

## Minutes

Cuyahoga County Board of Control  
Monday, December 17, 2018 11:00 A.M.  
County Headquarters  
2079 East Ninth Street, 4<sup>th</sup> Floor  
Committee Room B

### I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

#### Attending:

Armond Budish, Chairman  
Councilman Dale Miller  
Councilwoman Nan Baker  
Joseph Nanni, County Council (Alternate for Dan Brady)  
Dennis Kennedy, Fiscal Officer, Fiscal Office  
Michael Dever, Director, Department of Public Works  
Lenora Lockett, Director, Office of Procurement & Diversity

### II – REVIEW MINUTES – 12/10/2018

Armond Budish motioned to approve the minutes from the December 10, 2018 meeting; Dale Miller seconded. The minutes were unanimously approved as written.

#### BC2018-911

Department of Public Works, submitting an amendment to Contract No. CE1500145 with Michael Baker International, Inc. fka Michael Baker, Jr., Inc. for design engineering services for the replacement of Mastick Road Bridge No. 03.13, side hill structure in the City of Fairview Park to expand the scope of services, effective 12/10/2018 and for additional funds in the amount not-to-exceed \$89,004.00.  
Funding Source: Road and Bridge Fund

Nichole English, Department of Public Works, presented. Dale Miller inquired about the anticipated total construction cost for this project. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-911 was unanimously approved.

#### BC2018-912

Department of Public Works,

a) Submitting an RFP exemption on RQ44197, which will result in an award recommendation to FBM Wholesale in the amount not-to-exceed \$50,000.00 for the purchase of Building supplies for the Jail I Kitchen Renovation Facilities Capital Project.

b) Recommending an award on RQ44197 to FBM Wholesale in the amount not-to-exceed \$50,000.00 for the purchase of Building supplies for the Jail I Kitchen Renovation Facilities Capital Project.

Funding Source: General Fund – Capital Projects

Matt Rymer, Department of Public Works, presented. Dale Miller asked what the anticipated completion date for this project is; asked how many additional beds will result from the conversion of the kitchen space to inmate dormitories; and asked what population of prisoners are being identified to utilize the renovated space. Nan Baker asked if it is expected that additional urgent requests for materials will be forthcoming in order to meet the project completion date of March, 2019; asked if the materials to be purchased with this request are more in line for use at the commencement of the project, rather than the middle or later phases of the renovation; asked for clarification if additional material requests are anticipated before project completion; and asked if occupation of facilities is expected to occur beginning March 1, 2019. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-912 was unanimously approved.

#### BC2018-913

Department of Public Works, submitting an amendment to sublease Agreement No. AG1700006 with Ohio Department of Public Safety - Bureau of Motor Vehicles for lease of space located at 14000 Broadway Avenue, Garfield Heights for use by the Fiscal Office/Auto Title Department for the period 2/1/2017–6/30/2019 to expand the scope of services to lease an additional 5,499 Sq./ft., effective 3/1/2019 and for additional funds in the amount not-to-exceed \$21,380.00.

Funding Source: Certificate of Title Administration

John Meyers, Department of Public Works, presented. Dale Miller asked if the County would be responsible for up to 3 months of payments should the State of Ohio vacate the location prior to the end of the lease term; and asked for more detail on why the sublease is needed; Joseph Nanni inquired about the long-term location and if the County would again be subleasing with the State in the new location. Michael Dever, Director of the Department of Public Works, indicated that a lease for the new location will be forthcoming for Council approval in January 2019. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-913 was unanimously approved.

#### BC2018-914

Department of Information Technology, submitting an amendment to Contract No. CE1200571 with iData Consulting Services, Inc., for maintenance and support services on the Synapse Publisher Web Content Management System for the period 8/20/2012 - 8/19/2019 for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked if the new platform, referenced in Ms. Greene's presentation, is the Enterprise Resource Planning System; asked if the amended amount requested will complete the transition to the new web page platform and if the Synapse Publisher Web Content Management System will no longer be used. Joseph Nanni asked what the name of the new web page platform is and if the County currently has a contract with the new service provider. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-914 was unanimously approved.

BC2018-915

Department of Information Technology, recommending an award on RQ43669 and enter into a contract with Hopewell Data Systems, LLC in the amount not-to-exceed \$24,990.00 for (5,001) Platinum licenses for Security Awareness Training for the period 12/17/2018 -12/16-2019.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Joseph Nanni asked if the training will be web-based. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-915 was unanimously approved.

