



**Cuyahoga County Board of Control Agenda
Monday, February 11, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B**

I – CALL TO ORDER

II. – REVIEW MINUTES – 2/4/19

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

BC2019-94

Department of Law,

a) Submitting an RFP exemption on RQ43955, which will result in an award recommendation to Atticus Administration, LLC in the amount not-to-exceed \$9,144.00 for third party class action administration services for the period 9/5/2018 – 9/4/2019.

b) Recommending an award on RQ43955 and enter into a contract with Atticus Administration, LLC in the amount not-to-exceed \$9,144.00 for third party class action administration services for the period 9/5/2018 – 9/4/2019.

Funding Source: General Fund

B. – New Items for Review

BC2019-106

Department of Public Works, recommending awards on RQ43764 and enter into contracts with various providers (27-9) in the total amount not-to-exceed \$400,000.00 for general sanitary engineering services for the period 2/15/2019 – 2/14/2022:

a) Chagrin Valley Engineering, Ltd. in the amount-not-to-exceed \$200,000.00

b) Brown and Caldwell in the amount-not-to-exceed \$200,000.00

Funding Source: Sanitary Engineering Fund

BC2019-107

Department of Information Technology, submitting an amendment to Contract No. CE1700328 with Microsoft Corporation for Microsoft Premiere training and support services for the period 11/1/2017 – 10/31/2019 to extend the time period to 12/5/2019 and for additional funds in the amount not-to-exceed \$100,161.20.

Funding Source: General Fund

BC2019-108

Department of Information Technology, submitting an amendment to Contract No. CE1800159 with Navigator Management Partners, LLC for Enterprise Data Architecture Development services for the period 3/05/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Sources: General Fund

BC2019-109

Department of Human Resources, submitting an amendment to Contract No. CE1700148 with Occupational Health Centers of Ohio, P.A., Co. dba Concentra Medical Centers for drug toxicology screening and occupational health service evaluation for the period 8/15/2017 – 8/14/2020, to expand the scope of services by adding the County Sheriff's Department and Audiogram testing services, effective 2/11/2019 and for additional funds in the amount not-to-exceed \$67,800.00.

Funding Source: General Fund

BC2019-110

Department of Human Resources,

- a) Submitting an RFP exemption on RQ44580, which will result in an award recommendation to Health and Fitness, Incorporated in the amount of \$33,685.00 for the purchase and installation of various employee wellness equipment to be used by staff at the Virgil E. Brown Building.

- b) Recommending an award on RQ44580 to Health and Fitness, Incorporated in the amount of \$33,685.00 for the purchase and installation of various employee wellness equipment to be used by staff at the Virgil E. Brown Building.

Funding Source: Wellness Fund

BC2019-111

Department of Health and Human Services/Division of Children and Family Services, submitting various amendments to Contract No. CE1700154 with City of Cleveland and Case Western Reserve University School of Medicine:

Effective, 3/1/2018

a) for fiscal agent services in connection with the facilitation of the development of the First Year Cleveland Initiative for the period 6/1/2016 – 4/30/2019 to extend the time period to 6/30/2019; no additional funds required.

Effective, 1/1/2019

b) to change the status from serving as fiscal agent to program operator in connection with the facilitation of the development of the First Year Cleveland Initiative for the period 6/1/2016 – 6/30/2019 to extend the time period to 9/30/2019, and for additional funds in the amount not-to-exceed \$500,000.00.

Funding Source: Health and Human Services Levy

BC2019-112

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Agreement No. AG1800068 with Cuyahoga County Public Library for administration of the Cuyahoga County Sheriff's Adult Basic Educational Services Program for inmates in County Correctional facilities for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2020, to modify the scope of services, effective 2/1/2019 and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: Health and Human Services Levy

BC2019-113

Office of the Medical Examiner, recommending an award on RQ44285 and enter into a sole source contract with Cybergenetics Corporation in the amount not-to-exceed \$75,000.00 for maintenance on the True Allele Casework System for the period 2/11/2019 – 2/10/2022.

Funding Source: General Fund

BC2019-114

Cuyahoga County Sheriff's Department,

a) Submitting an RFP exemption on RQ44451, which will result in an award recommendation to Lexipole LLC, in the amount not-to-exceed \$309,300.00 for subscription-based risk management and policy manual services for the period 2/11/2019 - 2/10/2022.

b) Recommending an award on RQ44451 and enter into a contract with Lexipole LLC, in the amount not-to-exceed \$309,300.00 for subscription-based risk management and policy manual services for the period 2/11/2019 - 2/10/2022.

Funding Source: General Fund

BC2019-115

Department of Sustainability,

a) Submitting an RFP exemption on RQ44644, which will result in an award recommendation to Coalition for Green Capital in the amount not-to-exceed \$50,000.00 for Green Bank Services for the period 2/11/2019 – 2/10/2020.

b) Recommending an award on RQ44644 and enter into a contract with Coalition for Green Capital in the amount not-to-exceed \$50,000.00 for Green Bank Services for the period 2/11/2019 – 2/10/2020.

Funding Source: Renewable Energy Task Force

C. – Consent Agenda

BC2019-116

Department of Public Works, submitting an amendment to Board Approval No. BC2019-22 dated 1/7/2019, which presented proposed purchases for the week of 1/7/2019, which made an award to the Plain Dealer, by changing the amount-not-to-exceed from \$800.00 to \$848.64:

CT-19- 44416	Legal notice: Sale of various County Buildings Request for Proposals	Department of Public Works	Plain Dealer	Not-to-exceed \$800.00 \$848.64	General Fund
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BC2019-117

Fiscal Office, Presenting Proposed Travel Requests for the week of 2/11/2019

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Office of the Medical Examiner	Thomas Gilson, M.D., Luigino Apollonio, PhD, Cassandra Clyde, Erica Armstrong, M.D., Erin Worrell, Nasir Butt, M.D., and Todd Barr, M.D.	A meeting entitled "American Academy of Forensic Sciences (AAFS) 71 st Annual Scientific Meeting"	American Academy of Forensic Sciences (AAFS)	2/16/-2/23/2018	Baltimore, MD	***Airfare-\$1,484.06 **Registration-\$4,020.00 **Lodging-\$7,083.20 **Meals -\$2,048.00 **Ground Transportation-\$388.60 **Mileage -\$702.70 **Parking-\$150.00 **Baggage-\$180.00 Total – \$16,056.56	2018 Paul Coverdell Grant--77% General Fund--23%

***Airfare will be covered by a contract with the County’s Travel Vendor – **(\$1,484.06)**

**Staff reimbursement

Note -Mileage for two attendees (Thomas Gilson, M.D. & Todd Barr, M.D.), traveling by personal vehicle capped at estimated airfare-Two attendees (Erica Armstrong, M.D. & Erin Worrell), not seeking reimbursement for air travel booked individually.

