractor and Project Information

Benjamin Foods

1001 S. York Road

Hatboro, Pennsylvania 19040

David Salib

215-437-5000

Council District (n/a)

Gordon Food Service, Inc. dba GFS

7575 Granger Road

Valley View, Ohio 44125

Roger Brogini

440-573-4900

Council District 6

JNS Foods, LLC

1401 N University Drive, Suite 602

Coral Springs, Florida 33071

Eliot Meiseles

954-718-7958

Council District (n/a)

National Food Group, Inc.

46820 Magellan Drive

Novi, Michigan 48377

James Olinik
248-560-2356
Council District (n/a)

Below is a list of the vendors' executives:

Benjamin Foods: Howard Klayman, CEO/President 215-437-5000 ext. 132

Gordon Food Service, Inc. dba GFS: Alisha Cieslak, Corporate Secretary 616-717-4872

JNS Foods, LL: Todd Kaplan CEO, Eliot Meiseles, President 954-718-7958

National Food Group, Inc.: Sean Zecman, Owner 248-560-2356

All food is delivered to the Sheriff's Department dock located at 1313 West 3rd Street, Cleveland, Ohio 44113.

Project Status and Planning
The project reoccurs quarterly.

Funding
The project is funded 100% by the Sheriff's Department General Fund..
The schedule of payments is by invoice.

BC2019-136

Health and Human Services: Office of Early Childhood/Invest in Children; RQ# EC-17-38919; 2018 Kids N Such dba Creative Kids; Contract Amendment; Creative Kids UPK Contract Amendment

Scope of Work Summary

The Office of Early Childhood is requesting approval of a contract amendment with Kids N Such dba Creative Kids not-to-exceed \$159,870.00.

Describe the exact services being provided.

UPK provides a high-quality preschool experience to children 3-, 4 and 5- (not yet in kindergarten) children by providing funds to existing childcare providers enabling them to offer a competitive rate of pay and benefits to their teachers, purchase supplies, equipment, training and development and enhanced activities. UPK also makes high quality preschool more accessible by providing scholarships based on income of up to 50% of the total cost of tuition. Kids N Such dba Creative Kids' contract was terminated on March 16, 2018 due to a loss of Step Up to Quality stars. The site regained it's SUTQ Star Rating on December 2, 2018. This amendment is to add the site back into the UPK 2.0 Master Contract.

The anticipated start-completion dates are December 2, 2018 – July 31, 2020.

The primary goals of the program are 1.) To assure that all 3- to 5-year-olds enrolled in a participating public or private preschool, child care center or family child care home receive care at a level of quality that promotes their development and readiness to enter kindergarten. 2.) Meet specific standards of quality, professional development, parent and family engagement, coordination with related systems, and accountability.

Procurement

The procurement method for this project was RFP, The total value of the RFP, is (\$9,565,386.00).

The (above procurement method) was closed on March 2017. N/A There is an SBE or DBE participation/goal (list the % of both).

A competitive bidding process has already occurred. There is no need to complete another process until the contracts have expired. This is amendment is to that contract.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Kids N Such dba Creative Kids

4925 Pointe Parkway

Warrensville Heights, OH 44128

Council District 9

The owner of Creative Kids is Dana Randazzo.

Project Status and Planning

The project reoccurs annually.

The project's term has already begun. I worked with the Law Department to develop this amendment.

The amendment is late because we cannot predict when a site will regain their Step Up to Quality rating.

Upon verification of Star Rating, we worked diligently to process the amendment, swiftly.

Funding

The project is funded 100% by the Health and Human Services levy.

The schedule of payments is monthly by invoice.

The project is an amendment to a contract. The amendment re-admits a site that was terminated from the contract on March 16, 2018 due to the loss of their Step Up to Quality Star Rating. The funds remained in the original contract, therefor, no additional forms are needed. 1st Amendment-2018 for \$0.00 (Change of Terms) 2. 2nd Amendment-2018-\$0.00 (School District Rate Increase)

BC2019-137

(See related items for proposed Travel for the week of 2/19/2019 in Section C. above)

BC2019-138

(See related items for proposed purchases for the week of 2/19/2019 in Section C. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

HOMEOWNER REHAB LOAN - CICHRA - PBG ELECTRIC - LOAN # 12-2017-5495 - DEFERRED LOAN

Scope of Work Summary

Department of Development requesting approval of a payment on a homeowner rehab loan, deferred, to Borrower Cichra for contract with PBG Electric for the anticipated cost of \$4,000.00.

Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Senior Deferred

Name of Homeowner – Judith Cichra

City – Fairview Park

Total Loan Amount of \$29,670.00

Property Taxes are current as of 11/05/2018.

Scope of services – Housing Rehabilitation

Homeowner loan includes agreements with the following:

CB Mullins Construction Company Inc. \$22,560.00

PBG Electric \$4,000.00

American Building and Applicators \$1,300.00

Homeowner Contingency in the amount of \$1,810.00

VI – PUBLIC COMMENT

VII – ADJOURNMENT