BC2018-916

Department of Human Resources, submitting an amendment to Contract No. CE1700151 with Quick Employment, LLC for sourcing and staffing of temporary employees for the period 8/8/2017 – 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$46,550.52.

Funding Sources: Human Resources General Fund

Patrick Smock, Department of Human Resources, presented. There were no questions. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-916 was unanimously approved.

BC2018-917

Department of Human Resources, submitting an amendment to Contract No. CE1800002 with Medical Mutual Services, LLC for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents for the period 01/01/2018 - 12/31/2020, to expand the scope of services to provide a debit card substantiation file feed to the County Flexible Spending Account Administrator, effective 12/17/2018 and for additional funds in the amount not-to-exceed \$5,000.00.

Funding Source: Benefits Administration Fund

Holly Woods, Department of Human Resources, presented. Dale Miller asked for clarification on the acronym E.O.B. (Explanation of Benefits) referred to by Ms. Woods in her presentation. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-917 was unanimously approved.

BC2018-918

Office of Procurement and Diversity, recommending an award on RQ43471 and enter into a contract with Dunbar Armored, Inc. (13 - 1) in the amount not-to-exceed \$236,780.07 for armed guard and armored truck services for various County departments for the period 1/1/2019 – 12/31/2021.

Funding Source: General Fund

Lenora Lockett, Office of Procurement and Diversity presented. There were no questions. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-918 was unanimously approved.

BC2018-919

Office of Procurement and Diversity, recommending an award on RQ42531 and enter into a contract with Griffin & Strong P.C. (30-7) in the amount not-to-exceed \$298,000.00 for a disparity study to support a Minority and Women owned Business Enterprise Program for the period 1/1/2019 – 12/31/2019.

Funding Source: General Fund

Cheryl Kinzig, Lenora Lockett and Richard Opre, Office of Procurement and Diversity presented. Nan Baker asked for clarification on the contract time period; asked how many disparity studies have been conducted and what was the cost of prior study. Ms. Baker also asked if the data from prior studies may be built upon to complete this next study; and asked for clarification on the total amount as the cost appears to be excessive given that the prior study is being updated. Lenora Lockett clarified that the time period of vendor services will be for 1 year and that the data being evaluated will cover a 5-year period, as required by County Code and stated that the running cost of a disparity study of this type can average \$300,000.00 - \$400,000.00. Ms. Baker asked if the amount requested will be the approximate anticipated cost for future disparity studies; Ms. Lockett stated that unless there are judicial changes, any recommended changes resulting from the study, based on racial or gender inclusion programs that may be implemented, must be based on current data and not stale data, which is defined as data that is 5 years or older. Ms. Baker said that it would be expected that the next study may be conducted differently as there is a history to update rather than starting the study from the beginning. Ms. Lockett said that the experts will determine what the current requirements will be at that time; stated that the data studied is based on fixed time periods and that implemented program changes need to be re-evaluated with the next study to see if they are still necessary.

Ms. Baker also asked if prior work from Griffin & Strong was satisfactory. Dale Miller commented that similar studies in other jurisdictions have run approximately \$750,000.00 - \$1,000,000.00 and believes that the requested amount is a good value; stated that notwithstanding technical problems of data collection, that overall Griffin & Strong provided a fine work product that has provided the ability to construct inclusion programs based on substantive data, which aided to properly set data-based diversity goals for County contracts; said there have been no legal challenges to our programs which further evidences success and that the next study will show where we have progressed and areas that need improvement. Joseph Nanni asked how often the County is required to conduct a disparity study. Nan Baker asked for clarification on when the next study will be conducted. Lenora Lockett indicated that she will be recusing from voting on this item. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-919 was unanimously approved.

BC2018-920

Court of Common Pleas/Corrections Planning Board, recommending an award on RQ44090 and enter into an agreement with Alcohol, Drug Addiction, and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$132,909.00 for substance abuse and mental health treatment services for Victims of Human Trafficking and Exploitation in connection with the Recovery Court Project for the period 9/30/2018 - 9/30/2019.

Funding Source: Substance Abuse and Mental Health Services Administration Human Trafficking Grant

Martin Murphy, Corrections Planning Board, presented. Nan Baker asked for the reason for late submittal; asked if the County is the final approver of this agreement; and asked if there is any way to begin the process for approval any sooner and if any services have been provided. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-920 was unanimously approved.