Purpose: The American Academy of Forensic Sciences (AAFS) is committed to the promotion of education and the elevation of accuracy, precision, and specificity in the forensic sciences. The annual scientific meeting presents the most current information, research, and updates in expanding field of forensic science and provides opportunity for continuing education credits to attendees as well.

Department	Travel Requests						Funding Source
	Staff	Event	Host	Dates of Travel	Location	Expenses	
Office of the Medical Examiner	Elizabeth Mooney, D.O.	A conference entitled "2019 Accreditation Council for Graduate Medical Education (ACGME) Annual Conference"	Accreditation Council for Graduate Medical Education (ACGME)	3/6/-3/8/2019	Orlando, Florida	***Airfare- \$585.00 **Registration Fees – \$345.00 **Lodging- \$526.64 **Meals - \$124.00 **Parking - \$54.00 **Ground Transportation- \$89.63 **Mileage - \$14.96 **Baggage- \$80.00 Total- \$1,819.23	General Fund

**Staff reimbursement

***Airfare will be covered by a contract with the County's Travel Vendor – **(\$585.00)**

Purpose:

The Accreditation Council for Graduate Medical Education (ACGME) is an independent, not-for-profit, physician-led organization that sets and monitors the professional educational standards essential in preparing physicians to deliver safe, high-quality medical care to all Americans. The 2019 ACGME Annual Educational Conference focuses on recognizing the fundamental importance of the partnerships among physicians, educators, patients, and the GME community, bringing together leaders in the field to collaborate and network with colleagues and experts from around the world.

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Office of Innovation and Performance	Karil Sampson	A seminar entitled "Denver Peak Academy – Black Belt Training – Cohort 85"	City and County of Denver	3/3/- 3/9/2019	Denver, Colorado	***Airfare – \$468.00 *Lodging- \$1,115.70 *Meals - \$246.00 *Ground Transportation- \$74.00 Total- \$1,903.70	General Fund

** Airfare will be covered by a contract with the County’s Travel Vendor – **(\$468.00)**

*Staff reimbursement

Purpose:

Denver Peak Academy aims to make government fun, innovative, and empowering to citizens and employees. Peak Academy trains city employees at all levels on the principles of “Lean,” which teaches how to eliminate waste, improve efficiency and ultimately create a higher standard of government. Through Peak Academy, trainees learn techniques and strategies for implementing Peak Performance throughout their department, taking personal investment in the city’s continuous improvement initiatives.

BC2019-118

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/11/2019

Direct Open Market Purchases (purchases between \$500 - \$25,000)					
Requisition #	Description	Department	Vendor Name	Total	Funding Source
IS-19-44618	Data cartridges for County wide data backups	Department of Information Technology	MNJ Technologies Direct, Inc.	\$1,494.00	General Fund
CT-19-44693	Lubricant, fluids and oil for Fleet Services	Department of Public Works	Universal Oil Inc.	Not-to-exceed \$10,000.00	General Fund – Internal Service Fund
CT-19-44695	Various vehicle tires for Fleet Services	Department of Public Works	Bob Sumerel Tire	Not-to-exceed \$24,000.00	Road and Bridge Fund
CT-19-44703	Runway deicing fluid for County Airport	Department of Public Works	Nachurs Alpine Solutions LLC	Not-to-exceed \$24,500.00	Enterprise Fund
CT-19-44714	HVAC supplies for various County buildings	Department of Public Works	Cleveland Hermetic Supply	Not-to-exceed \$24,500.00	General Fund – Internal Service Fund
CR-19-44701	Calibrators – drug standards for Toxicology Lab	Medical Examiner’s Office	Cerilliant	\$1,586.34	Medical Examiner’s Office Crime Lab Fund
CR-19-44733	Mini centrifuge and ammonium acetate for Toxicology Lab	Medical Examiner’s Office	Fisher Scientific	\$609.04	Medical Examiner’s Office Crime Lab Fund
CR-19-44737	Controls - drug standards for Toxicology Lab	Medical Examiner’s Office	Lipomed	\$576.00	Medical Examiner’s Office Crime Lab Fund
SH-19-44307	(60) Replacement plastic stacking chairs for Bedford Heights Jail Facility	Sheriff’s Department	HPM Business Systems	\$2,707.77	General Fund
SH-19-44664	Replacement earphone kit for portable radio communications at Jail	Sheriff’s Department	Holzberg Communications	\$787.25	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
JA-19-44661	Reimbursement of eligible overtime and back-fill expenses for participation in the Hazardous Materials Technician Training*	Department of Public Safety and Justice Services	City of University Heights	\$2,590.74	FY2016 State Homeland Security Grant Program
CF-19-44791	Post Adoption Special Services Subsidy: Quantitative Electroencephalography**	Division of Children and Family Services	Adoption and Attachment Therapy Partners, LLC	\$807.50	70% - Health and Human Services Levy Fund 30% - Title IV-E
TR-19-44659	Postage for mailing of Escrow/Easy Pay coupons and letters	Treasurer's Office	United States Postal Service	\$5,000.00	General Fund

***Alternate procurement process and exemption from aggregation for reimbursement of eligible overtime and back-fill expenses to communities for specialized grant-funded training and exercise events for the period 7/23/2018 – 7/22/2023 approved by Board of Control Approval No. BC2018-482 dated 7/23/2018.**

**** Alternate procurement process to authorize payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2018 – 4/14/2021 approved by Board of Control Approval No. BC2018-255 dated 4/23/2018.**

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Development, submitting a housing rehabilitation contract with PBG Electric in the amount not-to-exceed \$3,550.00 for replacement of electric panels, standard outlet with GFCI's, smoke alarms and interior light fixture for the period 10/17/2018 – 7/16/2019 in connection with a homeowner rehabilitation loan to Shirley A. Manning (Board Approval No. BC2018-685).

Funding Source: Community Development Block Grant

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, February 4, 2019 11:00 A.M.
County Headquarters
2079 East Ninth Street, 4th Floor
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Councilman Dale Miller
Councilwoman Nan Baker
Trevor McAleer, County Council (Alternate for Dan Brady)
Dennis Kennedy, Fiscal Officer, Fiscal Office (Alternate for Armond Budish)
Michael Chambers, Finance and Operations Administrator,
Department of Public Works (Alternate for Michael Dever)
Lenora Lockett, Director, Office of Procurement & Diversity

II – REVIEW MINUTES – 1/28/2019

Dennis Kennedy motioned to approve the minutes from the January 28, 2019 meeting; Trevor McAleer seconded. The minutes were unanimously approved as written.

III – PUBLIC COMMENT

There was no public comment related to the agenda.

IV- CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2019-86

Department of Development, recommending a Business Growth Loan to Terves LLC in the amount of \$240,000.00 for the purchase of machinery and manufacturing equipment to in-source additional production and expand machining capabilities for a project located at 24240 Rockwell Road, Euclid.

Funding Source: Western Reserve Fund

Bob Flauto, Department of Development, presented. Trevor McAleer asked if the City of Euclid has committed any funds to this project and if there was any delay getting this item to the Board of Control for consideration once the Cuyahoga County Community Improvement Corporation approved the recommendation. Nan Baker asked if the County will be invoicing monthly and asked for clarification on the funding source. Dennis Kennedy asked if there is another loan between the County and this company. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-86 was unanimously approved.

BC2019-87

Department of Workforce Development, in partnership with City of Cleveland/Cuyahoga County Workforce Development Board, submitting an amendment to Contract No. CE1600241 with Towards Employment, Inc. for job seeker services for applicants with felony backgrounds for the period 7/1/2016 – 6/30/2019 for additional funds in the amount not-to-exceed \$70,000.00.

Funding Source: Workforce Innovation and Opportunity Act Federal Funds

Frank Brickner, Department of Workforce Development, presented. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-87 was unanimously approved.

BC2019-88

Fiscal Office/Office of the Treasurer, submitting an amendment to Contract No. CE1700022 with Meeder Public Funds, Inc. for Investment Advisor services for the period 1/1/2017 – 12/31/2018 to extend the time period to 12/31/2020, to expand the scope of services by authorizing the Advisor to execute investment transactions on a discretionary basis and, adding trust fund accounts to the accounts advised by the Advisor, effective 1/1/2019 and for additional funds in the amount not-to-exceed \$270,000.00.

Funding Source: General Fund

Chris Murray, Office of the Treasurer, presented. Nan Baker asked for the reason for late submission and if it was anticipated that this would be submitted late; asked for clarification on the start of the next renewal period. Dale Miller asked if any additional renewal periods are available after this amendment and how long those are; asked if this amendment to expand the scope of services is to complete duties resulting from a position vacancy in the Office of the Treasurer and asked for clarification on the annual amount of contract; asked what type of investment decisions will this vendor make on behalf of the County to justify the cost of the contracted amount, as the County is not permitted to invest in stocks and speculative investments, but rather relatively short-term debt instruments of modest variations in their value and would it produce enough benefit as opposed to managing investments in-house.

Trevor McAleer asked if there are any projections on how much the County will benefit by directing \$200 million into trust accounts and asked if those figures could be provided.

Dennis Kennedy asked if this had been discussed at the last Investment Committee meeting after the position in the Treasurer's Office had become vacant and stated that it was determined that this is the best route to manage investments. Mr. Kennedy also asked Mr. Murray to elaborate on the success on earnings and what benefits are being gained by contracting for advisory services; stated that discussions were held at the Investment Committee meeting and that it is difficult to find an investment manager for such a large portfolio at the pay being offered, which creates issues on investment management when an in-house manager is absent as opposed to a contracted vendor.

Dale Miller also asked what the \$200 million in trust funds consist of and if these are cash assets that are being invested until the money is ready to be used. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-88 was unanimously approved.

BC2019-89

Fiscal Office/Office of the Treasurer, submitting an amendment to Contract No. CE1400319 with F&E Check Protector Company dba F&E Payment Pros for licensing, support, training and maintenance services on the Digital Remittance Processing System for the period 10/1/2014 – 9/30/2019, and for additional funds in the amount not-to-exceed \$1,565.00.

Funding Source: General Fund

Charnese Wilson, Office of the Treasurer, presented. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-89 was unanimously approved.

BC2019-90

Fiscal Office/Board of Revision, submitting an amendment to Contract No. CE1700359 with Sadler Ne-Camp Financial Services, Inc. dba Proware for modification, maintenance and support services on the Civil Criminal Justice Information System (CCJIS) electronic filing system for the period 1/19/2018 – 12/31/2018 to extend the time period to 12/31/2020 and for additional funds in the amount not-to-exceed \$4,300.00.

Funding Source: Real Estate Assessment Fund

Shelley Davis, Board of Revision, presented. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-90 was unanimously approved.

BC2019-91

Department of Public Safety and Justice Services, recommending an award on RQ43423 to CSI Industries Inc. dba CSI/Jewett (15-2) in the amount of \$94,114.00 for the purchase of (1) body storage rack system for the Medical Examiner's Body Storage Project.

Funding Source: \$50,000.00 - FY17 Urban Area Security Initiative and \$44,114.00 Medical Examiner's Lab Fund

Jeff Harraman, Department of Public Safety and Justice Services, presented. There were no questions. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-91 was unanimously approved.

BC2019-92

Department of Health and Human Services, on behalf of the Department of Development,

a) Submitting an RFP exemption on RQ44660, which will result in an award recommendation to Northern Ohio HR Conference in the amount not to exceed \$2,420.00 for sponsorship and exhibitor booth space in connection with the Northern Ohio Human Resource Conference for the period 3/22/2019.

b) Recommending an award on RQ44660 to Northern Ohio HR Conference in the amount not to exceed \$2,420.00 for sponsorship and exhibitor booth space in connection with the Northern Ohio Human Resource Conference for the period 3/22/2019.

Funding Source: Health and Human Services Levy

David Feinerman, Department of Development, presented. Trevor McAleer asked why this item is being submitted as Department of Health and Human Services, on behalf of the Department of Development. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-92 was unanimously approved.

BC2019-93

Department of Health and Human Services/Office of Reentry,

a) Submitting an RFP exemption on RQ41710, which will result in an award recommendation to The Securus/Richard A. Smith Foundation in the amount not to exceed \$46,000.00 for development of an on-line interactive "Going Home to Stay" re-entry resource and information guide for the period 1/15/2019 - 12 /31/2020.

b) Recommending an award on RQ41710 and enter into a contract with The Securus/Richard A. Smith Foundation in the amount not to exceed \$46,000.00 for development of an on-line interactive "Going Home to Stay" re-entry resource and information guide for the period 1/15/2019 - 12 /31/2020.

Funding Source: Health and Human Services Levy

Fred Bolotin, Office of Reentry, presented. Dale Miller asked if paper copies of the guide will be made available for distribution, as needed, and asked if printing costs will come out of this contract or be a separate expense; asked if the primary users of the guide will be the re-entry population or community agencies serving that population. Trevor McAleer asked for clarification as to whether a Request for Proposals (RFP) process was conducted, as the backup indicates this is the only vendor that applied to provide this service. In response to Mr. Bolotin's statement that an informal RFP was conducted, Lenora Lockett stated that this purchase does not meet the criteria for an informal Request for Proposals, as the amount exceeds \$25,000.00. Mr. McAleer also said that he does not believe this is the only vendor who can create this interactive guide; asked if the department consulted with the Department of Information Technology (DOIT) to see if they can recommend other vendors who can provide this service and asked if DOIT concurred with the department that no other vendor can provide this guide; expressed his concern about approving an RFP exemption as he believes there are other qualified vendors that can provide this guide.