BC2018-921

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. CE1300016 with CourtSmart Digital Systems, Inc. for audio and visual recording system maintenance and support services for the period 1/1/2013 – 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$98,644.52.

Funding Source: General Fund

Sarah Baker, Juvenile Court Division, presented. There were no questions. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-921 was unanimously approved.

BC2018-922

Department of Public Safety and Justice Services, on behalf of the Sheriff's Department, recommending an award on RQ42125 and enter into a sole source contract with Securus Technologies, Inc. in the amount not-to-exceed \$33,250.00 for assessment, development, testing and maintenance of a software interface between the Sheriff's Department Jail Management System and the Criminal Justice Information Sharing Data Warehouse for the period 12/17/2018 – 12/16/2023.

Funding Source: Enterprise Fund – Criminal Justice Information Sharing \$5.00 Moving Violation Fee, \$33,250.00

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Armond Budish motioned to approve the item; Michael Dever seconded. Item BC2018-922 was unanimously approved.

BC2018-923

Sheriff's Department,

a) Submitting an RFP exemption on RQ44414, which will result in an award recommendation to American Correctional Association in the amount not-to-exceed \$38,570.00 for security assessment services for the period 12/17/2018 – 12/16/2019.

b) Recommending an award on RQ44414 and enter into a contract with American Correctional Association in the amount not-to-exceed \$38,570.00 for security assessment services for the period 12/17/2018 – 12/16/2019.

Funding Source: General Fund

Laura Simms, Sheriff's Department, presented. Nan Baker asked for clarification on the total award amount and if the department is comfortable with the expected services being provided for this amount. Armond Budish stated that additional contracts will be forthcoming to cover additional services related to the jail assessment; Ms. Baker inquired about the priority services in the first 3 months of the contract; asked if feedback from the vendor will be immediate during the first phase and not provided after the contract has ended; asked if the vendor will be targeting those areas the County has deemed a priority; asked if future vendors will be working with American Correctional Association on related services. Armond Budish stated that a future proposal will result in a contract with a separate vendor, who would work together with American Correctional Association, to assist the County in policy and procedure writing related to the jail. Nan Baker asked for confirmation that all services will be of an urgent nature. Nan Baker asked if the list of priority items given to the vendor, be provided in written form to Board members and asked if completion dates have been outlined. Dale Miller asked for clarification that the vendor will be providing recommendations to the problems identified and not just confirming deficiencies

in operations identified in the U.S. Marshall's Report. Armond Budish said that these will be recommendations to serve as a roadmap. Joseph Nanni asked what deficiencies have already been resolved. Nan Baker asked if the vendor's recommendation will be more process and procedural in nature; Mr. Budish said that the vendor will be assisting in more complicated areas that the County may require some guidance. Ms. Baker asked if the discovery phase will include recommendations from the vendor and if recommendations will be included in the report. Mr. Budish asked for clarification regarding the time period as listed on the printed agenda. Andria Richardson, Clerk of the Board stated that the approval may proceed with time period as written and any necessary changes to the time period may be amended at a future Board meeting. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-923 was unanimously approved.

BC2018-924

Sheriff's Department,

a) Recommending an alternative procurement process on RQ43917, which will result in an award recommendation to Hall Public Safety Co. in the amount not-to-exceed \$20,437.38 for the purchase of (2) 2018 Ford Explorer build outs.

b) Recommending an award on RQ43917 to Hall Public Safety Co. in the amount not-to-exceed \$20,437.38 for the purchase of (2) 2018 Ford Explorer build outs.

Funding Source: General Fund

Laura Simms, Sheriff's Department, presented. Nan Baker asked if this purchase is a replacement vehicle. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-924 was unanimously approved.

BC2018-925

Sheriff's Department,

a) Recommending an alternative procurement process on RQ43948, which will result in an award recommendation to Hall Public Safety Co. in the amount not-to-exceed \$17,731.32 for the purchase of (2) 2018 Ford Explorer build outs.

b) Recommending an award on RQ43948 to Hall Public Safety Co. in the amount not-to-exceed \$17,731.32 for the purchase of (2) 2018 Ford Explorer build outs.

Funding Source: General Fund

Laura Simms, Sheriff's Department, presented. Nan Baker asked if this purchase is a replacement vehicle; and asked what happens to the vehicles that are being replaced. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-925 was unanimously approved.