Nan Baker asked for clarification that the department is sublicensing this software from the vendor and asked what agency holds the original license. Dale Miller asked if the County is committed to these licenses on an on-going basis after two years or can a formal RFP be conducted at that time to see what other options are available. Mr. Miller indicated his willingness to vote on this item if there is a commitment to monitor this service in anticipation of conducting a formal process before the contract expires. Ms. Baker also asked for clarification as to whether this contract is only for one year and asked if there is a renewal option for an additional year; asked if the contract includes a termination clause should the County decide to not continue with services. Mr. Miller referenced Ms. Baker's comment regarding contract termination after one year and asked that Mr. Bolotin review this contract and confirm with Board members that early termination is an option. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2019-92 was unanimously approved.

Dennis Kennedy referred to previously approved Item No. BC2019-65 dated 1/22/2019 and reminded Mr. Bolotin of the question Mr. Kennedy raised at that meeting of whether the contract with Design Impact, Inc. includes travel expense reimbursement to the vendor. Mr. Bolotin had indicated at that time that no travel expenses were included in this contract and the vendor would cover those costs. Mr. Kennedy said that this contract has since been reviewed and did include reimbursement for travel expenses, as shown in Exhibit II of the contract and asked Mr. Bolotin for an explanation. Mr. Kennedy stressed the importance that the departments properly represent their requests and provide accurate information to the Board prior to voting on their items.

The following item was held at the request of the Law Department.

BC2019-94

Department of Law,

a) ~~Submitting an RFP exemption on RQ43955, which will result in an award recommendation to Atticus Administration, LLC in the amount not to exceed \$9,144.00 for third party class action administration services for the period 9/5/2018 – 9/4/2019.~~

b) ~~Recommending an award on RQ43955 and enter into a contract with Atticus Administration, LLC in the amount not to exceed \$9,144.00 for third party class action administration services for the period 9/5/2018 – 9/4/2019.~~

~~Funding Source: General Fund~~

C. – Exemptions

BC2019-95

Office of the Medical Examiner, recommending an alternative procurement process, which will result in an award recommendation to Promega and Life Technologies in the amount not to exceed \$276,257.00 to procure genetic testing kits and other consumable supplies for the period 1/1/2019 – 12/31/2020.

Funding Sources:

2018 DNA Backlog Grant - \$276,257.00

Medical Examiner's Crime Lab Fund, up to \$250,000.00

Total for 2019- 2020 \$526,257.00.

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Dennis Kennedy motioned to approve the item; Trevor McAleer seconded. Item BC2019-95 was unanimously approved.

D. – Consent Agenda

Nan Baker referred to Item No. BC2019-105, Proposed Purchases, Requisition No. SH-19-44350 and asked why the cost of this purchase for gloves was so high. There was no representative from the Sheriff's Department to respond to Ms. Baker's question. Andria Richardson, Clerk of the Board of Control said that she will research this matter and respond to board members.

Dennis Kennedy referred to Item No. BC2019-97 and recommended that the County explore the possibility of using another vendor for equipment disposal as RET3 was somewhat involved in a Department of Corrections investigation by the State, as well as an additional case, where hard drives were not being properly cleaned and wants to ensure there is no possibility that County data is compromised. Trevor McAleer asked Dennis Sullivan, Department of Information Technology, if the County performs a complete wipe of hard drives before releasing them to RET3. Mr. Kennedy said that further discussions to consider other alternatives will be held on this issue. There were no further questions on the consent agenda items. Dennis Kennedy motioned to approve items BC2019-96 through -105; Trevor McAleer seconded, the consent items were unanimously approved.

BC2019-96

The Department of Public Works, requesting approval of various Settlement Agreements for acquiring necessary Rights-of-Way in connection with the reconstruction and widening of Sprague Road – Phase 1 from Webster Road to West 130th Street in the Cities of Middleburg Heights and Strongsville:

Parcel 63T

Property Owner: Abeer E. Husary
Fair Market Value Estimate: \$600.00

Parcel 26T

Property Owner: Viorica Patruz
Recommended Offer of Settlement: \$800.00
Fair Market Value Estimate: \$800.00

Parcel 12T

Property Owner: Robert G. Singer
Recommended Offer of Settlement: \$600.00
Fair Market Value Estimate: \$600.00

Parcel 15T (Temporary Easement)

Property Owner: Jonathan P. Oakes
Recommended Offer of Settlement: \$700.00
Fair Market Value Estimate: \$700.00

Parcel 69T (Temporary Easement)

Property Owner: Christina B. Amalong
Recommended Offer of Settlement: \$1,250.00
Fair Market Value Estimate: \$1,250.00

Parcel 80T (Temporary Easement)

Property Owner: Christopher M. Gertiser
Recommended Offer of Settlement: \$1,000.00
Fair Market Value Estimate: \$1,000.00
Funding Sources: Issue I Funding: 50%, County Road and Bridge:25%, City: 25%

BC2019-97

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EO 02012-0001.

Funding Source: Revenue Generating

BC2019-98

Office of Procurement & Diversity, recommending to declare various property as surplus County property no longer needed for public use; recommending to sell said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2019-99

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Agreement No. AG1800042 with Cuyahoga County Court of Common Pleas/Juvenile Court Division for Community-Based Intervention Center services for referred moderate to high risk youth in Cuyahoga County for the period 4/1/2018 – 3/31/2019 to extend the time period to 3/31/2020; no additional funds required.

Funding Source: State Child Protection Allocation

BC2019-100

Department of Public Safety and Justice Services/Office of Emergency Management, submitting an amendment to Agreement No. AG1600009 with the Cuyahoga County Sheriff's Department for reimbursement of eligible expenses in connection with the FY2015 Port Security Grant Program for the period 3/31/2016 – 8/31/2018 to extend the time period to 8/31/2019; no additional funds required.

Original Funding Source: U.S Department of Homeland Security Federal Emergency Management Agency

BC2018-101

Department of Public Safety and Justice Services,

a) Submitting an amendment to a grant award from Camp HOPE America for the Camp HOPE America Readiness Grant Program for the period 3/1/2018 – 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount of \$5,000.00.

b) Submitting a Memorandum of Understanding with Alliance for HOPE International to outline the collaborative roles and responsibilities on the creation and development of Camp HOPE America – Ohio Program for the period 1/1/2019 – 12/31/2019.

Funding Sources: Camp HOPE America and the Verizon Foundation

BC2019-102

Cuyahoga County Law Library, requesting authority to apply for and accept grant funds from the Statewide Consortium of Law Library Resources Board in the amount of \$3,934.58 for the purchase of (1) Standing Touch Kiosk, (1) Birgus 2-way Foreign Translation Device, (1) Closed-back Table Throw, (1) Retractable Banner, (1) Oculus Go and Carrying case, (1) 2x Light Kit, (2) Inkjet Photo Printers, Photo Paper and Toner and (1) HP Printer/Scanner for the period 2/28/2019 – 12/31/2019.

Funding Source: Statewide Consortium of County Law Library Resources Board

BC2019-103

Cuyahoga County Law Library, submitting a Memorandum of Understanding with Statewide Consortium of County Law Library Resources Boards to define the terms and requirements to receive grant funds in the amount not-to-exceed \$150.00 for payment of hotel expenses associated with the Ohio Regional Association of Law Libraries - County Special Interest Groups Consortium 2019 Spring Meeting for the period 4/4/2019 – 4/5/2019.

Funding Source: Statewide Consortium of County Law Library Resources Boards

BC2019-104

Fiscal Office, Presenting Proposed Travel Requests for the week of 2/4/2019

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Senior and Adult Services	Marlene Robinson-Statler	A conference entitled “American Society on Aging: Aging in America Conference”	American Society on Aging	4/14/-4/21/2019	New Orleans, LA	***Airfare - \$401.60 *Registration- \$460.00 *Training - \$65.00 **Lodging- \$1,229.50 **Meals - \$236.00 **Ground Transportation- \$72.00 **Baggage - \$60.00 Total \$2,524.10	Health and Human Services Levy

*Paid to the Host

**Staff reimbursement

***Airfare will be covered by a contract with the County’s Travel Vendor – (\$401.60)

Purpose:

American Society on Aging offers professional education, outstanding publications and online information and training resources with the goal to support the commitment and enhance the knowledge and skills of those who seek to improve the quality of life of older adults and their families. The 2019 American Society on Aging: Aging in America Conference will have a strong focus on critical and emergent topics facing the field of aging, as well as cutting-edge and responsive programmatic, research, policy, and advocacy efforts.

BC2019-105

Office of Procurement & Diversity, presenting proposed purchases for the week of 2/4/2019

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>CT-19-44274</i>	<i>Repairs to backhoe 4-51 for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Ohio CAT</i>	<i>\$19,707.31</i>	<i>Sanitary Sewer Fund</i>
<i>CT-19-44653</i>	<i>Rental of air monitoring equipment for Justice Center Jail I</i>	<i>Department of Public Works</i>	<i>SGS Galson</i>	<i>\$759.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-19-44670</i>	<i>Small engine parts for various repairs for Fleet Services (Road and Bridge)</i>	<i>Department of Public Works</i>	<i>Sill’s Motor Sales</i>	<i>Not-to-exceed \$15,000.00</i>	<i>Road and Bridge Fund</i>
<i>CT-19-44686</i>	<i>Vehicle batteries for Fleet Services (Facilities)</i>	<i>Department of Public Works</i>	<i>Harris Battery Company, Inc.</i>	<i>Not-to-exceed \$10,000.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-19-44687</i>	<i>Body damage repair and paint services for Fleet Services</i>	<i>Department of Public Works</i>	<i>Premier Auto Body & Collision Center, LLC</i>	<i>Not-to-exceed \$15,000.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-19-44688</i>	<i>International truck parts and service for Sanitary Engineer</i>	<i>Department of Public Works</i>	<i>Rush Truck Centers of Ohio, Inc.</i>	<i>Not-to-exceed \$24,500.00</i>	<i>Sanitary Sewer Fund</i>
<i>CT-19-44702</i>	<i>Wax for custodial services in Courthouse</i>	<i>Department of Public Works</i>	<i>Joshen Paper and Packaging</i>	<i>\$851.00</i>	<i>General Fund – Internal Service Fund</i>
<i>CT-19-44708</i>	<i>Replacement heating actuators for County Courthouse</i>	<i>Department of Public Works</i>	<i>Grainger Industrial Supply</i>	<i>\$1,713.04</i>	<i>General Fund – Internal Service Fund</i>
<i>CR-19-44636</i>	<i>Lab gases for Toxicology and Trace Evidence Labs</i>	<i>Medical Examiner’s Office</i>	<i>Airgas USA, LLC</i>	<i>Not-to-exceed \$7,500.00</i>	<i>Medical Examiner’s Office Crime Lab Fund</i>
<i>CR-19-44637</i>	<i>Blood Gas Analyzer for Toxicology Lab</i>	<i>Medical Examiner’s Office</i>	<i>Nova Biomedical</i>	<i>\$13,000.00</i>	<i>General Fund</i>
<i>CR-19-44697</i>	<i>Evidence tape to secure evidence</i>	<i>Medical Examiner’s Office</i>	<i>Evident Crime</i>	<i>\$774.36</i>	<i>Medical Examiner’s Office Crime Lab Fund</i>
<i>CR-19-44700</i>	<i>Medicolegal Death Scene Investigation Certification of Continuing Education</i>	<i>Medical Examiner’s Office</i>	<i>Case Western Reserve University</i>	<i>\$3,500.00</i>	<i>General Fund</i>
<i>SH-19-44350</i>	<i>Nitrile gloves for food service workers in Jail Kitchens</i>	<i>Sheriff’s Department</i>	<i>Dispose N’ Save</i>	<i>\$22,900.00</i>	<i>General Fund</i>
<i>SH-19-44365</i>	<i>Caps and hair nets for Jail Kitchen</i>	<i>Sheriff’s Department</i>	<i>Industrial Safety Products</i>	<i>\$540.00</i>	<i>General Fund</i>
<i>SH-19-44365</i>	<i>Caps and hair nets for Jail Kitchen</i>	<i>Sheriff’s Department</i>	<i>Labsource, Inc.</i>	<i>\$4,170.00</i>	<i>General Fund</i>
<i>SH-19-44365</i>	<i>Caps and hair nets for Jail Kitchen</i>	<i>Sheriff’s Department</i>	<i>WB Mason Co., Inc.</i>	<i>\$120.00</i>	<i>General Fund</i>
<i>SH-19-44449</i>	<i>Refrigerators and coolers for use during Jail Kitchen repairs</i>	<i>Sheriff’s Department</i>	<i>HPM Business Systems</i>	<i>\$177.77</i>	<i>General Fund</i>
<i>SH-19-44449</i>	<i>Refrigerators and coolers for use during Jail Kitchen repairs</i>	<i>Sheriff’s Department</i>	<i>MAS Inc.</i>	<i>\$1,435.00</i>	<i>General Fund</i>