The following item was amended to add an RFP exemption as the procurement method.

BC2018-926

Office of the Medical Examiner,

- a) **Submitting an RFP exemption on RQ44147, which will result in an award recommendation to Advantra Group, Inc. in the amount not-to-exceed \$213,900.00 for biomedical waste removal services for various County Departments for the period 1/1/2019 - 12/31/2021.**
- b) Recommending an award on RQ44147 and enter into a Contract with Advantra Group, Inc. in the amount not-to-exceed \$213,900.00 for biomedical waste removal services for various County Departments for the period 1/1/2019 - 12/31/2021.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. Nan Baker asked if this is a sole source vendor. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-926 was unanimously approved as amended.

BC2018-927

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1800238 with YMCA of Greater Cleveland for transitional housing and case management services for male and female ex-offenders for the Open-Door Housing Program for the period 1/1/2018 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$300,000.00.

Funding Source: Health and Human Services Levy

Fred Bolotin, Office of Re-entry, presented. Nan Baker asked if the cost of this amendment is consistent with the prior year's contract; and asked for clarification on the total amount of the multiple year contract if the County elects to exercise the options years to extend the time period. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-927 was unanimously approved.

BC2018-928

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1500317 with Lutheran Metropolitan Ministry for the Chopping for Change Women's Re-entry Program in connection with the Northeast Reintegration Center for the period 11/1/2015 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$185,000.00.

Funding Source: Health and Human Services Levy

Fred Bolotin, Office of Re-entry, presented. Nan Baker asked how many years this contract has been amended and how long this program has been operating; and asked if a new Request for Proposals will be issued in 2020. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-928 was unanimously approved.

BC2018-929

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. CE1800235 with Recovery Resources, Inc. for recovery redirection case management services for the Jail Diversion Program for the period 1/1/2018 – 12/31/2018 to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$169,000.00.

Funding Source: Health and Human Services Levy Fund

Fred Bolotin, Office of Re-entry, presented. Nan Baker asked if this is the first amendment to this contract. Armond Budish motioned to approve the item; Nan Baker seconded. Item BC2018-929 was unanimously approved.

BC2018-930

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. CE1800015 with Family Connections Center of Northeast Ohio for program administration services for the Supporting Partnerships to Assure Ready Kids Program for Invest in Children for the period 1/1/2018 – 12/31/2019 for additional funds in the amount not-to-exceed \$125,000.00.

Funding Source: Cleveland Foundation

Marcos Cortes, Office of Early Childhood, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-930 was unanimously approved.

BC2018-931

Department of Senior and Adult Services,

a) Submitting an RFP exemption which will result in a revenue generating award to McGregor Pace in the amount not-to-exceed \$72,600.00 to administer personal care support and Home Health Aide services to Program of All-Inclusive Care for the Elderly (PACE) participants for the period 12/1/2018 – 11/30/2019.

b) Recommending an award and enter into an agreement with McGregor Pace in the amount not-to-exceed \$72,600.00 to administer personal care support and Home Health Aide services to Program of All-Inclusive Care for the Elderly (PACE) participants for the period 12/1/2018 – 11/30/2019.

Funding Source: Revenue Generating

Paul Porter, Department of Senior and Adult Services, presented. There were no questions. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-931 was unanimously approved.



## C. – Exemptions

### BC2018-932

Department of Public Works, recommending to amend Board Approval No. BC2017-811, dated November 13, 2017, which authorized an alternative procurement process, that resulted in award recommendations to Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016 - 3/23/2020, by changing the not-to-exceed amount from \$900,000.00 to \$1,350,000.00.  
Funding Sources: Road & Bridge Fund, Sanitary Sewer Fund, Airport Operation Fund and Internal Service Fund

Michael Chambers, Department of Public Works, presented. There were no questions. Armond Budish motioned to approve the item; Dale Miller seconded. Item BC2018-932 was unanimously approved.