SH-19-44562	Socks for inmates	Sheriff's Department	Bob Barker Company	\$850.00	General Fund
SH-19-44722	(10) New standing desks for staff	Sheriff's Department	Zones IT Solutions Inc.	\$2,538.70	General Fund

Items/Services Received and Invoiced but not Paid:

Requisition #	Description	Department	Vendor Name	Total	Funding Source
WT-19-44726	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	System Seals, Inc.	Not-to-exceed \$8,000.00	Health and Human Services Levy Fund
WT-19-44749	Skill Up Training for the Learn and Earn Program*	Cuyahoga Job and Family Services	DMD Management dba Legacy Health Services	Not-to-exceed \$2,700.00	Health and Human Services Levy Fund
SH-19-44278	Uniforms for Court Security Officers in Justice Center and Courthouse	Sheriff's Department	Schwarz Uniform Corporation	\$8,515.00	Building Security Services – OPBA – Officers/ Internal Service Fund

*Alternate procurement process and exemption from aggregation on various requisitions to various providers to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2017 – 12/31/2017 approved by Board of Control Approval No. BC2016-892 dated 11/28/2016 and subsequently amended to extend the time period to 12/31/2019 by Board of Control Approval No. BC2017-804 dated 11/6/2017.

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

Requisition #	Description	Department	Vendor Name	Total	Funding Source
None					

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Development, submitting a housing rehabilitation contract with BDL General Contracting, Inc. in the amount not-to-exceed \$18,250.00 for window installation, vinyl siding, exterior paint stabilization, railings, banisters, entry and storm doors for the period 9/5/2018 – 6/4/2019 in connection with a homeowner rehabilitation loan to Sharon L. Hudson (Board Approval No. BC2018-589).

Funding Source: Community Development Block Grant

Item No. 2

Department of Development, submitting housing rehabilitation contracts with various vendors for the period 8/24/2018 – 5/25/2019 in connection with a homeowner rehabilitation loan to Audrey Brandon (Board Approval No. BC2018-580):

a) YK Brothers Construction in the amount not-to-exceed \$5,250.00 for the tear off and installation of a new roof.

b) Len's Refrigeration, Heating and Air Conditioning, Inc. in the amount not-to-exceed \$6,049.00 for the replacement of an existing furnace, air conditioner and hot water.

Funding Source: Community Development Block Grant

Item No. 3

Department of Development, submitting a housing rehabilitation contract with Spanulo Cement & Waterproofing, LLC in the amount not to exceed \$46,560.00 for replacement of a masonry wall, basement waterproofing, connection to a new sanitary sewer and for installation of a new sump pump for the period 5/17/2018 – 2/15/2019 in connection with a homeowner rehabilitation loan to Katie Campbell (Board Approval No. BC2018-287).

Funding Source: Community Development Block Grant

V – OTHER BUSINESS

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Dennis Kennedy motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:55 a.m.

Item Details

IV. Contracts and Awards

A. – Tabled Items

BC2019-94

Department of Law submitting an RFP exemption on RQ43955, which will result in an award recommendation to Atticus Administration, LLC in the amount not-to-exceed \$9,144.00 for third party class action administration services for the period 9-5-18 to 9-4-19.

Services being provided: The County has a need for third-party class action administration services; and whereas the Contractor is a third-party class action administrator and whereas, the County desires to avail itself of the services and Contractor is willing to provide such service to the County all upon the terms and conditions set forth in the Contract. The anticipated start-completion dates are 09/05/2018 – 09/04/2019.

Funding Source: General Fund: MI100594

Sub-Object: 0264 (Professional & Technical Services – Other)

The primary goals of the project are: The County has a need for third party class action administration services -the Contractor is a third-party class action administrator.

The procurement method for this project was an RFP Exemption. The total value of the RFP Exemption is \$9,144.00.

The Law Department determined that an RFP exemption is necessary. Approval of this item will allow the County to proceed with the Court settlement.

Recommending an award on RQ43955 and enter into a contract with Atticus Administration, LLC in the amount not to exceed \$9,144.00 for third-party class action administration services for the period 09-05-2018 – 09-04-2019.

Contractor and Project Information

Atticus Administration, LLC

Principal Owner / Contract's Name: James B. Hardy, CFO, COO

34 13th Avenue, N.E., Suite 112

Minneapolis, MN 55413

Phone Number: Direct: 612-299-1800 Cell: 651-233-4421

The CFO, COO for the contractor/vendor is: James B. Hardy.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

B. – New Items for Review

BC2019-106

Department of Public Works is requesting an award and approval of TWO Sanitary General Engineering Services task-order based contracts for the not-to-exceed cost of \$400,000.00. Each vendor to be awarded a SEPARATE \$200,000 contract. The anticipated start completion dates will be based on the execution date of this contract, anticipated execution ~~from 2/13/2019-2/12/2022~~ **2/15/2019-2/14/2022** for a three-year contract.

The primary goal of this contract is to allow the Department of Public Works to maximize our resources (staff & financial) to address emergency infrastructure needs, changes in project schedules, and/or ancillary project design/implementation needs. Basic services may include, but are not limited to, tasks concerning pump stations, sewage force main and general hydraulic design, sanitary/storm sewer and water main design, and MS4 permitting capabilities.

The procurement method for this project was RFQ #43764. The total value of the RFQ is \$400,000.00 for TWO SEPARATE VENDORS at \$200,000 each.

The RFQ was closed on October 19, 2018. There is a 15% SBE goal with this Agreement.

There were 9 proposals submitted for review from OPD, with TWO vendors selected. Chagrin Valley Engineering, Ltd. (SBE set aside) and Brown and Caldwell were selected for \$200,000.00 each contract.

Brown and Caldwell Chagrin Valley Engineering, Ltd.

6055 Rockside Woods Blvd, Suite 350 22999 Forbes Road, Suite B

Independence, Ohio 44131 Cleveland, Ohio 44146

Council District 6 Council District 6

The Project Manager for Brown and Caldwell is Eric Dunn, P.E, and for Chagrin Valley Engineering is Mike Henry, P.E.

These are task-order based contracts that can be located in any of the Council Districts

These are task order-based contracts.

The project is funded by 100% Sanitary Engineering funds (ST540294)

The schedule of payments is by monthly invoice and is task order based.

BC2019-107

DEPARTMENT OF IT

RQ#40439

2019

MICROSOFT CORPORATION

MICROSOFT PREMIER SUPPORT SERVICES - AMENDMENT #1

Scope of Work Summary

THE DEPARTMENT OF IT is requesting approval of an amendment of Premier Services with MICROSOFT CORPORATION for the anticipated cost not-to-exceed \$100,161.20 and to amend the end date to 12/5/2019, as the vendor recognized the execution date as the start date of the contract.