### BC2018-933

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$407,897.00 for implementation of the Family Centered Services and Supports Wraparound Program for the period 7/1/2018 – 6/30/2019.  
Funding Source: FCSS State Funds

Kathleen Johnson, Family and Children First Council, presented. Lenora Lockett clarified Ms. Johnson's presentation to indicate these types of requests will be paid on department orders not requiring additional Board of Control approval, rather than office vouchers. Armond Budish asked if this process is consistent with the recent Internal Audit Report. Ms. Lockett provided additional detail on the vendor selection process by the family utilizing services with payments from State funds occurring later. Ms. Lockett stated that approval of this request provides for encumbrance of department orders in a total not-to-exceed amount approved by the Board. Ms. Lockett stated that this process complies with internal audit requirements and provides a faster process to pay the vendors, in a way that office vouchers did not in the past. Dennis Kennedy concurred with Ms. Lockett's assessment and stated that the Fiscal Office, serving as the fiscal agent, has met with the appropriate Department of Health and Human Services staff to develop a more efficient process for payments. Armond Budish motioned to approve the item; Joseph Nanni seconded. Item BC2018-933 was unanimously approved.

## D. – Consent Agenda

Nan Baker referred to Item No. BC2018-937 and asked if this request is for the purchase of radios and if this is an on-going purchase; asked if this is the first request for grant funding; asked for clarification on the grant period; asked how many radios will be purchased for \$100,000.00 and if that will end the utilization of this grant; asked for clarification that this grant will continue each year through 2020.

Nan Baker referred to Item No. BC2018-939 and asked if staff will be accredited upon completion of the program as the cost of registration seemed high; asked how often training occurs; asked if participants will return to the department and train other staff.

Nan Baker referred to Item No. BC2018-940, Proposed Purchases, Requisition No. SH-18-44005 and asked how many bullet proof vests will be purchased and if these are replacements or new vests; and asked if any previously purchased vests were grant-funded.

There were no further questions on the consent agenda items. Armond Budish motioned to approve items BC2018-934 through 940; Joseph Nanni seconded; the consent items were unanimously approved.

BC2018-934

Department of Public Works, requesting approval of Offer of Settlement Agreements for acquiring necessary Rights-of-Way in connection with the reconstruction and widening of Sprague Road – Phase 1 from Webster Road to West 130<sup>th</sup> Street in the Cities of Middleburg Heights and Strongsville:

Parcel 67T (Temporary Easement)

Property Owners: Frank A. Kobak

Recommended Offer of Settlement: \$700.00

Fair Market Value Estimate: \$700.00

Parcel 71T (Temporary Easement)

Property Owners: Frank A. Kobak

Recommended Offer of Settlement: \$1450.00

Fair Market Value Estimate: \$1450.00

Funding Source: Issue 1 Funding: 50% - County Road and Bridge: 50%

BC2018-935

Department of Public Works, submitting a Memorandum of Agreement with Federal Aviation Administration to maintain and operate the Cuyahoga County Airport in accordance with the Operations and Maintenance Manual for the CFG Automated Weather Observation System III PT.

Funding Source: N/A

BC2018-936

Department of Information Technology, recommending to amend Board Approval No. BC2018-799, dated 11/13/2018 which presented proposed purchases for the week of 11/13/2018 and made an award to Brown Enterprise Solutions, LLC for the purchase of (1) SmartDraw Enterprise Site License for use by various Departments, by changing the amount of the award from \$1,990.00 to \$4,267.25.

IS-18-44016	(1) SmartDraw Enterprise Site License renewal for use by Departments of Information Technology and Human Resources	Department of Information Technology	Brown Enterprise Solutions, LLC	<del>\$1,990.00</del> <b>\$4,267.25</b>	General Fund
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BC2018-937

Sheriff's Department,

a) Requesting authority to apply for grant funds from U.S. Department of Justice/Office of Justice Program/Bureau of Justice Assistance in the amount of \$100,000.00 to provide assistance to local Law Enforcement Agencies for support of the Interoperable Communications Improvement Program in connection with the FY2017 Edward Byrne Memorial Justice Assistance Grant Program for the period 10/1/2016 - 9/30/2020.

b) Submitting a Memorandum of Understanding among Cities of Cleveland; Cleveland Heights; East Cleveland and Euclid for the City of Cleveland to serve as fiscal agent in connection with said grant. Funding Source: U.S. Department of Justice/Office of Justice Program/Bureau of Justice Assistance