The total contract value is \$475,198.20.

Microsoft will continue to provide more training and support to the DoIT staff for the applications and hardware in the current environment, specifically in the security area, so that individual employee laptops

are further protected. This amendment gives the County direct access to the leading security and systems consultant in the country.

The anticipated start-completion dates are 10/24/2017 - 12/5/2019.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval – n/a
- b) Are the purchases compatible with the new ERP system? n/a
- c) Is the item ERP approved n/a
- d) Are the services covered by the original ERP budget no

Procurement

Contractor and Project Information

MICROSOFT CORPORATION

ONE MICROSOFT WAY

REDMOND, WA 98052

Council District (xx)

The SALES MANAGER for the contractor/vendor is CHELSEA BODE

Project Status and Planning

Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice

The project is an amendment to a contract. This amendment changes the value and end date of the contract and is the 1st amendment of the contract. The history of the amendments is attached to the transaction item.

BC2019-108

DEPARTMENT OF IT

ENTERPRISE DATA ARCHITECTURE - NAVIGATOR MANAGEMENT PARTNERS

RQ#40966; 2018

Scope of Work Summary

DEPARTMENT OF IT is requesting approval of a contract amendment with Navigator Management Partners for the anticipated cost not-to-exceed \$100,000 .

This amendment would provide consulting services to augment County resources. This amendment would extend the agreement to 12/31/2019.

The primary goals of the project are to acquire additional temporary resources and skillset.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval n/a
- b) Are the purchases compatible with the new ERP system? n/a

- c) Is the item ERP approved n/a
- d) Are the services covered by the original ERP budget n/a

Procurement

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.

The services contained within this agreement was posted as an RFQ that closed on 11/15/2017.

Contractor and Project Information

The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Navigator Management Partners
1400 Goodale Blvd, Suite 100
Columbus, OH 43212
Council District (n/a)

The vice president of Navigator Management Partners is Tim Oberschlake.

Project Status and Planning

Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice.

The contract is an amendment to a contract. This amendment changes the value of the contract and is the first amendment of the contract. The history of the amendments is attached.

BC2019-109

Department of Human Resources requesting approval of an amendment with Occupational Health Centers of Ohio, P.A., (Concentra Medical Centers) for the anticipated cost not-to-exceed \$67,800.
Contract # CE1700148

Original Contract BC2017-614 (8/21/2017) NTE \$120,556.29

Amendment #1 BC2017-815 (11/20/2017) NTE \$26,700

Second Amendment: NTE \$67,800

Total NTE: \$215,056.29

Drug toxicology screening, occupational health service (physical) evaluation, and Audiogram services.
Term of original contract is 8/15/2017-8/14/2020. Amendment begins upon execution with the same end date for additional \$67,800.

Primary goal is drug toxicology screening, occupational health service (physical) evaluation, and audiogram services

The procurement method for this project was RFP 39515. The total value of the RFP was not-to-exceed \$148,156.29. This amendment is not-to-exceed \$67,800. New not-to-exceed is \$215,056.29.

The RFP was closed on 5/12/2017. There were diversity goals as follows:

SBE 3%

MBE 12%

WBE 5%

There were six proposals submitted for review, and one proposal approved.

Contractor Information

4714 Gettysburg Road
Mechanicsburg PA 17055

The Chairman, President and CEO is Keith Newton

This service is ongoing.

The project is funded 100% by the General Fund (3% Sheriff Internal Service Funds).

Payments are made as invoiced.

The project is an amendment to a contract. This amendment increases the not-to-exceed amount by \$67,800 and adds Audiogram testing to the scope. This is the 2nd amendment to this contract. The history of the amendments is: amendment 1 approved in 2017 for an additional \$26,700.

Original contract: \$120,556.29

First Amendment: \$26,700

Second Amendment: \$67,800

Total: \$215,056.29

BC2019-110

Department of Human Resources requesting approval of a purchase order with Health and Fitness, Incorporated for the anticipated cost of \$33,685.

This employee wellness equipment will be stationed at the Virgil E. Brown Building Office

Health and fitness equipment for employees including 3 treadmills, 2 elliptical, 1 upright cycle, 2 recumbent cycles, 1 spinner ride belt drive, 1 studio 10 console, delivery and install

An RFP exemption is needed to make a purchase off a State Contract.

The procurement method was State Contract/Schedule # 800462.

The invoice is dated 12/3/2018

Health and Fitness Equipment Centers

35665 Curtis Boulevard

Eastlake OH 44095

The owner is Steve Sova.

This is funded 100% by Wellness Funds

The invoice is one-time

BC2019-111

DCFS RQ# HS-17-40292 2019 Case Western Reserve University Amendment First Year Cleveland Program

Scope of Work Summary
DCFS

Amendment No. 2 is requesting approval of a contract amendment with Case Western Reserve University for the anticipated cost \$0.00.

The purpose of First Year Cleveland MOU is for the City of Cleveland and Cuyahoga County to assist with the formation of a non-profit organization aimed at reducing the infant mortality rates within the City and County regions. Case Western Reserve University is serving as the fiscal agent for First Year Cleveland. This Amendment was never processed with OnBase - Cuyahoga County's procurement system. Therefore, amendment #2 is being submitted at this time.

The anticipated start-completion dates of the amendment are 3/1/2018 – 6/30/2019.

The primary goals of the project are (list 2 to 3 goals).

- Facilitate the development of First Year Cleveland with Case Western Reserve University.
- Reduce premature births and infant mortality in the region.

Contractor and Project Information

Case Western Reserve University
10900 Euclid Avenue
Cleveland, OH 44106
Council District (06)

The Executive Aide for the contractor/vendor is Catherine Steffen.

Project Status and Planning

The project reoccurs annually or is a new to the County, an occasional product or service or an extension of the existing project).

Amendment No. 3 Requesting approval of a contract amendment with Case Western Reserve University for the anticipated cost \$500,000.00.

Funding

The project is funded 100% by Health and Human Services LEVY funds.

The schedule of payments is by monthly invoice.

BC2019-112

HHS-Office of Reentry is requesting approval of a Contract Amendment with the Cuyahoga County Public Library to Change the Scope of Services. The anticipated start-completion dates are 01/01/2019-12/31/2019.

The primary goals of the project are will be to offer adult education services to adults with low literacy and those incarcerated.

Aspire Greater Cleveland will provide these services for those who need assistance acquiring skills to be successful in postsecondary education as well as employment (GED classes and testing ESOL classes and workforce readiness.

The project is mandated by (provide the ORC statute with section numbers, Cuyahoga County Charter, etc).

The HHS Office of Reentry is requesting a change to the Scope of Service Exhibit I (Personnel), to replace, in the last paragraph, the following sentence: "All instructors will have at least (5) years of teaching experience and (3) years of experience in teaching those with criminal histories" with:

"All instructors will have at least (3) years of teaching experience and (1) year of experience in teaching those with criminal histories".

The procurement method for this project was through the RFP process. The total value of the (RFP) was \$100,000.00.

Cuyahoga County Public Library

2111 Snow Road

Cleveland, Ohio 44134

Council District (04)

The address or location of the project are in the municipalities of Cleveland 07, Bedford, 09 and Euclid, 11:

Cleveland Public Library

5225 Library Lane

Maple Hts., Ohio 44137

The projects will be in Council Districts (07, 09, 11)

The project is new to the County, an occasional product or service.

The project is funded 100% by the HHS Levy Dollars.

The schedule of payments will be monthly.

The project is a contract amendment for 2019.

BC2019-113

Medical Examiner's Office is requesting approval of a 3-year contract with Cybergenetics, for the anticipated cost of \$75,000.00. The anticipated start-completion dates are upon approval, estimated ~~02/04/2019 – 02/03/2021~~ **2/11/2019 – 2/10/2022**.

The primary goal of the project is to provide System maintenance with necessary hardware, software, network maintenance. User and IT support (20 hours). Software upgrades to software and network. Quality assurance, support with relevant lab process. Guidance with two cases, processing items and case report support. Ongoing user support meetings, webinars and workshops. for the MEO.

The procurement method for this project was Sole Source The total value of the RFQ is \$75,000.00.

The procurement method was closed December 28, 2018.

The Office of Procurement & Diversity has received the Sole Source Affidavit and has determined this item is ok to process in accordance with County Policies/Procedures/Ordinances.

Cybergenetics Corp
160 N. Craig Street
Suite 210
Pittsburgh, PA 15213
Ria David, President

The project occurs as needed to replenish the necessary supplies as mentioned above in A2.
The project is funded 100% by the Medical Examiner's General Fund
The schedule of payments is by annual invoice.

BC2019-114

Cuyahoga County Sheriff's Department
Requisition number: SH-19-44451
Lexipole LLC
Type: Contract
Annual Corrections and Law Enforcement policy manual and subscriptions

Scope of Work Summary

Sheriff' Department requesting approval of a contract with Lexipole LLC for the annual subscription to policy manuals and training bulletins for the period 2/11/19 through 2/10/22 in the amount of \$309,300.00.

If the Project is new to the County

Annual Corrections and Law Enforcement policy manual and daily training bulletins with supplemental publication service with accreditation.

The primary goals of the project are:

Address the need for Corrections and Law Enforcement policies and procedures, training requirements, tracking of information and accreditations.

Procurement

This is a sole source provider of this service, but an RFP exemption is being requested as this project is on a critical action path due to the current circumstances surrounding the Cuyahoga County Jails.

Contractor and Project Information

Lexipole LLC
2801 Network Blvd Suite 500
Frisco Texas 75034
949-667-5008
Council District All

Project Status and Planning

This project will include the Sheriff's Correction Center and the Law Enforcement Division. The project is on a critical action path due to the current circumstances surrounding the Cuyahoga County Jails.

Funding

The project is funded 100% by the General Fund The schedule of payments are annual over the next three years.

BC2019-115

Department of Sustainability; 2019, Coalition for Green Capital; RFP Exemption – Green Bank Consulting Services

Scope of Work Summary

Department of Sustainability requesting approval of an RFP exemption for Green Bank Consulting Services to the Coalition for Green Capital for the anticipated cost of \$50,000.00, not-to-exceed \$50,000.00).

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

Describe the exact services being provided. The anticipated start-completion dates are (2/8/2019-2/8/2020).

The primary goals of the project is to receive consulting services for the design and launch of a Green Bank to catalyze investment in local clean energy deployment in Cuyahoga County, Ohio. The objective of this project, developed in coordination and partnership with the George Gund Foundation, the Cleveland Foundation, and the Cuyahoga County Government, is to have a functional Green Bank in place that is ready to finance projects by the end of 2019. Green Banks are public purpose finance institutions or funds dedicated to clean energy and green infrastructure projects and have been highly successful in other areas of the country (New York, Connecticut, California, Maryland) in leveraging public resources with private investment to help make projects more affordable and financeable.

Procurement

RFP Exemption

We are using an RFP exemption because the vendor is the only organization that can provide consulting services for developing a green bank and is the organization that has developed all existing greenbanks in the country.

Contractor and Project Information

Coalition for Green Capital
1875 CONNECTICUT AVE NW, 10TH FLOOR
Washington, DC 20009
The owners, executive director is Jillian Bunting

Project Status and Planning

The project is a new to the County.
The project has 1 phase. The next steps, dates, and anticipated cost of these are to complete the consulting services are \$50,000.

Funding

The project is funded by the Renewable Energy Task Force Fund.

The schedule of payments is by invoice.

C. – Consent Agenda

BC2019-116

Department of Public Works is requesting an amendment to BOC resolution BC2019-22 from the 1/7/2019 BOC Meeting. The Legal Ad for RQ 44111 for the ~~Maintenance Yard Disposition~~ **sale of various County Buildings** was originally approved for \$800 but the actual invoice came in at \$848.64

The primary goal is to amend BC2019-22 to reflect the new amount of \$848.64.

The RFQ for this Legal Ad does not close until March 18, 2019.

The address is:

The Plain Dealer (Advance Digital Inc.)

1801 Superior Ave

Cleveland, Ohio 44114

The advertising is funded by CE415638

BC2019-117

(See related items for proposed Travel for the week of 2/11/2019 in Section C. above)

BC2019-118

(See related items for proposed purchases for the week of 2/11/2019 in Section C. above)

V – OTHER BUSINESS

Items of Note (non-voted)

Item No. 1

Department of Development requesting approval of a homeowner rehab loan, deferred, to Borrower Manning for contract with PBG Electric for the anticipated cost of \$2,950.00

Federally Funded Homeowner Rehabilitation Loan

Community Development Block Grant (CDBG)

Type of Loan - Deferred

Name of Homeowner – Shirley Manning

City – Fairview Park

Total Loan Amount of \$3,550.00

Property Taxes are current as of 8/23/2018

Scope of services – Replace existing electric panel, replace standard outlet with GFCI's, smoke alarms, replace interior light fixture.

Homeowner loan includes agreements with the following:

PBG Electric - \$2,950.00

Homeowner Contingency in the amount of \$600.00

All documents related to this activity will be submitted in a separate action.

VI – PUBLIC COMMENT

VII – ADJOURNMENT