BC2018-938

Department of Health and Human Services/Community Initiatives Division/ Office of Early Childhood, submitting an amendment to a Master Contract with various providers for the expansion of Universal Pre-Kindergarten in Cuyahoga County for the period 8/1/2017 – 7/31/2020 to modify the scope of services, effective, 9/1/2018; no additional funds required:

a) Bedford City School District

b) Berea City School District

c) Cleveland Heights-University Heights City School District – Noble Elementary School

d) Cleveland Heights-University Heights City School District – Gearity Elementary School

e) Cleveland Heights-University Heights City School District – Oxford Elementary School

f) Garfield Heights City Schools

g) Lakewood City Schools

h) Maple Heights City School District

i) Warrensville Heights City School District

j) Cleveland Municipal School District – Clark Elementary School

k) Cleveland Municipal School District – Garfield Elementary School

l) Cleveland Municipal School District – Sunbeam Elementary School

m) Cleveland Municipal School District – Willow Elementary School

n) Cleveland Municipal School District – William Cullen Bryant Elementary School

Funding Source: Original Contract – Health and Human Services and Cleveland Foundation Grant

BC2018-939

Fiscal Office, Presenting Proposed Travel Requests for the week of 12/17/2018

Travel Requests							
Department	Staff	Event	Host	Dates of Travel	Location	Expenses	Funding Source
Department of Health and Human Services – Division of Children and Family Services	Katrina Leonard-Pritcher, Leah Johnson, Lisa Pelligree	A workshop entitled “Trust-Based Relational Intervention (TBRI)/ Treatment Foster Care Program “	Texas Christian University	3/3/- 3/8/2019	Fort Worth, Texas	*Registration Fees - \$10,500.00  **Airfare - \$1,645.20  *Lodging- \$2,187.45  **Meals - \$576.00  **Parking - \$90.00  Total - \$14,998.65	Health and Human Services Levy – 70%  Title IV-E - 30%

\*Paid to host

\*\*Staff reimbursement

\*\*\*Airfare will be covered by a contract with the County’s Travel Vendor – (\$1,645.20)

Purpose:

Trust-Based Relational Intervention is a holistic, attachment-based, and trauma-informed intervention that is designed to meet the complex needs of vulnerable children. TBRI uses Empowering Principles to address physical needs, Connecting Principles for attachment needs, and Correcting Principles to disarm fear—based behaviors. The TBRI Practitioner training is designed to prepare practitioners for working with children from hard places and their families.

<i>Direct Open Market Purchases (purchases between \$500 - \$25,000)</i>					
<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
JA-19-44156	Legal notice: Ohio Region 2 Urban Search and Rescue truck-mounted forklift Request for Proposals	Department of Public Safety and Justice Services	Gatehouse Media Ohio Holdings II Inc. (Columbus Dispatch)	Not-to-exceed \$900.00	FY2016 Urban Area Security Initiative Grant
JA-19-44227	Purchase calibration gases for chemical detection equipment for (4) Hazardous Materials teams	Department of Public Safety and Justice Services	W.W. Grainger Inc.	\$1,654.60	FY2016 Urban Area Security Initiative Grant
CT-19-44262	Degreaser and sprayers for Animal Shelter	Department of Public Works	Joshen Paper and Packaging	\$1,317.50	General Fund – Internal Service Fund
CT-19-44263	Hardware to secure beds at Juvenile Justice Center	Department of Public Works	Norix	\$908.00	General Fund – Internal Service Fund
CT-19-44301	Locks and hardware for various projects at Justice Center and Juvenile Justice Center	Department of Public Works	Craftmaster Hardware	Not-to-exceed \$20,000.00	General Fund – Internal Service Fund
CT-19-44320	Sewer construction books to issue permits for Sanitary Engineer	Department of Public Works	Foot Printing	\$990.00	Sanitary Sewer Fund
CR-19-44236	Scrim towels and task wipes for various labs	Medical Examiner's Office	CCP Industries	\$928.59	Medical Examiner's Office Crime Lab Fund
SH-18-43899	Protective Service Officer Uniforms for new hires	Sheriff's Department	Novak Supply, LLC	\$24,000.00	Internal Service Fund
SH-18-43974	Protective Service Badges for new hires	Sheriff's Department	Novak Supply, LLC	\$2,577.00	Internal Service Fund
SH-18-43983	Patrol boat maintenance services	Sheriff's Department	Pier 58 Marine	\$1,904.69	FY2016 Port Security Grant
SH-18-44000	Patrol boat transport and winter storage	Sheriff's Department	Pier 53 Marine, LLC	\$2,900.03	FY2017 Operation Stonegarden
SH-18-44005	Bullet Proof Vests for the SWAT Team	Sheriff's Department	Vance Outdoors, Inc.	\$19,055.20	General Fund
SH-18-44006	(20) Hand-held metal detectors for Protective Services Officer	Sheriff's Department	HPM Business Systems Inc.	\$2,617.77	General Fund – Internal Service Fund

Items/Services Received and Invoiced but not Paid:

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

Open Market Purchases (Over \$25,000 or requiring assistance from The Office of Procurement & Diversity)

<i>Requisition #</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
<i>None</i>					

V – OTHER BUSINESS

Dennis Kennedy chaired this portion of the meeting.

Additional Items

BC2018-941

County Prosecutor's Office,

- a) Submitting an RFP exemption on RQ43879, which will result in an award recommendation to MNJ Technologies Direct Inc. in the amount of \$83,496.00 for the purchase of (57) HP Elitebook 850 G5 Notebooks, HP Ultra Slim Docking Stations, (120) HP Business E243 LED LCD Monitors and (2) Panasonic KV-S5076 Scanners.
- b) Recommending an award on RQ43879 and enter into a contract with MNJ Technologies Direct Inc. in the amount of \$83,496.00 for the purchase of (57) HP Elitebook 850 G5 Notebooks, HP Ultra Slim Docking Stations, (120) HP Business E243 LED LCD Monitors and (2) Panasonic KV-S5076 Scanners.

Funding Source: General Fund

Pete Szigeti, County Prosecutor's Office, presented. Dennis Kennedy motioned to amend the agenda to consider the item; Michael Dever seconded. Nan Baker asked for clarification on the requisition number of the item being considered. Joseph Nanni asked if the order has been placed for the equipment and how long will it take to receive the equipment. Dennis Kennedy motioned to approve the item; Joseph Nanni seconded. Item BC2018-941 was unanimously approved.

BC2018-942

County Prosecutor's Office,

- a) Submitting an RFP exemption on RQ43755, which will result in an award recommendation to MNJ Technologies Direct Inc. in the amount of \$17,488.00 for the purchase of (1) HP StoreVirtual 3200 Appliance with a 5-year extended warranty and (24) HP Hard Drives.
- b) Recommending an award on RQ43755 and enter into a contract with MNJ Technologies Direct Inc. in the amount of \$17,488.00 for the purchase of (1) HP StoreVirtual 3200 Appliance with a 5-year extended warranty and (24) HP Hard Drives.

Funding Source: General Fund

Pete Szigeti, County Prosecutor's Office, presented. Dale Miller motioned to amend the agenda to consider the item; Michael Dever seconded. There were no questions. Dennis Kennedy motioned to approve the item; Dale Miller seconded. Item BC2018-942 was unanimously approved.

Time Sensitive/Mission Critical

BC2018-943

Department of Public Works, recommending an award on RQ44448 to the Plain Dealer in the amount not-to-exceed \$800.00 for a legal notice for the Full-Service Fix Based Operator Services Request for Proposals for the County Airport.

Funding Source: Airport Operation Fund

Michael Chambers, Department of Public Works, presented. Dale Miller motioned to amend the agenda to consider the item; Michael Dever seconded. There were no questions. Dale Miller motioned to approve the item; Michael Dever seconded. Item BC2018-943 was unanimously approved.

Items of Note (non-voted)

Item No. 1

Department of Public Works, submitting a utility permit with The East Ohio Gas Company dba Dominion Energy Ohio to construct, operate and maintain a Utility Support System for the Harris Road Bridge No. 01.61 which crosses over Chippewa Creek in the City of Broadview Heights.

Funding Source: N/A

Item No. 2

Department of Development, submitting a housing rehabilitation contract with Right on Roofing Inc. in the amount not-to-exceed \$5,352.00 for installation of a new roof for the period 5/2/2018 – 1/31/2019 in connection with a Homeowner Rehabilitation Loan to Thomas Spinks (Board Approval Nos. BC2018-259 and BC2018-879).

Funding Source: Community Development Block Grant

#### VI – PUBLIC COMMENT

Andria Richardson, Clerk of the Board of Control, announced that the December 24, 2018 and December 31, 2018 Board of Control Meetings have been cancelled and that the next Board of Control meeting is scheduled for Monday, January 7, 2019.

#### VII – ADJOURNMENT

Dennis Kennedy motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 12:30 p.m.